

9-19-2000

# Academic Policy Advisory Committee meeting minutes, September 19, 2000

Minnesota State University Moorhead

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**APAC Minutes**  
**September 19, 2000**

Members present: Midgarden, chair; Borchers, Borgeson, Dalhouse, Edverson, Enz Finken, Goodman, Lane, Missiras, Ruth, Shimabukuro, Shreve, Weckler.

**1. Accounting Department**

New Course Proposal:

ACCT 441L: Individual Income Tax – VITA Experience (1 cr.)

Lane moved. Weckler seconded to approve.

Cindy Phillips & Judy Streich answered questions regarding this course. Phillips stated that accounting majors currently volunteer, and are supervised by qualified faculty members, to assist community people with preparing their income tax forms. Phillips reported that Mary Bader received feedback from the students involved in the income tax assistance program last year that led to the development of this 1 credit course.

Streich said that students must pass an IRS test, complete a required number of hours in the income tax assistance program, and take this 1 credit course concurrently with ACCT 441.

David Nelson questioned the lab hours listed on the course proposal form. The paralegal department will work with the Registrar's office as how to correctly list the lab hours. Enz Finken suggested that the student time commitment of this course be listed in the Bulletin.

Motion to approve carried unanimously.

**2. Paralegal Department**

Ruth moved. Borgerson seconded to approve the changes to the area of emphasis in Criminal Litigation for the Paralegal department. The changes are as follows:

Delete CJ 232: Criminal Law and replace with CJ 335: Criminal Law (3 cr.)

Delete CJ 430: MN Criminal Law & Procedure and replace with CJ 337: Criminal Procedure (3 cr.)

(These are elective courses thus no change in the number of credits required for the emphasis.)

Judy Streich was present to answer questions.

Motion carried unanimously.

The next APAC meeting is scheduled on Tuesday, October 10, 2000, at 3:30 p.m. in the Comstock Room (CMU 101).

Meeting adjourned at 3:50 p.m.

Gloria Riopelle