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**Academic Policy Advisory Committee meeting minutes,
September 5, 2000**

Minnesota State University Moorhead

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APAC Minutes
September 5, 2000

Members present: Midgarden, chair; Borchers, Borgeson, Conteh, Edverson, Goodman, Gracyk, Jeppson, Klenk, Lane, Missiras, Powers-Kinds, Ruth, Sanderson, Shimabukuro, Shoptaugh, Shreve, Weckler.

1. Introduction of members

Midgarden distributed a revised membership list. Members introduced themselves.

2. 2000/2001 APAC Meeting Schedule

The APAC schedule was discussed.

- The October meeting dates may change because VP Midgarden will be at an accreditation visit on 10/3/00. (Note: The October APAC meeting dates were changed to 10/10/00 and 10/24/00. The schedule was printed in Continews and is also on the web under the APAC Website: <http://www.mnstate.edu/acadaff>)
- If there are no agenda items for a particular meeting, it will be cancelled.
- This is a catalog year which may mean additional meetings during spring semester.

3. Role of the Academic Policy Advisory Committee

VP Midgarden discussed her history of chairing APAC and made these points:

- Administration listens to APAC decisions. Recommendations made by this committee often become university policy.
- Read agenda materials prior to the meetings. Ask questions if you don't understand a proposal.
- Call those who have prepared the proposals if you have questions or to clarify issues.
- Referred to information given at the last year's APAC orientation meeting when Richard Pemble was invited to share his concepts regarding the role of APAC. (9/14/99 minutes available from Academic Affairs)
- Clarification of what constitutes a minor change (APAC Manual, page 2, IV. C.).

Other:

Sanderson asked if the daily/weekly schedule will be discussed at Cabinet and be brought to APAC. Midgarden stated that restoring the convocation hour was among the suggestions to improve communications made at the President's Retreat. If the President assigns that issue to a campus committee for consideration and the convocation hour is restored, that would force a re-examination of the daily calendar.

Meeting adjourned at 4:00 p.m.

Gloria Riopelle