



4-18-1995

Academic Policy Advisory Committee meeting minutes, April 18, 1995

Moorhead State University

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APAC Minutes
April 18, 1995

Members present: Reed, chair; Bakke, Bense, Danielson, Frederick, Mathiason, Midgarden, Moore, Olday, Parvey, Roy, Schmider, Sibley, Swenson, Tweet, Wasson, Zarrett.

1. Liberal Studies Recommendations

APAC accepted the correction made to the Liberal Studies minutes of January 27, 1995 in which two New Center courses were omitted: MCS 132: Human Sexuality (Division C) and MCS 110: Expressive Writing (Division E).

2. Semester Conversion: Department of Special Education and Counseling
Minor Revisions

APAC accepted the conversion of SpEd 516: The Gifted Child and Reading (3 quarter credits) to SPED 616: The Gifted Child and Reading (2 semester credits). This course was omitted from Special Education's course conversion worksheet when their department courses were brought to APAC.

3. English Department
New Courses:

Action was delayed on these courses at the 4/4/95 APAC meeting until the Graduate Council reviews the courses. The Graduate Council approved the courses at their 4/17/95 meeting with minor revisions to the course proposals. Al Davis, English Department Chair, made the revisions requested and distributed revised copies to APAC members.

ENGL 409/509: Studies in American Literature (3 semester cr.)
Moore moved. Bakke seconded to approve the course as amended.
The prerequisite will be listed as English 102 instead of "completion of Freshman English sequence"
Motion carried unanimously.

ENGL 499/599: Topics/Authors 1-2 semester cr.)

Al Davis indicated that the course number will be changed to ENGL 485/585.

Bakke moved. Olday seconded to approve the course as amended.
The following prerequisite will be added: English 102.
Motion carried unanimously.

ENGL 677: M.F.A. Tutorial (1-3 semester cr.)
Moore moved. Roy seconded to approve.
The following addition was made to the catalog description:
Repeatable for 6 credits total.
The following prerequisite was added: "Admission to the MFA Program"

The committee felt the rubric should be changed from English to MFA.

Moore moved to amend the motion to approve the MFA rubric for this course.
Bakke seconded.
Motion to approve the course as amended carried unanimously.

Moore moved to change the rubric of the three English courses approved previously for the MFA program to MFA. Bakke seconded.
Motion carried unanimously.

4. Freshmen Year Experience

New Course:

FYE 101: First Year Experience 1 semester cr.)

The hearing for this course was held at the April 4, 1995, APAC meeting.

Moore moved. Frederick seconded to approve.

Roy asked if this course will have a separate budget and VP Schmitz stated that it will. The portion of the credits the course generates will pay for necessary overloads, preparation of materials not purchased by students and the coordination of the large group session. Currently, there is \$20,000 in Q7 money to originate the course. VP Schmitz stated he expects 230-250 students to enroll in the course which would require approximately 8-10 faculty providing lab or small group sessions. Faculty with areas of expertise and faculty who are assigned 11 credits or less, could choose to add the class as part of load. Otherwise faculty would have to be paid an overload. They could also be non-IFO faculty. VP Schmitz stated that this course will add funding to the University, e.g., one credit per student would be approximately \$31,000 from tuition. He also feels this course will improve freshmen retention and views it as "seed money."

Roy asked how grade appeals will be handled since there is not a dean³ overseeing this course. VP Schmitz stated a statement would have to be created and brought before APAC for approval.

Tom Pearce expressed his concerns in regards to this course. He recalls when English proposed to convert to 4 credits as an undergraduate sequence in the freshmen year, it was predicated in part on the idea that this would be justified by the inclusion of a freshmen experience component. He feels that this is an additional course which involves some of the same people who are teaching the 4 credit freshmen composition sequence. Another concern he expressed, is the course will not be supervised by someone associated with instructional faculty. He also feels that the one credit hour earned toward graduation will take away from other departments.

VP Schmitz stated that faculty have been involved throughout the creation of this proposal and the appropriate approval process has been followed. The Task Force included 15 people, four of which were faculty, two deans and the remainder are Student Affairs people. Ted Gracyk stated faculty involved did not represent IFO but rather served because of specific expertise. Roy asked if English was notified of this proposal. VP Schmitz stated that the FE committee has been notified through Hazel Retzlaff, an English faculty who served on the FYE Task Force. John Early, Chair of the FE English Committee, stated that they were not informed of this proposal. He felt their role was to have a part in the freshmen year experience but not oversee it. Early stated his support for the FYE proposal and stated English will also orientate students in their department by preparing "A Dragon Dictionary," which would be an information guide for freshmen students.

Jim Danielson felt that this course has problems regarding costs, assessment measures and how the course was developed. He also feels that this is a remediation course which gives credit to students for learning "how to be a student." He feels that student orientation should be improved instead.

Roy moved to table the FYE course.
Motion failed for lack of a second.

Moore asked who will supervise the details for this course, e.g., course and budget analysis and course scheduling. VP Schmitz stated the VP for Student Affairs and an individual funded from the tuition generated will coordinate the large group session. The Task Force will also continue. Bense asked if other state universities offer this program. VP Schmitz stated that Mankato, Winona and St. Cloud State Universities have similar programs. St. Cloud advertises that they have a 78% freshmen retention rate. Roy expressed concern that SCH hour generation is not in a specific department. Swenson expressed his support for the course and feels that if it improves student retention, SCH hours in other departments will improve in the long-range. Mathiason, Frederick, Wasson and Moore also expressed their support of this course and feels that this is a move in the right direction to help students become better prepared and interested in other courses.

Moore moved to amend the motion to approve the course on a one year trial period. Roy seconded to approve.

Members felt that one year was not enough time.

Moore amended the motion to approve the course on a two year trial period and after that trial period, the course would return to APAC with an assessment. Roy withdrew his second.
Frederick seconded to approve the amended motion.
Amended motion carried with one abstention.

Motion to approve the course with the provision noted carried with one opposed.

5. Computer Science and Information Systems

New Course:

COMS 101: Introduction to the Internet (2 semester cr.)

John Gaffrey was present to field questions from the committee.

Bakke moved. Olday seconded to approve.
Motion carried unanimously.

6. Physics with Business Concentration (PBC)

Discussion on the PBC will be delayed until the 5/2/95 APAC meeting.

Meeting adjourned at 5:15 p.m.

G. Anderson