

4-21-1998

Academic Policy Advisory Committee meeting minutes, April 21, 1998

Moorhead State University

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APAC Minutes

April 21, 1998

Members present: Midgarden and Reed, chairs; Bolton, Brown, Conteh, Dalhouse, Fasick, Hart, Hauge-Stoffel, Jeppson, Klenk, Krause, Pemble, Roberts, Ruth, Sanderson, Schmidt, Smedman.

1. Biology/Chemistry Double Major with Biotechnology Announcement

Midgarden explained that there are several ways to send this to the MnSCU Board Office, some of which make it necessary to take the proposal to the full Board, while others do not. Both the Biology and Chemistry departments want to preserve their equal participation in the biotechnology emphasis which can be awarded only if a student double majors in both biology and chemistry, so having MnSCU post the new program under the Biological and Physical Sciences category will preserve their equal contributions. Although, since this would be a new CIP code for MSU, handling the program in this manner means that the proposal would have to go to the full Board. On the other hand, if we instead send the paperwork down showing biology (with a biotechnology emphasis) and chemistry (with a biotechnology emphasis), coding at MnSCU will not require a new CIP category, and both emphases will be considered redesigns and can be handled by Board Office staff. Representatives from the two MSU departments have discussed all of this with Dean Jeppson, and they will follow the second approach. Student transcripts will show each major individually, and also indicate that each major has a biotechnology emphasis. This will require students to choose which of the two majors is the primary major and which is the secondary major. Following this approach, we will not need to create a new rubric "BIOL/CHEM," but will rather cross list the courses.

2. Chemistry Department

These courses were tabled at the 4/7/98 APAC meeting until clearer rationale was provided by the Chemistry department.

Hart moved. Sanderson seconded to remove the motion to approve from the table.

Abbas Pesehk was present to field questions. He asked if the Chemistry 100-level courses could be acted on at this APAC meeting, even though materials were not prepared in time to be included with the APAC agenda. He offered to distribute the materials to the APAC members present. Midgarden explained the CHEM 100 level course-level change materials had missed the APAC submission date for the 4/21/98 meeting. She explained to the committee that the Academic Affairs office had waited until Wednesday, 4/15/98 a.m. to send out the APAC agenda. Ruth asked if APAC could bend the rules and accept the courses at the meeting. Midgarden restated that the course changes would have to wait until fall. She further explained that Academic Affairs had waited from the promised submission of April 13 until April 15 for the materials necessary for APAC to act on the tabled motion, and that even at that time, the 100-level support materials were not available. (In fact, Marian Olson had to pick up the materials for the tabled courses from the print shop so that the agenda could go out late Wednesday.) From this time forward, materials not submitted to Academic Affairs by the appropriate deadlines for agenda items will result in the items being removed from the agenda until a later date. For almost every meeting this year, it has been necessary to wait for at least one department, and this has meant that committee members have not always had needed preparation time.

APAC 4/21/98 Minutes

Sanderson asked how transfer courses with similar course titles will be handled. Dunkirk stated that the department faculty would meet with the student and review the courses taken at the Community College to see if the course's content is equivalent with MSU's courses. Midgarden commented that increased transferability and the new MnSCU mandate that at least one-third of the minimum number of credits required for a degree program number be upper level courses might turn out to be competing goals.

Motion to approve the changes in course level carried unanimously.

Schmidt moved. Krause seconded to approve the changes in course credit modifications:

| | |
|--|----------------|
| CHEM 430: Topics in Biochemistry | 2 cr. to 1-3 |
| CHEM 450: Topics in Physical Chemistry | 2 cr. to 1-3 |
| CHEM 469: Student Internship | 3-8 cr. To 2-8 |
| CHEM 470: Topics in Inorganic Chemistry | 2 cr. to 1-3 |
| CHEM 480: Topics in Analytical Chemistry | 2 cr. to 1-3 |

An error was corrected on the proposal: "Quarter" was changed to "Semester." Dunkirk stated these are topical courses and different topics require different credit values.

Motion carried unanimously.

3. B.M. in Music Performance/Emphasis in Jazz and Studio Music (Action)

This proposal's hearing was held at the 4/7/98 APAC meeting.

Pemble moved. Hart seconded to approve the proposal as submitted.

Motion carried unanimously.

4. Athletic Training Major (Action)

This proposal's hearing was held at the 4/7/98 APAC meeting.

Schmidt moved. Ruth seconded to approve the proposal as submitted.

Dalhouse asked how this proposal would affect the seniority changes underway in the HPE department. Midgarden stated that this is a curriculum issue and that it does not affect the seniority roster situation in HPE. Dalhouse asked if departments where cuts were previously made should be reviewed first before adding new programs. Midgarden answered that APAC's area of concern is with the integrity of the proposed curriculum. Midgarden answered we must look at projected students and cost of instructors at the time allocation, or reallocation of resources, decisions are made. The curricular approval process is lengthy, and in order to be able to respond in a timely manner when resources are available, we must have programs in place. If we wait to develop new programs until we have available resources to reallocate, we will be at least a year away from being able to make decisions to invest in new programs.

Motion to approve carried unanimously.

Larry Reed continued the meeting as Chair.

APAC 4/21/98 Minutes

5. Physics Department

Pemble moved. Conteh seconded to approve an alternative sequence Physics 111-112 Elementary Physics I and II (4 cr. each) plus an approved elective (2 cr.) in the major or minor would be allowed in place of Physics 200-201. In addition, all courses requiring Physics 200 and/or 201 would be modified to accept the alternative preparation. A list of proposed prerequisites were supplied.

Walter Worman stated the Physics department is losing majors because students do not have access to courses in the major until their sophomore year. Conteh expressed a concern that there have been many curriculum changes in the Physics department and asked how those changes have affected the department. Worman answered that they have seen an increase in majors (last year 5 majors compared to 10 majors this year). Fasick stated Engineering opposed the change and Chemistry's response was not included. Worman stated that Engineering and Chemistry's opposition is due to the fear that Physics 200 and 201 may not be offered. Worman stated that the calculus based physics course is a service course and there are currently 23 students enrolled for Fall 1998/99 and only a couple of those students are Physics majors. Conteh does not want Physics to request more changes next year or to revamp their curriculum again as no tangible results have been noticed. Hart stated theirs is a traditionally small Physics department.

Motion carried unanimously.

6. Language Department

New Course: LANG 469: Foreign Language Internship (2-12 cr.)

Sanderson moved. Schmidt seconded to approve the course.

Krause stated that this internship would be a good opportunity for juniors and seniors majoring in the department/program who meet the eligibility requirements. Students would be assigned an on-site supervisor and an on-campus evaluator. There would be periodic reviews of performance and assessment on-site. Conteh asked if this internship is exclusive only to the U.S. Krause answered the project would have to meet the department's approval but an internship abroad could be possible. Conteh asked how an internship abroad would be supervised. Krause answered through modern technology, such as e-mail. The internship should enhance the student in terms of language development, culture understanding and support what the student is doing with their program of study.

Ruth asked if a student could earn 12 credits in one semester with this internship. Krause said that the number of credits earned would be determined by each individual case. 12 semester credits is the maximum amount allowed by University policy. Smedman asked if these internships could parallel with teaching experiences. Krause stated it could and it would be used to learn the language and how to use the language. Hart suggested a Criminal Justice major, who also minors in Spanish do an internship with the police department. Sanderson reminded the committee this internship is only for juniors and seniors majoring in the Language department/program.

Motion carried unanimously.

APAC 4/21/98 Minutes

7. Health and Physical Education Department

Change in Physical Education Major

Ruth moved. Conteh seconded to approve the following change:

Drop PE 25: Officiating (2 cr.) as a course requirement and add PE 211: Concepts of Physical Fitness (2 cr.) as the new requirement.

Brown stated the PE 25 course will only be taught on demand and as money is available to hire qualified instructors.

Motion carried unanimously.

Change in Coaching Concentration:

Hart moved. Ruth seconded to approve the title change to "Coaching Minor," add a PE 370: Coaching Theory Class and increase credits of PE 460: Principles of Coaching from 2 to 3 credits.

Conteh expressed his concern of making changes that will affect existing students. Tandberg stated that students who have already taken the PE 460 course for 2 credits, would not have to retake it. Brown stated that departments are obligated to improve what we offer to our students. Students have a better chance of employment if this is listed as a Minor on their transcripts. Pemble stated that MnSCU will no longer recognize concentrations so changing this to a minor helps students.

Motion carried unanimously.

Change in Physical Education: Fitness and Sports Science Concentration.

Pemble moved. Smedman seconded to approve to change the title of the program to Physical Education: Fitness and Sports Science Option, increase the total number of credits from 47-57 to 55-65, and restructure the curriculum to include a core of required courses (36-46 credits) and required electives (19 credits).

Brown stated this meets MnSCU criteria as an Option. HPE was evaluated last year by an outside consultant who suggested more exercise science courses be added.

Motion carried unanimously.

8. Options and Concentrations

Pemble moved. Conteh seconded to approve.

Judy Strong submitted to APAC a memo explaining MnSCU policies in regards to Options and Emphasis. She analyzed current concentrations and shared the results with the appropriate departments. They made corrections and she submitted the list of changes to APAC. Once these changes are approved, they will be forwarded to MnSCU.

Reed stated these corrections will put MSU in line with MnSCU regulations.

Motion carried unanimously.

APAC 4/21/98 Minutes

9. Proposal to Align Financial Aid Termination and Academic Affairs Suspension Policies.

Pemble moved. Conteh seconded to approve the following:

Require a 2.0 GPA by the time a student has attempted 72 credits instead of 90 credits.
Changes in the Financial Aid procedures will be implemented by the Financial Aid office on September 1, 1998.

Sharon Ferris reported that two committees were merged into one (The Financial Aid and Suspension Appeals Committee) last year. This policy change would bring the Financial Aid office and the Academic Affairs Program Support office in line with one another in regards to suspensions and appeals. Susan Rostvedt-Johnson distributed the "Policy Standards For Financial Aid Satisfactory Academic Progress" to the committee. Ferris noted "Subject to Suspension" will be changed to "Academic Probation."

Motion carried unanimously.

The committee expressed thanks to Robert Pemble, Laura Fasick and Richard Bolton for serving on APAC.

Meeting adjourned at 5:00 p.m.
Gloria Riopelle