

4-6-2000

# Academic Policy Advisory Committee meeting minutes, April 6, 2000

Moorhead State University

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APAC Minutes  
April 6, 2000

Members present: Midgarden, chair; Borchers, Conteh, Dalhouse, Davis, Dobitz, Dunkirk, Frederick, Goodman, Grineski, Jeppson, Klenk, Klindworth, Neuman, Reed, Ruth, Shimabukuro, Welken.

### **1. Music Department**

Ruth moved. Borchers seconded to approve the following two new courses:

MUS 263: The Business of Music (2 cr.)

MUS 363: Music for Film and Multimedia (3 cr.)

Michael Missiras was present to answer questions. Shimabukuro stated the course description was not included on the form. Missiras explained that a description of the course is on the syllabus and would be abbreviated for the Bulletin. Conteh asked if there is enough student interest for these courses. Missiras answered that 263 is usually a required course at other institutions. Transfer and TCU students are interested in these courses. These courses are now electives and music's accrediting agency would have to review them prior to changing them into required courses. Shimabukuro suggested interfacing MUS 363 with Theodore Larson's film course.

Motion to approve both courses carried unanimously with Missiras agreeing to submit the needed catalog course descriptions.

### **2. Liberal Studies Assessment Committee (Discussion Only)**

Proposed Student Learning Outcomes

Russ Colsen, chair of the Liberal Studies Committee was present to answer questions. Colsen had supplied the committee with documentation which included the proposed Student Learning Outcomes and the minutes of the Liberal Studies Assessment Committee. Conteh commended the committee on this proposal. These outcomes will be acted on at the 4/18/00 APAC meeting.

### **3. Sociology and Criminal Justice Department**

Davis moved. Goodman seconded to approve the new course SOC 360: Latin American Issues (3cr.). This course was approved for Liberal Studies Designation F.

Jan Fiola and Joel Charon were present to answer questions. Conteh asked if there was consultation with the Political Science department regarding any duplication of subject matter. Fiola stated that they had not consulted with the Political Science department because SOC 360 focused on Latin America and 60-70% would not be duplicate information for students. Chairperson Charon replied that there are many courses offered at MSU that overlap sociology courses, but the disciplinary perspectives differ. The committee suggested adding "or consent of instructor" to the prerequisite of SOC 110.

Motion to approve the course carried unanimously.

#### **4. English Department**

The committee had no objection to the following minor change:  
Change course title and description of ENGL 494: Teaching, Reading, /Adolescent Literature (3 cr.) to: Teaching English in Middle/Junior High

Jill Frederick and SuEllen Shaw were present to answer questions.

Major Changes:

Shimabukuro moved. Goodman seconded to approve the increase of credits for ENGL 491: Methods of Teaching English from 3 to 4 credits and change the course description.

Klindworth moved. Welken seconded to approve the following new courses:

ENGL 472: Introduction to Sociolinguistics (3 cr.)

ENGL 478: Foundations of Teaching and Learning English as a Second Language (3 cr.)

ENGL 479: Methods for Teaching ESL and Bilingual Learners (4 cr.)

Shimabukuro asked if an English faculty would receive release time to teach these courses. Frederick stated that Joy Janzen, ESL Coordinator, would teach these courses. The committee discussed Janzen's teaching and coordinator load for next year. Frederick stated that Janzen told her that she is able to teach these courses and coordinate the ESL program given a 24 credit load.

Motion to approve all three courses carried unanimously.

#### **5. Anthropology and Earth Science Department**

Minor Changes:

The committee had no concerns with the following changes:

Drop ANTH 111: Human Evolution and Prehistory (3 cr.)

Drop ANTH 275: Fossil Humans (3 cr.)

Change course title of Anth 110: Culture and Symbols (3 cr.) to: Introduction to Cultural Anthropology.

Change course title of Anth 216: Prehistoric Cultures (3 cr.) to The Paleolithic Age.

Change course title of Anth 217: Social Evolution (3 cr.) to The Rise of Civilization.

Change course title of Anth 306: Cross Cultural Illness and Care (3 cr.) to Medical Anthropology.

Major Changes:

Frederick moved. Welken seconded to approve the following new courses and the new Concentration in Cultural Anthropology:

ANTH 115: Introduction to Archaeology (3 cr.) (approved for Liberal Studies C)

ANTH 120: Introduction to Physical Anthropology (3 cr.) (approved for Liberal Studies B)

ANTH 301: Archaeological Prospection (3 cr.)

ANTH 307: Ecological Anthropology (3 cr.)

ANTH 316: Magic, Witchcraft and Religion (3 cr.) (approved for Liberal Studies F)

ANTH 460: Ethnographic Research Methods (3 cr.)

Mike Michlovic was present to answer questions and stated that ANTH 110, 115, 120 and 445 would be required core courses. Students could then enter into either the Concentration in Cultural Anthropology or the Concentration in Archaeology.

Motion to approve the six courses and concentration carried unanimously.

**Changes in Anthropology Minor**

Frederick moved. Conteh seconded to approve the changes to the Anthropology Minor to add the required courses of ANTH 115, 120 (ANTH 111 is dropped) and reduce elective credits from 22 to 19. Credits would remain at 28.

Motion carried unanimously.

**6. Social Studies Department**

Major changes:

Ruth moved. Conteh seconded to approve the changes in the Social Studies major.

Motion carried unanimously.

**7. Physics Department**

Minor changes:

(The Teacher Preparation Committee approved these changes at their 4/3/00 meeting.)

The committee discussed the following minor changes. Walter Worman was present to field questions. He stated that students have more computer expertise than they did when this course was first introduced so much of the computer training is being removed from the course thus the reduction in credits. There are also a limited number of Physics majors and hopefully Chemistry and other majors will take these courses.

Decrease credits of PHYS 322: Elementary Modern Physics from 4 to 3 cr.

Decrease credits of PHYS 350: Computational Methods for Physical Science from 3 to 1 cr. and change the course description.

Conteh moved. Davis seconded to approve the changes in the Physics Science Teaching Major-Physics Option.

Worman stated that the Physic's major would be revised next fall by either adding a course or adding three more hours of elective credits. The Board of Teaching mandates that students also take courses in Earth Science and Astronomy. These changes are consistent with the new Board of Teaching regulations.

Motion to approve carried unanimously.

## **8. Elementary & Early Childhood Department**

Minor changes:

The committee had no concerns with the following changes:

Change course description of EECE 430: Infant/Toddler Programs and Practices (3 cr.)

Change course description of EECE 433: Preschool and Kindergarten Curriculum (3 cr.)

Major changes:

### **Program changes in Elementary Education**

Goodman moved. Shimabukuro seconded to approve the following changes:

Drop the A/B options added to EECE 341 and EECE 441 last spring and increase credits of EECE 441 from 3 to 4.

Decrease required credits of EECE 467F: Practicum/Elementary Teaching from 2 to 1 credits.

Sarah Smedman stated that these changes are mandated by the Board of Teaching regulations.

Motion to approve carried unanimously.

### **Program changes in Early Childhood Education**

Frederickson moved. Ruth seconded to approve the following changes:

Change EECE 341A and EECE 441A to the former EECE 341 and 441.

Change EECE 335: Parent-Child Relations in Contemporary Families (3 cr.) and EECE 469C: Internship-Early Childhood (2 cr.) to elective courses.

Change elective credits from 3 to 7 credits.

Motion to approve carried unanimously.

## **9. Teaching and Learning with Technology (undergraduate & graduate) Certificate Programs (Hearing)**

Major Changes:

New Courses:

(These courses were approved at the 3/27/00 Graduate Studies Committee meeting.)

- (1) Ed 419/519 Creating Web-based Curriculum Materials, 2 cr.
- (2) Ed 422/522 Electronic Resources: Issues and Practice, 2 cr.
- (3) Ed 425/525 Methods of Computer Mediated Communications in Educ., 2 cr.
- (4) Ed 428/528 Effective Use of Multimedia, 2 cr.
- (5) Ed 431/531 Technology Troubleshooting for Macintosh, 1 cr.
- (6) Ed 432/532 Technology Troubleshooting for Windows, 1 cr.
- (7) Ed 434/534 Assessment of Technology-Enhanced Curricula, 2 cr.
- (8) Ed 435/535 Infusing Technology into Mathematics, 2 cr.
- (9) Ed 439/539 Infusing Computer Technology into Literacy Instruction, 2 cr.
- (10) Ed 442/542 Infusing Technology into the Science Curriculum, 2 cr.

Rhonda Ficek and Jan Flagel were present to answer questions. Ficek stated that these certificate programs are designed to serve K-12 teachers and students currently enrolled in a teaching major. Focus groups representing K-12 educators were held last year and discussed the need for technology-oriented education. Ficek said that area teachers could further their education and possibly increase their pay scale by taking this program. Instruction would be approximately one-half time classroom meetings (face-to-face) and the other half would be web-based and on-line instruction using CD-ROM and WebCT. This type of instruction would give students enrolled the flexibility in offerings which was one of the needs voiced at the focus group sessions. These courses would also count for credit in several of the MSU graduate programs so persons may consider continuing their education. Ficek stated that there is a similar program offered at the University of Washington.

Course requirements were discussed. Ficek stated the program would begin Fall Semester 2000. Courses would be offered every couple of months, including the summer, with completion of the program taking 1 1/2 to 2 years.

Ficek stated that PT-3 federal grants will not pay for inservice training for teachers. Shimabukuro suggested applying for Eisenhower grants in order to assist K-12 teachers in paying tuition costs.

Ficek noted that two other certificates are being planned. One related to the business area (e-commerce, web-marketing and privacy and ethics in the information age) and a strategic planning proposal related to outreach areas.

These certificate programs will be acted on at the 4/18/00 APAC meeting.

Meeting adjourned at 5:00 p.m.

Gloria Riopelle