

2-5-2002

# Academic Policy Advisory Committee meeting minutes, February 5, 2002

Minnesota State University Moorhead

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## Recommended Citation

Minnesota State University Moorhead, "Academic Policy Advisory Committee meeting minutes, February 5, 2002" (2002). *Academic Policy Advisory Committee*. 310.  
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**February 5, 2002**  
**APAC Minutes**

Members present: Midgarden, chairperson; Bolduc, Borchers, Conteh, Dobitz, Edverson, Enz Finken, Flack, Gess, Jeppson, Klenk, Max, Missiras, Nelson, Schneider, Shreve, Stockrahm, Weckler.

**1. Approval of the January 22, 2002, APAC Minutes**

Weckler moved. Missiras seconded to approve the minutes.

Motion carried unanimously.

**2. Approve the Suspension of the Management Information Systems (MIS) Degree for three years, effective July 1, 2002.**

Weckler moved. Edverson seconded to approve the Suspension of the Management Information Systems (MIS) Degree for three years, effective July 1, 2002.

Dean Carol Dobitz was present to answer questions. She stated that the management courses need updating. Current MIS students can finish the program but new students will not be accepted into the program after July 1, 2002. VP Midgarden stated that reinstatement by the MnSCU Board of the program within three years is automatic when requested, but suspension may be shorter than 3 years.

Motion carried unanimously.

**3. Anthropology and Earth Science**

Conteh moved. Shreve seconded to approve the increase of course level of ANTH 248: Ideas of Culture (3 cr.) to 348.

Motion carried unanimously.

**4. Biology Department**

Conteh moved. Edverson seconded to approve changing the course number of BIOL 105: Exploring Biology (3 cr.) to: 170.

Motion carried unanimously.

**5. Music Department**

Members of the music department were present to answer questions.

Missiras moved. Bolduc seconded to approve merging two existing courses: MUS 300: Elements of Conducting (1 cr.) and MUS 202: Instrumentation (1 cr.) into: MUS 300: Conducting and Instrumentation (2 cr.) The prerequisites and course description will also change.

Motion carried unanimously.

**New Course Proposals:**

Bolduc moved. Borchers seconded to approve the following new courses. These changes will increase the core requirements of the music major from 25 to 28 credits. The music major will not increase in credits.

MUS 107: Foundations for Music Majors (3 cr.)

MUS 108: Theory & Ear Training I (3 cr.)

MUS 207: Theory & Ear Training II (3 cr.)

MUS 208: Theory & Ear Training III (3 cr.)

MUS 303: Western Traditions to 1750 (3 cr.)

MUS 304: Western Traditions 1750-1900 (3 cr.)

MUS 305: Western Traditions since 1900 (3 cr.)

MUS 307: Theory & Ear Training IV (3 cr.)

Ruth Dahlke stated that these courses will replace several 1 credit courses which many need to be offered but eventually will be dropped from the curriculum. VP Midgarden instructed the music department to bring the list

of those courses to APAC with the date they should be removed from the curriculum, and to provide APAC a memorandum showing electives dropped from each program to maintain current program size.

Motion carried unanimously.

Schneider moved. Bolduc seconded to approve the following courses:

MUS 260A: Class Piano III (1 cr.)

MUS 260B: Class Piano IV (1 cr.)

After discussion with the committee, the department agreed to amend the course levels to 150C and 150D.

Motion carried unanimously.

Weckler moved. Bolduc seconded to approve the following course:

MUS 155-455J: Jazz Piano (1-2 cr.)

Motion carried unanimously.

Weckler moved. Edvenson seconded to approve the following course:

MUS 099: Convocation/Recital Attendance (0 cr.)

Terri Manno explained that students would be required to enroll in this course to ensure they are attending recitals and participating in department activities. This would be used to monitor attendance of the students. The committee discussed the following regarding this course:

- ❖ Students would not be charged for this course because there are no credits earned for this course.
- ❖ The course is not included on the student's transcript. Only a class list is generated for the instructor.
- ❖ The process the art department uses to records student attendance at required events.

Tandberg suggested the music department find a different method for monitoring attendance. He suggested a notation be added to the student's official and advising transcripts indicating that they have met the participation requirements.

The committee requested the music department discuss the process and policies the art department uses to require students to participate and attend in department activities.

Shreve moved to table this course. Flack seconded.

Motion to table carried unanimously.

Meeting adjourned at 4:30 p.m.

Gloria Riopelle