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Academic Policy Advisory Committee meeting minutes, April 16, 2002

Minnesota State University Moorhead

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April 16, 2002
APAC Minutes

Members present: Midgarden, chairperson; Borchers, Bolduc, Conteh, Edverson, Flack, Gess, Klenk, Max, Mills, Missiras Schwartz, Shreve.

The agenda was changed because Beth Anderson had a 4:00 class.

1. Revised Teacher Education Admission & Retention Committee (TEARC) Policy and Appeal Form
(This was approved at the 4/9/02 Teacher Preparation Committee.)

Shreve moved. Conteh seconded to approve the Revised Teacher Education Admission & Retention Committee (TEARC) Policy and Appeal Form.

Beth Anderson was present to answer questions. A note to send a copy to the Dean will be added to the form. Motion carried unanimously.

2. Approval of the 4/2/02 APAC minutes

Conteh moved. Edverson seconded to approve.
Motion carried unanimously.

3. Graduating with Honors Policy: Discussion Only. Vote to be taken on May 7th

(This policy has been discussed at the 4/17/01, 5/1/01 and 10/2/01 APAC meetings. A subcommittee was formed at the 10/2/01 APAC meeting to review the policy and make a recommendation to APAC. Members of the subcommittee are Gary Edverson, Steven Bolduc, Kathleen Enz Finken, Jarilyn Gess, and Dean Ronald Jeppson. The Student Senate supports their recommendations.)

(The current policy states that a student must take 64 credits at MSUM to be eligible for the university honors classifications of Cum Laude, Magna Cum Laude, and Summa Cum Laude. Only MSUM credits are used in calculating the GPA for honors status.)

Gary Edverson summarized the Subcommittee's recommendation on Eligibility for Graduation with Honors:

- ❖ The subcommittee met three times, once with Registrar Tandberg and Institutional Research Director Gill to decide on data to review.
- ❖ Their main focus was to answer the question "Are we treating both transfer students and non-transfer students fairly with regard to the graduation honors requirement?"
- ❖ The following options were reviewed by the subcommittee:
 - Include all transfer grades in calculating GPA when a student transfers to MSUM.
 - Reduce the Graduation with Honors requirement from 64 to 60 credits earned at MSUM.
 - Change the grade cutoffs for Cum Laude (3.4), Magna Cum Laude (3.6), and Summa Cum Laude (3.8).
 - List departmental honors on transcripts.
 - Evaluate the requirements for the Dean's List.

The subcommittee recommends no changes to the items listed above, except they do recommend the listing of membership in departmental honor societies on transcripts when those honors have been conferred by a nationally recognized organization with academic achievement at a specified level required for membership.

The committee discussed the following:

- ❖ Which grades are accepted and calculated in the GPA when students transfers to MSUM.
- ❖ Students must met specific academic criteria in order to belong to an honor society.
- ❖ The Registrar's office validates the list of honor societies recognized nationally. They are also listed in the commencement program.
- ❖ The supervisor of the student honor society would be responsible to send the list of student members to the Records office so the name of the specific honor society could be listed on the student's transcript.

APAC will vote on the subcommittee's recommendation at the May 7, 2002, APAC meeting.

4. Liberal Studies

The following courses were approved for Liberal Studies credit at the 3/22/02 Liberal Studies Committee meeting. APAC had no concerns regarding these courses:

Chang-Seong Hong was present to answer questions for the philosophy course.

PHIL 290: Asian Philosophies (3 cr.) for Liberal Studies F designation.

WS 412: Women's Studies Seminar: Women in Music (3 cr.) for Liberal Studies D1 designation for fall term 2002.

5. Speech/Language/Hearing Science

(This was approved at the 4/3/02 Graduate Studies Committee meeting.)

Dale Gronhovd was present to answer questions.

Bolduc moved. Schwartz seconded to approve:

Increase credits of SLP 623: Seminar: Voice from 2 to 3 cr. Change course description.

Drop SLP 609: Clinical Speech Measurement (1 cr.)

Motion carried unanimously.

6. Health & Physical Education

(Materials were submitted with the 4/2/02 APAC agenda. This was approved at the 4/9/02 Teacher Preparation Committee meeting.)

Dawn Hammerschmidt and Richard Bynum were present to answer questions.

Missiras moved. Conteh seconded to approve:

The new HLTH 250: Injury Management course as a requirement for Physical Education and Exercise Science majors, as well as Coaching minors.

Motion carried unanimously.

7. Social Studies

(This was approved at the 4/9/02 Teacher Preparation Committee.)

Steve Hoffbeck and Paul Harris were present to answer questions.

Edvenson moved. Gess seconded to approve to:

Drop GEOG 310: U.S. & Canada (3 cr.) from the distribution core requirements in the B.S. degree in Social Studies and replace with a 3 credit course in the student's secondary concentration.

Motion carried unanimously.

Bolduc moved. Borchers seconded to approve adding the following:
A new Primary Concentration in Geography and revise the Secondary Concentration in Geography.
Add 3 elective credits to the History Primary Concentration in Social Studies.
Motion carried unanimously.

8. Sociology Department

David Olday was present to answer questions.

There were no concerns with the following minor changes:

- ❖ Change course number of SOC 205: Social Psychology to 230.
- ❖ Change course level of SOC 215: Population (3 cr.) to 315. Change course description.
- ❖ Change course description of SOC 322: Urban Sociology (3 cr.)
- ❖ Change course description of SOC/CJ 300: Criminology (3 cr.)

Flack moved. Conteh seconded to approve the following changes to the major:

- ❖ Change course number & level of SOC 111: Social Problems to 210 and increase credits from 2 to 3.
- ❖ Change course number & level of SOC 112: Social Deviance to 220 and increase credits from 2 to 3. This course will no longer be required for the sociology major.
- ❖ Change course description of SOC 310: Dominant-Subordinate Group Relations (3 cr.) This course becomes a requirement for the sociology major.
- ❖ Increase credits of SOC 351: Quantitative Methods from 2 to 3 credits.
- ❖ Increase credits of SOC 352: Qualitative Methods from 2 to 3 credits. Change course description.

Approval of the changes to the Sociology Major:

These changes increase the required credits from 25 to 28. (There is no change to the minimum number of elective credits (20). The minimum number of total credits becomes 48.

Motion carried unanimously.

Schwartz moved. Conteh seconded to approve the following changes to the Sociology Minor:
SOC 110 and SOC 210 are the only required courses. SOC 302 will not be required and SOC 220 cannot be substituted for SOC 210.

The minimum number of required credits is reduced from 8 to 6. The minimum number of elective credits increases to 18. The minimum number of total credits remains at 24.

Motion carried unanimously.

9. International Studies Major (Hearing)

Members of the Global Studies Committee are proposing this major. Global Studies Committee members are: Judy Strong, Anna Arnar, John Benson, Teresa Carson, Andrew Conteh, Jill Holsen, Yvonne Johnson, David Myers, Bruce Roberts, Pabalu Karunadharm, and Andrew Litvinov.

Revised materials were distributed at the meeting. Conteh reported that this major is being proposed for the following reasons:

- ❖ To create a citizen base competent in global and international affairs.
- ❖ Help students understand about the complexities of the world.
- ❖ Propose a multi-disciplinary approach.

He stated that most students do not have a global perspective and stated that students are less informed about our world than students were forty years ago. Conteh stated that departments were invited to submit their comments and suggestions to the Global Studies Committee regarding the proposal and discussions were also held with students. Bruce Roberts stated that the number of majors will be small. Students may utilize the Portsmouth and Keele programs to fulfill the international experience which is part of the major. The international experience can be an internship or an exchange program but must be more than just a tour.

The committee discussed the following:

- ❖ When, during the students coursework, would the thesis committee be formed.
- ❖ The upper-level writing requirement for this major should be more than just the final thesis.
- ❖ How students would finance the international experience.
- ❖ Which college/department would house this major.
- ❖ Proof of consultation from other departments.

The committee requested that proof of consultation from other departments be submitted for their review. It was suggested that a guide sheet be created for departments when developing a new major so that items such as proof of consultation are provided to APAC. This proposal will be acted on at the May 7, 2002, APAC meeting. Faculty members may send comments regarding the proposed International Studies major to Judy Strong prior to the May 7th meeting.

Meeting adjourned at 4:45 p.m.

Gloria Riopelle