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Academic Policy Advisory Committee meeting minutes, September 16, 1997

Moorhead State University

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Members present: Midgarden, chair; Ahles, Bolton, Brown, Conteh, EnzFinken, Fasick, Grineski, Hain, Jeppson, Klenk, Krause, Pemble, Reed, Roberts, Ruth Sanderson, Schmidt, Smedman, Strong.

1. **Announcements:** Members introduced themselves and a schedule listing APAC meetings dates and submission deadlines was distributed. This schedule will also be sent to department chairpersons and published in Continews.

2. **Biology - Minor Change**

The committee had no objection to dropping Biol 550: Cell Physiology (3 cr.) from the curriculum.

3. **Licensure Status in Minnesota:** Dennis VanBerkum reported on the changes occurring in licensure programs for K-12 superintendents, principals, directors of Special Education and Community Education in Minnesota. The Educational Leadership program is affected by these changes. Last spring the MN Department of Children, Families & Learning informed us that this State Board of Education administrative rule was to take effect January 1, 1997. This licensure change is competency driven instead of course driven. The first informational meeting giving guidance as how to implement this rule was held on April 15, 1997. VanBerkum then submitted the proposal to meet these new guidelines. The proposal is currently with the Personnel Licensing Team Leader at the MN Dept of Children, Families & Learning for final approval. A memo stating its current status was distributed to APAC members. VanBerkum stated there will not be any faculty or course changes in the current Educational Leadership program, although they may need to be reviewed in the future.

4. **Women's Studies**

Approval to accept English 340: Genre Studies (3 cr.) one-time only for Women's Studies credit for spring semester can be approved by the director. A memo must be sent to the Registrar's office asking that student's enrolled in this English course wish to have it count toward their Women's Studies minor. A notation to that effect will be put in the student's file.

5. **Status of Course-level Questionnaire:** An APAC subcommittee was formed last spring to create this questionnaire because of the MnSCU Policy 3.17 stating at least one third of credits for the bachelor's degree must be upper division credits. The policy takes effect with incoming students in the 1998 Fall semester. Departments cannot simply convert 200-level courses to 300-level courses to comply with this policy. This questionnaire was distributed to department chairpersons on August 18, 1997 and requested to be returned by September 22, 1997. Eleven responses have been returned to-date. Information received from the questionnaire will be compiled and reviewed by APAC. APAC discussed how this data will be used to establish university guidelines relating to course-levels. There are currently no guidelines for the development of upper-level courses at MSU or MnSCU.

Meeting adjourned at 4:30 p.m.
Gloria Riopelle