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Academic Policy Advisory Committee meeting minutes, January 17, 1995

Moorhead State University

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APAC Minutes
January 17, 1995

Members Present: Reed, Chair; Beach, Bense, Boe, Correnti, Dobitz, Danielson, DuBord, Frederick, Mathiason, Moore, Olday, Pemble, Roy, Schmider, Sibley, Strong, Wasson.

1. PHSA 663 Possible Resolution Update

Larry Reed reported to the committee that Bette Midgarden has met with Dean Judy Strong, Dean Carol Dobitz and a representative from both the Political Science and the Business Administration departments. A possible compromise was read to members, although the resolution is not yet finalized.

2. Semester Conversion: Department of Languages

Major Changes - New Courses:

LANG 340: Methods and Materials in Teaching Foreign Languages
(4 semester cr.)

Boe moved. Wasson seconded to approve.

Pemble moved to table this course because it was not approved by the Teacher Preparation Committee and because the ED 398 course is pending approval.

Motion to table carried unanimously.

FREN 411/511: French Genre/Theme Literature (3 semester cr.)

This course was approved by the Graduate Council.

Boe moved. Correnti seconded to approve.

Motion carried unanimously.

FREN 421/521: French Culture and Civilization (3 semester cr.)

This course was approved by the Graduate Council.

Boe moved. Correnti seconded to approve.

Motion carried unanimously.

FREN 422/522: Contemporary France (3 semester cr.)

This course was approved by the Graduate Council.

Pemble moved. Sibley seconded to approve.

Motion carried unanimously.

FREN 498: Senior Project (2 semester cr.)

Mathiason moved. Roy seconded to approve the course with the following changes:

The second sentence in the catalog description is changed to:
Student will work with the faculty member

The prerequisites: French 302 and consent of instructor.

Motion carried unanimously.

GER 200: Intensive Listening and Reading (2 semester cr.)

Wasson moved. Boe seconded to approve.

Motion carried unanimously.

GER 304: Business German (4 semester cr.)
Correnti moved. Sibley seconded to approve.
Motion carried unanimously.

GER 411/511: Advanced Study of German Literature
(3 semester cr.)
This course was approved by the Graduate Council.
Sibley moved. Wasson seconded to approve.
Motion carried unanimously.

GER 498: Senior Project (2 semester cr.)
Pemble moved. Sibley seconded to approve this course with the
following changes:

The second sentence in the catalog description is changed to:
Student will work with the faculty member

The prerequisites: German 302 or 304 and consent of instructor

Motion carried unanimously.

SPAN 314: Survey of Latin American Literature (4 semester cr.)
Correnti moved. Mathiason seconded to approve.
Motion carried unanimously.

SPAN 411/511: Genres & Themes of Iberian/Latin American
Literature (3 semester cr.)
This course was approved by the Graduate Council.
Boe moved. Wasson seconded to approve.
Motion carried unanimously.

SPAN 412/512:

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SPAN 421/521: Iberian Culture and Civilization (3 semester cr.)
This course was approved by the Graduate Council.
Boe moved. Correnti second to approve.
Motion carried unanimously.

SPAN 422/522: Latin American Culture and Civilization
(3 semester cr.)
This course was approved by the Graduate Council.
Roy moved. Sibley seconded to approve.
Motion carried unanimously.

SPAN 498: Senior Project (2 semester cr.)
Boe moved. Pemble seconded to approve this course with the following changes:

The second sentence in the catalog description is changed to:
Student will work with the faculty member

The prerequisites: Spanish 302 and consent of instructor.

Motion carried unanimously.

Minor Changes:

Pemble moved. Moore seconded to approve the minor changes listed under Section II of the Analysis form.
Motion carried unanimously.

Major Changes - Other:

Boe moved. Wasson seconded to approve the major changes listed under Section III of the Analysis form.
Motion carried unanimously.

Approval of Language's Conversion Package:

Wasson moved. Boe seconded to approve Language's converted semester package with the exception of LANG 340 which was tabled and other minor changes as noted.
Motion carried unanimously.

3. Semester Conversion: Department of Music

Action is delayed until 1/31/95 because materials were not received in time for distribution for this meeting.

4. MFA in Creative Writing: Final Hearing

The proposal was revised to reflect the suggestions discussed at the 1/10/95 meeting. The committee felt that all issues had been addressed and the proposal was ready to be acted upon.

Approval of the Master of Fine Arts in Creative Writing Program

Pemble moved. Mathiason seconded to approve the program.
Motion carried unanimously.

MFA New Courses:

ENGL 688: M.F.A. Workshop (3 semester cr.)
Boe moved. Moore seconded to approve this course with the following catalog description added to the course proposal:

The writing of poetry, fiction, plays, film or creative nonfiction. Partly a graduate-level dialogue on contemporary writing, but mainly a workshop. Students may repeat this course.

Motion carried unanimously.

ENGL 669: M.F.A. Internship - Writing (1-6 semester cr.)
Boe moved. Pemble seconded to approve this course with the following changes made:

Credits changed to: 2-6 semester credits.
Catalog description changed to:

The internship is designed to improve the writing ability of a student on the job, to integrate writing skills acquired in the MFA Program into a workplace environment, and to provide additional writing experience for selected students.

Non-laboratory hours per week: 0

Motion carried unanimously.

ENGL 699: M.F.A. Thesis
Boe moved. Pemble seconded to approve this course with the following changes made:

Offered for variable credit = 1-4 semester cr
Non-laboratory hours per week = 0
Laboratory hours per week = 0

Motion carried unanimously.

5. Semester Conversion: Department of Secondary Education
(two courses tabled at the 11/15/94 APAC meeting)

ED 205: Exploring Teaching (3 semester cr.)
ED 398: Field Experiences in Secondary Education (2 semester cr.)

Action was delayed to allow the Social Studies group an opportunity to discuss the courses tabled. The committee also asked Elizabeth Danielson to convey to Steve Grineski, Chair of the Secondary Education and Foundations department, and Dean Paul Shaker, that additional discussion among the departments affected is needed before final action can be taken on these courses.

6. New Course:

Science 110: Science, Technology and Society
Spring quarter offering: 4 quarter cr.
Semester conversion: 3 semester cr.

Pemble moved. Correnti seconded to approve

The Liberal Studies Committee approved this course for Division B designation. Dennis Mathiason, Chemistry department, distributed the Request for Liberal Studies Designation form for members to review. He also distributed a revised course proposal that reflected changes made on the catalog description. This course will be offered Spring quarter for 4 credits and under the semester system for 3 credits.

Motion carried unanimously.

7. Students Subject to Suspension Policy Change.

Sharon Ferris requested a one-quarter moratorium for students subject to suspension spring quarter. Bette Midgarden and the deans approved this recommendation. The memo submitted from Sharon Ferris states that, currently, there are 325 students who are subject to suspension, and Spring quarter will be the last opportunity for them to repeat failed courses before the transition to semesters. Some of the quarter courses may not be available under the semester program and some students have had to wait until spring to repeat certain sequence courses. If these students are suspended at the end of winter quarter, it will be harder for them to improve their academic record because they would return when we are on semesters.

Pemble moved. Mathiason seconded to approve the one-quarter moratorium on academic suspension.

Sharon Ferris will send a letter with a permit to pre-register to all of the students subject to suspension spring quarter. The letter will encourage them to take this one-time opportunity to focus on re-taking failed courses to improve their cumulative GPA. The study skills program would also be strongly recommended to them.

Motion carried unanimously.

8. Semester Conversion: Department of Accounting
(Modifications made to the following courses:)

ACCT 370: Accounting Systems
ACCT 446/546: Estate & Gift Tax

The committee unanimously approved the minor revisions made to the Accounting department's semester conversion package.

9. **Semester Conversion: Master of Business Administration**
(Minor changes made to the following courses:)

- MBA 601: Statistics for Management
- MBA 630: Managerial Accounting
- MBA 635: Business Tax Planning
- MBA 640: Advanced Financial Management
- MBA 652: Organizational Theory and Behavior
- MBA 654: Production/Operations Management
- MBA 656: Management Information Systems

The committee unanimously approved the minor revisions made to the Master of Business Administration's semester conversion package.

Elizabeth Danielson distributed the revised APAC calendar to members.

Meeting adjourned at 5:45 p.m.

G. Anderson