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Academic Policy Advisory Committee meeting minutes, February 15, 2000

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APAC Minutes
February 15, 2000

Members present: Borchers, Borgeson, Conteh, Dunkirk, Frederick, Goodman, Grineski, Jeppson, Klenk, Klindworth, Neuman, Reed, Sanderson, Shimabukuro Welken.

The order of the agenda was changed because Dr. Shreve has a 4:00 class.

1. Elementary and Early Childhood Education

Dunkirk moved. Neuman seconded to approve the proposal to change the admission policy for EECE majors.

Roberta Shreve was present to answer questions. The proposal recommended is as follows:

Any student seeking admission to the Elementary and Early Childhood Education program must demonstrate evidence of adequate English written language communication skills. Any one of the following constitutes adequate evidence:

- An overall GPA of 3.0 in at least 6 credits of Freshman English (The Teacher Preparation Committee voted to amend this wording at their 2/3/00 meeting to the following: "A minimum grade of 3.0 in at least 2 courses (6 credits) of Freshman English.")
- Passing score on EECE Department essay exam
- Passing score on writing portion of PPST exam

If the student chooses to take the EECE Department exam, and does not pass, that student may:

- Retake the exam after completing an additional writing course
- Appeal the failing score on first exam (The Appeal Process was also outlined in the proposal.)

Motion to approve the proposal as amended by the Teacher Preparation Committee carried unanimously.

2. Honor Cord and Honor Pin Policy from the Student Senate

Stephanie McCleerey, Student Senate President, was present to answer questions. VP Midgarden stated that this issue was discussed at the 12/7/99 APAC meeting and students were allowed to wear cords at the fall semester commencement. McCleerey added that honor societies wish to recognize their students at commencement so the Student Senate discussed this issue and recommend the following:

- A. An approval process through the office of Academic Affairs
 - Application from the honor society's advisor
 - The society GPA requirement on the application

- On application a description of the pin
- B. That those honored by cords be students recognized for their university GPA. These students will be distinguished as follows:
- Summa Cum Laude will wear red and white cords.
 - Magna Cum Laude will wear red cords.
 - Cum Laude will wear white cords.
- C. Those students to be honored by pins are part of a nationally recognized honor society that has a GPA requirement.
- Pins need to be approved by the Vice President for Academic Affairs
 - Deadline for pin proposal is mid-term of the current graduating semester.
- D. A printed insertion is added to the commencement program explaining the following:
- Three university recognized cords
 - An explanation of the honor societies and a description of the pin.

Sanderson moved. Welken seconded to approve this process.

McCleerey stated that honor societies have to be nationally recognized academically so this does not include fraternities and sororities.

Motion carried unanimously.

Midgarden and McCleerey will send a memo asking faculty advisors and student presidents of the honor societies to submit the required information in order to be included in the spring commencement program. The first time application deadline will be March 31. Teresa Helfter Glover will collect applications and then forward them to Academic Affairs for approval. Department chairpersons will also be advised of the new policy.

3. Accounting Department

Minor Change:

The committee had no concerns with the following change except those expressed by Dr. Conteh which the committee discussed, and which are described below.

Add Speech 301: Business and Professional Communication as another option for Accounting majors to complete their upper-level writing requirement.

George Sanderson was present to answer questions and stated that adding SPCH 301 will give accounting majors another option. Conteh expressed his concern of the availability of offering this course for students and asked if additional sections will be offered. Borchers stated that the speech department may consider offering more sections as well as during

the summer. Frederick stated that giving accounting majors SPCH 301 as another course option would alleviate availability problems for English 286 and 387 sections.

4. Language Department

Major Changes:

Sanderson moved. Frederick seconded to approve the following new courses:

LANG 441/541: Methods & Materials in Teaching Foreign Languages I (4 cr.)

LANG 442/542: Methods & Materials in Teaching Foreign Languages II (4 cr.)

Shimabukuro suggested that the catalog descriptions for both courses be more descriptive so it is clear to students what the course objectives are. John Hall was present to answer questions and explained the differences in the courses and how these courses meet the Board of Teaching requirements. Hall stated that the Language department may need to hire an adjunct faculty member to teach a lower level language course so that he can teach the second course. In the past, there was only one such course. Sanderson asked if these courses add 4 credits to the secondary education licensure track. Hall answered that it would add 4 credits but there is no option to eliminate credits as language is a pertinent part of the licensure testing. Midgarden questioned if an English as a Second Language track could use the courses. Hall said they would serve those students well.

Hall stated a change in the course proposals: 441/541 would be offered spring semesters and 442/542 would be offered fall semesters; beginning fall semester 2000/2001 if approved. He will work with John Tandberg to modify the course descriptions (the new course descriptions can be obtained from Academic Affairs.)

Motion to approve both courses with the modified course descriptions carried unanimously.

Meeting adjourned at 4:15 p.m.

Gloria Riopelle