



2-6-2001

## Academic Policy Advisory Committee meeting minutes, February 6, 2001

Minnesota State University Moorhead

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APAC Minutes  
February 6, 2001

Members present: Midgarden, chairperson; Conteh, Dalhouse, Dobitz, Edverson, Enz Finken, Goodman, Gracyk, Jeppson, Klenk, Missiras, Neuman, Sanderson, Shimabukuro, Shreve, Weckler.

VP Midgarden reminded those present to attend Doris Walker-Dalhouse's lecture scheduled on 2/15/01 at 3:00 p.m. in King Hall 110.

She announced that Patrick Max has accepted the Director of Instructional Resources position and, Guy E. Mills has accepted the position as Dean of the College of Education and Human Services.

### **1. Liberal Studies Committee recommendations:**

Russ Colson and Katherine Meiners were present to answer questions regarding the following recommendations from the Liberal Studies Committee:

Shreve moved. Conteh seconded to approve the following:

- Replace the old liberal studies goals for each division with the new student learning outcomes statement which were approved last year.
- Change the review of Liberal Studies courses from a 3-year cycle to a 5-year cycle.
- Proposed procedures for review of Liberal Studies courses.

Motion carried unanimously.

Weckler moved. Edverson seconded to approve to change the Liberal Studies Requirements for Division F to:

Require that all students complete at least 2 credits in each Division F (Global Studies) and Division F1 (Multicultural).

The discussion included the data presented by the Languages Department, the difference between a global studies course and a multicultural course, and transfer curriculum.

Motion carried unanimously.

### **2. Elementary & Early Childhood Education**

Peggy Rittenhouse, Solveig Bartz and Roberta Shreve were present to answer questions.

#### **Major changes:**

Goodman moved. Shreve seconded to cross-list ED 439/539: Infusing Technology into Literacy Instruction (2 cr.) with EECE 439/539.

Motion carried unanimously.

Sanderson moved. Weckler seconded to approve the Certificate in Literacy Instruction (14 credits)

Rittenhouse explained that students could earn education and graduate credit and focus on literacy instruction without having to complete a master's degree program. On the other hand, it would also enable students who completed this certificate to enter a master's degree program.

Motion carried unanimously.

### **3. Languages Department and Master of Liberal Arts Program**

Mark Chekola and John Hall were present to answer questions.

**New Course:**

Neuman moved. Edverson seconded to approve the following course:

MLA 630: Masterpieces of Spanish Literature (3 cr.) (This course will be cross-listed with SPAN 630.)

The committee discussed the difference between the MLA and Spanish course offerings.

Motion carried unanimously.

Goodman moved. Neuman seconded to approve the Hispanic Studies Emphasis (32 credits)

Motion carried unanimously.

**4. Technology Department**

The order of the agenda was changed to allow the Graphic Communications proposal to be discussed before Construction Management. Trista Conzemius, Scott Seltveit and Norma Anderson were present to answer questions.

**Graphic Communications**

**a. New Rubric**

Dalhousie moved. Edverson seconded to approve the new rubric Graphic Communications Rubric (GCOM)

The committee discussed the name change and the need to clarify the difference between the graphic communication program and graphic design program in the Art department so that students are better informed.

Motion carried unanimously.

**b. The committee had no concerns with the following minor changes:**

Rubric and prerequisite changes for the following courses:

TECH 216: 3D Modeling to: GCOM 216

TECH 255: Beginning Computer Graphics to: GCOM 255

TECH 256: Introduction to Multimedia to: GCOM 256

TECH 316: 3D Animation to: GCOM 316 and change in prerequisites

TECH 355: Intermediate Computer Graphics to: GCOM 255 and change in prerequisites

TECH 356: Multimedia Authoring and Development to: GCOM 356 and change in prerequisites

TECH 358: Web Authoring and Development to: GCOM 358 and change in prerequisites

TECH 416: Advanced 3D Animation to: GCOM 416 and change in prerequisites

TECH 450: Digital Prepress to: GCOM 450 and change in prerequisites

TECH 452: Graphic Communication Estimating to: GCOM 452 and change in prerequisites

TECH 455: Advanced Computer Graphics to: GCOM 455 and change in prerequisites

TECH 456: Advanced Multimedia to: GCOM 456 and change in prerequisites

TECH 459: Graphic Communications Final Project to: GCOM 459

**Construction Management:**

Weckler moved. Sanderson seconded to approve the new rubric: Construction Management Rubric (CM)  
Motion carried unanimously.

Scott Seltveit distributed a corrected version of the minor changes. The committee had no concerns with the following changes:

**b. Minor changes:**

The committee had no concerns with the following minor changes:

TECH 128 to CM 105: Introduction to Construction Management  
TECH 201 to CM 220: Commercial Building Methods & Materials  
TECH 215 to CM 214: Residential Building Construction  
TECH 424 to CM 325: Heavy/Highway Construction Materials  
TECH 325 to CM 330: Estimating I – Quantity Survey  
TECH 321 to CM 334: Construction Cost Analysis  
TECH 328 to CM 340: Planning & Scheduling  
TECH 326 to CM 354: Mechanical/Electrical Systems  
TECH 329 to CM 425: Equipment Productivity & Analysis  
TECH 423 to CM 430: Estimating II – Pricing & Productivity  
TECH 426 to CM 440: Project Control  
TECH 427 to CM 460: Project Administration  
TECH 422 to CM 470: Construction Law  
TECH 496 to CM 495: Capstone Experience

**c. New Course Proposals**

Enz Finken moved. Conteh seconded to approve the following courses:

CM 315: Construction Graphics (3 cr.)  
CM 326: Heavy/Highway Construction Materials Lab (1 cr.)  
CM 350: Structural Design & Analysis (3 cr.)  
CM 370: Construction Documents & Specifications (3 cr.)  
CM 455: Heavy/Highway Estimating & Work Plan Analysis (3 cr.)  
CM 465: Construction Safety (3 cr.)  
CM 485: Computer Integrated Construction (3 cr.)  
CM 190, 290, 390 & 490: Special Topics  
CM 469: Internship (2-12 cr.)

The TECH courses will still be offered in some programs. The CM courses will be offered in the CM major.

Motion carried unanimously.

d. Goodman moved. Conteh seconded to approve the changes to the Construction Management Major and changes to the Related Requirements.

Motion carried unanimously.

- f. Shimabukuro moved. Goodman seconded to approve the changes to the Construction Management Minor.  
Motion carried unanimously.

Meeting adjourned at 4:45 p.m.  
Gloria Riopelle