

11-4-1997

## Academic Policy Advisory Committee meeting minutes, November 4, 1997

Moorhead State University

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**APAC Minutes**  
**November 4, 1997**

Members present: Reed, chair; Ahles, Bolton, Brown, Conteh, Dobitz, Fasick, Hain, Hart, Jeppson, Klenk, Krause, Pemble, Sanderson, Schmidt Smedman.

**1. Liberal Studies Committee**

Fasick moved to approve HIST 310: Transition in Eastern Europe (2 cr.) for Liberal Studies C designation. Hart seconded the motion. Motion carried unanimously.

**2. General Technology New Program Option - (Hearing Only)**

Scott Seltveit, Technology chair, presented the proposal to the committee. He stated the Industrial Technology 2 + 2 option would allow students who have earned an Associate of Applied Science (AAS) degree from an accredited Technical College in a field of study related to Industrial Technology, to transfer a maximum of 64 credits including up to 43 credits in a technical area. Transfer students would be required to complete MSU's Liberal Studies requirements of which a maximum of 21 credits could be transferred into MSU. Alexandria Technical College and Northwest Technical College would be MSU's primary source of transfer students. Alexandria TC supports this program and NW Tech is in the process of surveying student support. ND State College of Science in Wahpeton and Bismarck State may also be interested in this program. Based on information from the regional technical colleges, a projected minimum of 25 transfer students will enroll in this 2+2 program each year. Seltveit stated employers are searching for graduates who have management skills as well as the technical knowledge earned at the Technical College level.

This program is designed to utilize existing MSU courses and staff. It will serve as a vehicle to bring transfer students to MSU. Students who complete this option would graduate with a B.S. degree in Technology listed on their transcripts; with the option being differentiated on students' resumes. This proposal will be sent to MnSCU as an articulation information item only. It does not need MnSCU program approval as students will complete required courses within the Industrial Technology degree then complete centralized classes in the General Technology 2+2 option.

Pemble asked for clarification of MnSCU's definition of an option, emphasis and concentration. This information will be available at the 11/18/97 APAC meeting when the General Technology New Program Option is acted on.

**3. Industrial Technology Curriculum Changes - (Action)**

Minor changes approved are:

TECH 173: Survey of Electronics is changed to TECH 274.

TECH 276: Motion Control, is changed to TECH 376: Industrial Processes Control. Change in prerequisites: Tech 274 and (Tech 230, or Tech 285 or consent of instructor).

New course description for TECH 383: Cost Analysis

TECH 385: Project Leadership title changed to Process Leadership.

TECH 228: Computer Applications for Engineers & Technologists is changed to TECH 394.

Conteh questioned if the committee should wait to approve changing 200-level courses to 300-level until the Upper-level course issue is resolved. Seltveit stated junior-level standing could be added to the prerequisites.

TECH 428: Construction Management and Contracts title changed to Project Management.

- b. The committee approved adding the prerequisite of junior-level standing to the following courses:

TECH 325: Construction Estimating I  
TECH 326: Mechanical/Electrical Systems  
TECH 329: Construction Equipment  
TECH 334: Material Science  
TECH 380: Methods Improvement  
TECH 382: Manufacturing Automation  
TECH 385: Project Leadership  
TECH 412: Senior Project  
TECH 438: Technology Education Foundation & Teaching Design  
TECH 439: Technology Education Teaching  
TECH 450: Survey of Graphic Communications  
TECH 493: Industrial Safety and Accident Prevention

- c. Add TECH 428: Project Management, to the Industrial Technology Core Curriculum. This will effect the curriculum totals as follows:

Construction Management: No change in the total number of credits  
Hart moved. Smedman seconded to approve.  
Motion carried unanimously.

Industrial Distribution: Eliminates the choice of TECH 201:  
Construction Materials & Processes or TECH 325: Construction  
Estimating I. No change in the total number of credits.  
Schmidt moved approval. Krause seconded.

Hart stated PHYS 101: Intro to Physics is a 3 credit course not a 4 credit  
as is listed on the program information sheet.  
Motion carried unanimously.

Industrial Management: Increases the number of credits from 61 to 64.  
Pemble moved. Hart seconded to approve.  
Motion carried unanimously.

#### 4. Gerontology Major (Hearing Only)

Joel Charon distributed an addendum to the proposal to all members present. Nancy Gilliland and Joel Charon were present to field questions for the Gerontology Program Committee. Those members are: Olivia Melroe, Shawn Ginther, Dick Bynum, Mark Chekola, Donna Heald and Anne Brunton. Gilliland explained that Mark Chekola was inadvertently excluded from the discussions involving this proposal only because the committee was not aware of him being added to the Program Committee. Gilliland reported the Gerontology minor was approved in 1982 and approximately 50 students have declared the minor since it's beginning. This Major proposal is based on the Criminal Justice Major and from Gerontology and Higher Education information. If approved, this major would be the first in Minnesota.

Charon stated this proposal utilizes existing MSU resources and staff and stated the committee was asked to create this proposal without incurring additional costs to the university.

Gilliland stated students could opt to take this as a second major to improve their opportunity for employment. Students who complete this major could attend the Masters Program offered at St. Cloud State University or Mankato State University.

Theodore Gracyk, Philosophy Chair, stated his concerns regarding Chekola being excluded from the development of this proposal and the Philosophy department not being consulted regarding the use of their course.

Sanderson expressed his concern regarding the MnSCU requirement stating one-third of credits for the bachelor's degree must be upper division credits. He felt students would need to be carefully advised in this proposed major to meet that requirement. Gilliland stated that most students will have double majors.

The discussion centered on these questions: why BIOL 104: Human Biology is not a core requirement, were all departments given an opportunity to review this proposal and develop, if so desired, courses that could be included in this major?

An addition was added to the Addendum (#3), the statement written after the list of requirements: In their freshman "or sophomore" year all students interested in the gerontology major are urged to take....

The committee asked to see the responses the Gerontology Committee had received from department chairs. Gilliland will send that information with the 11/18/97 APAC agenda. She will also ask department chairs for suggestions of additions or changes to this major and return to APAC on 11/18/97 with the results.

**5. Three Year Suspension of the French and German Major Programs - (Action)**

Sanderson moved. Ahles seconded to approve to seek MnSCU approval for a three year suspension as of November 4, 1997, of the following programs:

- B.S. in German Language Teacher Education
- B.A. in German Language and Literature
- B.S. in French Language Teacher Education
- B.A. in French Language and Literature

The Committee discussed why the suspension of these programs are being requested now since they have not been offered for three years due to budget reduction. Students enrolled in these programs were able to finish their degree through TCU coursework. Krause stated all program courses were converted through semesters so the courses still exist but are not listed in the MSU catalog. These programs can not be offered now because there are no faculty or funds to teach these programs.

Motion carried unanimously.

**6. Revised Graduate Faculty Review Policy - (Action)**

Due to time constraints and lack of a quorum this item was not discussed. It will be moved to the 11/18/97 APAC agenda.

**7. Course Level Survey Results**

Due to time constraints and lack of a quorum this item was not discussed. It will be moved to the 11/18/97 APAC agenda.

Meeting adjourned at 6:00 p.m.  
Gloria Riopelle