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## Academic Policy Advisory Committee meeting minutes, February 3, 1998

Moorhead State University

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APAC Minutes  
February 3, 1998

Members present: Bette Midgarden, chair; Paula Ahles, Dick Bolton, Lyndon Brown, Andrew Conteh, Laura Fasick, Jerry Hart, Edith Krause, Richard Pemble, Mary Roberts, Mike Ruth, Carol Schmidt, Sarah Smedman, Steve Grineski, Ron Jeppson, Virginia Klenk, Larry Reed

Midgarden changed the agenda order: Combined agenda Items 1 and 5, since Item 1 could not be acted upon until Item 5 was approved.

**1. Physics Department**

Major Change

Conteh moved. Ruth seconded to approve the change of AST 100: Introduction to Astronomy (3 cr) and activity sessions to AST 102/102L: Solar System Astronomy (3 cr) and AST 104/104L: Stellar Astronomy (3 cr).

Worman and Hart explained rationale for changes. Pemble expressed concern that taking only one of the new courses would not fulfill Minnesota licensure requirements for teachers; had the department considered one 4-credit course? Worman responded that 4 credits would not be enough time to cover the material and did not foresee any problem with licensure.

Pemble moved. Smedman seconded to table this item until Shimabukuro was present to address concerns from Biology.

Motion carried with two opposed. [see below, #5]

**2. Graduate Studies Committee Recommendation on Elementary Education Graduate Program Suspension**

Hart moved. Krause seconded to approve the suspension of the Elementary Education Graduate Program for three years.

Grineski explained rationale for suspending the program. Suspending as opposed to dropping would give the program 3 years to evaluate the C&I masters program which will be used as the alternative. Midgarden noted that after the three years the program will be automatically dropped unless a written request is made to remove it from the suspension list at MnSCU.

Motion carried unanimously.

**3. Health and Physical Education Department**

Minor Change

There was discussion of the terms “kinesiology” and “biomechanics”.

There were no objections to the change in the title of PE 320 to “Biomechanics”.

4. **Sociology/Anthropology Department**

Major Change

Ahles moved. Krause seconded to approve the increase in credits of SOC 412: Sociology of Complex Organizations from 2 to 3 credits.

Charon and Olday discussed rationale for increase in credits.

Motion carried unanimously.

5. **Physics Department** [continued from #1 above]

Major Change

Hart moved. Pemble seconded to take the tabled motion off the table.

Motion carried unanimously.

Shimabukuro raised the question of licensure requirements. Worman reassured the committee that either of the courses would fulfill licensure requirements as well as the existing course.

Motion carried unanimously.

6. **New Program: Biotechnology Degree**

Midgarden reminded the committee that this item is for hearing only; no motions; concerns should be raised now. The item will be on the APAC agenda as an action item in two weeks.

Dunkirk distributed a letter of support from the Physics Department. She also explained the Biotechnology Emphasis. This will be a double major in Biology and Chemistry with an emphasis on Biotechnology. Only three new course are needed. This emphasis can be completed in four years. Schmidt questioned the adequacy of library resources.

7. **Course Level Change Proposal Form** (attached)

Smedman moved. Conteh seconded to approve the new Course Level Change Proposal Form.

Motion carried unanimously.

8. **Final Examination Policy**

Midgarden reported that there is apparently no university policy on the number of finals a student may be expected to write in one day. There is also no written policy about the requirement that classes must meet during the final class period as scheduled. Midgarden asked Tandberg to lead an APAC subcommittee to consider these issues. APAC members Conteh and Pemble agreed to join him. Midgarden noted that if the intent is to have a policy in effect for May finals, it must go through APAC in March and to Meet and Confer by April.

Meeting adjourned at 5:10 p.m.

Karla Wenger