

12-16-1997

## Academic Policy Advisory Committee meeting minutes, December 16, 1997

Moorhead State University

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APAC Minutes  
December 16, 1997

Members present: Midgarden, chair; Ahles, Brown, Fasick, Hart, Hauge-Stoffel, Jeppson, Klenk, Krause, Pemble, Reed, Sanderson, Schmidt, Smedman, Strong.

Midgarden welcomed and introduced Art Professor Lila Hauge-Stoffel to the committee. Professor Hauge-Stoffel will serve in the position previously held by Kathleen EnzFinken.

**1. Developing an MSU Policy for Levels and Numbering of Courses**

Sanderson agreed to draft the MSU policy by using the South Dakota Board of Regents course level policy as a model. He distributed the draft policy to members present at the meeting.

Pemble moved. Krause seconded to approve the policy as modified by the committee.

The committee discussed each section of the policy and made numerous changes. Reed suggested sending the recommended policy to department chairpersons to allow them to discuss it with department faculty members.

Hart moved to table the proposed policy until the 1/20/98 APAC meeting to allow departments time to discuss it and provide feedback to the committee. Krause seconded to approve. Motion to table carried unanimously.

Midgarden will distribute the proposed policy to department chairpersons asking for their feedback prior to the 1/20/98 APAC meeting. The policy will also be submitted to the Graduate Studies Committee for review as it establishes guidelines for graduate level courses. She will also obtain written approval for MSU to use the South Dakota Board of Regents course level policy as our model. The effective date of the MSU policy will be established after it has circulated through the governance process. (A copy of the 12/16/97 draft policy is attached to these minutes.)

**2. Three Year Suspension of the CSIS Graduate Program - (Action)**

The Graduate Studies Committee approved suspension of this program at their 11/24/97 meeting.

Ahles moved. Schmidt seconded to approve the three year suspension of the CSIS Graduate Program.

Motion to approve carried unanimously.

The effective date of suspension will be determined after this recommendation has completed the MSU governance process and submitted to the MnSCU Board. A program can be suspended for three years.

Meeting adjourned at 5:10 p.m.

Gloria Riopelle