

1-22-2002

## Academic Policy Advisory Committee meeting minutes, January 22, 2002

Minnesota State University Moorhead

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Minnesota State University Moorhead, "Academic Policy Advisory Committee meeting minutes, January 22, 2002" (2002). *Academic Policy Advisory Committee*. 309.  
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**January 22, 2002**  
**APAC Minutes**

Members present: Midgarden, chairperson; Borchers, Bolduc, Conteh, Edvenson, Enz Finken, Flack, Gess, Max, Mills, Missiras, Nelson, Schneider, Schwartz, Shreve, Weckler.

**1. Revised Liberal Studies Request Form (Information Item Only)**

Russ Colson, Liberal Studies Committee chair, was present to answer questions. He stated that the new form will:

- ❖ help the Liberal Studies Committee be more consistent in their evaluation of new proposals,
- ❖ provide more guidance to departments regarding the expectations and requirements when proposing a new Liberal Studies course,
- ❖ help the committee determine if the course follows the goals of the Liberal Studies program,
- ❖ help prepare the department to assess the course.

Colson stated that liberal studies courses will be assessed and reevaluated every six years. That process will begin soon and hopefully tied in with other departmental evaluation processes.

The new form will replace the current form on the APAC website. An example of a completed form will also be on the web for faculty to reference.

**2. Add “Educational Technology Specialty” under General Leadership Option under M.S. in Educational Administration.** (This proposal was distributed for the 12/4/01 APAC meeting but removed from the agenda at that meeting at the request of the proposers. It was revised and the Graduate Studies Committee approved of the proposal at their 12/10/01 meeting.)

Rhonda Ficek and Dennis Van Berkum were present to answer questions. Ficek explained that this proposal would not increase credits needed in the General Leadership option. VP Midgarden indicated to the committee that since this proposal will be a new track in the Education Administration program, the committee may request a hearing prior to acting on the proposal if they wished.

Enz Finken moved. Borchers seconded to approve the following:

A new specialty option be added to the General Leadership option of the existing master’s program in Educational Administration at MSUM – the specialty will be Educational Technology. Existing courses from the “Teaching and Learning with Technology” certificate program will be utilized to implement the specialty option for the master’s degree:

- 525 Methods of Computer-Mediated Communication in Education (2cr)
- 522: Electronic Resources: Issues and Practice (2cr)
- 534: Assessment Strategies for Technology-Enhanced Curriculum (2cr)
- 519 Creating Web-Based Curriculum (2cr)
- 528 Effective Use of Multimedia (2cr)
- 535 Infusing Technology into the Mathematics Curriculum (2cr)
- 539 Infusing Technology into Literacy Instruction (2cr)
- 542 Infusing Technology into the Science Curriculum (2cr)

Utilize an existing seminar in the Educational Leadership program (ED 796 Seminar in School Leadership (1 cr) to provide opportunities for exploration of issues related to technology planning. **Note that there will be no title change or credit change for the ED 535 course at this time.**

Motion carried unanimously.

**3. Speech Communication & Theatre Arts:** New Course, SPCH 145: Musical Theatre Voice (1 cr.) VP Midgarden removed this course from the agenda until a later date, after additional information has been obtained.

#### **4. Proposal for a Tuition Waiver for Students in University Performance Classes**

President Barden was present to answer questions regarding the following proposal:

1. Tuition and fees will be waived for one credit classes that enroll students selected for university performance groups (Concert Choir, Varsity basketball, Theatre Productions, etc.).
2. These courses will be coded so that tuition and fees will be waived, and these courses will be designed in such a way that they may not be repeated for credit, but may be repeated with the grade of audit (no credit is earned for audited courses.)
3. Each student will have a limit of eight (8) such credits. Student participants are encouraged to take additional university performance classes, for which they will receive a tuition waiver and be enrolled with audit status.

“University Performance Class” refers to a class offered to students who are members of university-recognized intercollegiate teams, or members of fine arts ensembles and cast that present public (well-advertised) events for the campus community and for the people of the region. A “University Performance Class” is offered by a member of the faculty assigned on workload as the coach/director/conductor.

President Barden stated that this proposal has been discussed with the chairpersons of the music and athletic departments and directors involved with performances. It has also been discussed with the Student Senate and they will have another discussion before the decision is finalized. He stated the following reasons for this proposal:

- ❖ The allocation model to disburse funds the Legislature appropriates to campuses is credit hour driven. The university must receive allocated dollars that more accurately reflect faculty workload in performance classes.
- ❖ Student participation in theatre performances, choir or varsity athletics also benefits the university.

- ❖ Students have a limited number of credits to use for financial aid eligibility. After they have reached their 8 credit limit in performance classes, they can audit these types of classes so that record of participation is listed on their transcript.
- ❖ Performance courses will be coded (alpha or number sequence) for record keeping purposes.

Missiras moved. Conteh seconded to approve the Tuition Waiver for Students in University Performance Classes.

Motion carried unanimously.

Meeting adjourned at 4:30 p.m.

Gloria Riopelle