

2-4-1997

Academic Policy Advisory Committee meeting minutes, February 4, 1997

Moorhead State University

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APAC Minutes
February 4, 1997

Members present: Midgarden, Chair; Ahles, Brown, Brunton, Conteh, Dobitz, Fasick, Goddard, Klenk, Krause, Pemble, Pietruszewski, Reed, Roberts, Roy, Schmidt, Shaker.

Midgarden introduced and welcomed Paula Ahles and Carole Schmidt to the committee.

1. Health and Physical Education

Incorporate the course content of Hlth 470 (1 cr.) into HLTH 465: Comprehensive School Health Programs (2 cr.). HLTH 465 would increase to 3 credits.

Smedman moved. Ahles seconded to approve the changes made to HLTH 465: Comprehensive School Health Programs (3 cr.)
Motion carried unanimously.

Pemble moved. Brunton seconded to approve dropping HLTH 470: Seminar in Health Education (1 cr.) from the curriculum.
Motion carried unanimously.

2. Paralegal Program

Minor changes:

The rubric for the Paralegal Program courses will be listed as PARA instead of LegA. The change was approved at APAC on November 5, 1996.

- a. Change course title of PARA 125: Introduction to Legal Assistant (2 cr.), to Introduction to Paralegal.
The committee had no objection to this change.

Fasick moved. Roy seconded to approve the following changes:

- b. Changes to PARA 250: Legal Research & Communication I (4 cr.) and PARA 251: Legal Research & Communication II (4 cr.):
 1. Reduce credits to 3 for both courses.
 2. Change in course descriptions for both courses.
 3. Course titles changed to: PARA 250: Legal Research and Writing I and PARA 251: Legal Research and Writing II.

Motion carried unanimously

Major changes:

- a. New Course:
PARA 425: Advanced Legal Research and Writing (3 cr.)

Krause moved. Roberts seconded to approve.
Motion carried unanimously.

- b. Increase in credits for the Paralegal major from 51 to 52

Pemble moved. Roy seconded to approve adding PARA 425 to the major, thus increasing the credits by 1 credit.
Motion carried unanimously.

3. Continued Discussion of Graduate Studies Review Policy

This item was discussed at the 1/21/97 APAC meeting but was not acted on due to lack of a quorum.

Midgarden stated that several other state universities recently re-examined Graduate Faculty membership criteria and definitions. She read the charge and membership of the Graduate Studies Committee and stated, in her view, the review of the process to appoint and reappoint graduate faculty falls into the scope of its charge and should be revisited by this committee.

Graduate Studies

Reports to: APAC.

Description: Monitors the scope, direction and integrity of the University's Graduate Programs; recommends policies, procedures, course and curriculum changes to the APAC; and makes recommendations regarding membership on the graduate faculty.

Membership: Dean of Academic Services or Graduate Dean (Chairperson), Coordinators of the Graduate Programs, 4 faculty at large.

Pemble requested an ad hoc committee made up of two members from APAC, two members from Graduate Studies Committee and Dean Reed be appointed to review this policy.

Roy commented that APAC should intrust committees with the charge given them. Midgarden said that APAC should prepare the charge for the Graduate Studies Committee and set a deadline for them to report to APAC. APAC would have the opportunity to consider any recommendation given from the Graduate Studies Committee in regard to this policy.

Conteh stated that MSU needs to define the role and place for graduate education. Who supervises the directors of the graduate programs; are we asking more of the faculty who are just now beginning to teach in graduate programs? He questioned if the Graduate Faculty review should be included in the regular evaluation process and listed in the PDP. Some faculty are teaching graduate courses out of "good will" to the university.

Pemble stated the Graduate Studies Committee is composed of graduate faculty and directors. The composition should include other faculty not just those who are in graduate programs. Pemble feels the policy is exclusive, instead of being inclusive.

Smedman suggested the Graduate Studies Committee hold an open meeting to allow other faculty to voice their concerns or listen to the discussion.

Smedman moved the review of the Graduate Faculty appointment and reappointment process be referred to the Graduate Studies Committee to be revisited. Roy seconded.
Motion carried unanimously.

The committee discussed at length if the current policy should be suspended or left in place and how this action would affect the faculty who have already been through the Graduate Faculty review process. Also, how this affects the new faculty appointed to graduate faculty status since the implementation of this policy was discussed.

Conteh moved to suspend the policy until a new one is adopted by APAC. The process of reviewing graduate faculty under the current policy would not continue after February 4, 1997. Krause seconded.

Motion failed with 1 in favor and 12 opposed.

The committee discussed what the charge to the Graduate Studies Committee will include: Reexamine the process and procedure of Graduate Faculty Review, clarify the rights and privileges belonging to graduate faculty, define what it means to be a graduate faculty, and obtain input from the campus community in their review of this issue. The revised recommendation is due to APAC before the April 15, 1997 meeting. APAC will meet on April 22 and April 29 if needed.

Pemble moved to suspend the review process and make it retroactive, to mean that all changes made because of this policy are revoked except new memberships. Reinstatement of a policy would be pending APAC approval. Brunton seconded.

Motion failed with 5 in favor, 5 opposed and 2 abstained.

The Graduate Faculty review policy remains in place until such time it is revised or replaced.

Philip Rice asked about equity in faculty workload and how the administration can give credit to faculty for supervising graduate student committees. Midgarden stated the equity in workload issue, appropriate class size for effective learning and so on, are areas that need to be examined. This is one of the areas Judy Strong will address during her two-year service as Associate VP for Academic Affairs.

4. Graduation Requirements

Roy moved. Ahles seconded to approve the following change in policy:

The Academic Appeals Committee recommends the following change in graduation requirements as stated in the Undergraduate Catalog (pg. 28): Candidates must be enrolled as a resident student registered and paid at MSU (C) **for at least 6 of the last 8 credits applied to the degree.** The new language would read "for at least 8 of the last 12 credits applied to the degree."

Motion carried unanimously.

5. MnSCU Policy 3.17 - Degrees, Diplomas & Certificates

This item was tabled at the 9/3/96 APAC meeting pending possible revision by MnSCU.

Pemble moved. Brunton seconded to remove this item from the table.

Motion carried unanimously.

Midgarden stated the language discussed at the 9/3/96 APAC meeting was modified prior to the MnSCU Board's action in December, so MSU is bound by that revision.

Motion to approve the language presented at the 9/3/96 APAC failed unanimously

Smedman moved to adopt the following MnSCU policy with implementation for all entering freshmen being Fall Semester 1998. Fasick seconded.

Motion carried unanimously.

The entire policy: 3.17 Degrees, Diplomas and Certificates, is attached to these minutes and has been sent to Department Chairs

Meeting adjourned at 5:30 p.m.

Gloria Riopelle

(Attached: MnSCU Policy: 3.17 Degrees, Diplomas and Certificates)