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Academic Policy Advisory Committee meeting minutes, November 29, 1994

Moorhead State University

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APAC Minutes
November 29, 1994

Members present: Reed, Chair; Bakke, Bense, Boe, Crockett, Danielson, DuBord, Frederick, Mathiason, Moore, Olday, Pemble, Roy, Sibley, Strong, Wasson, Zarrett.

1. Art Department.

New Course:

ART 225, Fibers/Textile Design (4)

This course will be offered spring quarter 1994/95.

Moore moved. Wasson seconded to approve.

Motion carried unanimously.

2. Semester Conversion: Department of Speech Communications and Theatre Arts

Major changes - New courses:

SPCH 210: Introduction to Communication Theory (3 semester cr.)

A letter of support for this course from the Mass Communications department was presented to APAC members.

Moore moved. Sibley seconded to approve.

Motion carried unanimously.

SPCH 315: Interpersonal Communication (3 semester cr.)

Mathiason moved. Wasson seconded to approve.

Motion carried unanimously.

SPCH 361: Advanced Forensics Practicum (1 semester cr.)

Mathiason moved. Moore seconded to approve.

Motion carried unanimously.

SPCH 362: Advanced Radio/TV/Film Practicum (1-2 semester cr.)

A letter of support from the Mass Communications department was presented for the SPCH 362 course.

Zarrett moved. Boe seconded to approve.

Motion carried unanimously.

SPCH 385: International Cinema (3 semester cr.)

Boe moved. Bense seconded to approve.

Motion carried unanimously.

The committee felt this course should carry Liberal Studies D designation.

Pemble moved to ask the Liberal Studies Committee to revisit this course and request that they send the APAC Committee reasons why it was not approved for Liberal Studies D designation. Moore seconded to approve.

Motion carried unanimously.

SPCH 400: Advanced Public Speaking (3 semester cr.)

Moore moved. Bakke seconded to approve.

Motion carried unanimously.

SPCH 472: Advanced TV Production (3 semester cr.)

A letter of support from the Mass Communications department was presented for the Speech 472 course.

Mathiason moved. Zarrett seconded to approve.

Motion carried unanimously.

Minor changes.

Bakke moved. Mathiason seconded to approve the Minor changes listed under Section II of the Analysis form.

Motion carried unanimously.

Major changes - Other:

Zarrett moved. Moore seconded to approve the Major changes listed under Section III of the Analysis form.

Motion carried unanimously.

Approval of Speech Communications and Theatre Arts' Conversion Package.

Pemble moved. Mathiason seconded to approve Speech Communications and Theatre Arts' converted semester package.

Motion carried unanimously.

3a. Semester Conversion: Department of Physical Education

Major Changes - New courses:

PE 111: Concepts of Physical Fitness (2 semester cr.)

Mathiason moved. Bense seconded to approve.

Motion carried unanimously.

PE 166: Life Guard Training (2 semester cr.)

Boe moved. Zarrett seconded to approve.

Roy moved to amend this course to 1 semester credit

Motion to amend failed for lack of a second.

Motion to approve this course as 2 semester credits carried with 11 approvals and one opposed.

PE 240: PE in Elementary School (2 semester cr.)

Bakke moved. Wasson seconded to approve.

Motion carried unanimously.

PE 250: Officiating Football (2 semester cr.)

Sibley moved. Bakke seconded to approve.

Motion carried unanimously.

PE 251: Officiating Basketball (2 semester cr.)

Boe moved. Bakke seconded to approve.

Motion carried unanimously.

PE 252: Officiating Volleyball (2 semester cr.)

Boe moved. Bakke seconded to approve.

Motion carried unanimously.

PE 310: Sport and Play in the U.S. (3 semester cr.)
Boe moved Bakke seconded to approve.

Pemble moved to table this course until Sociology has an opportunity to review it for overlap with their courses. Mathiason seconded. Motion to table failed with seven opposed and five approvals.

Motion to approve the course carried with one opposed

PE 364: Teaching Aerobic Dance (3 semester cr.)
Wasson moved. Sibley seconded to approve.

The instructor who teaches the class was not in attendance to field questions from the committee.

Pemble moved to table this course until the department submits documentation explaining the number of hours to be included as laboratory and non-laboratory hours. Roy seconded. Motion to table carried unanimously.

PE 365: Health and Fitness Instructor (3 semester cr.)
Bakke moved. Wasson seconded to approve.

Pemble moved to table this course until the department submits documentation explaining the number of hours to be included as laboratory and non-laboratory hours. Wasson seconded. Motion to table carried unanimously.

PE 461: Coaching Practicum (1 semester cr.)
Wasson moved. Bakke seconded to approve this course with editorial change:

Non-laboratory hours per week: 0
Laboratory hours per week: 3-4

Motion carried unanimously.

PE 473: Exercise Testing and Interpretation (3 semester cr.)
Zarrett moved. Mathiason seconded to approve.

Pemble moved to table this course until the department submits documentation explaining the number of hours to be included as laboratory and non-laboratory hours. Mathiason seconded. Motion to table carried unanimously.

PE 495: Administration of Physical Education (3 semester cr.)
Bakke moved. Wasson seconded to approve.
Motion carried unanimously.

Minor changes.

Bakke moved. Sibley seconded to approve the Minor changes as listed under Section II of the Analysis form.
Motion carried unanimously.

Major changes - Other:

Pemble moved. Zarrett seconded to approve the Major changes as listed in Section III of the Analysis form with the exception of the tabled courses:

- PE 364: Teaching Aerobic Dance
- PE 365: Health and Fitness Instructor
- PE 473: Exercise Testing and Interpretation

Pemble moved to divide the motion to act on the Fitness and Sport Science Concentration within the PE major separately, since the three courses tabled are within that concentration. Zarrett seconded to approve.

Motion carried unanimously.

Pemble moved to table the Fitness and Sport Science Concentration in the PE major until the three courses tabled are submitted to APAC. Bakke seconded.

Motion to table carried unanimously.

Sam Booth explained the internship required in the Athletic Training Minor. This minor requires an internship in which no credits are awarded. The committee felt this should be reviewed by the Internship Task Force that was developed at the beginning of the year.

Roy moved to table the Major and Minors listed under Section III of the Analysis form until the committee has reviewed Health's Conversion package. Mathiason seconded.

Motion carried with two opposed.

3b. Semester Conversion: Department of Health.

Major changes - New courses:

Hlth 125: First Aid and CPR (2 semester cr.)

Bakke moved. Moore seconded to approve.

Motion carried unanimously.

Hlth 220: Prev & Care of Athletic Injuries (2 semester cr.)

Bakke moved. Pemble seconded to approve.

Motion carried unanimously.

Hlth 250: Treatment of Sports Injuries (2 semester cr.)

Roy moved. Wasson seconded to approve with the following statement added to the catalog description: this course is not open to students who have taken Hlth 125 and Hlth 220.

Motion carried unanimously.

Hlth 470: Seminar in Health Education (Capstone) (1 semester cr.)

Bakke moved. Wasson seconded to approve.

Motion carried unanimously.

Minor Changes:

Roy moved. Moore seconded to approve the Minor changes as listed under Section II of the Analysis form.

Motion carried unanimously.

Roy moved. Mathiason seconded to remove the following majors and minors from the table:

- PE Teaching Major
- PE Teaching Minor
- Athletic Training Minor
- Coaching License
- Dev/Adapted Physical Education Minor

Motion to remove from the table carried unanimously.

Motion to approve the Majors/Minors listed under PE, with the exception of the Fitness and Sport Science Concentration which remains tabled, carried unanimously.

Major changes - Other:

Moore moved. Sibley seconded to approve with the following change made to the course conversion worksheet:

Health 124: First Aid - Elementary Education no longer exists
Motion carried unanimously.

Approval of Physical Education's Conversion Package.

Moore moved. Roy seconded to approve Physical Education's converted semester package with the exception of the tabled courses and tabled concentration.

Motion carried unanimously.

Approval of Health's Conversion Package.

Bakke moved. Roy seconded to approve Health's converted semester package.

Motion carried unanimously.

4. Semester Conversion: Department of English

Major changes - New courses:

ENGL 285: Writing for Film & TV (4 semester cr.)
This course was approved for Liberal Studies designation E.

Wasson moved. Moore seconded to approve.

Motion carried unanimously.

ENGL 288: Introduction to Creative Writing (4 semester cr.)

This course was approved for Liberal Studies designation E.

Mathiason moved. Sibley seconded to approve.

Motion failed with seven opposed and three approvals.

The committee's concern was mainly due to the course credits remaining at four. Alan Davis, Chair of the English department, will take it back to the department for discussion and should submit a new course proposal when it returns to APAC.

ENGL 314: Shakespeare (4 semester cr.)
This course was approved for Liberal Studies designation D1.
Bakke moved. Moore seconded to approve.
This course is repeatable but only with advisor's approval.

Bakke moved to table. Wasson seconded.
Motion to table carried unanimously.

Again the concern involved course credits remaining at 4. It was also mentioned that this course should not carry Liberal Studies credit and that the course title should signify the specific topic name. The course will be taken back to the department for discussion.

ENGL 354: Non-Fiction Writing (3 semester cr.)
The statement: "Non-fiction writing is topical and repeatable once and it is taken only for Major or Minor credit, and only with the consent of the instructor" should be added to the official catalog description.

Moore moved. Sibley seconded to approve.
Motion carried unanimously.

ENGL 387: Introductory Technical Report Writing (4 semester cr.)
This course was not approved for Liberal Studies credit because it is being considered for use as an upper-level writing course.

A letter was distributed to the Committee from the Speech/Language/Hearing Science department stating the department's disapproval of the Engl 387 course to remain at four credits under semester conversion.

Pemble moved. Bakke seconded to approve.
Motion carried with six approvals and three opposed

ENGL 388: Creative Writing (3 semester cr.)
Wasson moved. Moore seconded to approve.
Motion carried unanimously.

ENGL 496: Capstone Seminar (4 semester cr.)
Bakke moved. Wasson seconded to approve.
Motion carried unanimously.

Minor changes.

Bakke moved. Wasson seconded to approve the Minor changes as listed in Section II of the Analysis form.
Motion carried unanimously.

Major changes - Other:

Bakke moved. Wasson seconded to approve the Major changes as listed in Section II of the Analysis form with the exception of the tabled courses.
Motion carried unanimously.

Approval of English's Conversion package.

Moore moved. Mathiason seconded to approve English's converted semester package with the exception of the tabled courses:

ENGL 288: Introduction to Creative Writing

ENGL 314: Shakespeare

Motion carried unanimously.

Meeting adjourned at 7:30 p.m.

G. Anderson