

5-2-1995

Academic Policy Advisory Committee meeting minutes, May 2, 1995

Moorhead State University

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APAC Minutes

May 2, 1995

Members present: Reed, chair; Bakke, Bense, Dobitz, DuBord, Mathiason, Midgarden, Moore, Olday, Parvey, Pemble, Schmider, Shaker, Sibley, Strong Swenson, Tweet, Wasson, Zarrett.

1. Liberal Studies Recommendations

The APAC committee accepted the Liberal Studies Committee recommendations made at their 4/13/95 meeting to approve SPCH 385: International Cinema for Division D and SPCH 230: Principles of Acting for Division E credit.

2. Information Item: Department of Biology

The Biology department has requested to reduce the laboratory component for BIOL 435 and BIOL 438 by one hour per week. Initially, these courses were approved for three lab hours. Dean Strong approved this on a one-time only experimental basis.

Mathiason moved. Wasson seconded to approve the change for next Academic Year on a one-time experimental basis. The courses will return to their originally approved form after next year. Motion carried unanimously.

The committee discussed how items scheduled for review under a certain timeline will be flagged. Bakke stated he can flag items approved on a timeline by computer.

3. Proposed Transfer Agreement between MSU and the Technical Colleges of Alexandria and Hutchinson.

Swenson moved. Bakke seconded to approve the proposed transfer agreement between MSU and the Technical Colleges of Alexandria and Hutchinson.

Wade Swenson briefed the committee on the terms of the agreement. Alexandria and Hutchinson have no co-located university or community college so they were granted approval to offer general education classes. An agreement is needed in order for us to accept the transfer of the general education courses from these two schools.

Motion carried unanimously.

4. APAC Subcommittee to review components of the current Liberal Studies Program.

The committee revisited the minutes of the 2/21/95 and 3/21/95 meetings in which the need to review Liberal Studies structure was discussed. The committee felt that a subcommittee should be formed in the Fall of 1995 to review the Liberal Studies Program. Mathiason felt that a task force of APAC should review the Liberal Studies Program. The committee discussed whether a subcommittee or task force of APAC should be formed, the charge of the subcommittee, the need for members serving to have a key interest in Liberal Studies, and representatives in the science division should be part of that membership especially with regards to the B and B1 division requirements. Pemble felt that the committee should have President Barden's view of the future direction of the Liberal Studies Program before the review committee is formed.

Pemble moved to invite the President to an APAC meeting early Fall Semester of 1995 to discuss the direction of the Liberal Studies Program. Moore seconded to approve.
Motion carried unanimously.

The committee requests the following motion which was made at the 3/21/95 APAC meeting, be revisited during Fall Semester of 1995:

Roy moved to establish a subcommittee of APAC drawing from the membership, from the Science division and from the Liberal Studies Committee, to review the criteria and definitions of B and B1, with the charge of making a recommendation that may range from leaving it as is to dropping the B1 designation. Mathiason seconded to approve
Motion carried unanimously.

5. Physics with Business Concentration (PBC) (Hearing Only)

The hearing was delayed on this item at the 4/18/95 APAC meeting because V.J. Agarwal could not be present.

Walter Wesley, V.J. Agarwal, Jim Walker and Dean Dobitz were present to field questions from the committee. Wesley stated the proposal is a combination of a physics major and a business minor. The committee discussed the difference between a student earning a business minor or a concentration. The concentration will not appear on a student's transcript. Wesley stated that students would need additional courses to obtain the minor. Students who are interested in the PBC will be informed that a minor could be obtained by taking additional courses or by the department waiving appropriate courses.

The committee will act on the PBC at the 5/9/95 APAC meeting.

Bakke asked John Tandberg why concentrations are not listed on transcripts. Tandberg stated that concentrations do not follow the same approval process by HECB as majors and minors do. Bakke felt that this issue should be addressed at the state level.

6. Earth Science Minor - (Hearing Only)

Russ Colson was present to field questions from the committee. The committee discussed the courses needed to satisfy the minor.

The committee will act on the Earth Science Minor at the 5/9/95 APAC meeting.

7 Graduate Faculty Status

a. Criteria for Admission to Graduate Faculty Status.

Dean Schmider was present to field questions from the committee. A subcommittee of the Graduate Council began meeting in September of 1994, to review the process used in appointing Graduate Faculty. Judy Oldenburg, a graduate student in PHSA and an intern in the Graduate Office, wrote a position paper researching current practice and procedures used at similar institutions. This paper became the basis for the committee's considerations.

Moore moved. Parvey seconded to approve the criteria for admission to Graduate Faculty Status as Full, Associate, or Temporary Graduate Faculty.
Motion carried unanimously.

b. Review Process for Faculty Holding "Graduate Faculty" status.

Pemble moved. Sibley seconded to approve to institute a review process for faculty holding "Graduate Faculty" status either as "Full" or "Associate" as outlined in the documents developed by the Graduate Council. A third of the faculty currently holding graduate faculty status will be reviewed each of the next three years until the full cycle is established.

Olday felt that current Graduate Faculty may not wish to take the time to complete the forms needed in the review process. Pemble suggested that those faculty be asked to submit a vita instead of completing the form. Dean Schmider felt that the items addressed in the forms may not be addressed on a vita thus making the review process more complete.

Motion carried with three opposed and three abstentions.

8. CLEP Policy for Graduate Students

Swenson moved. Bakke seconded to approve the Graduate Council recommendation to amend the university policy to allow graduate students to take the CLEP examination on campus not to obtain college credit, but as one means to document prerequisite courses for a graduate degree program.

Dean Schmider read the current policy from the 1995-97 undergraduate catalog to the committee. The committee felt that the motion was unnecessary because the current policy will allow graduate students to take the CLEP without earning college credit. John Tandberg concurred with the committee.

Motion failed because the current policy allows graduate students not in their first semester to take the CLEP.

The next APAC meeting will be held on 5/9/95 which will be the last APAC meeting of the academic year.

Meeting adjourned at 5:30 p.m.

G. Anderson
