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**Academic Policy Advisory Committee meeting minutes,  
November 5, 2002**

Minnesota State University Moorhead

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November 5, 2002 – APAC Minutes

Members present: Max, chairperson; Bolduc, Borchers, Conteh, Enz Finken, Flack, Jeppson, Quigley, Schwartz, Stoichev, Weckler

Members absent: Dobitz, Gess, Midgarden, Mills, Olerud, Ruth, Shaw, Shreve, Stockrahm, Strong, Wallert.

**1. Approval of October 15, 2002 APAC Minutes**

Schwartz moved. Weckler seconded to approve the 10/15/02 APAC minutes.  
Motion carried unanimously.

**2. New student APAC member announced**

Miro Stoichev was introduced to the committee members. He will serve as a student representative on the committee.

**3. On-line Instruction**

Rhonda Ficek and Barb Hoppe from Instructional Technology provided examples of ways that MSUM faculty are utilizing technology to enhance their instruction. They explained the use of a variety of tools and techniques to enrich curriculum, including electronic discussions, web-based quizzes, streaming audio and video, web-based surveys and course evaluations, presentations enhanced with audio, web-based photo galleries and electronic portfolios. An extended discussion of technology followed, particularly as it relates to the University's mission and its future.

The following items were discussed:

- ❖ Hybrid Delivered Courses
- ❖ Different Learning Styles, adult learners, needs of K-12 teachers, and accommodating different learning styles
- ❖ Reduction of High School Graduates
- ❖ Faculty Workload, Grants & Release Time for creating an online course
- ❖ Social Aspect of online courses
- ❖ Course Coverage/Flexibility of course planning
- ❖ Utilizing a visual presentation
- ❖ E-folio
- ❖ Financial Costs/State Support
- ❖ Mission of the University/Strategic Plan
- ❖ Ownership of On-line courses
- ❖ Continuing discussion of this subject with the campus community

Tim Borchers also distributed information regarding seven sections of Speech 100 that are being offered fall semester as an on-line video lecture for 1 hour of instruction per week. He explained how the class is presented, the advantages, the disadvantages and the needs for continued development of online instruction at MSUM. He stated that assessment data will be collected at the end of the semester regarding this course delivery for review by his department.

Schwartz moved to adjourn the meeting. Bolduc seconded.  
Meeting adjourned at 4:45 p.m.

Gloria Riopelle