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Academic Policy Advisory Committee meeting minutes, December 19, 2000

Minnesota State University Moorhead

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APAC Minutes
December 19, 2000

Members present: Midgarden-chairperson; Borchers, Borgeson, Conteh, Dalhouse, Dobitz, Edvenson, Enz-Finken, Goodman, Gracyk, Jeppson, Klenk, Lane, Ruth, Sanderson, Shimabukuro, Shoptaugh, Shreve, Weckler.

APAC Minutes:

Edvenson moved. Conteh seconded to approve the 12/5/00 APAC minutes. Shimabukuro requested that the sentence regarding ED 398 be removed from Item 2. ESL Program, and suggested that the ESL proposal be revisited if the intent is to require ED 398.

Motion to approve minutes with the requested change carried unanimously. Midgarden stated that after MSUM receives the Board of Teaching's decision, the APAC will be informed of the result.

The order of the agenda was changed.

1. Elementary and Early Childhood Education

Karen Danbom distributed a corrected policy to members present:

Shreve moved. Borgeson seconded to approve the change in policy for students seeking admission to the EECE program:

Students must demonstrate evidence of adequate English written language communications skills. Evidence that will be accepted includes either of the following:

1. A minimum grade of 3.0 in at least 2 courses (6 credits) of Freshman English and a passing score on the writing portion of the PPST exam.
2. Passing score on EECE department essay exam.

Motion carried unanimously.

2. Speech Communications and Theatre Arts

David Wheeler, Lynn Harter, David Gaer, Tim Borchers and Scott Titsworth were present to answer questions regarding the following changes:

Minor changes:

There was no objection to changing the name and course description of SPCH 310: Rhetorical Theory to: Rhetorical Theory and Criticism

Major Changes:

Sanderson moved. Ruth seconded to approve the following 5 new courses:

- SPCH 213: Communication, Culture and Technology (3 cr.)
- SPCH 215: Communication Research Methods (3 cr.)
- SPCH 401: Organizational Communication (3 cr.)
- SPCH 410: The Rhetoric of Popular Culture (3 cr.)
- SPCH 414: Health Communication (3 cr.)

Motion carried unanimously.

Drop Courses:

Ruth moved. Borgeson seconded to approve dropping these courses from the curriculum and removing them from the Bulletin.

SPCH 400: Advanced Public Speaking

SPCH 305: Advanced Oral Interpretation

SPCH 312: Rhetorical Criticism

Motion carried unanimously.

Approval of the changes to the Professional Communication Emphasis Curriculum

Shreve moved. Weckler seconded to approve the revised major.

Motion carried unanimously.

Weckler moved. Dalhouse seconded to approve the revised minor.

Motion carried unanimously.

3. Technology Department - Changes to the Graphic Communications Program

Mike Ruth and Trista Conzemius were present to answer questions regarding these changes. Ruth distributed proposal revisions and e-mail messages he received in consultation with other departments.

Ruth stated that the name will NOT change from Graphic Communications to Multimedia Technology.

Weckler moved. Lane seconded to approve the name change of one of the options within the program:

From Digital Design

To Digital Design and Production

Motion carried unanimously.

Sanderson moved. Goodman seconded to approve removing the following courses from the program:

Drop Tech 150: Survey of Graphic Communications (3 credits)

Drop Art 152: Pictorial Illustration 4 credits)

Drop Art 300B: Graphic Design Studio (8 credits)

Motion carried unanimously.

Weckler moved. Conteh seconded to approve moving this course to the core:

Tech 216: 3D Modeling (3 credits) (note course name change below).

Carried unanimously.

Course name, number and level changes:

Tech 216: 3D CADD	To Tech 216: 3D Modeling
Tech 252: Intro to Desktop Pub	To Tech 255: Beginning Computer Graphics
Tech 257: Advanced DTP	To Tech 355: Intermediate Computer Graphics
Tech 452 GC Estimating	To Tech 453 Graphic Communications Estimating

Dean Dobitz will consult with the Mass Communications department to ask if they wish to continue to cross-list MC 257 with the TECH 355 course.

NEW COURSES:

Borgeson moved. Weckler seconded to approve the new courses:
Tech 450 Digital Prepress (3 cr.)
Tech 455 Advanced Computer Graphics (3 cr.)
Motion carried unanimously.

Multimedia Development Option changes:

Edvenson moved. Weckler seconded to approve the following changes:

Music Related Elective:

Change Required Music courses from:

MUS 381: Electronic Music
MUS 481: Audio Production

To: MUS 381: Electronic Music **and one of the following three Music courses:**

MUS 363: Music for Film and Video
MUS 481: Audio Production
MUS 482: Music Synthesis

Motion carried unanimously.

Changes to Electives:

- ✓ A minimum of 3 courses must be completed as electives. (The number of credits was corrected from 8-12, to 8-9 credits.)
- ✓ Any course in the major not used in either option may be used as an elective in the student's major. For example a student with a Digital Design and Production Option may wish to take Tech 356 or Tech 358 as part of their electives.
- ✓ Eliminate Art courses as electives.

The committee discussed if the proposal should be tabled until documentation was received stating the department's approval of the proposal. Ruth explained that he would be on sabbatical spring semester thus requesting the changes now to be included in next year's bulletin.

Goodman moved to approve the proposal with the requirement that the department resubmit an organized version of the proposal with the appropriate signatures from the dean and department. Edvenson seconded. (Dean Dobitz will bring this documentation to the next APAC meeting.) Motion carried with one abstention.

4. Biology Department

Kathy Wise was present to answer questions.

Conteh moved. Shreve seconded to approve changing the name, course description, prerequisites and increase credits for BIOL 438: Pathogenic Microbiology (3 cr.) to: Medical Microbiology (4 cr.). The revised course description and prerequisites are included with the documentation.

Motion carried unanimously.

5. Mathematics Department

Don Mattson and Derald Rothmann were present to answer questions.

There were no objections to the following minor changes:

Change in course description for Math 090: Elementary Algebra (3 cr.)

Change in course description for Math 099: Intermediate Algebra (3 cr.)

Sanderson moved. Edvenson seconded to approve changing the number of class hours for MATH 090 and MATH 099 from 3 hours to 4 hours per week (2 hours of lecture plus 2 hours of laboratory) without changing the number of credits.

Motion carried unanimously.

The committee discussed the number of students who are having difficulty in 100-level math courses and if the students not doing well in MATH 127 can move to MATH 090 during the same semester.

The following is an information item only since this was approved during semester conversion: Beginning Fall 2001, require degree seeking students to take the MnSCU Intermediate Algebra Placement Exam and mandate placement in mathematics courses based on the results.

The committee discussed ACT and math placement scores and how that information is used to place students in appropriate courses. It was suggested that the mathematics department return to APAC in a year or two to report on the results of the placement exam. Midgarden requested that faculty members from the mathematics department attend college meetings in January to explain how the placement exam will be utilized and what the implications of enforcing mandatory placement are likely to be.

Meeting adjourned at 5:50 p.m.

Gloria Riopelle