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Academic Policy Advisory Committee meeting minutes, April 2, 1996

Moorhead State University

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APAC Minutes
April 2, 1996

Members Present: Midgarden, Chair; Bakke, Beach, Beare, Bense, Conteh, Obitz, Frederick, Klenk, Mathiason, Olson, Parvey, Pemble, Reed, Roy, Sanderson, Shaker, Sibley, Strong, Zarrett.

1. Secondary Education and Foundations:

The committee had no objection to the following title change:

Change: ED 205L: Exploring Teaching Lab

To: ED 205E: Introduction to Education: Early Field Experience

2. Economics Department:

The committee did not object to the following changes:

The B.A. Degree in Economics will drop ECON 411: Economic History of the U.S. as a required course and add three elective credits in the major. There will be 24 required credits and 12 elective credits in economics courses, thus the total required and elective credits will remain at 36 credits.

This will affect the Social Studies (teaching) major. Students choosing economics as a primary concentration will take three elective credits in place of the ECON 411 requirement.

The Minor in Economics will drop ECON 317 as a required course and add three elective credits in economic courses.

The B.A. Degree in Economics-Business Economics will allow students the option of taking ECON 315: Government & Business or ECON 415: Industrial Organization and Public Policy. They will also have the choice of taking ECON 430: Managerial Economics or ECON 302: Intermediate Microeconomic Theory.

3. Accounting Department:

The committee had no concerns with the following changes:

Inclusion of up to 3 semester credits of accounting internship (ACCT 469) in the "Accounting elective" section of the accounting major

Prerequisite change for ACCT 330: Intermediate Accounting I
The following prerequisite will take affect Fall 1997 to allow time to notify students: ACCT 231 and a passing score on a basic bookkeeping test.

Course Credit Modification:

Roy moved. Bakke seconded to approve.

Change credits for ACCT 130: Fundamentals of Accounting from 3 credits to 1-3 credits

Motion carried unanimously.

4. **Mathematics Department:**

Course Credit Modification:

Bakke moved. Sanderson seconded to approve.
Decrease credits for Math 277: Introduction to Linear Algebra from 4 credits to 3 credits.
Motion carried unanimously.

Change in Major Requirements:

The committee had no objection to the following changes:
Reduce the required hours for a B.S. from 39 to 38.
Require all B.A. Math majors to complete Math 491:
Seminar-Mathematics (1-2 credits)

5. **Masters of Liberal Arts:**

These courses are deferred until the 4/16/96 APAC meeting.

New Courses:

- a. MLA 636: Technology and the Arts (3 credits)
- b. MLA 653: American Folklore (3 credits)

Industrial Studies faculty were finishing an Accreditation Exit meeting so John Tandberg gave the committee an update on summer and fall registration. Student credit hours are down 64% in graduate and 25.8% in undergraduate students for summer. Fall enrollments are harder to compare because it is only the first day of fall pre-registration. Pemble asked if APAC could discuss the improvements needed in semesters at a future APAC meeting. Midgarden suggested next fall as an opportune time to pull information from the Registrar's office and create a list of questions for discussion. The enrollment figures we are experiencing since semester conversion are comparable to other institutions.

Conteh asked if summer classes with 13 or fewer students will be cancelled. Larry Reed stated the Deans Council reviews summer courses that have 13 or fewer enrolled and last year's process will be followed. Departments should try to offer courses that will fill in the summer. Midgarden stated deans will work with departments when reviewing low enrollment courses for programmatic needs. Students can enroll for summer classes until the sessions begin.

Mathiason asked if a Teacher Education proposal similar to St. Thomas' will be created. Midgarden stated a proposal for a generalist master's degree in education will be on the next APAC agenda but will need MnSCU approval.

6. **Industrial Studies Department:**

Name Change:

Beare moved. Sibley seconded to approve to change the name of the Department of Industrial Studies to the Department of Technology. The INDS rubric will change to TECH.
Motion carried unanimously.

Changes in Industrial Technology B.S. Degree

The department plans to restructure INDS 390 and resubmit it to APAC for approval. After that course is approved the changes to the degree can also be acted on.

Industrial Studies Department (continued):

Minor Course Changes:

The Committee approved the changes made to the following courses:

CHANGE: INDS 245: Introduction to Industrial Distribution
TO: TECH 145

CHANGE: INDS 380: Time and Motion Study
TO: TECH 380: Methods Improvement

CHANGE: INDS 383: Manufacturing Cost Analysis
TO: TECH 383: Project Costs Analysis

CHANGE: ENG 223: Statics for Technologists
TO: TECH 223

CHANGE: ENG 225: Strengths of Materials for Technologists
TO: TECH 225

Course Credit Modification:

INDS 173: Survey of Electronics Technology from 3 to 4 credits.
Beare moved. Sanderson seconded to approve.

Swenson stated more time in lecture and lab will be added. Introduction to AC/DC digitizing will be the base course. Northwest Tech has a similar course but MSU's has more lab orientation and technician level content. Midgarden stated that MnSCU has only compared programs not courses between the state universities and technical colleges. MnSCU doesn't need to be notified of course changes only programs, majors and concentrations.

Motion carried unanimously.

INDS 412: Senior Project from 1 to 2 credits.

Sanderson moved. Mathiason seconded to approve.

Selveit explained that resumes and a portfolio will be part of the project. More content and structure will be added to this arranged class. Staffing will be covered by a 2 credit overload.

Motion carried unanimously.

New Courses:

INDS 390: Professional Communication (3 credits)

This course will be restructured and resubmitted to APAC for approval. Roy requested support letters from the English department be included.

INDS 276: Motion Control (3 credits)

Bakke moved. Zarrett seconded to approve.

Motion carried unanimously.

Minor Change in Industrial Technology Minors: Construction Management and Industrial Management:

Pemble moved. Sanderson seconded to approve.

Changes made in Construction Management: Elimination of ENG 200: Surveying, INDS 201: Construction Materials & Processes, INDS 215: Architectural Planning & Codes, and INDS 326: Mechanical Electrical Systems. Addition of INDS 428: Construction Mgmt & Contracts, INDS 380: Methods Improvement and INDS 482: Quality Plan/Implementation. No increase in credit hours. The course orientation has changed from an inclusion of some technical courses to a much stronger emphasis on management.

Changes made in Industrial Management: The student will have the choice of either INDS 485: Production/Inventory Mgmt or MGMT 380: Operations Mgmt. There is an increase of three semester credit hours to put both Industrial Technology minors at 21 semester credits.

Midgarden asked which majors are most likely to enroll in these minors Swenson stated Computer Science or Business majors.

Motion carried unanimously.

Program Closure: Technology Education

Bakke moved. Pemble seconded to approve the closing of the Technology Education major after the currently enrolled students graduate and by not offering specific Technology Education courses after June, 1997.

Swenson explained the department can not afford to offer this program and needs to narrow their range of activities by putting focus into more defined areas such as the Industrial Technology major and the Graphic Communications major. Pemble asked how many graduates are in those areas per year. Swenson stated 50-60 students. Mathiason stated his concern of moving away from the technical education area because of the possible market maybe 10-12 years in the future. Swenson and Dean Dobitz stated this program is ranked low in regards to enrollments and placement; with limited resources, cuts must be made.

Motion carried with 2 no and 2 abstentions.

7. Bachelor of Science, University Studies (Hearing)

Tan Flagel and Larry Reed were present to field questions from the committee. The Individualized Major committee examined solutions for students who have completed most of the requirements for a degree but have been unsuccessful in some required portion of a program and, a student with a variety of academic experiences and a substantial number of credits to complete the requirements for a degree without an excessive number of additional courses. Flagel explained that this degree is not the same as an individualized major. For an individualized major, a student has not more than 16 previously completed credits in their major and their degree template is reviewed by the Individualized Major committee.

Students who do not meet their program degree requirements but can not retake classes because of "C" grades, usually go to their advisor and dean to work out a solution. This degree would regularize that process. Frederick felt the degree would not help students achieve specific goals or a commitment to one area. She would like to see more quality control. Flagel explained that the degree would be approved by the divisional dean and Registrar's office - it is not departmentalized. Some committee members felt that students may use this as a degree completion scapegoat. Zarrett stated students know which degrees have prestige and does not feel that students will flock to this degree. Klenk suggested implementing a 2.0 minimum GPA standard within the 35 required credits in a major program or rubric.

Frederick asked the degree name be changed. Flagel stated other campuses name their degree: Open Studies, General Studies. She would like suggestions for a different title. Strong stated that General Studies may be confused with Liberal Studies.

Flagel will return the proposal to APAC for action on 4/30/96 with the appropriate modifications.

8. Other Items

Midgarden stated that the F/F1, the B/B1 and Midterm Deficiencies committee reports will be reviewed this spring. APAC will meet on 4/16/96, 4/30/96 and 5/7/96.

Mathiason stated that an open forum should be held on Quality Control for ITV/Internet courses before MnSCU makes policy on an Electronic Academy.

Meeting adjourned at 5:30 p.m.

Gloria Riopelle