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Academic Policy Advisory Committee meeting minutes, January 10, 1995

Moorhead State University

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APAC Minutes
January 10, 1995

Members present: Reed, Chair; Bakke, Beach, Bense, Correnti, Dobitz, Danielson, DuBord, Frederick, Mathiason, Moore, Olday, Pemble, Roy, Schmider, Sibley, Strong, Swenson, Wasson, Zarrett.

Lawrence Reed introduced Suzanne Correnti, the new student APAC member, to the committee. Suzanne replaces Aneko Girard, who resigned from the committee because she will graduate winter quarter.

The agenda was revised and the Master of Counseling and Human Development conversion packet was acted on first.

1. Semester Conversion: Master of Counseling and Human Development

Major Changes - New Courses:

All of the courses were approved by the Graduate Council and the Teacher Preparation Committee.

CNSA 410/510: Introduction to Counseling 3 semester cr.
Wasson moved. Moore seconded to approve.
Motion carried unanimously.

CNSA 420/520: Basic Counseling Skills (3 semester cr.)
Wasson moved. Bakke seconded to approve
Motion carried unanimously.

CNSA 600: Introduction to Counseling Research 3 semester cr.)
Zarrett moved. Sibley seconded to approve.
Motion carried unanimously.

CNSA 610: Foundations of Counseling (3 semester cr.)
Correnti moved. Bakke seconded to approve.
Motion carried unanimously.

CNSA 611: Counseling Theories (3 semester cr.)
Bakke moved. Wasson seconded to approve.
Motion carried unanimously.

CNSA 612: Individual Appraisal (3 semester cr.)
Wasson moved. Bakke seconded to approve.
Motion carried unanimously.

CNSA 613: Career Development (3 semester cr.)
Correnti moved. Sibley seconded to approve.
Motion carried unanimously.

CNSA 650: Organization and Administration of Guidance Services
(3 semester cr.)
Mathiason moved. Moore seconded to approve.
Motion carried unanimously.

CNSA 690: Special Problems in Counseling and Student Affairs
(3 semester cr.)
Wasson moved. Correnti seconded to approve.
Motion carried unanimously.

CNSA 614: Human Growth and Development for Counselors
(3 semester cr.)
Zarrett moved. Moore seconded to approve.
Motion carried unanimously.

CNSA 615: Social and Cultural Foundations of Counseling
(3 semester cr.)
Zarrett moved. Bakke seconded to approve.
Motion carried unanimously.

CNSA 670: Community Counseling (3 semester cr.)
Bakke moved. Sibley seconded to approve.
Motion carried unanimously.

CNSA 681: Advanced Issues Seminar (1-3 semester cr.)
Zarrett moved. Mathiason seconded to approve.
Motion carried unanimously.

CNSA 616: Consultation for Counselors (1 semester cr.)
Bense moved. Bakke seconded to approve the course with the
following change made to the prerequisites:

Prerequisites: CNSA 610: Foundation of Counseling
(3 semester cr.)

Motion carried unanimously.

CNSA 631: Advanced Group Counseling (1-3 semester cr.)
Mathiason moved. Olday seconded to approve the course with the
following sentence added to the course description:

Graduate Counseling majors only.

Motion carried unanimously.

CNSA 662: Administration of Student Affairs in Higher Education
(2 semester cr.)
Correnti moved. Sibley seconded to approve.
Motion carried unanimously.

CNSA 683: Independent Study (1-3 semester cr.)
Bakke moved. Moore seconded to approve with the following change
made:

Total class meeting hours per semester or session: 0

Motion carried unanimously.

Minor Changes:

Bakke moved. Wasson seconded to approve the minor changes listed under Section II of the Analysis form.
Motion carried unanimously.

Major Changes - Other:

Roy moved. Wasson seconded to approve the program name change to Counseling and Student Affairs and the rubric to CNSA.
Motion carried unanimously.

Bakke moved. Sibley seconded to approve the other major changes listed under Section III of the Analysis form.

The committee discussed the department's ability to teach the course offerings proposed in their conversion packet. The two faculty in the program and the dean support the package as presented and feel they can meet the course offerings with no additional faculty allocations. Dr. Packwood felt another option would be to change to a three year program.

Motion carried with one opposed.

Approval of the Master of Counseling and Student Affairs' Conversion Package.

Roy moved. Moore seconded to approve the Master of Counseling and Student Affairs' semester conversion package with the changes noted.

Motion carried with one opposed.

2a. Semester Conversion: Department of Speech/Language/Hearing Science

(Packet includes the Speech/Language/Pathology Program)
This department's materials were initially scheduled for review by APAC on December 13, 1994.

Major Changes - New Courses:

SLHS 171: American Sign Language I (3 semester cr.)
Zarrett moved. Bakke seconded to approve the course with the following change:

Total class meeting hours per semester or session: 45

Motion carried unanimously.

SLHS 172: American Sign Language II (3 semester cr.)
Bakke moved. Wasson seconded to approve the course with the following changes:

Total class meeting hours per semester or session: 45
Prerequisites: SLHS 171 or Permission of Instructor

Motion carried unanimously.

SLHS 204: Language Development (4 semester cr.)
Wasson moved. Moore seconded to approve.
Motion carried unanimously.

SLHS 496: Senior Project (1 semester cr.)
Wasson moved. Bakke seconded to approve the course with the following change made to the course description:

Omit the word "capstone" from the course description.

Motion carried unanimously.

SLHS 473/573: Rehabilitation Audiology (3 semester cr.)
Pemble moved. Bakke seconded to approve.
Motion carried unanimously.

SLHS 490/590: Topical Seminar in Speech/Language/Hearing
Sciences (1-3 semester cr.)
Wasson moved. Bakke seconded to approve.
Motion carried unanimously.

Minor Changes:

Pemble moved. Bakke seconded to approve the minor changes listed under Section II of the Analysis form.
Motion carried unanimously.

Major Changes - Other:

Zarrett moved. Moore seconded to approve the major changes listed under Section III of the Analysis form.
Motion carried unanimously.

Approval of Speech/Language/Hearing Science's Conversion Package:

Moore moved. Bakke seconded to approve SLHS's semester conversion package with the changes noted.
Motion carried unanimously.

2b. Semester Conversion: Speech/Hearing/Pathology

Major Changes - New Courses:

SLP 621: Seminar in Articulation and Cleft Palate
(2 semester cr.)

Bakke moved. Correnti seconded to approve the course with the following change:

Non-laboratory hours per week: 2

Motion carried unanimously.

SLP 630: Neurogenics I (3 semester cr.)

Mathiason moved. Sibley seconded to approve the course with the following change:

Class Schedule Course Abbreviation title: Neurogenics

Motion carried unanimously.

SLP 642: Augmentative & Alternative Communication
(3 semester cr.)

Correnti moved. Zarrett seconded to approve.

Motion carried unanimously.

SLP 680: Cultural Aspects of Communication Disorders
(2 semester cr.)

Correnti moved. Sibley seconded to approve the course with the following changes:

Total class meeting hours per semester or session: 30

Add a sentence to the course description:

Instructor approval required for students not admitted to SLP program.

Motion carried unanimously

SLP 681: Seminar in Dysphagia (2 semester cr.)

Bakke moved. Moore seconded to approve.

Motion carried unanimously.

Minor Changes:

Bakke moved. Moore seconded to approve the minor changes listed under Section II of the Analysis form.

Motion carried unanimously.

Major Changes - Other:

Bakke moved. Correnti seconded to approve the major changes listed under Section III of the Analysis form.

Motion carried unanimously.

Approval of Speech/Hearing/Pathology's Conversion Package:

Roy moved. Wasson seconded to approve SLP's semester conversion package with the changes noted.

Motion carried unanimously.

3. **Semester Conversion: Department of Humanities and Multicultural Studies**
(one course tabled at the 11/15/94 APAC meeting)

MCS 372/PHIL 272: Dynamics of Prejudice & Oppression

Theodore Gracyk, Chair of the Philosophy department, submitted a memo to APAC regarding the changes made to this course. They are:

1. Renumber as PHIL 372
2. Reword the course description, adding the following at the end: No more than 2 credits to be applied to the Philosophy Major.

Dieter Berninger, Chair of the Humanities/Multicultural Studies department, submitted a memo agreeing to the changes.

Sue Cataldi distributed a new course proposal and a bibliography for this course to committee members for review. The new course title is:

MCS 372/PHIL 372: Dynamics of Prejudice & Oppression
(4 semester cr.)

Bakke moved. Moore seconded to remove this course from the table for approval.
Motion carried unanimously.

4. **Semester Conversion: Department of English**
(two courses tabled at the 11/29/94 APAC meeting)

ENGL 288: Introduction to Creative Writing (3 semester cr.)

Alan Davis, Chair of the English department, submitted a new course proposal reducing the credits from 4 to 3. This course was approved for Liberal Studies designation E.

Roy moved. Bakke seconded to approve this course
Motion carried unanimously.

ENGL 314: Topics in Shakespeare (3 semester cr.)
(The Liberal Studies Committee approved this course for Division D1 credit, provided that it can not be repeated for liberal studies credit.)

Alan Davis, English Department Chair, submitted a new course proposal reducing the credits from 4 to 3. The course will carry Liberal Studies credit for Division D1. It will be repeatable once for majors when content varies significantly. The course title abbreviation will reflect these topics:

Shakes:Comedies; Shakes:Trag/Hist; Shakes:The Canon

Roy moved. Bakke seconded to remove this course from the table for approval with the following statement added to the course description:

May not be repeated for Liberal Studies credit

Motion carried unanimously.

5. Semester Conversion: Department of Health and Physical Education

(three PE courses and the Fitness and Sport Science Concentration in the PE major were tabled at the 11/29/94 APAC meeting)

PE 364: Teaching Aerobic Dance (3 semester cr.)
PE 365: Health/Fitness Instructor (3 semester cr.)
PE 473: Exercise Testing and Interpretation (3 semester cr.)

The HPE department submitted a memo clarifying the course content to the committee. All three courses carry the following laboratory and non-laboratory hours:

Non-laboratory hours per week = 3
Laboratory hours per week = 0

Bakke moved. Correnti seconded to remove the three courses and the Fitness and Sport Science Concentration in the PE major from the table for approval.

Motion to approve each of the courses carried unanimously.

Approval of the Fitness and Sport Science Concentration

Pemble moved. Sibley seconded to approve.

Motion carried unanimously.

6. MFA in Creative Writing: Preliminary Hearing

The MFA proposal was initially approved one and a half years ago by the Graduate Council, APAC Committee and the State University Board. The proposal did not meet HECB approval however, and was returned for modification.

APAC's preliminary hearing is primarily to review and generate feedback on revisions needed before the final hearing at which time the committee will act on the proposal. The State University Board must receive the revised proposal by their February, 1995 meeting and, if approved, the proposal will move on for approval by the HECB; if these deadlines are not met, the proposal will have to wait and be submitted to the new MnSCU Board.

Thom Tamaro reported that the Graduate Council met on 1/9/95 and made suggestions for change and approved the proposal based on those changes.

The committee discussed the revisions needed. Alan Davis, Mark Vinz, Sheila Coghill and Thom Tamaro will integrate those changes into the proposal and APAC will act on it at the next meeting.

Meeting adjourned at 6:15 p.m.

G. Anderson