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Academic Policy Advisory Committee meeting minutes, February 21, 1995

Moorhead State University

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APAC Minutes
February 21, 1995

Members present: Reed, chair; Bakke, Beach, Bense, Correnti, Dobitz, Danielson, DuBord, Frederick, Mathiason, Midgarden, Olday, Pemble, Roy, Schmider, Sibley, Strong, Swenson, Wasson, Zarrett.

The order of the agenda was changed and the Economics major with concentrations was acted on first.

1. Bachelor of Arts degree in Economics with two concentrations
(This was tabled at the 2/14/95 meeting)

Bakke moved. Pemble seconded to remove the Economics major with two concentrations from the table for approval.

This was tabled at the 2/14/95 APAC meeting because the committee asked the department to submit a quarter to semester comparison on a course conversion worksheet for the new Business Economics concentration. The credit load was also a concern. Vern Dobis submitted a document listing the requirements in both concentrations and reduced the credits from 79 to 70.

Motion carried unanimously

2. PHSA 663: Human Resource Development (2 semester car.)

This course was tabled at the 10/18/94 APAC meeting. The department was asked to submit supporting rationale for PHSA 663 and the Business Administration department also had concerns regarding this course. Dean Strong and Dean Dobitz met with faculty from both departments to find a compromise to the departments' concerns. The Business Administration department intends to submit an MBA course to be cross-listed with this PHSA course, pending approval from the MBA Council and the Graduate Council.

Bakke moved. Sibley seconded to remove the course from the table for approval with the following change to the course number:

PHSA 663 changed to PHSA 653: Human Resource Development
(2 semester cr.)

The Graduate Council has approved this course.
Motion carried unanimously.

3. Liberal Studies Recommendations:

Courses approved for Liberal Studies designations.

Bakke moved. Correnti seconded to approve the course designations recommended by the Liberal Studies Committee at 2/10/95 meeting.

Motion carried unanimously.

Wasson moved. Correnti seconded to approve the course designations recommended by the Liberal Studies Committee at the 2/17/95 meeting.

Olday moved to amend the motion to exclude SOC 323: Community. Motion to amend carried with one opposed.

The Liberal Studies Committee did not approve SOC 323 because the course is taught infrequently.

Motion to approve the recommendations with the exception of SOC 323 carried unanimously.

Olday moved to approve SOC 323 for C designation with the understanding that the department offer the course at least once every three years. Pemble seconded.

Motion carried unanimously.

MATH 138: Statistical Methods (2 semester cr.)
Pemble moved. Bakke seconded to approve this course for Liberal Studies E designation.
The Liberal Studies Committee approved this course.
Motion carried unanimously.

4. Academic Policy - Liberal Studies Requirements

Bakke moved. Correnti seconded to approve the Liberal Studies Requirements for the Semester system as follows:

| Division | Requirement (semester credits) |
|----------|--------------------------------|
| A | 6 minimum |
| B | 6 minimum |
| B1 | 3 minimum* |
| C | 6 minimum |
| D | 6 minimum |
| D1 | 3 minimum* |
| E | 6 minimum |
| E1 | 3 minimum* |
| F | 5 minimum |
| F1 | <u>3</u> minimum* |
| Total | 45 credits** |

*Four-credit quarter courses will be considered to satisfy this 3-credit minimum.

****For any division among B,C,D, or E, students may apply no more than three courses. For division F, students may apply no more than two courses. A course is defined as carrying a minimum of 2 semester credits.**

Pemble felt that departments need an opportunity to review the proposal. After lengthy discussion, the committee decided to act on the Liberal Studies requirements recommended by the Liberal Studies Committee.

Pemble moved to table this until departments have an opportunity to review the recommendation.
Motion failed for lack of a second.

Motion carried with one opposed.

The committee would like to discuss the Liberal Studies structure in the science and humanities courses at a future meeting and mentioned the possibility of forming an ad hoc committee to review this issue.

5. Semester Conversion: School Psychology Program

Minor Revisions:

Bakke moved. Correnti seconded to approve the following changes to the School Psychology's semester conversion package:

Psy 723: Assessment/Intervention III, the prerequisite is Psy 622.

New catalog description for Psy 698/798: Continuing Registration:

Continuing enrollment in graduate studies. This option is to be used for registration after completion of all course requirements or when not otherwise actively enrolled. Students not otherwise enrolled at the time they sit for the oral exam must enroll in Psy 698 (Master's) or Psy 798 (Specialist). This course may not be used to meet any program or graduation requirements.

Motion carried unanimously.

6. Semester Conversion: Health and Physical Education

Minor Revisions:

Bakke moved. Sibley seconded to approve the minor revisions as listed:

List PE 200: Foundations of Physical Education as a 3 semester credit course on the course conversion worksheet

PE 333: Pool/Water Management should list the prerequisite:
PE 166: Life Guard Training or consent of instructor.

PE 461: Coaching Practicum should list the prerequisite: Health 250, and/or concurrently with PE 372 or PE 460, or consent of instructor. The Teacher Education Committee has requested this change.

Motion carried unanimously.

7. Semester Conversion: Department of Music

Minor Revision:

Pemble moved. Correnti seconded to approve the minor revisions as listed:

Music 450/550: Student Recital to Music 423/523.

Music 343: History of Jazz title changed to: Jazz History.

Motion carried unanimously.

8. Semester Conversion: Department of English

Minor Revision:

Pemble moved. Correnti seconded to approve the minor revision as listed.

English 192: Literature/Critical Writing should be listed as 4 semester credits.

Motion carried unanimously.

9. Internship Task Force Report

The task force was formed in late October and was asked to review these areas regarding internship policies: 1) determine the scope of current practice; 2) address desired university, departmental and student objectives/outcomes for internships; 3) quantify internship standards such as credit ranges, supervision and evaluation requirements, final paper expectations; 4) recommend University Internship Policies, to include an approval process and periodic review; 5) analyze the relationship with Student Services areas such as Financial Aid and Placement; and 6) discuss the faculty workload implications of a consistent, well-defined internship program.

Wasson moved. Roy seconded to approve the Internships Task Force's report with the following concerns to be reviewed:

The internship agreement should be kept on file in a central office. Academic department? Academic Affairs?
Statement regarding liability issues and who is responsible for the student's safety.

- Faculty supervising summer internships but not under contract.
Possibly a system policy should be implemented. (This topic will be discussed at the 2/28/95 Vice Presidents meeting.)
On-site evaluations and options available when evaluating long-distance internships.

Motion carried unanimously.

10. Semester Conversion: Industrial Studies Department

New Courses:

- INDS 356: Multimedia Authoring and Development (3 semester cr.)
- INDS 358: Graphic Communications Computer Networks
(2 semester cr.)

Bakke moved to reconsider the approval of INDS: 358 & 356 based on a request from the Computer Science department. Correnti seconded.

Motion to reconsider carried with one opposed and one abstention

These courses were approved at the 2/14/95 meeting. Mike Ruth had indicated at that meeting that the Computer Science department did not have any concerns regarding these courses. Dr. John Gaffrey, Chair of the Computer Science department spoke regarding his department's concern regarding the duplication of course content and the way in which the Industrial Studies department has proposed to offer the courses.

Pemble moved to table INDS 356 and 358. Roy seconded
Motion to table carried with one opposed.

The committee felt the two departments should work together to find the best way to offer these courses so there is no course overlap. The deans of those departments will assist, if needed.

11. Semester Conversion: Department of Anthology

New Course:

- ANTH 270: Human Biological Variation (3 semester cr.)

The biology department felt that a new course proposal should be submitted for this course because of the change in course content. The quarter course was ANTH 335: Humans, Culture and Environment (4 credit).

Roy moved to reconsider and withdraw ANTH 270 from the Anthropology packet. Pemble seconded to approve.
Motion carried unanimously.

Mark Griffin will submit a new course proposal for the committee to review at the 3/14/95 meeting.

12. Other Items:

The next APAC meeting is scheduled for 3/7/95, (this date was later changed to 3/14/95). Future agenda items were discussed and Mathiason requested the committee discuss the offering of service courses and liberal studies courses.

Sean Boe graduates winter quarter and Suzanne Correnti is enrolled in the Eurospring program. The committee expressed their appreciation to both Sean and Suzanne for serving on the committee. Two new students will be appointed to serve for spring quarter.

Meeting adjourned at 5:45 p.m.

G. Anderson