



1-23-2001

## Academic Policy Advisory Committee meeting minutes, January 23, 2001

Minnesota State University Moorhead

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## **APAC Minutes January 23, 2001**

Members present: Midgarden, chairperson; Borgeson, Conteh, Dalhouse, Edvenson, Enz-Finken, Goodman, Gracyk, Jeppson, Lane, Missiras, Neuman, Sanderson, Shoptaugh, Shreve, Weckler.

VP Midgarden reminded those present to attend the legislative open forum scheduled on 1/26/01 and the Dille Distinguished Faculty Lecture by Thom Tamaro on 1/25/01.

### **12/19/00 APAC Minutes:**

Conteh moved to approve the 12/19/00 APAC minutes with no changes. Goodman seconded. Motion carried unanimously.

### **1. Technology Department**

Ron Williams was present and reported to APAC that the Technology department has reviewed and approved the revisions made to the Graphic Communications Program. The department submitted documentation supporting approval of the revisions. (The revisions were discussed and approved at the 12/19/00 APAC meeting with the condition that departmental signatures be obtained approving the final revisions.)

### **2. Accounting Department**

The committee had no concerns with the following minor changes:

- ✓ Change credits of ACCT 130: Fundamentals of Accounting from 1-3, to 3 credits.
- ✓ Add the prerequisite of ACCT 205 or consent of instructor to ACCT 320A, 320B, 320C: Employment Law A, B, C.
- ✓ Change course description and add prerequisite "or consent of instructor" to ACCT 330: Intermediate Accounting I.
- ✓ Change course description and add prerequisite "or consent of instructor" to ACCT 331: Intermediate Accounting II.
- ✓ Add the prerequisite of "ACCT 231 or consent of instructor" to ACCT 340: Introduction to Taxation.
- ✓ Change course description and add prerequisite "or consent of instructor" to ACCT 430: Advanced Accounting.
- ✓ Change course description of ACCT 441L: Individual Income Tax-VITA Experience.
- ✓ Change course description and add prerequisite "or consent of instructor" to ACCT 460: Audit I.
- ✓ Change course description and add prerequisite "or consent of instructor" to ACCT 461: Audit II
- ✓ Change course description and add prerequisite "ACCT 231 and ACCT 315 or consent of instructor" to ACCT 469: Internship.
  
- ✓ Add "or consent of Instructor" to the prerequisite for the following Accounting courses:
  - 306: Business Entities and Property
  - 307: Commercial Transactions
  - 315: Accounting Systems
  - 350: Cost Accounting
  - 420: International Accounting
  - 431: Non-Profit Accounting
  - 441: Individual Income Tax
  - 443: Corporate/Partnership Tax
  - 446: Estate, Gift and Trust Taxation
  - 495: Advanced Topics in Business Law

### **3. Elementary & Early Childhood Education**

Terri Walseth, Doris Walker-Dalhouse, Karen Danbom and Beth Anderson were present to answer questions.

The committee discussed the following minor change and concluded there were no concerns to change the course level of EECE 334: Play and Development (3 cr.) to: 234

**Major changes:**

Sanderson moved. Dalhouse seconded to approve the changes in Specialty Areas for Elementary & Early Childhood Education:

Communication Arts and Literature  
Science  
Preprimary Education  
World Language and Culture-Spanish

Motion carried unanimously.

Sanderson moved. Conteh seconded to approve the change in science requirements for Early Childhood majors.

Motion carried unanimously.

**New Certificate Programs:**

Edvenson moved. Conteh seconded to approve the following certificate programs:

Certificate in Reading – 15 credits  
Certificate in Special Education – 15 credits  
Certificate in Preprimary Education – 16 credits  
Motion carried unanimously.

**4. Other:**

Enz Finken requested that departments submitting APAC proposals that require consultation from another department, obtain a formal memorandum signed by that particular department as proof of consultation. The formal memorandum would replace the collection of e-mail messages that are now found in many proposals. The committee agreed. Midgarden will inform departmental chairpersons.

Meeting adjourned at 3:55 p.m.  
Gloria Riopelle