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2001

The Bulletin, Undergraduate Catalog 2001-2003 (2001)

Minnesota State University Moorhead

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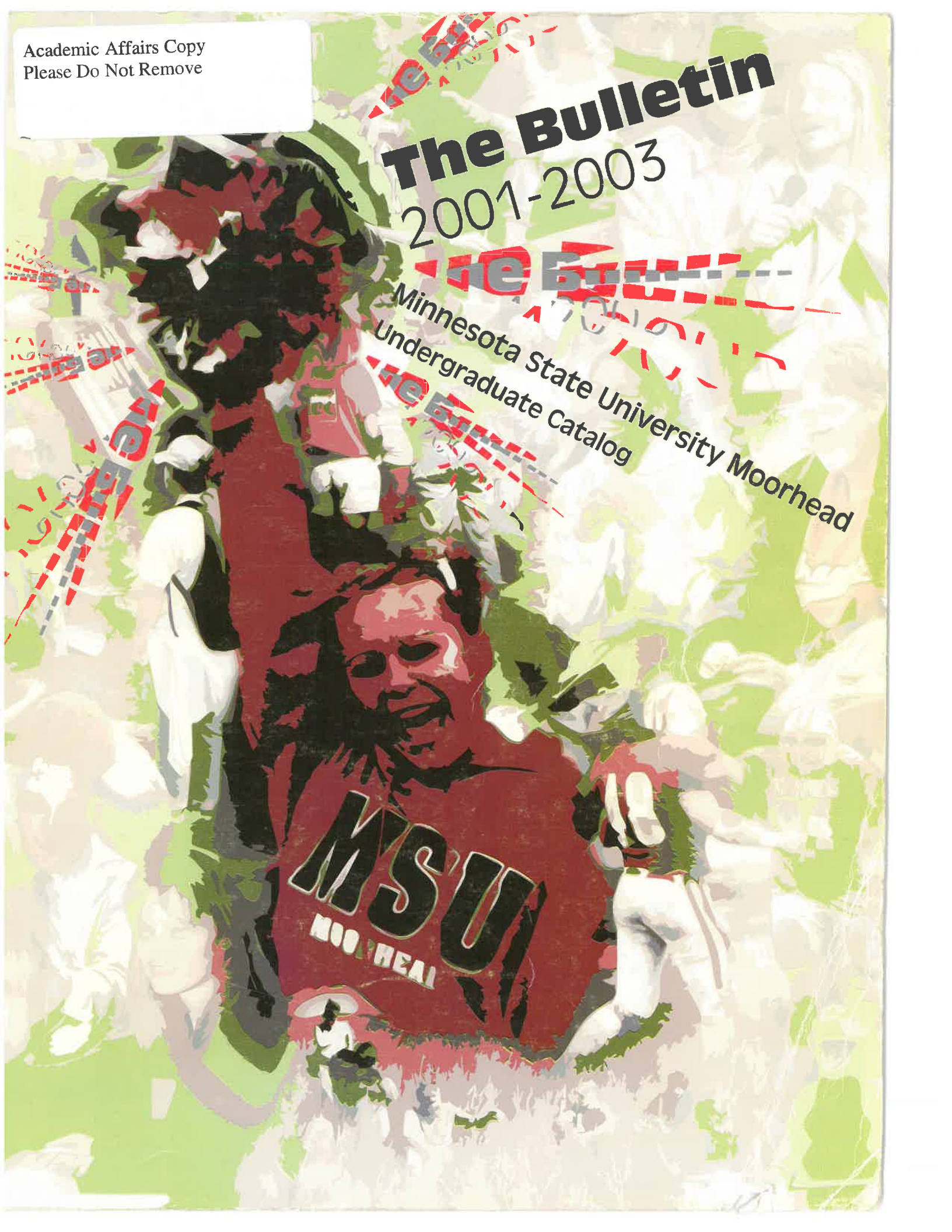
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Academic Affairs Copy
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The Bulletin

2001-2003

Minnesota State University Moorhead
Undergraduate Catalog



Academic Calendar

Minnesota State University Moorhead

Days	Dates	Event	Duty Days
Fall 2001 Semester			
Th-Fr	Aug 23-24	Registration/Orientation	2
Mo	Aug 27	All Classes Begin	
Mo-We	Aug 27-Dec 12	Instruction	74
Mo	Sep 3	Holiday (Labor Day)	
Th	Oct 18	Midterm	
We-Su	Nov 21-Nov 25	Fall Break	
		*(No Night Class Tuesday, Nov. 20)	
Th	Dec 13	Study Day (No Day Classes; Night Classes Will Meet)	1
Fr-Th	Dec 14, 17-20	Final Exam Schedule	5
Fr	Dec 21	Commencement (2 P.M.)	1
We	Dec 26	Grading Day/Final Grades Due (3 P.M.)	1
			84

Days	Dates	Event	Duty Days
Spring 2002 Semester			
Tu	Jan 8	Registration/Orientation	1
We	Jan 9	Classes Begin	
We-We	Jan 9-May 1	Instruction	74
Mo	Jan 21	Holiday (Martin Luther King Day)	
Fr	Mar 1	Midterm	
Tu	Mar 5	Precinct Caucus Night (No Classes Meet If Start Time Is 6:00 P.M. Or Later)	
Mo-Fr	Mar 11-15	Spring Break	
Fr	Mar 29	Non-Instructional Day	
		*(No Night Class Thursday, Mar. 28)	
Th	May 2	Study Day (No Day Classes; Night Classes Will Meet)	1
Fr-Th	May 3, 6-9	Final Exam Schedule	5
Fr	May 10	Commencement (2 P.M.)	1
Mo-Tu	May 13-14	Grading Days	2
Tu	May 14	Final Grades Due (3 P.M.)	1
			84

Days	Dates	Event	Duty Days
Summer 2002 Session			
Session I			
Mo	Jun 3	Registration/Classes Begin	
Mo-Fr	Jun 3 - Jul 5	Instruction	
Th	Jul 4	Holiday	
Fr	Jul 5	Session Ends	
Mo	Jul 8	Grades Due (3 P.M.)	
Session II			
Mo	Jul 8	Registration/Classes Begin	
Mo-Fr	Jul 8-Aug 9	Instruction	
Fr	Aug 9	Session Ends	
Mo	Aug 12	Grades Due (3 P.M.)	

*Night Classes Are Those Classes Which Begin 4:00 P.M. Or Later.

Days	Dates	Event	Duty Days
Fall 2002 Semester			
H-F	Aug 22-23	Registration/Orientation	2
M	Aug 26	All Classes Begin	
M-W	Aug 26-Dec 11	Instruction	74
M	Sep 2	Holiday (Labor Day)	
H	Oct 17	Midterm	
W-Su	Nov 27-Dec 1	Fall Break	
		*(No Night Class Tuesday, Nov. 26)	
H	Dec 12	Study Day (No Day Classes; Night Classes Will Meet*)	1
F-H	Dec 13, 16-19	Final Exam Schedule	5
F	Dec 20	Commencement (2 P.M.)	1
M	Dec 23	Grading Day	1
H	Dec 26	Final Grades Deadline (3 P.M.)	1
			84

Days	Dates	Event	Duty Days
Spring 2003 Semester			
M	Jan 13	Registration/Orientation	1
T	Jan 14	Classes Begin	
T-W	Jan 14-May 7	Instruction	75
M	Jan 20	Holiday (Martin Luther King Day)	
F	Mar 7	Midterm	
M-F	Mar 17-21	Spring Break	
F	Apr 18	Non-Instructional Day	
		*(No Night Class Thursday, Apr. 17)	
H	May 8	Study Day (No Day Classes; Night Classes Will Meet*)	1
F-H	May 9, 12-15	Final Exam Schedule	5
F	May 16	Commencement (2 P.M.)	1
M	May 19	Grading Day	1
T	May 20	Final Grades Deadline (3 P.M.)	1
			84

Days	Dates	Event	Duty Days
Summer 2003 Session			
Session I			
M	Jun 2	Registration/Classes Begin	
M-H	Jun 2-Jul 3	Instruction	
H	Jul 3	Session Ends	
M	Jul 7	Final Grades Deadline (3 P.M.)	
Session II			
M	Jul 7	Registration/Classes Begin	
M-F	Jul 7-Aug 8	Instruction	
F	Aug 8	Session Ends	
M	Aug 11	Final Grades Deadline (3 P.M.)	

*Night Classes Are Those Classes Which Begin 4:00 P.M. Or Later.

Minnesota State University Moorhead

THE BULLETIN

2001-2003

Undergraduate Catalog

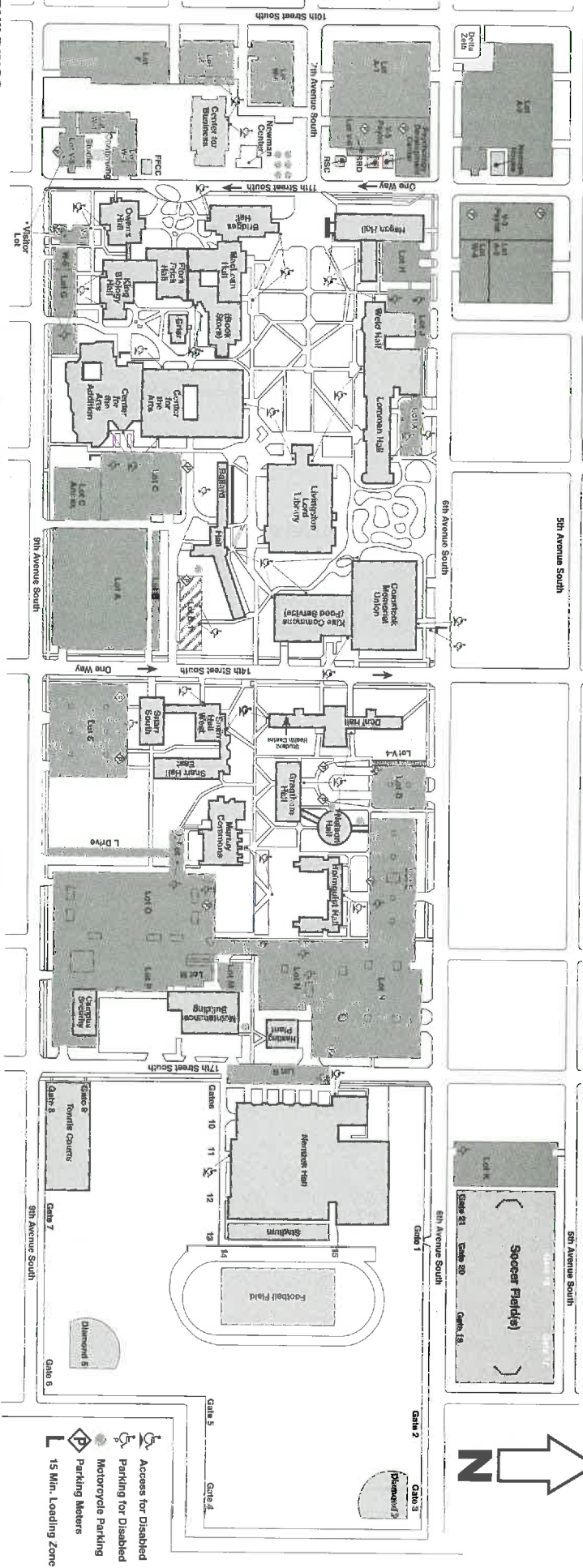
www.mnstate.edu

Frequently Called Phone numbers

Area Code (218)

Academic Affairs	236-2765
Administrative Affairs.....	236-2156
Admissions Office	236-2161
Bookstore	236-2111
Business Office	236-2221
Career Services.....	236-2131
Continuing Studies	236-2182
Financial Aid Office	236-2251
Health Center	236-2211
Housing and Residential Life	236-2118
Information.....	236-2011
Records Office	236-2565
Scholarship Office	236-2151
Security Office	236-2449
Student Affairs Office.....	236-2171

TDD Users calling offices at Minnesota State University Moorhead
without TDD's should contact the Minnesota Relay Service at
1-800-627-3529.



BUILDINGS

BALLARD HALL
Residence Hall, Housing and Residential Life Office, Educational Testing Service

BRIDGES HALL

FIRST FLOOR—Dean of Social and Natural Sciences, Computer Science and Information Systems, Planetarium; SECOND FLOOR—Dean of Arts and Humanities, Counseling and Personal Growth Center; THIRD FLOOR—Philosophy, Psychology

CENTER FOR BUSINESS

FIRST FLOOR—Dean of Business & Industry, Business Law, Paralegal; SECOND FLOOR—Accounting, Business Administration

COMSTOCK MEMORIAL UNION

LOWER LEVEL—Main Office/Event Services/Room Scheduling, Recreation and Dining Center, Career Services, Job Shop, Advocacy/Student Newspaper, KMSC Radio, Hair and Tanning Salon, Etcetera Shop, Copies Plus, Underground, Union City Café/Pizza Hut/Burger King, Comstock (Conference) Room MAIN LEVEL—The Compass/Information Center, Subs & Sweets, Main Lounge, Kise Commons Dining Rooms, Special Dining/Conference Room; SECOND FLOOR—Student Senate, Campus Activities Board, Student Development/Student Orientation/Multicultural Services/Disability Services, Center for Leadership and Organizations, Ballroom, Conference Rooms

DAHL HALL

Residence Hall, Student Health Center, Residence Hall Association Office

FRICK HALL

MAIN FLOOR—International Programs/International Students Office, Post Office, Printing and Duplicating, Publications, Student Advisers/Pear Advisers Center,—Connecting Link/Dragon Stop/Food Court

GRANTHAM HALL

Residence Hall

GRIER HALL

Speech Language Hearing Sciences

HAGEN HALL

FIRST FLOOR—Technology; SECOND FLOOR—Chemistry; THIRD FLOOR—Physics/Astronomy

HEATING PLANT

HOLMQUIST HALL

Residence Hall

KING BIOLOGY HALL

Biology

LIVINGSTON LORD LIBRARY

FIRST FLOOR—Director of Instructional Resources, Instructional Media, Library Services; SECOND FLOOR—Computer Center, Non-Traditional Students Lounge/Office

LOMMEN HALL

MAIN/FIRST FLOOR—Anthropology and Earth Science, Early Education Center (Day Care), Sociology and Criminal Justice, Social Work; SECOND FLOOR—Dean of Education and Human Services, Field Experience/Foundation/Student Teaching/Advanced, Counseling & Student Affairs/Educational Leadership/Special Education, Elementary and Early Childhood Education

MACLEAN HALL

LOWER LEVEL—Central Stores; MAIN/FIRST FLOOR—Bookstore, Dragon Stop Convenience Store, Custodial Services, Women's Center; SECOND FLOOR—Mass Communications, Languages; THIRD FLOOR—Mathematics, Economics, History, Humanities, Political Science, Multicultural Studies

MAINTENANCE/PHYSICAL PLANT BUILDING

Buildings and Grounds, Motor Pool, Receiving, Residence Hall Vending, Trades, Shops, Scheduling, Physical Plant, Environmental Health and Safety

MURRAY COMMONS

New Center for Multidisciplinary Studies, Nursing

NELSON HALL

Residence Hall

NEWZEK HALL

Athletes, Athletic Training Room, Health/Physical Education, Intramurals, Sports Information, Weight Room

OWENS HALL (Administration Building)

FIRST FLOOR—Admissions, Graduate Programs, Business Office/Purchasing/Vending, Financial Aid and Scholarships, Records Office; SECOND FLOOR—Academic Affairs, Administrative Affairs/Parking Key & Card Access, Affirmative Action/Payroll, Alumni, Foundation Office, Human Resources, President's Office, Student Affairs

ROLAND DILLE CENTER FOR THE ARTS

Art, Music, Speech and Theatre

SECURITY/POLICE SUBSTATION

Effective October, 2001

WEILD HALL

English, Television Center

HOUSES / EXPANSION AREA

515 11th Street South
Counseling and Student Affairs Lab/Social Work Applied Classroom/
Nemzek Practicum House
611 11th Street South
Psychology Program's Child Development Center
615 11th Street South
Small Business Development Center
803 11th Street South
FCC Gateway Program
811 11th Street South
External Studies, Continuing Studies
1026 7th Ave. South
Regional Science Center Offices (Centennial House)

PARKING

- A. Commuters
- A-1. Commuters
- A-2. Commuters
- A-3. Commuters
- B-1. Reserved Ballard only
- B. Residents
- C. Faculty and Staff Zone Permits
- D. Residents
- E. All MSUM permits except W
- F. Faculty and Staff Zone Permits
- G. Faculty and Staff Zone Permits
- H. Faculty and Staff Zone Permits
- J. Faculty and Staff Zone Permits
- K. All University Permits Faculty and Staff Zone Permits
- L. Permits
- M. Drive-Commuters Service Vehicles Only
- N. All University Permits
- O. All University Permits
- P. All University Permits
- R. Faculty and Staff Zone Permits & Commuters per signage
- S. Residents
- V-1. Visitors-Metered Parking-30 min.
- V-2. maximum Admissions Visitors & Visitors Metered Parking-2hr. maximum Payroll \$50/hour
- V-3. Reserved/Handrix Health Center/Visitors Payroll \$50/hour
- V-4. SBC, RSC Visitors Only & Psychology Div. Center Visitors
- W-1. Faculty/Staff Reserved
- W-4. Faculty/Staff Reserved
- W-5. Faculty/Staff Reserved
- W-6. Faculty/Staff Reserved
- X. X Permit and Metered Parking
- Z. Student Reserved

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- **North Central Association Undergraduate Program**

Minnesota State University Moorhead is accredited by the North Central Association of Colleges and Secondary Schools, (see www.ncahigherlearningcommission.org, 312-263-0456) to offer undergraduate four-year college programs leading to Baccalaureate degrees.

- **Graduate Program**

Minnesota State University Moorhead is accredited by the North Central Association of Colleges and Secondary Schools at the master's degree-granting level and the Education Specialist level in School Psychology and Educational Administration.

- **National Council for Accreditation of Teacher Education**

Minnesota State University Moorhead is accredited by the National Council for Accreditation of Teacher Education as a five-year teacher education institution offering the degrees of Bachelor of Science and the Master of Science in Education.

- **American Bar Association**

Minnesota State University Moorhead's program in Paralegal Studies is approved by the American Bar Association.

- **American Chemical Society**

Minnesota State University Moorhead's Chemistry Department is on the approved list of the American Chemical Society.

- **American Council of Construction Education**

Minnesota State University Moorhead's degree in Construction Management in the Department of Technology is accredited by the American Council for Construction Education (ACCE).

- **American Speech-Language-Hearing Association**

Minnesota State University Moorhead's graduate program in Speech-Language Pathology in the department of Speech/Language/Hearing Sciences is accredited by the Council on Academic Accreditation of the American Speech-Language-Hearing Association.

- **Council for the Accreditation of Counseling and Related Educational Programs (CACREP)**

Minnesota State University Moorhead's graduate program in Counseling and Student Affairs has specialized accreditation for its "Community Counseling" and "Student Affairs Practice in Higher Education" programs of study. The specialized accreditation is granted by CACREP which is an accrediting body recognized by the Council for Higher Education Accreditation.

- **Council on Social Work Education**

Minnesota State University Moorhead is accredited by the Council on Social Work Education to offer a Bachelor of Social Work degree.

- **National Association of Industrial Technology**

Minnesota State University Moorhead's program in Industrial Technology in the Department of Technology is accredited by the National Association of Industrial Technology.

- **National Association of Schools of Art and Design**

The Minnesota State University Moorhead Department of Art and Design is an accredited institutional member of the National Association of Schools of Art and Design. MSU Moorhead offers the Bachelor of Fine Arts degree.

- **National Association of Schools of Music**

Minnesota State University Moorhead's Music Department is accredited by the National Association of Schools of Music.

- **National League for Nursing**

Minnesota State University Moorhead's nursing program is accredited by the National League for Nursing Board of Review, Council of Baccalaureate and Higher Degree Programs, and offers the Bachelor of Science in Nursing degree.

All provisions within this Bulletin are subject to change without notice.

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Access to Information

Minnesota State University Moorhead makes available or distributes the following information to all students, employees, prospective students and prospective employees:

Academic Policies and Procedures

The University's academic policies may be found in the University *Bulletin* (catalog) and Student Handbook. Information on academic policies and procedures may be obtained at the offices of Academic Affairs, Student Affairs, Admissions, Records, and Office of Scholarship and Financial Aid.

Campus Security Report

Minnesota State University Moorhead's Annual Campus Crime Report is available on the Internet at <http://www.mnstate.edu/securitycrimereport.htm> or through the University's Web Page at <http://www.mnstate.edu> under the "Student Life" Section.

This Report contains the statistics for the previous three years of reported crimes that occurred on campus; in buildings or property owned or controlled by the University; and on public property within, or immediately adjacent to the campus and reported to the University and/or Clay County Sheriff's Department or the Moorhead Police Department.

The Report also contains policies and procedures concerning safety and security on the campus of Minnesota State University Moorhead.

If you are unable to access this report and want a printed copy, or have other concerns about this Report, please contact the Director of Security, Minnesota State University Moorhead, 1104 7th Avenue South, Moorhead, MN 56563 or call (218) 299-5869.

Drug Free Workplace and Schools

The purpose of this policy is to set forth the University's policy regarding alcohol and other drug use, including unlawful drug use or abuse in the workplace in accordance with the Drug Free Workplace Act of 1988 (Public Law 100-690, Title V, Subtitle D), and Drug Free Schools and Communities Act Amendments of 1989 (Public Law 101-226). A copy of the Drug Free Workplace information is distributed in the class schedule and may be obtained from the Records Office or Hendrix Health Center.

Equity in Athletics Disclosure Act

The purpose of this information is to disclose athletic participation rates and financial data related to athletics. The report is available from the offices of Admissions and Athletics.

Family Education Rights and Privacy Act (FERPA)

The purpose of the Family Education Rights and Privacy Act is to afford certain rights to students concerning their education records. The primary rights afforded are the right to inspect and review the education records, the right to seek to have the records corrected, and the right to have some control over the disclosure of information from the records. The FERPA policy is included in the Student Handbook and additional information is available from the Records Office.

Under State and Federal law, you may withhold either or both of the following categories of information from public use by reporting to the Records Office no later than the 45th class day of each semester. Category I: the student's name, local and permanent (hometown) address, e-mail address, telephone number; Category II: major and minor fields of study, class level, dates of enrollment, full-time/part-time status, awards, honor (including Dean's list), degree(s) conferred (including dates), previous educational institution(s) and dates attended, photographs taken and maintained by the University for various purposes, past and present participation in officially recognized activities and sports, and height and weight of athletes. Because the entire category will be withheld in all circumstances, you are cautioned to consider any possible inconvenience. If Category I is withheld, mail will not be forwarded.

If students do not want their public information printed in the MSUM Directory, they must inform the Records Office by the tenth class day of the Fall term.

Financial Aid

The purpose of financial aid is to assist students with college-related expenses. Financial aid and scholarship information is available at the Office of Scholarship and Financial Aid. Information concerning financial aid refund and repayment policies are included in the Student Handbook and may be obtained in the Office of Scholarship and Financial Aid and Business Office.

Student Right to Know

The purpose of this information is to disclose annual student completion and graduation rates, including graduation rates for student athletes. This report is available at the Offices of Admissions and Athletics.

Minnesota State University Moorhead, with an enrollment of more than 7,400 full- and part-time students, offers more than 135 majors, including emphases and options, which lead to baccalaureate, master's or specialist's degrees or certification, as well as 19 areas of pre-professional studies and covered programs. As a part of the higher education system established by the State of Minnesota, the University provides the advantages of quality education at the lower costs made possible by the support of Minnesota's citizens.

Mission

The mission of Minnesota State University Moorhead is to foster excellence in teaching and learning. The University strives to provide an educational environment that supports intellectual development, that welcomes diversity, and that develops the skills and talents of women and men so that they have the capacity to live usefully, act responsibly and be learners all their lives.

The academic programs at the University are founded upon a common liberal studies experience and emphasize developing the unique talents of each person. The University provides baccalaureate-level programs in the liberal arts, natural and social sciences, teacher education, business and technology, the fine arts, and professional areas. It provides selected graduate programs in response to regional needs.

The University encourages scholarly and creative endeavors that promote a commitment by faculty and students to their disciplines, to continuing professional development, and to excellence in learning.

The University enhances the quality of life of the region with the professional, cultural, and recreational services offered by its students, faculty, and staff.

History

Minnesota State University Moorhead's institutional life began in 1887 when, two years after a bill calling for its establishment was approved by the Minnesota legislature, funds were appropriated for the construction of campus buildings. Moorhead Normal School was built on land deeded to the city by the bill's author, S. G. Comstock, a former Clay County Attorney and, later, an executive with James J. Hill's Great Northern Railroad. The campus opened for classes under its first president, Livingston Lord, in August of 1888.

Moorhead Normal School was Minnesota's fourth such institution, charged with the education of those who would teach in the area's rural schoolhouses. Students graduated from these normal schools after two years, with a license to teach grades K (or 1) through 8. By the second decade of the 1900s, the demand for better-educated teachers, together with the increased numbers of students attending high school, was the motive force that prompted the development of a four-year college curriculum. This progress was marked by the school's first name change, to Moorhead State Teachers College, in April of 1921.

In late April-early May 1957, the Minnesota state legislature approved another name change, bringing into existence Moorhead State College. This change reflected the institution's "increasing diversity and breadth of purpose" (graduate programs began in 1953), and also came at a time when the campus was going through something of a construction "boomlet." Over the next 18 years, the campus added 11 new buildings and numerous new programs. The 18 years of Moorhead State College also saw the establishment of that unique educational resource, the Tri-College University.

On August 1, 1975, a ceremony was held on campus to mark the renaming of the college to Moorhead State University. All other Minnesota State Colleges were also transformed into state universities at the same time. The time of this change was surrounded by the continued growth of the University student body, a growth mirrored by the number of majors offered, which rose to more than 90 (the University currently offers more than 100 majors).

In 1998, the Minnesota State Colleges and Universities Board of Trustees approved a policy authorizing the seven state universities to change their names if they wished to do so. Accordingly, after consultation with students, faculty, staff, and alumni, MSU President Roland Barden requested of the MnSCU Board the campus's fifth name change to Minnesota State University Moorhead. The change was approved and effective July 1, 2000.

The Campus

Most of the 23 major buildings on the 119-acre campus have been constructed since 1957, including a new Center for Business building that opened Fall semester 1995. Other campus buildings include eight residence halls, the Livingston Lord Library, Comstock Memorial Student Union, Kise Common food service, Roland Dille Center for the Arts, the Regional Science Center, nine classroom buildings, the Nemzek Hall complex for men's and women's physical education, health and athletics, and Owens Hall administration building.

The Faculty

There are more than 300 members of Minnesota State University Moorhead's faculty. More than 75% of them hold the highest degree in their fields. Class sizes average slightly less than 24 and approximately 73% of the regular undergraduate classes at MSUM have enrollments below 30 students.

Student Enrollment and Retention

Enrollment was 7,418 in Fall semester of 2000. This number includes 1,660 students living in campus residence halls, 5,732 full-time students and 1,686 part-time students.

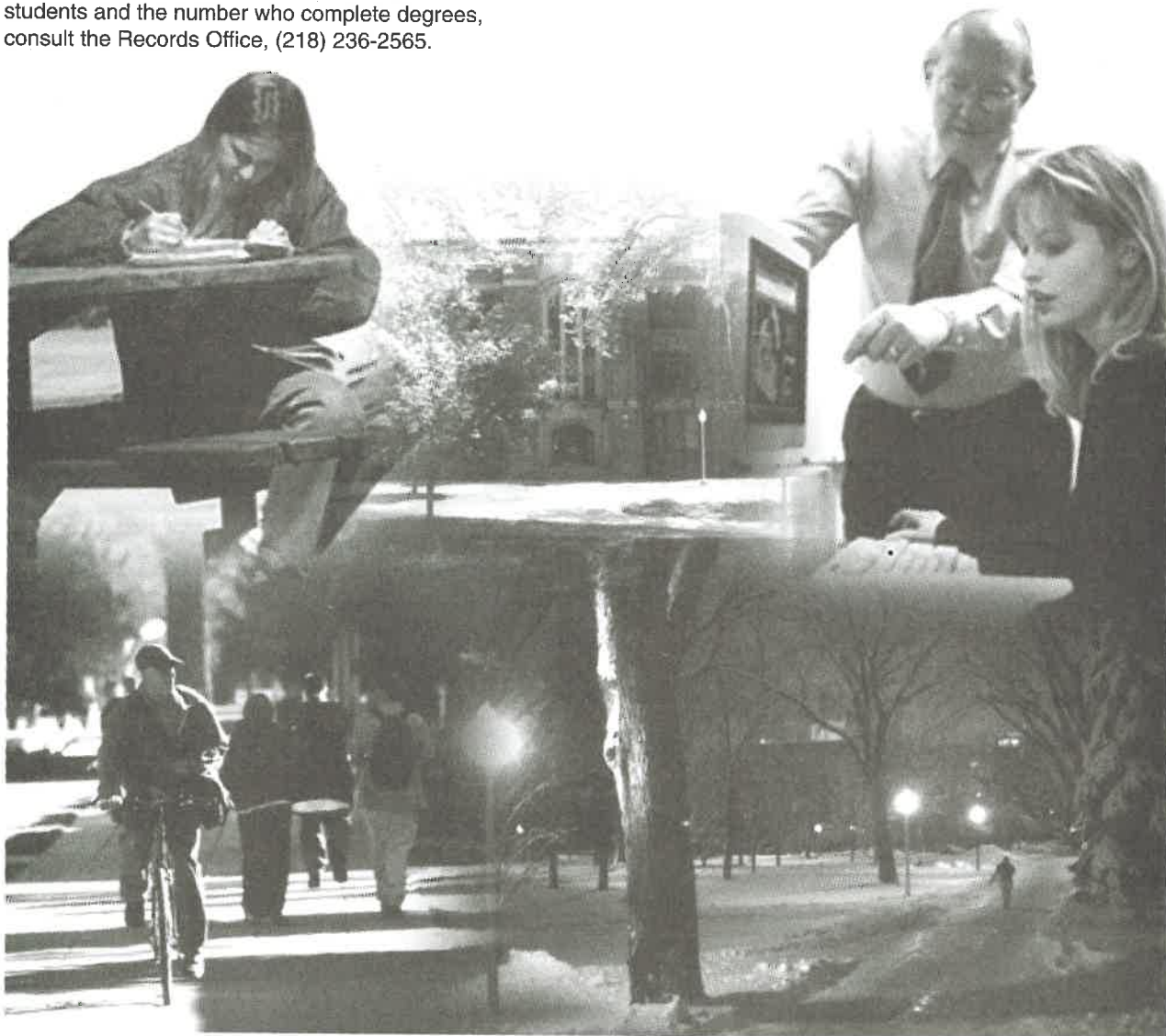
Each fall for the past five years, an average of 1,100 new freshmen and 616 new transfer students have entered the University to enroll in degree programs or begin curricula that may eventually be completed at other institutions.

For information about the academic progress of students and the number who complete degrees, consult the Records Office, (218) 236-2565.

The Community

Moorhead, Minnesota and Fargo, North Dakota are education-minded communities with Minnesota State University Moorhead and Concordia College on one side of the Red River, North Dakota State University on the other. The two cities support a symphony orchestra, a community band, area youth orchestra, community Jazz Arts Group, community opera, community theatre, and several art galleries. Minnesota State University Moorhead regularly offers a Performing Arts Series, monthly art exhibits, and a number of dramatic and musical programs.

The character of this metropolitan community of more than 170,000 is also determined by its rural traditions. Situated in the rich farming land of the Red River Valley, Fargo-Moorhead is the hub for wholesale and retail trade, communications, transportation, industry, and medical care in the Upper Midwest. Fargo-Moorhead was named an All-American City in 2000.



Academic Programs

Baccalaureate Degrees

The four-year degrees available from Minnesota State University Moorhead include the Bachelor of Arts, Bachelor of Science, Bachelor of Science in Nursing, Bachelor of Music, and the Bachelor of Social Work. Each requires the satisfactory completion of 128 credits of college courses and includes 45 credits in Liberal Studies, from 32-64 credits in a major area, and the remainder in electives. While no minor is required, students may choose from more than 60 possible minor programs. Information about Liberal Studies requirements may be found in the Academic Information section and requirements for the various majors and minors are listed in the Departments and Curricula section of this catalog.

Liberal Arts and Professional Majors

Liberal Arts and other non-teaching major programs include:

Accounting	Economics
American Studies	•Business Economics
Anthropology	English
•Archaeology	•Literature
•Cultural Anthropology	•Writing
Art	English/Mass Communications
•Art History	Finance
•Ceramics	Gerontology
•Drawing	Graphic Communications
•Graphic Design	•Digital Design and Production
•Painting	•Multimedia Development
•Photography	Health Services Administration
•Printmaking	History
•Sculpture	Individualized Major
Athletic Training	Industrial Technology
Biology	•Industrial Distribution
•Biotechnology	•Industrial Management
•Health & Medical Sciences	•Technical Management
Business Administration	International Business
Chemistry	Languages
•Biological Chemistry	Legal Studies
•Biotechnology	•American Legal System
•Chemical Physics	•Economics and Business
•Computational Chemistry	•History
•Mathematical Chemistry	•Human Rights
Community Health	•Philosophy
Computer Information Systems	•Sociology and Criminal Justice
Computer Science	Management
Construction Management	Management Information Systems
Criminal Justice	
East Asian Studies	
•Business	
•Humanities	
•Language and Culture	

Marketing
Mass Communications
•Advertising
•Broadcast Journalism
•Integrated Advertising and Public Relations
•Online Journalism
•Photojournalism
•Print Journalism
•Public Relations
Mathematics
•Actuarial Science
•Computation
Medical Technology
Music
Music Performance
•Composition
•Keyboard
•Jazz and Studio Music
•Voice
•Wind, String, or Percussion Instrument
Music Industry
•Music Business
•Computer Music
•Digital Imaging/Audio
•Film/Video Music
Nursing

• designate Emphases or Options

Paralegal
•Civil Litigation
•Criminal Litigation
•Probate and Real Estate
•Public Interest
Philosophy
Physical Education
•Exercise Science
Physics
•Physics with Business
Political Science
Psychology
Social Work
Sociology
Spanish
Speech Communication
•Professional Communication
•Film and Telecommunications
Speech/Language/Hearing Science
•Pre-audiology
Theatre Arts
•Acting
•Directing
•Technical Theatre
University Studies

Teacher Preparation

Bachelor of Science degrees with teaching licensure are available in the following areas:

Art Education	English Education
•Art History	Health Education
•Ceramics	Life Science Education
•Drawing	Mathematics Education
•Graphic Design	Music Education
•Painting	•Instrumental
•Photograph	•Vocal
•Printmaking	Physical Education
•Sculpture	Physics Education
Chemistry Education	Social Studies Education
Early Childhood Education	Spanish Education
Elementary Education	Special Education
•Preprimary	•Developmental Disabilities
•Mathematics	•Early Childhood Special Education
•Science	•Emotional/Behavioral Disorders
•Social Studies	•Physical and Health Disabilities
•Communication	•Specific Learning Disabilities
•Arts and Literature	
•World Languages: Spanish	

• designate Emphases or Options

Bachelor of Fine Arts

This degree is offered as a professional program in the visual arts and is normally a five-year program. *See Art and Design Department.*

Certificate Programs

Certificates are awarded for successful completion of a specialized academic program of study which certifies specific knowledge and/or professional skills in a specialized area of knowledge or practice. Graduate certificates are awarded for successful completion of a program to certify knowledge and/or professional skills in a specialized advanced area of knowledge or practice.

Undergraduate

Preprimary Education
Reading
Special Education
Teaching and Learning with Technology

Graduate

Children's and Young Adult Literature
Literacy Instruction
Teaching and Learning with Technology

Business Studies

Students interested in pursuing a business field may choose from School of Business majors in Accounting, Business Administration, Finance, International Business, Management, and Marketing. Students must be admitted to the School of Business before they may enroll in most upper-level School of Business courses. Once a student is admitted to the School of Business, the student may register for upper-level School of Business courses and pursue a School of Business major. See Accounting or Business Administration sections of this Bulletin for further details on the School of Business admission process.

Pre-Professional Studies

Pre-professional programs in combination with a broad liberal studies education are ideal preparation for the advanced specialized training required for many professions. MSUM departments offer specific pre-professional programs and advising in the following areas. See these headings in the Curricula section of the *Bulletin* for additional information.

Agriculture*	•Mortuary Science
Architecture*	•Nursing
Engineering*	•Occupational Therapy
Forestry	•Optometry
Geology*	•Pharmacy*
Health Professions	•Physical Therapy
•Chiropractic	•Physician's Assistant
•Dentistry	•Respiratory Care
•Medicine	•Veterinary Science
	Wildlife Management*

* designate "Covered Programs" available through TCU

Covered Degree Programs

In cooperation with North Dakota State University, Minnesota State University Moorhead students can take the first three years of the six programs designated with asterisks above (two years in Pharmacy and Engineering) at MSUM before transferring to NDSU for completion of a degree.

A Covered Program means an undergraduate major or degree program is offered by the other school but not by a student's home school. The other school will award a degree in a Covered Program to students who successfully complete all requirements for that degree and who enroll at that school for at least the final year of coursework, with the exception of Engineering and Pharmacy, where MSUM students must transfer after two years at the home institution.

The designation of Covered Program expressly allows for the possibility that students may spend three years on the home campus, one on the degree-granting campus (again with the exceptions of Engineering and Pharmacy). Following is a list of Covered Programs:

Covered Programs Available to NDSU Students at MSUM:

American Studies
Art (ceramics, graphics and design, print making, sculpture)
Criminal Justice
Education (elementary, health, and special)
Graphic Communication
Music (stringed instruments)
Philosophy
Social Work
Speech/Language/Hearing Science
Industrial Technology

Covered Programs Available to MSUM Students at NDSU:

Agriculture (agricultural economics, agricultural education, agricultural mechanization, agronomy, animal science, bacteriology, cereal chemistry and technology, entomology, horticulture and forestry, plant pathology, soils, veterinary science)
Architecture
Engineering (agricultural, civil, construction, electrical, electronics, bioengineering, industrial, mechanical)
Geology
Pharmacy
Wildlife and Fisheries Biology

The major advantages of this arrangement are that Minnesota residents can use scholarships and loans available only for this state and that professional courses at NDSU can begin immediately through the Tri-College University student exchange program instead of waiting until the third or fourth year.

Dual Degree Programs with the University of Minnesota

The Departments of Chemistry, Physics, and Technology at Minnesota State University Moorhead, in cooperation with the Institute of Technology at the University of Minnesota, have established a dual degree program. The dual degree program allows students to enroll in a prescribed set of courses at MSUM and after three years, transfer to the Institute of Technology at the University of Minnesota. Upon completion of the credits to earn the B.S. Degree in Chemical Engineering at the University of Minnesota, students would also be granted a B.S. Degree in Chemistry at MSUM. Another track allows students to complete B.S. Degrees in Civil, Mechanical, or Electrical Engineering at the University of Minnesota, and upon completion of one of those engineering specializations, students will be granted the B.S. Degree in Physics at MSUM.

Students enrolled in the Dual Degree Program are guaranteed admission to the Institute of Technology with a significantly lower minimum GPA than those transferring from other programs. The University of Minnesota waives their general education requirements for Dual Degree Program students who have completed MSUM's Liberal Studies program. International students enrolled in the Dual Degree Program pay one and a half times the University of Minnesota in-state tuition upon transfer to the Institute of Technology.

For more information about the dual degree opportunities at MSUM, please contact the departments of Chemistry, Physics, or Technology.

2+2 Technical Transfer Program

The Technology Department offers a 2+2 transfer program for students earning an AS or AAS degree in a technical field. This B.S. degree program is designed to allow most transfer students in Industrial Technology to graduate with two additional years of study. Students complete the Industrial Technology management core, plus courses to satisfy the Liberal Studies and graduation requirements. They then earn a B.S. Degree in Industrial Technology with an option in Technical Management.

MSUM's 2+2 Technical Management program was the first such program accredited by the National Association of Industrial Technology. Articulation agreements are in place for nearly 400 technical programs at most of the technical, community, and co-located colleges in the three-state area.

For more information, contact the Technology Department, (218) 236-2104.

Two-Year Associate Degree

Minnesota State University Moorhead offers the two-year Associate in Arts (A.A.). This degree requires 64 credits for completion but is so designed that students may continue to study for a baccalaureate degree should educational plans change. Information about the Associate Degree may be found in the "Associate Degree" section.

Graduate Studies

Graduate students at Minnesota State University Moorhead may earn the Master of Arts (MA) in Music, Master of Fine Arts (MFA) in Creative Writing, Master of Liberal Arts (MLA), Master of Science (MS) or Specialist degree. Master of Science programs are available in: Counseling and Student Affairs, Curriculum and Instruction in Education, Educational Administration, Music Education, Nursing, Reading, School Psychology, Special Education, Speech-Language Pathology, and Public, Human Services, and Health Administration with options in Public Administration, Human Services and Health Services. Specialist programs are available in Educational Administration and School Psychology. Complete information on graduate programs is provided in a separate *Graduate Bulletin*.

Questions related to graduate programs should be directed to the particular program of interest or the Graduate Studies Office at (218) 236-2344.

Teaching License Programs

Many enroll at Minnesota State University Moorhead in programs that will provide the academic requirements for licensure in various fields of education. Upon completing one of these programs, students should apply for licensure through the Records Office. If the license program is combined with study for a postgraduate degree, students must meet admission requirements established by the Office of Graduate Studies. Complete information on specific programs is provided in the curriculum section of this *Bulletin*. Questions should be directed to specific departments.

Elementary or Secondary Teaching

Those who hold baccalaureate degrees without a teaching license may earn a Bachelor of Science degree from Minnesota State University Moorhead or complete the academic requirements for licensure by following procedures in the section on Education programs. *Requirements are subject to change.*

Licensure in Special Fields

Licenses for several specialties in education can be earned by persons who hold valid teaching licenses. Such licensure is made by the State of Minnesota on recommendation by the University after completion of a program approved by the State Department of Education. Study for licensure may be combined with an undergraduate or graduate degree program if required courses are offered at the appropriate undergraduate or graduate level.

The following special licensure programs are offered at Minnesota State University Moorhead:

Developmental/Adapted Physical Education
 Developmental Disabilities
 Early Childhood Education
 Early Childhood Special Education
 Emotional/Behavioral Disorders
 English as a Second Language
 Kindergarten
 Life Science
 Physical and Health Disabilities
 Physical Science
 School Psychologist
 School Social Worker I
 Secondary Developmental Reading
 Specific Learning Disabilities
 Speech Correction

Because of variations in specific requirements for each license, candidates should first contact the appropriate university department for information and continue to work closely with an advisor. Minnesota licensure does not guarantee reciprocal licensure in other states. Therefore, students who intend to teach in other states should contact licensure boards in those states as early as possible to determine appropriate coursework for certification.

State University Common Market

Students at Minnesota State University Moorhead may attend another Minnesota State University - Bemidji, Mankato, Metropolitan, Southwest, St. Cloud or Winona - under provisions of a Common Market agreement:

- Students secure a Common Market passport application from the Records Office, list preferred courses with the signed approval of the faculty advisor, and return the passport application to the Registrar.
- Eligibility is limited to undergraduate students with sophomore standing and above with cumulative grade point averages of at least 2.0, and participation is limited to one semester of attendance.
- The passport and a transcript of students' records will be forwarded to the host university, which will send an acceptance notice and registration instructions to the student.

- No admission or matriculation fee is charged, and credits earned at the host university will be considered as resident credits and will be included in students' grade point averages at the home university.

Tri-College University

MSUM belongs to a cooperative arrangement with Concordia College (Moorhead) and North Dakota State University (Fargo) through which students may take courses at the other colleges without paying any additional tuition or fees (see Covered Programs).

At Concordia, MSUM students may take one course per term if that course is not offered at MSUM. No limits are placed on the number of courses MSUM students can take at NDSU. At NDSU, students may take as many courses each term as needed to satisfy Covered Programs.

Metropolitan Area Transit offers regular bus service among the three campuses. Reciprocal parking privileges are also available. A comprehensive cooperative arrangement among the libraries gives students and faculty direct access to the resources of all three libraries. The Tri-College University also sponsors a Center for Environmental Studies.

Reserve Officers Training Corps (ROTC)

The ROTC education program provides professional preparation for future Air Force and Army officers. ROTC develops men and women who can use their education as commissioned officers on active duty (Army ROTC can also lead to duty in National Guard or Reserves). To receive a commission, ROTC students must complete all requirements for a degree in accordance with university rules and regulations, as well as complete courses specified by the ROTC program.

Two ROTC programs are offered - one in the Army and one in the Air Force. The program emphases are different in the two fields, but the benefits are similar. An advanced-course student who is working toward a commission in the Army or Air Force after graduation receives \$350 a month during the Junior academic year and \$400 per month during the Senior academic year, free uniforms, and a stipend for the time spent at a required summer camp.

Three-year and two-year scholarships are available on a competitive basis to qualified students. The scholarships pay for tuition, fees, textbooks, and supplies. Qualified graduates of both programs may also apply for programs of advanced study in their fields.

If interested in either the Army or Air Force ROTC programs through Minnesota State University Moorhead, see the Records Office for information on Tri-College registration. Information is also available from the Department of Aerospace Studies (Air Force ROTC) at (701) 231-7949, or Military Science (Army ROTC) at (701) 231-7575, or the above departments at North Dakota State University, Fargo, North Dakota, 58105.

Individualized Major

Students who wish to develop a multidisciplinary major built around a chosen theme may do so with the help of a faculty advisor. Such a major consists of at least 48 credits of which 18 to 28 credits come from one department or rubric. Twenty-four of the 48 credits in the major must be 300- and 400-level courses. No more than 16 previously completed credits should be included in the plan for this type of major. Students must comply with all other graduation requirements as listed in the "Academic Information" section of this *Bulletin*.

Each student's plan for an individualized major is unique and will require careful consideration and ultimately, an evaluative judgment. Early planning of the individualized major with the student's academic advisor is strongly recommended. Students must be admitted prior to submitting a proposal.

For further information, contact the Coordinator of Individualized Majors in the Continuing Studies Office at (218) 236-2182.

University Studies Major

The Bachelor of Science in University Studies is intended to allow a student who has completed most of the requirements of a major but has been unsuccessful in some required portion of an approved program to complete a degree in a timely manner. It is also an option for students wishing to complete a generalist degree.

The major must include the following: 36 credits of a partial major program or rubric, 21 additional credits from a single different rubric or area of concentration, and a 2.0 GPA in both segments. The student's advisor for the major may be declared as late as the semester prior to graduation, but not before the student has attained junior standing.

For further information, contact a University Studies advisor in the Continuing Studies Office at (218) 236-2182.

The New Center for Multidisciplinary Studies

Established in 1972, the New Center for Multidisciplinary Studies is an academic department which offers an alternative-entry, liberal studies program for freshmen and sophomores. Students selected for the program demonstrate potential to succeed in college, but may not meet MSUM's standard admissions criteria and would benefit from a non-traditional approach to beginning their university studies. The New Center's mission, like the University's mission, is to provide college-level educational experiences grounded in Liberal Studies, enabling students to integrate knowledge, skills, and values.

The New Center provides college-level Liberal Studies courses which meet the University's requirements for a broad foundation in English Composition and Literature, Natural Sciences and their Processes, Behavioral and Social Sciences, Western Tradition: Humanities and the Fine Arts, Communicative and Symbolic Processes, and Multicultural and Global Studies. The term "multidisciplinary" refers to the department's curriculum, which includes courses from a variety of academic disciplines. Students enrolled in traditional programs may also take New Center courses as electives, but not for Liberal Studies credit. Students are encouraged to identify their career goals based on knowledge of their strengths, interests, and opportunities.

Multidisciplinary Studies uses an outcome-based approach to learning. Credit is awarded for objectives mastered. Since traditional A-F grades are not appropriate for this kind of instruction, students' progress is measured by number of credits earned. To remain in good academic standing, students must satisfactorily complete 75% of the credits they attempt.

A variety of criteria is used by the Admissions Office to select students for Multidisciplinary Studies. Students' talents, accomplishments, and interests are weighed more heavily than high school rank or entrance exam scores. Students who demonstrate the potential to succeed in college but would be excluded by the traditional admission requirements are invited to apply.

Students are considered for admission to the New Center when their file is completed and they have returned a New Center Questionnaire. The Admissions staff reviews all materials and determines whether to admit or deny admission to the New Center. A complete description of the New Center can be found in the New Center's *Student Handbook*.

Call (218) 236-2954 for more information.

Continuing Studies

Part-time adult students may choose to utilize the services of Continuing Studies. Continuing Studies advisors can help bridge the barriers and hurdles that sometimes hamper older than average students who have off-campus responsibilities to attend to while they go to college. They help non-traditional students who are unable to consistently attend conventional daytime classes develop an adaptable plan for completing a bachelor's degree. When students are not usually on campus during regular business hours, some kinds of non-academic problems can grow from small to very large. Because of this, services are designed to provide help with some of these non-academic barriers. Continuing Studies students generally take evening, Saturday, and off-campus classes, plus a few Continuing Studies packaged courses and some daytime classes. Continuing Studies advisors understand that dropping in to see an advisor can be difficult, and do much of the advising by mail and telephone.

Admission requirements and degree requirements are the same for all Minnesota State University Moorhead students, both traditional and non-traditional. Call (218) 236-2182 for more information.

National Student Exchange

Minnesota State University Moorhead holds membership in the National Student Exchange, a cooperative relationship among more than 170 colleges and universities in the United States and its territories. Through the NSE, students may spend up to one full year in residence at a participating college as an exchange student. MSUM students have recently been placed at California State University-Bakersfield, North Carolina State University, State University of Oregon, University of Alaska, University of New Mexico, University of Puerto Rico, and the University of Hawaii. The largest single benefit of the NSE is the privilege of paying tuition at the in-state rather than out-of-state rates.

Students wishing to participate in the exchange for the following year should meet a February 1 deadline. Contact the NSE Coordinator, Owens 206, for more information at (218) 236-2171.

Academic Service Learning

Academic Service Learning (ASL) is a teaching/learning strategy allowing students to systematically apply course material in community based projects. Through ASL projects, students integrate theory with practice, reflect on their roles as citizens in a democracy, and provide meaningful service to others. The "academic" component of service learning requires the connection between course curriculum and community service. Service experiences take on new meaning when students not only summarize their experience but also reflect upon how the work itself connects to course material and objectives. ASL has been integrated in disciplines across the MSUM campus including Speech Communication, Accounting, Education, Music, Nursing, Sociology, and Social Work.

Since 1995, the Academic Service Learning Center at MSUM has been an important source of support for faculty and students engaging in ASL projects. The ASL Center staff are responsible for preparing and updating an agency list of community organizations and their needs, overseeing the assessment of ASL across the MSUM campus, overseeing the assessment of outcomes associated with ASL projects, facilitating placement of students at service sites, and addressing faculty and student questions and problems.

Internship

An internship is a supervised work experience for up to 12 university credits. The objective is to allow students to gain applied experience that would not otherwise be possible in the classroom and to reinforce the choice of one's major field of study. To take an internship for credit at Minnesota State University Moorhead, a student must hold at least junior status. A variety of internships are available in local, state and federal government agencies, public service organizations, and private business. Hundreds of internships are listed each year on the MSUM Career Services web site <http://www.mnstate.edu/career>. Select *Internships* on the navigation bar to find the following links:

- Internship Listings
- INTERNpost
- Why Serve an Internship?
- University Internship Policy
- Departmental Internship Coordinators....and more.

Under *Internship Listings*, there are internship opportunities listed by the semester in which the employers wish to have the interns work. There are also links to:

- Departmental internship web sites
- Fargo-Moorhead internships
- Internships listed by other college and university career services offices
- General and specialized internships
- International internships
- Washington, D.C. internships

Students who wish to serve an internship for university credit must meet with the Internship Coordinator in the academic department of their choice. Many of the departmental internship coordinators receive internship listings that are not posted on the MSUM Career Services web site. Departmental Internship Coordinators are the contacts who will assist in planning an internship experience that will enhance professional growth and meet academic expectations. See the "Academic Information" section of this *Bulletin* for additional policy information regarding internships.

General questions regarding internships—when and how to apply, résumé/letter preparation, finding leads through career/job fairs and through use of directories and the Internet—can be answered by the Internship Coordinator in Career Services. Call (218) 236-2131 for an appointment. Serving an internship is one way to gain related experience to strengthen a competitive edge in the job market following graduation.

International Study Opportunities

The Office of International Programs coordinates a variety of opportunities that exist for students to study abroad. Detailed planning is essential in order for a successful experience. Students must consult with their faculty advisors if they wish to receive credit for their international study. Financial Aid can be used to assist with these study programs.

Student Teaching Abroad: Student Teaching Abroad is a program in Teacher Education that makes it possible for students to apply to student teach in another country. It is open to all students of the Minnesota State University System under Common Market enrollment and to others via cooperative arrangements with their home institutions.

Most participants are assigned to independent international schools and some are assigned to public schools where English is the medium of instruction. An effort is made to place students in a geographical area of choice that may particularly enrich their academic background and special interests, and may expand cultural horizons. For more information, contact the Director of the Student Teaching Abroad Program, Lommen 108A, (218) 236-2010.

Akita: The Minnesota State University in Akita, Japan, offers American students the opportunity to study Japanese language and culture, and other general studies alongside their Japanese peers. Students may study for one or two semesters. This program closes in March 2003.

Eurospring: Students may earn 12 credits applicable to Liberal Studies (or other areas by arrangement) by studying in Oxford, England, for five weeks, and participating in a three-week tour of centers of Western Civilization in Europe. Eurospring is offered annually in the spring. A 2.25 GPA is required.

Kanda and Nagoya Gakuin: Students with strong Japanese language skills and an interest in being fully immersed in the culture are encouraged to select an exchange at either Kanda University or Nagoya Gakuin University, Japan. For more information, contact the Department of Languages or the Office of International Programs.

Keele: A one-for-one semester or year-long exchange opportunity is available at this attractive, campus-based university in the pottery-producing area of central England. Many majors are available. A 2.75 GPA is required.

Lincoln/HuU: Students may spend a semester or full year at one of the campuses of the University of Lincolnshire and Humberside in the United Kingdom on a one-for-one exchange. This exchange is particularly suitable for students in mass communications and art. Students should have a GPA of at least 2.5 and strong recommendations. For more information, contact the Department of Mass Communications, Department of Art and Design, or the Office of International Programs.

Nankai: Students may study Chinese language and culture at Nankai University, Tianjin, China, for a full academic year or a semester. A GPA of 3.0 is recommended.

Oxford Program: MSUM sponsors study in interdisciplinary work in the humanities at the Centre for Medieval and Renaissance Studies, Oxford, England. Students may participate for a full academic year or semester, earning credits awarded by MSUM applicable to selected majors and Liberal Studies requirements. A 3.0 GPA is required.

Portsmouth: A one-for-one student exchange with the University of Portsmouth, Portsmouth, England, allows students the opportunity of exchanging with their counterparts for one academic year. Students pay tuition at their home institution. Available in a limited number of disciplines in business and social sciences. Students must have a 2.5 or higher GPA. For more information, contact Assistant to the Dean of Business and Industry, Center for Business 100, or the Office of International Programs.

ISEP: The International Student Exchange Program allows students the opportunity to study at any of 125 universities worldwide. Students pay tuition and fees, room and board, and a small program fee at home, and exchange these benefits at the host institution, thus making this one of the more affordable ways to study abroad. Semester and year-long placements are available. A 2.75 GPA is recommended.

Summer Tours: Various short-term study tours are available each year, sponsored by academic departments. Consult International Programs for information.

University of Minnesota's Global Campus programs:

A special agreement with the University of Minnesota's Global Campus allows MSUM students to study under this University of Minnesota program without the need to transfer.

International Internships: Students may have the opportunity to complete their internship requirements abroad with the permission of the academic department.

For further information about these and other study abroad opportunities, contact individual program directors or the Office of International Programs in Flora Frick 151 at (218) 236-2956. A reference library with directories, brochures, maps, and other materials for study and travel abroad is located in the office.



Facilities and Services

Residence Halls

With eight residence halls offering a variety of living arrangements, there is a capacity for 1,683 students to live on campus. Each hall floor houses 25-40 students under the supervision and direction of student resident assistants.

Room furnishings include draperies, desk lamps, and all necessary furniture. Students provide linens, blankets, towels, pillows, and personal or decorative items.

Hall complexes are under the supervision of Area Directors, but social, recreational, and cultural activities are conducted by Complex Coordinators who are undergraduate students, resident assistants, and student government through constitutions adopted by the residents.

Following is a list of halls with dates of construction and student capacity:

Ballard Hall (1950)	154
Dahl Hall (1958)	295
Snarr West (1962)	67
Snarr East (1964)	197
Snarr South (1967)	187
Grantham Hall (1965)	196
Nelson Hall (1966)	387
Holmquist Hall (1969)	200

Dining Facilities

The University offers a complete dining service in Kise Commons. Meals are provided for all students living in campus residence halls, depending on the meal plan that they select. Off-campus students, faculty, visitors, and guests are also welcome to use the dining facilities. Several dining options are available, including 5, 10, 14 or 21 meals per week plans; an any 90 meals per semester plan; the Dragon Plan (a declining balance plan of Dragon Dollars), and single meal purchase. Questions about the meal plans can be referred to the dining service office in Kise Commons, (218) 233-2836, or the Housing Office in Ballard Hall, (218) 236-2118. Off-campus student meal contracts are available through the Housing Office in Ballard Hall.

Campus Security

The Campus Security Department is located at 1616 9th Avenue South. The Campus Security Department provides safety and security services for students, faculty, staff, and campus visitors as well as protection of property located on the campus. With the exception of the Director, Lead Supervisor, and a Security Guard, the remainder of the positions are filled with university students. Student staff, after completing an interview process and background checks, must complete a 40 hour training program before being assigned to work.

The Campus Security Dispatch Center is staffed on a 24 hour basis (2449). Campus security staff patrol the university parking lots, academic buildings, residence halls, and the campus grounds 24 hours a day, 7 days a week. Parking patrol staff check the university parking lots from 7:00 a.m. to midnight except Saturdays and Sundays. Parking patrol staff are trained to respond to security calls if needed.

A major responsibility of the Campus Security Department is educating the university community to realize that protection of self and property is everyone's concern. To this end, the Campus Security staff conduct various crime prevention programs covering such topics as personal safety, bike safety, and fire safety.

The Campus Security Department is responsible for completing the Annual Campus Crime Report which is required by Federal Mandate. Minnesota State University Moorhead's Annual Campus Crime Report is available on the Internet at <http://www.mnstate.edu/security/crimereport.htm> or through the University's Web Page at <http://www.mnstate.edu> under the "Student Life" Section.

This Report contains the statistics for the previous three years of reported crimes that occurred on campus; in buildings or property owned or controlled by the University; and on public property within, or immediately adjacent to the campus and reported to the University and/or Clay County Sheriff's Department or the Moorhead Police Department.

The Report also contains policies and procedures concerning safety and security on the campus of Minnesota State University Moorhead.

If you are unable to access this report and want a printed copy, or have other concerns about this Report, please contact the Director of Security, Minnesota State University Moorhead, 1104 7th Avenue South, Moorhead, MN 56563 or call (218) 299-5869.

Problems, questions, concerns and/or suggestions relating to Campus safety and security are always welcomed by the Director, (218) 299-5869, and/or the Vice President of Student Affairs, (218) 236-2171.

Minnesota State University Moorhead enjoys a close working relationship with the Moorhead Police Department and the Clay County Sheriff's Department. City police officers frequently patrol the parking lots and will occasionally walk through campus buildings.

Comstock Memorial Union

Comstock Memorial Union is the center of campus life. Funding for the Union is, in part, provided by the activity fees students pay each year. The Union is a service organization that is designed to meet the various needs of the campus, as well as providing a place for getting to know and understand one another through an informal association outside the classroom. In addition to the services that follow, the Union also provides meeting rooms, programming areas, TV lounges and informal general lounges for meeting friends and studying. Scheduling of the facilities can be done in the Union main office through Event Services.

Mission Statement: *Comstock Memorial Union is an innovative, student-centered organization and facility. We deliver valued services and programs that enhance campus life and inspire University involvement and commitment.*

Services funded and administered by the Union are:

- Copies Plus
- Etcetera Shop (conveniences and gifts)
- Main Office Area Services
- Recreation and Outing Center
- The Compass (information)
- The Underground (Non-Alcoholic Nightclub)

Other services located in the Union:

- Affinity Plus Credit Union/ATM
- Campus and U.S. mail drop-off
- Hot Heads Hair & Tanning
- Job Shop
- Notary Public
- Subs & Sweets (Bakery/Deli)
- Union City Café (including Burger King and Pizza Hut)
- Wells Fargo ATM

Student Organizations and Administrative Offices are also housed in the Union. They are:

- Advocate
- Campus Activities Board (CAB)
- Career Services
- The Center for Leadership and Organizations
- Conduct Officer
- Disability Services
- KMSC Radio
- Multicultural Affairs
- New Student Orientation
- Service Learning Center
- Student Development Office
- Student Senate
- Volunteer Visions

Building hours of operation are:

- 7 a.m. – midnight, Monday – Wednesday, Friday
 - 7 a.m. – 1 a.m., Thursday
 - 9 a.m. – midnight, Saturday
 - 10 a.m. – midnight, Sunday
- Hours are posted for holidays and breaks.

For further details about the Union or to schedule meeting room space call (218) 236-2261.

Livingston Lord Library

Livingston Lord Library has 580,000 volumes, approximately 1,400 periodical titles and is open 94 hours a week. Facilities include: Northwest Minnesota Historical Archives Collection, the Clay County Law Library, a 15,000 volume Curriculum Materials Center, a 25,000 volume children's book collection, and an extensive collection of Minnesota and United States government documents. A computerized catalog provides on-line access to library resources, periodical reference files, and regional libraries. Extensive interlibrary loan agreements make the collections of libraries in Minnesota and the region readily available to students and faculty.

Science Facilities

Hagen Hall is the home for chemistry, physics and technology with complete laboratory, classroom, office and research facilities. King Biology Hall features the most modern concepts for study and research, including greenhouses, animal rooms, culture room, herbarium, study-museum, and laboratories.

Planetarium

Located in Bridges Hall 167 and containing a Spitz 512 Projector, the Planetarium provides an environment for observing the appearance and motions of the sky at various seasons and from different locations. In addition to the primary star projector, auxiliary projectors and equipment are used to produce a variety of additional effects lending realism and atmosphere to the presentations.

The Planetarium is used extensively by astronomy classes. It also provides demonstrations for elementary and secondary school classes and for the general public. The Planetarium can be contacted at (218) 236-3982.

Regional Science Center

The Center operates two sites: the Buffalo River Site is a 300-acre outdoor classroom adjacent to Buffalo River State Park, 16 miles east of Moorhead on Highway 10; the other site is the Planetarium in Bridges Hall 167 on the MSUM campus. The Center maintains its offices in the Centennial House at the corner of 7th Avenue South and 11th Street South on the MSUM campus.

University students are involved in the Center as interns, Honors Apprentices, part-time employees, and volunteers. The Center has more than 135 volunteers, many of whom are students. Students have an opportunity to develop many skills working with the Center, including developing publicity materials to advertise Center programs, as well as working with K-12 students in an outdoor setting and/or in planetarium programs.

Bookstore

The MSUM Bookstore is located in the east wing of MacLean Hall. Required textbooks for classes are located in the lower level. On the first floor of the Bookstore there is a large general trade book department that offers a wide selection of hardcovers and paperbacks for your reading enjoyment. Also on the first floor are school supplies, clothing, greeting cards, computers, computer software, and gift items. Directly next door to the Bookstore is the Dragon Stop, a convenience store. The convenience store offers a large variety of items such as sandwiches, salads, bakery goods, fountain and bottled drinks, juices, coffee, soft serve, popcorn, candy, ice cream novelties, and snacks. Seating is available in the connecting link between MacLean and Flora Frick Halls.

Roland Dille Center for the Arts

The Departments of Art and Design, Music, and Speech-Theatre occupy this building. It includes a 900-seat auditorium, The Hansen Stage; a seven-story stage area; an 80-foot gallery; a 316-seat thrust stage theatre, The Gaede Stage; music recital hall; instrumental and choral rehearsal rooms; electronic music studio; synthesizer and keyboard labs; recording library and listening room; 22 individual practice rooms; two scene shops; drama rehearsal room; dressing rooms; costume shop; classrooms; offices and studios for painting, drawing, design, glass blowing, ceramics, sculpture, graphics, crafts, and heat processing. The Center is the scene of year-round cultural activity, including the Performing Arts Series, musical performances and recitals, photographic and art exhibits, the Minnesota State University Moorhead Theatre, the Straw Hat Players summer theatre company, and the Opera Workshop.

Alcohol/Drug Awareness Program

The use or possession of alcoholic beverages or illegal drugs on the university campus, in the residence halls, or at university-sponsored events on campus is prohibited by Minnesota State Law. Students caught selling alcohol or illegal drugs on campus will be subject to disciplinary action as set forth in the Student Handbook section "Disciplinary Procedures". Drug and alcohol violators may be referred to the campus Conduct Officer, Campus Security, and the Moorhead Police Department. The University has designated a Chemical Health Educator/Counselor to provide programming, assessment and counseling related to use/abuse of alcohol and other drugs. These services are accessed through Hendrix Health Center at (218) 236-2211 or Counseling at (218) 236-2227.

Advising Support Center

The Advising Support Center is located on the first floor of Flora Frick Hall. The Center has resources for all students and faculty who may have questions or concerns about majors, degree planning, advising, or available campus resources. For students who have not yet declared a major, the Center serves as an undeclared department where those students may go to seek information and answers. It is also the home of the Peer Advisor program and the FYE (First Year Experience) program.

Counseling and Personal Growth Center

The Counseling and Personal Growth Center provides a setting where students may discuss personal or academic concerns. The Counseling Center staff assists students with their development in such areas as career and educational planning, personal and social adjustment, and study skills improvement. Counseling Center services include individual counseling, life skills classes, career and personality testing, supplemental instruction, free peer tutoring, conflict negotiation services, study skills programs, special programs for returning adult students, and a comprehensive career library containing current career and educational information and related computer software.

Questions or requests for services should be directed to the Counseling and Personal Growth Center, Bridges 260, (218) 236-2227.

Write Site

The Write Site, located in Lommen Hall, is a writing resource center for Minnesota State University Moorhead students, faculty, and staff. It offers help and answers questions regarding writing. Tutors provide one-on-one guidance with any kind of writing project—essays, essay exams, research papers, abstracts and summaries, résumés and letters.

The tutors are upper-class students representing a variety of majors on campus. Each tutor possesses strong composition skills, demonstrates a mastery of the English language, and is an accomplished writer. Tutors collaborate with writers in ways that help writers find their own answers. They also offer regular feedback on developing drafts of papers, suggest writing strategies, diagnose writing problems, and review misunderstood information to help writers gain competence in their own writing.

Instructional Media

The Instructional Media Centers are located in the Library and Weld Hall. The Center in the Library provides rentals of instructional films and videotapes from a variety of sources; bookings for films and tapes from the Tri-College University Film Library; production of slides, transparencies, posters, signs and photographs. The Media Center in Weld Hall provides audio-visual equipment loan and repair, videotape production, and CCTV distribution of videotaped presentations.

Disability Services

Minnesota State University Moorhead has a commitment to ensure that all students with documented physical, sensory, psychological, or learning disabilities have equal access to programs and services.

The Office of Disability Services, located in the Comstock Memorial Union (CMU), attempts to address the needs of students with disabilities or other health impairments which may interfere with a successful college experience.

Possible services include, but are not limited, to:

- Alternative testing arrangements
- Note-taking
- Taped textbooks
- Assistive technology
- Interpreting

Questions or requests for services should be addressed to the Coordinator of Disability Services, CMU 222, (218) 299-5859 V/TTY.

Speech-Language-Hearing Clinic

The Speech-Language-Hearing Clinic provides service to students, faculty, and staff members as well as their families, and children and adults from the community and surrounding area. Services include detailed diagnostic evaluations, consultation and therapy, and referral to other agencies as individual needs are indicated. The Clinic is located in Grier Hall. Inquiries should be addressed to the Speech-Language-Hearing Clinic, (218) 236-2286.

Veterans Office

The Veterans Office provides counseling, GI Bill certifications, and tutorial assistance, and is concerned with recruiting veterans and veterans' dependents. Interested veterans should call (218) 236-2603, or stop by Livingston Lord Library, Room 201 between 7:30 a.m. and 4:30 p.m.

Early Education Center

The mission of the MSUM Early Education Center is to provide quality care and developmentally appropriate education for children between sixteen months and six years, including kindergarten. The Center aims to provide an integrated program that includes equitable education for handicapped children and children of diverse cultures. As an integral component of the Early Childhood Education Program within the Elementary and Early Childhood Education Department, this Center provides practicum experiences for students seeking state licensure. Following a Professional Development School design, the Center provides an exemplary inclusive model demonstration site in Minnesota and is based on current theory and research. The Center facilitates cross-disciplinary faculty research on children's early learning experiences.

The Early Education Center, fully accredited by the National Academy of Early Childhood Programs—sponsored by National Association for the Education of Young Children (NAEYC), serves children whose parents are MSUM students/faculty/administrators or non-MSUM students. The Center is in session 80 days during Fall and Spring Semesters. The Center follows the MSUM academic calendar, opening daily at 7:30 a.m. and closing at 5:30 p.m. Children, three to six years of age participate in the full-time, or part-time (i.e. 8:00 a.m. – 12:00 noon) program; while children, sixteen months to three years participate in the full-time or part-time (i.e. under four hours) toddler program. In addition, the Early Education Center provides a Kindergarten program.

For further information, call the Directors, (218) 236-2214.

Career Services

The staff of Career Services wishes to serve students as soon as they arrive. They help plan careers, not merely assist with the job search. The office provides a wide variety of services for students and alumni in the career awareness and development areas. Resources available include company and government job descriptions, projections on the job market, and a career information resource room open to students, faculty and alumni. In addition, staff members are available to speak to classes or provide seminars on careers for particular majors or for college graduates in general.

Internship coordination is a special function of the office. A collection of current internship directories is available in the resource room of Career Services for student use. Internship opportunities for all majors arrive year-round and are listed on the Career Services web site <http://www.mnstate.edu/career> by the semester in which the interns are needed. The site also includes contact information for departmental internship coordinators, university internship policies and many links to internship opportunities. Planning for internships before the junior year is advised to increase the chances of securing an internship(s) as a junior and/or senior.

The office continues to provide services for graduates and alumni. These services consist of on-campus interviewing, career fairs, job vacancies on the web site, referral of registered candidates in response to employer requests and credential files. Additional services are offered to assist with job interviewing techniques, professional review of résumés and letters and the development of job search strategy for local, regional and national searches.

Questions or requests for services should be directed to Career Services in CMU 114, (218) 236-2131.

Minnesota State University Moorhead Alumni Foundation

Incorporated in 1970, the MSUM Foundation served as the umbrella for all development and fund-raising programs of the University. In 1996, the Foundation merged with the MSUM Alumni Association, which had been incorporated in 1930. Headed by a 24-member board comprised of business and professional leaders and alumni, the Alumni Foundation coordinates all MSUM fundraising, grants and scholarships, and provides services to the University, its students, and alumni.

All graduates or former students who have attended MSUM for at least one year may be members of the Alumni Association.

The Women's Center

The mission of the Women's Center is to provide an environment in which women and men can learn about gender issues that contribute to healthy living and open communication among people. Faculty and students are welcome to participate in learning, sharing and striving for awareness and growth.

The Women's Center sponsors programs, serves as a resource center where students may obtain information on community resources and houses a library which holds a large volume of books and periodicals dealing with gender issues. The lounge is open for study, conversation or group meetings.

The Women's Center is located in MacLean Hall 171. For more information, call (218) 236-3792.



Student Information

Student Affairs

The Vice President for Student Affairs serves to assist students and promote learning in and out of the classroom. The Office of Student Affairs coordinates the following programs: housing, security, counseling, admissions, financial aid, health services, career services, student union, disability services, orientation/new student life, student activities, student organizations, student government, food services, student development, multicultural student affairs, international student services, the Women's Center, campus discipline, cultural diversity, and enrollment management.

Student Senate

The Student Senate is the recognized governance body for the students. Most activities and concerns of the entire student body are subject to consideration by the Student Senate, whose officers and members are elected by the students of MSUM.

Peer Advisor Program

The Peer Advisor program supplements the faculty advising program. Departments nominate approximately 40 upper-division students each year to assist with the registration of incoming freshmen. These students are trained to help all students get the most from the learning opportunities available at MSUM. Peer Advisors work with their academic departments and also staff the Peer Advisor Center located in the Advising Support Center in Flora Frick Hall.

Student Activities and Organizations

In addition to numerous activities related to academic studies, campus organizations provide opportunities for extracurricular participation by students at Minnesota State University Moorhead. For a list of recognized student organizations on campus, contact the Center for Leadership and Student Organizations, CMU 225, (218) 236-2790.

Athletics

Intramural Athletics (m-Men, w-Women, c-Coed)

Basketball (m, w, c)	Softball (m, w, c)
Basketball Challenge (m, w)	Swimming (m, w)
Broomball (m, c)	Tennis (m, w, c)
Flag Football (m, w)	Track (m, w)
Golf (m, w)	Volleyball (m, w, c)
Ice Hockey Open	Wallyball (c)
Mini-Triathlon (m, w)	Whiffleball
Racquetball (m, w, c)	Wrestling
Sandlot Volleyball (c)	

Women's Intercollegiate Athletics

Basketball	Swimming
Cross-Country	Tennis
Golf	Track (indoor and outdoor)
Soccer	Volleyball
Softball	

Men's Intercollegiate Athletics

Basketball	Track (indoor and outdoor)
Cross-Country	Wrestling
Football	

Speech-Theatre Activities

During the academic year, the Department of Speech Communication and Theatre Arts sponsors a variety of student activities, including Forensics, Forum Debates, several Theatre productions (drama, comedy, musicals, children's theatre, classic and contemporary), as well as radio, television and film production activities. These opportunities are open to all students on campus, regardless of major. During the summer, The Straw Hat Players company provides performing, technical and publicity opportunities for students, who must audition and be selected to participate. Contact the department at (218) 236-2126 for more information.

Music Performance Activities

Concert Band	Festival Women's Choir
Symphonic Wind Ensemble*	Opera Workshop*
Orchestra*	Concert Choir*
Jazz Bands I & II*	Chamber Singers*
Vocal Jazz*	Collegium Musicum
Commercial Music Ensembles*	TCU Marimba Ensemble*
TCU Percussion Ensemble*	Jazz Combo*
Flute Choir*	Guitar Ensemble*
New Music Ensemble*	
Festival Mixed Choir	

*Audition required

The musical organizations are open to all students on campus regardless of major. Contact the Music Department at (218) 236-2101 for more information.

Comstock Memorial Union

The Union provides many services: copying, faxing, binding, stamps, outdoor equipment rental, billiards, table tennis, video games, non-alcoholic night club, convenience store, meeting rooms, and food service. The Union hosts many programs, special events, dances and vendors.

Roland Dille Center for the Arts

The Center for the Arts is the site for photographic and art exhibits, music recitals and programs, theatre productions, and an annual Performing Arts Series with nationally known artists.

Other Fee-Funded Activities

Advocate (student newspaper)	Intramurals KMSC (radio)
Campus Activities Board	Multicultural Activities
Delta Pi Delta	Music Activities
Dramatics	Performing Arts Series
Forensics	Recreational Swimming
Homecoming	Student Senate
International Films	Summer Theatre
International Students	Volunteer Connection

Student Organizations

There are many student organizations on campus. Current listings and information about them can be found in The Center for Leadership and Student Organizations located in CMU 225, (218) 236-2790, or by visiting our web page at www.mnstate.edu/ctr4orgs.

Culture and Language

American Indian Student Association
Asian American Association
Black Student Alliance
Global Encounters
Heritage Dancers
International Student Club
Japan Club
Model United Nations
MSUM Chinese Club
MSUM Spanish Club
Organizacion Latina Americana
Support International

Academic

American Choral Directors Association (ACDA)
Association for Computing Machinery
Black Friars
Chemistry Club
Construction Management Society/Homebuilders
Criminal Justice Association
Economics Society
Education Minnesota Student Program
Financial Management Association
Graduate Student Organization
History Club
Math Club
MSUM Ad Club
MSUM Paralegal Association
MSSSWA (Social Work majors)
Music and Entertainment Industry Student Association (MEISA)
National Students' Speech Language Hearing Association (NSSLHA)
Photography Guild
Pi Sigma Epsilon (PSE)
Pre-Law Club/Mock Trial
Pre-Med Club
Psi Chi/Psychology Club
Public and Human Services Administration
Public Relations Student Society of America (PRSSA)

Students Involved in Visual Arts (SIVA)
Society of Manufacturing Engineers
Society of Physics Students
Society of Professional Journalists
Student Council for Exceptional Children (SCEC)
Students Human Resource Association

Greek Life

Delta Zeta Sorority
Gamma Phi Beta Sorority
Old Order of the Owls
Panhellenic Council
Phi Sigma Kappa Fraternity

Honorary

Alpha Lambda Delta
Alpha Upsilon Alpha
Beta Beta Beta
Kappa Delta Pi
Phi Alpha
Pi Kappa Delta
Sigma Tau Delta

Publications

Advocate

Religious

Campus Crusade For Christ
Chi Alpha Christian Fellowship
Christian Conquest Student Fellowship
InterVarsity Christian Fellowship
Latter-Day Saints Student Association
Lutheran Campus Ministry
St. Thomas Aquinas Newman Center

Residence Halls

Dahl/Ballard Hall Council
National Residence Hall Honorary
Nelson/Grantham/Holmquist Hall Council
Residence Hall Association
Snarr Hall Council

Service

Circle K
Habitat for Humanity
SPURS
Volunteer Visions

Special Interest

The Alcove
Association for Communication Enrichment (ACE)
Campus Activities Board
Campus Women's Organization
College Democrats
Friends of Democracy
Gamers Club
GraphiComm Club
Independent Entrepreneurs
KMSC Radio
Medieval Society
MSUM Mac User Group

MSUM Disability Association
 MSUM Environmentalists
 MSUM Transfer Club
 Music Educators National Conference
 New Center Student Activities Committee
 Non-Traditional Student Association (NTSA)
 N.O.R.M.L.
 Sci-Fi and Fantasy Club
 Ten Percent Society
 Undeclared Students Exploring and Examining Careers
 (U-SEEC)

Sports and Recreation

Athletic Trainers Association
 Baseball Club
 Dragons Den
 Lacrosse Club
 Men's Rugby Club
 MSUM Cheer Team
 MSUM Dragon Dance Team
 MSUM Tae Kwon Do
 Nemzek Club
 Terra Firma Men's Soccer
 Women's Rugby Club

Student Government

Student Senate

Parking and Traffic Regulations

All motor vehicles driven or parked on the campus must be registered and bear a current parking permit which may be purchased in the Office of Administrative Affairs-Parking, Owens Hall 209, (218) 236-2675.

All motor vehicles must be operated in compliance with current official published parking and traffic regulations of the University.

Housing Policies

Housing reservation forms and contracts are mailed to all students following their admission to the University and are also available from the Housing Office, (218) 236-2118.

Off-campus students are requested to give notification of any change of address or telephone number to the Records Office.

Health Service

The Hendrix Health Center is an excellent out-patient clinic staffed with physicians, nurse practitioners, and registered nurses. All currently enrolled students who have paid an activity fee are eligible for unlimited visits at no additional charge. Other specialists include a psychiatrist, a chemical dependency counselor, and a rape and abuse/dating violence counselor. Pharmaceuticals and laboratory services, not covered by insurance, will have minimal charges.

Hendrix Health Center is located in the lower level of Dahl Hall and can be contacted at (218) 236-2211.

Health Insurance

A **Group Insurance** plan for injury and sickness is offered through the University. Information is available during registration and in the Business Office. It is strongly recommended that all students have insurance protection. Hendrix Health Center will file insurance claims electronically; please have policy information card available.

Immunization Requirements

Minnesota Law (M.S. 135A.14) requires that all students born after 1956 and enrolled in a public or private post-secondary school in Minnesota be immunized against diphtheria, tetanus, measles, mumps, and rubella, allowing for certain exemptions. All students are requested to complete the **Immunization and Health Insurance Record** form, which is filed in Hendrix Health Center and available for review by the Minnesota Department of Health and the local community health board. NOTE: Those graduating after the spring of 1997 will no longer be required to provide immunization records. However, students who transfer may need to verify their graduation from a Minnesota High School in order to satisfy the immunization requirements.

Senior Citizens

Minnesota residents age 62 or over may either (a) attend class free without credit or (b) receive credit by payment of an administrative fee of \$20.00 per credit if space is available after all tuition paying students are enrolled. Contact the Records Office for additional information.

Admissions

Office of Admissions

104 Owens Hall
Minnesota State University Moorhead
1104 7th Avenue South
Moorhead, MN 56563
Website: www.mnstate.edu/admissions
e-mail address: dragon@mnstate.edu

Telephone: Local: (218) 236-2161
Toll Free: 1-800-593-7246

For TTY communication, contact Minnesota Relay Service at 1-800-627-3529.

The Office of Admissions welcomes inquiries about the University. Prospective students may obtain applications for admission by writing, calling, or on-line at the addresses listed above. Campus tours may be scheduled for Monday through Friday when classes are in session at 10:00 a.m. and 2:00 p.m. Tours are also offered on selected Saturdays throughout the school year.

MSUM encourages early planning for college. Applicants' past academic achievement, college entrance examination scores, and recommendations are all considered in the admissions decision. MSUM is not an open enrollment institution. Minimum admission requirements have been established to emphasize the need for preparation prior to admission.

Application deadlines

Fall Semester: August 1
Spring Semester: December 1
Summer Session: May 1

Freshman Admission

Students who have graduated from high school or completed the GED and who have not attended a post-secondary institution since completing their high school education are classified as freshmen in the admission process. Students who may have attended post-secondary institutions while still in high school are also classified as freshmen in the admission process.

Freshman Application Procedures

Applying for admission and financial aid are two separate procedures. Prospective students MUST complete the appropriate applications for each office. Freshman applicants are required to submit the following to the Office of Admissions:

- Application for Admission
- \$20 non-refundable Application Fee
- Official High School Transcript or Official GED Scores
- ACT, PSAT, or SAT scores

Applicants should request that their high school send an official transcript to the Admissions Office at the time of application. Students must also have a final transcript sent after graduation. **FAX (facsimile) copies are not considered official.** If transcripts are not in the same name as the application (due to a legal name change), it is the responsibility of the applicant to have the name corrected on the transcripts so that the application and transcripts can be matched. Students wishing to begin classes in the fall are encouraged to apply for admission as early as the previous fall. Once the application is complete, notification of the decision will be mailed in two-three weeks.

Freshman Admission Requirements

High school graduation or the GED and the following qualifications are necessary for automatic admission to MSUM. Applicants not meeting these criteria are reviewed on an individual basis.

- High school rank in the upper one-half of the graduating class, **OR**
- Achieve the following score(s) on any one of the standardized college admissions tests (ACT is preferred):
 - ACT Composite Score of 21 or above
 - PSAT Verbal and Math Combined Score of 90 or above
 - SAT Verbal and Math Combined Re-centered Score of 1000 or above, **AND**
- Complete Preparation Standards as described below. New entering freshmen from reciprocity states (ND, SD, and WI) and the Province of Manitoba who have met preparation standards for university admission in their respective states will be deemed to have met Minnesota preparation standards.
 - 4 years of English (including composition and literature)
 - 3 years of Mathematics (two years of algebra, of which one is intermediate or advanced algebra, and one year of geometry)
 - 3 years of Science (at least one year of a biological and a physical science and at least one course including significant laboratory experiences)
 - 3 years of Social Studies (including American history and at least one course that includes significant emphasis on geography)
 - 3 years of specified elective chosen from at least two of the following: world language, world culture, visual and performing arts.

Resident aliens (permanent residents who hold a "green card") must also include a TOEFL examination report indicating a score of 500 or higher on the paper exam or 173 on the computer based exam.

Admission to the New Center for Multidisciplinary Studies

Freshmen who do not meet the automatic admission requirements for class rank or test score, but who demonstrate the potential to succeed, may be considered for admission to the New Center for Multidisciplinary Studies. (See Curricula section of this *Bulletin* on Multidisciplinary Studies). Eligible students will receive a New Center questionnaire and be asked to complete and return the questionnaire with a letter of recommendation. Applications will be considered when this information is returned and the admission file is complete.

The Admissions Office will review all materials and determine admission to the New Center. A variety of criteria are considered, including student talent, accomplishments, interests, and level of motivation. Enrollment in the New Center is open to both traditional and non-traditional students, but is limited numerically. Admission to the New Center is available beginning Fall or Spring semester, but is not available during the summer session.

Students who have completed a GED (General Educational Development) must have their test scores and a copy of their certificate forwarded to the Admissions Office by the test center. An official high school transcript for those courses completed is also required.

For more information, contact the New Center for Multidisciplinary Studies, (218) 236-2954 or the Admissions Office, (218) 236-2161.

Transfer Admission

Transfer Application Procedures

Students who have graduated from high school, or completed the GED and who have subsequently attended a post-secondary institution are classified as transfers in the admission process.

Students who wish to transfer from another institution must submit the following:

- Application for Transfer Admission
- \$20 non-refundable Application Fee
- Official transcript(s) of **ALL** previously attended post-secondary institutions. Unofficial transcripts issued to students may be used to determine admission; however, admission will not be finalized until official transcripts are received. Official transcripts must be sent directly from the previous institution's Registrar's Office to the MSUM Office of Admission. **FAX (facsimile) copies are not considered official transcripts.** Failure to declare ALL previous post-secondary attendance is regarded as a serious offense and may result in dismissal from the University and the withdrawal of all credits completed.
- Official High School Transcript.

If transcripts are not in the same name as the application (due to a legal name change) it is the responsibility of the applicant to have the name corrected on the transcripts so that the application and transcripts can be matched. Once the application is completed, notification of the decision will be mailed in two-three weeks.

Transfer Admission Requirements

High school graduation, or the GED, is required for admission. Transfer students who have completed a minimum of 24 ACADEMIC semester hour credits or 36 ACADEMIC quarter hour credits from a regionally accredited college or university with a 2.0 cumulative GPA generally will be admitted to MSUM. Both college and high school records are used in determining eligibility for admission for transfer students who have completed less than 24 academic semester hour credits or 36 academic quarter hour credits.

NOTE: All grades of "F", "NC" (no credit) or "I" (incomplete) will be treated as "F's" in computing GPA.

Although a 2.0 GPA is required for admission, a higher GPA may be required for entry into some academic departments. These requirements are described in the specific department sections of the *Bulletin*.

Students may apply for admission before completion of studies at another college, but a final transcript must be forwarded before enrollment. Applicants are generally granted admission if they meet automatic admission requirements for freshmen and are in good academic standing. MSUM reserves the right to revoke admission to those students who, after final grades are received, do not meet the minimum GPA.

MSUM recognizes and upholds academic suspensions from other post-secondary institutions. Prospective students under suspension from another institution will not be considered for admission until two academic terms have passed since the suspension. Summer sessions are not considered academic terms. Violation of this regulation will be regarded as a serious offense and may result in dismissal from the University and the withdrawal of all credits completed.

Planning to Transfer?

Minnesota's public colleges and universities are working to make transferring easier. Transfer students can help by planning ahead, asking questions and using pathways created by transfer agreements.

Preparing for Transfer

Students who are currently enrolled in a college or university should:

- Discuss plans with the campus transfer specialist.
- Call or visit the intended transfer institution and obtain the following materials and information: bulletin or catalog; transfer brochure; information on admission criteria and materials required for admission, e.g. portfolio, transcripts, test scores; note that some majors have limited enrollments or their own requirements such as a higher GPA; and information on financial aid (how to apply and by what date).
- Review the materials and make an appointment to talk with an advisor/counselor in the intended transfer institution or program. Be sure to ask about course transfer and admission criteria.

Students who are not currently enrolled in a college or university might begin by meeting with a transfer specialist or an admission officer at the intended transfer institution to plan the steps necessary for transfer.

How Transfer of Credit Works

- The receiving college or university decides what credits transfer and whether those credits meet its degree requirements. The accreditation of both the sending and receiving institution can affect the transfer of credits earned.
- Institutions accept credits from courses and programs like those they offer. They look for similarity in course goals, content, and level.
- Not everything that transfers will help a student graduate. Baccalaureate degree programs usually count credits in three categories: general education, major/minor courses and prerequisites, and electives. The key question is: Will the student's credits fulfill requirements of the degree or program chosen?
- If a student's career goal or major changes, the student might not be able to complete all degree requirements within the minimum number of graduation credits required.

Applying for Transfer Admission

- Application for admission is always the first step in transferring. Fill out the application as early as possible prior to the deadline. Enclose the application fee.
- Request official transcripts from every institution attended. A high school transcript or GED test scores might be required as well.
- Re-check to be certain the college or university has been supplied with all of the necessary paperwork. Most colleges make no decisions until all required documents are in the student's file.
- If nothing is heard from the intended college of transfer after one month, call to check on the status of the application.

- After the college notifies the student of acceptance for admission, transcripts will be evaluated for transfer. A written evaluation will tell the student which courses transfer and which do not. How the courses specifically meet degree requirements may not be decided until the student arrives for registration or chooses a major.
- Questions about the evaluation should be directed to a credit evaluator in the Office of Admissions. Ask why judgments were made about specific courses. Many concerns can be cleared up if the student understands why decisions were made. If not satisfied, the student can appeal.

Students' Rights as a Transfer Student

Students are entitled to:

- A clear, understandable statement of an institution's transfer policy. A fair credit review and an explanation of why credits were or were not accepted.
- A copy of the formal appeals process. The usual appeals steps are:
 - Student fills out an appeals form. Supplemental information the student provides to reviewers such as a syllabus, course description, or reading list can help.
 - Academic Appeals Committee will review.
 - Student receives, in writing, the outcome of the appeal.
- At the student's request, a review of eligibility for financial aid or scholarships.

For help with transfer questions or problems, see a campus transfer specialist, (218) 236-2565.

Non-Traditional Students

MSUM defines a non-traditional student as someone who has been out of high school and/or post-secondary education four or more years. All non-traditional applicants are reviewed individually to determine admission based on past academic achievement and the potential to be successful in a university learning environment.

Prospective non-traditional students may be required to complete assessment tests to determine admission status and placement. Prior to course registration, non-traditional students will develop, with the assistance of an academic advisor, a plan of study consistent with assessment results. Students will also be referred to appropriate services and programs, such as the New Center, Continuing Studies, Counseling Center, and the Non-Traditional Student Association. For more information, contact the Admissions Office at (218) 236-2161.

Undergraduate Special Students

Students who have completed a high school diploma or GED and who are not seeking a degree at MSUM but wish to take courses for enrichment should enroll as special students. **Students who have been denied admission may not be considered for special student admission.**

Students who are interested in this option should be aware of the following:

- Special students do not qualify for federal financial aid, are not assigned to a faculty advisor, and are not eligible to participate in the Tri-College University.
- Special students are not eligible for graduation. Students who are enrolling in 12 or more semester credits during a term should apply as degree seeking students.

To apply, students must submit:

- A completed application for admission (Under Application Type, please check "Seeking No Degree-Undergraduate Special Student").
- The \$20 application fee.

Should admission to a degree program be desired at a later date, the student must then submit an official academic transcript from high school or GED scores and transcripts from any previous post-secondary institutions attended. No readmission fee is charged. Students will be evaluated for admission using the criteria described under "Transfer Admission".

Readmission

Students who leave MSUM for one or more semesters need to reapply for admission. Former students of MSUM, including those who have enrolled in off-campus courses, should complete a readmission form. Official transcripts of all post-secondary study since the last date of attendance at MSUM must be submitted before the readmission process is complete. Transfer credits not reported before readmission may be disallowed, and academic suspension at another institution, if unreported, is cause for cancellation of enrollment. Readmission is not automatic. Returning students must be in good standing or have approved clearance. For more information, contact the Records Office at (218) 236-2565.

All students who began their study in 1965 or later must pay the application fee if they haven't already done so. If transcripts are not in the same name as the application (due to a legal name change), it is the responsibility of the applicant to have the name corrected on the transcripts so that the application and transcripts can be matched.

Students will be readmitted to their original status and major unless they request a change. Students who were originally admitted as special students who wish to change their status to degree seeking must notify the Records Office of this change and request all official transcripts to be sent to the Records Office.

Permanent Resident Admissions

Permanent residents (or resident aliens) are individuals who currently hold a "green card." Resident aliens must fulfill the same academic requirements for admission that international students and/or U.S. citizens are required to fulfill. Resident aliens are not required to provide evidence of financial support since they are able to apply for federal and state-based financial assistance. As evidence of English proficiency, resident aliens must include with their application a TOEFL examination report indicating a score of 500 or higher (173 on computer-based test).

International Students

Freshman International Students

International students who wish to be considered for admission to MSUM should obtain an international student admission packet from the Records Office. This packet should be returned with a \$20 application fee. All international student applicants must meet (a) academic, (b) English proficiency, and (c) financial support requirements.

Academic Standards

International student applicants should submit official or certified copies of all appropriate transcripts, marks sheets, and/or certificates of completion indicating successful completion of an appropriate secondary school program.

English Proficiency

International students are required to provide evidence that their English proficiency is sufficient to enable them to be academically successful at MSUM. Evidence of English proficiency is provided by submitting a score report from a TOEFL examination taken less than two years prior to the date of application. TOEFL exam scores of 500 (173 computer-based) or higher are acceptable for admission for undergraduate students. Graduate students require a TOEFL score of 550 or better (213 computer-based), and graduate students admitted to the Master of Liberal Arts program require a TOEFL score of 570 or higher (230 computer-based). The ELS score of 109 or higher will be accepted in lieu of the TOEFL score for undergraduate English proficiency.

Financial Support

International students are not eligible for U.S. federal or state need-based financial assistance. Therefore, they are required to provide evidence that they have sufficient financial support to meet their educational expenses during their period of enrollment at MSUM. International student applicants should complete the International Student Financial Statement form and submit it with a recent bank statement revealing a current account balance.

Transfer International Students

International students who have completed post-secondary course work should follow the admissions procedures described for freshman international applicants. In addition, official or certified copies of all appropriate transcripts, marks sheets, and/or certificates of completion for post-secondary course work should be submitted.

Applicants who have completed post-secondary course work in the United States should arrange to have a transcript sent directly from all institutions previously attended to the Records Office. Academic admissions requirements will be the same as those for U.S. residents (described in the "Transfer Admission Requirements" section).

Post-secondary course work completed outside of the United States will be evaluated and transfer credit will be awarded, if appropriate.

International Student Tuition

Minnesota State University Moorhead will grant in-state tuition to international students who have demonstrated academic potential. The number of international students who can receive in-state tuition waivers is strictly limited to no more than 3% of the MSUM Fall semester FTE enrollment. In order to continue to receive the in-state tuition waiver beyond the first year, students must maintain academic good standing (2.50 GPA for undergraduate students and 3.00 GPA for graduate students), keep in status with the I.N.S., and demonstrate satisfactory progress toward a degree. This policy is subject to change or suspension without advance notice by action of either Minnesota State University Moorhead or the MnSCU Board of Trustees.

Mandatory Health Insurance

All international students and their accompanying dependents are required to carry health insurance through our designated carrier.

Mandatory International Student Fee

In addition to tuition and fees, all international students are assessed \$100.00 per semester to support additional programming and advising in the International Student program.

International (Temporary Resident) Admissions

Applicants for permanent residency are classified as international students until they hold the resident alien "green" card. Therefore, temporary residents must fulfill all requirements for admission (academic, financial support, and English proficiency) that international student applicants are required to fulfill, except that applicants who do not request an I-20 will not be required to provide evidence of financial support. Temporary residents are not eligible to apply for the waiver of out-of-state tuition program which is available to outstanding international students.

Post-Secondary Enrollment Option (PSEO)

The Post-Secondary Enrollment Options Program (PSEO) was initially authorized by the 1985 Minnesota Legislature. Students in public, non-public, home school, and tribal schools in Minnesota may enroll in this program, and receive both college credit and credit toward high school graduation requirements. Tuition, fees (except for private music lessons and some other additional fees), and required books are provided to each student.

It is recommended that students carefully consider their participation in this program before applying for admission. Students should discuss participation in the PSEO program with their parents and high school counselor/principal.

Admission eligibility to PSEO is established by MSUM and is based on high school class rank. High school seniors must be in the upper half of their class to take one course. High school juniors must be in the upper third of their class to take one course. Both seniors and juniors must be in the upper quarter of their class to register for more than one course. Home school students should contact the Director of Academic Support Programs (Owens 205) for information on admission requirements.

Any interested students should contact the Director of Academic Support Programs for application forms and information at (218) 236-3586. Enrollment in classes depends on space availability - high school students cannot displace regularly admitted students. This means that some classes will not be available when PSEO students register. PSEO students are not eligible for Tri-College University, financial aid, or summer sessions.

Students who seek to enroll at MSUM after participating in the PSEO program must notify the Admissions Office of their intention. A \$20.00 application fee and final high school transcript are required and should be sent to the Admissions Office. Students will then be evaluated for admission using the criteria in effect for all students.

Early Enrollment Option

Juniors and seniors in high schools outside of Minnesota who show exceptional academic ability may apply to participate in the early enrollment option.

Admission through this option is based on high school class rank. Seniors must be in the upper half of their high school class and high school juniors must be in the top third of their high school class to be admitted.

To apply for this option, students must submit:

- A completed application for freshman admission (please write "Early Enrollment" at the top of the application);
- The \$20 application fee;
- High school transcript and courses in progress;
- Statement from the high school principal or counselor granting permission to participate in early enrollment.

Any credits earned at MSUM must be in addition to those courses required by the student's high school for graduation. Official credit granted by the University is deferred until after high school graduation. Early enrollment students are not given registration priority nor are they eligible to participate in the Tri-College University. Students will be billed for tuition and fees after course registration takes place; early enrollment students are not eligible for financial aid.

Admission through this option does not guarantee that students will be automatically admitted to MSUM as freshmen after earning their high school diplomas. Should admission to a degree program be desired at a later date, students must then submit official academic transcripts from high school and any other post-secondary institutions attended.



Financial Information

University Expenses

Since Minnesota taxpayers provide a good share of the support for the education costs at Minnesota State University Moorhead, students are able to complete their studies with less expense than at many other colleges and universities.

Basic costs usually fall into three categories: tuition, fees and books, housing and meals, and incidental or personal expenses. Barring any unusual financial obligations, students living on campus can expect estimated total annual expenses at MSUM to range from \$7,700 to \$9,900, including personal expenses.

The following is a table of estimated costs for the 2001/2002 academic year, based on a normal undergraduate load of 30 credits per year. These rates are subject to change

Tuition (including mandatory comprehensive fee):

Resident	\$ 3,388.00
Non-Resident	\$ 6,958.00

Housing (Double) and Meals (21 per week)

Resident	\$ 3,706.00
Non-Resident	\$ 3,706.00

Total

Resident	\$ 7,094.00
Non-Resident	\$10,664.00

Incidental and personal expenses—books and supplies, clothing, laundry, recreation, transportation, etc.—may range from \$1,600 to \$2,800, depending upon individual needs.

Tuition Rates

Charges for tuition are based upon the semester credit unit, varying according to student residency status and the type of course offered.

Resident Status (MN, ND, and Manitoba)

Undergraduate (est)	\$95.81
Graduate (est)	\$147.55

South Dakota Reciprocity Status

Undergraduate	\$99.11
Graduate	\$147.55

Wisconsin Reciprocity Status

Undergraduate	Banded
Graduate	\$167.50

Non-Resident Status

Undergraduate	\$214.81
Graduate	\$233.87

Comprehensive Student Fee

All students enrolled for regular instruction are assessed a mandatory comprehensive fee at a rate of \$21.29 per credit hour, not to exceed \$510.96 per year (based on 12 credits per term, Fall/Spring).

Fee assessments are required by the MnSCU Board to defray costs of maintaining such essential university services as student union operation and debt retirement, health services, co-curricular programs or activities, computer usage, and event fees.

Comprehensive fees are required for all campus-based courses, including student teaching, internships, and other instructions that may not be located on the MSUM campus. The comprehensive student fee is the only fee all students pay. In a few cases, laboratory, studio, and music courses require supply fees or lesson fees, but these courses are few and the costs minimal.

Resident and Non-Resident Tuition Status

Students shall be eligible to pay in-state tuition if they meet the criteria of Minnesota State Statute 135A.031, subdivision 2. This statute creates the following categories of eligibility for resident tuition:

- Students who resided in the state for at least one calendar year prior to applying for admission or dependent students whose parent or legal guardian resides in Minnesota at the time the student applies;
- Minnesota residents who can demonstrate that they were temporarily absent from the state without establishing residency elsewhere;
- Residents of other states or provinces who are attending a Minnesota institution under a tuition reciprocity agreement; and
- Students who have been in Minnesota as migrant farm workers, as defined in the Code of Federal Regulations, title 20, section 633.104, over a period of at least two years immediately before admission or readmission to a Minnesota public post-secondary institution, or students who are dependents of such migrant farm workers.

MnSCU policy provides access to resident tuition for individuals in the following categories:

- Graduate students appointed to graduate assistant positions;
- Students who qualify under a Board-approved agreement between a governmental subdivision and a college or university;
- Colleges and universities may adopt a policy to exempt high ability students who are in the top 15% of their high school class or who score above the 85th percentile on a nationally-normed, standardized achievement test and who reside in states that do not have reciprocity agreements with Minnesota;
- Students who qualify under a college or university affirmative action program consistent with law and approved by the Chancellor or designee;

- Non-immigrant Japanese students who have completed a program of study of at least one academic year at the Akita campus and have been recommended by the provost for transfer to a Minnesota state college or university and who retain their legal visa status;
- Students who are recognized as refugees by the Office of Refugee Resettlement of the U.S. Department of Health and Human Services;
- Colleges and universities may adopt a policy to exempt non-immigrant international students classified under 8., U.S.C. 1101 (a) (15) (B), (C), (D), (F), (H), (J), and (M); and
- U.S. military personnel serving on active duty assignment in Minnesota, and their spouses and dependent children.

There are other factors which may be weighed in considering the question of residency and/or resident tuition for an individual student. Any questions regarding residency and resident tuition should be directed to the MSUM Registrar, (218) 236-2566.

Reciprocal Tuition Agreements

Residents of North Dakota, South Dakota, or Wisconsin may qualify for reduced or resident tuition rates at Minnesota State University Moorhead by complying with procedures of the reciprocal agreements between those states and the State of Minnesota.

Reciprocity application forms are available from the Records Office to be completed and submitted to the higher education authority in the student's home state.

North Dakota, South Dakota and Wisconsin students will be charged at reciprocity tuition rates only if MSUM has been notified of their approval for reciprocity status by the appropriate higher education authority prior to regular billing dates.

Students who attend MSUM within 12 months of graduation from a North Dakota or South Dakota High School do not need to file an application. However, if they do not attend MSUM within 12 months of their graduation, they must file a reciprocity application. Students who transfer must file new reciprocity applications so the various state agencies know the current institution of attendance.

Students will retain their reciprocal status if they earn credit each academic year. If credit is not earned each year, whether through non-attendance, withdrawal, incompletes, in-progress, or failing grades, the student must reapply for reciprocity.

Qualified students who are billed for non-resident tuition may pay reciprocity rates or receive refunds by providing evidence of their official approval within two weeks after the first class day. Copies of letters from their home state approving agencies will be satisfactory for this purpose. Payment deadlines may not be deferred to await approval.

Applications should not be submitted to MSUM but should be mailed directly to home state approving agencies.

Previous Minnesota residents and students who qualify for resident tuition under special Minnesota regulations shall be required to apply for reciprocity if they are residents of North Dakota, South Dakota or Wisconsin.

Minnesota-Manitoba Reciprocity

The state of Minnesota and the Canadian province of Manitoba participate in a reciprocal tuition agreement. Students who are residents of Manitoba are now eligible for resident tuition at Minnesota State University Moorhead. Please address any questions about Minnesota-Manitoba reciprocity to the MSUM Registrar.

Midwest Student Exchange Program

The state of Minnesota participates in the Midwest Student Exchange Program. Member states, in addition to Minnesota, are Kansas, Michigan, Missouri, and Nebraska. Residents of these states may attend Minnesota State University Moorhead at a tuition rate equal to 150% of resident tuition. Undergraduate and graduate programs are available on a space available basis. Please address any questions about the Midwest Student Exchange Program to the Director of Admissions or the Registrar.

Payment of Tuition and Fees

All tuition and fees are payable in full each semester on or before payment deadlines designated in the academic calendar and the term schedules. Late fee charges begin to accrue the first class day following the established payment deadline. (See "Late Fee Waiver/Payment Plan" below.)

The University has established a seven (7) day free drop/add period at the start of each semester. During this period, students may drop any or all classes without obligation. Students are obligated to pay for all classes remaining after this free drop/add period.

Late Fee Waivers, Payment Plans and Short-Term University Loans:

Students may apply for a late fee waiver if delay of their financial aid is caused by the institution or if a private, state, or federal organization (billed third party, i.e., PSEO, DVR, CEP, etc.) has provided written agreement to pay for the amount owed by the student. This waiver will prevent the accumulation of late fees and interest. If the government or third party fails to pay the debt, the student will be responsible for the payment and may not register for subsequent semesters until the debt is satisfied. Personal or family financial difficulties or the late application for financial aid are not valid grounds for a waiver of late fee charges.

Students who have entered a room/board contract with the University may request a payment plan to fulfill this part of their term bill. Application for such special payment arrangements should be made with the Housing Office prior to the payment deadline date each term. Students who are not current with their housing payment schedule will have their meal contracts invalidated and will be notified to vacate the resident halls.

Short-term university loans are available to the student to assist in payment of up to 50% of their tuition and fee costs. Interest will be assessed on these loans and loan repayment may be required before the student can register for subsequent terms. Application for these loans should be directed to the Business Office.

Minnesota State University Moorhead will place a hold on diplomas, official transcripts and term grades until (a) all tuition, course related fees and student fees have been paid and (b) all other financial obligation (including Financial Aid repayments) owed to the University have been settled.

Students who have registered for courses at MSUM but decide not to continue attendance should (a) contact the Records Office if this decision is made on or prior to the seventh class day of the term or (b) contact the Counseling Center after the seventh class day of the term. Notification to the University of non-attendance may reduce charges and/or create a refund. Failure to provide such notification may result in additional late/interest costs.

Refund of Tuition/Fee Payments Due to Withdrawal

MSUM will process a proportional refund of tuition and fees to the student and/or the student's financial aid funding sources when the student **totally withdraws** from the University.

NOTE: Refunds of tuition and fees due to individual dropped courses will be granted only for drops occurring in the first seven (7) days of the Fall or Spring Semester and by the fifth (5th) class day for Summer Sessions. Students who withdraw or discontinue enrollment during the Fall or Spring Semesters should begin the process at the Counseling Center, Bridges Hall 260. Those students who wish to withdraw during the Summer Sessions should report to the Records Office, Owens Hall 104.

Refunds of tuition and fees for total withdrawals from the University are based on the following schedules as established by the MnSCU Board, the University, or the

Federal Statutory Refund policies for students receiving Title IV aid:

I. Students who have **not** received Federal Title IV aid funding:

Fall and Spring Semesters

- On or before the 7th class day 100%
- 8th through 14th class day 75%
- 15th through 21st class day 50%
- 22nd through 28th class day 25%
- After 28th class day None

Summer Session

- On or before 5th class day 100%
- 6th through 10th class day 50%
- After 10th class day None

NOTE: Refunds for students who have received State aid funding will be used first to repay those aid sources, up to the initial award amount received, before any funds are disbursed to the student.

II. Students who have received Federal Title IV aid funding for the term: (Title IV funds include Direct Subsidized, Unsubsidized and Plus Loans, Perkins Loans, Pell and SEOG Grants):

- Federal regulations require repayment of 'unearned' aid for students withdrawing or who discontinue attending class anytime prior to the 60th percentile of the term.

The calculation used to determine how much aid a student has 'earned' and need not repay is: Days attended divided by total calendar days in the term equals percentage earned. The amount to be repaid is the remaining percentage or 'unearned' percentage.

Example: If the student withdraws from the University one-quarter (25%) way through the term, 75% of the federal aid received must be repaid. The 75% is considered unused or 'unearned'.

Using the above example, if the student withdraws/discontinues attending class on the 29th calendar day of the term, the percentages of aid earned and unearned would be calculated as follows:

$$\frac{\text{Days attended (29)}}{\text{Total days in term (116)}} = 25\% \text{ earned aid}$$

$$100\% - 25\% \text{ earned aid} = 75\% \text{ 'unearned' aid, required to be repaid to the federal aid funding sources}$$

Repayment of the 'unearned' portion of aid received is a shared responsibility of the University and the student, based on two main assumptions:

- Federal aid is first used to pay University charges.
- The school's share of the unearned aid is to be repaid first.

The University's obligation is the **lesser** of the 'unearned' percentage of aid multiplied by the total institutional charges for the term OR the 'unearned' percentage times the total amount of Title IV aid disbursed. **The student will be required to pay the 'unearned' aid funding not repaid by the University.**

Exceptions: Loan dollars are excluded from immediate student repayment on the assumption that the student will follow loan repayment according to the terms of the promissory note(s). Further, student repayment of Grant funds will be reduced by 50%, after the 'unearned' calculation is determined and after the University's repayment amount is subtracted.

Finally, the regulations stipulate the student's repayment choices:

- Repay, to the University, the 'unearned' aid amount in full within 45 days of the school's notification of a repayment requirement.
- Make payment arrangements with the Department of Education via NSLDS (National Student Loan Data System) (800-621-3115).

Failure to repay using one of these two methods will result in denial of any future federal aid plus the usual hold on official transcripts, diplomas, and future registration.

Students who wish to appeal refund policies and/or percentages used for determining the refund amounts may file a "**Refund Appeal**". Forms are available at the Business Office, Records Office, and the Counseling Center.

Resident Hall Refunds are based on the number of days remaining in the term. A \$50.00 Administrative Charge will be deducted from the Housing refund.

As with refunds of tuition and fees, Housing refunds for students who received Federal or State aid will first be repaid to those aid funding sources in the order directed by the Department of Education. Any remaining refund dollars will be disbursed to the student. No refunds will be granted for less than \$1.00.

Tuition Refund Appeals

Students who wish to appeal for tuition/fee refunds based on individually dropped courses occurring after the free drop/add period or for larger refund percentages used in the case of a total withdrawal from the University, may file a Tuition Refund Appeal.

Appeal forms are available on the Web or at the Business Office, Records Office, and the Counseling Center.

Students who discontinue class attendance based on extenuating circumstances or some situation out of their

control are eligible to file an appeal. The completed form should be turned in to the Business Office, Owens 106, along with supportive documentation such as a statement from a doctor, counselor, clergy, university advisor/instructor(s), or job supervisor.

The appeal committee meets once a month or as demand dictates. Strict and confidential privacy regulations apply to all submitted appeals.

NOTE: Approved appeals relating to individually dropped classes may have an impact on financial aid eligibility. Students who are concerned with the effect of an approved refundable drop on their aid eligibility may contact the Business Office to discuss the situation prior to submitting the appeal.

Housing and Dining Contracts

If you are to live in a university residence hall, you must sign a contract. The complete contract will be mailed to you and should be carefully read for provisions affecting your plans. If you have questions about residence hall life, housing, or would like a housing contract, call the MSUM Housing Office at (218) 236-2118.

Room and board rates, including local telephone service for each semester of the year, are available by calling the MSUM Business Office, (218) 236-2221.

Financial Aid

Students seeking help in financing their education should apply to all possible sources, including the University. Financial aid is available in two categories:

- Programs which require students to demonstrate financial need such as Federal Pell, MN Grant, Work Program, Federal SEOG, Perkins Loans, and Direct Subsidized Loans; and
- Programs that are not based on need such as Direct Unsubsidized loans, Federal PLUS, and SELF loans.

Information about financial aid and application forms are available from the Office of Scholarship and Financial Aid or the Peer Advising Office.

Application for Financial Aid

Financial aid awards are made for newly admitted or currently enrolled students. Students must complete the Free Application for Federal Student Aid (FAFSA) or the Renewal Application for Student Financial Aid and authorize MSUM to receive a copy of the report. Additional documentation, including signed tax returns, W-2's and the Institutional Verification Worksheet, may be requested during the review process. Supplemental loans may require additional applications.

Students must meet eligibility criteria for each of the programs. Private scholarships, MSUM scholarships, and outside agencies, such as Department of Rehabilitation Services and Bureau of Indian Affairs, establish their own individual guidelines for student

eligibility. Federal assistance, such as Federal Pell Grants, and the campus-based programs require that students:

- Usually demonstrate financial need (or eligibility for Pell grant is determined);
- Have a high school diploma, GED, or pass an independently administered test;
- Be enrolled as a regular student in a degree program;
- Be a U.S. citizen or eligible non-citizen;
- Maintain satisfactory academic progress;
- Provide a valid Social Security Number;
- Register with Selective Service, if a male;
- Not have federal benefits suspended for a drug offense conviction;
- Be in good standing on previously received financial aid (not in default or overpayment);
- Enroll each term in courses eligible for financial aid.

Aid applications should be completed and submitted as early as possible after January 1 to assure fullest consideration. Campus-based funds such as Federal SEOG, Federal and Minnesota Work and Federal Perkins loans are usually awarded on a “first-applied, first-awarded” basis, with a priority date of March 1. Applications will be processed and awards made to the extent that funds are available. Students must apply each year.

FAFSA forms are available from high school counselors, from other post-secondary schools, or from the MSUM Office of Scholarship and Financial Aid. Returning students who previously applied for financial aid will receive a Renewal Application for Federal Student Aid or a PIN number to sign the renewal FAFSA on the web.

Aid Awards and Renewals

Financial aid awards are made for a one-year period only, ending at the conclusion of spring semester (or summer for summer enrollees). Any change in students' financial resources (i.e., receipt of grants, educational loans or scholarships from non-university sources) should be reported to the Office of Scholarship and Financial Aid for possible adjustments to aid packages.

Most financial aid is disbursed during a scheduled fee payment period. Money not available at that time can be picked up at the Business Office. Students attending full-time or part-time can receive financial aid; however, minimum enrollment requirements vary from program to program. See the Financial Aid Award Guide for details. Students must meet all eligibility criteria before awarded funds are disbursed.

Enrollment Requirement

Federal Pell Grant, Minnesota Grant, Federal SEOG and Federal Perkins loans are paid based on the number of enrolled credits at payment. To receive a full-time payment for Federal Pell, Federal SEOG or Federal

Perkins, students must be enrolled for 12 or more credits per term. Pell payments are determined based on the enrollment status on the seventh class day. Increases in enrollment after the seventh class day will NOT increase Pell payments. Federal Pell grants, Federal Perkins, and Federal SEOG prorate for less than 12 credits. Minnesota Grant requires 15 credits for a full-time payment and pays on a credit by credit basis for 3-15 credits. Scholarships are generally paid only to students enrolled full-time (for 12 or more credits per term).

The Work Program and other campus employment earnings are paid at regular two-week intervals based on hours actually worked. Signed time cards are required for all student employees.

Students with special circumstances or students whose circumstances change after applying for aid should contact the Office of Scholarship and Financial Aid for information on the appeal process. All special circumstances require written documentation.

Summer Financial Aid

A separate summer application is required for financial aid. Summer financial aid is considered a part of the preceding academic year and a complete aid application for that year must be on file. Students who did not receive their full Pell or Minnesota Grant during the academic year may be eligible for the remainder during summer term. In order to borrow, students must have remaining loan eligibility from the preceding year. Full time enrollment for undergraduate financial aid is 12 credits during summer term (15 credits for Minnesota Grant).

Types of Financial Aid

Federal Pell Grant

Eligible undergraduates may receive up to \$3,750 per year from the Federal Pell Grant program (2001-2002). Determination of eligibility is not made by the University but through the FAFSA application. Students must apply annually.

Minnesota State Grant

Minnesota residents who enroll at MSUM may qualify for aid through the Minnesota State Grant Program with eligibility for up to four years of full-time equivalent enrollment. Awards are prorated on a credit by credit basis when enrollment is less than 15 credits per term. Students must apply annually.

Post-Secondary Childcare Grant Program

The Post-Secondary Childcare Grant Program provides childcare funding for Minnesota residents who are enrolled in a minimum of six credits per term. Applicants must not concurrently receive MFIP benefits

from the state. Applications are available at the MSUM Office of Scholarship and Financial Aid.

Scholarships

MSUM awards scholarships to freshmen, transfer students and upper-class students with outstanding abilities, qualifications and promise. All external scholarships should be reported to the Office of Scholarship and Financial Aid. Scholarships are part of the financial aid package and may cause adjustments if scholarship information is received after other aid has been awarded.

Federal Supplemental Educational Opportunity Grant (FSEOG)

For undergraduates with financial need and who are eligible for Federal Pell Grant, the Federal SEOG grant is available. Annual awards are determined by MSUM. This grant is renewable on a "first applied, first awarded" basis to students who meet the March 1 priority deadline. This grant is limited to students who have not received a baccalaureate degree and who continue to demonstrate financial need. This program requires annual application.

College Work Program (Federal and Minnesota)

Students have the opportunity to earn money toward part of their educational expenses through part-time work. Employment is usually in campus offices, departments, or off-campus non-profit agencies. Working an average of 10-15 hours per week, students can earn from \$300 to \$1,300 each semester. The actual amount varies with work schedule, pay rate, and students' demonstrated financial need. Priority is given to early applicants. Students must apply annually.

Federal Perkins Loan

Undergraduates may borrow up to \$4,000 annually and up to a total of \$20,000 during four years. Students must demonstrate exceptional financial need. This loan is to be repaid at 5% interest on the unpaid balance starting nine months after the students leaves the University. It has a maximum repayment period of 10 years and a minimum monthly payment of \$40. A portion of the principal and interest may be cancelled for certain types of public service and payment deferred for service in the Peace Corps, VISTA, or the Armed Forces. Priority is given to early applicants. Students must apply annually.

Federal Direct Student Loans

Undergraduate students may borrow from \$2,625 to \$5,500 annually, based on grade level and need, at low interest from the federal government. On Direct Subsidized loans, students must demonstrate financial need and the interest is paid by the federal government while students are in school. Students pay the interest while in school on Unsubsidized loans and are not required to demonstrate financial need. Independent students have expanded Unsubsidized loan eligibility up to an additional \$5,000. Under the standard repayment

plan, principle and interest begins six months after leaving school with a minimum payment of \$50 per month based on the total amount borrowed. Maximum borrowing limits are based on the combined borrowing with Subsidized and Unsubsidized programs. Students pay insurance and origination fees on each loan disbursement.

Minnesota Student Educational Loan Fund (SELF)

This loan is available to graduate and undergraduate students who either need additional aid beyond the amount offered or have no financial need. Students must be enrolled in a degree program or seeking an additional major or minor. Eligibility is not based on financial need, nor is it limited by family income levels. It requires a credit-worthy co-signer.

Freshmen and sophomores may borrow up to \$4,500 per year and juniors and seniors up to \$6,000 per year less any amount obtained through other financial aid received. Total amount of aid received cannot exceed the cost of education.

The interest rate is variable and the borrower is responsible for payment of interest while in school.

Parent Loans for Undergraduate Students (PLUS)

These loans are available through the Department of Education for students and parents who cannot demonstrate financial need or need more assistance than is available in the Federal Direct Loan. Federal PLUS can be used to replace the contribution that is expected from students and families. The interest rate is variable and is set annually. Before applying for a Federal PLUS, students should apply for all other types of financial aid.

Campus Employment

Part-time job opportunities, which are not dependent on financial need, are available in the residence halls, dining service, campus security, and other campus departments. Job information is available at Career Services or on-line at: <http://www.mnstate.edu/dragonjobs>.

Short-Term Loans

Two types of short-term loans are available to enrolled MSUM students.

- Emergency Loans assist in unforeseen family, medical or personal circumstances. Loan amounts range from \$50 to \$600 maximum. (Larger loan amounts may be approved if the Financial Aid Office provides confirmation of a student's delayed aid due to circumstances beyond the student's control.) Loan periods range from 10 to 90 days. Due dates will normally be set no later than the end of the current semester. Annual simple interest rate of 9% with a minimum charge of \$5.00. Applicant must be a currently enrolled student. Loan approval is based on fund availability, credit history of prior loan repayments, student enrolled/paid status, and GPA

status. Any Federal loan funds, scholarships, or grants subsequently received by the student must be applied to outstanding short-term loan obligations regardless of the due date of the short term loan.

- Semester Term Bill Loans are designed to assist students in meeting educational related expenses such as tuition, fees, room and/or board expenses. These loans will be endorsed by the student and used to pay MSUM for his/her semester University obligations. Loan amount is a maximum of one-half of the student's current semester term bill. The student must personally pay one-half of his/her term bill to be eligible for this loan. Loan period is one academic semester in length and the repayment deadline is no later than one week prior to the end of the current semester. Failure to complete payment by the end of the semester will result in a hold on grades, official transcripts and diplomas. It also adversely affects approval of subsequent semester loans. Annual simple interest rate of 9% with a minimum charge of \$5.00. Loan approval will be based on fund availability, credit history of prior loan repayments, student's enrollment, and GPA status. New loan applications may be required to obtain a co-signer. The co-signer must be gainfully employed, preferably the student's parent or guardian. Other students will not be considered acceptable co-signers. Any federal loan funds, scholarships or grants subsequently processed for the student must be applied to the outstanding short-term loan obligation regardless of the due date of the short-term loan. Students who apply for loans after the regularly scheduled Fee Payment Days will be subject to the usual late fees.

International Student Assistance

Non-U.S. residents planning to attend Minnesota State University Moorhead must plan to provide their own finances. International students in the United States on student visas are not eligible for Federal Perkins, Federal SEOG, Work Program, Minnesota State Grants, Federal Pell Grant, or the Federal Direct Student Loan Program. International students may qualify for a student loan under the Student Educational Loan Fund (SELF) if a United States credit-worthy co-signer is available. Students with refugee status may be eligible for the various federal student aid programs. Contact the International Student Advisor for financial planning information.

Loan Counseling

All students, including transfer students, who are scheduled to receive a Federal Direct Loan (both Subsidized and Unsubsidized) or SELF Loan must complete loan counseling before loan proceeds are disbursed. Before graduating or leaving school, loan recipients are encouraged to attend an Exit Counseling session. Federal Perkins loan borrowers have separate loan counseling requirements.

Policy Standards for Financial Aid Satisfactory Academic Progress

Federal and state regulations require that all students make satisfactory academic progress toward completion of degree or certificate to receive student financial aid. Progress toward degree is monitored for terms when a student does not apply for or receive financial aid. Failure to meet satisfactory progress standards results in ineligibility for state and federal program including all grants, loans, the campus Work Program, Vocational Rehabilitation, Post-Secondary Childcare Grants, MSUM Scholarships, and Indian Scholarships. Monitoring of satisfactory progress is done every semester and review for continued eligibility is done yearly. The complete Standards are available in the Student Handbook, Award Guide, and the Office of Scholarship and Financial Aid.

Students are required to meet academic standards as discussed in this *Bulletin*. All appeals regarding GPA should be directed to the Office of Academic Affairs.

Current standards require students to satisfactorily complete 67% of their total cumulative attempted MSUM credits (**including accepted transfer credits**) with a grade of "D" (or "P" if enrolled on a pass/fail basis). Students who fail to complete 67% at the end of fall semester receive a warning. Students who fail to complete 67% at the end of spring semester are placed on aid suspension. Students may file an appeal to the Office of Scholarship and Financial Aid, and appeals will be reviewed on a case by case basis.

In addition, students must complete their program of study within a specific number of credits. Students reaching credit limits at the end of a term are subject to financial aid suspension effective the following semester. Credit totals include accepted transfer credits. Grades of "F", "W", and "I" count as credits attempted but not earned. The Office of Scholarship and Financial Aid requires an appeal or approved degree plan when programs exceed these limits. Approval is not automatic.

Courses not included in calculating satisfactory academic progress: Courses taken for audit are not used in the calculation of Satisfactory Academic Progress and do not count as credits attempted or earned for purposes of financial aid.

Minnesota Grant Eligibility

Additional regulations regarding eligibility for Minnesota Aid (Minnesota State Grant, Minnesota Work Funds, and Non-AFDC Childcare) require that students meet minimum GPA's to maintain satisfactory academic progress, as defined by the school.

Withdrawals and Repeated Courses

If a student withdraws from MSUM before financial aid is available for distribution, the student will not receive any aid since no progress has been made toward a degree. If a student withdraws for any reason during the semester after student aid has been distributed, standard MSUM refund policies and procedures will be followed.

Students who repeat a course may receive financial assistance more than once for enrollment in the same course. When a course is repeated, each enrollment is included in calculating the percentage of successfully completed credits at the end of the academic year, and the total number of attempted credits is used to determine the length of eligibility.

The complete Standards are available in the Student Handbook, Award Guide, and in the Office of Scholarship and Financial Aid.

Scholarship Funds

Minnesota State University Moorhead Scholarship Program

Through the MSUM Alumni Foundation and the Charles and Ellora Alliss Foundation, MSUM awards more than 500 scholarships annually to incoming freshmen, transfer students, and upperclassmen. Students must meet university admission standards and deadlines. Dragon and University Scholarships are automatic awards made on a first-applied, first-admitted basis. These scholarships are awarded in late fall and early January while funds remain available. No special application is required. Any scholarship dollars awarded to students who receive financial aid become part of the financial aid package. Scholarship awards apply to tuition and fee charges.

Honors Apprentice Scholarship

Offered to incoming freshmen, this scholarship for \$3,000 includes the unique opportunity to apprentice in an academic or administrative department for five hours each week, acquiring hands-on training and skills. This award is renewable for three years if academic requirements are met. Applicants must be in the top 5% of their high school rank and ACT scores. The application form is mailed to qualifying students. February 1 deadline.

Academic Excellence Award

Students who are National Merit Finalists are awarded \$2,000 per year, renewable for three years, if academic requirements are met. The National Merit certificate must be provided to the Office of Scholarship and Financial Aid. June 30 deadline.

President's Scholarship

The President's Scholarships provide \$500 for the freshman and sophomore years. Awards are made based on high school rank, ACT scores, and student activities, leadership, and community service. This scholarship is also available to transfer students. March 1 deadline.

Special Talent Freshman Scholarship

Available to students who demonstrate exceptional talent in areas of art, music, speech, or theatre arts. Recipients are selected by department faculty. Apply directly to the department. Awards are between \$200 and \$750.

Second Start Scholarship

Awards are available to older-than-average students pursuing an undergraduate degree whose life experiences convey a potential for success at the university level. Applicants must be 25 or older and have not attended a post-secondary institution full-time within the last three years. Awards are up to \$500. May 30 deadline.

Transfer Scholarship

These are awarded to undergraduate transfer students with successful college coursework completion. The President's Transfer Scholarship is based upon academic achievement and civic involvement. This Award is a total of \$1,000 awarded over two years. The Community College Award provides \$500 to students with a cumulative GPA of 3.5 to 3.79 and \$750 to students with a cumulative GPA of 3.8 or higher. Students must have completed a two year community college degree prior to enrollment at MSUM. The General Transfer Scholarship is based upon academic achievement and the award amount varies. June 30 deadline.

Upper-class Academic Scholarships

Undergraduate students with a minimum cumulative GPA of 3.50 and completion of at least 15 MSUM credits may apply. The award recognizes outstanding academic achievement, leadership, and contributions to campus and community organizations. Applications are available in November of each year in the Office of Scholarship and Financial Aid. Awards are between \$300 and \$750. February 1 deadline.

Minority Scholarships

Scholarships are awarded to Black Americans, Native Americans, Hispanic Americans, and Asian Americans. Awarded to both incoming freshmen (upper 25% class rank) and upperclassmen (2.5 minimum GPA). Awards range from \$300 to \$1,500.

Athletic Talent Grants

Applicants should apply directly to the men's or women's athletic departments. Athletes must meet conference and NCAA requirements for participation.

ROTC Scholarships

Both Army and Air Force ROTC offer scholarship opportunities to students who take part in an ROTC program. Scholarships pay for full tuition and fees, a book allowance, and monthly stipend. Apply to the Army or Air Force ROTC Departments in the PE building at North Dakota State University.

Academic Information

Academic Change of Requirements

Within practicable limits, academic policies and requirements at Minnesota State University Moorhead are not retroactive, and students entering a degree program can expect to complete that program under the requirements specified at the time they actively enroll in the program, unless enrollment is interrupted for more than one year. When a required course for a previous program is no longer offered, students may substitute another course or courses with the approval of the faculty dean.

Individual exceptions to major and minor requirements listed in the university catalog, including the waiver or substitution of courses, are subject to the approval of the department chairperson by written notice to the Registrar at the time such approval is granted. Records of approved changes will be retained in student files by the Registrar until graduation.

Academic Year

The academic year at Minnesota State University Moorhead is arranged into Fall and Spring semesters of approximately 16 weeks each and a Summer semester comprised of two five-week sessions and short-term workshop sessions. Students may enter the University at the beginning of any term although the academic year begins officially with the Fall semester.

Units of Credit

The unit of credit at Minnesota State University Moorhead is the semester hour. One semester credit is equivalent to 50 minutes of class time for each week of the semester term. The semester term at MSUM is normally 16 weeks long, including final examination periods.

For transfer students, one quarter hour of credit is equivalent to .667 semester hour credits. One course unit from schools using the 4-1-4 plan is considered equivalent to four semester hour credits, except where the school issuing such credit assigns a different value.

Graduation Requirements (Bachelor's Degree)

- At least 128 credits are required for a four-year bachelor's degree and at least 43 semester hours in upper division courses (300/400 level) are required to earn any baccalaureate degree.
- Accumulation of 128 credits, alone, does not result in a degree. Credits must be earned as part of a baccalaureate program approved by the Board of the Minnesota State Colleges and Universities. Students are responsible for making certain their coursework fulfills requirements for a major in their designated degree.
- Candidates must have a GPA of at least 2.0 for all credits applied to the degree program and for all courses attempted at Minnesota State University Moorhead. Students should check with the major department to find out specific graduation GPA requirements.
- Candidates must complete the Liberal Studies requirement of at least 45 credits with a cumulative GPA of at least 2.0 for all courses applied to the requirement. In the case of transfer students, a GPA of at least 2.0 for all MSUM courses applied to Liberal Studies is required.
- The degree program must include at least one major with a GPA of 2.0 or above. Certain majors may specify a higher GPA.
- All students who graduate from MSUM must complete an upper level writing requirement. Specifics on this requirement are available from the major department or advisor.
- No minor is required, but a GPA of at least 2.0 must be attained in any minor presented for graduation.
- Candidates must be enrolled as a resident student (registered and paid at MSUM) (a) for at least two semesters, (b) for at least 30 of the last 64 credits, (c) for at least eight of the last 12 credits applied to the degree, and (d) at least six credits must be earned from the MSUM department which awards the major.
- No more than ten correspondence credits may be applied.
- An application for graduation must be submitted to the Records Office prior to the semester in which candidates expect to complete graduation requirements. Students must secure the approval of each major and minor advisor and department chairperson before submitting the application. Candidates for graduation must have official transcripts from all previous post-secondary institutions on file in the Records Office. No student will be eligible for graduation while in special or non-degree status.
- Candidates for graduation with a teaching major shall fulfill all teacher licensure requirements listed in the Teacher Education section of this catalog.

Specific exceptions to these graduation requirements are listed under such programs as Continuing Studies.

Four-Year Graduation Guarantee

Minnesota State University Moorhead guarantees that all undergraduate students wishing to graduate in four years will be provided necessary courses as required by the University in the student's selected major field of study. Any required courses needed beyond four years will be provided to the student tuition-free.

The graduation guarantee is offered by the following programs:

Accounting
 American Studies
 Anthropology
 Art and Design (B.A. and B.S.)
 Biology (B.A. in Biology)
 Business Administration
 Chemistry
 Computer Science and Information Systems
 Criminal Justice
 Economics
 Elementary and Early Childhood Education
 English (B.A.)
 Finance
 Graphic Communications
 History
 Health
 Industrial Technology
 International Business
 Management
 Marketing
 Mass Communications
 Mathematics
 Music (B.A. and B.S. in Performance)
 Paralegal
 Philosophy
 Physical Education
 Physics
 Political Science
 Psychology
 Secondary Education/Foundations
 (Except Life Science and Music)
 Social Work
 Sociology
 Special Education
 Speech/Language/Hearing Sciences
 Speech/Theatre (B.A. only)

Conditions:

The Graduation Guarantee is only effective if the following conditions are met:

- All Fall Semester freshmen wishing to participate in the graduation guarantee program must complete the guarantee application form and officially declare a major before the drop deadline (seventh day) of Fall Semester.
- All participating students must be qualified to begin without remedial courses as determined by the department and the University.
- All participating students must pre-register for classes each semester and have their class schedules approved by their official departmental advisor.
- All participating students must meet any program GPA or grade requirements as stipulated in this *Bulletin* or schedule of classes.
- All participating students must successfully complete an average course load of 16 credits each semester (32 credits/year).
- Participating students selecting a major requiring a minor must choose the minor no later than the end of their first year.
- Any courses failed or repeated will void the guarantee.
- Any change in major, options, or minor will void the guarantee.
- Required internships and research projects are beyond the scope of the guarantee (except for chemistry research).

Liberal Studies

All university baccalaureate degree programs require the completion of 45 semester hours in Liberal Studies.

The Minnesota State University Moorhead Liberal Studies program is designed to provide a broad base of knowledge and cultural themes derived from the diversity and universality of human experience. Through this requirement, students gain exposure to basic thought and interpretations provided by various disciplines so as to enhance the quality of their participation in and understanding of the world around them. Liberal Studies courses involve more than a knowledge base alone by seeking integration and synthesis of knowledge and ideas. Courses which focus on the application of knowledge to career development should be reserved for the major, minor, and/or elective programs. Finally, the Liberal Studies Program should provide a basis for lifelong learning.

Purposes of the Liberal Studies Program

Minnesota State University Moorhead's Liberal Studies requirement seeks to introduce the perspectives, contributions, limitations, and inter-relationships that diverse disciplines bring to the world of ideas and knowledge. It seeks to instill the joy of learning through courses prepared for this purpose while seeking to achieve the following objectives.

Students should understand:

- their work, society, and self in an objective and critical manner;
- the past, so as to more intelligently cope with the present and future;
- the scientific method;
- the development and diversity of American civilization and culture;
- cultures and geographic regions other than their own in an increasingly complex and interdependent global community; and
- major intellectual, scientific, and artistic contributions of Western and non-Western civilizations.

Students should develop:

- a positive attitude toward lifelong learning and various modes of inquiry;
- the ability to learn independently;
- the abilities needed to adapt to diverse situations and contribute as citizens of a changing society;
- a respect for the complexity of the natural and social worlds and an appreciation for their interdependence;
- a respect for the rights and values of others and for cultures different from their own; and
- a sense of aesthetic standards in judging creative works.

The Liberal Studies divisions are as follows:

Division A: English Composition and Literature - Effective reading and writing lie at the heart of a university's mission. In English 101 and 102, students develop their ability to read and write with skill and honesty; to advance and defend their assertions; to make responsible use of library and other research sources; and to test their ideas in discussion. Through their encounters with exemplary works of literature they are encouraged to deepen their understanding of people and cultures and come to better understand what they believe.

Division B: Natural Sciences and Their Processes - Courses in the natural sciences prepare students to make connections between concrete observations and scientific interpretations and to use appropriate methods of inquiry and analysis to solve complex problems. Through this process, students can become more aware of the experience of the world around them and more appreciative of the important part science and scientific reasoning play in everyday life.

Division C: Behavioral and Social Sciences - Courses in the behavioral and social sciences will expose students to various approaches and methodologies used in the study of human behavior and human interactions. Through the various social science disciplines, students will examine the influence of societal, geographic, economic, and/or political systems, as well as historical and individual forces that motivate and shape human interactions.

Division D: Western Tradition: Humanities and Fine Arts - In humanities and fine arts courses, students learn to integrate the major artistic, literary and intellectual movements that have shaped Western culture. They are challenged to enhance their own skills for analyzing creative works and to think and write critically about great humanistic questions. A significant goal is to place humanistic learning in cultural, intellectual, and historical context.

Division E: Communicative and Symbolic Processes - Courses in communicative and symbolic processes involve a study of language in one of two areas: (a) in written and oral languages for communication; and (b) in symbolic and mathematical languages for problem solving. Students will expand their development of skills in their use of written, oral, and symbolic languages to communicate ideas, to analyze and to solve problems, to apply inductive and/or deductive reasoning, and to understand other people.

Division F: Multicultural and Global Studies - Courses in global and multicultural studies illustrate the maxim that one cannot understand one's own culture except through the lens of another. Global studies courses are designed to help students explore the origins, contributions, and growing interdependence of diverse peoples of the world and to examine the inter-relationships among environment, social organization and ideology in various regions. Multicultural studies courses help students realize that diverse ethnic groups in the U.S. contribute distinctive cultural features and patterns which are authentic parts of our cultural mosaic. The courses also increase students' awareness of the origins and results of inter-group prejudice.

Requirements

Division A: English Composition and Literature - English 101 and 102 - at least six credits required.

Division B: Natural Sciences and Their Processes - at least six credits required and must include one course designated B1 (natural sciences courses with an observational/experimental component). Designated courses are from anthropology, astronomy, biology, chemistry, geography, geology, and physics.

Division C: Behavioral and Social Sciences - at least six credits required. Designated courses are from anthropology, art, economics, geography, history, political science, psychology, and sociology.

Division D: Western Tradition: Humanities and Fine Arts - at least six credits required and must include one course designated D1 (those courses in western tradition that are substantially historical in perspective). Designated courses are from American studies, art, English, foreign language literature, humanities, music, philosophy, speech, and Women's Studies.

Division E: Communicative and Symbolic Processes - at least six credits required and must include one course designated E, (designated courses are from English and foreign languages, philosophy, and speech) and one course designated E1 (courses which are college-level mathematics).

Division F: Multicultural and Global Studies - at least five credits required and must include at least two credits in Division F (designated courses are from anthropology, art, foreign languages, economics, English, geography, humanities, liberal studies, music, philosophy, sociology and speech) and two credits in Division F1 (designated courses are from American Studies, anthropology, economics, English, history, liberal studies, multicultural studies, philosophy, sociology and speech). **No more than two courses may be applied in Division F.**

(See the Liberal Studies Worksheet for planning purposes.)

Courses in a student's major discipline may not be applied to the Liberal Studies requirement. This limitation applies to one major only; courses in a second major, a minor, or in "related requirements" specified by a major may be applied to the Liberal Studies requirement.

MDS (New Center) courses may not be applied to Liberal Studies except by students officially admitted to the New Center.

Courses taken for Pass/No Credit grades may not be applied to Liberal Studies.

In addition to the graduation requirement of a GPA of 2.0 in all MSUM courses, a 2.0 GPA is required in all MSUM courses applied to the Liberal Studies requirement.

Students enrolled before Fall 1992 may apply completed courses from the general education program in effect at the time of their initial enrollment at MSUM. Students who entered under earlier programs (Liberal Arts or General Studies) may use any courses lettered A-E to satisfy divisional areas of the same letter to complete remaining requirements.

Only courses currently approved for Liberal Studies credit may be counted toward completion of the 45 credits required. Approved courses are marked by the Liberal Studies division to which they belong (A, B, B1, C, D, D1, E, E1, F, or F1) in each semester's class schedule. A complete list of all currently approved courses is available from the Office of Academic Affairs.

Minnesota Transfer Curriculum

The Minnesota Transfer Curriculum was created by mutual agreement of the University of Minnesota, the Minnesota State Universities, the Minnesota Community Colleges, and the Minnesota Technical Colleges. Students completing the specified transfer curriculum at one Minnesota institution, upon transfer to another Minnesota institution, will be deemed to have satisfied the general education requirements of the latter institution.

In order to complete the MSUM transfer curriculum, a student must complete the following requirements, based upon ten areas of emphasis.

- **Communications - two courses (6-8 credits).** Courses meeting these requirements may be found in Liberal Studies Divisions A and E, except foreign language courses count in the Global area (see Global Perspective).
- **Critical Thinking – one course (3-4 credits).** Courses meeting these requirements may be found throughout the curriculum.
- **Natural Science – two courses (6-10 credits).** Courses meeting these requirements may be found in Liberal Studies Division B. At least one course must be a B1 course.
- **Mathematics/Logical Reasoning – one course (3-4 credits).** Courses meeting this requirement are found in Liberal Studies Division E1.
- **History and Social/Behavioral Sciences – two courses from two areas (6-8 credits).** Courses meeting these requirements may be found in Liberal Studies Division C.

	Credit	Grade	Grade Points
A Freshman English (at least 6 credits)			
A _____	_____	_____	_____
A _____	_____	_____	_____
Subtotal	_____	_____	_____
B Natural Sciences & Their Processes (at least 6 credits)			
B1 _____	_____	_____	_____
B or B1 _____	_____	_____	_____
_____	_____	_____	_____
Subtotal	_____	_____	_____
C Behavioral and Social Sciences (at least 6 credits)			
C _____	_____	_____	_____
C _____	_____	_____	_____
_____	_____	_____	_____
Subtotal	_____	_____	_____
D Western Tradition: Humanities and Fine Arts (at least 6 credits)			
D1 _____	_____	_____	_____
D or D1 _____	_____	_____	_____
_____	_____	_____	_____
Subtotal	_____	_____	_____
E Communicative and Symbolic Processes (at least 6 credits)			
E _____	_____	_____	_____
E1 _____	_____	_____	_____
_____	_____	_____	_____
Subtotal	_____	_____	_____
F Multicultural and Global Studies (at least 5 credits)			
F _____	_____	_____	_____
F1 _____	_____	_____	_____
_____	_____	_____	_____
Subtotal	_____	_____	_____
No more than two courses in division F may be applied toward the 45 credit total requirement.			
Totals	_____	_____	_____

Note: At least 45 credits are required with a GPA of at least 2.00

- **Humanities and Fine Arts – two courses from two areas (6-8 credits).** Courses meeting these requirements may be found in Liberal Studies Division D, including D1 courses.
- **Human Diversity – one course (3-4 credits).** Courses meeting this requirement may be found in Liberal Studies Division F1.
- **Global Perspective – one course (3-4 credits).** Courses meeting this requirement may be found in Liberal Studies Division F, as well as foreign language courses above the beginning level from Liberal Studies Division E.
- **Ethical and Civic Responsibility – one course (3-4 credits).** Courses meeting this requirement may be found in offerings of the departments of political science and philosophy as of summer of 2001.
- **People and the Environment – one course (3-4 credits).** Courses meeting this requirement may be found in offerings of the departments of anthropology, biology, chemistry, geology, and sociology as of summer 2001.

A minimum of 45 semester credits must be completed in the above ten areas. Courses may be applied in more than one goal area of the Transfer Curriculum; however, the credits for any course may count only once towards the total requirement.

A complete list of all currently approved courses and the areas to which they apply is available from the Office of Academic Affairs.

Freshman Year Requirements

No specific courses are required during the freshman year at MSUM, except that freshmen will normally complete the English 101-102 sequence. (See English Department for information about the diagnostic examination in English by which students may either earn exemption or substitute advanced courses.)

Freshmen will normally enroll in courses at the 100-level or certain 200-level courses with approval of their advisors, who will assist them in making course selections.

First Year Experience (FYE)

First Year Experience (FYE 101) is a one credit, graded course designed specifically to assist first year students with the transition to college in general, and to Minnesota State University Moorhead, in particular. It is a highly interactive course, with instructors chosen from a wide variety of Academic and Student Affairs departments.

Students who take advantage of what FYE offers usually:

- Are better prepared for the college experience;
- Develop a stronger sense of belonging;
- Integrate more easily into the university community; and
- Obtain higher grade point averages.

In addition, all FYE students participate in an adventure learning program called the Challenge Course. This program, sponsored by the Minnesota State University Moorhead Regional Science Center, includes activities and experiences that teach trust, team-building, and problem-solving skills.

For more information contact the FYE Coordinator, Advising Support Center, Flora Frick Hall, (218) 236-2501 or see the FYE web site at <http://www.mnstate.edu/fye>.

Advising

Academic advising is designed to assist each student in the development of a meaningful educational plan that is compatible with the student's interests, abilities, and life goals. Academic advising is an ongoing and collaborative process and requires that the student and advisor meet at least once each semester. An Academic Planning Worksheet is included in this *Bulletin* for use by students and their advisors.

Students may expect that their advisors:

- Have knowledge of the university curriculum requirements and are able to provide accurate information;
- Are informed about university policies, procedures, support services, and resources;
- Are reasonably available for consultation by having posted office hours and/or appointment times;
- Have knowledge of career opportunities and appropriate graduate programs in their fields; and
- Will refer the student to specialized institutional and community resources when necessary.

Advisors may expect that the student:

- Will make and keep appointments;
- Will prepare for advisor appointments by giving thoughtful consideration to life/career goals, fields of study, and personal interests;
- Will keep his or her advisor informed when there are changes in objectives, course selection, academic plans, or progress;
- Will maintain up-to-date personal records of academic progress and will resolve discrepancies on official grade reports and/or other university documents; and
- Recognizes that he or she bears the ultimate responsibility for the development and implementation of his or her academic plan of study, including meeting graduation requirements.

Advisor Assignment and Changes

Students are assigned to a faculty advisor after the time of first registration.

Any change of advisor may be made with the approval of the chairperson of the department in which the student plans to seek a major and must be reported on a Major/Advisor Change Form available from the Records Office.

Peer Advisor services are available in most departments to supplement faculty advising.

Multiple Majors and Degrees

Students completing two or more majors with different degree designations will be awarded the more appropriate degree, except that the B.S. degree shall be given if one major is in a field of professional teaching.

Students who seek more than one baccalaureate degree (different designation, i.e. B.A. and B.S.) will be required to complete at least 30 credits beyond the minimum of 128 credits applied to the first degree. Students who hold a previous baccalaureate degree from Minnesota State University Moorhead or from another institution whose degree is recognized by MSUM, may earn an additional bachelor's degree (degree name must be different than the initial degree, i.e. B.A. and B.S.) by:

- Completing at least 30 resident credits at MSUM;
- Meeting all MSUM course requirements for the degree program, including at least six credits from the MSUM department awarding the degree and including an approved major and teacher education requirements for any teaching major; and
- Maintaining at least a "C" average in all studies at MSUM.

Students with a previous Minnesota State University Moorhead degree may add another major or minor by completing any additional requirements as certified to the Registrar by the department offering the major or minor and by the education department in the case of any teaching major.

Students completing two majors must meet departmental requirements for each major. Minimum credits for graduation are 128 credits.

Individualized and University Studies Majors

Students may develop a multidisciplinary individualized major composed of courses from several related disciplines selected in consultation with a faculty advisor.

A University Studies Major may be appropriate when a student has completed most of the requirements for a major or wishes to complete a generalist degree.

The forms used to petition for these majors are available from the Continuing Studies office. (See Individualized Major and University Studies Major under the Special Programs section of this *Bulletin*.)

Minors Through Exchange

The Tri-College University commissioners have agreed that students completing minors on one of the other campuses should be given recognition for this accomplishment on their graduation transcripts. Thus, a MSU Moorhead student could complete a minor in, for example, agronomy or horticulture at one of the other TCU schools and, upon graduation, that student's transcript would so indicate.

Procedures for implementation of this policy are as follows:

- Students should request that the Registrar of the university/college in which the minor has been earned send a memo indicating completion to the MSUM Registrar immediately after the minor has been finished.
- Students should indicate the minor on the Application for Graduation form. Such TCU minors may be elected only if equivalent minors are not available at MSUM.

Teaching Majors and Minors

Requirements for the major programs in elementary education and special education are listed under the respective departments in this catalog. Teacher licensure requirements are listed under Teacher Education.

Associate Degree

Minnesota State University Moorhead offers the Associate in Arts degree in Liberal Arts. The degree requires:

- At least 64 semester credits, including at least 22 credits in courses from MSUM.
- A GPA of at least 2.00 in all MSUM courses applied to Liberal Studies, a 2.00 GPA in all courses applied to the A.A. degree, and a 2.00 in all courses taken at MSUM.
- Students who earn the A.A. degree must complete the Liberal Studies requirement of 45 credits. Remaining electives to fulfill the 64 credit requirement are subject to the approval of the student's faculty advisor.
- Students who are admitted to and complete the associate degree and who decide to continue with a baccalaureate program, may do so by meeting all additional requirements for the bachelor's degree, including the restriction against using courses from the major discipline to satisfy Liberal Studies categories. Questions should be directed to the Director of Academic Support Programs, (218) 236-3586.

Resident Credits

Resident credits are those registered and paid for at Minnesota State University Moorhead while attending courses offered on the Minnesota State University Moorhead campus, in Tri-College, or Minnesota State University Common Market courses or other designated exchange programs, in workshops or field trips originating from the campus and in evening courses on campus.

Non-resident credits are those earned at another college (except in authorized exchange programs), those registered and paid for at the other Tri-College institutions, those credits earned through Advanced Placement, the International Baccalaureate, the College Level Examination Program or Departmental Examinations.

Armed Service Credits

Study completed during military service through the United States Armed Forces Institute will be evaluated at the time of admission or re-enrollment to determine if credit will be awarded at Minnesota State University Moorhead. Credit will be granted for military schools placed in the upper-division baccalaureate category by the ACE Guide.

Students should discuss the possibility of such credit with the Registrar.

Transfer of Credits

Transfer credit from institutions accredited by regional associations (North Central, Middle States, etc.) will normally be accepted by Minnesota State University Moorhead subject to limitations in this catalog.

Transfer students will receive evaluations indicating the extent and distribution of credits which are accepted by Minnesota State University Moorhead toward the Liberal Studies requirement as well as all other courses accepted for transfer.

Courses similar to those allowed for the Liberal Studies requirement at Minnesota State University Moorhead will usually be considered equivalent for the purpose of meeting course requirements. However, the student must complete a total of at least 45 credits in Liberal Studies courses and meet all distribution requirements.

A maximum of six credits will be granted for courses from religion departments of regionally accredited public and private institutions. No courses in applied religion studies will be accepted.

Minnesota State Universities do not offer correspondence courses. Up to ten semester hour credits of correspondence study from another accredited institution may be applied to an undergraduate degree program.

Credit is NOT awarded for departmental examinations or waivers of credit from other institutions.

Transfer credits will not be entered on students' permanent records at MSUM unless they are applicable to students' degree programs. No transfer credit will be granted to students who have attended institutions which do not themselves have a teaching faculty, but which recommend credit based upon instruction received elsewhere. All credit evaluation will be based upon original transcripts from the original credit issuing institution.

Minnesota Transfer Curriculum Two-Year Colleges

Transfer students who have completed an Associate in Arts program in liberal arts at a regionally accredited college or have completed the Minnesota Transfer Curriculum as prescribed by that institution, will be deemed to have met the Liberal Studies requirement at MSUM.

Transfer credits may not be applied to meet an area requirement at Minnesota State University Moorhead (Liberal Studies, major, or minor) unless they also meet the corresponding GPA requirement for the academic area.

All baccalaureate degrees require at least one-third (43 credits) of the graduation credits to be at the upper division (300-400) level.

Minnesota State University Moorhead will accept in transfer, for full credit, college-parallel general education courses offered by institutions with regional accreditation to provide transfer-level general education courses leading to the following degrees: associate degrees in arts, sciences, applied sciences, and the baccalaureate degree.

Minnesota State University Moorhead will accept for transfer, as lower-division electives, a maximum of 16 semester credits of vocational or technical courses offered by technical colleges. Specific requirements in a student's major or minor field of study at Minnesota State University Moorhead may be waived upon evaluation of vocational or technical courses judged by MSUM faculty to be comparable or equivalent to courses offered by MSUM.

Any credit granted upon review will be in addition to the total of 16 credits of lower division electives.

Program Collaboration and Articulation Agreements

Minnesota State University Moorhead has a number of collaborative agreements to serve students who need to transfer with minimal loss of time and credits.

Agreements at the graduate level include programs with the Tri-College University, the University of Minnesota and the University of North Dakota.

A number of articulated agreements to enable students to transfer into MSUM's baccalaureate programs with ease have been established. Programs exist with a number of institutions, including Alexandria Technical College, Anoka-Hennepin Technical College, Anoka Ramsey Community College, Central Lakes College, Century College, Dakota County Technical College, Fergus Falls Community College, Hennepin Technical College, Hibbing Community College, Inver Hills Community College, Itaska Community College, Lake Superior College, Mesabi Range Community and Technical College, Minneapolis Community and Technical College, Minnesota West Community and Technical College, Normandale Community College, North Hennepin Community College, Northland Community College, Northwest Technical College (Brainerd, Detroit Lakes, Moorhead, and Wadena campuses), Pine Technical College, Rainy River Community College, Red Wing/Winona Technical College, Ridgewater College, Minnesota Riverland Technical College, Rochester Community College, South Central Technical College, St. Cloud Technical College, St. Paul Technical College, and Vermillion

Technical College in Minnesota; Bismarck State College, and North Dakota State College of Science in North Dakota; and Lake Area Technical Institute in South Dakota.

Advanced Placement

Minnesota State University Moorhead will award credit for successful completion of an approved Advanced Placement study program under the auspices of the College Entrance Examination Board. Such programs are available to promising students in participating high schools.

To receive Advanced Placement credit, students must:

- Have the approval of the high school;
- Complete the program successfully (with a score of three or better); and
- Enroll at Minnesota State University Moorhead following high school graduation.

All records must be forwarded from the College Entrance Examination Board, and the University reserves the right to evaluate such records and determine the credit to be assigned, normally three (3) semester credits per examination. Credit shall be given for a specific college course if the AP exam covers substantially similar material, and AP exams will be granted the same number of credits as the course they replace. Three (3) or four (4) semester credits will be awarded for successful performance on each AP exam depending on the credit assigned to the MSUM course the AP exam replaces. If the test material does not match an existing course, students shall be given elective credit for the course.

Credit earned through AP examination is not resident credit and may not be used to satisfy resident credit requirements for graduation. AP credit may be used toward the Liberal Studies requirement.

AP, IB, or CLEP credit will not be granted in the same academic discipline.

Credit by Departmental Examination

Students who are in degree status may challenge a course at Minnesota State University Moorhead through an examination for credit if:

- The course can be properly evaluated on the basis of such examination,
- The appropriate department chairperson gives approval for the examination, and
- The examination fee has been paid in advance. Students must verify current enrollment in order to challenge course credit by examination.

Credit may not be granted by examination if students have previously or currently registered for an equivalent course. Credit earned through Departmental Examination is not resident credit.

An examination for credit may be announced by the department chairperson, or students may secure written permission for such an examination from the department chairperson. Following such announcement or written permission, students must secure an "Examination for Credit" form at the Office of Academic Affairs. Current enrollment must be verified by the Records Office. The completed form must be presented at the Business Office, where the form will be stamped and a receipt issued upon payment of an examination fee of \$7.50 per credit. The stamped form will be collected as an admission slip at the time of the examination at the department.

A grade of Pass or Fail ("P" or "F") and the appropriate number of credits will be marked on the form, which will then be signed by the department chairperson and forwarded to the Office of Academic Affairs for approval. The approved form will be submitted to the Registrar. If students receive a Pass grade, the credit will be placed on the permanent record. If the examination has been failed, the form will be placed in a student's file but not entered on the transcript.

No student may repeat any examination for credit.

International Baccalaureate

Minnesota State University Moorhead will award credit for International Baccalaureate Diplomas and for individual higher level examinations. Students who complete an IB diploma with a score of 30 or higher shall be granted eight semester credits for each of three higher level examinations, plus two semester credits for each of the subsidiary exams, for a total of 30 semester credits. No credit shall be given for subsidiary level exams other than those included as part of the IB diploma as described earlier. Students may receive credits, as described above, for any higher level exams with a score of five or higher.

IB credit may be used toward the Liberal Studies requirement. AP, IB, or CLEP credit will not be granted in the same academic discipline.

Credit earned through IB examination is not resident credit and may not be used to satisfy resident credit requirements for graduation.

Credit by CLEP Examination

The Records Office at Minnesota State University Moorhead will provide information about the College Level Examination Program (CLEP).

Three or four semester credits will be awarded for successful performance on each CLEP Subject Examination depending on the credit assigned to the MSUM course the CLEP exam replaces. Credit will be awarded only if students achieve standard scores recommended by the Council on College-Level Examinations. However, credit will not be given to students who have previously or currently enrolled in courses in the same subject.

The approved Subject Examinations are:

American Government (3)
 American History II (4)
 American Literature (4)
 Analyzing and Interpreting Literature (4)
 Calculus (4)
 College Algebra (3)
 College Algebra-Trigonometry (3)
 College French (4)
 College German (4)
 College Spanish (4)
 Computers and Data Processing (3)
 Educational Psychology (3)
 English Literature (4)
 Fortran Programming (3)
 Freshman College Composition (4)
 General Biology (4)
 General Chemistry (4)
 General Psychology (3)
 History of the United States (4)
 Human Growth and Development (3)
 Introductory Business Law (3)
 Introductory Sociology (3)
 Principles of Management (3)
 Principles of Marketing (3)
 Principles of Macroeconomics (3)
 Principles of Microeconomics (3)
 Trigonometry (3)
 Western Civilization I and II (4 each)

Credit earned by CLEP examination may be applied to Liberal Studies requirements but may not be applied to a major curriculum except with departmental approval. The CLEP Subject Examinations are recommended only for students with advanced knowledge in subject fields not usually acquired in typical high school curricula. Credit earned through CLEP examination is not resident credit and may not be used to satisfy resident credit requirements for graduation. AP, IB, or CLEP credit will not be granted in the same academic discipline.

Credit will also be awarded for equivalent performance on CLEP Subject Examinations taken at other test centers, including the military services (DANTES Exams). CLEP credit is introductory level course credit. Students who wish to earn credit through the CLEP examination process after matriculating at MSUM must take the examination(s) during their first semester of attendance at MSUM. A grade of "P" will be recorded for any exam successfully completed. Students are limited to a maximum of 12 credits through the CLEP process. Credit is not given for the CLEP General Examinations.

Credit for Prior Learning

MSU Moorhead recognizes that some students have learned college material prior to admission. Typically this learning takes place as a result of job or volunteer experience. MSUM provides an opportunity for its students to obtain college credit for this learning experience. The evaluation of this type of learning is done by faculty who teach the subject matter on campus; thus credits cannot be evaluated in areas that MSU Moorhead does not have faculty expertise. Credit acquired in this manner is generally not transferable to other institutions of higher education. Credit for prior learning is not granted for graduate credits.

Any student who has been admitted to a degree program at MSUM and completed a minimum of 16 credits with a GPA of 2.0 or better, is eligible to apply for credit for prior learning. Application includes presentation of a portfolio of information that validates what has been learned. For more information, contact Continuing Studies at (218) 236-2182.

Pass-No Credit Grades

- Students with sophomore, junior, or senior standing may take courses for Pass-No Credit grades in areas outside the major or minor discipline.
- No course with Pass-No Credit grades may be applied to Liberal Studies.
- Students may take no more than one course per semester for Pass-No Credit grades. Students may apply up to 16 credits under the Pass-No Credit option to a baccalaureate degree program.
- No course which students have previously failed may be repeated under the Pass-No Credit option.
- Credits earned under the Pass-No Credit option will not be included in computing GPA's.
- A grade of "P" will be recorded for any course successfully completed under the Pass-No Credit option. The grade "NC" will be recorded if the course is failed.
- A Pass-No Credit agreement form, available from the Records Office, must be signed by the student and the advisor and returned to the Records Office on or before the tenth class day of the semester (fifth class day of a summer session.)

Pass-Fail Courses

Certain courses which offer insufficient opportunity for graded evaluation may be offered with only the grading options of Pass "P" or Fail "F". Student teaching and internships are always graded on a pass-fail basis.

The Vice President for Academic Affairs may grant permission for other courses to be graded pass-fail. All students in an approved course shall be graded on the pass-fail basis.

Auditing Courses

Students who wish to audit or attend a course without seeking credit must be admitted to the University, register for the course, and pay full tuition and fees. Classes taken for audit are not eligible for financial aid. Students may be billed for financial aid if classes taken for credit are later changed to audit status.

To audit a course, students shall attend class sessions but are not required to complete assignments or projects, participate in discussions, take examinations, or meet other requirements.

Students may declare the intent to audit a course by submitting a Course Audit form signed by the instructor by the tenth class day of a semester (fifth class day of a summer session), or by notifying the instructor at the time of registration in an evening class, workshop, or off-campus course.

Students may not receive credit for auditing a course except by re-enrollment for credit and successful completion of the course in a subsequent semester.

An entry of "AU" (Audit) is made on a student's permanent academic record when a course is audited.

Grades and Grade Points

All study for university credit is recorded with the following grade designations:

A+	4.00	Grade points per credit
A	4.00	Grade points per credit
A-	3.67	Grade points per credit
B+	3.33	Grade points per credit
B	3.00	Grade points per credit
B-	2.67	Grade points per credit
C+	2.33	Grade points per credit
C	2.00	Grade points per credit
C-	1.67	Grade points per credit
D+	1.33	Grade points per credit
D	1.00	Grade point per credit
D-	0.67	Grade points per credit
F	0.00	Grade points per credit
I		Incomplete
P		Pass
IP		In Progress
AU		Audit
W		Withdrawal

Grade Point Average

The grade point average (GPA) is computed by dividing the number of grade points earned in a given course or courses by the number of credits attempted. The GPA is based on MSU Moorhead grades only. Transfer courses are not used in computing the GPA.

Credits with grades of "P", "I", "IP", "AU", or "W" are not included in computing the GPA.

Credits with grades of "F" are included in computing the GPA.

Incomplete Credits

The mark of "I" (Incomplete) is granted when students are unable to complete course requirements for reasons beyond their control and when arrangements have been made with the instructor before the end of the semester.

It is the responsibility of students to develop a contract to meet the instructor's requirements for making up an Incomplete. Ordinarily, the Incomplete must be made up during the next semester. (Students receiving financial aid may have specific requirements. See Financial Aid section.)

The grade of "I" is reserved for students who are unable to complete course requirements within the allotted time for reasons satisfactory to the instructor and who have made arrangements for subsequent completion of coursework. If an incomplete requires substantial class attendance in a subsequent term, the student must register to repeat the course and pay tuition and fees.

When requirements have been met, the instructor will notify the Registrar of the replacement grade. Incompletes which have not been completed by the end of the next semester will become "F" grades.

Repeating Courses

When a course is repeated, only the higher grade will be used to compute the GPA. However, repeating a course more than once will result in the removal of only one previous grade from the GPA computation.

To assure that the GPA is corrected, students must submit a "Repeated Course" form at the Records Office. All course attempts will remain on permanent academic records.

Students may not repeat a course to improve a previous grade of "C" (includes the full range of C+, C, and C-) or better in that course. Such registration will be treated as an audit or if circumstances warrant, as a "W" grade.

Academic Standing

The cumulative GPA for all courses attempted at Minnesota State University Moorhead is the basis for determining academic standing. Students with a GPA of 2.0 or better are considered to be in satisfactory academic standing.

Academic Forgiveness Policy

The Academic Forgiveness Policy at MSUM gives an undergraduate student, who has been away from MSUM at least five years, a one-time opportunity to establish a new grade point average (GPA). Students who seek redress under the Academic Forgiveness Policy must meet the following conditions:

- The student must not have been enrolled at MSUM for a minimum of five consecutive years prior to the "point of academic forgiveness."
- Upon readmission, the student must demonstrate adequate academic ability by completing 12 undergraduate credits at MSUM with a minimum GPA of 2.0.

Academic forgiveness cannot be granted if a student has earned a post-secondary degree following his/her initial MSUM attendance and has applied MSUM credits toward that degree.

Students who meet the two conditions cited above should contact the Office of Academic Affairs for the application form. After the Academic Forgiveness application has been approved, the Registrar will make the following adjustments to the student's transcript:

- The transcript will be separated into two sections indicating the point of academic forgiveness. Academic forgiveness will be indicated on the transcript.
- No credits will be granted for any course completed at MSUM prior to the point of academic forgiveness. However, the course titles and grades from these courses will remain on the transcript.
- Calculation of the student's GPA will not include grades received prior to the point of academic forgiveness.

Academic Suspension

Students at MSUM are expected to maintain satisfactory academic progress. Students can determine whether or not they are achieving satisfactory academic progress by comparing their own cumulative GPA to the following minimum standards required by MSUM.

- At 16 or more total attempted credits, including at least eight credits with grades other than P: a 1.6 cumulative GPA is necessary.
- At 40 or more attempted credits: 1.9.
- At 72 or more attempted credits: 2.0.

Attempted credits include all courses on students' records, including withdrawals, repeated courses, and grades of incomplete. Transfer credits are included in the attempted credit number, but only MSUM courses are computed in the student's GPA.

Students who fall below these standards are on academic probation, meaning they will be suspended at the end of the current semester unless they either raise their cumulative GPA to the appropriate minimum listed above by the end of the semester, or attain a semester GPA of 2.0. Students remain on academic probation until their cumulative GPA reaches appropriate levels. Students on academic probation may not pre-register for any semester.

Students on academic probation who do not fulfill either of the GPA requirements listed above are suspended for one semester, not including the summer term. A second suspension is for one calendar year; third and subsequent suspensions will be for two calendar years. Students may appeal their suspension status to the Suspension Appeals Committee. Forms and information about the suspension appeal process are available in the Office of Academic Affairs, Owens 205.

Students are responsible for keeping track of their own academic progress. Grade reports are available on the MSUM web site in the Student Registration section. Students who are placed on academic probation and suspension are notified by letter from the Office of Academic Affairs.

Because New Center courses yield credits but no grade points, New Center students cannot be placed on academic probation because of low grades until they have enrolled for at least 12 graded credits (non-New Center courses). (However, New Center students are required to complete 75% of their attempted credits and have a 2.0 in those courses that are graded A-F. New Center students who fail to meet this standard will be placed on probation. Students will be notified of their status by letter.) A complete explanation of satisfactory academic progress rules for New Center students is available in the **New Center for Multidisciplinary Studies Student Handbook**.

Academic Honors

Three levels of honor students are recognized annually at the Spring semester Honors Convocation:

- Honorable Mention for those with a GPA between 3.4 and 3.59;
- Honors for those with a GPA between 3.6 and 3.79; and
- Special Honors for those with a GPA between 3.8 and 4.00.

To be eligible, a student:

- Must have completed at least 15 graded credits at MSUM during the Fall semester of the current year, **OR**
- Must have:
 - (a) Completed at least 60 post-secondary semester credits, including at least 30 graded semester credits at MSUM, **AND**
 - (b) Completed at least 12 graded semester credits at MSUM in the Fall semester of the current year.

The Dean's list, published at the close of the Fall and Spring semesters, includes all students who maintained a GPA of at least 3.25 for that semester while completing a minimum of 12 graded credits. Students who complete at least 64 credits at Minnesota State University Moorhead as candidates for baccalaureate degrees may graduate with the following honors:

- Cum Laude, representing a cumulative GPA of 3.4 or better;
- Magna Cum Laude, 3.6 or better; and
- Summa Cum Laude, 3.8 or better.

Such honors are computed only from the cumulative GPA at Minnesota State University Moorhead. Examination credits, AP, IB, or CLEP credits may not be counted toward the 64 credit total.

Such honors will only be granted with the initial MSUM baccalaureate degree. Subsequent completion of additional majors or degrees will not result in the granting of additional honors citations.

Transfer students from Concordia College or North Dakota State University who have enrolled for MSUM courses under the Tri-College University course exchange program may apply such MSUM courses to fulfill requirements for graduation with honors. Such students should mark their request for this option on the application for graduation in order to qualify for honors.

Some departments of study may award departmental honors to students who meet those requirements established by the departments.

Classification of Students

Students at Minnesota State University Moorhead are divided into classes as follows:

Freshman	0-29 credits
Sophomore	30-59 credits
Junior	60-89 credits
Senior	90 or more credits

Special students are admitted on an individual basis and classified separately since they are not participating in degree programs.

Internship Policies

Students planning to complete an internship must execute an internship agreement which is signed by the student, university personnel, and personnel at the student's internship site.

Background Checks

Minnesota law requires that any person who provides services that involve direct contact with patients and residents at a health care facility licensed by the Minnesota Department of Health have a background study conducted by the state. Any individual who is disqualified from having direct patient contact as a result of the background study, and whose disqualification is not set aside by the Commissioner of Health, will not be permitted to participate in a clinical placement in a Minnesota licensed health care facility. Failure to participate in a clinical placement required by the academic program could result in ineligibility to qualify for a degree in this program.

Students whose programs may involve health care facilities should contact the chairperson of their major program. Forms may be obtained from the program chair and the Affirmative Action Officer, who has been designated as MSUM's responsible official.

Student Liability

Students are clearly liable for their actions and may be sued (along with others) for damages due to negligence. Minnesota State University Moorhead has a Student Professional Liability Policy which covers students engaged in internships. The coverage is for \$1,000.00 per occurrence and \$3,000.00 in aggregate.

If the student does not have a formal internship agreement and therefore does not have a formally acknowledged internship (i.e., no credit hours, etc.), the student is NOT covered by the University Student Professional Liability Policy.

Registration Procedures

Prior to registration, students will plan a program with an advisor. Registration must be completed and all tuition and fees must be paid to the Business Office before published deadlines in order to avoid assessment of late payment fees.

Class schedules and descriptions of the registration procedures for any semester may be secured from the Peer Advisor Office one week prior to pre-registration for that semester.

Opportunities for advance registration for returning students, transfer students, or beginning freshmen may be made available according to schedules and procedures specified by the Registrar.

Evening Course Registration

Evening classes on campus are considered as resident courses and are open to both part-time and full-time students.

Students who register only for evening courses may do so at the first class meeting or at the regular time for registration. Registration for evening courses is closed after the seventh day of the term, unless the course begins after mid-term.

Off-Campus Registration

Minnesota State University Moorhead offers off-campus evening courses at several community centers within an approximate radius of 100 miles.

Inquiries about off-campus courses should be directed to the Director of Continuing Education.

Late Payment

Tuition and fee payments that are made after the last scheduled payment day are late and subject to a surcharge of \$30.00. This late fee charge will be assessed on all payments made after the fee payment deadline established for each term.

Tri-College University Registration

Students who are enrolled at Minnesota State University Moorhead, North Dakota State University, or Concordia College may complete a portion of their coursework at either of the other two institutions through the Tri-College University.

To register for regular daytime classes, students report to the registration clerk at the home college to clear arrangements for a class at another college.

Tuition and fees for a Tri-College course will be the same as for equivalent credit at the home college, and students must arrange for payment of such charges at the home college.

If limited enrollment in a course is exceeded, priority will be given to students who are already admitted to degree programs at the college offering the course.

Credits earned in Tri-College courses at another college are considered as resident credits at Minnesota State University Moorhead if the credits are registered and paid for at MSUM.

Courses taken at MSUM by Concordia or NDSU students will count in the MSUM GPA if those students subsequently transfer to MSUM.

Registration for evening courses under the Tri-College agreement may take place at the first class session, and no advance permission from the home college is required. Later registration for evening courses must be completed through the Registrar of the home college by the seventh day of the term.

Students must observe all registration and academic policies of their home colleges, including arrangements for withdrawals, pass/no credit, and incompletes.

Excess Credit

To register for more than 18 credits during any semester (nine credits during a summer session) students with fewer than 60 earned credits must fill out an Excess Credit form. This form must be signed by both the student's advisor and the faculty dean. No student may register for more than 20 credits without an Excess Credit Permit.

Change of Program – Adding or Dropping Courses

Program changes include adding courses or withdrawing from courses after students have made class reservations.

A class may be added within the following time limits only:

- **Fall-Spring:** through the seventh class day of the semester, except for courses which begin later in the semester, or in special circumstances approved by the Registrar.
- **Evening and off-campus classes:** through the seventh day of the term.
- **Summer Sessions:** through the fifth class day of the session.

Students may withdraw from a class only within the following limits:

- **Fall-Spring:** by the end of the eleventh week (55th class day).
- **Summer Sessions:** by the end of the third week (15th class day).

No entry will be made in a student's record if a class is dropped within the first seven class days of a semester (or equivalent for summer), unless such entry is required by the MSUM Business Office to satisfy state and federal audit procedures.

A class dropped after the first seven days (or equivalent for summer) will appear on the student's record as a withdrawal ("W"). Tuition from a withdrawn course may not be applied to subsequent course additions. Each change of program requires the following procedures:

- Complete a Drop/Add form, available from the Records Office.
- Secure the instructor's signature for each class dropped after the fifth day of a term.
- Secure the instructor's signature for each class added after the fifth day of a term.
- Present the form for processing at the Records Office.

The date of a program change will be the day when the final step of the process above is completed.

To withdraw from an evening class, either on-campus or off-campus, students must notify both the instructor and the Registrar in writing by the withdrawal deadline of the semester. If a change of program results in an increase in the number of credits, the corresponding additional tuition must be paid before the change will be fully implemented.

Tuition and fees, for both day and on-campus evening classes, will not be reduced or refunded for dropped courses except during the first seven days of the fall or spring semester, or the first five days of a summer course. If the course begins in the second half of the semester, the tuition and fees are fully refundable for seven days after the class begins.

Withdrawal from Enrollment

To withdraw officially from all enrolled courses, students must complete the Student Withdrawal form which is available from the Counseling Center.

Students who withdraw without following this procedure will receive a grade of "F" in each course and are considered "unofficially withdrawn". Financial Aid recipients who unofficially withdraw may incur repayment obligations.

"W" grades cannot be granted if the complete withdrawal takes place later than the normal withdrawal deadline of the semester. Under special circumstances, students may pursue "retroactive withdrawal" after this deadline by filing an Academic Appeal with the Office of Academic Affairs, Owens 205.

Any refund of tuition or fees will be according to the schedule given under "Refund of Payments."

Military Withdrawal

A student who withdraws from the University because he/she has been called into active duty must bring the Registrar a copy of his/her military orders, including notification of the date of departure. Such a student will receive a full refund of tuition and fees without credit or grades being posted if less than 75% of the term has elapsed. In the event that 75% or more of the term has elapsed, the student will receive full credit with grades earned at the time of withdrawal. If a course relies on a final project and/or examination to determine satisfactory performance, no credit will be granted if the student withdraws prior to completion of such required work. A full refund of tuition and fees will be made for those courses in which credit is not granted.

Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

- The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.

Students should submit to the Registrar, Dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The university official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the university official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

- The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.

Students may ask the University to amend a record that they believe is inaccurate or misleading. They should write the university official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

- The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate education interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; representatives of the Minnesota State Colleges and Universities ("MnSCU"), including the board of Trustees, Chancellor, Chancellor's staff; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility.

Upon request, the University discloses educational records without consent to officials of another school in which a student is enrolled or seeks or intends to enroll.

- The right to file a complaint with the U.S. Department of Education concerning alleged failures by Minnesota State University Moorhead to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

**Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue SE
Washington, DC 20202-4605**

- MSUM may disclose directory information of students. Directory information includes: name, local and permanent (hometown) address, e-mail address, telephone number, major and minor fields of study, class level, dates of enrollment, full-time/part-time status, awards, honors (including Dean's List), degree(s) conferred (including dates), previous educational institution(s) and dates attended, photographs taken and maintained by the University for various purposes, past and present participation in officially recognized activities and sports, and height and weight of athletes.

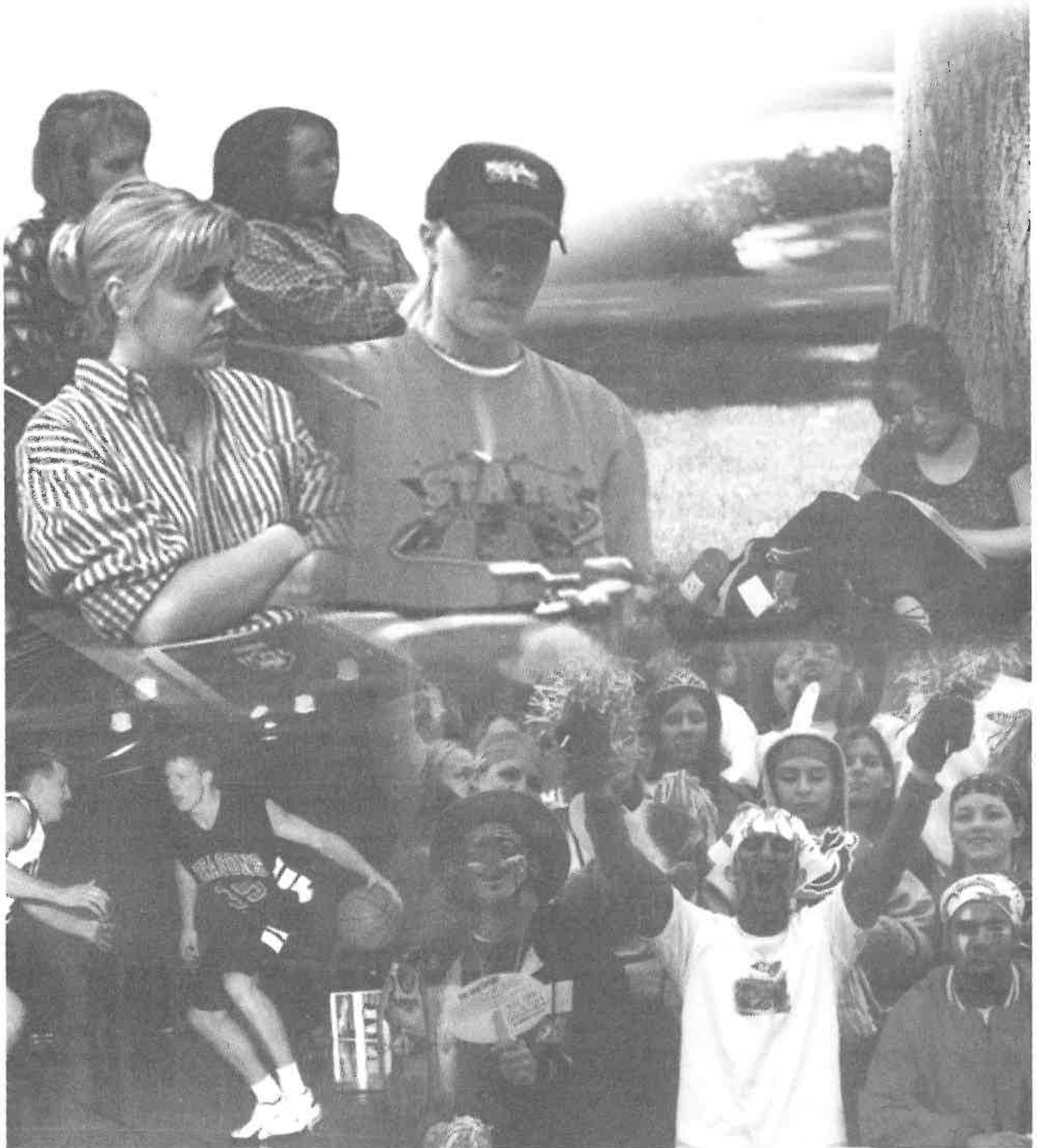
You may refuse to permit the disclosure of directory information if you notify MSUM'S Registrar in writing that you do not want such information disclosed. This written refusal to permit the disclosure of directory information must be made within 45 days of the date you begin taking classes at MSUM.

Students may review or obtain a copy of MSUM's FERPA Policy at the following offices: Records, Vice President for Academic Affairs, and Vice President for Student Affairs.

Appeal of Academic Policies

Academic Appeals can be filed to seek waiver of a graduation or Liberal Studies requirement, retroactively withdraw from a course (after the withdrawal deadline has passed), and other similar situations. Appeals to retroactively withdraw cannot be accepted if five years have passed since the course in question was taken. Students can inquire in the Office of Academic Affairs (Owens 205) whether an appeal is appropriate in their situation.

Students complete the appeal form and return it to the Office of Academic Affairs, along with appropriate supporting documentation. The Academic Appeals Committee reviews student appeals and approves or denies them. Students whose appeals are denied by the Committee may appeal to the Associate Vice President for Academic Affairs, whose decision is final.



The Curricula Section lists the academic departments of Minnesota State University Moorhead as of June 2001, arranged in alphabetical order by subjects. This section lists areas of study, and major and minor requirements. Credit values are expressed in semester hours and appear in parentheses following course titles. One semester credit represents one 50-minute class meeting each week for a 16-week term, although this pattern may vary for laboratory, activity and individualized courses.

Accounting

Accounting Department

Center for Business 207A, (218) 236-4646

Chair: Lee Dexter

Faculty: Mary Bader, Kimberly Glidden, Judy McLean (on leave), Stephen Ostlund, Cynthia Phillips, George Sanderson, Marlane Sanderson, Leonard Sliwoski, William Violet

MSUM's accounting curriculum is designed to meet guidelines established by the AACSB for accredited business programs. In addition to course work in accounting, majors complete courses in other business areas, including business law, finance, management, and marketing. Related requirements are in economics, information systems, mathematics and communications. Minnesota State University Moorhead offers a four-year graduation guarantee to its accounting majors. To graduate with a B.S. in accounting, MSUM students must complete 128 semester hours of course work. Included in the 128 hours of course work is 64 semester hours of non-business courses (including Liberal Studies), 28 semester hours of business courses, 27 semester hours of accounting courses and 9 semester hours of free electives. Additional elective accounting courses are also offered for MSUM students interested in professional certification exams.

SCHOOL OF BUSINESS ADMISSION POLICY

Beginning Fall 2001, MSUM students pursuing any School of Business major must be admitted to the School of Business before they may enroll in any upper-level School of Business courses except Finance 340, Management 360, and Marketing 310. Enrollment in any of these three classes simply requires completion of at least 44 semester credits and course prerequisites.

Admission to the School of Business

Admission to the School of Business enables students to register for other upper-level School of Business courses and to pursue any School of Business major or minor.

- Students who had officially declared a School of Business major and were taking MSUM classes prior to Fall 2001 need not apply; they will be considered admitted. However, an admission application will be required if a student is readmitted after an enrollment break of at least one semester.

- Students who first take classes at MSUM Fall 2001 or later and students who officially declare any School of Business major Fall 2001 or later must apply for admission. The **student-initiated application** must be approved by the chair of the department offering the major. The application must provide evidence of:
 - an overall GPA of at least 2.25 (includes all MSUM courses and courses accepted in transfer);
 - completion of, or current enrollment in, the 60th semester credit;
 - completion of, or current enrollment in, the following MSUM courses or equivalent courses.

Accounting 230 & 231

Computer Science 103

Economics 202 & 204

English 101 & 102

Mathematics 229 & 234

Psychology 113 or Sociology 110

Speech 100

One-Semester Enrollment for School of Business Majors

Students completing requirements for admission to the School of Business may apply for **one-semester enrollment** privileges to take upper-level School of Business courses. A **student-initiated application** must be approved by the student's academic advisor. This privilege is for one term (Fall, Spring, or Summer) and will be granted only once. Students must then apply for admission and be approved before registering for upper-level classes in any subsequent term.

Non-Business Majors Seeking a School of Business Minor

Non-business majors seeking a School of Business minor must declare their intent in writing to the Chair of the department offering the minor. These students may enroll in Fin 340, Mgmt 360, and /or Mktg 310 if they have completed at least 44 credits by the time of registration and also meet specific course prerequisites. Enrollment in other upper-level School of Business courses will require that a "program override" be obtained from the chair of the department offering the course. A maximum of 21 upper-level School of Business credits may be taken without applying for admission to the School of Business. Students who subsequently decide to pursue a School of Business major:

- must apply for admission to the School of Business;
- must enroll in at least 50% of the business credits (Core plus Major) at MSUM **after admission**.

Enrollment in Upper-Level School of Business Courses by Non-Business Majors and Minors

Several courses offered by the School of Business have been identified by other departments as required or elective courses for students in non-business programs. Students may complete a maximum of 21 upper-level credits without seeking School of Business admission. These students may enroll in upper-level School of Business courses as follows:

- Students who have completed 44 semester credits and who also meet the specific course prerequisites may register for the following courses without any special permission: Fin 340, Mgmt 360, Mktg 310;
- Students whose departments/programs have identified other upper-level accounting or business courses as required or elective courses may obtain a "program override" either from the chair of their major department or from the appropriate Accounting or Business Administration chair. Students are expected to have at least junior standing and meet course prerequisites when taking each course.

Students who subsequently decide to seek a School of Business major:

- must apply for admission to the School of Business;
- must enroll in at least 50% of the business credits (Core plus Major) at MSUM **after admission**.

Graduation Policy for School of Business

All School of Business majors must have a 2.25 overall GPA to graduate. This GPA is based solely on courses taken at MSUM. All School of Business minors must have a 2.00 GPA in courses comprising the minor.

ACCOUNTING CURRICULA

Major in Accounting

The Accounting major requires:

- completion of related requirements;
- completion of core requirements;
- completion of major requirements (24 cr.) and restricted electives (3 cr.); and
- at least 64 non-business credits that may include 9 credits of economics.

Substitutions and waivers of courses required for the B.S. Degree in Accounting must be approved in writing by the Accounting Department chair.

At least half of the course requirements for the Accounting major or minor must be earned on this campus.

Students who graduate from Minnesota State University Moorhead with a major from the School of Business will:

- exhibit basic knowledge of the principles and processes of business;
- integrate basic concepts between courses within their major and across disciplines;
- understand the economic, financial, social, legal, and cultural forces affecting the business environment;
- understand how businesses operate and how they are managed.

STUDENT LEARNING OUTCOMES

Students who graduate with an Accounting major within the School of business will:

- understand fundamentals of the various branches of accounting including financial accounting, managerial accounting, tax and auditing;
- effectively present information and views in writing;
- effectively present information and views orally in a group setting;
- use communications technology;
- organize and present financial information;
- use technology to solve problems;
- identify ethical issues in a professional context;
- demonstrate motivation and preparation to continue life-long learning;
- work effectively in diverse groups;
- think critically and deal adequately with uncertainty and ambiguity in professional tasks.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B. S. DEGREE IN ACCOUNTING (55 Credits)

Core Requirements (28 Credits)

- ACCT 205 Environment of Law (4)
- ACCT 230 Principles of Accounting I (3)
- ACCT 231 Principles of Accounting II (3)
- ACCT 315 Accounting Systems (3)
- BUS 498 Business Policy and Strategy (3)
- FINC 340 Financial Management (3)
- MGMT 360 Principles of Management (3)
- MGMT 380 Operations Management (3)
- MKTG 310 Principles of Marketing (3)

Requirements (24 Credits)

- ACCT 306 Business Entities and Property (3)
- ACCT 330 Intermediate Accounting I (3)
- ACCT 331 Intermediate Accounting II (3)
- ACCT 340 Introduction to Taxation (3)
- ACCT 350 Cost Accounting (3)
- ACCT 430 Advanced Accounting (3)
- ACCT 431 Non-Profit Accounting (3)
- ACCT 460 Audit I (3)

Restricted Electives (3 Credits)

- Students may apply up to three semester hours of ACCT 469 to this category.
- ✓ ACCT 307 Commercial Transactions (3)
- ACCT 320A Employment Law A (2)
- ACCT 320B Employment Law B (3)
- ACCT 320C Employment Law C (4)
- ✓ ACCT 420 International Accounting (3)
- ✓ ACCT 441 Individual Income Tax (3)
- ✓ ACCT 441L Individual Income Tax- VITA Experience (1)
- ✓ ACCT 443 Corporate/Partnership Tax (3)
- ✓ ACCT 446 Estate, Gift and Trust Taxation (3)
- ✓ ACCT 461 Audit II (3)
- ✓ ACCT 469 Internship (1-12)
- ACCT 490 Topics in Accounting (1-3)
- ACCT 495 Advanced Topics in Business Law (1-3)

Related Requirements (31 Credits)

In addition to the courses listed below, students must take one global course and one demographic diversity course. This requirement can be met by taking one "F" and one "F1" course in Liberal Studies.

- CSIS 103 Computer Concepts and Applications (3)
- ECON 202 Principles of Economics I:Micro (3)
- ECON 204 Principles of Economics II:Macro (3)
- MATH 229 Fundamentals of Applied Mathematics (3)
- MATH 234 Introduction to Probability and Statistics (4)
- SPCH 100 Speech Communication (3)
- SOC 110 Introduction to Sociology (3)
- OR PSY 113 General Psychology (3)
- ENGL 387 Technical Report Writing (4)
- OR SPCH 301 Business and Professional Communication (3)

MINOR IN ACCOUNTING:**BUSINESS MAJOR (15 Credits)****Requirements (12 Credits)**

- ACCT 306 Business Entities and Property (3)
- ACCT 330 Intermediate Accounting I (3)
- ACCT 331 Intermediate Accounting II(3)
- ACCT 340 Introduction to Taxation (3)

Restricted Electives (3 Credits)

Students must choose three credits of electives from the following list of courses:

- ACCT 350 Cost Accounting (3)
- ACCT 430 Advanced Accounting (3)
- ACCT 431 Non-Profit Accounting (3)
- ACCT 460 Audit I (3)

MINOR IN ACCOUNTING:**NON-BUSINESS MAJOR (25 Credits)****Requirements (25 Credits)**

- ACCT 205 Environment of Law (4)
- ACCT 230 Principles of Accounting I (3)
- ACCT 231 Principles of Accounting II (3)
- ACCT 306 Business Entities and Property (3)
- ACCT 315 Accounting Systems (3)
- ACCT 330 Intermediate Accounting I (3)
- ACCT 331 Intermediate Accounting II (3)
- ACCT 340 Introduction to Taxation (3)

Actuarial Science

See Mathematics

Advertising

See Mass Communications

Agriculture

Cooperative Degree Program
Biology Department
King Hall 103, (218) 236-2572
Chair: Donna Bruns Stockrahm

Although no courses in this field are offered at MSUM, a cooperative agreement with North Dakota State University permits a student to take three years of courses as an MSUM student, concurrently pursuing courses in this specialty at NDSU. The student need only transfer for the fourth year to NDSU, may pay in-state tuition under a reciprocity agreement and will receive the degree from that institution.

American Studies

Humanities and Multicultural Studies Department
MacLean 326, (218) 236-2196

Chair: Konrad Czynski

Program Coordinator: D. C. Cole

The American Studies degree is designed for those who plan to engage in professions such as public relations, journalism, government service, teaching, social service, editing and publishing, library and museum work, law and the ministry. The major is also appropriate as a liberal arts major and as a second major in any number of fields (business, mass communications, social services) where a broad knowledge of American society is desirable.

STUDENT LEARNING OUTCOMES

Students should:

- understand and analyze literary texts within their historical context;
- identify and discuss complex issues in American society from an interdisciplinary perspective;
- demonstrate research skills and facility in interdisciplinary writing methodology;
- deliver effective oral presentations of research projects;
- critically evaluate research projects of other majors;
- demonstrate familiarity with core texts and concepts about American values, beliefs, and patterns of behavior;
- write interpretive and critical interdisciplinary analysis of selected issues in American culture.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.A. DEGREE IN AMERICAN STUDIES (46 Credits) Requirements (10 Credits)

AMST 217 Introduction to the American Culture (3)

AMST 317 The Midwest (3)

AMST 417 Seminar: Violence in American Culture (4)

OR AMST 419 Success in American Society (4)

Restricted Electives (18 Credits)

Students must take eighteen credits selected from the following areas: Social Sciences, Fine Arts, Mass Communications, American Literature or American History. Students will need to plan their elective choices with their faculty advisor.

Related Requirements (18 Credits)

Students will take eighteen elective credits chosen from a wide selection of courses in various departments to satisfy professional goals and individual interests. Those who choose American Studies as a second major may fulfill some requirements in related fields with courses which also fulfill requirements in liberal studies and their first major. All electives are subject to advisor approval.

Anthropology

Anthropology and Earth Science Department

Lommen 102, (218) 236-2035

Chair: Michael Michlovic

Faculty: Russell Colson, Rinita Dalan, Karl Leonard, Bruce Roberts, Donna Rosh, Paul Sando

The Anthropology Major provides students with an opportunity to understand people in different cultures, places, and times. Students are introduced to the vast range of human cultures, and to the relationship between human beings, their culture, and their environment. At Minnesota State University Moorhead, the major includes an introduction to the four fields of anthropology - cultural anthropology, archaeology, biological anthropology, and linguistics. The stress is in cultural anthropology and archeology. The major includes two tracks. One is in cultural anthropology for those students interested in contemporary cross-cultural studies. The other track is in archaeology for those wishing to focus on the study of ancient cultures.

EARTH SCIENCE AND GEOGRAPHY

Minors are also offered in Earth Science and Geography. Information regarding these may be seen under the heading for each minor.

STUDENT LEARNING OUTCOMES

Students will exhibit an:

- understanding of the content of anthropology;
- ability to apply the concepts of anthropology to issues relevant to understanding human beings;
- an ability to think critically;
- understanding of social research, including the ability to apply research findings to human issues;
- ability to organize ideas, evidence, information and argument;
- ability to use library and/or community resources;
- ability to communicate orally and/or in writing concerning anthropological issues.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.A. DEGREE IN ANTHROPOLOGY (40 Credits)**Core Requirements (12 Credits)**

This core is required of all students who major in of the Anthropology emphases: Cultural Anthropology or Archaeology.

ANTH 110 Introduction to Cultural Anthropology (3)

ANTH 115 Introduction to Archaeology (3)

ANTH 120 Introduction to Physical Anthropology (3)

ANTH 445 Seminar in Anthropology (3)

EMPHASIS IN ARCHAEOLOGY (40 Credits)**Core Requirements (12 Credits)**

Students must complete the courses listed under "Core Requirements" under the B.A. Degree in Anthropology.

Requirements (18 Credits)

In addition to the listed courses, students in the Archaeology emphasis must take one archaeology area course, one applied archaeology course, and one upper level cultural anthropology course.

ANTH 216 The Paleolithic Age (3)

ANTH 217 The Rise of Civilization (3)

ANTH 300 Archaeology (3)

Electives (10 Credits)

If students in this emphasis elect to take ANTH 450 for six credits, they will need to take only seven elective credits in Anthropology courses.

EMPHASIS IN CULTURAL**ANTHROPOLOGY (40 Credits)****Core Requirements (12 Credits)**

All students must complete the courses listed as "Core Requirements" under the B.A. Degree in Anthropology.

Requirements (18 Credits)

In addition to the listed courses, students in the Cultural Anthropology emphasis must take one cultural anthropology area course, one upper level topical course, and one upper level archaeology course.

ANTH 248 Ideas of Culture (3)

ANTH 265 Language and Culture (3)

ANTH 380 Traditional Cultures (3)

Electives (10 Credits)

Students need to take ten elective credits in Anthropology courses.

MINOR IN ANTHROPOLOGY (28 Credits)**Requirements (9 Credits)**

ANTH 110 Introduction to Cultural Anthropology (3)

ANTH 115 Introduction to Archaeology (3)

ANTH 120 Introduction to Physical Anthropology (3)

Electives (19 Credits)

Students, in consultation with a faculty advisor, must take nineteen credits of Anthropology electives. At least eight credits must be Anthropology courses at the 300 level or above.

EARTH SCIENCE MINOR (21 Credits)**Requirements (15 Credits)**

A minor in Earth Science consists of 7 courses. Five of these courses (15 credits) must be in Earth Science. They include the courses listed below, and one course in Earth Science at the 200 level or above.

GEOG 110 Introductory Physical Geography (3)

GEOG 115 Physical Geology (4)

GEOG 116 Historical Geology (2)

GEOG 117 Water, Land, and People (3)

Restricted Electives (6 Credits)

Two additional courses must be taken from among approved courses in Anthropology, Astronomy, Biology, Chemistry, Geography, Geology, Physics or Soil Science. See the program director for a list of the approved courses.

MINOR IN GEOGRAPHY (21 Credits)**Requirements (15 Credits)**

GEOG 110 Introductory Physical Geography (3)

GEOG 111 World Regional Geography (3)

GEOG 220 Economic Geography (3)

GEOG 225 Conservation (3)

GEOG 310 United States and Canada (3)

Restricted Electives (6 Credits)

One course in Regional Geography and one course in Systematic Geography.

Architecture

Cooperative Degree Program
Technology Department
Hagen 103, (218) 236-2104
Chair: Ronald Williams

The pre-architecture program at Minnesota State University Moorhead is a cooperative program with the Department of Architecture and Landscape Architecture at North Dakota State University. Students enroll in their fundamental courses - English, math, art, and the social sciences - at MSUM. Through the Tri-college University, they take their Architecture classes at NDSU while they are enrolled at MSUM. At the end of the second year, the students transfer to NDSU to complete the architecture program.

Some students elect to remain at MSUM for a third year, completing their Liberal Studies requirements and taking their third-year Architecture courses at NDSU. This can be especially advantageous for students participating in Dragon athletics and for students who qualify for Minnesota state grants. These students are encouraged to work very closely with their academic advisor to be certain that all residency requirements at NDSU are satisfied.

The Architecture program at NDSU is a limited-enrollment program. Under the cooperative agreement, MSUM students are equally eligible for available seats in the program, based on overall GPA at the end of the first year. Architecture at NDSU is a five-year program, with sequential courses required every semester. Students must enroll in courses at NDSU each semester in order to complete the program on time.

CURRICULUM IN PRE-ARCHITECTURE (64 Credits)

Requirements (35 Credits)

ANTH 110 Introduction to Cultural Anthropology (3)
ART 101 Basic Drawing I (4)
ENG 113 Engineering Graphics / CAD (3)
ENGL 101 Composition and Literature I (4)
ENGL 102 Composition and Literature II (4)
MATH 142 Pre-Calculus (4)
MATH 143 Trigonometry (3)
PSY 113 General Psychology (3)
SOC 110 Introduction to Sociology (3)
TECH 216 3D Modeling (3)
TECH 394 Computer Applications for Engineers and Technologists (3)

Restricted Electives (24 Credits)

Students must take the following courses from North Dakota State University via the Tri-College University program: ARCH 132, 171, 172, 271, 272, 321, 322, and 326. Consult the Pre-Architecture advisor or the NDSU catalog for course descriptions.

Electives (5 Credits)

Students will choose five credits of electives in consultation with the Pre-Architecture advisor.

Art and Design

Art and Design Department
Roland Dille Center for the Arts 161, (218) 236-2151 or 236-2152

Chair: Kathleen Enz Finken

Faculty: Anna Arnar, Deborah Mae Broad, Don Clark, Zhimin Guan, Lila Hauge-Stoffel, Julie Mader-Meersman, Martin Meersman, Carl Oltvedt, Jim Park, Allen Sheets, Wil Shynkaruk

DEPARTMENT GOALS AND PHILOSOPHY

Most human perception is based on stereotyped conceptions of the world around us. The study of visual art breaks down those stereotypes providing a truer understanding of the physical world and its workings. This understanding then forms the basis for the effective communication of personal ideas and concepts through visual and tactile media.

The program in Art and Design teaches students the basic principles of art, instructs students in the use of materials, encourages the investigation of the creative process, and provides a framework for understanding the field of art in the historic and contemporary context. This knowledge forms the basic visual and conceptual vocabulary that is used to explore one's personal expression. The department also emphasizes the benefits of a balanced Liberal Arts education. Art majors are prepared to perform competently whether they go on to professional practice, teaching or post-graduate study.

DEGREES OFFERED BY THE ART AND DESIGN DEPARTMENT

- Bachelor of Science, with a major in Art Education
- Bachelor of Arts, with a major in Art – Emphasis in Art History
- Bachelor of Arts, with a major in Art – Emphasis in one of the studio areas listed below
- Bachelor of Fine Arts – Emphasis in one of the studio areas listed below

THE ART AND DESIGN DEPARTMENT OFFERS THE FOLLOWING MINORS:

- Minor in Studio Art
- Minor in Art History

EMPHASIS AREAS:**STUDIO ART AND ART EDUCATION**

Students working toward a degree in Studio Art or Art Education may declare an emphasis in any of the following areas:

- Ceramics
- Drawing
- Graphic Design
- Illustration (BFA only)
- Painting
- Photography
- Printmaking
- Sculpture

EMPHASIS AREA DESCRIPTIONS**Art History**

The Bachelor of Arts degree in Art with an emphasis in Art History is offered for students whose principal interest is in museum work, teaching in higher education or other fields related to visual arts. Course requirements are designed to familiarize students with the major fields in Art History. Requirements include the Survey of Art and eight upper-level Art History courses. Additional classes in studio art, foreign languages, and a senior research project with a public presentation are required for graduation.

Ceramics

Students learn a wide range of technical skills within the area of studio ceramics. Students are acquainted with the technology of ceramic materials and firing processes while developing sound craftsmanship as a means to personal expression.

Drawing

Students enrolled in Drawing develop a personal approach selecting from a variety of drawing materials and concepts. Drawing is emphasized as an end in itself, beyond the more traditional idea that drawing is mainly a preparatory process for the development of visual ideas for other media.

Graphic Design

Traditional and computer processes are utilized for in-depth studio investigations into various conceptual and technical applications towards effective visual communication. Investigations deal with one or more of the following: symbols, typography, information design, systems, 3D, visual concepts, and multimedia. Projects may include logos, brochures, CD covers, posters, magazine layouts, packaging, annual reports, and many more issues dealing with visual communications and society. Internships are required. The American Institute of Graphic Artists (AIGA) and The National Association of Schools of Art and Design (NASAD) do not recognize the Bachelor of Arts (BA) degree in art or design as adequate preparation for entry as a graphic design professional. The Bachelor of Fine Arts (BFA) is considered the professional and specialized degree program for entry into practice.

Illustration

The Illustration emphasis utilizes a broad range of disciplines in the Art and Design Department to offer students a program integrating the concepts of narrative and visual form. The program is designed to explore development in various media with conceptual growth in the fourth and fifth years. Topics covered include: editorial, book, children's books, advertising, and scientific illustration. The Bachelor of Fine Arts (BFA) is considered the professional and specialized degree program for entry into practice.

Painting

After acquiring a thorough foundation in materials and techniques, students are encouraged to develop personal approaches to form and content, style and expression. Individual and group critiques, as well as slide lectures and demonstrations, guide this process. Internships are encouraged.

Photography

The emphasis in Photography includes both traditional and contemporary approaches to Photography, encompassing developing, advanced composition, lighting techniques, retouching and negative manipulation, toning, hand coloring and slide processing. Portraiture, night photography, landscape topography and use of large camera format are taught. Students are encouraged to develop individual styles based on self-awareness.

Printmaking

The student may choose one or a combination of the following printmaking media: relief printing, screenprinting and monoprinting, as well as nontoxic intaglio and lithography. Internships are encouraged.

Sculpture

Students are exposed to a broad range of materials, processes, techniques, and concepts as they pertain to both traditional and nontraditional approaches to making sculpture. Topics may include, but are not limited to, wood fabrication, cold and hot steel fabrication, casting methods including bronze casting and mold making, approaches to the figure, site-specific works, self-motivated and self-guided material, technical, and content investigations incorporating unique personal imagery.

BACHELOR OF FINE ARTS

Students must apply for acceptance into the BFA program by presenting a body of work for review by a committee of three faculty members, including the student's advisor in the area of emphasis. Students entering the BFA program must have an overall GPA of 2.75, and a GPA of 3.0 in Art.

ADDITIONAL DEGREE REQUIREMENTS

(BA studio emphasis, BS, and BFA)

Portfolio Reviews

Students seeking the degree in Studio Art or Art Education are required to successfully complete at least three Student Portfolio Reviews over the course of their time in the Department of Art and Design. Record of participation in Student Reviews is kept on file in the Art and Design Office, and transferred to the Records Office on preparation for graduation.

Exhibition/Public Presentation

All students intending to graduate with a BA, BS, or BFA in studio art (except BFA Graphic Design) must successfully prepare a selection of works for exhibition in the Center for the Arts Gallery, and must take part in a group exhibition as arranged by the Gallery Director. A form recording the successful completion of a student's exhibition efforts is forwarded to the Records Office in preparation for graduation.

Graphic Design majors seeking the BFA degree must prepare a public presentation of their BFA portfolio. The presentation must be scheduled in consultation with the Gallery Director and the Graphic Design advisor.

Internship

Students seeking the BFA emphasis in Graphic Design will complete a required internship after their senior project for which they receive credit towards graduation. Students seeking a BFA in any other area of emphasis may seek an internship to be applied toward the fulfillment of the degree. Internship requests should be made to the major advisor and must be approved for credit in advance.

TRANSFER CREDIT POLICY

Acceptance of transfer credits of art courses that are not a prerequisite for additional upper level study at MSUM can be approved by the student's assigned advisor.

Transfer students who seek approval for prior university level courses in art as prerequisite credit in an area in which they wish to continue study must have those credits approved by her/his advisor and the instructor in the area of study. Signatures from those professors involved must be included on the **Art and Design Department Transfer Student Academic Review Form**.

Students must provide both samples of work and syllabi for courses sought as accepted prerequisite credit.

Please review this **Bulletin** for general information and guidelines on the policy for transfer credits outside the Art and Design Department.

SCHOLARSHIPS

In addition to standard MSUM Academic Scholarships, the Art and Design Department grants freshman Talent Scholarships and Upper Level Scholarships on a competitive basis. Contact the Art and Design Department office for further information.

STUDENT LEARNING OUTCOMES

Students will:

- develop aesthetic sensibilities through visual art experiences, including an understanding of the elements of art and the principles of design;
- further develop their personal creativity and originality through experiences in art;
- develop a concept of self through visual art experiences;
- practice and develop creative and critical thinking skills, and problem-solving skills through Visual Art;
- develop skills in communication and presentation;
- view, analyze and understand artistic styles, design and expressions, in multicultural, gender-fair, and historical contexts;
- analyze and understand the role of artistic communication in effecting a social consciousness;
- develop effective critical response skills through Visual Art experiences which involve viewing, interpreting, evaluating, discussing, and writing;
- increase understanding and awareness of career choices in the arts, as well as the many non-art professions which depend on a solid foundation in art.

UPPER LEVEL WRITING REQUIREMENT

All university students must provide evidence of competency in writing skill for graduation. In the Art and Design Department, the upper level writing requirement is fulfilled through successful participation in and completion of the writing components of The History of Art I and II (Art 233 & 234), 300- and 400- level Art History classes, Contemporary Art, Design and Theory (Art 450), and for BFA students, the BFA Seminar (Art 480). In addition, students may be required to complete writing requirements in individual studio courses.

Successful completion of writing components in all Art Studio, Art History and Art Education classes is required for progress toward graduation in any individual program.

**B.A. DEGREE IN ART (64-70 Credits)
Core Requirements (12 Credits)**

The three art courses listed are required of all the emphases in the B.A. Degree in Art (Art History, Ceramics, Drawing, Graphic Design, Painting, Photography, Printmaking, and Sculpture).

ART 233 History of Art I: Prehistory through the Middle Ages (4)

ART 234 History of Art II: Renaissance through Modern (4)

ART 450 Contemporary Art, Design, and Theory (4)

EMPHASIS IN ART HISTORY (70 Credits)**Core Requirements (12 Credits)**

Students must complete the courses listed under "Core Requirements" for the B.A. Degree in Art.

Requirements (6 Credits)

Students must earn six credits in Art 497. This course will be titled Senior Thesis, and as a graduation requirement, students will to present their Senior Thesis publicly.

ART 497 Topics in Art I (1-6)

Restricted Electives (36 Credits)

Students must earn twenty-eight credits in Art History courses at the 300 level or above. Students must earn eight credits in studio chosen from ART 101, ART 102, ART 125, and ART 126.

ART 101 Basic Drawing I (4)

ART 102 Basic Drawing II (4)

ART 125 Foundation Design I (4)

ART 126 Foundation Design II (4)

ART 338 Non-Western Art (4)

ART 408 Women and Art (4)

ART 410 Ancient Art (4)

ART 411 Medieval Art (4)

ART 420 Renaissance Art (4)

ART 421 Baroque Art (4)

ART 430 Nineteenth Century Art (4)

ART 431 Twentieth Century Art (4)

ART 433 Modern Architecture (3)

ART 434 American Art (4)

Related Requirements (16 Credits)

Students must take at least one year of German language (eight credits), and at least one year of a second language (eight credits), or demonstrate equivalent competency. Ancient, medieval or modern languages may be used to fulfill the second language requirement.

Recommended (0 Credits)

Courses in history, religion, philosophy, literature, anthropology, archaeology, humanities, multicultural studies, American studies, and Women's Studies may be beneficial to students in this emphasis.

ART 320 Philosophy of the Arts (3)

ENGL 234 Mythology (3)

EMPHASIS IN CERAMICS (64 Credits)**Core Requirements (12 Credits)**

Students must complete the courses listed under "Core Requirements" for the B.A. Degree in Art.

Requirements (40 Credits)

Students must earn eight credits in ART 400A.

ART 101 Basic Drawing I (4)

ART 102 Basic Drawing II (4)

ART 125 Foundation Design I (4)

ART 126 Foundation Design II (4)

ART 150 Introduction to Ceramics (4)

ART 200A Intermediate Throwing (4)

ART 300A Intermediate Handbuilding/Ceramic Sculpture (4)

ART 301 Technical Ceramics (4)

ART 400A Ceramics Studio (4)

Restricted Electives (12 Credits)

Students must complete at least eight additional credits in introductory courses chosen from ART 130-160.

Students must also take one art history course at the 300 level or above.

Recommended (0 Credits)

These courses are not required, but may be beneficial to students in this emphasis.

ART 130 Introduction to Photography (4)

ART 160 Introduction to Sculpture (4)

ART 200E Sculpture Studio: Casting and Mold Making (4)

ART 300E Sculpture Studio (4)

ART 320 Philosophy of the Arts (3)

ART 400E Sculpture Studio (4)

CHEM 102 Survey of Basic Principles of Chemistry (3)

GEOL 115 Physical Geology (4)

EMPHASIS IN DRAWING (64 Credits)**Core Requirements (12 Credits)**

Students must complete the courses listed under "Core Requirements" for the B.A. Degree in Art.

Requirements (24 Credits)

Students must earn eight credits in ART 400H.

ART 101 Basic Drawing I (4)

ART 102 Basic Drawing II (4)

ART 125 Foundation Design I (4)

ART 126 Foundation Design II (4)

ART 400H Drawing Studio (4)

Restricted Electives (28 Credits)

A minimum of twelve introductory credits encompassing both two- and three-dimensional media is required. Students must choose from ART 130-160 for these credits. Students must take a minimum of four credits in the 200-level courses listed, and a minimum of eight credits chosen from the 300-level courses listed. Students must also take one art history course at the 300 level or above.

ART 200H Drawing Studio (4) OR
 ART 252 Life Drawing I (4) AND
 ART 300H Drawing Studio (4) OR
 ART 352 Life Drawing II (4)

Recommended (0 Credits)

These courses are not required, but may be beneficial to students in this emphasis.

ART 156 Introduction to Painting (4)
 ART 157 Introduction to Printmaking (4)

EMPHASIS IN GRAPHIC DESIGN (64 Credits)**Core Requirements (12 Credits)**

Students must complete the courses listed under "Core Requirements" for the B.A. Degree in Art.

Requirements (40 Credits)

Students must earn four credits in ART 200B, eight credits in ART 300B and eight credits in ART 400B.
 ART 101 Basic Drawing I (4)
 ART 102 Basic Drawing II (4)
 ART 125 Foundation Design I (4)
 ART 126 Foundation Design II (4)
 ART 154 Introduction to Graphic Design (4)
 ART 200B Graphic Design Studio (4)
 ART 300B Graphic Design Studio (4)
 ART 400B Graphic Design Studio, Contracted Work (4)

Restricted Electives (12 Credits)

Students must complete at least eight additional credits in introductory courses chosen from ART 130-160. At least four credits must be in a three-dimensional medium. Students must also take one art history course at the 300 level or above.

Recommended (0 Credits)

These courses are not required, but may be beneficial to students in this emphasis.

ART 152 Introduction to Illustration (4)
 GCOM 255 Beginning Computer Graphics (3)
 GCOM 256 Introduction to Multimedia (3)
 GCOM 316 Three Dimensional Animation (3)
 GCOM 355 Intermediate Computer Graphics (3)
 GCOM 356 Multimedia Authoring and Development (3)
 SPCH 100 Speech Communication (3)

EMPHASIS IN PAINTING (64 Credits)**Core Requirements (12 Credits)**

Students must complete the courses listed under "Core Requirements" for the B.A. Degree in Art.

Requirements (40 Credits)

Students must earn four credits in ART 200C, eight credits in ART 300C, and eight credits in ART 400C.
 ART 101 Basic Drawing I (4)
 ART 102 Basic Drawing II (4)
 ART 125 Foundation Design I (4)
 ART 126 Foundation Design II (4)
 ART 156 Introduction to Painting (4)
 ART 200C Painting Studio (4)
 ART 300C Painting Studio (4)
 ART 400C Painting Studio (4)

Restricted Electives (12 Credits)

Students must complete at least eight additional credits in introductory courses chosen from ART 130-160. At least four credits must be in a three-dimensional medium. Students must also take one art history course at the 300 level or above.

Recommended (0 Credits)

These courses are not required, but may be beneficial to students in this emphasis.

ART 130 Introduction to Photography (4)
 ART 200H Drawing Studio (4)
 ART 252 Life Drawing I (4)
 ART 320 Philosophy of the Arts (3)
 ART 352 Life Drawing II (4)

EMPHASIS IN PHOTOGRAPHY (64 Credits)**Core Requirements (12 Credits)**

Students must complete the courses listed under "Core Requirements" for the B.A. Degree in Art.

Requirements (40 Credits)

Students must earn four credits in ART 200F, eight credits in ART 300F, and eight credits in ART 400F.
 ART 101 Basic Drawing I (4)
 ART 102 Basic Drawing II (4)
 ART 125 Foundation Design I (4)
 ART 126 Foundation Design II (4)
 ART 130 Introduction to Photography (4)
 ART 200F Photography Studio (4)
 ART 300F Photography Studio (4)
 ART 400F Photography Studio (4)

Restricted Electives (12 Credits)

Students must complete eight additional credits in introductory courses chosen from ART 150-160. At least four credits must be in a three-dimensional medium. Students must also take one art history course at the 300 level or above.

Recommended (0 Credits)

These courses are not required, but may be beneficial to students in this emphasis.

- ART 154 Introduction to Graphic Design (4)
- ART 157 Introduction to Printmaking (4)
- ART 200B Graphic Design Studio (4)
- ART 220 Papermaking (4)
- ART 252 Life Drawing I (4)
- ART 352 Life Drawing II (4)
- ART 469 Student Internship (2-12)
- GCOM 255 Beginning Computer Graphics (3)
- MC 430 Documentary Photography (3)

EMPHASIS IN PRINTMAKING (64 Credits)**Core Requirements (12 Credits)**

Students must complete the courses listed under "Core Requirements" for the B.A. Degree in Art.

Requirements (40 Credits)

Students must earn four credits in Art 200D, eight credits in ART 300D, and eight credits in ART 400D.

- ART 101 Basic Drawing I (4)
- ART 102 Basic Drawing II (4)
- ART 125 Foundation Design I (4)
- ART 126 Foundation Design II (4)
- ART 157 Introduction to Printmaking (4)
- ART 200D Printmaking Studio (4)
- ART 300D Printmaking Studio (4)
- ART 400D Printmaking Studio (4)

Restricted Electives (12 Credits)

Students must complete at least eight additional credits in introductory courses chosen from ART 130-160. At least four credits must be in a three-dimensional medium. Students must also take one Art History course at the 300 level or above.

Recommended (0 Credits)

These courses are not required, but may be beneficial to students in this emphasis.

- ART 130 Introduction to Photography (4)
- ART 156 Introduction to Painting (4)
- ART 200H Drawing Studio (4)
- ART 220 Papermaking (4)
- ART 252 Life Drawing I (4)
- ART 352 Life Drawing II (4)

EMPHASIS IN SCULPTURE (64 Credits)**Core Requirements (12 Credits)**

Students must complete the courses listed under "Core Requirements" for the B.A. Degree in Art.

Requirements (40 Credits)

Students must earn four credits in ART 200E, eight credits in ART 300E, and eight credits in ART 400E.

- ART 101 Basic Drawing I (4)
- ART 102 Basic Drawing II (4)
- ART 125 Foundation Design I (4)
- ART 126 Foundation Design II (4)
- ART 160 Introduction to Sculpture (4)
- ART 200E Sculpture Studio: Casting and Mold Making (4)
- ART 300E Sculpture Studio (4)
- ART 400E Sculpture Studio (4)

Restricted Electives (12 Credits)

Students must complete at least eight additional credits in introductory courses chosen from ART 130-157.

Students must also take one art history course at the 300 level or above.

Recommended (0 Credits)

These courses are not required, but may be beneficial to students in this emphasis.

- ART 150 Introduction to Ceramics (4)
- ART 252 Life Drawing I (4)
- ART 268 Glass Construction (4)
- ART 338 Non-Western Art (4)
- ART 410 Ancient Art (4)
- ART 420 Renaissance Art (4)
- ART 421 Baroque Art (4)
- GCOM 316 Three Dimensional Animation (3)
- TECH 230 Manufacturing Processes (3)

B.S. DEGREE IN ART EDUCATION (90 Credits)**Requirements (33 Credits)**

Students may earn the B.S. Degree in Art in the following emphases: Ceramics, Drawing, Graphic Design, Painting, Photography, Printmaking, or Sculpture. Students should consult closely with their academic advisors as they select courses from the "Restricted Electives" section of the major. Additionally, students must fulfill all teacher licensure requirements, which will add thirty-three credits to the major. Consult the Secondary and Kindergarten-Grade 12 Education section of this *Bulletin*.

- ART 101 Basic Drawing I (4)
- ART 102 Basic Drawing II (4)
- ART 125 Foundation Design I (4)
- ART 126 Foundation Design II (4)
- ART 233 History of Art I: Prehistory through the Middle Ages (4)
- ART 234 History of Art II: Renaissance through Modern (4)
- ART 350 Methods and Materials: Art for the Elementary Classroom (3)
- ART 375 Art Methods 7-12 (3)
- ART 402 Advanced Methods: Art Education (3)

Restricted Electives (24 Credits)

Students must complete at least twelve credits in introductory courses chosen from ART 130-160. At least four credits must be in a three-dimensional medium. Students must also complete at least eight credits in studio art at the 200 level and at least four credits at the 300 level.

MINOR IN ART (32 Credits)**Requirements (24 Credits)**

ART 101 Basic Drawing I (4)
 ART 102 Basic Drawing II (4)
 ART 125 Foundation Design I (4)
 ART 126 Foundation Design II (4)
 ART 233 History of Art I: Prehistory through the Middle Ages (4)
 ART 234 History of Art II: Renaissance through Modern (4)

Restricted Electives (8 Credits)

Students must take two courses from the following list, at least one of which must be a three-dimensional introductory course (ART 150, ART 160).

ART 130 Introduction to Photography (4)
 ART 150 Introduction to Ceramics (4)
 ART 152 Introduction to Illustration (4)
 ART 154 Introduction to Graphic Design (4)
 ART 156 Introduction to Painting (4)
 ART 157 Introduction to Printmaking (4)
 ART 160 Introduction to Sculpture (4)

MINOR IN ART HISTORY (28 Credits)**Requirements (8 Credits)**

ART 233 History of Art I: Prehistory through the Middle Ages (4)
 ART 234 History of Art II: Renaissance through Modern (4)

Restricted Electives (4 Credits)

Students must earn four credits from the following list of courses:

ART 101 Basic Drawing I (4)
 ART 125 Foundation Design I (4)

Electives (16 Credits)

Students must earn sixteen credits in Art History courses at the 300 level or above.

B.F.A. DEGREE IN ART (88 Credits)**Core Requirements (31 Credits)**

Students may earn the B.F.A. Degree in Art in the following emphases: Ceramics, Drawing, Graphic Design, Painting, Photography, Illustration, Printmaking, and Sculpture. The listed courses are required of all the emphases in the B.F.A. Degree.

ART 101 Basic Drawing I (4)
 ART 102 Basic Drawing II (4)
 ART 125 Foundation Design I (4)
 ART 126 Foundation Design II (4)
 ART 233 History of Art I: Prehistory through the Middle Ages (4)
 ART 234 History of Art II: Renaissance through Modern (4)
 ART 450 Contemporary Art, Design, and Theory (4)
 ART 480 BFA Seminar (3)

EMPHASIS IN CERAMICS (88 Credits)**Core Requirements (31 Credits)**

Students must complete the courses listed under the "Core Requirements" for the B.F.A. Degree in Art.

Requirements (41 Credits)

Students must earn eight credits in ART 400A. Students must earn a total of seventeen credits in ART 451A and ART 452A.

ART 150 Introduction to Ceramics (4)
 ART 200A Intermediate Throwing (4)
 ART 300A Intermediate Handbuilding/Ceramic Sculpture (4)
 ART 301 Technical Ceramics (4)
 ART 400A Ceramics Studio (4)
 ART 451A Ceramic Studio (4-12)
 ART 452A Ceramic Studio (4-12)

Restricted Electives (16 Credits)

In addition to ART 150, students must take at least two additional introductory level art courses chosen from ART 130-160. Students must also take two art history courses at the 300 level or above.

Recommended (0 Credits)

These courses are not required, but may be beneficial to students in this emphasis.

ART 130 Introduction to Photography (4)
 ART 160 Introduction to Sculpture (4)
 ART 200E Sculpture Studio: Casting and Mold Making (4)
 ART 300E Sculpture Studio (4)
 ART 320 Philosophy of the Arts (3)
 ART 400E Sculpture Studio (4)
 CHEM 102 Survey of Basic Principles of Chemistry (3)
 GEOL 115 Physical Geology (4)

EMPHASIS IN DRAWING (88 Credits)**Core Requirements (31 Credits)**

Students must complete the courses listed under "Core Requirements" for the B.F.A. Degree in Art.

Requirements (25 Credits)

Students must complete eight credits of ART 400H and a total of seventeen credits in ART 451H and ART 452H.
 ART 400H Drawing Studio (4)
 ART 451H Drawing Studio (4-12)
 ART 452H Drawing Studio (4-12)

Restricted Electives (32 Credits)

A minimum of twelve introductory credits encompassing both two- and three-dimensional media is required. Students must choose from ART 130-160 for these credits. Students must take a minimum of four credits in the 200-level courses listed, and a minimum of eight credits chosen from the 300-level courses listed. Students must also take two art history courses at the 300 level or above.

ART 200H Drawing Studio (4) OR
 ART 252 Life Drawing I (4) AND
 ART 300H Drawing Studio (4) OR
 ART 352 Life Drawing II (4)

Recommended (0 Credits)

These courses are not required, but may be beneficial to students in this emphasis.

ART 156 Introduction to Painting (4)
 ART 157 Introduction to Printmaking (4)

EMPHASIS IN GRAPHIC DESIGN (88 Credits)**Core Requirements (31 Credits)**

Students must complete the courses listed under "Core Requirements" for the B.F.A. Degree in Art.

Requirements (24 Credits)

Students must earn eight credits in ART 300B and eight credits in ART 400B.

ART 154 Introduction to Graphic Design (4)
 ART 200B Graphic Design Studio (4)
 ART 300B Graphic Design Studio (4)
 ART 400B Graphic Design Studio, Contracted Work (4)

Restricted Electives (33 Credits)

Students must complete at least eight additional credits in introductory courses chosen from ART 130-160. At least four credits must be in a three-dimensional medium. Students must also take two art history courses at the 300 level or above. Students must take a total of seventeen credits in ART 451B, 452B, and 469. Students should consult with their faculty advisor to make specific arrangements for fulfillment of these required credits.

Recommended (0 Credits)

These courses are not required, but may be beneficial to students in this emphasis.

ART 152 Introduction to Illustration (4)
 GCOM 255 Beginning Computer Graphics (3)
 GCOM 256 Introduction to Multimedia (3)
 GCOM 316 Three Dimensional Animation (3)
 GCOM 355 Intermediate Computer Graphics (3)
 GCOM 356 Multimedia Authoring and Development (3)
 SPCH 100 Speech Communication (3)

EMPHASIS IN ILLUSTRATION (88 Credits)**Core Requirements (31 Credits)**

Students must complete the courses listed under "Core Requirements" for the B.F.A. Degree in Art.

Requirements (21 Credits)

Students must complete a total of seventeen credits in ART 451L and 452L. The particular focus of studio work at the B.F.A. level will be determined in consultation with the student's advisor.

ART 152 Introduction to Illustration (4)
 ART 451L Illustration Studio (4-12)
 ART 452L Illustration Studio (4-12)

Restricted Electives (36 Credits)

Students must complete at least eight additional credits in introductory courses chosen from ART 130-160, of which at least four credits must be in a three-dimensional medium. Coursework at the 200 level (four credits), the 300 level (eight credits), and the 400 level (eight credits) may be completed in a variety of media (painting, drawing, printmaking, etc.) depending on the individual student's interests and career goals. The individualized course of study must be determined in consultation with the student's academic advisor.

Recommended (0 Credits)

These courses are not required, but may be beneficial to students in this emphasis.

GCOM 255 Beginning Computer Graphics (3)
 GCOM 355 Intermediate Computer Graphics (3)

EMPHASIS IN PAINTING (88 Credits)**Core Requirements (31 Credits)**

Students must complete the courses listed under "Core Requirements" for the B.F.A. Degree in Art.

Requirements (41 Credits)

Students must earn eight credits at the 300 level, eight credits at the 400 level, and a total of seventeen credits in ART 451C and 452C.

ART 156 Introduction to Painting (4)
 ART 200C Painting Studio (4)
 ART 300C Painting Studio (4)
 ART 400C Painting Studio (4)
 ART 451C Painting Studio (4-12)
 ART 452C Painting Studio (4-12)

Restricted Electives (16 Credits)

Students must complete at least eight additional credits in introductory courses chosen from ART 130-160. At least four credits must be in a three-dimensional medium. Students must also take two art history courses at the 300 level or above.

Recommended (0 Credits)

These courses are not required, but may be beneficial to students in this emphasis.

ART 130 Introduction to Photography (4)
 ART 200H Drawing Studio (4)
 ART 252 Life Drawing I (4)
 ART 320 Philosophy of the Arts (3)
 ART 352 Life Drawing II (4)

EMPHASIS IN PHOTOGRAPHY (88 Credits)**Core Requirements (31 Credits)**

Students must complete the courses listed under "Core Requirements" for the B.F.A. Degree in Art.

Requirements (41 Credits)

Students must complete eight credits of ART 300F, eight credits of ART 400F, and a total of seventeen credits of ART 451F and 452F.

ART 130 Introduction to Photography (4)
 ART 200F Photography Studio (4)
 ART 300F Photography Studio (4)
 ART 400F Photography Studio (4)
 ART 451F Photography Studio (4-12)
 ART 452F Photography Studio (4-12)

Restricted Electives (16 Credits)

Students must complete at least eight additional credits in introductory courses chosen from ART 150-160. At least four credits must be in a three-dimensional medium. Students must also take two art history courses at the 300 level or above.

Recommended (0 Credits)

These courses are not required, but may be beneficial to students in this emphasis.

ART 154 Introduction to Graphic Design (4)
 ART 157 Introduction to Printmaking (4)
 ART 200B Graphic Design Studio (4)
 ART 220 Papermaking (4)
 ART 252 Life Drawing I (4)
 ART 352 Life Drawing II (4)
 ART 469 Student Internship (2-12)
 GCOM 255 Beginning Computer Graphics (3)
 MC 430 Documentary Photography (3)

EMPHASIS IN PRINTMAKING (88 Credits)**Core Requirements (31 Credits)**

Students must complete the courses listed under "Core Requirements" for the B.F.A. Degree in Art.

Requirements (41 Credits)

Students must earn eight credits in ART 300D, eight credits in ART 400D, and a total of seventeen credits in ART 451D and 452D.

ART 157 Introduction to Printmaking (4)
 ART 200D Printmaking Studio (4)
 ART 300D Printmaking Studio (4)
 ART 400D Printmaking Studio (4)
 ART 451D Printmaking Studio (4-12)
 ART 452D Printmaking Studio (4-12)

Restricted Electives (16 Credits)

Students must complete at least eight additional credits in introductory courses chosen from ART 130-160. At least four credits must be in a three-dimensional medium. Students must also take two art history courses at the 300 level or above.

Recommended (0 Credits)

These courses are not required, but may be beneficial to students in this emphasis.

ART 130 Introduction to Photography (4)
 ART 156 Introduction to Painting (4)
 ART 200H Drawing Studio (4)
 ART 220 Papermaking (4)
 ART 252 Life Drawing I (4)
 ART 352 Life Drawing II (4)

EMPHASIS IN SCULPTURE (88 Credits)**Core Requirements (31 Credits)**

Students must complete the courses listed under "Core Requirements" for the B.F.A. Degree in Art.

Requirements (41 Credits)

Students must earn eight credits in ART 300E, eight credits in ART 400E, and a total of seventeen credits in ART 451E and 452E.

ART 160 Introduction to Sculpture (4)

ART 200E Sculpture Studio: Casting and Mold Making (4)

ART 300E Sculpture Studio (4)

ART 400E Sculpture Studio (4)

ART 451E Sculpture Studio (4-12)

ART 452E Sculpture Studio (4-12)

Restricted Electives (16 Credits)

Students must complete at least eight additional credits in introductory courses chosen from ART 130-157.

Students must also take two art history courses at the 300 level or above.

Recommended (0 Credits)

These courses are not required, but may be beneficial to students in this emphasis.

ART 150 Introduction to Ceramics (4)

ART 252 Life Drawing I (4)

ART 268 Glass Construction (4)

ART 338 Non-Western Art (4)

ART 410 Ancient Art (4)

ART 420 Renaissance Art (4)

ART 421 Baroque Art (4)

GCOM 316 Three Dimensional Animation (3)

TECH 116 Computer-Aided Drafting (2)

TECH 216 3D Modeling (3)

TECH 230 Manufacturing Processes (3)

Astronomy

See *Physics and Astronomy*

Athletics

Athletics Department

Nemzek 134, (218) 236-2622

Director of Athletics: Kathryn Wilson

Chair: John Sterner

Faculty: Tracie Bents, Tammy Blake-Kath, Gary Harris, Dina Kangas, Dan Lind, Kent MacLeod, Tim McLagan, Ralph Micheli, Karla Nelson, Michael Olson, Todd Peters, Eric Swanbeck, Jeff Trumbauer, Jason Wagner, James Williams

The MSUM Athletics Program is a charter member of the Northern Sun Intercollegiate Conference and is nationally affiliated with the NCAA as a Division II member. MSUM currently offers five men's teams and nine women's teams. Men's sports include basketball, cross-country, football, track (indoor and outdoor) and wrestling. Women's sports include basketball, cross-country, golf, soccer, softball, swimming, tennis, track (indoor and outdoor) and volleyball. JV programs are also offered in football and women's basketball and volleyball. Although many MSUM athletes are recruited, each program continues to encourage walk-on opportunities.

Athletic Training

Health and Physical Education Department

Nemzek Hall 106B/125, (218) 236-2318 or 236-2626

Program Coordinator: Dawn Hammerschmidt

Faculty: Ronda Peterson, Andrea Scott, Keith Wiedrich

The Athletic Training major provides students with an in-depth study of athletic training including prevention, care, evaluation, treatment, and rehabilitation of athletic injuries. Athletic training students also learn about health care administration and professional development pertaining to athletic training. In addition to the academic course work, athletic training students are required to complete 1500 hours of clinical experience under the direct supervision of certified athletic trainers. The athletic training education program prepares students to become eligible for the National Athletic Trainers' Association Board of Certification examination, which is the entry-level credential needed to practice athletic training. Some states also require athletic trainers to be licensed or registered. Certified athletic trainers have employment opportunities at the secondary level, college/university level, sports medicine clinics, industrial and corporate settings, and with professional athletic teams. In addition, this program provides preparation for other allied health professions and graduate studies.

Athletic Training Education Program Admission Requirements

Athletic Training coursework and clinical education experiences are sequential. The sequencing of coursework and clinical education provides the athletic training student the opportunity to gain knowledge and master skills over time. The first year is observational; the student completes the required coursework and observation hours. During the second semester the student applies to the athletic training education program.

Competitive admittance is dependent upon successful completion of the following:

- admission to Minnesota State University Moorhead;
- submission of an official transcript from high school (freshman and/or MSUM) or college/university (transfers);
- completion of at least 55 hours of observation in the MSUM athletic training room setting;
- submission of a formal letter of application;
- completion of application form;
- submission of three letters of recommendation;
- completion of the following courses with a grade of "B" or better;
 - AT 120 Introduction to Athletic Training
 - AT 220 Care and Prevention of Athletic Injuries
- completion of the following courses with a grade of "C-" or better:
 - BIOL 104 Human Biology **OR** BIOL 111 Cell Biology
 - CHEM 110 Fundamentals of Chemistry **OR** CHEM 150 General Chemistry;
- completion of a formal on-campus interview with a committee of three to four certified athletic trainers and one HPE faculty member who is not on the athletic training staff;
- completion of immunizations as required by MSUM including Hepatitis B, TB, and MMR vaccinations;
- completion of a criminal background check and compliance/consent form;
- completion of Technical Standards (See Athletic Training Student Handbook);
- membership in national, district, and state athletic training organizations.

Retention Requirements in Athletic Training Education Program

Once accepted into the athletic training education program, the student will continue to meet the academic and clinical requirements of the program.

Sophomore Year:

- minimum 2.5 cumulative GPA;
- minimum 3.0 GPA in athletic training major courses;
- obtain memberships to the National Athletic Trainers' Association (NATA), Great Lakes Athletic Trainers' Association (GLATA), and the Minnesota Athletic Trainers' Association (MATA);
- demonstrate competency as outlined in MSUM Competency Manual in accordance to appropriate level;
- compliance with the NATA's Code of Ethics and Constitution;
- compliance with all established policies defined in the Student Athletic Trainer Handbook;
- compliance with clinical assignments and directions given by the athletic training staff.

Junior Year:

- minimum 2.75 cumulative GPA;
- minimum 3.0 GPA in athletic training courses;
- complete proper paper work for practicum courses within first week of semester;
- maintain professional student memberships to NATA, GLATA, and MATA;
- demonstrate competency as outlined in MSUM Competency Manual in accordance to appropriate level;
- compliance with the NATA's Code of Ethics and Constitution;
- compliance with all established policies defined in the Student Athletic Trainer Handbook;
- compliance with clinical assignments and directions given by the athletic training staff.

Senior Year:

- minimum 2.75 cumulative GPA;
- minimum 3.0 GPA in athletic training courses;
- repeat TB immunization;
- maintain professional student memberships to NATA, GLATA, and MATA;
- demonstrate competency as outlined in MSUM Competency Manual in accordance to appropriate level;
- compliance with the NATA's Code of Ethics and Constitution;
- compliance with all established policies defined in the Student Athletic Trainer Handbook;
- compliance with clinical assignments and directions given by the athletic training staff.

The National Athletic Trainers' Association has outlined areas of expertise and specific domains and competencies within each of the following twelve areas. This educational framework serves as the foundation needed to sit for the NATABOC exam which is a necessary credential to work as an Athletic Trainer. Upon completion of the course of study required for

Athletic Training, the student should have a collection of knowledge, skills, and values regarding the following areas:

- risk management and injury prevention
- pathology of injuries and illnesses
- assessment and evaluation
- acute care of injury and illness
- pharmacology
- therapeutic modalities
- therapeutic exercise
- general medical conditions and disabilities
- nutritional aspects of injury and illness
- psychosocial intervention and referral
- health care administration
- professional development and responsibilities

STUDENT LEARNING OUTCOMES

Not approved by date of publication. Consult department for Student Learning Outcomes.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the departments approved upper level writing requirement. See the department or faculty advisor for specific details.

B.S. DEGREE IN ATHLETIC TRAINING (71 Credits)

Requirements (52 Credits)

- AT 120 Introduction to Athletic Training (2)
- AT 220 Care and Prevention of Athletic Injuries (2)
- AT 320 Organization and Administration of Athletic Training (3)
- AT 321 Athletic Training Techniques (3)
- AT 322 Athletic Injury Assessment (3)
- AT 323 Athletic Training Modalities (3)
- AT 324 Athletic Injury Rehabilitation (2)
- AT 325 Athletic Training Practicum I (2)
- AT 326 Athletic Training Practicum II (2)
- AT 327 Athletic Training Practicum III (2)
- AT 420 Athletic Training Seminar (3)
- AT 425 Athletic Training Practicum IV (2)
- HLTH 110 Personal Health and Wellness (3)
- HLTH 125 First Aid and CPR (2)
- HLTH 305 Introduction to Nutrition (3)
- PE 320 Anatomical Kinesiology (3)
- PE 321 Human Physiology (3)
- PE 420 Biomechanics (3)
- PE 421 Physiology of Exercise (3)
- PE 473 Exercise Testing and Interpretation (3)

Related Requirements (13 Credits)

- BIOL 236 Introduction to Microbiology (3)
- PSY 113 General Psychology (3)
- BIOL 104 Human Biology (3)
 - OR BIOL 111 Cell Biology (4)
- CHEM 110 Fundamentals of Chemistry (4)
 - OR CHEM 150 General Chemistry I (3)
 - AND CHEM 155 General Chemistry Laboratory I (1)
- CHEM 180 Introduction to Organic and Biochemistry (4)
 - AND CHEM 185 Introduction to Organic and Biochemistry Lab (1)

Electives (6 Credits)

Students must choose six elective credits from the following list of courses:

- CSIS 103 Computer Concepts and Applications (3)
- ENGL 387 Technical Report Writing (4)
- PE 311 Motor Learning (2)
- PE 452 Adaptive Physical Education (3)
- PE 474 Tests and Measurements in Physical Education (3)

Biology

Biology Department

King Hall 103, (218) 236-2572

Chair: Donna Bruns Stockrahm

Faculty: Ellen Brisch, Chris Chastain, Michelle Malott, Richard Pemble, Mary Shimabukuro, Alison Wallace, Mark Wallert, Robert Weibust, Kathryn Wise, Brian Wisenden

The department offers a Bachelor of Arts degree in Biology and Bachelor of Science degrees in Life Science (Teaching) and Medical Technology. In addition to the B.A. in Biology, two emphases are available for students majoring in Biology: a Biotechnology Emphasis that leads to a Bachelors degree in Biology and Chemistry, and a Health and Medical Sciences Emphasis that may be appropriate for prospective health professionals in a variety of fields. Biology faculty advise students in a number of pre-professional areas such as pre-medicine, pre-optometry, pre-veterinary medicine, pre-physical and occupational therapy, pre-physician's assistant, pre-wildlife management, pre-chiropractic, pre-mortuary science, pre-respiratory care and pre-forestry. Minors in Biology, Botany, Health and Medical Sciences, and Zoology are designed to support other fields of study such as art, psychology, education, chemistry and certain business majors. Teaching licensure is available in Life Sciences (grades 9-12). This licensure meets the requirements for licensure in Science (grades 5-8). The sequential nature of the biology curriculum and the necessity to coordinate certain biology courses with courses required in other disciplines makes it important that students considering any of the majors in the Biology Department consult a member of the Biology faculty early in their college career.

Transfer students wishing to complete any Biology major must complete at least 6 credits selected from approved 300-400 level courses in the Biology Department at Minnesota State University Moorhead regardless of the number of transfer credits accepted toward the major.

STUDENT LEARNING OUTCOMES

Students will:

- understand the basic principles of the biological sciences;
- demonstrate competency in basic laboratory and field skills;
- demonstrate the computer skills required for their biology classes;
- conduct searches of the scientific literature;
- communicate effectively on scientific topics;
- conduct scientific investigations;
- participate in professional activities.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.A. DEGREE IN BIOLOGY (68 Credits)

Requirements (25 Credits)

BIOL 111 Cell Biology (4)
 BIOL 303 General Zoology (4)
 BIOL 305 General Botany (4)
 BIOL 341 Genetics (4)
 BIOL 345 Principles of Ecology and Evolution (4)
 BIOL 350 Microbiology (4)
 BIOL 484 Biology Seminar (1)

Restricted Electives (3 Credits)

Students must take one course from those listed.

BIOL 347 Plant Physiology (3) OR
 BIOL 349 Human Physiology (4) OR
 BIOL 360 Cell and Vertebrate Systems Physiology (4)

Related Requirements (22 Credits)

In addition to the listed courses, students must complete six credits of mathematics selected from MATH 127 or above.

CHEM 150 General Chemistry I (3)
 CHEM 155 General Chemistry Laboratory I (1)
 CHEM 160 General Chemistry II (3)
 CHEM 165 General Chemistry Laboratory II (1)
 PHYS 160 College Physics I (4)
 PHYS 161 College Physics II (4)

Electives (18 Credits)

Students are required to take 6 credits in Biology courses, four credits of in related field electives and 8 credits of approved electives in additional Biology or related field courses. Related field electives may be selected from approved courses in Chemistry, Mathematics, Geology, Physics, and Computer Science.

EMPHASIS IN BIOTECHNOLOGY (79 Credits)

Requirements (63 Credits)

BIOL 111 Cell Biology (4)
 BIOL 341 Genetics (4)
 BIOL 350 Microbiology (4)
 BIOL 385 Molecular Biology (4)
 CHEM 150 General Chemistry I (3)
 CHEM 155 General Chemistry Laboratory I (1)
 CHEM 160 General Chemistry II (3)
 CHEM 165 General Chemistry Laboratory II (1)
 CHEM 350 Survey of Organic Chemistry:Part I (3)
 CHEM 355 Organic Chemistry Laboratory I (1)
 CHEM 360 Survey of Organic Chemistry: Part II (3)
 CHEM 365 Organic Chemistry Laboratory II (1)
 CHEM 380 Analytical Chemistry I (4)
 CHEM 400 Biochemistry I (3)
 CHEM 405 Biochemistry Laboratory I (1)
 CHEM 410 Biochemistry II (3)
 CHEM 415 Biochemistry Laboratory II (1)
 BIOL 303 General Zoology (4) AND
 BIOL 360 Cell and Vertebrate Systems Physiology (4)
 OR BIOL 305 General Botany (4) AND
 BIOL 347 Plant Physiology (3)
 BIOL 475 Biotechniques I (4)
 OR CHEM 475 Biotechniques I (4)
 BIOL 476 Biotechniques II (4)
 OR CHEM 476 Biotechniques II (4)
 BIOL 477 Biotechnology Seminar (1)
 OR CHEM 477 Biotechnology Seminar (1)
 BIOL 365 Developmental Biology (4)
 OR BIOL 430 Immunobiology (4)

Related Requirements (16 Credits)

Students must choose a Physics sequence (PHYS 160, 161 or PHYS 200, 201) and a Mathematics sequence (MATH 234, 261 or MATH 261,262).

PHYS 160 College Physics I (4)
 AND PHYS 161 College Physics II (4)
 OR PHYS 200 General Physics I (5)
 AND PHYS 201 General Physics II (5)
 MATH 234 Introduction to Probability and Statistics (4)
 AND MATH 261 Calculus I (4)
 OR MATH 261 Calculus I (4)
 AND MATH 262 Calculus II (4)

**EMPHASIS IN HEALTH AND
MEDICAL SCIENCES (69 Credits)****Requirements (25 Credits)**

BIOL 111 Cell Biology (4)
 BIOL 303 General Zoology (4)
 BIOL 323 Human Anatomy (4)
 BIOL 341 Genetics (4)
 BIOL 349 Human Physiology (4)
 BIOL 350 Microbiology (4)
 BIOL 484 Biology Seminar (1)

Restricted Electives (10 Credits)

In addition to BIOL 365 or 385, and a minimum of six credits in Mathematics at the level of MATH 127 and above.

BIOL 365 Developmental Biology (4)
 OR BIOL 385 Molecular Biology (4)

Related Requirements (16 Credits)

CHEM 150 General Chemistry I (3)
 CHEM 155 General Chemistry Laboratory I (1)
 CHEM 160 General Chemistry II (3)
 CHEM 165 General Chemistry Laboratory II (1)
 PHYS 160 College Physics I (4)
 PHYS 161 College Physics II (4)

Electives (18 Credits)

Students must earn a minimum of eighteen credits in approved electives in Biology or in related fields. Students must choose these electives in consultation with their faculty advisor.

**B.S. DEGREE IN
LIFE SCIENCE-TEACHING (101 Credits)****Requirements (25 Credits)**

Students must fulfill all teacher licensure requirements which include a three credit teaching methods course. The teacher licensure requirements will add thirty-three credits to the major total. Completion of this degree meets the requirements for licensure in Science (grades 5-8) and Life Science (grades 9-12).

BIOL 111 Cell Biology (4)
 BIOL 303 General Zoology (4)
 BIOL 305 General Botany (4)
 BIOL 341 Genetics (4)
 BIOL 345 Principles of Ecology and Evolution (4)
 BIOL 350 Microbiology (4)
 BIOL 484 Biology Seminar (1)

Restricted Electives (9 Credits)

Students must take one course from those listed below. In addition, students must complete six credits in Mathematics selected from MATH 127 or above.

BIOL 347 Plant Physiology (3)
 OR BIOL 349 Human Physiology (4)
 OR BIOL 360 Cell and Vertebrate Systems Physiology (4)

Related Requirements (25 Credits)

CHEM 150 General Chemistry I (3)
 CHEM 155 General Chemistry Laboratory I (1)
 CHEM 160 General Chemistry II (3)
 CHEM 165 General Chemistry Laboratory II (1)
 GEOL 115 Physical Geology (4)
 GEOL 116 Historical Geology (2)
 GEOL 260 Planetary Science (3)
 PHYS 160 College Physics I (4)
 PHYS 161 College Physics II (4)

Electives (9 Credits)

Students must complete six credits in approved Biology electives at the 300 or 400 level. An additional three elective credits may come from Biology courses at the 300 and 400 level or from 300 and 400 level courses in a related field.

**B.S. DEGREE IN
MEDICAL TECHNOLOGY (87 Credits)****Requirements (64 Credits)**

Biology 460 may be taken for 8 or 12 credits and must be repeated to a total of 36 credits to be completed in one year at an affiliated hospital.

BIOL 111 Cell Biology (4)
 BIOL 303 General Zoology (4)
 BIOL 341 Genetics (4)
 BIOL 349 Human Physiology (4)
 BIOL 350 Microbiology (4)
 BIOL 430 Immunobiology (4)
 BIOL 438 Medical Microbiology (4)
 BIOL 460 Medical Technology Clinical Education (8-12)

Restricted Electives (3 Credits)

A three credit course in Mathematics at the level of Math 127 or above is required.

Related Requirements (20 Credits)

In addition to the Chemistry courses listed below, students must choose an additional two credits of approved electives in Chemistry or Physics.

CHEM 150 General Chemistry I (3)
 CHEM 155 General Chemistry Laboratory I (1)
 CHEM 160 General Chemistry II (3)
 CHEM 165 General Chemistry Laboratory II (1)
 CHEM 350 Survey of Organic Chemistry: Part I (3)
 CHEM 355 Organic Chemistry Laboratory I (1)
 CHEM 360 Survey of Organic Chemistry: Part II (3)
 CHEM 400 Biochemistry I (3)

Recommended (0 Credits)

BIOL 323 Human Anatomy (4)
 BIOL 365 Developmental Biology (4)
 BIOL 385 Molecular Biology (4)
 CHEM 365 Organic Chemistry Laboratory II (1)
 CHEM 380 Analytical Chemistry I (4)
 CHEM 405 Biochemistry Laboratory I (1)
 CHEM 410 Biochemistry II (3)
 CHEM 415 Biochemistry Laboratory II (1)
 PHYS 160 College Physics I (4)

MINOR IN BIOLOGY (21 Credits)**Requirements (12 Credits)**

BIOL 111 Cell Biology (4)
 BIOL 303 General Zoology (4)
 BIOL 305 General Botany (4)

Electives (9 Credits)

Students must earn nine credits in approved Biology electives.

MINOR IN BOTANY (20 Credits)**Requirements (8 Credits)**

BIOL 111 Cell Biology (4)
 BIOL 305 General Botany (4)

Electives (12 Credits)

Students must earn twelve credits in approved electives in Biology and Botany.

MINOR IN ZOOLOGY (20 Credits)**Requirements (8 Credits)**

BIOL 111 Cell Biology (4)
 BIOL 303 General Zoology (4)

Electives (12 Credits)

Students must earn twelve credits of approved electives in Biology and Zoology courses.

MINOR IN HEALTH AND MEDICAL SCIENCES (19 Credits)**Requirements (16 Credits)**

BIOL 111 Cell Biology (4)
 BIOL 303 General Zoology (4)
 BIOL 323 Human Anatomy (4)
 BIOL 349 Human Physiology (4)

Restricted Electives (3 Credits)

BIOL 236 Introduction to Microbiology (3)
OR BIOL 350 Microbiology (4)
 BIOL 341 Genetics (4)
 BIOL 365 Developmental Biology (4)

Business Administration

Business Administration Department
Center for Business 207A, (218) 236-4064

Chair: James Swenson

Faculty: M. Wayne Alexander, Manoj Athavale, Peter Geib, Susan Geib, Rajiv Kalra, Jerome Kuperman, Vinod Lall, Alan MacDonald, Thomas Pearce, Richard Peschke, Sam Roy, Marsha Weber

MSUM's business curriculum is designed to meet guidelines established by AACSB for accredited business programs. B.S. degrees in Business Administration, Finance, International Business, Management and Marketing are offered. In addition to coursework in business and major areas, students complete courses in other areas, including business law and accounting. Related requirements are in economics, information systems, mathematics and communications. MSUM offers a four-year graduation guarantee to its business majors. To graduate with a B.S. degree in one of the business areas, MSUM students must complete 128 semester hours of coursework. Included in the 128 hours are 64 semester hours of non-business courses (including Liberal Studies), 28 semester hours of business core requirements, and 24 semester hours in the major field of study.

Areas of Study

The Business Administration Department offers the following majors: Business Administration, Finance, International Business, Management, and Marketing.

SCHOOL OF BUSINESS ADMISSION POLICY

Beginning Fall 2001, MSUM students pursuing any School of Business major must be admitted to the School of Business before they may enroll in any upper-level School of Business courses except Finance 340, Management 360, and Marketing 310. Enrollment in any of these three classes simply requires completion of at least 44 semester credits and course prerequisites.

Admission to the School of Business

Admission to the School of Business enables students to register for other upper-level School of Business courses and to pursue any School of Business major or minor.

- Students who had officially declared a School of Business major **and** were taking MSUM classes prior to Fall 2001 need not apply; they will be considered admitted. However, an admission application will be required if a student is readmitted after an enrollment break of at least one semester.
- Students who first take classes at MSUM Fall 2001 or later **and** students who officially declare any School of Business major Fall 2001 or later must apply for admission. The **student-initiated application** must

be approved by the chair of the department offering the major. The application must provide evidence of:

- an overall GPA of at least 2.25 (includes all MSUM courses and courses accepted in transfer);
- completion of, or current enrollment in, the 60th semester credit;
- completion of, or current enrollment in, the following MSUM courses or equivalent courses:
 - Accounting 230 & 231
 - Computer Science 103
 - Economics 202 & 204
 - English 101 & 102
 - Mathematics 229 & 234
 - Psychology 113 **OR** Sociology 110
 - Speech 100

One-Semester Enrollment for School of Business Majors

Students completing requirements for admission to the School of Business may apply for **one-semester enrollment** privileges to take upper-level School of Business courses. A **student-initiated application** must be approved by the student's academic advisor. This privilege is for one term (Fall, Spring, or Summer) and will be granted only once. Students must then apply for admission and be approved before registering for upper-level classes in any subsequent term.

Non-Business Majors

Seeking a School of Business Minor

Non-business majors seeking a School of Business minor must declare their intent in writing to the Chair of the department offering the minor. These students may enroll in Fin 340, Mgmt 360, and /or Mktg 310 if they have completed at least 44 credits by the time of registration and also meet specific course prerequisites. Enrollment in other upper-level School of Business courses will require that a "program override" be obtained from the chair of the department offering the course. A maximum of 21 upper-level School of Business credits may be taken without applying for admission to the School of Business. Students who subsequently decide to pursue a School of Business major:

- must apply for admission to the School of Business
- must enroll in at least 50% of the business credits (Core plus Major) at MSUM **after admission**.

Enrollment in Upper-Level School of Business Courses by Non-Business Majors and Minors

Several courses offered by the School of Business have been identified by other departments as required or elective courses for students in non-business programs. Students may complete a maximum of 21 upper-level credits without seeking School of Business admission. These students may enroll in upper-level School of Business courses as follows:

- Students who have completed 44 semester credits and who also meet the specific course prerequisites may register for the following courses without any special permission: Fin 340, Mgmt 360, Mktg 310.
- Students whose departments/programs have identified other upper-level accounting or business courses as required or elective courses may obtain a "program override" either from the chair of their major department or from the appropriate Accounting or Business Administration chair. Students are expected to have at least junior standing and meet course prerequisites when taking each course.

Students who subsequently decide to seek a School of Business major:

- must apply for admission to the School of Business.
- must enroll in at least 50% of the business credits (Core plus Major) at MSUM **after admission**.

Graduation Policies for Business Majors and Minors

All business majors must have a 2.25 overall GPA to graduate. This GPA is based solely on courses taken at MSUM. All business minors must have a 2.00 GPA in courses comprising the minor.

Baccalaureate Degree Programs

B.S. Degrees in Business Administration, Finance, International Business, Management and Marketing are offered. The following program descriptions are subject to change. See Departmental Worksheets for current degree requirements.

At least 64 non-business semester credits are required. At least half of the minimum credits required for degree completion must be earned from departments other than Accounting, Business Administration and Economics. A maximum of 9 credits of economics can be used to meet this requirement.

Substitution and waivers of courses required for the B.S. degree in Business Administration, Finance, International Business, Management and Marketing must be approved in writing by the chair of the Business Administration Department.

At least half of the course requirements for the major or minor must be earned on this campus.

STUDENT LEARNING OUTCOMES

Students who graduate from Minnesota State University Moorhead with a major from the School of Business will:

- exhibit basic knowledge of the principles and processes of business;
- integrate basic concepts between courses within their major and across disciplines;
- understand the economic, financial, social, legal, and cultural forces affecting the business environment;
- understand how businesses operate and how they are managed.

Students who graduate with a major from the Business Administration Department within the School of Business should be able to:

- effectively present information and views in writing;
- effectively present information and views orally in a group setting;
- work together effectively in teams or project groups;
- utilize the tools appropriate to their discipline;
- effectively use technologies appropriate to their discipline;
- understand the global nature of business;
- understand the culturally diverse nature of business;
- identify ethical issues in a professional context.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

BUSINESS CORE REQUIREMENTS (63 Credits)**Core Requirements (28 Credits)**

The core courses listed below are required of all students who major in Business Administration, Finance, International Business, Management, or Marketing.

- ACCT 205 Environment of Law (4)
- ACCT 230 Principles of Accounting I (3)
- ACCT 231 Principles of Accounting II (3)
- BUS 498 Business Policy and Strategy (3)
- FINC 340 Financial Management (3)
- MGMT 360 Principles of Management (3)
- MGMT 370 Management Information Systems (3)
- MGMT 380 Operations Management (3)
- MKTG 310 Principles of Marketing (3)

Related Requirements (35 Credits)

In addition to the courses listed, students must take one Global Course and one demographic diversity course. This requirement can be met by taking one "F" and one "F1" course in Liberal Studies.

- CSIS 103 Computer Concepts and Applications (3)
- ECON 202 Principles of Economics I: Micro (3)
- ECON 204 Principles of Economics II: Macro (3)
- ENGL 387 Technical Report Writing (4)
- MATH 229 Fundamentals of Applied Mathematics (3)
- MATH 234 Introduction to Probability and Statistics (4)
- SPCH 100 Speech Communication (3)
- SOC 110 Introduction to Sociology (3)
- OR PSY 113 General Psychology (3)
- SOC 205 Social Psychology (3)
- OR PSY 120 Social Behavior (3)

B.S. DEGREE IN**BUSINESS ADMINISTRATION (87 Credits)****Core Requirements (63 Credits)**

Students must complete the courses listed under "Business Core Requirements" and "Related Requirements."

Requirements (12 Credits)

Students must choose one management, one finance, and one marketing course from those listed below. In addition, students must take one of the following quantitative courses: MGMT 421, MGMT 424, MKTG 422, MKTG 419, or ECON 370.

- MGMT 420 Organizational Theory (3)
- OR MGMT 451 Organizational Behavior (3)
- FINC 360 Principles of Investment (3)
- OR FINC 441 Advanced Financial Management (3)
- MKTG 311 Marketing Management (3)
- OR MKTG 421 Consumer Behavior (3)

Restricted Electives (12 Credits)

Students must take twelve credits numbered 300 or above from at least two of the following areas: Accounting, Finance, Economics, Management, and Marketing. One of the courses must have an international emphasis. Students may use any combination of three credits of the following courses to satisfy a maximum of one Business Administration elective.

- FINC 406 Small Business Management Consulting (1-2)
- FINC 469 Student Internship (2-8)
- FINC 497 Problems in Finance (1-3)
- MGMT 406 Small Business Management Consulting (1-2)
- MGMT 469 Student Internship (2-8)
- MGMT 497 Problems in Management (1-3)
- MKTG 406 Small Business Management Consulting (1-2)
- MKTG 469 Student Internship (2-8)
- MKTG 497 Problems in Marketing (1-3)

**MINOR IN BUSINESS ADMINISTRATION:
BUSINESS MAJOR (15 Credits)**
Restricted Electives (15 Credits)

Students must take fifteen credits in Business Administration courses above the major requirements in any of the business degree programs. Courses which satisfy major requirements cannot be used to satisfy minor requirements. The courses must be chosen from at least two of the following areas: Accounting, Economics, Finance, Management, or Marketing.

**MINOR IN BUSINESS ADMINISTRATION:
NON-BUSINESS MAJOR (25 Credits)**
Requirements (19 Credits)

ACCT 230 Principles of Accounting I (3)
ECON 202 Principles of Economics I:Micro (3)
FINC 340 Financial Management (3)
MATH 234 Introduction to Probability and Statistics (4)
MGMT 360 Principles of Management (3)
MKTG 310 Principles of Marketing (3)

Restricted Electives (6 Credits)

Students must choose one course from two of the following course groupings: MGMT 380, 420, or 451; MKTG 311, 421, or 422; FINC 360 or 445.

B.S. DEGREE IN FINANCE (87 Credits)
Core Requirements (63 Credits)

Students must complete the courses listed under "Business Core Requirements" and "Related Requirements."

Requirements (15 Credits)

ECON 320 Money and Banking (3)
FINC 325 Financial Institutions and Markets (3)
FINC 360 Principles of Investment (3)
FINC 441 Advanced Financial Management (3)
FINC 445 International Financial Management (3)

Restricted Electives (9 Credits)

Students may choose any three of the following courses.

Students may not use more than three credits from FINC 406, FINC 469, and FINC 497 to satisfy this section.

FINC 352 Principles of Insurance and Risk Management (3)
FINC 354 Real Estate Finance and Investments (3)
FINC 406 Small Business Management Consulting (1-2)
FINC 425 Bank Management (3)
FINC 446 Financial Decision Making (3)
FINC 460 Portfolio Analysis and Management (3)
FINC 461 Fixed Income Security Analysis and Management (3)
FINC 463 Futures and Options (3)
FINC 469 Student Internship (2-8)
FINC 495 Special Topics in Finance (3)
FINC 497 Problems in Finance (1-3)

**MINOR IN FINANCE:
BUSINESS MAJOR (15 Credits)**
Restricted Electives (15 Credits)

Students must take fifteen credits in Finance courses above the major requirements for any of the business degree programs. Courses which satisfy major requirements cannot be used to satisfy minor requirements.

**MINOR IN FINANCE:
NON-BUSINESS MAJOR (25 Credits)**
Requirements (19 Credits)

ACCT 230 Principles of Accounting I (3)
ECON 202 Principles of Economics I: Micro (3)
FINC 340 Financial Management (3)
FINC 360 Principles of Investment (3)
FINC 445 International Financial Management (3)
MATH 234 Introduction to Probability and Statistics (4)

Restricted Electives (6 Credits)

Students must earn six credits in Finance electives.

B.S. DEGREE IN MANAGEMENT (87 Credits)
Core Requirements (63 Credits)

Students must complete the courses listed under "Business Core Requirements" and "Related Requirements."

Requirements (18 Credits)

MGMT 420 Organizational Theory (3)
MGMT 421 Decision Analysis (3)
MGMT 424 Management Science (3)
MGMT 440 Personnel Management (3)
MGMT 451 Organizational Behavior (3)
MGMT 458 International Management (3)

Restricted Electives (6 Credits)

Students may choose six credits of electives from the following courses. Students may not use more than three credits from MGMT 406, MGMT 469, or MGMT 497 to satisfy this section.

ECON 302 Intermediate Microeconomic Theory (3)
ECON 304 Intermediate Macroeconomic Theory (3)
MGMT 315 Government and Business (3)
MGMT 405 Small Business Management (3)
MGMT 406 Small Business Management Consulting (1-2)
MGMT 415 Industrial Organization and Public Policy (3)
MGMT 416 Labor Economics (3)
MGMT 430 Managerial Economics (3)
MGMT 441 Labor Relations (3)
MGMT 456 Project Management in Business (3)
MGMT 469 Student Internship (2-8)
MGMT 495 Special Topics in Management (3)
MGMT 497 Problems in Management (1-3)

MINOR IN MANAGEMENT:**BUSINESS MAJOR (15 Credits)****Restricted Electives (15 Credits)**

Students must take fifteen credits in Management courses above the management requirements in any of the business degree programs. Courses which satisfy major requirements cannot be used to satisfy minor requirements.

MINOR IN MANAGEMENT:**NON-BUSINESS MAJOR (25 Credits)****Requirements (22 Credits)**

ACCT 230 Principles of Accounting I (3)
 ECON 202 Principles of Economics I:Micro (3)
 MATH 234 Introduction to Probability and Statistics (4)
 MGMT 360 Principles of Management (3)
 MGMT 380 Operations Management (3)
 MGMT 405 Small Business Management (3)
 OR MGMT 440 Personnel Management (3)
 MGMT 420 Organizational Theory (3)
 OR MGMT 451 Organizational Behavior (3)

Restricted Electives (3 Credits)

Students must take one three credit Management elective.

B.S. DEGREE IN MARKETING (87 Credits)**Core Requirements (63 Credits)**

Students must complete the courses listed under "Business Core Requirements" and "Related Requirements."

Requirements (15 Credits)

MKTG 311 Marketing Management (3)
 MKTG 330 Personal Selling (3)
 MKTG 421 Consumer Behavior (3)
 MKTG 422 Marketing Research (3)
 MKTG 444 International Marketing (3)

Restricted Electives (9 Credits)

Students must take twelve credits in elective courses from the following list. Students may not use more than three credits from MKTG 406, MKTG 469, and MKTG 497 to satisfy this section.

MKTG 315 Industrial Marketing (3)
 MKTG 335 Retail Management (3)
 MKTG 406 Small Business Management Consulting (1-2)
 MKTG 419 Distribution Management (3)
 MKTG 423 Marketing Communications (3)
 MKTG 441 Business and Society (3)
 MKTG 442 Marketing Seminar (3)
 MKTG 469 Student Internship (2-8)
 MKTG 497 Problems in Marketing (1-3)

MINOR IN MARKETING:**BUSINESS MAJOR (15 Credits)****Requirements (15 Credits)**

In addition to the courses listed below, students must take six credits in Marketing courses above the marketing requirements in any of the business degree programs. Courses which satisfy major requirements cannot be used to satisfy minor requirements.
 MKTG 311 Marketing Management (3)
 MKTG 421 Consumer Behavior (3)
 MKTG 422 Marketing Research (3)

MINOR IN MARKETING:**NON-BUSINESS MAJOR (21 Credits)****Requirements (15 Credits)**

ECON 202 Principles of Economics I: Micro (3)
 MKTG 310 Principles of Marketing (3)
 MKTG 311 Marketing Management (3)
 MKTG 421 Consumer Behavior (3)
 MKTG 422 Marketing Research (3)

Restricted Electives (6 Credits)

Students must take six credits of Marketing electives.

B.S. DEGREE IN**INTERNATIONAL BUSINESS (100 Credits)****Core Requirements (63 Credits)**

Students must complete the courses listed under "Business Core Requirements" and "Related Requirements."

Requirements (15 Credits)

ACCT 420 International Accounting (3)
 ECON 425 International Trade and Finance (3)
 FINC 445 International Financial Management (3)
 MGMT 458 International Management (3)
 MKTG 444 International Marketing (3)

Restricted Electives (6 Credits)

Students must take two courses from the following list.
 ANTH 110 Introduction to Cultural Anthropology (3)
 ANTH 265 Language and Culture (3)
 ANTH 270 Human Biological Variation (3)
 ECON 304 Intermediate Macroeconomic Theory (3)
 ECON 335 Comparative Systems and Economic Development (3)
 GEOG 110 Introductory Physical Geography (3)
 GEOG 111 World Regional Geography (3)
 POL 160 International Relations (3)
 POL 290 Introduction to Topics in Political Science (3)
 POL 360 American Foreign Policy (3)
 SOC 215 Population (3)

Electives (16 Credits)

All students must take two years of a foreign language. All or part of this requirement may be waived due to demonstrated competency.

**MINOR IN INTERNATIONAL BUSINESS:
BUSINESS MAJOR (15 Credits)****Requirements (15 Credits)**

In addition to the course listed below, students must take six credits in Management courses above the International Business requirements. Courses which satisfy major requirements cannot be used to satisfy minor requirements. Students must also take two courses from ACCT 420, ECON 425, FINC 445, and MKTG 444. Any student who takes MGMT 458 as part of their major must substitute another three credit management course.

MGMT 458 International Management (3)

**MINOR IN INTERNATIONAL BUSINESS:
NON-BUSINESS MAJOR (25 Credits)****Requirements (19 Credits)**

ACCT 230 Principles of Accounting I (3)

ECON 202 Principles of Economics I:Micro (3)

FINC 340 Financial Management (3)

MATH 234 Introduction to Probability and Statistics (4)

MGMT 360 Principles of Management (3)

MKTG 310 Principles of Marketing (3)

Restricted Electives (6 Credits)

Students must take two of the following courses:

FINC 445 International Financial Management (3)

MGMT 458 International Management (3)

MKTG 444 International Marketing (3)

Chemistry

Chemistry Department

Hagen 411, (218) 236-2136

Chair: Abbas Pezeshk

Faculty: Shawn Dunkirk, Gary Edverson, Craig Jasperse, Donald Krogstad, Asoka Marasinghe, Joseph Provost

Minnesota State University Moorhead's Chemistry Department is on the Approved List of the American Chemical Society (ACS). Less than half of the nation's chemistry departments meet the rigorous standards set by the ACS Committee on Professional Training for faculty, library resources, laboratory space, equipment, and curriculum. A major strength of the chemistry program is its emphasis on undergraduate research. Five different degrees are available:

- B.S. degree in chemistry (ACS approved);
- B.A. degree in chemistry with emphasis in biological chemistry, chemical physics, computational chemistry, liberal arts chemistry or mathematics;
- B.A. biology/chemistry double major with emphasis in biotechnology;
- B.S. dual cooperative degree in chemistry and chemical engineering;
- B.S. degree in chemistry teaching.

The B.S. degree in chemistry is a rigorous four-year course of study designed for those students who plan graduate programs in chemistry and its related fields, a career in chemical industries, or chemical professions. ACS is a professional organization that oversees undergraduate chemistry education.

The B.A. degree in chemistry can be earned with emphases in a number of areas such as biological chemistry, chemical physics, computational chemistry, liberal arts chemistry or mathematics. This flexibility allows students to include the related field courses in their chemistry program that best fit their future career, graduate school or professional school needs.

The B.A. degree in chemistry with emphasis in biotechnology is a degree that combines studies in both biology and chemistry. The Biotechnology emphasis is designed to teach advanced laboratory skills in the major areas of biotechnology. It provides a laboratory-rich, research-based experience that emphasizes hands-on learning. It includes the application of techniques used in the study of enzymology, cellular physiology, molecular biology and immunology. Students finishing this program will have a double major in chemistry and biology.

The Department also offers a five-year, B.S. dual degree program in chemistry and chemical engineering in conjunction with the University of Minnesota and/or the University of North Dakota.

The B.S. degree in chemistry teaching is required for certification to teach chemistry in Minnesota high schools. Students completing this major are also certified to teach middle school science, grades 5-8. In addition to completing the chemistry core curriculum and middle school science coursework, students must also complete courses in professional (teacher) education. This program has recently been revised to reflect the new Minnesota Board of Teaching licensure rules effective September 1, 2001.

STUDENT LEARNING OUTCOMES

Students are to gain:

- basic knowledge and understanding of the fundamentals of experimental and theoretical chemistry;
- skills in analytical thinking, problem solving and application of scientific methods to experimental data;
- skills in laboratory operations including techniques, instrumentation, experimental design, interpretation and reporting of experimental results;
- the ability to design and conduct chemical research projects;
- written and oral communication skills.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.S. DEGREE IN CHEMISTRY (66 Credits)

Requirements (47 Credits)

Students must earn at least three credits in CHEM 497.

- CHEM 150 General Chemistry I (3)
- CHEM 155 General Chemistry Laboratory I (1)
- CHEM 160 General Chemistry II (3)
- CHEM 165 General Chemistry Laboratory II (1)
- CHEM 300 Inorganic Chemistry I (3)
- CHEM 350 Survey of Organic Chemistry:Part I (3)
- CHEM 355 Organic Chemistry Laboratory I (1)
- CHEM 360 Survey of Organic Chemistry: Part II (3)
- CHEM 365 Organic Chemistry Laboratory II (1)
- CHEM 380 Analytical Chemistry I (4)
- CHEM 400 Biochemistry I (3)
- CHEM 405 Biochemistry Laboratory I (1)
- CHEM 420 Inorganic Chemistry II (3)
- CHEM 425 Inorganic Chemistry Laboratory (1)
- CHEM 450 Physical Chemistry I (3)
- CHEM 455 Physical Chemistry Laboratory I (1)
- CHEM 460 Physical Chemistry II (3)
- CHEM 465 Physical Chemistry Laboratory II (1)
- CHEM 480 Analytical Chemistry II (4)
- CHEM 497 Undergraduate Research (1-3)
- CHEM 498 Seminar (1)

Restricted Electives (1 Credit)

Students must earn at least one additional upper-division credit (300 or higher) from Chemistry or the related fields.

Related Requirements (18 Credits)

- MATH 261 Calculus I (4)
- MATH 262 Calculus II (4)
- PHYS 200 General Physics I (5)
- PHYS 201 General Physics II (5)

B.A. DEGREE IN CHEMISTRY (67-77 Credits)

Core Requirements (27 Credits)

The core is required of all students who major in one of the B.A. in Chemistry emphases: Biological Chemistry, Chemical Physics, Computational Chemistry, Liberal Arts Chemistry, or Mathematical Chemistry.

- CHEM 150 General Chemistry I (3)
- CHEM 155 General Chemistry Laboratory I (1)
- CHEM 160 General Chemistry II (3)
- CHEM 165 General Chemistry Laboratory II (1)
- CHEM 300 Inorganic Chemistry I (3)
- CHEM 350 Survey of Organic Chemistry:Part I (3)
- CHEM 355 Organic Chemistry Laboratory I (1)
- CHEM 360 Survey of Organic Chemistry: Part II (3)
- CHEM 380 Analytical Chemistry I (4)
- CHEM 450 Physical Chemistry I (3)
- CHEM 455 Physical Chemistry Laboratory I (1)
- CHEM 498 Seminar (1)

EMPHASIS IN BIOLOGICAL CHEMISTRY (71-73 Credits)

Core Requirements (27 Credits)

Students must complete the courses listed as "Core Requirements" under the B.A. Degree in Chemistry.

Requirements (20 Credits)

In addition to the listed courses, students must earn eight elective credits in Biology which are at the 300 level or higher.

Restricted Electives (4 Credits)

Students must earn at least four upper-division (300 level or higher) credits in Chemistry or the related fields of Biology, Computer Science, Mathematics, or Physics.

Related Requirements (20-22 Credits)

Students will earn 20-22 credits in this area depending on the Physics sequence (PHYS 160-161) or (PHYS 200-201) they choose.

- ENGL 387 Technical Report Writing (4)
- MATH 261 Calculus I (4)
- MATH 262 Calculus II (4) OR
- MATH 234 Introduction to Probability and Statistics (4)
- PHYS 160 College Physics I (4)
- AND PHYS 161 College Physics II (4)
- OR PHYS 200 General Physics I (5)
- AND PHYS 201 General Physics II (5)

EMPHASIS IN CHEMICAL PHYSICS (67-69 Credits)**Core Requirements (27 Credits)**

Students must complete the courses listed as "Core Requirements" under the B.A. Degree in Chemistry.

Requirements (9 Credits)

In addition to the listed courses, students must complete at least two elective courses in Physics which are at the 300 level or higher.

PHYS 305 Experimental Physics I (1)
 PHYS 306 Experimental Physics II (1)
 PHYS 322 Elementary Modern Physics (3)
 PHYS 350 Computational Methods for
 Physical Science (1)

Restricted Electives (11 Credits)

Students must earn four upper-division (300 level or higher) electives in Chemistry. In addition, students must earn at least seven additional upper-division credits from Chemistry, or the related fields of Biology, Computer Science, Mathematics, or Physics.

Related Requirements (20-22 Credits)

Students will earn 20-22 credits in this area depending on the Physics sequence (PHYS 160-161) or (PHYS 200-201) they choose.

ENGL 387 Technical Report Writing (4)
 MATH 261 Calculus I (4)
 MATH 262 Calculus II (4)
 PHYS 160 College Physics I (4) AND
 PHYS 161 College Physics II (4) OR
 PHYS 200 General Physics I (5) AND
 PHYS 201 General Physics II (5)

EMPHASIS IN**COMPUTATIONAL CHEMISTRY (75-77 Credits)****Core Requirements (27 Credits)**

Students must complete the courses listed as "Core Requirements" under the B.A. Degree in Chemistry.

Requirements (20 Credits)

In addition to the listed courses, students must complete at least nine elective credits in CSIS that are at the 300 level or higher.

CHEM 400 Biochemistry I (3)
 CSIS 150 Introduction to Computers and
 Programming I (4)
 CSIS 151 Introduction to Computers and
 Programming II (4)

Restricted Electives (8 Credits)

Students must earn at least eight additional upper-division (300 level or higher) credits from Chemistry or the related fields of Biology, Computer Science, Mathematics, or Physics.

Related Requirements (20-22 Credits)

Students will earn 20-22 credits in this area depending on the Physics sequence (PHYS 160-161) or (PHYS 200-201) they choose.

ENGL 387 Technical Report Writing (4)
 MATH 261 Calculus I (4)
 MATH 262 Calculus II (4) OR
 MATH 234 Introduction to Probability and Statistics (4)
 PHYS 160 College Physics I (4) AND
 PHYS 161 College Physics II (4) OR
 PHYS 200 General Physics I (5) AND
 PHYS 201 General Physics II (5)

EMPHASIS IN**LIBERAL ARTS CHEMISTRY (67-69 Credits)****Core Requirements (27 Credits)**

Students must complete the courses listed as "Core Requirements" under the B.A. Degree in Chemistry.

Restricted Electives (20 Credits)

Students must earn four upper-division (300 level and higher) chemistry electives. In addition, students must earn at least sixteen upper-division credits from Chemistry or the related fields of Biology, Computer Science, Mathematics, or Physics.

Related Requirements (20-22 Credits)

Students will earn 20-22 credits in this area depending on the Physics sequence (PHYS 160-161) or (PHYS 200-201) they choose.

ENGL 387 Technical Report Writing (4)
 MATH 261 Calculus I (4)
 MATH 262 Calculus II (4) OR
 MATH 234 Introduction to Probability and Statistics (4)
 PHYS 160 College Physics I (4) AND
 PHYS 161 College Physics II (4) OR
 PHYS 200 General Physics I (5) AND
 PHYS 201 General Physics II (5)

EMPHASIS IN**MATHEMATICAL CHEMISTRY (67-69 Credits)****Core Requirements (27 Credits)**

Students must complete the courses listed as "Core Requirements" under the B.A. Degree in Chemistry.

Requirements (10 Credits)

In addition to MATH 323, students must complete six elective credits in mathematics courses that are at the 300 level or higher.

MATH 323 Multi-Variable and Vector Calculus (4)

Restricted Electives (10 Credits)

Students must earn four upper-division (300 level or higher) credits in Chemistry electives. In addition, students must earn at least six additional upper-division credits from Chemistry or the related fields of Biology, Computer Science, Mathematics, or Physics.

Related Requirements (20-22 Credits)

Students will earn 20-22 credits in this area depending on the Physics sequence (PHYS 160-161) or (PHYS 200-201) they choose.

ENGL 387 Technical Report Writing (4)
 MATH 261 Calculus I (4)
 MATH 262 Calculus II (4)
 PHYS 160 College Physics I (4) AND
 PHYS 161 College Physics II (4) OR
 PHYS 200 General Physics I (5) AND
 PHYS 201 General Physics II (5)

EMPHASIS IN BIOTECHNOLOGY (79 Credits)**Requirements (63 Credits)**

BIOL 111 Cell Biology (4)
 BIOL 341 Genetics (4)
 BIOL 350 Microbiology (4)
 BIOL 385 Molecular Biology (4)
 CHEM 150 General Chemistry I (3)
 CHEM 155 General Chemistry Laboratory I (1)
 CHEM 160 General Chemistry II (3)
 CHEM 165 General Chemistry Laboratory II (1)
 CHEM 350 Survey of Organic Chemistry: Part I (3)
 CHEM 355 Organic Chemistry Laboratory I (1)
 CHEM 360 Survey of Organic Chemistry: Part II (3)
 CHEM 365 Organic Chemistry Laboratory II (1)
 CHEM 380 Analytical Chemistry I (4)
 CHEM 400 Biochemistry I (3)
 CHEM 405 Biochemistry Laboratory I (1)
 CHEM 410 Biochemistry II (3)
 CHEM 415 Biochemistry Laboratory II (1)
 BIOL 303 General Zoology (4) AND
 BIOL 360 Cell and Vertebrate Systems Physiology (4)
 OR BIOL 305 General Botany (4)
 AND BIOL 347 Plant Physiology (3)
 BIOL 475 Biotechniques I (4)
 OR CHEM 475 Biotechniques I (4)
 BIOL 476 Biotechniques II (4)
 OR CHEM 476 Biotechniques II (4)
 BIOL 477 Biotechnology Seminar (1)
 OR CHEM 477 Biotechnology Seminar (1)
 BIOL 365 Developmental Biology (4)
 OR BIOL 430 Immunobiology (4)

Related Requirements (16 Credits)

Students must choose a Physics sequence (PHYS 160 and 161 or PHYS 200 and 201) and a Mathematics sequence (MATH 234 and 261 or MATH 261 and 262).
 PHYS 160 College Physics I (4)

 AND PHYS 161 College Physics II (4)
 OR PHYS 200 General Physics I (5)
 AND PHYS 201 General Physics II (5)
 MATH 234 Introduction to Probability and Statistics (4)
 AND MATH 261 Calculus I (4)
 OR MATH 261 Calculus I (4)
 AND MATH 262 Calculus II (4)

B.S. DEGREE IN**CHEMISTRY: TEACHING (100 Credits)****Requirements (30 Credits)**

Students must fulfill all teacher licensure requirements which will add 33 credits to the major. Students must earn at least one credit in CHEM 497.

CHEM 150 General Chemistry I (3)
 CHEM 155 General Chemistry Laboratory I (1)
 CHEM 160 General Chemistry II (3)
 CHEM 165 General Chemistry Laboratory II (1)
 CHEM 300 Inorganic Chemistry I (3)
 CHEM 350 Survey of Organic Chemistry: Part I (3)
 CHEM 355 Organic Chemistry Laboratory I (1)
 CHEM 380 Analytical Chemistry I (4)
 CHEM 400 Biochemistry I (3)
 CHEM 440 Secondary Science Teaching Methods (3)
 CHEM 450 Physical Chemistry I (3)
 CHEM 455 Physical Chemistry Laboratory I (1)
 CHEM 497 Undergraduate Research (1-3)

Restricted Electives (8 Credits)

Students who complete this major must earn a Physics minor. This requires that students complete the Physics courses listed below.

PHYS 160 College Physics I (4) AND
 PHYS 161 College Physics II (4) OR
 PHYS 200 General Physics I (5) AND
 PHYS 201 General Physics II (5)

Related Requirements (29 Credits)

BIOL 111 Cell Biology (4)
 BIOL 303 General Zoology (4)
 BIOL 305 General Botany (4)
 GEOL 115 Physical Geology (4)
 GEOL 116 Historical Geology (2)
 GEOL 260 Planetary Science (3)
 MATH 261 Calculus I (4)
 MATH 262 Calculus II (4)
 OR MATH 234 Introduction to Probability and Statistics (4)

MINOR IN CHEMISTRY (22 Credits)**Requirements (12 Credits)**

CHEM 150 General Chemistry I (3)
 CHEM 155 General Chemistry Laboratory I (1)
 CHEM 160 General Chemistry II (3)
 CHEM 165 General Chemistry Laboratory II (1)
 CHEM 350 Survey of Organic Chemistry: Part I (3)
 CHEM 355 Organic Chemistry Laboratory I (1)

Electives (10 Credits)

Students must earn ten credits in Chemistry electives at the 200 level or above.

Chinese

See Languages

Classics

See the *Dean of Arts and Humanities*

Two years of college Latin are offered when feasible. The second year will be scheduled as a regular class only if the prospective enrollment justifies it; otherwise, it may be elected solely on a tutorial basis, by arrangement with the instructor.

Besides work in the Latin language, courses in related subjects—especially art, archeology, Greek and Latin literature in translation, ancient history, and classical philosophy—are available to interested students. Upper-class courses in Latin, and courses in Greek as well, may be taken by Minnesota State University Moorhead students at Concordia College and at North Dakota State University (Cardinal Muench Seminary) through the Tri-College University.

Communications

See *Mass Communications, Speech Communication, Speech/Language/Hearing Sciences, or Technology Departments for degree programs.*

Computer Science and Information Systems

Computer Science and Information Systems
Computer Science and Information Systems Department
Bridges 160, (218) 236-2299
Chair: John C. Gaffrey
Faculty: AbdelFatah (Abdu) Bashir, Daniel Brekke, Curtis Bring, Rhonda Ficek, Kemal Koymen, Benjamin Lin, Richard Walker

The Computer Science and Information Systems Department (CSIS) offers programs of study in three areas: Computer Science, Computer Information Systems, and Management Information Systems (MIS). Programs of study in Computer Science are intended for students planning to work in the high technology computer industry, pursue graduate work in computer science, or teach computer science at the elementary, secondary or post-secondary level. Programs of study in Computer Information Systems are intended for students planning to work in applied areas that utilize computers as application tools. The MIS program is described in the Management Information Systems section of the *Bulletin*.

STUDENT LEARNING OUTCOMES

Students will demonstrate:

- writing skills needed to communicate appropriately in a highly technical area: good grammar, spelling and punctuation; logical organization of ideas in a document; good presentation of ideas in a document;
- oral skills needed to communicate appropriately in: logical organization of an oral presentation; good delivery of an oral presentation; appropriate use of visual aids in an oral presentation;
- understanding of the legal, ethical and social issues in the computing discipline;
- competence in all phases of the Software Development Life Cycle—Analysis, Design, Coding, Testing, Maintenance, and ongoing documentation for all the above phases;
- understanding of algorithm analysis, design and implementation techniques;
- understanding of data structures theory;
- understanding of operating systems theory;
- understanding of language translation theory;
- understanding of system and software engineering theory;
- understanding of computer architecture theory.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.S. DEGREE IN COMPUTER SCIENCE (85-88 Credits) Requirements (37 Credits)

- CSIS 150 Introduction to Computers and Programming I (4)
- CSIS 151 Introduction to Computers and Programming II (4)
- CSIS 220 Digital Logic and Lab (4)
- CSIS 320 Architecture (3)
- CSIS 340 Software Engineering (4)
- CSIS 349 Networks and Data Communications (3)
- CSIS 352 Advanced Concepts in Programming (3)
- CSIS 430 Operating Systems (4)
- CSIS 435 Compilers (4)
- CSIS 450 Programming Languages (3)
- CSIS 485 Senior Seminar (1)

Restricted Electives (15 Credits)

Students must choose fifteen elective credits from the listed courses. At least nine of the fifteen elective credits must be at or above the 300 level, excluding CSIS 469 or CSIS 497. Students may apply no more than three credits of CSIS 469 to the major.

- CSIS 251 Assembly Language Programming (3)
- CSIS 255 Introduction to UNIX Programming (3)
- CSIS 257 Object Oriented Software Development (3)
- CSIS 260 Current Programming Languages (3)
- CSIS 290 Special Topics (1-3)
- CSIS 330 Analysis and Design of Algorithms (3)
- CSIS 335 Graphical User Interface Programming (3)
- CSIS 345 Analysis and Design of Information Systems (3)
- CSIS 355 Systems Software (3)
- CSIS 358 Introduction to Parallel Computing (3)
- CSIS 370 Social, Ethical, and Professional Issues in Computing (2)
- CSIS 440 Computer Networks Software Concepts (3)
- CSIS 443 Artificial Intelligence (3)
- CSIS 444 Database Concepts, Design and Implementation (4)
- CSIS 445 Graphics (3)
- CSIS 446 Decision Support Systems (3)
- CSIS 469 Internship (3-3)
- CSIS 490 Topics in Computer Science (1-3)
- CSIS 497 Independent Study (1-3)

Related Requirements (33-36 Credits)

In addition to the courses listed, students must complete one of the following sequences: (BIOL 111 and either BIOL 303 or 305 or BIOL 341) or (CHEM 150, 155, 160, 165), or (PHYS 111-112) or (PHYS 200-201). And one course from scientific and/or quantitative areas.

- Scientific courses may be chosen from Astronomy, Biology, Chemistry, CSIS 130, and any CSIS course at or above the 200 level, Engineering, Geology, Geography, Technology, Mathematics at 300 level or above, or Physics at 200 level or above. Quantitative courses may be chosen from ACCT 230, ACCT 231, ACCT 330, ACCT 331, ACCT 350, ACCT 351, PHIL 110, PHIL 240, ECON 202, ECON 204, ECON 302, ECON 304, ECON 320, MGMT 421, or MGMT 424.
- ENGL 387 Technical Report Writing (4)
 - MATH 225 Discrete Mathematics (4)
 - MATH 261 Calculus I (4)
 - MATH 262 Calculus II (4)
 - MATH 335 Intermediate Probability and Statistics I (3)
 - SPCH 100 Speech Communication (3)

MINOR IN COMPUTER SCIENCE (24 Credits)**Requirements (11 Credits)**

- CSIS 150 Introduction to Computers and Programming I (4)
- CSIS 151 Introduction to Computers and Programming II (4)
- CSIS 352 Advanced Programming (3)

Electives (13 Credits)

Thirteen credits of electives to be chosen from the list of required or elective courses for the Computer Science major.

B.S. DEGREE IN**COMPUTER INFORMATION SYSTEMS (75 Credits)****Requirements (34 Credits)**

- CSIS 150 Introduction to Computers and Programming I (4)
- CSIS 151 Introduction to Computers and Programming II (4)
- CSIS 240 Introduction to Information Systems (3)
- CSIS 250 File Organization, Processing, Maintenance and Reporting (4)
- CSIS 345 Analysis and Design of Information Systems (3)
- CSIS 346 Design, Implementation and Support of Information Systems (3)
- CSIS 349 Networks and Data Communications (3)
- CSIS 444 Database Concepts, Design and Implementation (4)
- CSIS 446 Decision Support Systems (3)
- CSIS 449 Systems Analysis and Design Field Project (3)
- OR** CSIS 469 Internship (3-3)

Related Requirements (32 Credits)

- ACCT 230 Principles of Accounting I (3)
- ACCT 231 Principles of Accounting II (3)
- ENGL 387 Technical Report Writing (4)
- FINC 340 Financial Management (3)
- MATH 229 Fundamentals of Applied Mathematics (3)
- MATH 234 Introduction to Probability and Statistics (4)
- MGMT 360 Principles of Management (3)
- MGMT 380 Operations Management (3)
- MGMT 424 Management Science (3)
- SPCH 100 Speech Communication (3)

Electives (9 Credits)

- CSIS 104 Spreadsheet and Database Applications (3)
- CSIS 251 Assembly Language Programming (3)
- CSIS 255 Introduction to UNIX Programming (3)
- CSIS 257 Object Oriented Software Development (3)
- CSIS 260 Current Programming Languages (3)
- CSIS 290 Special Topics (1-3)
- CSIS 335 Graphical User Interface Programming (3)
- CSIS 340 Software Engineering (4)
- CSIS 352 Advanced Concepts in Programming (3)
- CSIS 355 Systems Software (3)
- CSIS 370 Social, Ethical, and Professional Issues in Computing (2)
- CSIS 430 Operating Systems (4)
- CSIS 435 Compilers (4)
- CSIS 440 Computer Networks Software Concepts (3)
- CSIS 443 Artificial Intelligence (3)
- CSIS 445 Graphics (3)
- CSIS 450 Programming Languages (3)
- CSIS 469 Internship (3)
- CSIS 490 Topics in Computer Science (1-3)
- CSIS 497 Independent Study (1-3)

MINOR IN**COMPUTER INFORMATION SYSTEMS (30 Credits)**
Requirements (18 Credits)

- CSIS 150 Introduction to Computers and Programming I (4)
- CSIS 151 Introduction to Computers and Programming II (4)
- CSIS 240 Introduction to Information Systems (3)
- CSIS 250 File Organization, Processing, Maintenance and Reporting (4)
- CSIS 345 Analysis and Design of Information Systems (3)

Related Requirements (6 Credits)

- ACCT 230 Principles of Accounting I (3)
- MGMT 360 Principles of Management (3)

Electives (6 Credits)

Six credits of electives to be chosen from the list of required or elective courses for the Computer Information Systems major.

Construction Management

Technology Department

Hagen 103, (218) 236-2104

Chair: Ron Williams

Program Coordinator: Scott Seltveit

Faculty: Norma Andersen

Construction Management (CM) is a professional program that specifically trains graduates to manage, coordinate, and supervise the construction process from conceptual development through final construction on a timely and economical basis. Throughout the program, students learn the responsibilities of coordinating and managing people, materials and equipment, budgets, schedules, and contracts, as well as the safety of employees and the public.

Construction managers hold a variety of job titles, such as project manager, project engineer, estimator, scheduler, or construction manager. On large projects, construction managers may work for a *general contractor* – the firm with overall responsibility of all construction management activities. They oversee the completion of all construction processes in accordance with the engineer's or architect's drawings and specifications. In addition, they arrange for subcontractors to perform specialized craftwork or other specified construction work.

The Construction Management (CM) program at MSUM is accredited by the American Council of Construction Education (ACCE), which establishes standards and criteria for excellence in construction education. The CM program at MSUM is the only Construction Management program in Minnesota accredited by ACCE.

MINOR OFFERED

Students may enroll in a Construction Management minor. The requirements are listed after the CM major requirements.

STUDENT LEARNING OUTCOMES

Assessment provisions by the American Council of Construction Education require evaluation of student outcomes.

- **Communication Skills:** The student will apply oral, written, graphic, and listening skills to enhance the communication process.
- **Design/Engineering Concepts and Associated Math:** The student will apply scientific knowledge of materials, applied mechanics, soil mechanics, concrete formwork design and associated mathematics to the construction practices and processes.
- **Management Concepts & Philosophies:** The student will apply the principles and philosophy of general and human resource management systems, accounting, economics and ethics to the construction industry (including team building, leadership concepts/skills, and the Construction Code of Conduct).

- **Construction Materials and Methods:** The student will demonstrate knowledge of the science of materials and methods of construction as they apply to the 16 Construction Specifications Institute (CSI) Divisions designated for the construction industry.
- **Estimating, Plan Reading and Bid Process**
The student will demonstrate estimating skills including interpretation of plans and construction documents, performing quantity take-offs, analyzing productivity and pricing, identifying appropriate cost codes, applying value engineering, and developing detailed project proposals and documentation necessary for construction job acquisition and completion.
- **Budgeting/Cost Accounting, Cost Control and Close-out:** The student will be able to prepare complete cost control processes including the ability to establish a budget, develop a work breakdown structure, prepare cost reports, and forecast expenditures at completion of the project.
- **Scheduling & Project Control:** The student will prepare a complete construction project schedule showing the logical sequence of activities and time duration, develop a procurement time table, and establish a project plan in order to monitor progress and update the schedules.
- **Safety:** The student will identify and execute construction safety standards including the ability to interpret the OSHA construction standards, establish safety and health procedures on the job site, perform hazard material and process analysis and enforce safety procedures.
- **Construction Surveying and Layout:** The student will be able to the established procedures for identifying distance and elevations from known points and layout the project in accordance with the design drawings, and site information.
- **Project Administration:** The student will demonstrate knowledge of overall field administration at the construction site including developing a site plan, evaluating vendors and subcontractors, processing payment applications, maintaining field records such as purchase orders, changer orders subcontract agreements, shop drawings, as-built drawings, daily job reports and construction reports.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated the degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.S. DEGREE IN CONSTRUCTION MANAGEMENT (96 Credits) Requirements (70 Credits)

All majors must earn three credits from either CM 469 or CM 485.

- ACCT 230 Principles of Accounting I (3)
- CM 220 Commercial Building Methods and Materials (3)
- CM 315 Construction Graphics (3)
- CM 325 Heavy/Highway Construction Materials (3)
- CM 326 Heavy/Highway Construction Materials Lab (1)
- CM 330 Estimating I: Quantity Survey (3)
- CM 340 Planning and Scheduling (3)
- CM 350 Structural Design and Analysis (3)
- CM 354 Mechanical/Electrical Systems (3)
- CM 370 Construction Documents and Specifications (3)
- CM 425 Equipment Productivity and Analysis (3)
- CM 430 Estimating II-Pricing and Productivity (3)
- CM 440 Project Control (3)
- CM 455 Heavy/Highway Estimating and Work Plan Analysis (3)
- CM 460 Project Administration (3)
- CM 465 Construction Safety (3)
- CM 470 Construction Law (3)
- CM 469 Internship (2-12)
- OR CM 485 Computer Integrated Construction (3)
- CM 496 Capstone Experience (3)
- ENG 200 Surveying (3-4)
- ENG 243 Engineering Mechanics I - Statics (3)
- MGMT 360 Principles of Management (3)
- TECH 385 Process Leadership (3)
- TECH 394 Computer Applications for Engineers and Technologists (3)

Restricted Electives (6 Credits)

Select six credits from the following courses:

- MGMT 380 Operations Management (3)
- MGMT 405 Small Business Management (3)
- MGMT 420 Organizational Theory (3)
- MGMT 440 Personnel Management (3)
- MGMT 451 Organizational Behavior (3)
- TECH 380 Methods Improvement (3)
- TECH 428 Project Management (3)
- TECH 482 Quality Planning and Implementation (3)

Related Requirements (20 Credits)

In addition to the courses listed below, students must earn four credits from CHEM 150 and 155 or PHYS 161, or GEOL 115 and GEOL 115L.

- CSIS 103 Computer Concepts and Applications (3)
- ECON 202 Principles of Economics I:Micro (3)
- MATH 229 Fundamentals of Applied Mathematics (3)
- PHYS 160 College Physics I (4)
- SPCH 100 Speech Communication (3)

MINOR IN CONSTRUCTION MANAGEMENT (21 Credits) *Requirements (21 Credits)*

In addition to the listed courses, students must earn at least three credits in Construction Management electives. Students must choose their electives in consultation with their faculty advisor.

CM 220 Commercial Building Methods and Materials (3)
CM 330 Estimating I: Quantity Survey (3)
CM 340 Planning and Scheduling (3)
CM 370 Construction Documents and Specifications (3)
CM 460 Project Administration (3)
ENG 200 Surveying (3-4)

B.A. DEGREE IN CRIMINAL JUSTICE (46 Credits) *Core Requirements (19 Credits)*

The following courses constitute the Core Requirements for the Criminal Justice major. In addition to the Core Requirements, all students must complete (1) a nine credit concentration in Political Science, Psychology, Social Work or Sociology and (2) a related research tool requirement. Students who wish to seek Minnesota licensure in law enforcement must take SOC 311, PSY 261, PSY 463, and CJ 430 and secure First Responder certification.

CJ 200 Introduction to Criminal Justice (4)
CJ 300 Criminology (3)
CJ 309 Law and Society (4)
CJ 335 Criminal Law (3)
CJ 337 Criminal Procedure (3)
CJ 400 Seminar in Criminal Justice (2)

Restricted Electives (12 Credits)

Students must choose at least twelve credits from the following list of courses. Of the twelve credits, at least eight must be taken at the upper division (300 or 400) level.

POL 230 Introduction to the Law (3)
POL 330 The Judicial System (3)
POL 333 Constitutional Law II: Civil Rights and Liberties (3)
PSY 261 Personality (3)
PSY 463 Abnormal Psychology (3)
SOC 112 Social Deviance (2)
SOC 300 Criminology (3)
SOC 303 Punishment and Prisons (3)
SOC 304 Community Corrections (3)
SOC 307 Sociology of Courts (3)
SOC 311 Sociology of Law Enforcement (3)
SW 402 Child Welfare Services (3)
SW 411 Chemical Dependency (3)

Related Requirements (6 Credits)

At least six credits must be earned in research methods. These courses should be taken in the Junior year and, in most instances, will come from the Social Science Concentration.

Recommended (0 Credits)

An internship is not required for the major. Internships are important as networking opportunities for those seeking employment. These are usually completed in the Junior or Senior year and may be taken in any academic term. Most students do internships during the summer. Internship credits do not apply toward the Criminal Justice major requirement total of 46 credits.

Criminal Justice

Sociology and Criminal Justice Department
Lommen 102, (218) 236-2045

Chair: David Olday

Program Coordinator: Mark Hansel

The Criminal Justice faculty are listed with the Sociology and Criminal Justice Department. Criminal Justice majors examine the criminal justice system and its components within the framework of one or more of the social sciences. The major provides a broad analysis of Criminal Justice participants, of the criminal law, and some of the many ways law is related to the larger society.

LAW ENFORCEMENT LICENSURE

Students who wish Minnesota licensure in law enforcement must take additional classes that address the Licensing Board's objectives. These courses are listed in the introduction to the "Core Requirements" of the major.

STUDENT LEARNING OUTCOMES

Students are expected to exhibit an:

- understanding of the content of the discipline of criminal justice;
- ability to apply the concepts of criminal justice to social issues;
- ability to think critically;
- understanding of social research, including the ability to apply research findings to criminal justice issues;
- ability to use information and make arguments effectively;
- ability to use library and/or community resources;
- ability to communicate orally and/or in writing concerning criminal justice issues.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

**SOCIAL SCIENCE CONCENTRATION
IN POLITICAL SCIENCE (46 Credits)**

Requirements (9 Credits)

Students must complete the following courses and will also need to complete the courses listed under "Core Requirements", "Restricted Electives", and "Related Requirements" for the B.A. Degree in Criminal Justice.

POL 120 American National Government and Politics (3)
POL 230 Introduction to the Law (3)
POL 330 The Judicial System (3)

**SOCIAL SCIENCE CONCENTRATION
IN PSYCHOLOGY (46 Credits)**

Requirements (9 Credits)

Students must complete the following courses and will also need to complete the courses listed as "Core Requirements", "Restricted Electives", and "Related Requirements" for the B.A. Degree in Criminal Justice.

PSY 113 General Psychology (3)
PSY 120 Social Behavior (3)
PSY 261 Personality (3)

**SOCIAL SCIENCE CONCENTRATION
IN SOCIAL WORK (46 Credits)**

Requirements (9 Credits)

Students must complete the following courses and will also need to complete the courses listed as "Core Requirements", "Restricted Electives", and "Related Requirements" under the B.A. Degree in Criminal Justice.

SW 250 Introduction to Social Welfare and Social Work (3)
SW 330 Human Behavior and the Social Environment (3)
SW 402 Child Welfare Services (3)
OR SW 411 Chemical Dependency (3)

**SOCIAL SCIENCE CONCENTRATION
IN SOCIOLOGY (46 Credits)**

Requirements (9 Credits)

Students must complete the following courses and will also need to complete the courses listed as "Core Requirements", "Restricted Electives", and "Related Requirements" under the B.A. Degree in Criminal Justice.

SOC 110 Introduction to Sociology (3)
SOC 205 Social Psychology (3)
SOC 302 Social Theory (3)

Early Childhood Education

See Elementary and Early Childhood Education

Earth Science

See Anthropology

East Asian Studies

See Languages

Economics

Economics Department

MacLean 371, (218) 236-2842

Chair: Oscar Flores

Faculty: Steven Bolduc, John Cooper, Vern Dobis, Douglas Greenley, Gregory Stutes

The major and minor programs in economics offer students a set of required and elective courses designed to develop students' abilities for analyzing complex choices in a rapidly changing world. The Economics Department offers students two emphases within the major in economics, a traditional liberal arts program and business economics. Both prepare students for careers in banking, private business, education and government.

STUDENT LEARNING OUTCOMES

Students should be able to:

- exhibit knowledge of basic economics.
- communicate effectively in writing and speech.
- possess basic quantitative skills.
- apply analytical skills within the field of economics using theoretical, communication and quantitative tools acquired at the university.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.A. DEGREE IN ECONOMICS (62 Credits)**Requirements (21 Credits)**

ECON 202 Principles of Economics I: Micro (3)
 ECON 204 Principles of Economics II: Macro (3)
 ECON 300 Global Economic Issues (3)
 ECON 302 Intermediate Microeconomic Theory (3)
 ECON 304 Intermediate Macroeconomic Theory (3)
 ECON 370 Quantitative Economic Analysis (3)
 ECON 498 Economics Seminar (3)

Related Requirements (26 Credits)

In addition to the listed courses, students must also take six elective credits in Accounting or Computer Science. Students planning to do graduate work in Economics are encouraged to take additional mathematics courses.

ACCT 230 Principles of Accounting I (3)
 CSIS 103 Computer Concepts and Applications (3)
 ENGL 387 Technical Report Writing (4)
 MATH 229 Fundamentals of Applied Mathematics (3)
 MATH 234 Introduction to Probability and Statistics (4)
 SPCH 100 Speech Communication (3)

Electives (15 Credits)

Fifteen additional elective credits in Economics courses are required.

EMPHASIS IN BUSINESS ECONOMICS (75 Credits)**Requirements (27 Credits)**

ECON 202 Principles of Economics I:Micro (3)
 ECON 204 Principles of Economics II:Macro (3)
 ECON 300 Global Economic Issues (3)
 ECON 304 Intermediate Macroeconomic Theory (3)
 ECON 320 Money and Banking (3)
 ECON 370 Quantitative Economic Analysis (3)
 ECON 498 Economics Seminar (3)
 ECON 302 Intermediate Microeconomic Theory 3
 OR ECON 430 Managerial Economics (3)
 ECON 315 Government and Business 3 OR
 ECON 415 Industrial Organization and Public Policy (3)

Related Requirements (39 Credits)

ACCT 205 Environment of Law (4)
 ACCT 230 Principles of Accounting I (3)
 ACCT 231 Principles of Accounting II (3)
 CSIS 103 Computer Concepts and Applications (3)
 ENGL 387 Technical Report Writing (4)
 FINC 340 Financial Management (3)
 MATH 229 Fundamentals of Applied Mathematics (3)
 MATH 234 Introduction to Probability and Statistics (4)
 MGMT 360 Principles of Management (3)
 MGMT 370 Management Information Systems (3)
 MKTG 310 Principles of Marketing (3)
 SPCH 100 Speech Communication (3)

Electives (9 Credits)

Students must complete nine elective credits in Economics.

MINOR IN ECONOMICS (21 Credits)**Requirements (12 Credits)**

ECON 202 Principles of Economics I:Micro (3)
 ECON 204 Principles of Economics II:Macro (3)
 ECON 300 Global Economic Issues (3)
 ECON 302 Intermediate Microeconomic Theory (3)
 OR ECON 304 Intermediate Macroeconomic Theory (3)

Electives (9 Credits)

Nine approved credits in Economics courses.

Elementary and Early Childhood Education

Elementary and Early Childhood Education Department
Lommen 214, (218) 236-2216

Chair: Karen Danbom

Faculty: Beth Anderson, Solveig Bartz, John Benson, Layna Cole, George Davis, Ok Hee Lee, Ruth Newton, Peggy Rittenhouse, Roberta Shreve, Sarah Smedman, Doris Walker-Dalhouse

Additional information about education policies and degree requirements can be found under "Teacher Education".

AREAS OF STUDY

Early Childhood Education, Elementary Education, and Graduate Education in Reading. Descriptions of the graduate programs and courses may be requested from the Office of Graduate Studies.

Elementary and Early Childhood Admissions Requirements

To be admitted to the Elementary and Early Childhood Department (EECE), students shall complete the following requirements:

- admission to Teacher Education (see Teacher Education requirements);
- completion of 45 semester credits;
- GPA minimum of 2.75 overall and GPA of 2.25 in liberal arts;
- verification from supervisor of experience with children/adolescents in a teaching/learning setting;
- a passing score on the department essay, or grades of B or higher in each of two courses of Freshman English (minimum 6 credits) and a passing score on the writing portion of the Pre-Professional Skills Test (PPST).

Completion of the Pre-Professional Skills Test (PPST) is required before students can enroll in 300 and 400 level education courses. Passing the PPST and the PRAXIS II is mandatory before students will receive Minnesota Licensure.

Major in Elementary Education (includes Professional Fourth Year – PFY)

The Elementary and Early Childhood Education Department offers an elementary teacher education preparation program which culminates in the Professional Fourth Year or PFY.

The Professional Fourth Year is a two-semester sequential program integrating theory, methods, practicums, and student teaching. The goal of this program is to give each student the best possible background in teacher preparation and to develop competent beginning elementary teachers. Students have the option of starting Fall or Spring. Students must apply for admission into elementary education and again into the PFY program. Notices to submit application for PFY will be posted in Lommen Hall and announced in classes.

Continued adherence to the EECE admissions requirements, including an overall GPA of 2.75, is mandatory for acceptance into and retention in PFY. A 2.75 GPA is required to enroll in any 300/400 level education course. Only grades of “C” or higher are accepted in the elementary education major course work. Repeating any PFY course requires the approval of the department chair.

Major in Early Childhood Education

The Early Childhood major prepares students to teach in inclusionary programs serving children from infancy to eight years old. These programs include childcare, Head Start, and Early Childhood Family Education, as well as public school kindergarten and first, second, and third grade classrooms. The Early Childhood major emphasizes collaboration with parents and other professional agencies that serve families with young children. This major qualifies a student to apply for a Minnesota teaching license in Early Childhood Education.

Overall adherence to the EECE admissions requirements, including an overall GPA of 2.75 is expected, and a 2.75 GPA is required to enroll in any 300/400 level education course.

STUDENT LEARNING OUTCOMES**MSUM Art and Science of Teaching Student Outcomes**

The following performance outcomes are identified as fundamental to the teacher education program at Minnesota State University Moorhead. MSUM teacher candidates will:

- apply liberal studies/content knowledge;
- understand student/child development and learning;
- demonstrate multicultural, gender-fair, and disability sensitive values;
- employ appropriate group and individual instructional strategies;
- establish and maintain a productive learning environment;
- effectively use communication and interpersonal skill;
- design an organized, effective and appropriate curriculum;
- use appropriate group and individual assessment strategies;
- engage in life-long learning;
- demonstrate professionalism, ethical behavior, and leadership;
- use technology in support of classroom instruction.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.S. DEGREE IN**ELEMENTARY EDUCATION (102-118 Credits)****Core Requirements (18 Credits)**

All students in Elementary Education must complete this Teacher Licensure core and complete a specialty area in Communication Arts and Literature, Mathematics, Science, Social Studies, World Language and Culture: Spanish, or Pre-Primary Education.

ED 205 Introduction to Education and Technology (2)

ED 205E Early Field Experience (1)

ED 294 Educational Psychology (3)

ED 310 Social Foundations of Education (3)

EECE 230 Child Development for Teachers (3)

EECE 291 Foundations of Literacy (3)

SPED 320 Educational Services for Individuals with Exceptionalities (3)

Requirements (48 Credits)

Students must take one credit of EECE 467F and one credit of EECE 367J. Additionally, all students must earn at least ten credits in EECE 485E.

- ART 350 Methods and Materials: Art for the Elementary Classroom (3)
 ED 443E Classroom Management/Consultation (3)
 EECE 341 Reading and Language Arts I (3)
 EECE 367J Intermediate Practicum/Elementary Teaching (1-4)
 EECE 388 Classroom Assessment (3)
 EECE 441 Children's Literature:Content and Methods (4)
 EECE 467F Practicum/Elementary Teaching (1-4)
 EECE 474 Methods in Teaching Elementary Science and Environmental Education (3)
 EECE 475 Reading and Language Arts II (3)
 EECE 476 Methods in Teaching Elementary Social Studies (3)
 EECE 485E Student Teaching: Elementary (5-10)
 HLTH 311 Health in the Elementary School (3)
 MATH 406 Mathematics in the Elementary School (3)
 MUS 319 Music for Classroom Teachers (3)
 SPED 429 Classroom Modifications/Adaptations (2)

Related Requirements (21 Credits)

- BIOL 105 Exploring Biology (3)
 GEOL 101 Earth Science Today (3)
 MATH 303 Foundations of Number Systems (3)
 MATH 304 Informal Geometry (3)
 MCS 233 Education and Multicultural America (3)
 PSCI 120 Physical Science I (3)
 SPCH 100 Speech Communication (3)

SPECIALTY AREA IN COMMUNICATION**ARTS AND LITERATURE (102 Credits)****Requirements (12 Credits)**

This Specialty Area is intended for students who seek licensure in Kindergarten through Grade 8. Students in this Specialty Area must also complete the courses listed under "Core Requirements", "Requirements", and "Related Requirements" for the B.S. Degree in Elementary Education. Students must choose one course from a literature grouping of ENGL 234, 280, or 286; students must choose one course from a composition grouping of ENGL 286, 288, or 394; and students must choose one course from a language grouping of ENGL 365 or 493.

- ENGL 234 Mythology (3)
 OR ENGL 280 World Literature: East and West (3)
 OR ENGL 372 Survey of American Literature II (4)
 AND ENGL 286 Practical Writing (3)
 OR ENGL 288 Introduction to Creative Writing (3)
 OR ENGL 394 Advanced Composition (3)
 AND ENGL 365 Language and Learning (3)
 OR ENGL 493 Grammars of English (3)
 ENGL 494 Teaching English in Middle/Junior High (3)

Electives (3 Credits)

In addition to the courses listed as "Requirements", students must take at least one course chosen from literature, composition, or language. ENGL 101 and 102 may not be used to satisfy this elective.

SPECIALTY AREA IN MATHEMATICS (102 Credits)**Requirements (15 Credits)**

This Specialty Area is intended for students who seek licensure in Kindergarten through Grade 8. Students in this Specialty Area must also complete the courses listed under "Core Requirements", "Requirements", and "Related Requirements" for the B.S. Degree in Elementary Education. Students must take one course from a choice of MATH 229 or 261, and one course from a choice of MATH 236 or 335. Students who have a strong background in algebra may pursue exemption from MATH 127 by departmental exam. Please check with the Chairperson of the Mathematics department for details.

MATH 105 Contemporary Mathematics (3)
 MATH 127 College Algebra (3)
 MATH 316 Teaching Mathematics in the Middle Grades (3)
 MATH 229 Fundamentals of Applied Mathematics (3)
 OR MATH 261 Calculus I (4)
 AND MATH 236 Applied Statistics (4)
 OR MATH 234 Introduction to Probability and Statistics (4)
 OR MATH 335 Intermediate Probability and Statistics I (3)

SPECIALTY AREA IN**PRE-PRIMARY EDUCATION (102 Credits)****Requirements (15 Credits)**

This Specialty Area is intended for students who seek licensure in Pre-Kindergarten through Grade Six. Students in this Specialty Area must also complete the courses listed under "Core Requirements", "Requirements", and "Related Requirements" for the B.S. Degree in Elementary Education.

EECE 234 Play and Development (3)
 EECE 280 Introduction to Early Childhood Education (2)
 EECE 333 Discovery Learning (3)
 EECE 433 Preschool and Kindergarten Curriculum (3)
 EECE 435 Parent-Professional Relations (3)
 EECE 467K Practicum: Pre-Primary (1-4)

SPECIALTY AREA IN SCIENCE (104 Credits)**Requirements (17 Credits)**

This Specialty Area is intended for students who seek licensure in Kindergarten through Grade 8. Students in this Specialty Area must also complete the courses listed under "Core Requirements", "Requirements", and "Related Requirements" for the B.S. Degree in Elementary Education. Students must complete one course from a grouping of CHEM 110 and 155, CHEM 150 and 155, or PHYS 160 and 160L and students must complete BIOL 442 or CHEM 442 or PHYS 442.

BIOL 111 Cell Biology (4)

BIOL 303 General Zoology (4)

GEOL 115 Physical Geology (4)

CHEM 110 Fundamentals of Chemistry (4)

AND CHEM 155 General Chemistry Laboratory I (1)

OR CHEM 150 General Chemistry I (3)

AND CHEM 155 General Chemistry Laboratory I (1)

OR PHYS 160 College Physics I (4)

AND BIOL 442 Middle School Science Teaching Methods (1)

OR CHEM 442 Middle School Science Methods (1)

OR PHYS 442 Middle School Science Methods (1)

SPECIALTY AREA IN SOCIAL STUDIES (103 Credits)**Requirements (16 Credits)**

This Specialty Area is intended for students who seek licensure in Kindergarten through Grade 8. Students in this Specialty Area must also complete the courses listed under "Core Requirements", "Requirements", and "Related Requirements" for the B.S. Degree in Elementary Education.

ECON 100 The American Economy (3)

GEOG 111 World Regional Geography (3)

HIST 121 History of the United States to 1877 (4)

POL 120 American National Government and Politics (3)

HIST 122 History of the United States since 1877 (4)

OR BIOL 103 Humanity and the Ecosystem (3)

SPECIALTY AREA IN WORLD LANGUAGE AND CULTURE: SPANISH (118 Credits)**Requirements (31 Credits)**

This Specialty Area is intended for students who seek licensure in Kindergarten through Grade 8. Students in this Specialty Area must also complete the courses listed under "Core Requirements", "Requirements", and "Related Requirements" for the B.S. Degree in Elementary Education. Students who wish to add this specialty to an Elementary license must complete at least a minor, and preferably a major, in a World Language, and demonstrate oral proficiency in the language at the Intermediate High level on the ACTL scale. Students who are interested in this area should consult with the Education Advisor in the Department of Languages.

B.S. DEGREE IN**EARLY CHILDHOOD EDUCATION (96 Credits)****Core Requirements (18 Credits)**

All students in Early Childhood Education must complete this teacher licensure core as well as courses listed under "Requirements" and "Related Requirements."

ED 205 Introduction to Education and Technology (2)

ED 205E Early Field Experience (1)

ED 294 Educational Psychology (3)

ED 310 Social Foundations of Education (3)

EECE 230 Child Development for Teachers (3)

EECE 291 Foundations of Literacy (3)

SPED 320 Educational Services for Individuals with Exceptionalities (3)

Requirements (62 Credits)

Students must earn one credit in each of the following courses: EECE 367J, 467I, and 467K. Additionally, students must earn at least five credits in EECE 485P and five credits in either EECE 485K or EECE 480E.

ART 350 Methods and Materials: Art for the Elementary Classroom (3)

ED 443E Classroom Management/Consultation (3)

EECE 234 Play and Development (3)

EECE 280 Introduction to Early Childhood Education (2)

EECE 333 Discovery Learning (3)

EECE 341 Reading and Language Arts I (3)

EECE 367J Intermediate Practicum/Elementary

Teaching (1-4)

EECE 375 Contemporary Methods in Early Childhood Literacy (2)

EECE 388 Classroom Assessment (3)

EECE 430 Infant/Toddler Programs and Practices (3)

EECE 431 Child Study/ Adaptations for Inclusion (3)

EECE 433 Preschool and Kindergarten Curriculum (3)

EECE 435 Parent-Professional Relations (3)

EECE 441 Children's Literature: Content and Methods (4)

EECE 467I Practicum: Infant and Toddler (1-4)

EECE 467K Practicum: Pre-Primary (1-4)

EECE 485P Student Teaching: Preschool (1-10)

EECE 488 Contemporary Issues and Ethics in Early Childhood Education (2)

HLTH 311 Health in the Elementary School (3)

MUS 319 Music for Classroom Teachers (3)

SPED 423 Young Children with Disabilities and Their Families (3)

Related Requirements (15 Credits)

In addition to the listed courses, students must complete two of the following three courses: BIOL 105, GEOL 101, and PSCI 120.

MATH 303 Foundations of Number Systems (3)

MCS 233 Education and Multicultural America (3)

SPCH 100 Speech Communication (3)

**MINOR IN
EARLY CHILDHOOD EDUCATION (22 Credits)**
Requirements (19 Credits)

This minor includes all necessary coursework for licensure in pre-kindergarten. Four credits of EECE 485P are required and one credit of EECE 467K. These requirements apply only to students seeking licensure prior to September 1, 2003.

EECE 433 Preschool and Kindergarten Curriculum (3)
EECE 467K Practicum: Pre-Primary (1-4)
EECE 485P Student Teaching: Preschool (1-10)
EECE 230 Child Development for Teachers (3)
EECE 234 Play and Development (3)
EECE 280 Introduction to Early Childhood Education (2)
EECE 333 Discovery Learning (3)

Related Requirements (3 Credits)

SPED 423 Young Children with Disabilities and Their Families (3)

MINOR IN LANGUAGE AND LITERACY (23 Credits)
Requirements (10 Credits)

EECE 291 Foundations of Literacy (3)
EECE 341 Reading and Language Arts I (3)
EECE 441 Children's Literature: Content and Methods (4)

Restricted Electives (8 Credits)

Students must take three of the listed courses.

EECE 425 Improvement of Instruction in Reading and Language Arts (2)
EECE 445 Remedial and Corrective Reading (3)
EECE 448 Reading Study Skills in the Content Areas (3)
EECE 449 Linguistics in Reading (3)

Related Requirements (3 Credits)

ED 205 Introduction to Education and Technology (2)
ED 205E Early Field Experience (1)

Electives (2 Credits)

Students must take at least one course from the following list.

ANTH 110 Introduction to Cultural Anthropology (3)
ANTH 265 Language and Culture (3)
EECE 421 The Gifted Child (2)
ENGL 492 Transformational Grammar (3)
SLHS 101 Introduction to Speech-Language-Hearing Sciences (2)

**LICENSURE IN PRE-KINDERGARTEN
(POST-BACCALAUREATE) (16 Credits)**
Requirements (16 Credits)

This program is designed to meet Minnesota Board of Teaching requirements for pre-kindergarten licensure. Minnesota statutes require that teachers holding licensure in both elementary education and kindergarten should acquire similar competencies in a licensure program of approximately sixteen credits; six credits in pre-kindergarten education, six credits in child development/parent education, and three credits in guided electives. These requirements apply only to students seeking licensure prior to September 1, 2003.

EECE 230 Child Development for Teachers (3)
EECE 335 Parent-Child Relations in Contemporary Families (3)
EECE 433 Pre-School and Kindergarten Curriculum (4)
EECE 485P Student Teaching: Preschool (1-10)
SPED 423 Young Children with Disabilities and Their Families (3)

**LICENSURE IN
KINDERGARTEN: PLAN A (17 Credits)**
Requirements (11 Credits)

Kindergarten licensure can only be added to an elementary education major. Elementary majors who seek kindergarten licensure must complete PFY before enrolling in kindergarten student teaching. The course requirements for the kindergarten licensure may be used as a concentration in the elementary education major. Previously licensed elementary teachers may also qualify for kindergarten licensure by completing the following courses and at least five credits of student teaching at the kindergarten level. These requirements apply only to students seeking licensure prior to September 1, 2005.

EECE 234 Play and Development (3)
EECE 485K Student Teaching: Kindergarten (5)
EECE 433 Pre-School and Kindergarten Curriculum (4)
OR EECE 434 Kindergarten Education (3)

Restricted Electives (6 Credits)

Students must take six credits from the following list of courses.

EECE 230 Child Development for Teachers (3)
EECE 333 Discovery Learning (3)
EECE 335 Parent-Child Relations in Contemporary Families (3)
EECE 435 Parent-Professional Relations (3)
SPED 423 Young Children with Disabilities and Their Families (3)

LICENSURE IN**KINDERGARTEN: PLAN B (11 Credits)****Requirements (11 Credits)**

This plan also satisfies the State of Minnesota minimum requirements for kindergarten licensure.

EECE 234 Play and Development (3)

EECE 485K Student Teaching:Kindergarten (5)

EECE 433 Preschool and Kindergarten Curriculum (3)

OR EECE 434 Kindergarten Education (3)

The following certificates are available and are intended to certify a student's knowledge and/or professional skills in a specific area. Note: certificates are not teaching licenses.

CERTIFICATE IN**LITERACY INSTRUCTION (14 Credits)****Requirements (14 Credits)**

EECE 613 Literacy Instruction and Assessment: A Historical Perspective (3)

EECE 645 Developmental Diagnosis of and Instruction in Literacy (3)

ENGL 593 Grammars of English (3)

ENGL 594 Teaching English in Middle/Junior High (3)

EECE 539 Infusing Technology into Literacy Instruction (2)

OR ED 539 Infusing Technology into Literacy Instruction (2)

CERTIFICATE IN CHILDREN'S AND YOUNG ADULT LITERATURE (12 Credits)**Requirements (12 Credits)**

EECE 623 Special Topics in Literature for Young Readers (3)

EECE 660 Literature for Children and Young Adults (6)

EECE 662 Folkloric Patterns in Literature for Young Readers (3)

CERTIFICATE IN**PREPRIMARY EDUCATION (16 Credits)****Requirements (16 Credits)**

EECE 234 Play and Development (3)

EECE 291 Foundations of Literacy (3)

EECE 333 Discovery Learning (3)

EECE 433 Preschool and Kindergarten Curriculum (3)

EECE 435 Parent-Professional Relations (3)

EECE 467K Practicum: Pre-Primary (1-4)

CERTIFICATE IN READING (15 Credits)**Requirements (12 Credits)**

EECE 445 Remedial and Corrective Reading (3)

EECE 448 Reading Study Skills in the Content Areas (3)

ENGL 494 Teaching English in Middle/Junior High (3)

PSY 402 Child/Adolescent Psychology (3)

Restricted Electives (3 Credits)

Students must choose one of the listed courses.

ENGL 365 Language and Learning (3)

OR EECE 449 Linguistics in Reading (3)

CERTIFICATE IN SPECIAL EDUCATION (15 Credits)**Requirements (9 Credits)**

SPED 413 Instructional Strategies (3)

SPED 445 Remedial and Corrective Reading (3)

SPED 471 Behavior and Environment Management (3)

Restricted Electives (6 Credits)

Students must take two of the following disability-specific courses.

SPED 419 Biomedical Aspects of Physical and Health Disabilities (3)

SPED 423 Young Children with Disabilities and Their Families (3)

SPED 461 Learning Disabilities (3)

SPED 473 Emotional/Behavioral Disorders (3)

CERTIFICATE IN TEACHING AND LEARNING WITH TECHNOLOGY (18 Credits)**Requirements (18 Credits)**

ED 419 Creating Web-Based Curriculum Materials (2)

ED 422 Electronic Resources:Issues and Practice (2)

ED 425 Methods of Computer-mediated Communication in Education (2)

ED 428 Effective Use of Multimedia (2)

ED 431 Technology Troubleshooting for Macintosh (1)

ED 432 Technology Troubleshooting for Windows (1)

ED 434 Assessment Strategies for Technology-Enhanced Curricula (2)

ED 435 Infusing Technology into Mathematics (2)

ED 439 Infusing Technology into Literacy Instruction (2)

ED 442 Infusing Technology into the Science Curriculum (2)

Engineering

Technology Department
Hagen 103, (218) 236-2104
Chair: Ronald Williams

All engineering students begin their studies with courses that teach fundamental concepts used throughout their careers - chemistry, physics, mathematics, and engineering mechanics. The engineering program at Minnesota State University Moorhead offers students the opportunity to take those courses in an environment dedicated to teaching. Students work closely with their advisor to develop a plan of study that includes those fundamentals plus classes in English, humanities, and the social sciences, before transferring to the engineering school of their choice as a third-year student.

Some students elect to remain at MSUM for a third year, completing their Liberal Studies requirements and taking some third-year engineering courses at North Dakota State University using the Tri-College University. This can be especially advantageous for students participating in Dragon athletics and for students who qualify for Minnesota state grants. These students are encouraged to work very closely with their academic advisor to be certain that all residency requirements at their transfer school are satisfied.

MSUM has long-standing transfer arrangements with North Dakota State University, the University of Minnesota, and several other regional schools of engineering. Those schools recognize the Tri-College University, which allows MSUM students to take engineering courses at NDSU, and accept those courses for transfer.

MSUM is the only public university in Minnesota to have Dual Degree programs with the University of Minnesota. Students complete the first three years of study in Chemistry or Physics at MSUM. They then transfer to the U of M, and take two years of courses in an engineering program. Upon completion, they earn a B.S. degree in Chemistry or Physics from MSUM, and a Bachelors degree in their field of engineering from the U of M.

The pre-engineering program at MSUM offers an excellent start to an engineering course of study for any student, with smaller classes than may be typical in a school of engineering. It is especially helpful for those students who are unsure of the major or the engineering school they will select. Coursework in their first year helps students explore majors in engineering and in related technology fields, and consider a range of engineering schools for transfer.

CURRICULUM IN PRE-ENGINEERING (64 Credits) Requirements (47 Credits)

ENG 244 and 245 may not be required by some transfer institution curricula, and if not, will be replaced by electives.

CHEM 150 General Chemistry I (3)
 CHEM 155 General Chemistry Laboratory I (1)
 ENG 113 Engineering Graphics / CAD (3)
 ENG 130 Introduction to Engineering (2)
 ENG 243 Engineering Mechanics I - Statics (3)
 ENG 244 Engineering Mechanics II - Dynamics (3)
 ENG 245 Engineering Mechanics III - Materials (3)
 ENGL 101 Composition and Literature I (4)
 MATH 261 Calculus I (4)
 MATH 262 Calculus II (4)
 MATH 323 Multi-Variable and Vector Calculus (4)
 MATH 366 Differential Equations (3)
 PHYS 200 General Physics I (5)
 PHYS 201 General Physics II (5)

Electives (17 Credits)

Seventeen elective credits will be selected in consultation with the Pre-Engineering advisor. Many engineering programs will require CHEM 160 and 165, and most will require either ENGL 102 or ENGL 387. Most electrical engineering programs will require CSIS 150. Students should work closely with their advisor to develop a plan of study for transfer into their specific engineering program.

English

English Department
Weid 216, (218) 236-2235
Chair: Sandy Pearce

Faculty: Charles Bense, Padmaja Challakere, Sheila Coghill, Alan Davis, John Early, Lin Enger, Laura Fasick, Jill Frederick, Susan Imbarrato, Gordon Jackson, Joy Janzen, Gary Litt, Katherine Meiners, Hazel Retzlaff, Sharon Scapple, SuEllen Shaw, John Sherman, Marie Tarsitano, Mark Vinz, Richard Zinober.

Requirements for majors, dual majors, and minors in English are set forth in detail below. Anyone who wishes to major or minor in English must see the chairperson and be assigned an advisor. Because of the significant number of electives permitted, English majors and minors must consult their advisors each semester to plan programs which are both academically acceptable and personally satisfying. Students who wish to set up individualized majors including English courses (for instance, Comparative Literature or language studies) should consult the chair.

The B.A. and B.S. (teaching) programs presently have similar core requirements; but among the other differences, the B.S. program includes coursework prescribed by the Minnesota State Board of Education for a teaching major in English on the secondary level.

Students intending to pursue graduate study are advised to take more than the minimum number of 300 and 400-level courses. They are also advised to make themselves proficient in at least one foreign language.

Only English courses in which a student has earned "C" or higher will be accepted to fulfill requirements within the major.

All majors will take one designated Capstone seminar. Writing majors may use an English 487 or 488 seminar as their Capstone seminar. All students should consult with their advisors for help in selecting an appropriate Capstone course.

STUDENT LEARNING OUTCOMES

BA Students should be able to:

- write interpretative and critical analysis of literary works;
- find authoritative literary scholarship in the library;
- analyze and synthesize critical issues pertaining to an author or work;
- use standard documentation procedures following MLA style with projects involving research and writing;
- discuss literary, and historical issues with peers from a variety of critical or creative perspectives;
- deliver an oral report reflecting in-depth research into a particular topic.

Student learning outcomes for the English Teaching majors (B.S.) are from the National Council for Teaching of English Guidelines.

Students should:

- demonstrate a respect for the worth and contributions of all learners;
- show an understanding of language acquisition and development;
- demonstrate the image of language and visual images on thinking and composing;
- demonstrate how to respond to and interpret what is read in different ways;
- use a wide range of writing strategies to generate meaning and to clarify understanding;
- show knowledge of a broad historical and contemporary spectrum of United States, British, and world literatures;
- recognize the influence of media on culture and on people's actions and communication;
- use major sources of research and theory to understand the relationship between research and practice;
- examine, evaluate, and select resources which support the teaching of English language arts.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.A. DEGREE IN ENGLISH (41 Credits)

Core Requirements (19 Credits)

The core is required of all students who seek the B.A. Degree or the B.S. Degree in English.

- ENGL 211 Major British Writers I (4)
- ENGL 212 Major British Writers II (4)
- ENGL 314 Topics in Shakespeare (3)
- ENGL 371 Survey of American Literature I (4)
- ENGL 372 Survey of American Literature II (4)

EMPHASIS IN LITERATURE (41 Credits)

Core Requirements (19 Credits)

Students must complete the courses listed as "Core Requirements" under the B.A. Degree in English.

Requirements (4 Credits)

Engl 496 is the capstone course for the literature concentration.

- ENGL 496 Capstone Seminar (4)

Restricted Electives (6 Credits)

One three credit course in literature written before 1800 and one three credit course written after 1800 are required. Both courses must be at the 300 level or above.

Electives (12 Credits)

Students must take twelve credits in English elective courses. Of the twelve credits, no more than one course may be at the 200 level; one course must be at the 300 or 400 level in British literature, and one course must be at the 300 or 400 level in American literature.

EMPHASIS IN WRITING (41 Credits)

Core Requirements (19 Credits)

Students must complete the courses listed as "Core Requirements" under the B.A. Degree in English.

Requirements (12 Credits)

Students must take twelve credits in English courses which have a writing emphasis. Four of the credits will be in ENGL 488 or ENGL 487 which are the capstone course for the writing emphasis.

Restricted Electives (6 Credits)

Students must take a minimum of six credits in literature electives at the 300 or 400 level.

Electives (4 Credits)

Students must take four credits in English electives.

MINOR IN ENGLISH: WRITING (18 Credits)**Restricted Electives (12 Credits)**

Students must take at least twelve credits chosen from the following courses. A maximum of three credits hours from English 469 is applicable to this minor.

ENGL 285 Writing for Film and TV (4)
 ENGL 286 Practical Writing (3)
 ENGL 288 Introduction to Creative Writing (3)
 ENGL 354 Non Fiction Writing (3)
 ENGL 387 Technical Report Writing (4)
 ENGL 388 Creative Writing (3)
 ENGL 395 Theory and Methods of Tutoring (3)
 ENGL 469 Internship—Writing (1-12)
 ENGL 487 Advanced Technical Report Writing (3)
 ENGL 488 Advanced Creative Writing (1-3)

Electives (6 Credits)

Students must take six credits in English elective courses.

MINOR IN ENGLISH (24 Credits)**Core Requirements (16 Credits)**

ENGL 211 Major British Writers I (4)
 ENGL 212 Major British Writers II (4)
 ENGL 371 Survey of American Literature I (4)
 ENGL 372 Survey of American Literature II (4)

Electives (8 Credits)

Students must take eight credits in English electives. One course must be at the 300 or 400 level in British literature and one course must be at the 300 or 400 level in American literature.

B.S. DEGREE IN ENGLISH: TEACHING (86 Credits)**Core Requirements (19 Credits)**

ENGL 211 Major British Writers I (4)
 ENGL 212 Major British Writers II (4)
 ENGL 314 Topics in Shakespeare (3)
 ENGL 371 Survey of American Literature I (4)
 ENGL 372 Survey of American Literature II (4)

Requirements (19 Credits)

ENGL 491 is the capstone course for students in this major. Students must fulfill all teacher licensure requirements which will add thirty-three credits to bring the major total to 86 credits.

ENGL 280 World Literature: East and West (3)
 ENGL 365 Language and Learning (3)
 ENGL 394 Advanced Composition (3)
 ENGL 491 Methods of Teaching English (4)
 ENGL 493 Grammars of English (3)
 ENGL 494 Teaching English in Middle/Junior High (3)

Related Requirements (6 Credits)

SPCH 210 Introduction to Communication Theory (3)
 SPCH 415 Teaching Methods: Speech and Theatre (3)

Electives (9 Credits)

Students must earn nine credits in English electives. One course must be at the 400 level, and two courses must be at the 300 or 400 level.

Recommended (0 Credits)

It is recommended that students who seek this degree also take ENGL 496.
 ENGL 496 Literature Capstone Seminar (4)

MINOR IN ENGLISH: TEACHING (35 Credits)**Core Requirements (16 Credits)**

Students who seek this minor must earn a teaching major in another discipline.

ENGL 211 Major British Writers I (4)
 ENGL 212 Major British Writers II (4)
 ENGL 371 Survey of American Literature I (4)
 ENGL 372 Survey of American Literature II (4)

Requirements (19 Credits)

ENGL 280 World Literature: East and West (3)
 ENGL 365 Language and Learning (3)
 ENGL 394 Advanced Composition (3)
 ENGL 491 Methods of Teaching English (4)
 ENGL 493 Grammars of English (3)
 ENGL 494 Teaching English in Middle/Junior High (3)

B.A. DEGREE IN ENGLISH AND MASS COMMUNICATIONS (69 Credits)**Core Requirements (16 Credits)**

ENGL 211 Major British Writers I (4)
 ENGL 212 Major British Writers II (4)
 ENGL 371 Survey of American Literature I (4)
 ENGL 372 Survey of American Literature II (4)

Requirements (21 Credits)

MC 100 Introduction to Mass Communications (3)
 MC 210 Media Writing (3)
 MC 220 Desktop Publishing (3)
 MC 230 Photography (3)
 MC 309 Reporting (3)
 MC 400 Mass Media Ethics and Issues (3)
 MC 401 Communications Law (3)

Restricted Electives (10 Credits)

Students must choose ten credits in English electives from the following list:

ENGL 285 Writing for Film and TV (4)
 ENGL 286 Practical Writing (3)
 ENGL 288 Introduction to Creative Writing (3)
 ENGL 354 Non Fiction Writing (3)
 ENGL 387 Technical Report Writing (4)
 ENGL 388 Creative Writing (3)
 ENGL 395 Theory and Methods of Tutoring (3)
 ENGL 487 Advanced Technical Report Writing (3)
 ENGL 488 Advanced Creative Writing (1-3)

Electives (22 Credits)

Students must choose ten credits of English electives and twelve credits of Mass Communications electives. At least nine credits of the English courses must be at the 300 level or above. One of the courses must be in American literature and one course must be in British literature. The English electives should be chosen in close consultation with an advisor from the English Department.

English as a Second Language (ESL)

LICENSURE IN ENGLISH AS A SECOND LANGUAGE (POST-BACCALAUREATE) (56 Credits)

Requirements (32 Credits)

Students in this program must hold a baccalaureate degree and have completed a minimum of one year of college-level (or two years of high-school level) foreign language. Students must satisfy the Human Relations component as required by the State of Minnesota.

ED 460S Student Teaching: Secondary (5)
EECE 388 Classroom Assessment (3)
EECE 448 Reading Study Skills in the Content Areas (3)
EECE 449 Linguistics in Reading (3)
EECE 480E Student Teaching: Elementary (5)
ENGL 361 Introduction to Descriptive Linguistics (3)
ENGL 472 Introduction to Sociolinguistics (3)
ENGL 478 Foundations of Teaching and Learning English as a Second Language (3)
ENGL 479 Methods for Teaching ESL and Bilingual Learners (4)

Related Requirements (24 Credits)

Students are required to complete ED 443E or 443S. This choice should be made in close consultation with their faculty advisor.

ED 205 Introduction to Education and Technology (2)
ED 205E Early Field Experience (1)
ED 294 Educational Psychology (3)
ED 310 Social Foundations of Education (3)
ED 443E Classroom Management/Consultation (3)
OR ED 443S Classroom Management/Consultation (3)
EECE 291 Foundations of Literacy (3)
MCS 233 Education and Multicultural America (3)
SPCH 100 Speech Communication (3)
SPED 320 Educational Services for Individuals and Exceptionalities (3)

Recommended (0 Credits)

The following course is highly recommended.
ENGL 493 Grammars of English (3)

Forestry

Biology Department
King Hall 103, (218) 236-2572
Chair: Donna Bruns Stockrahm

MSUM does not offer a degree in forestry but students can prepare for a career in forestry with two-year pre-forestry followed by transfer to a university which awards a degree in forestry such as the University of Minnesota.

French

See Languages

Geology

See Anthropology

Gerontology

Sociology and Criminal Justice Department
Lommen 102, (218) 236-2045
Chair: David Olday
Program Coordinator: Susan Humphers-Ginther

Gerontology is a field of study that integrates several disciplinary perspectives on human aging, including sociology, social work, psychology, and biology. It explores the aging process of individuals and societies, including:

- the study of physical, mental, and social changes;
- the investigation of societal changes resulting from an aging population; and
- the application of this knowledge to policy and program development.

STUDENT LEARNING OUTCOMES

Student learning outcomes were not approved by date of publication. Consult department for Student Learning Outcomes.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

Finance

See Business

B.A. DEGREE IN GERONTOLOGY (48-49 Credits)**Core Requirements (15 Credits)**

In addition to the core requirements, students must complete an emphasis in Anthropology, Economics, Health, Political Science, Psychology, Social Work, or Sociology.

NURS 420 Gerontological Nursing (2)

PHIL 311 Morals and Medicine (3)

PSY 403 Adulthood and Aging (3)

SW 308 Introduction to Gerontology (3)

OR SOC 308 Introduction to Gerontology (3)

SW 410 Gerontology: Policy and Practice (4)

OR SOC 410 Gerontology: Policy and Practice (4)

Restricted Electives (6 Credits)

Students must earn at least six credits in research methods chosen from the following courses.

ECON 370 Quantitative Economic Analysis (3)

MATH 234 Introduction to Probability and Statistics (4)

PSY 231 Psychological Statistics and Methodology I (3)

PSY 232 Psychological Statistics and

Methodology II (3)

SOC 350 Methods of Social Research (4)

SOC 351 Quantitative Methods (2)

SOC 352 Qualitative Methods (2)

SW 360 Research Methods in Social Work (3)

Electives (15 Credits)

Students must choose fifteen credits from the following courses. Students are encouraged to take an internship related to gerontological issues.

ACCT 205 Environment of Law (4)

ACCT 230 Principles of Accounting I (3)

ACCT 320A Employment Law A (2)

ACCT 320B Employment Law B (3)

ACCT 320C Employment Law C (4)

ANTH 248 Ideas of Culture (3)

ANTH 302 Cultural Aspects of Aging (3)

BIOL 236 Introduction to Microbiology (3)

BIOL 323 Human Anatomy (4)

BIOL 349 Human Physiology (4)

ECON 305 The Economics of Poverty, Discrimination, and Inequality (3)

FINC 340 Financial Management (3)

FINC 360 Principles of Investment (3)

HIST 241 History of Social Welfare (3)

HLTH 305 Introduction to Nutrition (3)

HLTH 315 Health Agencies and Services (3)

HLTH 326 Epidemiology (3)

HLTH 330 Disease Prevention (2)

MGMT 360 Principles of Management (3)

MGMT 451 Organizational Behavior (3)

MKTG 310 Principles of Marketing (3)

NURS 409 Adaptation to Chronic Illness (2)

PHIL 311 Morals and Medicine (3)

POL 221 State and Local Government (3)

POL 340 Public Administration (3)

POL 341 Public Policy (3)

PSY 202 Developmental Psychology (3)

PSY 265 Health Psychology (3)

PSY 463 Abnormal Psychology (3)

SOC 215 Population (3)

SOC 320 Sociology of the Family (3)

SOC 375 Sociology of Health and Medicine (3)

SOC 412 Sociology of Complex Organizations (3)

SW 403 Health Care Issues and Services (3)

SW 404 Rural Social Work (3)

SW 411 Chemical Dependency (3)

SW 460 Social Policy (3)

SW 490 Topical Seminar in Social Welfare (1-3)

EMPHASIS IN ANTHROPOLOGY (48 Credits)**Core Requirements (36 Credits)**

Students must complete the courses listed as "Core Requirements", "Restricted Electives", and "Electives" under the B.A. Degree in Gerontology.

Requirements (12 Credits)

This is the emphasis in Anthropology for the Gerontology degree. Students must complete the listed course, plus nine credits of cultural anthropology electives.

ANTH 110 Introduction to Cultural Anthropology (3)

EMPHASIS IN ECONOMICS (48 Credits)**Core Requirements (36 Credits)**

Students must complete the courses listed as "Core Requirements", "Restricted Electives", and "Electives" under the B.A. Degree in Gerontology.

Requirements (12 Credits)

This is the emphasis in Economics for the Gerontology degree.

ECON 202 Principles of Economics I: Micro (3)

ECON 204 Principles of Economics II: Macro (3)

ECON 302 Intermediate Microeconomic Theory (3)

ECON 304 Intermediate Macroeconomic Theory (3)

EMPHASIS IN HEALTH (49 Credits)**Core Requirements (36 Credits)**

Students must complete the courses listed as "Core Requirements", "Restricted Electives", and "Electives" under the B.A. Degree in Gerontology.

Requirements (13 Credits)

This is the emphasis in Health for the Gerontology degree.

HLTH 200 Introduction to Health Education and Health Promotion (2)

HLTH 305 Introduction to Nutrition (3)

HLTH 315 Health Agencies and Services (3)

HLTH 326 Epidemiology (3)

HLTH 330 Disease Prevention (2)

EMPHASIS IN HEALTH**SERVICES ADMINISTRATION (48 Credits)****Core Requirements (36 Credits)**

Students must complete the courses listed as "Core Requirements", "Restricted Electives", and "Electives", under the B.A. Degree in Gerontology.

Requirements (12 Credits)

This is the emphasis in Health Services Administration for the Gerontology degree.

- HLTH 315 Health Agencies and Services (3)
- HLTH 416 Health Services Management (3)
- HLTH 418 Medical and Health Care Law (3)
- HLTH 419 Financial Management of Health Care Organizations (3)

EMPHASIS IN POLITICAL SCIENCE (48 credits)**Core Requirements (36 Credits)**

Students must complete the courses listed as "Core Requirements", "Restricted Electives", and "Electives", under the B.A. Degree in Gerontology.

Requirements (12 Credits)

This is the emphasis in Political Science for the Gerontology degree. In addition to the two listed courses, students must complete six elective credits in Political Science.

- POL 105 Making Sense of Politics (3)
- POL 120 American National Government and Politics (3)

EMPHASIS IN PSYCHOLOGY (48 Credits)**Core Requirements (36 Credits)**

Students must complete the courses listed as "Core Requirements", "Restricted Electives", and "Electives", under the B.A. Degree in Gerontology.

Requirements (12 Credits)

This is the emphasis in Psychology for the Gerontology degree.

- PSY 113 General Psychology (3)
- PSY 202 Developmental Psychology (3)
- PSY 261 Personality (3)
- PSY 320 Social Psychology (3)
 - OR PSY 342 Learning and Memory (3)
 - OR PSY 345 Physiological Psychology (3)
 - OR PSY 348 Cognition and Perception (3)
 - OR PSY 463 Abnormal Psychology (3)

EMPHASIS IN SOCIAL WORK (48 Credits)**Core Requirements (36 Credits)**

Students must complete the courses listed as "Core Requirements", "Restricted Electives", and "Electives", under the B.A. Degree in Gerontology.

Requirements (12 Credits)

This is the emphasis in Social Work for the Gerontology degree.

- SW 250 Introduction to Social Welfare and Social Work (3)
- SW 330 Human Behavior and the Social Environment (3)
- SW 420 Generalist Practice:Individuals (3)
- SW 430 Generalist Practice:Families (3)
 - OR SW 440 Generalist Practice:Groups (3)
 - OR SW 450 Generalist Practice:Communities and Organizations (3)

EMPHASIS IN SOCIOLOGY (48 Credits)**Core Requirements (36 Credits)**

Students must complete the courses listed as "Core Requirements", "Restricted Electives", and "Electives", under the B.A. Degree in Gerontology.

Requirements (12 Credits)

This is the emphasis in Sociology for the Gerontology degree.

- SOC 110 Introduction to Sociology (3)
- SOC 205 Social Psychology (3)
- SOC 302 Social Theory (3)
- SOC 310 Dominant-Subordinate Group Relations (3)

MINOR IN GERONTOLOGY (21 Credits)**Requirements (12 Credits)**

Courses at Concordia or North Dakota State University may be taken through the Tri-College University and substituted for SOC 308 and PSY 403. Please consult with an advisor prior to attempting such substitution.

- ANTH 302 Cultural Aspects of Aging (3)
- NURS 420 Gerontological Nursing (2)
- SOC 308 Introduction to Gerontology (3)
 - OR PSY 403 Adulthood and Aging (3)
- SOC 410 Gerontology:Policy and Practice (4)

Electives (9 Credits)

Students must take nine elective credits. Courses may be selected from those listed. Concordia and North Dakota State University offer courses which may also be used as electives in the Gerontology minor. Students should consult with a faculty advisor prior to making such substitutions. Complete course lists are available from the department.

- BIOL 104 Human Biology (3)
- PHIL 311 Morals and Medicine (3)
- SOC 375 Sociology of Health and Medicine (3)
- SW 411 Chemical Dependency (3) OR
- PSY 317 Alcoholism and Drug Abuse (3)
- SW 403 Health Care Issues and Services (3)

Graphic Communications

Technology Department
Hagen 103, (218) 236-2104
Chair: Ronald Williams
Program Coordinator: Mike Ruth

The Graphic Communications degree is designed to prepare individuals for entry-level positions in the graphic communications industry. It is a two-track program, with options in either *digital design and production* or *multimedia development*.

The **Digital Design and Production** option concentrates on the design and production of materials for mass consumption. These could be pieces for multimedia, technical illustration, print, film/video, or television. The **Multimedia Development Option** concentrates on preparing the individual for a role as a multimedia and/or web designer, or as a computer animator. Both options heavily emphasize the use of computer technology as the key tool for the graphic communicator. Macintosh and PC computer platforms are taught, with the focus being on the Macintosh platform, as it is the primary computer utilized in the graphics industry.

The Graphic Communications program provides the students with learning experiences that will assist them in becoming competent graphic communicators. The program is designed to expose the students to many real life situations that they will face in the workplace. It also strives to produce students who are accomplished with many of the new technologies used in today's graphics industry. The program is multidisciplinary, with students enrolling in courses in Art, Music, Mass Communications, and Computer Science.

Graduates of this program are skilled in many of the areas of the graphics industry. This background provides them experiences in computer graphics, multimedia, photography, printing, advertising, graphic design, presentation graphics, television, CAD, and computer animation.

STUDENT LEARNING OUTCOMES

The program of study is designed to prepare a professional graphic communicator who possesses skills and knowledge acquired through education and hands-on experience necessary to secure entry-level employment in one of the following areas: graphic and digital design, multimedia authoring and development, web authoring and development, and computer animation.

- **Communication Skills:** The student will be able to apply oral, written graphic and effective listening skills.
- **Technical Skills:** The student will be able to implement various forms of manual and computer technology inclusive in the development and production of the visual image. This includes the many

industry standard hardware and software applications used by the graphic communications industry.

- **Graphic Communications Methods:** The student will be able to apply the methods of the graphic communications industry as described by the American Institute of Graphic Arts (AIGA), Printing Industries of America (PIA), and Graphic Communications Association (GCA).
- **Estimating:** The student will be able to understand the sequence of estimating work. This includes the design and implementation of a company, the establishing of BHR's, equipment selection, workspace design, and job estimation.
- **Project Administration:** The student will be able to initiate a design project, formulate and communicate the purpose and scope of their project, work independently to complete all aspects of the project within the assigned timeframe, and present and interpret their work to industry practitioners.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.S. DEGREE IN GRAPHIC COMMUNICATIONS (60 Credits) Core Requirements (34 Credits)

This core is required of all students majoring in one of the Graphic Communications options: Digital Design and Production or Multimedia Development.

ART 125 Foundation Design I (4)

MC 230 Photography (3)

OR ART 130 Introduction to Photography (4)

OR SPCH 272 Television Production (3)

GCOM 216 3D Modeling (3)

GCOM 255 Beginning Computer Graphics (3)

GCOM 256 Introduction to Multimedia (3)

GCOM 355 Intermediate Computer Graphics (3)

GCOM 452 Graphic Communications Estimating (3)

GCOM 459 Graphic Communications Final Project (6)

TECH 113 Engineering Graphics/CAD (3)

OPTION IN**MULTIMEDIA DEVELOPMENT (60 Credits)****Core Requirements (34 Credits)**

Students must complete the courses listed as "Core Requirements" under the B.S. Degree in Graphic Communications.

Requirements (18 Credits)

In addition to the courses listed below, students must also take either GCOM 356 and GCOM 456 or GCOM 316 and GCOM 416.

MUS 381 Audio Production I (3)

CSIS 150 Introduction to Computers and Programming I (4)

GCOM 358 Web Authoring and Development (3)

MUS 363 Music for Film and Multimedia (3)

OR MUS 481 Audio Production II (2)

OR MUS 482 Digital Audio II (2)

Electives (8 Credits)

Students must take three courses from the following list. The courses chosen may not be used to satisfy other requirements in this emphasis.

SPCH 372 Television Directing (3)

CSIS 130 BASIC Programming (3)

MC 303 Advertising Principles (3)

MC 330 Photojournalism (3)

MC 331 Photo Editing (3)

MC 430 Documentary Photography (3)

MUS 363 Music for Film and Multimedia (3)

MUS 364 Survey of Film Music (3)

MUS 482 Digital Audio II (2)

SPCH 255 Technical Theatre Methods (3)

SPCH 284 Beginning Filmmaking (3)

SPCH 355 Scene Design I (3)

OPTION IN DIGITAL DESIGN AND PRODUCTION (60 Credits)**Core Requirements (34 Credits)**

Students must complete the courses listed as "Core Requirements" under the B.S. Degree in Graphic Communications.

Requirements (18 Credits)

ART 126 Foundation Design II (4)

ART 154 Introduction to Graphic Design (4)

ART 200B Graphic Design Studio (4)

GCOM 450 Digital Prepress (3)

GCOM 455 Advanced Computer Graphics (3)

Electives (8 Credits)

Students must take three courses from the following list. Courses chosen may not be used to satisfy other requirements of this emphasis.

SPCH 372 Television Directing (3)

CSIS 130 BASIC Programming (3)

MC 303 Advertising Principles (3)

MC 330 Photojournalism (3)

MC 331 Photo Editing (3)

MC 430 Documentary Photography (3)

MUS 363 Music for Film and Multimedia (3)

MUS 364 Survey of Film Music (3)

MUS 482 Digital Audio II (2)

JHTR SPCH 255 Technical Theatre Methods (3)

FILM SPCH 284 Beginning Filmmaking (3)

JHTR SPCH 355 Scene Design I (3)

Geography

See Anthropology

Health

Health and Physical Education Department
Nemzek 106, (218) 236-2445

Chair: Richard Bynum

Faculty: Bruce Briggs, Nancy Christensen, Wendy Frappier, James Gemar, Dawn Hammerschmidt, Randall Smith

MSUM's Health and Physical Education (HPE)

Department offers programs for students who are interested in administrative positions in health care delivery, community health promotion, teaching health or physical education in schools, exercise science, athletic training or coaching. This department offers the following degree programs:

Bachelor of Science in Athletic Training

The athletic training program at MSUM combines specialized course work and practical experience designed to prepare students for national certification. MSUM graduates may choose to pursue advanced degrees or find jobs in athletic training at the secondary level, college/university level, clinical level, or corporate level.

Bachelor of Science in Health Education: Community

Community-based health education educators work for local, state, and federal government agencies as well as voluntary and private health organizations. In addition, many large corporations employ individuals who develop, conduct, and evaluate programs concerned with the health and welfare of employees. The educational program at MSUM prepares students to become a Certified Health Education Specialist (CHES).

Bachelor of Science in Health Education: Teaching

School health educators are licensed to teach health education in the public or private schools at 5-12 level. Students obtaining a health education teaching degree are also eligible for positions in the community setting. Graduates who wish to teach health education at the post-secondary level must have a Masters degree, or preferably, a Doctorate in health education.

Bachelor of Science in Health Services Administration

Health service administrators are employed in health maintenance organizations, nursing homes, hospitals, extended-care facilities, rehabilitation programs, health planning agencies, health departments, health associations, insurance companies and research institutes.

Bachelor of Science in Physical Education: Exercise Science

The physical education exercise major prepares students for positions as a health fitness instructor, personal trainer and fitness director. The major will also prepare students for graduate school programs in exercise science, exercise physiology or cardiac rehabilitation. The physical education exercise major also prepares students for certification by the American Council on Exercise, National Strength and Conditioning Association and the American College of Sports Medicine.

Bachelor of Science in Physical Education: Teaching

Physical education teaching graduates are employed as K-12 physical education teachers and athletic coaches. An adapted physical education licensure or coaching minor enhances public school employment opportunities. Graduates who wish to learn and coach at the college/university level pursue graduate degrees. Other physical education teaching graduates assume jobs in a variety of recreational and fitness fields.

Coaching Minor

The coaching minor prepares students to assume the responsibilities of coaching in competitive athletics. The coaching minor enhances a student's credentials and employment opportunities as a varsity coach in the state of Minnesota and other states. The coaching minor is available to students pursuing either a teaching or non-teaching degree.

Developmental/Adaptive Physical Education Licensure

The developmental adaptive physical educational licensure provides specialized training to teach physical education to public school students who have physical, sensory, emotional and/or mental disabilities. This licensure is an excellent complement to the physical education major.

Requirements for Physical Education degrees are listed under Physical Education in this *Bulletin*.

Requirements for Athletic Training degrees are listed under Athletic Training in this *Bulletin*. Requirements for Health Services Administration degrees are listed under Health Services Administration in this *Bulletin*.

STUDENT LEARNING OUTCOMES FOR HEALTH EDUCATION:

As recommended by the National Commission for Health Education Credentialing, the student should be able to:

- assess individual and community needs for health education;
- plan effective health education programs;
- implement health education programs;
- evaluate effectiveness of health education programs;
- coordinate provision of health education services;
- act as a resource person in health education;
- communicate health education needs, concerns and resources.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.S. DEGREE IN COMMUNITY HEALTH (62 Credits) Requirements (36 Credits)

Students must earn at least six credits of internship in HLTH 469. Exceptions to this requirement will need to be approved by the department chairperson.

HLTH 110 Personal Health and Wellness (3)

HLTH 125 First Aid and CPR (2)

HLTH 200 Introduction to Health Education and Health Promotion (2)

HLTH 305 Introduction to Nutrition (3)

HLTH 315 Health Agencies and Services (3)

HLTH 327 Safety Education and Consumer Protection (3)

HLTH 330 Disease Prevention (2)

HLTH 340 Health Methods and Materials (3)

HLTH 412 Education for Sexuality and HIV/AIDS (3)

HLTH 415 Design and Evaluation of Community Health Programs (3)

HLTH 465 Comprehensive School Health Programs (3)

HLTH 469 Internship (2-12)

Restricted Electives (17 Credits)

Selection of courses from the following areas must be approved by the student's advisor and will depend on the student's occupational goal and prior experience. All students must earn at least nine credits from these social and natural science courses (ANTH 110, ANTH 302, BIOL 104, BIOL 236, CHEM 102, CHEM 110, CHEM 180, CHEM 185, PSY 113, PSY 120, PSY 265, SOC 110, SOC 112, SOC 235, SOC 308) and eight credits from these communication skills courses (ENGL 387, HLTH 326, MC 220, SPCH 100).

Substitutions to this group of courses may be made with the permission of the student's advisor.

ANTH 110 Introduction to Cultural Anthropology (3)
 ANTH 302 Cultural Aspects of Aging (3)
 BIOL 104 Human Biology (3)
 BIOL 236 Introduction to Microbiology (3)
 CHEM 102 Survey of Basic Principles of Chemistry (3)
 CHEM 110 Fundamentals of Chemistry (4)
 CHEM 180 Introduction to Organic and Biochemistry (4)
 CHEM 185 Introduction to Organic and Biochemistry Lab (1)
 ENGL 387 Technical Report Writing (4)
 HLTH 326 Epidemiology (3)
 MC 220 Desktop Publishing (3)
 PSY 113 General Psychology (3)
 PSY 120 Social Behavior (3)
 PSY 265 Health Psychology (3)
 SOC 110 Introduction to Sociology (3)
 SOC 112 Social Deviance (2)
 SOC 308 Introduction to Gerontology (3)
 SOC 375 Sociology of Health and Medicine (3)
 SPCH 100 Speech Communication (3)

Related Requirements (9 Credits)

BIOL 103 Humanity and the Ecosystem (3)
 CSIS 103 Computer Concepts and Applications (3)
 PE 321 Human Physiology (3)

MINOR IN COMMUNITY HEALTH (21 Credits)

Requirements (21 Credits)

HLTH 110 Personal Health and Wellness (3)
 HLTH 125 First Aid and CPR (2)
 HLTH 200 Introduction to Health Education and Health Promotion (2)
 HLTH 305 Introduction to Nutrition (3)
 HLTH 315 Health Agencies and Services (3)
 HLTH 327 Safety Education and Consumer Protection (3)
 HLTH 330 Disease Prevention (2)
 HLTH 412 Education for Sexuality and HIV/AIDS (3)

B.S. DEGREE IN HEALTH EDUCATION:

TEACHING (80 Credits)

Requirements (29 Credits)

Students must fulfill all teacher licensure requirements which will add thirty-three credits to the major.

HLTH 110 Personal Health and Wellness (3)
 HLTH 125 First Aid and CPR (2)
 HLTH 200 Introduction to Health Education and Health Promotion (2)
 HLTH 305 Introduction to Nutrition (3)
 HLTH 315 Health Agencies and Services (3)
 HLTH 327 Safety Education and Consumer Protection (3)
 HLTH 330 Disease Prevention (2)
 HLTH 335 Health Education and the Middle Level Adolescent (2)

HLTH 340 Health Methods and Materials (3)
 HLTH 412 Education for Sexuality and HIV/AIDS (3)
 HLTH 465 Comprehensive School Health Programs (3)

Related Requirements (18 Credits)

Students must earn eighteen credits from the following departments: Biology, Physical Education, Psychology, Sociology, and Speech. The courses listed below are suggested choices.

BIOL 103 Humanity and the Ecosystem (3)
 PE 320 Anatomical Kinesiology (3)
 PE 321 Human Physiology (3)
 PSY 113 General Psychology (3)
 SOC 110 Introduction to Sociology (3)
 SPCH 100 Speech Communication (3)

MINOR IN HEALTH EDUCATION:

TEACHING (26 Credits)

Requirements (26 Credits)

Students who select this minor must also earn a teaching major in another discipline.

HLTH 110 Personal Health and Wellness (3)
 HLTH 125 First Aid and CPR (2)
 HLTH 305 Introduction to Nutrition (3)
 HLTH 327 Safety Education and Consumer Protection (3)
 HLTH 340 Health Methods and Materials (3)
 HLTH 412 Education for Sexuality and HIV/AIDS (3)
 HLTH 465 Comprehensive School Health Programs (3)
 PE 320 Anatomical Kinesiology (3)
 PE 321 Human Physiology (3)

Health Science Professions

Biology Department and Chemistry Department

Contact Faculty: Donna Bruns Stockrahm, Biology, King Hall 103, (218) 236-2572 OR Abbas Pezeshk, Chemistry, Hagen 411, (218) 236-2136

MSUM offers pre-professional programs in the following health science areas: Chiropractic, Dentistry, Medicine, Mortuary Science, Nursing, Occupational Therapy, Optometry, Physical Therapy, Physician's Assistant, Respiratory Care, and Veterinary Science. In addition, there are majors in Medical Technology, Nursing, Biology with a Health and Medical Sciences Emphasis, and Chemistry with a Biological Chemistry Emphasis. Most students in the health science pre-professional areas major in Biology or Chemistry, but other majors are possible as long as the requirements for the pre-professional program are met.

Students should plan their program and application for professional school with the assistance of an advisor for both their pre-professional program and their chosen major to insure that the requirements for both the pre-professional and the academic major are met. The requirements for many of the pre-professional health science programs are similar and this offers students maximum flexibility for career decisions.

Basic prerequisites for the health science pre-professional programs usually include: one year of biology, one to two years of chemistry, two or more mathematics courses, and one year of physics. Additional coursework in mathematics and science as well as Liberal Studies electives are often recommended. Since professional schools often vary in their requirements, students should contact the schools of interest early in their program and work closely with their advisor to insure that all requirements are met.

Health Services Administration

Health and Physical Education Department
Nemzek 106, (218) 236-2445
Chair: Richard Bynum
Coordinator: Bruce Briggs

With the growth of the population above age 65, career opportunities are expanding in the fields of long-term health care and in elderly housing. Many organizations now offer the elderly a full range of services from independent housing units to skilled nursing care provided by a nursing home. Many hospitals, particularly in rural communities, are also expanding their services to the elderly.

Federal law requires that any individual responsible for the administration of an organization with nursing home beds be licensed as a nursing home administrator. To become licensed requires meeting the standards of the state in which the individual will practice and passing a national examination. Each state establishes their own standards.

In Minnesota, standards have been developed by the Minnesota Board of Examiners for Nursing Home Administrators. These standards are among the highest in the nation and include requirements only available through an academic institution. Individuals meeting these requirements must still pass both a Minnesota and a national examination before becoming licensed. Minnesota State University Moorhead has applied to the Board of Examiners for approval as an institution that offers the necessary coursework to meet Minnesota standards. Approval is pending and is anticipated in 2002. If approved, students completing a major in Health Services Administration would meet all requirements of the Board with the following additional course

requirements: 1) Social Work 300 – Introduction to Gerontology; 2) Social Work 400 – Policy and Practices and 3) Nursing 420 – Gerontological Nursing.

BACHELOR OF SCIENCE IN HEALTH SERVICES ADMINISTRATION

Health service administrators are employed in health maintenance organizations, nursing homes, hospitals, extended-care facilities, rehabilitation programs, health planning agencies, health departments, health associations, insurance companies and research institutes.

STUDENT LEARNING OUTCOMES

Not approved by date of publication. Consult department for Student Learning Outcomes.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the departments approved upper level writing requirement. See the department or faculty advisor for specific details.

B.S. DEGREE IN HEALTH SERVICES ADMINISTRATION (65 Credits)

Requirements (32 Credits)

Students must earn twelve credits in HLTH 469.
 HLTH 315 Health Agencies and Services (3)
 HLTH 326 Epidemiology (3)
 HLTH 330 Disease Prevention (2)
 HLTH 414 Health Services Planning and Evaluation (3)
 HLTH 416 Health Services Management (3)
 HLTH 418 Medical and Health Care Law (3)
 HLTH 419 Financial Management of Health Care Organizations (3)
 HLTH 469 Internship (2-12)

Restricted Electives (6 Credits)

A minimum of six credit hours to be selected in consultation with the major field advisor. At least three credits must be in courses numbered 300 and above.
 ACCT 205 Environment of Law (4)
 BIOL 102 Matter and Life (3)
 BIOL 104 Human Biology (3)
 BIOL 236 Introduction to Microbiology (3)
 BIOL 241 Principles of Human Genetics (3)
 BIOL 323 Human Anatomy (4)
 BIOL 349 Human Physiology (4)
 CHEM 110 Fundamentals of Chemistry (4)
 CHEM 180 Introduction to Organic and Biochemistry (4)
 HLTH 110 Personal Health and Wellness (3)
 HLTH 200 Introduction to Health Education and Health Promotion (2)
 HLTH 305 Introduction to Nutrition (3)
 MGMT 370 Management Information Systems (3)
 PSY 113 General Psychology (3)
 PSY 120 Social Behavior (3)
 PSY 265 Health Psychology (3)
 SOC 205 Social Psychology (3)

SOC 308 Introduction to Gerontology (3)
 SOC 375 Sociology of Health and Medicine (3)
 SOC 410 Gerontology: Policy and Practice (4)
 SW 403 Health Care Issues and Services (3)

Related Requirements (27 Credits)

ACCT 230 Principles of Accounting I (3)
 ACCT 231 Principles of Accounting II (3)
 CSIS 103 Computer Concepts and Applications (3)
 MGMT 360 Principles of Management (3)
 MGMT 370 Management Information Systems (3)
 MGMT 440 Personnel Management (3)
 MKTG 310 Principles of Marketing (3)
 PE 321 Human Physiology (3)
 POL 340 Public Administration (3)

History

History Department

MacLean 302, (218) 236-2812

Chair: Paul Harris

Faculty: Henry Chan, Christopher Corley, Steven Hoffbeck, I. Kenneth Smemo

The History Department offers courses in U.S., European, and world history to meet the varied needs and interests of our students. History courses can be applied to fulfill Liberal Studies requirements in both Division C (Social and Behavioral Sciences) and Division F (Global and Multicultural Studies). Upper-division courses in History also prepare students for careers as teachers or in such diverse areas as law, government, libraries, museums, and business. The study of history at MSUM involves much more than the memorization of names and dates. Our students learn to think analytically and critically about the past and to understand history as the experiences of real human beings.

STUDENT LEARNING OUTCOMES

Students completing programs in History and Social Studies should be able to demonstrate the ability to do the following:

Reading Comprehension and Cognitive Skills

- identify the main point or thesis in a piece of historical writing;
- analyze how authors develop their theses and support them with evidence;
- recognize and evaluate differences in historical interpretation among different authors.

Historical Thinking Skills

- recognize potential sources of bias in historical writings;
- understand and interpret events in their appropriate historic context;
- understand and interpret relations of cause and effect and other sequential relations;
- understand the complexity of human motivations and appreciate cultural differences in patterns of behavior and ideation;
- synthesize a variety of evidence into a coherent and plausible account of events.

Research Skills

- recognize the difference between primary and secondary sources, and understand the uses and importance of each type;
- select and refine an appropriate topic for a given assignment;
- identify a variety of different kinds of source materials that could shed light on a particular topic;
- use the library and various bibliographic aids to identify and locate different sources relevant to a particular topic;
- evaluate which of their sources are the most authoritative;
- compile and annotate a bibliography, and present it in proper format;
- conduct an oral history interview.

Written Communication Skills

- formulate a thesis on the basis of insights gained from research;
- develop their thesis in an organized and logical progression;
- use appropriate evidence to support points;
- cite their sources properly;
- summarize points made in source materials, and make the connections between different points of view and their own;
- recognize the shortcomings of their evidence and anticipate possible objections;
- respond constructively to criticism and make appropriate revisions;
- write clear and grammatical prose;
- critically evaluate the work of other students.

Oral Communication Skills

- respond clearly and thoughtfully to questions and comments in class discussion;
- draw upon and summarize reading materials in ways that address larger themes and issues;
- deliver an effective oral presentation;
- critically evaluate the work of other students.

Computer Literacy

- produce a paper using word processing software;
- use e-mail;
- conduct research using the World Wide Web in addition to traditional sources.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.A. DEGREE IN HISTORY (50 credits)**Requirements (19 Credits)**

Students must earn at least three credits in Senior Seminar.

HIST 104 World History I (4)

HIST 105 World History II (4)

HIST 121 History of the United States to 1877 (4)

HIST 122 History of the United States since 1877 (4)

HIST 401 Senior Seminar (3-4)

Restricted Electives (18 Credits)

Students must complete at least six credits at the 300 level or above in European history and at least six credits at the 300 level or above in United States or Canadian history. In addition, students must earn at least six credits at the 300 level or above from one or more of the following areas: Africa, Asia, Latin America, and the modern Middle East.

Related Requirements (8 Credits)

Students must take one year of a foreign language or demonstrate equivalent competency.

Electives (5 Credits)

Students must earn at least 42 credits in courses with the History rubric. The elective total of 5 credits in History may vary, depending on the credit value of the History courses which students present for graduation

MINOR IN HISTORY (26 Credits)**Requirements (16 Credits)**

HIST 104 World History I (4)

HIST 105 World History II (4)

HIST 121 History of the United States to 1877 (4)

HIST 122 History of the United States since 1877 (4)

Restricted Electives (10 Credits)

Students must take four credits of electives which are at the 300 level or above in Africa, Asia, Latin America, or the modern Middle East. In addition, students must take six credits in elective study at the 300 level or above in courses in United States history, Canadian history and European history.

Honors Program

Sociology and Criminal Justice Department
Lommen 102, (218) 236-2038

Program Coordinator: Michael W. Hughey

The Honors Program exists to reward and encourage superior academic achievement. The Program consists of a special curriculum of courses that are broadly conceived and interdisciplinary in focus. Collectively, these courses are intended to promote a community of learning, in which students learn from one another as well as from professors, and to encourage an appreciation of ideas that emphasizes their broader connections and complexities, as opposed to specialized knowledge and research techniques. As such, the Honors curriculum is devoted to the essential purpose of the Liberal Arts and, indeed, of the university itself: to examine, assess, and celebrate the artistic, intellectual, literary and other expressions of our shared humanity.

Students in the Honors Program are drawn from virtually all majors and perspectives represented on campus. Participation in the Program thus provides an opportunity to interact with other high achieving students of varied backgrounds and viewpoints. Honors classes are relatively small to encourage discussion, and they typically offer opportunities for students to refine their skills in oral and written presentation. In all cases, Honors classes offer exposure to an eclectic range of works and ideas, and they do not require a specific background or major concentration. Emphasis is placed not upon mastery of specialized materials but upon the broader search for understanding and the excitement of thinking and learning.

Students with a 3.5 GPA or better are invited into the program either at the end of their freshman year or at the beginning of their sophomore year, although a later entry is sometimes possible. Transfer students who are interested in participating in the Honors Program should contact the Program Director. Honors course work usually begins in the sophomore year. Those who complete the Honors Program will have their achievement noted on their transcript. Upper level Honors classes carry Liberal Studies credit.

HONORS PROGRAM (14 Credits)**Core Requirements (4 Credits)**

HON 200 Honors Colloquium (4)

Restricted Electives (10 Credits)

Students must take at least three courses from those listed.

HON 300 American Society (4)

HON 301 Masterpieces of Literature (4)

HON 303 Nature of Physical Reality (3)

HON 305 Good and Evil in Literature (4)

HON 306 Human Nature in the Western Tradition (3)

Humanities

Humanities and Multicultural Studies Department
MacLean 326, (218) 236-2196

Chair: Konrad Czynski

Faculty: Dieter Berninger, D.C. Cole, Phyllis May-Machunda, Maureen Reed, Helen Sheumaker

The Humanities and Multicultural Studies Department is the core of a variety of interdisciplinary majors and programs: a B.A. in American Studies (see American Studies); an individualized major in Humanities; a Fine Arts minor in Humanities; a Western Culture minor in Humanities; an African American Humanities minor; an American Indian Studies minor; a Chicano Studies minor; and a Multicultural Studies minor. (See Multicultural Studies.)

MINOR IN HUMANITIES: FINE ARTS (21 Credits) Requirements (3 Credits)

HUM 201 Humanities Through the Arts (3)

Restricted Electives (18 Credits)

Students must choose two courses in each of three of the four following areas: Hum 214, Hum 215; history and appreciation of the visual arts; theatre, film, and literature; and music. At least two of the elective credits must be in a studio, applied, or performing course.

MINOR IN HUMANITIES: WESTERN CULTURE (24 Credits)

Requirements (8 Credits)

HUM 214 Classical and Medieval Worlds (4)

HUM 215 Renaissance Through the Modern World (4)

Restricted Electives (3 Credits)

Students must take one of the following three courses.

HUM 211 Perspectives on Society (3)

HUM 212 Perspectives on Ultimate Reality (3)

HUM 213 Perspectives on the Self (3)

Electives (13 Credits)

In consultation with an advisor from the department, students must choose thirteen credits of electives from humanistic disciplines that best serve individual interests, such as history, philosophy, political science, literature, or courses in appreciation of the arts.

Individualized Major

See *Academic Programs* section of this *Bulletin*

Industrial Technology

Technology Department

Hagen 103, (218) 236-2104

Chair: Ronald Williams

Program Coordinator: Wade Swenson

Faculty: Aziz Kian

MSU Moorhead's Industrial Technology degree with its three options is the only specialized accredited technical management B.S. degree program in Minnesota. The National Association of Industrial Technology (NAIT) accredits all three IT options: **Industrial Distribution—ID, Industrial Management—IM, and Technical Management—TM (2+2)**. The **Industrial Technology** B.S. degree is designed to prepare students to be successful in a technical management setting.

The Technology Department mission is to provide nationally accredited programs from which students graduate to become leaders capable of handling the complexities and challenges of an industrially-oriented business environment. The Industrial Technology B.S. degree seeks to develop graduates who recognize the importance of the business-technology interface in a world increasingly dominated by technology. The faculty members endeavor to develop in these future leaders a thorough understanding of the supplier-manufacturer-distributor infrastructure that forms the backbone of the current world business model.

Career paths available to Industrial Technology graduates

- **Operations Managers:** Oversee a facility's workforce, materials, and equipment to meet production and shipping schedules, while maintaining product quality, plant efficiency, customer service needs, and a favorable working environment.
- **Materials Managers:** Plan and control distribution, from the acquisition of raw materials to the delivery of finished products.
- **Technical Sales & Marketing:** Sell products and provide specialized knowledge and advice to customers.
- **Quality Assurance Specialists:** Coordinate the overall design and maintenance of activities related to quality issues.
- **Branch & Corporate Management:** Use talent for planning, integrating diverse activities, managing money, and working with people in a business environment.
- **Design Positions:** Work on design teams in varied departments from engineering, to manufacturing, to facilities depending on abilities and interests.
- **Other paths include:** Production Management, Supply Chain Management, Purchasing, and Logistics.

Industrial Distribution—ID option

Industrial Distribution graduates are the “behind the scenes” specialists in wholesale distribution and logistics focusing on understanding of the processes, which integrates procurement, production, distribution, and customer relations into a system for creating value for the end user. Industrial Distribution graduates look at the movement of materials from the procurement stage as raw materials or components through the manufacturing - processing stage to the marketing and distribution of end products for industrial or commercial users. The technical nature of much of this activity, together with the profit incentive that drives it, requires an instructional approach that combines business and technology courses. The types of positions available to the ID graduate range from the manufacturing/ construction sector to food products, pharmaceuticals, soft goods, and computer firms. The placement rate of Industrial Distribution graduates approaches 100%.

Industrial Management—IM option

The industrial manager fills the gap between the people and the technology. Industrial managers and supervisors require three types of skills: people skills, analytical or problem solving skills, and, because of the close interaction with technology and technical workers, they must possess a technological knowledge base. Students selecting the Industrial Management option will equip themselves to be managers in the challenging environment of modern manufacturing. However, employment opportunities exist in many environments. Upon graduation they will be prepared to address critical contemporary issues related to productivity management in a variety of business settings. The IM graduate is employed in leadership roles designing and implementing management programs. The IM graduate develops microcomputer and software applications knowledge that gives them a competitive edge in the job market. The placement rate of Industrial Management graduates approaches 100%.

**Technical Management—TM option
(2+2 Transfer Option)**

The Technical Management option, within the Industrial Technology B.S. Degree, is specifically designed for transfer students who have earned an Associate of Applied Science degree or an Associate of Science degree from an accredited institution in a field of study related to Industrial Technology. The technical courses of the AAS Degree coupled with the upper division Technical Management courses provide the Technical Management graduate with a unique advantage in today's job market. This “Fast Track” B.S. degree is appropriate for recent technical college graduates as well as persons in the incumbent workforce seeking an applied educational experience to enhance their competitive advantage.

Students identifying Industrial Technology—Technical Management option as their intended major at Minnesota State University Moorhead may transfer up to 48 technical area credits. A minimum of 30 credits will be applied to the technical portion of the IT major. Any remaining technical area credits may be transferred and designated as “free electives” counting toward graduation requirements. The AAS degree transfer may not exceed 64 semester hours including 16 to 22 semester hours in Liberal Studies. All university graduation requirements apply for the 2+2 transfer degree. The program is structured so that a student may complete the degree with two additional years of study. **The Technical Management 2+2 B.S. program, the first approved by MnSCU for block credit transfer, recognizes the technical courses as a cohesive set of courses with stated and verified educational outcomes.**

Industrial Management Minor

For students in business, accounting, or a related area, the selection of the Industrial Technology minor will provide a valuable asset in seeking management positions in a technical environment.

STUDENT LEARNING OUTCOMES

The Industrial Technology program at MSUM is accredited by the National Association for Industrial Technology (NAIT). The outcomes for the program must at a minimum address the competencies necessary to maintain that accreditation. The Technology Department faculty meet regularly with an industrial Advisory Board to update a list of outcomes that will prepare an Industrial Technologist who possesses skills and knowledge acquired through education and on-site experience.

- **Communication Skills:** The student will be able to apply oral, written, graphic, and listening skills, be able to facilitate teams efforts, and apply knowledge of visualization and CAD.
- **Information Technology Skills:** The student will be able to demonstrate computer skills appropriate for the industry, through use of word processing, databases, and spreadsheets applications, electronic data searches, and computer applications for business and industry.
- **Scientific and Technical Skills:** The student will be able to apply mathematical, and physical principals to business and industrial applications, and implement efficient scientific and technological solutions to industrial problems.
- **Manufacturing Processes and Technologies**
The student will be able to understand and apply manufacturing processes and technologies, including automation, machine tools, and electrical, electronic and fluid energy concepts and calculations. The student should also be able to interpret OSHA, NIOSH

and other standards, and perform process safety evaluations and analyses.

- **Economics and Cost Estimating:** The student will be able to demonstrate skills for determining the cost advantage of different processes, and performing cost estimates. The student will also understand the costs and benefits associated with production concepts such as Just-In-Time and Total Quality Management.
- **Work Environment Design and Improvement:** The student will understand the techniques and methods for systematic improvement of the work environment, including value-added activities, work physiology, systematic facility design, and safety program implementation.
- **Total Quality Management:** The student will understand the implication of TQM on the local and national economy, methods and procedures for planning, organizing and controlling for quality, statistical methods for quality control, and the application of quality tools and techniques for designing products and services.
- **Production and Inventory Management:** The student will understand the varied needs for inventory, technology and human resources in different production environments, the effect of inventory on business performance, different techniques for scheduling materials, workers, machinery, and space, and the Theory of Constraints and its usage for production scheduling. The student will also become familiar with commercial software for production and inventory management.
- **Positive Personal Habits:** The student will be able to apply appropriate management skills, demonstrate ethical actions and conduct, and exhibit involvement and contribution to the community.
- **Global and Cultural Awareness:** The student will exhibit an understanding and acceptance of human and cultural diversity, and a concern for global environment and ethical treatment of all persons.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement.

B.S. DEGREE IN INDUSTRIAL TECHNOLOGY (83-85 Credits) Core Requirements (27 Credits)

This core must be taken by students who are majoring in one of the Industrial Technology options: Industrial Distribution, Industrial Management, or Technical Management.

ACCT 230 Principles of Accounting I (3)
 MGMT 360 Principles of Management (3)
 TECH 380 Methods Improvement (3)
 TECH 383 Cost Analysis (3)
 TECH 385 Process Leadership (3)
 TECH 394 Computer Applications for Engineers and Technologists (3)
 TECH 428 Project Management (3)
 TECH 482 Quality Planning and Implementation (3)
 TECH 493 Occupational Safety and Health (3)

OPTION IN INDUSTRIAL DISTRIBUTION (85 Credits) Core Requirements (27 Credits)

Students must complete the courses listed as "Core Requirements " under the B.S. Degree in Industrial Technology.

Requirements (35 Credits)

Students must complete at least three credits in TECH 469.

MKTG 310 Principles of Marketing (3)
 MKTG 315 Industrial Marketing (3)
 MKTG 419 Distribution Management (3)
 TECH 101 Industrial Technology Careers (1)
 TECH 113 Engineering Graphics/CAD (3)
 TECH 230 Manufacturing Processes (3)
 TECH 274 Electrical and Motor Technology (4)
 TECH 346 Industrial Distribution Operations (3)
 TECH 376 Industrial Process Control (3)
 TECH 387 Fluid Power (3)
 TECH 469 Student Internship (2-12)
 TECH 485 Production and Inventory Management (3)

Related Requirements (23 Credits)

CHEM 102 Survey of Basic Principles of Chemistry (3)
 CSIS 103 Computer Concepts and Applications (3)
 ECON 202 Principles of Economics I:Micro (3)
 MATH 229 Fundamentals of Applied Mathematics (3)
 MATH 234 Introduction to Probability and Statistics (4)
 PHYS 160 College Physics I (4)
 SPCH 100 Speech Communication (3)

OPTION IN INDUSTRIAL MANAGEMENT (84 Credits)**Core Requirements (27 Credits)**

Students must complete the courses listed as "Core Requirements" under the B.S. Degree in Industrial Technology.

Requirements (34 Credits)

Students must earn at least three credits in TECH 490.

- TECH 101 Industrial Technology Careers (1)
- TECH 111 Technology and Society (2)
- TECH 113 Engineering Graphics/CAD (3)
- TECH 216 3D Modeling (3)
- TECH 230 Manufacturing Processes (3)
- TECH 274 Electrical and Motor Technology (4)
- TECH 376 Industrial Process Control (3)
- TECH 382 Manufacturing Automation (3)
- TECH 387 Fluid Power (3)
- TECH 483 Facility Design (3)
- TECH 485 Production and Inventory Management (3)
- TECH 490 Special Problems (1-4)

Related Requirements (23 Credits)

- CHEM 102 Survey of Basic Principles of Chemistry (3)
- CSIS 103 Computer Concepts and Applications (3)
- ECON 202 Principles of Economics I: Micro (3)
- MATH 229 Fundamentals of Applied Mathematics (3)
- MATH 234 Introduction to Probability and Statistics (4)
- PHYS 160 College Physics I (4)
- SPCH 100 Speech Communication (3)

OPTION IN TECHNICAL MANAGEMENT (83 Credits)**Core Requirements (27 Credits)**

Students must complete the courses listed as "Core requirements" under the B.S. Degree in Industrial Technology.

Requirements (33 Credits)

All students who intend to complete this option must transfer in at least 30 credits in a technical area which have been earned at a Technical or Community College. Additionally, students must earn at least three credits in TECH 469.

Related Requirements (23 Credits)

In addition to the listed courses, students must earn a minimum of six semester credits in Chemistry and/or Physics. At least one of the courses must have a lab component.

- CSIS 103 Computer Concepts and Applications (3)
- ECON 202 Principles of Economics I: Micro (3)
- ENGL 387 Technical Report Writing (4)
- MATH 127 College Algebra (3)
- MATH 234 Introduction to Probability and Statistics (4)

MINOR IN INDUSTRIAL MANAGEMENT (21 Credits)**Requirements (12 Credits)**

Students must take twelve credits from the Industrial Management options courses listed.

- TECH 113 Engineering Graphics/CAD (3)
- TECH 216 3D Modeling (3)
- TECH 230 Manufacturing Processes (3)
- TECH 274 Electrical and Motor Technology (4)
- TECH 376 Industrial Process Control (3)
- TECH 382 Manufacturing Automation (3)
- TECH 387 Fluid Power (3)
- TECH 483 Facility Design (3)
- TECH 485 Production and Inventory Management (3)
- TECH 490 Special Problems (1-4)

Related Requirements (9 Credits)

Students must take nine credits from the listed Technical Management core courses.

- TECH 380 Methods Improvement (3)
- TECH 383 Cost Analysis (3)
- TECH 385 Process Leadership (3)
- TECH 394 Computer Applications for Engineers and Technologists (3)
- TECH 428 Project Management (3)
- TECH 482 Quality Planning and Implementation (3)
- TECH 493 Occupational Safety and Health (3)

International Business

See Business

Japanese

See Languages

Journalism

See Mass Communications

Languages

Languages Department

MacLean 271, (218) 236-2912

Chair: John Hall

Faculty: James Kaplan, Jenny Lin, Takanori Mita, Benjamin Smith, James Weckler

The department offers a B.A. and B.S. (teaching) major and minor degree program in Spanish, a B.A. major and minor in East Asian Studies, and a B.A. in Languages. Three-year courses of study are offered in Chinese and Japanese. A two-year course of study is offered in French. Students may obtain minors in German or French through Tri-College coursework.

It is advised that students begin the study of a language or continue the study of a foreign language they have studied previously in the fall semester of their freshman year.

Several departments/programs, including Art History, Biology, Chemistry, English, History, Mass Communications, Philosophy, Political Science, Psychology, and Sociology either require or strongly recommend that their B.A. majors study at least one foreign language, especially if they intend to pursue graduate degrees. International Business requires two years of a foreign language.

Teaching Foreign Languages

Students who plan to teach foreign languages in elementary or secondary public schools should elect the B.S. major or minor.

All students, including transfer students, who apply for the B.S. degree with a language major must have completed a minimum of 14 credits of upper-level coursework in the department, including Languages 441 and 442. Students are advised to take more than the minimum number of credits required for the major. Candidates for teaching licensure must be able to pass a number of proficiency tests that meet the standards of the State Board of Teaching before the application for teaching licensure can be approved. All students seeking a B.S. major or minor in the department should establish and maintain close contact with a departmental advisor to be certain that satisfactory progress is being made toward the degree. Consult with the department chair concerning an advisor.

Graduate Study in Foreign Languages

A reading knowledge of a second foreign language is essential to graduate study in languages. The student who expects to seek a graduate degree is advised to plan an undergraduate curriculum with a minor in a second language or with a double major. It is also advisable to take more than the minimum credits required for the major.

Study Abroad

It is strongly recommended that all majors in the Languages Department spend at least one semester in an approved study abroad program. Such an experience is an invaluable component of the degree.

Previous Instruction

Students with one year or less of a foreign language at the secondary level should enroll in a beginning language course (101). Students with two years of high school language study should ordinarily enroll in 102. Most students who have had three to four years of high school language instruction should enroll in an intermediate course (201 or 202).

Admission to Spanish 301 has the following prerequisites:

- Transfer students or incoming freshmen must take a placement exam before enrolling in Spanish 301;
- Students who have taken Spanish 201 and 202 at MSUM must have a minimum GPA of 3.0 in those two courses in order to enroll in Spanish 301.

Students who wish to enroll in Chinese 301 or Japanese 301 should consult with the instructor before doing so.

Consult with the department chair if you have questions concerning placement. In addition, instructors carry out placement evaluations during the first week of class each semester.

STUDENT LEARNING OUTCOMES

The department's assessment plan in the areas of listening, speaking, reading, writing and culture is based on the American Council on the Teaching of Foreign Languages Proficiency Guidelines.

Listening: At the Advanced/Advanced Plus proficiency level, students are able to:

- understand main ideas and most details of connected discourse on a variety of topics in different time frames such as interviews, short lectures on familiar topics, news items and reports dealing with factual information;
- demonstrate emerging awareness of culturally implied meanings.

Reading: At the Advanced Plus proficiency level, students are able to follow essential points of written discourse at normal speed. They are able to:

- comprehend a variety of authentic, linguistically complex and conceptually abstract literary, cultural, and expository texts on familiar and unfamiliar subjects, such as descriptions, narration, short stories and a variety of other literary texts, news items, biographical information, personal correspondence, routine business letters and simple technical material;
- comprehend facts and make appropriate inferences;
- appreciate the basic aesthetic properties of language and literary style.

Writing: At the Intermediate-Mid/High proficiency level, students are able to meet most practical writing needs. They are able to:

- write simple social correspondences, take notes, compose summaries, narratives and descriptions of a factual nature;
- use a range of vocabulary to express intended meaning with some circumlocution;
- demonstrate good control of the basic syntax and morphology of the target language;
- organize essays to clearly develop main thesis and argumentation showing some awareness of intended audience and appropriate linguistic register.

Speaking: At the Intermediate-Mid/High proficiency level, students can initiate and maintain communication for most uncomplicated social tasks. They are able to:

- successfully handle basic survival needs in the target culture;
- be understood by most speakers of the native language.

Knowledge of Culture: Students are expected to demonstrate familiarity with:

- major aspects of the history and civilization of countries where the target language is spoken;
- major contemporary aspects of the countries where the target language is spoken—political, social, cultural, etc.;
- routine business and social situations in the target culture such as common rules of etiquette, taboos and sensitivities.

Knowledge of Literature: Students are expected to demonstrate familiarity with:

- major authors, texts and literary movements in the target literature;
- basic concepts of literary analysis.

Research and Information Gathering: Students in upper-division literature and culture classes should be able to:

- locate and use appropriate secondary sources, bibliographical materials;
- use proper scholarly format for writing papers including accreditation of source materials;
- prepare bibliographies (annotated) of primary and secondary sources as required;
- organize and present results of information gathering in a coherent manner.

Knowledge about Language as a System: Students will be:

- aware that every language has distinctive features of grammar, morphology and syntax to communicate meaning.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.A. DEGREE IN LANGUAGES (39 Credits)

Requirements (39 Credits)

Students who wish to pursue the B.A. in Languages must also complete a "primary" major in another academic program. The student will take at least 23 credits of intermediate and advanced language/literature and/or culture/civilization courses in a primary language and at least 16 credits in beginning and intermediate language courses in a secondary language.

B.A. DEGREE IN SPANISH (38 Credits)

Requirements (26 Credits)

SPAN 201 Intermediate Spanish I (4)
 SPAN 202 Intermediate Spanish II (4)
 SPAN 301 Spanish Grammar (4)
 SPAN 302 Spanish Conversation and Composition (4)
 SPAN 321 Iberian Culture and Civilization (4)
 OR SPAN 322 Latin American Culture and Civilization (4)
 SPAN 311 Introduction to Spanish Literature (4)
 SPAN 498 Senior Project (2)

Restricted Electives (12 Credits)

Students must take twelve credits in Spanish electives from the following list.

SPAN 401 Advanced Conversation and Composition (3)
 SPAN 402 Survey of Spanish Linguistics (3)
 SPAN 411 Survey of Iberian Literature (3)
 SPAN 412 Survey of Latin American Literature (3)
 SPAN 413 Genres and Themes of Iberian/Latin American Literature (3)
 SPAN 414 Periods and Authors of Iberian /Latin American Literature (3)
 SPAN 490 Special Topics in Spanish Language, Literature or Culture (3)

MINOR IN SPANISH (23 Credits)

Requirements (20 Credits)

In addition to the courses listed below, students must take one 300 or 400 level Spanish elective.

SPAN 201 Intermediate Spanish I (4)
 SPAN 202 Intermediate Spanish II (4)
 SPAN 301 Spanish Grammar (4)
 SPAN 302 Spanish Conversation and Composition (4)
 SPAN 321 Iberian Culture and Civilization (4)
 OR SPAN 322 Latin American Culture and Civilization (4)

Restricted Electives (3 Credits)

Students must take one course at the 300 or 400 level.

**B.S. DEGREE IN SPANISH: TEACHING (79 Credits)
Requirements (34 Credits)**

The teaching major is identical to the B.A. program except that students must take Lang 441 and 442 and fulfill all teacher licensure requirements which will add thirty-three credits to the major.

LANG 441 Methods and Materials in Teaching Foreign Languages I (4)

LANG 442 Methods and Materials in Teaching Foreign Languages II (4)

SPAN 201 Intermediate Spanish I (4)

SPAN 202 Intermediate Spanish II (4)

SPAN 301 Spanish Grammar (4)

SPAN 302 Spanish Conversation and Composition (4)

SPAN 321 Iberian Culture and Civilization (4) OR

SPAN 322 Latin American Culture and Civilization (4)

SPAN 311 Introduction to Spanish Literature (4)

SPAN 498 Senior Project (2)

Restricted Electives (12 Credits)

Students must take twelve credits from the following list.

SPAN 401 Advanced Conversation and Composition (3)

SPAN 402 Survey of Spanish Linguistics (3)

SPAN 411 Survey of Iberian Literature (3)

SPAN 412 Survey of Latin American Literature (3)

SPAN 413 Genres and Themes of Iberian/Latin American Literature (3)

SPAN 414 Periods and Authors of Iberian /Latin American Literature (3)

SPAN 490 Special Topics in Spanish Language, Literature or Culture (3)

**MINOR IN SPANISH: TEACHING (31 Credits)
Requirements (28 Credits)**

The teaching minor is identical to the non-teaching minor except that students must take Lang 441 and 442 and must earn a teaching major in another discipline.

LANG 441 Methods and Materials in Teaching Foreign Languages I (4)

LANG 442 Methods and Materials in Teaching Foreign Languages II (4)

SPAN 201 Intermediate Spanish I (4)

SPAN 202 Intermediate Spanish II (4)

SPAN 301 Spanish Grammar (4)

SPAN 302 Spanish Conversation and Composition (4)

SPAN 321 Iberian Culture and Civilization (4) OR

SPAN 322 Latin American Culture and Civilization (4)

Restricted Electives (3 Credits)

Students must take one course at the 300 or 400 level.

**B.A. DEGREE IN EAST ASIAN STUDIES (40 Credits)
Core Requirements (22 Credits)**

This core is required of all students who major in one of the East Asian Studies emphases: Language and Culture, Humanities, and Business. Students must complete the CHIN 101, 102, 201, 202 sequence or the JAPN 101, 102, 201, 202 sequence. All students must complete CHIN 132/HUM 132 and JAPN 142/HUM 142.

Students may not count courses in more than one category; if a course satisfies the Core Requirements section, it may not also be used to satisfy a requirement in any of the emphases. No courses in the Core Requirements or the emphases may be taken Pass/No Credit.

CHIN 101 Beginning Chinese I (4)

CHIN 102 Beginning Chinese II (4)

CHIN 201 Intermediate Chinese I (4)

CHIN 202 Intermediate Chinese II (4)

CHIN 132 Introduction to Chinese Culture (3)

JAPN 102 Beginning Japanese II (4)

JAPN 142 Introduction to Japanese Culture (3)

OR JAPN 101 Beginning Japanese I (4)

JAPN 201 Intermediate Japanese I (4)

JAPN 202 Intermediate Japanese II (4)

JAPN 142 Introduction to Japanese Culture (3)

Related Requirements (6 Credits)

Students must earn six credits from the following list of courses:

HIST 301 East Asian History I (3)

HIST 302 East Asian History II (3)

HIST 346 Modern China (3)

HIST 347 Modern Japan (3)

EMPHASIS IN BUSINESS (40 Credits)**Core Requirements (28 Credits)**

Students must complete the courses listed under "Core Requirements" and "Related Requirements" for the B.A. Degree in East Asian Studies.

Requirements (12 Credits)

Students must earn twelve credits from the following list of courses. Normally, business minors or majors will not need additional prerequisites to take these courses.

Non-business students should note that ECON 202 and ECON 204 are prerequisites for

ECON 300; FINC 340, ACCT 231, and MATH 234

are prerequisites for FINC 445, MKTG 310 is a prerequisite for MKTG 444; and MGMT 360 is a prerequisite for MGMT 458.

ECON 300 Global Economic Issues (3)

FINC 340 Financial Management (3)

FINC 445 International Financial Management (3)

MGMT 360 Principles of Management (3)

MGMT 458 International Management (3)

MKTG 310 Principles of Marketing (3)

MKTG 444 International Marketing (3)

EMPHASIS IN HUMANITIES (40 Credits)**Core Requirements (28 Credits)**

Students must complete the courses listed under "Core Requirements" and "Related Requirements" for the B.A. Degree in East Asian Studies.

Requirements (3 Credits)

ART 338 Non-Western Art (4)

Restricted Electives (9 Credits)

Students must earn four credits from the listed history courses (students may not use courses taken previously to satisfy the Related Requirements section).

Students must also earn five credits in advanced language/culture study in the listed Chinese, History, Humanities, Japanese, or Speech courses (students may satisfy part or all of the language/culture requirement via approved study abroad programs).

- CHIN 301 Advanced Chinese Grammar (4)
- CHIN 302 Chinese Conversation and Composition (4)
- CHIN 390 Topics in Chinese Language, Literature and Culture (1-4)
- CHIN 397 Independent Study in Chinese - Advanced Level (1-2)
- HIST 220 Asian-American Culture (2)
- HIST 301 East Asian History I (3)
- HIST 302 East Asian History II (3)
- HIST 346 Modern China (3)
- HIST 347 Modern Japan (3)
- HIST 401 Senior Seminar (3-4)
- HIST 497 Individual Study (1-3)
- HUM 220 Introduction to East-West Humanities (3)
- JAPN 301 Advanced Japanese Grammar (4)
- JAPN 302 Japanese Conversation and Composition (4)
- JAPN 390 Topics in Japanese Language, Literature and Culture (1-4)
- JAPN 397 Independent Study in Japanese: Advanced Level I (1-2)
- SPCH 300 Intercultural Communication (3)

EMPHASIS IN LANGUAGE AND CULTURE (40 Credits)**Core Requirements (28 credits)**

Students must complete the courses listed under "Core Requirements" and "Related Requirements" for the B.A. Degree in East Asian Studies.

Restricted Electives (12 Credits)

Students must complete four credits from the listed history courses (students may not use courses taken previously to satisfy the Related Requirements section). Students must also complete eight credits in advanced language/culture study in the listed Japanese or Chinese courses (students may satisfy part or all of the language/culture requirement via approved study abroad programs).

- CHIN 301 Advanced Chinese Grammar (4)
- CHIN 302 Chinese Conversation and Composition (4)
- CHIN 390 Topics in Chinese Language, Literature and Culture (1-4)
- CHIN 397 Independent Study in Chinese - Advanced Level (1-2)
- HIST 301 East Asian History I (3)
- HIST 302 East Asian History II (3)
- HIST 346 Modern China (3)
- HIST 347 Modern Japan (3)
- HIST 401 Senior Seminar (3-4)
- HIST 497 Individual Study (1-3)
- JAPN 301 Advanced Japanese Grammar (4)
- JAPN 302 Japanese Conversation and Composition (4)
- JAPN 390 Topics in Japanese Language, Literature and Culture (1-4)
- JAPN 397 Independent Study in Japanese: Advanced Level I (1-2)

MINOR IN EAST ASIAN STUDIES (21 Credits)**Requirements (8 Credits)**

Students must take one year of Chinese language or Japanese language.

Electives (13 Credits)

Students must take a minimum of two courses (6-8 credits) in East Asian History. In addition, students must choose at least five credits in elective courses in close consultation with an advisor in the East Asian program. Courses may be taken from the list below. Other courses may apply if approved by the program coordinator.

- Equivalent of some of these courses may be taken through study abroad programs with approval of the program coordinator.
- ART 338 Non-Western Art (4)
- CHIN 101 Beginning Chinese I (4)
- CHIN 102 Beginning Chinese II (4)
- CHIN 190 Topics in Chinese Language, Literature, and Culture (1-4)
- CHIN 201 Intermediate Chinese I (4)
- CHIN 202 Intermediate Chinese II (4)

- CHIN 290 Topics in Chinese Language, Literature, and Culture (1-4)
 CHIN 297 Independent Study in Chinese - Intermediate Level (1-2)
 CHIN 301 Advanced Chinese Grammar (4)
 CHIN 302 Chinese Conversation and Composition (4)
 CHIN 390 Topics in Chinese Language, Literature and Culture (1-4)
 CHIN 397 Independent Study in Chinese - Advanced Level (1-2)
 ECON 335 Comparative Systems and Economic Development (3)
 HIST 220 Asian-American Culture (2)
 HIST 301 East Asian History I (3)
 HIST 302 East Asian History II (3)
 HIST 307 Topics in Asian History (3)
 HIST 346 Modern China (3)
 HIST 347 Modern Japan (3)
 HIST 378 Asian-American History (3)
 HIST 401 Senior Seminar (3-4)
 HIST 497 Individual Study (1-3)
 HUM 220 Introduction to East-West Humanities (3)
 JAPN 101 Beginning Japanese I (4)
 JAPN 102 Beginning Japanese II (4)
 JAPN 190 Topics in Japanese Language, Literature, and Culture (1-4)
 JAPN 201 Intermediate Japanese I (4)
 JAPN 202 Intermediate Japanese II (4)
 JAPN 290 Topics in Japanese Language, Literature, and Culture (1-4)
 JAPN 297 Independent Study in Japanese - Intermediate Level (1-2)
 JAPN 301 Advanced Japanese Grammar (4)
 JAPN 302 Japanese Conversation and Composition (4)
 JAPN 390 Topics in Japanese Language, Literature and Culture (1-4)
 JAPN 397 Independent Study in Japanese: Advanced Level I (1-2)
 PHIL 120 World Religions (3)
 SPCH 300 Intercultural Communication (3)
 CHIN 132 Introduction to Chinese Culture (3)
 OR HUM 132 Introduction to Chinese Culture (3)
 JAPN 142 Introduction to Japanese Culture (3)
 OR HUM 142 Introduction to Japanese Culture (3)

Latin

See Classics

Legal Studies

Contact Faculty: Andrew Conteh, MacLean 320, (218) 236-4009

The Legal Studies major provides undergraduates with an opportunity to become familiar with legal ideas, legal institutions, and the legal process. It is designed to provide tools for reasoned appraisal of how the law works and of the policies that underlie it. The major is based firmly on the view that the study of law and justice has a rich humanistic tradition and that its pursuit can encourage reflection on fundamental values.

The courses deal with a wide variety of subjects, including philosophy of law, American and Anglo-American history, non-western legal traditions, politics and law, sociology and criminal justice, as well as economic policy and business law applications. Courses are taught by faculty with backgrounds in the Humanities and Social Sciences as well as law.

The Legal Studies major was not specifically designed to be the only path for preparing students for law school, nor does it provide significant paralegal training. On the other hand, it does help students develop their ability to think clearly and analyze arguments critically. This multidisciplinary approach exposes the student to a great variety of human behaviors and institutions. Many students who plan to go to law school may benefit from this major as a field of liberal arts study.

Admission to the Major

Students who wish to major in Legal Studies must complete a formal admissions process, approved by the faculty advisor and submitted to the program committee in the semester in which the student completes both POL 230 and ACCT 205 or after those courses have been completed. Exceptions may be granted in the case of transfer students.

Criteria for Admission to Legal Studies

- the student has completed a minimum of 32 credits toward a bachelor's degree;
- the student must have an overall MSUM GPA of 2.5 or higher at the time of application for admission;
- the student must have completed or be enrolled in POL 230 and ACCT 205, or their approved equivalencies at other colleges or universities.

Students applying for admission to this degree program should be aware that most of the upper division courses in the major have prerequisites which will be enforced. Students interested in this program of study are strongly encouraged to meet with the Legal Studies Coordinator as early as possible in their academic career to form a coherent plan regarding course selection.

STUDENT LEARNING OUTCOMES

Not approved by date of publication. Consult department for Student Learning Outcomes.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.A. DEGREE IN LEGAL STUDIES (64-65 Credits)**Core Requirements (16 Credits)**

This core is required of all students who major in one of the Legal Studies emphases: The American Legal System, Economics and Business, History, Human Rights, Philosophy, or Sociology and Criminal Justice.

- ACCT 205 Environment of Law (4)
- PARA 250 Legal Research and Writing I (3)
- PARA 251 Legal Research and Writing II (3)
- POL 230 Introduction to the Law (3)
- SPCH 211 Argumentation and Debate (3)

Restricted Electives (27 Credits)

Students who major in one of the Legal Studies emphases (The American Legal System, Economics and Business, History, Human Rights, Philosophy, or Sociology and Criminal Justice) are required to earn twenty-seven credits from the listed elective choices. Courses used to satisfy the student's emphasis cannot be applied to this requirement.

- ACCT 306 Business Entities and Property (3)
- ACCT 307 Commercial Transactions (3)
- CJ 335 Criminal Law (3)
- CJ 337 Criminal Procedure (3)
- ECON 315 Government and Business (3)
- ECON 317 History of Economic Thought (3)
- HIST 321 History of England 1 (3)
- HIST 322 History of England II (3)
- HIST 366 Constitutional History of the United States to 1865 (3)
- HIST 367 Constitutional History of the United States since 1865 (3)
- PARA 310 Civil Procedure (3)
- PARA 340 Evidence (3)
- PHIL 300 History of Ethics (4)
- PHIL 303 Classical Philosophy (4)
- PHIL 305 Modern Philosophy: 17th Century (2)
- PHIL 306 Modern Philosophy: 18th Century (2)
- PHIL 340 Symbolic Logic (3)
- POL 332 Constitutional Law I: Institutional Powers and Constraints (3)
- POL 333 Constitutional Law II: Civil Rights and Liberties (3)
- POL 363 Public International Law (3)
- POL 365 International Protection of Human Rights (3)
- POL 366 International Conflict Resolution (3)
- SOC 205 Social Psychology (3)
- SOC 307 Sociology of Courts (3)
- SOC 309 Law and Society (4)

Related Requirements (9 Credits)

Students who major in one of the Legal Studies emphases (The American Legal System, Economics and Business, History, Human Rights, Philosophy, or Sociology and Criminal Justice) must complete the listed courses. These courses may also be used to satisfy Liberal Studies requirements.

- POL 120 American National Government and Politics (3)
- SOC 110 Introduction to Sociology (3)
- PHIL 101 Introduction to Western Philosophy (3)
- OR PHIL 105 Philosophical Thinking (4)

EMPHASIS IN**ECONOMICS AND BUSINESS (64 Credits)****Requirements (12 Credits)**

In addition to the listed courses, students must complete the course requirements listed as "Core Requirements", "Restricted Electives", and "Related Requirements" under the B.A. Degree in Legal Studies.

- ACCT 306 Business Entities and Property (3)
- ACCT 307 Commercial Transactions (3)
- ECON 315 Government and Business (3)
- ECON 317 History of Economic Thought (3)

EMPHASIS IN HISTORY (64 Credits)**Requirements (12 Credits)**

In addition to the listed courses, students must complete the course requirements listed as "Core Requirements", "Restricted Electives", and "Related Requirements" under the B.A. Degree in Legal Studies.

- HIST 321 History of England 1 (3)
- HIST 322 History of England II (3)
- HIST 366 Constitutional History of the United States to 1865 (3)
- HIST 367 Constitutional History of the United States since 1865 (3)

EMPHASIS IN HUMAN RIGHTS (64 Credits)**Requirements (12 Credits)**

In addition to the listed courses, students must complete the course requirements listed as "Core Requirements", "Restricted Electives", and "Related Requirements" under the B.A. Degree in Legal Studies.

- POL 333 Constitutional Law II: Civil Rights and Liberties (3)
- POL 363 Public International Law (3)
- POL 365 International Protection of Human Rights (3)
- POL 366 International Conflict Resolution (3)

EMPHASIS IN PHILOSOPHY (65 Credits)

Requirements (13 Credits)

In addition to the listed courses, students must complete the course requirements listed as "Core Requirements", "Restricted Electives", and "Related Requirements" under the B.A. Degree in Legal Studies.

PHIL 300 History of Ethics (4)

PHIL 303 Classical Philosophy (4)

PHIL 305 Modern Philosophy:17th Century (2) OR

PHIL 306 Modern Philosophy:18th Century (2)

PHIL 340 Symbolic Logic (3)

EMPHASIS IN SOCIOLOGY AND CRIMINAL JUSTICE (65 Credits)

Requirements (13 Credits)

In addition to the listed courses, students must complete the course requirements listed as "Core Requirements", "Restricted Electives", and "Related Requirements" under the B.A. Degree in Legal Studies.

CJ 335 Criminal Law (3)

SOC 205 Social Psychology (3)

SOC 307 Sociology of Courts (3)

SOC 309 Law and Society (4)

Life Science (Teaching)

See Biology

Management

See Business

Management Information Systems

Computer Sciences and Information Department and
Business Administration Department

Contact Faculty: John Gaffrey, Computer Science and
Information Systems Department, (218) 236-2299 or
Richard Peschke, Business Administration Department,
(218) 236-9329.

The MIS program prepares students for a professional career in information systems. Since the MIS graduate becomes a communications bridge between the technically-oriented computer professionals who build information systems and the business-oriented professionals who manage and use information systems, a strong background is needed in both the technical and business area. Hence the curriculum focuses on both the technical and business knowledge

and skills needed to develop and manage information systems that capture store and process data for business operations and create reports for management decision making.

STUDENT LEARNING OUTCOMES

Students will demonstrate:

- effective writing skills needed to communicate in a highly technical area;
- good grammar, spelling and punctuation;
- logical organization of ideas;
- good presentation of ideas;
- effective oral skills needed to communicate in a highly technical area;
- logical organization of an oral presentation;
- good delivery of an oral presentation;
- appropriate use of visual aids in an oral presentation;
- effective use of interviewing skills needed to acquire information for analysis and design;
- understanding of the legal, ethical and social issues in the computing discipline;
- effective use of problem solving skills.

Students will be able to:

- analyze and model data with entity-relationship diagrams;
- analyze and model processes with data-flow diagrams;
- design and normalize databases to 3rd normal form;
- design and modularize programs using pseudocode;
- implement databases and programs based on the above designs using DBMS and/or programming language;
- understand algorithms;
- understand data structures;
- possess a basic knowledge of the principles and processes of management.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

**B.S. DEGREE IN
MANAGEMENT INFORMATION SYSTEMS (81 Credits)****Requirements (61 Credits)**

- ACCT 230 Principles of Accounting I (3)
 ACCT 231 Principles of Accounting II (3)
 CSIS 103 Computer Concepts and Applications (3)
 CSIS 150 Introduction to Computers and
 Programming I (4)
 CSIS 151 Introduction to Computers and
 Programming II (4)
 CSIS 240 Introduction to Information Systems (3)
 CSIS 250 File Organization, Processing, Maintenance
 and Reporting (4)
 CSIS 335 Graphical User Interface Programming (3)
 CSIS 345 Analysis and Design of Information
 Systems (3)
 CSIS 346 Design, Implementation and Support of
 Information Systems (3)
 CSIS 349 Networks and Data Communications (3)
 CSIS 444 Database Concepts, Design and
 Implementation (4)
 CSIS 446 Decision Support Systems (3)
 FINC 340 Financial Management (3)
 MGMT 360 Principles of Management (3)
 MGMT 380 Operations Management (3)
 MGMT 424 Management Science (3)
 MKTG 310 Principles of Marketing (3)
 BUS 498 Business Policy and Strategy (3)
 OR CSIS 449 Systems Analysis and Design Field
 Project (3)
 OR CSIS 469 Internship (3)

Related Requirements (20 Credits)

- ECON 202 Principles of Economics I:Micro (3)
 ENGL 387 Technical Report Writing (4)
 MATH 229 Fundamentals of Applied Mathematics (3)
 MATH 234 Introduction to Probability and Statistics (4)
 SOC 205 Social Psychology (3)
 SPCH 100 Speech Communication (3)

Marketing

See Business

Mass Communications

Mass Communications Department

MacLean 260, (218) 236-2983

Chair: Colan T. Hanson

Faculty: Marvin Bossart, Martin Grindelund, Wayne Gudmundson, Shelton Gunaratne, William Hall, Daniel Johnson, Regene Radniecki, C. Mark Strand, Susanne Williams, Camilla Wilson

The major in Mass Communications balances the breadth of the liberal arts curriculum with the depth of professional mass communications courses. Majors complete 45 credits of Liberal Studies courses, 39 to 69 credits in mass communications (credits vary by choice of emphasis) and the remaining credits in electives. Students must earn 128 credits to graduate with at least 43 credits at the 300 – 400 level. The goal of the curriculum is to prepare a student for employment in the mass communications industry. Internships are strongly encouraged.

The Common Core (21 credits)

All mass communications majors are required to complete a common core of coursework that includes mass communications theory, ethics, law and the development of verbal and visual storytelling skills.

The Professional Emphasis (18–48 credits)

Students majoring in mass communications must complete one or more professional emphasis areas. Students may choose at least one emphasis in the areas including Advertising, Broadcast Journalism, Integrated Advertising and Public Relations, Online Journalism, Photojournalism, Print Journalism or Public Relations.

MC 400 Ethics and Issues and MC 401 Communications must be completed at MSUM, unless otherwise approved. Transfer and Tri-College University courses applied to the major must be approved in writing using MSUM's Course Substitution document, appear in an articulated agreement between MSUM and another university or appear in the Minnesota's Uniform Transfer Curriculum.

Advertising

The Advertising Emphasis prepares students to research, create, write, design and produce ad messages and ad campaigns; buy and sell media; and to develop promotions to support advertising and marketing goals in an integrated marketing communications campaign.

Broadcast Journalism

The Broadcast Emphasis prepares student to research, report, write, edit, photograph, produce and direct a newscast. Students produce stories for spot news, features and a television documentary. A student news workshop called Campus News is produced weekly and aired on the local PBS station - Prairie Public Television – during Spring semester each year.

Integrated Advertising and Public Relations

The integrated advertising and public relations emphasis prepares students to research, create, write, design and produce advertising and public relations messages and campaigns; design, produce, and manage special events; and also to develop promotions to support the advertising, marketing and public relations goals in an integrated marketing communications campaign.

Photojournalism

The photojournalism emphasis prepares students to investigate, report, photograph, develop, edit and produce photos for news storytelling feature documentaries. Students are involved in producing and publishing a photo-documentary each year.

Print Journalism

The print journalism emphasis prepares students to investigate, write, report, copy-edit and produce news, opinion-editorials and feature stories. Students publish stories in both campus and off-campus media outlets.

Public Relations

The public relations emphasis prepares students to research, create, write, design and produce public relations messages and campaigns; design and produce, and manage special events; and develop promotions to support marketing and public relations goals in an integrated marketing communications campaign.

On-line Journalism

The on-line journalism emphasis prepares students to investigate, write, report, photograph, digitally edit photographs, copy-edit, design and produce content and formatting for on-line publications as well as Web sites. Students develop and produce an annual on-line publication for public consumption.

Dual Major: Mass Communications and English

The dual major in mass communications and English prepares students to research and write creative stories, news stories and fictional or non-fictional features. The dual major is available for those wishing to concentrate in writing and a student may choose to focus the writing experience to coincide with one's interest[s] in advertising, public relations, print, broadcast, photo and on-line journalism.

Minor in Mass Communications

The minor in mass communications is designed to introduce students to mass communications and develop skills in verbal and visual storytelling for the media. Students can concentrate electives in a particular emphasis or may elect to take a broad range of electives.

STUDENT LEARNING OUTCOMES

Students will be able to:

- recognize the theoretical concepts in one's chosen emphasis;
- demonstrate an understanding of the ethics governing one's chosen emphasis;
- demonstrate verbal competency in one's chosen emphasis;
- demonstrate visual competency in one's chosen emphasis;
- demonstrate an ability to work collaboratively;
- demonstrate an ability to create a professional document that meets industry standards;
- demonstrate entry level competence in one's chosen emphasis through successful completion of an internship or other professional field experience.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements for each respective emphasis area will have met the department's approved upper level writing requirement. Designated upper level writing courses include: MC 306 Ad Copywriting, MC 307 Public Relations Processes, MC 308 Broadcast Journalism and MC 309 Reporting.

B.S. DEGREE IN**MASS COMMUNICATIONS (39-69 Credits)****Core Requirements (21 Credits)**

The core is required of all students who major in one of the Mass Communications emphases: Advertising, Public Relations, Integrated Advertising and Public Relations, Online Journalism, Broadcast Journalism, Photojournalism and Print Journalism.

MC 100 Introduction to Mass Communications (3)

MC 210 Media Writing (3)

MC 220 Desktop Publishing (3)

MC 230 Photography (3)

MC 300 International Communications (3) OR

MC 302 History of Mass Communications (3)

MC 400 Mass Media Ethics and Issues (3)

MC 401 Communications Law (3)

EMPHASIS IN ADVERTISING (57 Credits)**Core Requirements (21 Credits)**

Students must complete the courses listed as "Core Requirements" under the B. S. Degree in Mass Communications.

Requirements (36 Credits)

MC 251 Desktop Video (3)
 MC 301 Online Advertising, News, and PR (3)
 MC 303 Advertising Principles (3)
 MC 304 Public Relations Principles (3)
 MC 305 Imaging in Advertising and Public Relations (3)
 MC 306 Advertising Copywriting (3)
 MC 320 Layout and Typography (3)
 MC 351 Interactive Online Communications (3)
 MC 352 e-Communications (3)
 MC 365 Media Planning (3)
 MC 459 Advertising Campaign Research (3)
 MC 460 Advertising Campaign Execution (3)

Recommended (0 Credits)

These courses are recommended, but not required.

MC 240 Radio Programming and Production (3)
 MC 331 Photo Editing (3)
 MC 353 Audio and Visual Online Production (3)
 MC 415 Gender and Media (3)

EMPHASIS IN**BROADCAST JOURNALISM (42 Credits)****Core Requirements (21 Credits)**

Students must complete the courses listed as "Core Requirements" under the B. S. Degree in Mass Communications.

Requirements (21 Credits)

Students are expected to earn at least three credits in MC 341.

MC 308 Broadcast Journalism (3)
 MC 309 Reporting (3)
 MC 341 Television News Writing (1-3)
 MC 342 Television News Reporting (3)
 MC 343 Television News Photography (3)
 MC 344 Television News Video Editing (3)
 OR MC 345 Television News Producing (2-3)
 MC 440 Broadcast Documentary (3)

Recommended (0 Credits)

These courses are recommended, but not required.

MC 240 Radio Programming and Production (3)
 MC 251 Desktop Video (3)
 MC 272 Television Production (3)
 MC 373 Radio/Television Performance (3)
 MC 405 Computer Assisted Reporting (3)

EMPHASIS IN INTEGRATED ADVERTISING AND PUBLIC RELATIONS (69 Credits)**Core Requirements (21 Credits)**

Students must complete the courses listed as "Core Requirements" under the B. S. Degree in Mass Communications.

Requirements (48 Credits)

MC 251 Desktop Video (3)
 MC 301 Online Advertising, News, and PR (3)
 MC 303 Advertising Principles (3)
 MC 304 Public Relations Principles (3)
 MC 305 Imaging in Advertising and Public Relations (3)
 MC 306 Advertising Copywriting (3)
 MC 307 Public Relations Processes (3)
 MC 310 Copy Editing (3)
 MC 320 Layout and Typography (3)
 MC 351 Interactive Online Communications (3)
 MC 352 e-Communications (3)
 MC 365 Media Planning (3)
 MC 375 Case Studies in Organizational Public Relations (3)
 MC 423 Marketing Communications (3)
 MC 459 Advertising Campaign Research (3)
 AND MC 460 Advertising Campaign Execution (3)
 OR MC 470 Public Relations Campaign Research (3)
 AND MC 471 Public Relations Campaign Execution (3)

Recommended (0 Credits)

These courses are recommended, but not required.

MC 272 Television Production (3)
 MC 415 Gender and Media (3)
 MC 427 Public Relations Fundraising (3)

EMPHASIS IN ONLINE JOURNALISM (63 Credits)**Core Requirements (21 Credits)**

Students must complete the courses listed as "Core Requirements" under the B. S. Degree in Mass Communications.

Requirements (42 Credits)

MC 251 Desktop Video (3)
 MC 301 Online Advertising, News, and PR (3)
 MC 305 Imaging in Advertising and Public Relations (3)
 MC 308 Broadcast Journalism (3)
 MC 309 Reporting (3)
 MC 310 Copy Editing (3)
 MC 320 Layout and Typography (3)
 MC 331 Photo Editing (3)
 MC 343 Television News Photography (3)
 MC 344 Television News Video Editing (3)
 MC 351 Interactive Online Communications (3)
 MC 352 e-Communications (3)
 MC 405 Computer Assisted Reporting (3)
 MC 492 Online Journalism Workshop (3)

Recommended (0 Credits)

These courses are recommended, but not required.
 CSIS 101 Introduction to the Internet (2)
 MC 330 Photojournalism (3)
 MC 415 Gender and Media (3)
 MC 420 Multimedia Communications (3)

EMPHASIS IN PHOTOJOURNALISM (42 Credits)**Core Requirements (21 Credits)**

Students must complete the courses listed as "Core Requirements" under the B. S. Degree in Mass Communications.

Requirements (21 Credits)

Students are required to enroll in MC 430 twice and will apply a maximum of six credits toward the photojournalism concentration.

- MC 308 Broadcast Journalism (3)
- OR MC 309 Reporting (3)
- MC 320 Layout and Typography (3)
- MC 330 Photojournalism (3)
- MC 343 Television News Photography (3)
- MC 331 Photo Editing (3)
- OR MC 344 Television News Video Editing (3)
- MC 430 Documentary Photography (3)

EMPHASIS IN PRINT JOURNALISM (39 Credits)**Core Requirements (21 Credits)**

Students must complete the courses listed as "Core Requirements" under the B. S. Degree in Mass Communications.

Requirements (18 Credits)

- MC 309 Reporting (3)
- MC 310 Copy Editing (3)
- MC 320 Layout and Typography (3)
- MC 330 Photojournalism (3)
- MC 405 Computer Assisted Reporting (3)
- MC 410 Investigative Processes (3)

EMPHASIS IN PUBLIC RELATIONS (60 Credits)**Core Requirements (21 Credits)**

Students must complete the courses listed as "Core Requirements" under the B. S. Degree in Mass Communications.

Requirements (39 Credits)

- MC 251 Desktop Video (3)
- MC 301 Online Advertising, News, and PR (3)
- MC 303 Advertising Principles (3)
- MC 304 Public Relations Principles (3)
- MC 305 Imaging in Advertising and Public Relations (3)
- MC 307 Public Relations Processes (3)
- MC 310 Copy Editing (3)
- MC 320 Layout and Typography (3)
- OR MC 330 Photojournalism (3)
- MC 351 Interactive Online Communications (3)
- MC 352 e-Communications (3)
- MC 375 Case Studies in Organizational Public Relations (3)
- MC 470 Public Relations Campaign Research (3)
- MC 471 Public Relations Campaign Execution (3)

Recommended (0 Credits)

These courses are recommended, but not required.
 MC 240 Radio Programming and Production (3)
 MC 308 Broadcast Journalism (3)
 MC 309 Reporting (3)
 MC 331 Photo Editing (3)
 MC 353 Audio and Visual Online Production (3)
 MC 415 Gender and Media (3)
 MC 427 Public Relations Fundraising (3)

MINOR IN MASS COMMUNICATIONS (27 Credits)**Requirements (12 Credits)**

- MC 100 Introduction to Mass Communications (3)
- MC 210 Media Writing (3)
- MC 220 Desktop Publishing (3)
- MC 230 Photography (3)

Restricted Electives (6 Credits)

Students must choose two courses from the following list.

- MC 300 International Communications (3)
- MC 302 History of Mass Communications (3)
- MC 400 Mass Media Ethics and Issues (3)
- MC 401 Communications Law (3)

Electives (9 Credits)

Students must choose nine credits of Mass Communications electives.

B.A. DEGREE IN ENGLISH AND MASS COMMUNICATIONS (69 Credits)**Requirements (37 Credits)**

ENGL 211 Major British Writers I (4)
 ENGL 212 Major British Writers II (4)
 ENGL 371 Survey of American Literature I (4)
 ENGL 372 Survey of American Literature II (4)
 MC 100 Introduction to Mass Communications (3)
 MC 210 Media Writing (3)
 MC 220 Desktop Publishing (3)
 MC 230 Photography (3)
 MC 300 International Communications (3) OR
 MC 302 History of Mass Communications (3)
 MC 400 Mass Media Ethics and Issues (3)
 MC 401 Communications Law (3)

Restricted Electives (13 Credits)

Students must choose ten credits from the listed English courses and must also choose a three credit mass communications course from those listed..

ENGL 285 Writing for Film and TV (4)
 ENGL 286 Practical Writing (3)
 ENGL 288 Introduction to Creative Writing (3)
 ENGL 354 Non Fiction Writing (3)
 ENGL 387 Technical Report Writing (4)
 ENGL 388 Creative Writing (3)
 ENGL 395 Theory and Methods of Tutoring (3)
 ENGL 487 Advanced Technical Report Writing (3)
 MC 306 Advertising Copywriting (3)
 OR MC 307 Public Relations Processes (3)
 OR MC 308 Broadcast Journalism (3)
 OR MC 309 Reporting (3)

Electives (19 Credits)

Students must take 10 elective credits in English courses and 9 elective credits in Mass Communications courses. At least nine of the English elective credits must be at the 300 level or above. Further, at least one course must be in American literature and at least one course must be in British literature. The English electives should be chosen in close consultation with an advisor from the English department. The Mass Communications electives must also be chosen in close consultation with a faculty advisor in the Mass Communications department.

Mathematics

Mathematics Department
 MacLean 362, (218) 236-2274

Chair: Don Mattson

Faculty: Sayel Ali, Wayne Chen, Sidney J. Drouilhet, Timothy Harms, James Hatzenbuehler, Ellen Hill, Kristine Montis, Lian Ng, Timothy Peil, Barbara Rath, Dennis Rhoads, Derald Rothmann, Walter Sizer, Jerome Stockrahm, Ariyaratna Wijetunga, Vernon Wolff.

The Bachelor of Arts (B.A.) degree in mathematics is designed to prepare students to enter graduate school in mathematics or other disciplines that require a strong background in mathematics. This degree is also appropriate for students seeking a solid liberal arts degree that will enable them to be successful in a wide variety of careers.

The Bachelor of Science (B.S.) degree in mathematics is a professional degree with three different emphases:

Teaching Emphasis

This emphasis is for students who intend to teach math at the middle school or high school level. In addition to the requirements in the Mathematics Department, students must complete the "Professional Education Sequence" of courses required for Teaching Licensure.

Computational Emphasis

This emphasis is for students who wish to prepare themselves for industrial careers that involve problem solving using computer technology.

Actuarial Science Emphasis

This emphasis will help prepare students to become actuaries. The professional services of actuaries are needed in areas of insurance and employee benefit programs. Actuaries are required to have an understanding of the mathematical structure underlying insurance and pensions, and thus must have a strong background in mathematics, statistics and business.

Students who major in mathematics often declare a minor in a second field such as biology, chemistry, physics, computer science, or business. Minors in mathematics are available to complement any major.

MATHEMATICS PLACEMENT EXAM

Minnesota State University Moorhead requires each student (except those who enter with a two-year degree) to complete a college level mathematics course prior to graduation. Many major areas include specific mathematics requirements as well. But in recent years increasing numbers of students have struggled in entry-level courses. The Mathematics Department at MSUM is committed to increasing student success. Accordingly, the following steps have been implemented:

- Entering freshmen are required to complete a 30 minute Intermediate Algebra Skills Test (except for those with ACT mathematics scores of 24 or higher or equivalent scores on other entrance exams);
- Students will be allowed to register for appropriate mathematics courses based on the results of this test;
- Students whose skills need improvement will be required to take a developmental mathematics class in the Mathematics Learning Center prior to entering college-level mathematics courses.

This practice is consistent with that of other area universities and is aimed at placing students in courses where they have a reasonable chance of success. Students who complete a developmental course successfully should then have a sufficiently strong background to succeed in subsequent college-level courses.

STUDENT LEARNING OUTCOMES

Students should:

- understand the theory and applications of calculus and linear algebra;
- develop the capacity for rigorous analytical thought and the ability to communicate ideas in a precise manner;
- possess an awareness of the abstract nature of theoretical mathematics and the ability to write proofs;
- possess an understanding of the breadth of the mathematical sciences and their deep inter-connecting principles;
- be able to solve multi-step problems and perform complex tasks;
- develop the ability to detect basic mathematical structures (patterns) and make generalizations from them.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.A. DEGREE IN MATHEMATICS (43 Credits)**Requirements (27 Credits)**

All majors must complete the ETS Major Field Test in Mathematics.

MATH 261 Calculus I (4)

MATH 262 Calculus II (4)

MATH 323 Multi-Variable and Vector Calculus (4)

MATH 327 Introduction to Linear Algebra (3)

MATH 361 Intermediate Analysis I (4)

MATH 362 Intermediate Analysis II (3)

MATH 476 Abstract Algebra I (4)

MATH 491 Seminar:Mathematics (1-2)

Restricted Electives (12 Credits)

Students must take twelve credits of electives in mathematics. All electives must be at the 300 level or higher. MATH 303, 304, 306, 316, 401, 406, and 416 may not be counted among the twelve required electives.

Related Requirements (4 Credits)

CSIS 150 Introduction to Computers and Programming I (4)

MINOR IN MATHEMATICS (24 Credits)**Requirements (12 Credits)**

MATH 261 Calculus I (4)

MATH 262 Calculus II (4)

MATH 323 Multi-Variable and Vector Calculus (4)

Restricted Electives (12 Credits)

Students must take twelve credits of electives in mathematics. These electives must be at the 300 level or higher and may not include MATH 303, 304, 306, 316, 401, 406, and 416.

B.S. DEGREE IN MATHEMATICS (50-74 Credits)**Core Requirements (18 Credits)**

All majors must complete the ETS Major Field Test in Mathematics.

MATH 261 Calculus I (4)

MATH 262 Calculus II (4)

MATH 323 Multi-Variable and Vector Calculus (4)

MATH 327 Introduction to Linear Algebra (3)

MATH 335 Intermediate Probability and Statistics I (3)

EMPHASIS IN ACTUARIAL SCIENCE (56 Credits)**Core Requirements (18 Credits)**

Students must complete the courses listed as "Core Requirements" under the B.S. Degree in Mathematics.

Requirements (13 Credits)

MATH 336 Intermediate Probability and Statistics II (4)
 MATH 361 Intermediate Analysis I (4) OR
 MATH 450 Numerical Analysis I (4)
 MATH 435 Mathematical Statistics I (4)
 MATH 491 Seminar: Mathematics (1-2)

Restricted Electives (3 Credits)

Students must take three credits in mathematics at the level of MATH 300 or higher and may not include MATH 303, 304, 306, 316, 401, 406, and 416.

Related Requirements (22 Credits)

ACCT 230 Principles of Accounting I (3)
 ACCT 231 Principles of Accounting II (3)
 CSIS 150 Introduction to Computers and Programming I (4)
 ECON 202 Principles of Economics I: Micro (3)
 ECON 204 Principles of Economics II: Macro (3)
 FINC 340 Financial Management (3)
 FINC 360 Principles of Investment (3)

EMPHASIS IN COMPUTATION (50 Credits)**Core Requirements (18 Credits)**

Students must complete the courses listed as "Core Requirements" under the B.S. Degree in Mathematics.

Requirements (15 Credits)

MATH 355 Mathematical Modeling (3)
 MATH 361 Intermediate Analysis I (4)
 OR MATH 435 Mathematical Statistics I (4)
 MATH 366 Differential Equations (3)
 MATH 450 Numerical Analysis I (4)
 MATH 491 Seminar: Mathematics (1-2)

Restricted Electives (3 Credits)

Students must take three credits in mathematics at the level of MATH 300 or higher and may not include MATH 303, 304, 306, 316, 401, 406, and 416.

Related Requirements (14 Credits)

Students must take fourteen credits of approved Computer Science and Information Systems courses which include the following courses:
 CSIS 150 Introduction to Computers and Programming I (4)
 CSIS 151 Introduction to Computers and Programming II (4)
 CSIS 335 Graphical User Interface Programming (3)

EMPHASIS IN TEACHING (74 Credits)**Core Requirements (18 Credits)**

Students must complete the courses listed as "Core Requirements" under the B.S. Degree in Mathematics.

Requirements (17 Credits)

Students in this emphasis must fulfill all teacher licensure requirements.

MATH 316 Teaching Mathematics in the Middle Grades (3)
 MATH 361 Intermediate Analysis I (4)
 MATH 385 Foundations of Geometry (3)
 MATH 416 Mathematics in the Secondary School (3)
 MATH 476 Abstract Algebra I (4)

Restricted Electives (6 Credits)

Students must take six elective credits in mathematics. These electives must be at the 300 level or higher and may not include MATH 303, 304, 306, 401, and 406.

MINOR IN MATHEMATICS: TEACHING (24 Credits)**Requirements (18 Credits)**

MATH 261 Calculus I (4)
 MATH 262 Calculus II (4)
 MATH 316 Teaching Mathematics in the Middle Grades (3)
 MATH 323 Multi-Variable and Vector Calculus (4)
 MATH 416 Mathematics in the Secondary School (3)

Restricted Electives (6 Credits)

Students must take two of the following three courses.

MATH 327 Introduction to Linear Algebra (3)
 MATH 335 Intermediate Probability and Statistics I (3)
 MATH 385 Foundations of Geometry (3)

MINOR IN MATHEMATICS: ELEMENTARY EDUCATION MAJOR (20 Credits)**Requirements (14 Credits)**

This minor does not satisfy State of Minnesota licensure requirements. It may provide an opportunity for licensure in other states. This minor is a concentration for Elementary Education majors. MATH 303, 304, and 406 are part of the elementary education major and, thus, these courses are not listed among the requirements for this minor.

MATH 236 Applied Statistics (4)
 OR MATH 335 Intermediate Probability and Statistics I (3)
 MATH 261 Calculus I (4)
 MATH 262 Calculus II (4)
 MATH 316 Teaching Mathematics in the Middle Grades (3)

Restricted Electives (6 Credits)

Students must take two of the following three courses:
 MATH 323 Multi-Variable and Vector Calculus (4)
 MATH 327 Introduction to Linear Algebra (3)
 MATH 385 Foundations of Geometry (3)

Medical Technology

See Biology

Multicultural Studies

Humanities and Multicultural Studies Department
MacLean 326, (218) 236-2196

Chair: Konrad Czynski

The Humanities and Multicultural Studies Department is the core of a variety of interdisciplinary majors and programs: a B.A. in American Studies (see American Studies); an individualized major in Humanities; a Fine Arts minor in Humanities; a Western Culture minor in Humanities; an African American Humanities minor; an American Indian Studies minor; a Chicano Studies minor; and a Multicultural Studies minor.

MINOR IN AFRICAN AMERICAN HUMANITIES (19 Credits)

Requirements (7 Credits)

- MCS 210 African American Humanities:Roots (4)
- MCS 211 Contemporary African American Community (3)

Restricted Electives (12 Credits)

Students will choose twelve credits in electives from the following courses.

- ECON 305 The Economics of Poverty, Discrimination, and Inequality (3)
- HIST 377 African-Americans in U.S. History (3)
- MCS 301 African American Music (3)
- MCS 311 African American Art (2)
- MCS 325 African American Theatre (3)
- MCS 390 Topics in Multicultural Studies (1-3)
- MCS 461 Readings:Multicultural Studies (1-3)
- MCS 372 Dynamics of Prejudice and Oppression (4)
 - OR PHIL 372 Dynamics of Prejudice and Oppression (4)
- AMST 201 Origins of Multicultural America (4)
 - OR AMST 202 Modern Multicultural America (4)
- MUS 215 History of Jazz (3)
 - OR MUS 343 Jazz History (2)

MINOR IN AMERICAN INDIAN STUDIES (18 Credits)

Requirements (9 Credits)

- MCS 102 The Contemporary American Indian (3)
- MCS 202 Traditional American Indian Cultures (3)
- MCS 218 American Indian Belief Systems (3)
 - OR ANTH 218 American Indian Belief Systems (3)

Restricted Electives (9 Credits)

Students will choose nine elective credits from the following courses. With prior approval from the MCS department, the nine elective credits may include ENGL 248, HIST 333, and/or HIST 311.

- AMST 201 Origins of Multicultural America (4)
- ANTH 210 Midwest/Plains Prehistory (3)
- ANTH 315 North American Archaeology (3)
- MCS 225 Ojibwe Culture (3)
- MCS 270 Indian Education: North Dakota (2)
- MCS 332 Indians of the Southwest (3)
- MCS 372 Dynamics of Prejudice and Oppression (4)
- MCS 390 Topics in Multicultural Studies (1-3)
- MCS 461 Readings:Multicultural Studies (1-3)
- MCS 469 Internship (3-12)
- MCS 219 Plains Indian Cultures (3)
 - OR ANTH 219 Plains Indian Cultures (3)

MINOR IN CHICANO STUDIES (22 Credits)

Requirements (8 Credits)

- MCS 103 The Contemporary Chicano (3)
- MCS 203 Chicano Culture (3)
- MCS 390 Topics in Multicultural Studies (1-3)

Electives (14 Credits)

Students shall choose at least 14 semester credits from the courses listed. Spanish 201 and 202, or the equivalent, are strongly recommended as elective choices. In some cases, courses other than those listed here may be presented as electives. All courses presented to satisfy the elective requirements of the minor are subject to the approval of the Humanities and Multicultural Studies Department.

- ECON 305 The Economics of Poverty, Discrimination, and Inequality (3)
- HIST 336 History of Mexico (3)
- MCS 372 Dynamics of Prejudice and Oppression (4)
- MCS 461 Readings:Multicultural Studies (1-3)
- SOC 310 Dominant-Subordinate Group Relations (3)
- SOC 350 Methods of Social Research (4)
- SPAN 201 Intermediate Spanish I (4)
- SPAN 202 Intermediate Spanish II (4)

**MINOR IN MULTICULTURAL STUDIES (22 Credits)
Restricted Electives (16 Credits)**

Students will choose five courses from the six listed below.

- MCS 102 The Contemporary American Indian (3)
- MCS 103 The Contemporary Chicano (3)
- MCS 202 Traditional American Indian Cultures (3)
- MCS 203 Chicano Culture (3)
- MCS 210 African American Humanities:Roots (4)
- MCS 211 Contemporary African American Community (3)

Electives (6 Credits)

Students will choose six credits of elective courses which may be taken in the following departments: American Studies, Anthropology, Criminal Justice, Economics, History, and Multicultural Studies. In some cases, courses from other departments or programs may be approved as electives. All courses taken to satisfy the elective requirement are subject to the approval of the Humanities and Multicultural Studies Department.

Multidisciplinary Studies

New Center for Multidisciplinary Studies
Murray Commons 206, (218) 236-2954
Chair: Margaret Klindworth
Faculty: Yahya Frederickson, Jarilyn Gess, Dennis Jacobs, Helen Lipson, Rupa Mitra, Elizabeth Rowse, Thomas Tammaro, Beth Virtanen-Armstrong

Multidisciplinary Studies offers Liberal Studies courses to meet B.A., B.S., and A.A. graduation requirements. See the Admissions Section of this *Bulletin* for information on The New Center for Multidisciplinary Studies.

STUDENT LEARNING OUTCOMES

Students will demonstrate:

- improved skills in reading, writing, and mathematical problem solving;
- improved critical thinking skills;
- appropriate confidence in their abilities to succeed in college;
- an historical perspective;
- an awareness of ecological concerns;
- the ability to plan and implement appropriate courses of study or to choose other post-secondary alternatives.

Music

Music Department

Roland Dille Center for the Arts 102, (218) 236-2101

Chair: David Ferreira

Faculty: Laurie Blunsom, Ruth Dahlke, Nathan Davis, Theodore DiSanti, Glenn Ginn, Henry Gwiazda, James Harley, Terrie Manno, Michael Missiras, Jenny Olson, Alan Rawson, Rodney Rothlisberger, Charles Ruzicka, John Tesch

Degree Programs

The Bachelor of Music, Bachelor of Arts, and the Bachelor of Science are the degrees awarded in Music.

The Bachelor of Arts with a major in music is designed for the student who seeks a general focus on music within a broadly based liberal arts framework. It is a flexible degree allowing a variety of interest concentrations. It is sometimes combined with a major in another area such as English, History, or Psychology.

The Bachelor of Music degree with a major in Performance or Composition begins to prepare students for professional careers or graduate study. The Performance major allows for a focus in Jazz and Studio Music. The Bachelor of Music with a major in Music Industry provides exposure to some broad career areas of the music industry such as marketing, management, merchandising, audio production, computer applications, and entertainment and media arts. The four emphases for this major are Music Business, Computer Music, Digital Imaging/Audio, and Film/Video Music.

The Bachelor of Science degree with a major in Music Education is designed for the student who will pursue a career in public school teaching.

New Students

Students entering a major program in Music should show a strong sensitivity to music and have a desire to communicate it to others. Entering students are assumed to have acquired basic music reading ability and performance experience in school groups and/or as soloists. Those lacking such background may have to complete additional preparation, which may extend the time for program completion and graduation.

Transfer Students

Students transferring from music programs in other institutions will be examined upon entrance for advanced placement in their chosen degree program.

Grade Policy

Students must earn a grade of "C" or better in any course which is a part of the required curriculum for their major program.

PERFORMANCE AND PROFICIENCY REQUIREMENTS

Primary Performance Medium

All music major programs require students to choose a principal performance medium. The number of required credits of performance study with this medium and the level of proficiency to attain varies with each program.

Performance and composition study areas indicate levels of proficiency through the course numbers. The 100 and 200 levels are lower-division courses; the 300 and 400 levels are upper-division courses and indicate advanced skills and knowledge of repertoire. The course levels do not necessarily correspond with the year of enrollment. The Performance Study instructors have guides suggesting appropriate literature and skills for each level.

Advancement to the upper-division level is required for students in the Performance, Composition, and Music Education programs, and must be attained prior to presenting any recital required by the program. Enrollment in upper-division levels is allowed after a jury evaluation and recommendation. These evaluations take place at specified times each semester. Performance majors usually apply for upper-division level after fall semester of the sophomore year. Composition and Music Education majors apply during their junior year. The jury may deny advancement to upper-division level and recommend further study after which the student may reapply for upper-division status.

Secondary Performance Medium

The Composition major, Keyboard Performance major, and Music Industry major must also study a secondary performance area for completion of their programs.

Piano Performance Study and Piano Proficiency

All major programs have a requirement for piano study. All Bachelor of Science and Bachelor of Music majors are required to pass a proficiency exam demonstrating basic keyboard skills. These exams are administered at the end of each semester. Once the piano proficiency is passed, any remaining Piano Performance requirements may be waived. Class Piano does not count as Piano Performance Study.

Guitar Proficiency

All Music Education majors are required to pass a proficiency exam demonstrating basic guitar techniques. Successful completion of the course MSUM 236, Guitar for General Music, will satisfy the proficiency. Students with prior guitar experience may wish to be tested individually and be exempt from the class requirement.

Recitals

Bachelor of Music Performance majors are required to present two recitals in their principal performance area—a half recital normally given during the junior year, and a full recital during the senior year. Bachelor of Music Composition majors are required to present a full recital of their works during the senior year. Bachelor of Science Music Education majors are required to present a half recital in their principal performance area normally given during the student's senior year.

All recitals are prepared with the help of the applied instructor. Procedures for presenting recitals are available in the Music Department Office.

Lesson Fees

There is a fee charged for Performance Study, Composition, and Recital credits. This is in addition to the tuition fee.

Ensemble Participation

It is assumed that music majors will participate in an ensemble every semester until all the requirements for their music program have been completed.

STUDENT LEARNING OUTCOMES

Performance: Students must develop:

- technical skills requisite for artistic self-expression at the level appropriate for the particular music concentration;
- the ability to read at sight with fluency;
- rehearsal and conducting skills sufficient to work as a leader and in collaboration on matters of musical interpretation.

Aural Skills, Analysis, Composition: Students must develop:

- an understanding of the common elements and organizational patterns of music and their interaction, and the ability to employ this understanding in aural, verbal, and visual analyses;
- sufficient knowledge of musical forms, processes, and structures to use this knowledge in compositional, performance, scholarly, pedagogical, and historical contexts, according to the requisites of their specializations;
- the ability to place music in historical, cultural, and stylistic contexts;

Composition and Improvisation: Students must develop:

- composition and improvisation skills beyond traditional exercises in beginning theory.

Repertory and History: Students must have:

- opportunities through performance and academic studies to work with music of diverse cultural sources, historical periods, and media;
- exposure to a large and varied body of music through attendance at recitals, concerts, operas, and other performances.

Technology: Through study and laboratory experience, students should be:

- familiar with the capabilities of technology as they relate to composition, performance, analysis, teaching, and research.

Synthesis: While synthesis is a lifetime process, by the end of undergraduate study students should be:

- working independently on a variety of musical problems by combining their capabilities in performance; aural, verbal and visual analysis; composition and improvisation; and repertory and history;
- forming and defending value judgments about music;
- acquiring the tools to work with a comprehensive repertory, including music from various cultures of the world and music of their own time;
- understanding basic interrelationships and interdependencies among the various professions and activities that constitute the musical enterprise.

UPPER LEVEL WRITING REQUIREMENT

Each music major is required to accumulate four approved writing samples before the student makes application for graduation. A portfolio of writing samples will be kept in the student's department file. Specific information on types of examples and procedures for their submission and approval is available in the Music Department Office.

CORE REQUIREMENTS IN MUSIC (25 Credits)

Core Requirements (25 Credits)

This common core of courses is required for all baccalaureate degrees in Music.

- MUS 100 Careers in Music (1)
- MUS 101 Music Materials and Literature I (1)
- MUS 102 Music Materials and Literature II (1)
- MUS 103 Music Reading (2)
- MUS 104 Music Theory (3)
- MUS 105 Ear Training I — Rhythm (1)
- MUS 201 Form and Analysis I (2)
- MUS 202 Instrumentation (1)
- MUS 203 Form and Analysis II (2)
- MUS 205 Ear Training II - Melody (1)
- MUS 206 Ear Training III - Harmony (1)
- MUS 209 Survey of Non-Western Music (2)
- MUS 300 Elements of Conducting (1)
- MUS 301 Western Music of the 20th Century (3)
- MUS 302 Classic/Romantic Music (3)

B.A. DEGREE IN MUSIC (71 Credits)

Core Requirements (25 Credits)

Students must complete the courses listed under "Core Requirements in Music."

Requirements (12 Credits)

Students must earn six credits in performance study. At least two credits must be at the 200 level or above. At least one credit must be piano performance. Students must also complete six credits of ensemble classes.

Restricted Electives (9 Credits)

Students must complete two of the listed courses. Also, students must earn at least five credits in Music electives. A maximum of two credits can be from performance and ensemble classes (these must be in addition to the performance/ensemble requirements previously listed). One credit must be an upper level writing-focused Independent Study or Music Topics class.

MUS 340 Baroque Music (2)

MUS 341 Middle Ages and Renaissance Music (2)

MUS 342 History of Rock/Pop Music (2)

MUS 343 Jazz History (2)

Related Requirements (25 Credits)

Students must earn at least twenty-five credits in courses with a liberal arts focus in addition to the requirements of the MSUM Liberal Studies program. These courses can be selected from University designated Liberal Studies courses and/or from other courses approved by the Music department. A list of acceptable courses will be maintained in the Music department.

B.M. DEGREE IN MUSIC INDUSTRY (79-81 credits)

Core Requirements (25 Credits)

Students in the Music Industry program choose one of these emphases: Music Business, Computer Music, Digital Imaging/Audio, or Film/Video Music. All students in any of the emphases must pass the piano proficiency exam.

EMPHASIS IN MUSIC BUSINESS (79 Credits)**Core Requirements (25 Credits)**

Students must complete the courses listed under "Core Requirements in Music."

Requirements (30 Credits)

In addition to the courses listed, students must earn eight credits, two of which must be at the 200 level in the primary performance area; two credits in a secondary performance area (either the primary or secondary performance area must be piano); and seven credits in ensemble. Three credits of internship (MUS 469) are to be earned. Since the internship component for this program is an intense study experience and may be assigned in a location other than Fargo-Moorhead, students may need one semester of study beyond four years, or enrollment in a summer session to complete this program.

MUS 261 Music Industry Survey I (2)

MUS 262 Music Industry Survey II (2)

MUS 365 Practicum (1)

MUS 381 Audio Production I (3)

OR MUS 382 Digital Audio I (3)

MUS 461 Senior Seminar: Current Issues in the Music Industry (2)

MUS 469 Internship (3-12)

Restricted Electives (9 Credits)

Students must earn nine credits in this area. Students must choose at least two courses from MUS 340-343, and at least one course from MUS 364, MUS 481, or MUS 482. In addition, students must earn two credits in non-performance Music electives.

MUS 340 Baroque Music (2)

OR MUS 341 Middle Ages and Renaissance Music (2)

OR MUS 342 History of Rock/Pop Music (2)

OR MUS 343 Jazz History (2)

MUS 364 Survey of Film Music (3)

OR MUS 481 Audio Production II (2)

OR MUS 482 Digital Audio II (2)

Related Requirements (15 Credits)

ACCT 230 Principles of Accounting I (3)

ACCT 231 Principles of Accounting II (3)

MGMT 360 Principles of Management (3)

MKTG 310 Principles of Marketing (3)

MGMT 405 Small Business Management (3)

OR MKTG 423 Marketing Communications (3)

EMPHASIS IN COMPUTER MUSIC (81 Credits)**Core Requirements (25 Credits)**

Students must complete the courses listed under "Core Requirements in Music."

Requirements (38 Credits)

In addition to the courses listed, students must earn eight credits, two of which must be at the 200 level in the primary performance area; two credits in a secondary performance area (either the primary or secondary performance area must be piano); and seven credits in ensemble. At least three credits of internship (MUS 469) and at least one credit of MUS 485 are to be earned. Since the internship component for this program is an intense study experience and may be assigned in a location other than Fargo-Moorhead, students may need one semester of study beyond four years, or enrollment in a summer session to complete this program.

MUS 261 Music Industry Survey I (2)

MUS 262 Music Industry Survey II (2)

MUS 365 Practicum (1)

MUS 381 Audio Production I (3)

MUS 382 Digital Audio I (3)

MUS 461 Senior Seminar: Current Issues in the Music Industry (2)

MUS 469 Internship (3-12)

MUS 481 Audio Production II (2)

MUS 482 Digital Audio II (2)

MUS 485 Projects in Audio Production (1-2)

Restricted Electives (4 Credits)

Students must choose two courses from MUS 340-343.

MUS 340 Baroque Music (2)

OR MUS 341 Middle Ages and Renaissance Music (2)

OR MUS 342 History of Rock/Pop Music (2)

OR MUS 343 Jazz History (2)

Related Requirements (14 Credits)

CSIS 150 Introduction to Computers and Programming I (2)

CSIS 151 Introduction to Computers and Programming II (2)

CSIS 255 Introduction to UNIX Programming (3)

CSIS 257 Object Oriented Software Development (3)

OR CSIS 345 Analysis and Design of Information Systems (3)

EMPHASIS IN DIGITAL IMAGING/AUDIO (80 Credits)**Core Requirements (25 Credits)**

Students must complete the courses listed under "Core Requirements in Music."

Requirements (38 Credits)

In addition to the courses listed, students must earn eight credits, two of which must be at the 200 level in the primary performance area; two credits in a secondary performance area (either the primary or secondary performance area must be piano); and seven credits in ensemble. At least three credits of internship (MUS 469) and at least one credit of MUS 485 are to be earned. Since the internship component for this program is an intense study experience and may be assigned in a location other than Fargo-Moorhead, students may need one semester of study beyond four years, or enrollment in a summer session to complete this program.

MUS 261 Music Industry Survey I (2)
 MUS 262 Music Industry Survey II (2)
 MUS 365 Practicum (1)
 MUS 381 Audio Production I (3)
 MUS 382 Digital Audio I (3)
 MUS 461 Senior Seminar: Current Issues in the Music Industry (2)
 MUS 469 Internship (3-12)
 MUS 481 Audio Production II (2)
 MUS 482 Digital Audio II (2)
 MUS 485 Projects in Audio Production (1-2)

Restricted Electives (4 Credits)

Students must choose two courses from MUS 340-343.

MUS 340 Baroque Music (2)
 OR MUS 341 Middle Ages and Renaissance Music (2)
 OR MUS 342 History of Rock/Pop Music (2)
 OR MUS 343 Jazz History (2)

Related Requirements (13 Credits)

CSIS 150 Introduction to Computers and Programming I (4)
 GCOM 355 Intermediate Computer Graphics (3)
 GCOM 356 Multimedia Authoring and Development (3)
 GCOM 358 Web Authoring and Development (3)

EMPHASIS IN FILM/VIDEO MUSIC (81 Credits)**Core Requirements (25 Credits)**

Students must complete the courses listed under "Core Requirements in Music."

Requirements (36 Credits)

In addition to the courses listed, students must earn eight credits, two of which must be at the 200 level in the primary performance area; two credits in a secondary performance area (either the primary or secondary performance area must be piano); and seven credits in ensemble. Three credits of internship (MUS 469) are to be earned. Since the internship component for this program is an intense study experience and may be assigned in a location other than Fargo-Moorhead, students may need one semester of study beyond four years, or enrollment in a summer session to complete this program.

MUS 261 Music Industry Survey I (2)
 MUS 262 Music Industry Survey II (2)
 MUS 363 Music for Film and Multimedia (3)
 MUS 364 Survey of Film Music (3)
 MUS 365 Practicum (1)
 MUS 381 Audio Production I (3) OR
 MUS 382 Digital Audio I (3)
 MUS 461 Senior Seminar: Current Issues in the Music Industry (2)
 MUS 469 Internship (3-12)

Restricted Electives (4 Credits)

Students must choose two courses from MUS 340-343.

In addition, students must earn two credits in non-performance Music electives.

MUS 340 Baroque Music (2)
 OR MUS 341 Middle Ages and Renaissance Music (2)
 OR MUS 342 History of Rock/Pop Music (2)
 OR MUS 343 Jazz History (2)

Related Requirements (16 Credits)

CSIS 150 Introduction to Computers and Programming I (4)
 MC 272 Television Production (3)
 MC 372 Television Directing (3)
 MC 374 Producing for Television (3)
 SPCH 284 Beginning Filmmaking (3)

**B.M. DEGREE IN
MUSIC PERFORMANCE (83-91 Credits)**

Core Requirements (25 Credits)

Students choose one of the performance options: keyboard, voice, wind instrument, stringed instrument, percussion, or composition. In all options, except composition, students may elect an emphasis in Jazz and Studio Music. All students must pass the piano proficiency exam.

OPTION IN COMPOSITION (83 Credits)

Core Requirements (25 Credits)

Students must complete all courses listed under "Core Requirements in Music."

Requirements (51 Credits)

Students must earn sixteen credits in composition courses, at least six of which must be at the 300 level or above, eight credits of performance study in the primary performance area, and three credits of performance study in the secondary performance area (either the primary or secondary performance area must be piano). A one credit writing-focused music topics course (MUS 390) related to the music recital is required. In addition, students must earn six credits in ensembles, and complete the listed courses.

MUS 340 Baroque Music (2)
MUS 375 Instr Conducting (2)
MUS 377 Choral Conducting (2)
MUS 381 Audio Production I (3)
MUS 382 Digital Audio I (3)
MUS 450 Student Recital (1)
MUS 471 Orchestration (2)
MUS 482 Digital Audio II (2)

Restricted Electives (7 Credits)

Students must complete one course from MUS 341-343. Students must also earn five credits of music electives. These credits cannot be in composition study; however one credit can be an additional ensemble. Two credits of the music electives must have a focus in theory, history, literature, or conducting.

MUS 341 Middle Ages and Renaissance Music (2)
OR MUS 342 History of Rock/Pop Music (2)
OR MUS 343 Jazz History (2)

OPTION IN JAZZ AND STUDIO MUSIC (83 Credits)

Core Requirements (25 Credits)

Students must complete the courses listed under "Core Requirements in Music."

Requirements (52 Credits)

Students must earn sixteen credits of performance study on the principal instrument, at least twelve of which must be at the 300 level or above. In addition, students must earn two credits of piano performance study, eight credits in large instrumental ensemble, and four credits in small instrumental ensemble. Four credits of instrumental arranging are required. Students must complete the following courses and must earn at least

two credits in MUS 450. A one credit writing-focused Music Topics course (MUS 390) related to the recital repertoire is required.

MUS 250 Jazz Improvisation (1)
MUS 252 Advanced Jazz Improvisation (2)
MUS 278 Jazz Theory (2)
MUS 343 Jazz History (2)
MUS 351 Commercial Keyboards (1)
MUS 381 Audio Production I (3)
MUS 390 Music Topics (1-3)
MUS 433 Jazz Pedagogy (2)
MUS 472 Instrumental Arranging (2)
MUS 481 Audio Production II (2)

Restricted Electives (6 Credits)

Students must choose four credits from the listed courses. The four credits may not be earned in a single course. Any student who wishes to repeat MUS 484, 485, or 486 must first obtain the permission of the department chair. Additionally, students must earn two credits in music electives. The electives may not be performance study or ensemble with primary instrument.

MUS 340 Baroque Music (2)
MUS 341 Middle Ages and Renaissance Music (2)
MUS 342 History of Rock/Pop Music (2)
MUS 364 Survey of Film Music (3)
MUS 382 Digital Audio I (3)
MUS 482 Digital Audio II (2)
MUS 484 Projects in Sound Reinforcement and Concert Recording (1-2)
MUS 485 Projects in Audio Production (1-2)
MUS 486 Projects in Synthesis (1-2)

OPTION IN KEYBOARD PERFORMANCE (83 Credits)

Core Requirements (25 Credits)

Students must complete the courses listed under "Core Requirements in Music."

Requirements (40 Credits)

Students must earn eighteen credits of performance study on the principal keyboard instrument. At least twelve credits must be at the 300 level or above. Students must also earn one credit of secondary keyboard performance study, four credits of non-keyboard performance study, and ten credits of ensemble or accompanying, with no more than six credits in either area. Students must complete the following courses and must earn at least two credits in MUS 450.

MUS 340 Baroque Music (2)
MUS 431A Keyboard Pedagogy I (2)
MUS 431B Keyboard Pedagogy II (1)
MUS 450 Student Recital (1)

Restricted Electives (18 Credits)

Students must earn four credits in music electives with non-performance focus, but related to the principal instrument and its repertoire, history, and/or pedagogy (one credit must be an Independent Study). Students must earn seven credits of music electives with focus in

theory, history, literature, or conducting (Independent Study with this focus is acceptable). Students must complete three credits of music electives which cannot be performance study or ensemble with the principal instrument. A one credit writing-focused music topics course (MUS 390) related to the recital repertoire will be applied to one of the elective areas outlined above. Additionally, students must complete one course from MUS 341-343 and either MUS 375 or 377.

MUS 341 Middle Ages and Renaissance Music (2)
 OR MUS 342 History of Rock/Pop Music (2)
 OR MUS 343 Jazz History (2)
 AND MUS 375 Instr Conducting (2)
 OR MUS 377 Choral Conducting (2)

OPTION IN VOICE PERFORMANCE (91 Credits)

Core Requirements (25 Credits)

Students must complete the courses listed under "Core Requirements in Music."

Requirements (43 Credits)

In addition to the courses listed below, students must earn eighteen credits of voice performance study. At least twelve credits must be at the 300 level or above. Students must also complete four credits of piano performance study, seven credits in large vocal ensemble, and one credit in small vocal ensemble. Students must also earn three credits in elective ensemble courses (no restriction). Students must complete at least two credits of MUS 450.

MUS 191 Diction (2)
 MUS 340 Baroque Music (2)
 MUS 341 Middle Ages and Renaissance Music (2)
 MUS 377 Choral Conducting (2)
 MUS 450 Student Recital (1)

Restricted Electives (15 Credits)

Students must earn four elective credits in music courses with non-performance focus but which are related to the voice and its repertoire, history, and/or pedagogy (one of these credits must be an Independent Study). Students must earn eight credits of music electives with focus in theory, history, literature, or conducting (Independent Study with this focus is acceptable). Students must also earn three credits of music electives which cannot be vocal performance study or vocal ensembles. A one credit writing-focused Music Topics course (MUS 390) related to the recital repertoire will be applied to one of the elective areas outlined above.

Related Requirements (8 Credits)

Students must take one year of a foreign language, or demonstrate competency at the first year level.

OPTION IN WIND INSTRUMENT, STRING INSTRUMENT, OR PERCUSSION PERFORMANCE (83 Credits)

Core Requirements (25 Credits)

Students must complete all courses listed under "Core Requirements in Music."

Requirements (40 Credits)

Students must earn eighteen credits of performance study on the principal instrument, at least twelve of which must be at the 300 level or above. In addition, students must earn four credits of piano performance study, eight credits in large instrumental ensemble, one credit in small instrumental ensemble, and three credits of elective ensemble (no restriction). Students must complete the following courses and must earn at least two credits in MUS 450.

MUS 340 Baroque Music (2)
 MUS 375 Instr Conducting (2)
 MUS 450 Student Recital (1)

Restricted Electives (18 Credits)

Students must earn six credits of music electives with non-performance focus but which are related to the principal instrument and its repertoire, history, and/or pedagogy (one credit must be an Independent Study). Students must also earn seven credits of music electives with focus in theory, history, literature, or conducting (Independent Study is acceptable with this focus). Students are required to earn three credits of music electives which cannot be performance study or ensemble with principal instrument. A one-credit writing-focused Music Topics course (MUS 390) related to the recital repertoire will be applied to one of the elective areas outlined above. Students must complete one course from MUS 341-343.

MUS 341 Middle Ages and Renaissance Music (2) OR
 MUS 342 History of Rock/Pop Music (2) OR
 MUS 343 Jazz History (2)

B.S. DEGREE IN MUSIC: TEACHING (97-101 Credits)

Core Requirements (25 Credits)

Students choose one of the teaching options for Music Education: Instrumental or Vocal. Students in this major must also pass piano and guitar proficiency exams and present a recital. A Student Teaching Qualifying Exam, taken the semester prior to application for Student Teaching, must be passed before a teaching assignment is arranged. All teacher licensure requirements must be met. Due to the Student Teaching Internship and state mandated licensure components for this degree, there are more credits required than the 128 ordinarily needed for a baccalaureate degree. Usually students will require one semester beyond four years or enrollment in one or more summer sessions to complete this degree.

**OPTION IN
INSTRUMENTAL MUSIC EDUCATION (97 Credits)
Core Requirements (25 Credits)**

Students must complete the courses listed under "Core Requirements in Music" and meet all teacher licensure requirements.

Requirements (37 Credits)

Students must earn twelve credits of performance study on the principal instrument. At least two credits must be at the 300 level or above. Students must also earn seven credits in instrumental ensembles. A minimum of two credits must be in small ensembles and a minimum of two credits must be in large ensembles. In addition, students must earn two credits in piano performance study. Students must complete the following courses:
 MUS 231 Methods for Teaching Woodwinds I (1)
 MUS 232 Methods for Teaching Woodwinds II (1)
 MUS 233 Methods for Teaching Brass Instruments (1)
 MUS 234 Methods for Teaching String Instruments (1)
 MUS 235 Methods for Teaching Percussion (1)
 MUS 236 Guitar for General Music (1)
 MUS 333 Teaching General Music K-12 (3)
 MUS 335 Organization of the Instrumental Music Program (2)
 MUS 340 Baroque Music (2)
 MUS 375 Instr Conducting (2)
 MUS 450 Student Recital (1)

Restricted Electives (2 Credits)

Students must earn one credit in additional instrumental techniques study. This is arranged as a special secondary performance study credit on an instrument from one of the methods classes. Students also must earn one credit in an upper level writing-focused independent Study or Music Topics class.

**OPTION IN VOCAL MUSIC EDUCATION (101 Credits)
Core Requirements (25 Credits)**

Students must complete the courses listed under "Core Requirements in Music" and meet all teacher licensure requirements.

Requirements (38 Credits)

Students must earn twelve credits in voice performance study. At least two credits must be at the 300 level or above. Students must also earn four credits in piano performance study and seven credits of vocal ensembles. Students must complete all the following courses:
 MUS 191 Diction (2)
 MUS 236 Guitar for General Music (1)
 MUS 333 Teaching General Music K-12 (3)
 MUS 334 Secondary School Choral Methods (2)
 MUS 340 Baroque Music (2)
 MUS 341 Middle Ages and Renaissance Music (2)
 MUS 377 Choral Conducting (2)
 MUS 450 Student Recital (1)

Restricted Electives (1 Credit)

Students must complete one credit of an upper level writing-focused Independent Study or Music Topics class.

Related Requirements (4 Credits)

Students are expected to complete at least one semester of foreign language study.

**MINOR IN MUSIC (23-24 Credits)
Requirements (16 Credits)**

In addition to the listed courses, students must earn four credits of performance study. At least one of the performance credits must be at the 200 level or above. Students must also earn four credits of ensemble study. Total credits from the Required and Elective sections must equal at least 24.
 MUS 110 Musicianship for Non-Majors (2)
 MUS 111 The Art of Listening (3)
 MUS 210 Survey of Western Music (3)

Restricted Electives (2 Credits)

Students must complete one of the following courses:
 MUS 215 History of Jazz (3)
 MUS 216 World Music Survey (3)
 MUS 217 Pop/Rock Music for Non-Majors (2)
 MUS 240 American Music (2)

Electives (5-6 Credits)

Students must earn five to six credits in Music electives.

Nursing

Murray Commons, (218) 236-2693

Director: Barbara Vellenga

Faculty: Jane Bergland, Jane Giedt, Donna Heald, Barbara Matthees

The upper-division nursing program is designed for registered nurses who want to earn the degree, Bachelor of Science in Nursing. The program requires 40 credits in upper-division nursing and can be completed in three semesters on the MSUM campus. Students are required to have internet access to the world wide web and have an email account. For more specifics, contact the nursing department.

Admission to the nursing program is limited to individuals who are licensed registered nurses or who are graduate nurses with license pending. Applicants must have completed 21 liberal studies credits before entering the program.

One hundred twenty-eight (128) credits are required for graduation. This includes the 43 upper-division credits (40 of these are nursing), 45 liberal studies, lower division nursing credits, and elective credits for a total of 128 credits. Credit for previous nursing coursework from technical or diploma schools may also be given.

STUDENT LEARNING OUTCOMES

The student should:

- provide comprehensive nursing care to increasingly complex and diverse client systems;
- utilize an adaptive systems framework as a basis for holistic nursing practice;
- assume multiple nursing roles in diverse settings;
- use critical/analytical thinking in deliberative decision-making;
- integrate nursing research into nursing practice;
- recognize new approaches to realizing one's potential as an individual, professional and member of society;
- expand the integration of ethical principles into nursing practice.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.S.N. IN NURSING (40 Credits)**Requirements (36 Credits)**

- NURS 305 The Contemporary Professional Nurse (3)
- NURS 315 Client Education in Nursing (2)
- NURS 318 Ethics in Nursing (2)
- NURS 325 Holistic Client Systems (3)
- NURS 346 Community Based Nursing (3)
- NURS 346L Community Based Nursing Clinical (3)
- NURS 350 Advanced Pathophysiology (3)
- NURS 362 Transcultural Nursing (2)
- NURS 420 Gerontological Nursing (2)
- NURS 430 Research in Nursing (3)
- NURS 460 Nursing Management/Leadership (3)
- NURS 460L Nursing Management/Leadership Laboratory (1)
- NURS 475 Nursing Preceptorship (6)

Electives (4 Credits)

Two courses valued at two credits each from the following courses.

- NURS 403 Sexuality:A Nursing Perspective (2)
- NURS 405 Dynamics of Oncology Nursing (2)
- NURS 407 Nursing Care of the Person with HIV/AIDS (2)
- NURS 409 Adaptation to Chronic Illness (2)
- NURS 411 Women, Nursing, and Health (2)
- NURS 413 Nursing and Health Promotion in Special Populations (2)
- NURS 415 The Changing Family: A Nursing Perspective (2)
- NURS 417 Holistic Nursing (2)
- NURS 490 Topics in Professional Nursing (1-3)
- NURS 497 Independent Study (1-2)

Paralegal

Center for Business 115, (218) 236-2763

Chair: Larry Nordick

Faculty: Deborah Kukowski, Judy Streich

The Paralegal program is a professional four-year major resulting in a Bachelor of Science degree. The program is guided by an advisory group composed of university and community members. To complete the major, students must meet the requirements of the Core, the Restricted Electives, and at least one of the four Areas of Concentration.

STUDENT LEARNING OUTCOMES

Students should demonstrate:

- knowledge of a wide variety of substantive and procedural law, such as contracts, torts, family law, business organizations, civil and criminal litigation, bankruptcy, probate and estate planning, real property, public benefits, and administrative law;
- ability to identify and analyze legal issues;
- ability to research the law using the full range of law reference materials, including computerized legal research;
- ability to draft pleadings, legal memoranda, and briefs based on research and analysis of legal issues;
- effective oral and written communication skills;
- a full understanding of, and appreciation for, the rules of legal ethics, with emphasis on their applicability to paralegals;
- an understanding of the roles and relationships within a legal services delivery team;
- skills in obtaining information through interviewing and investigation.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.S. DEGREE IN PARALEGAL (52 Credits)**Core Requirements (28 Credits)**

The core is required of all students who major in one of the Paralegal emphases: Civil Litigation, Criminal Litigation, Probate and Real Estate, or Public Interest.

- ACCT 205 Environment of Law (4)
- PARA 125 Introduction to Paralegal (2)
- PARA 250 Legal Research and Writing I (3)
- PARA 251 Legal Research and Writing II (3)
- PARA 325 Interviewing (3)
- PARA 360 Law Office Systems (3)
- PARA 375 Legal Ethics (3)
- PARA 425 Advanced Legal Research and Writing (3)
- PARA 469 Internship (4-4)

Restricted Electives (15 Credits)

This secondary core of restricted electives is required of all students who major in one of the Paralegal emphases: Civil Litigation, Criminal Litigation, Probate and Real Estate, or Public Interest. Students must earn at least fifteen credits from the secondary core.

- ACCT 130 Fundamentals of Accounting (3)
- ACCT 306 Business Entities and Property (3)
- ACCT 307 Commercial Transactions (3)
- ACCT 320B Employment Law B (3)
- PARA 310 Civil Procedure (3)
- PARA 320 Domestic Relations (3)
- PARA 331 Debtor-Creditor and Bankruptcy Law (4)
- PARA 340 Evidence (3)
- PARA 380 Real Property Law (4)
- PARA 435 Personal Injury (3)

EMPHASIS IN CIVIL LITIGATION (52 Credits)**Core Requirements (28 Credits)**

Students must complete the courses listed as "Core Requirements" under the B.S. Degree in Paralegal. Students must earn at least four credits in PARA 469.

Requirements (9 Credits)

Students in Civil Litigation must take PARA 410 and PARA 340, and one additional course from those listed. Students are encouraged to take as many of the courses as possible, and to try to take at least one course from each of the other major areas to achieve diversity of training. Any courses used to satisfy this area may not be applied to the Restricted Electives section.

- PARA 331 Debtor-Creditor and Bankruptcy Law (4)
- PARA 340 Evidence (3)
- PARA 410 Litigation Methods (3)
- PARA 435 Personal Injury (3)

Restricted Electives (15 Credits)

Students need to earn at least fifteen credits from the courses listed as "Restricted Electives" under the B.S. Degree in Paralegal.

EMPHASIS IN CRIMINAL LITIGATION (52 Credits)**Core Requirements (28 Credits)**

Students must complete the courses listed as "Core Requirements" under the B.S. Degree in Paralegal. Students must earn at least four credits in PARA 469.

Requirements (9 Credits)

Students in Criminal Litigation must take PARA 410 and PARA 340, and one additional course from the following list. Majors are encouraged to take as many of the courses as possible and to try to take at least one course from each major area to achieve diversity of training. Any courses taken to satisfy this area may not be used to satisfy requirements in the Restricted Electives section.

- CJ 335 Criminal Law (3)
- CJ 337 Criminal Procedure (3)
- PARA 340 Evidence (3)
- PARA 410 Litigation Methods (3)

Restricted Electives (15 Credits)

Students need to earn at least fifteen credits from the courses listed as "Restricted Electives" under the B.S. Degree in Paralegal.

EMPHASIS IN PROBATE AND REAL ESTATE (52 Credits)**Core Requirements (28 Credits)**

Students must complete the courses listed as "Core Requirements" under the B.S. Degree in Paralegal. Students must earn at least four credits in PARA 469.

Requirements (9 Credits)

Students in Probate and Real Estate must take PARA 405, and any two other courses from the following list. Students are encouraged to take as many of the courses as possible and to try to take at least one course from each of the major areas to achieve diversity of training. Any courses taken to satisfy this area may not be applied to the requirements of the Restricted Electives section.

- ACCT 340 Introduction to Taxation (3)
- ACCT 441 Individual Income Tax (3)
- PARA 380 Real Property Law (4)
- PARA 405 Estate Planning and Probate Methods (3)
- PARA 446 Estate, Gift and Trust Taxation (3)

Restricted Electives (15 Credits)

Students need to earn at least fifteen credits from the courses listed as "Restricted Electives" under the B.S. Degree in Paralegal.

EMPHASIS IN PUBLIC INTEREST (52 Credits)**Core Requirements (28 Credits)**

Students need to complete the courses listed as "Core Requirements" under the B.S. Degree in Paralegal. Students must earn at least four credits in PARA 469.

Requirements (9 Credits)

Students in Public Interest must take PARA 415 and at least two additional courses from the following list. Students are encouraged to take as many of the courses as possible and to try to take at least one course from each of the major areas to achieve diversity of training. Any courses used to satisfy this area may not be applied toward the Restricted Electives section.

PARA 345 Public Benefits I (4)

PARA 346 Public Benefits II (4)

PARA 415 Public Law Methods (3)

PARA 430 Administrative Advocacy (3)

Restricted Electives (15 Credits)

Students must earn at least fifteen credits from the courses listed as "Restricted Electives" under the B.S. Degree in Paralegal.

Pharmacy

Chemistry Department

Hagen 411, (218) 236-2136

Pre-Pharmacy Advisor: Craig Jasperse

MSUM offers courses that enable students interested in pharmacy as a profession to complete their first two to three years at MSUM and then apply for acceptance into the professional curriculum of any accredited school of pharmacy. Most students transfer to the University of Minnesota or to North Dakota State University to complete their pharmacy education. However, the academic requirements needed to successfully apply to other pharmacy schools can also be completed here. Curriculum requirements and application procedures vary between different universities so it is necessary to maintain close contact with the pre-pharmacy advisor.

Philosophy

Philosophy Department

Bridges 359, (218) 236-2478

Chair: Mark Chekola

Faculty: Theodore Gracyk, Chang-Seong Hong, David Myers, Tracy Scholl

The study of philosophy develops the ability to solve problems, communicate, organize ideas and issues, assess pros and cons and boil down complex data. It is a reasoned pursuit of fundamental truths, a quest for understanding, a study of principles of conduct. It seeks to establish standards of evidence, to provide rational methods of resolving conflicts, and to create techniques for evaluating ideas and arguments. Philosophy develops the perspective of other individuals and cultures; enhances one's ability to perceive the relationships among various fields of study; and deepens one's understanding of the varieties of human experience. People trained in philosophy are prepared for many tasks—they can cope with change, or even move into new careers more easily.

Philosophy is an excellent second major or minor to accompany a major in any other discipline. The Minnesota State University Moorhead curriculum makes it possible to start a major in philosophy as late as the beginning of the junior year. Philosophy courses enhance understanding of communication and society (journalism); examine moral and legal responsibility (pre-law); and create a greater capacity for the integration of medical research and ethics (pre-med/health professions). Courses are also available in the areas of general ethics, logic and philosophy of science (pre-engineering), and philosophy of religion (pre-seminary).

People trained in philosophy enter teaching professions (at all levels), medicine, law, computer science, management, publishing, sales, criminal justice and public relations. Most fields employ people educated in philosophy. Minnesota State University Moorhead's Philosophy Department guides students to become clear thinkers and good writers, skills valued in all professions. The generalist approach of philosophy gives graduates the ultimate in flexibility, the capability to adapt to changing ideas and technologies, and a framework of reason to guide one's personal life.

STUDENT LEARNING OUTCOMES**Reading and Understanding Philosophical Texts**

Philosophy majors should be able to:

- identify the main point or points being made in the writing;
- determine the main arguments given in support of those points;
- accurately paraphrase and summarize (in their own words) materials read;

Writing Philosophical Essays

Philosophy majors should be able to:

- express ideas clearly;
- organize and structure their essays in a coherent, logical manner;
- make clear what their main thesis and arguments are;
- define important concepts clearly, and use them consistently with that definition;
- use complete, grammatically correct sentences;
- present and defend original ideas;
- use good arguments to support their conclusions;
- avoid using material that is not relevant to the issue being discussed;
- avoid inconsistency;
- recognize possible objections to their claims and arguments, and respond to such objections;
- use original examples to help clarify ideas;
- improve essays by re-writing and revision, especially in response to comments from teachers or fellow students.

Philosophical Discussion

Philosophy majors should be able to:

- keep comments directed to the issues being discussed, and avoid irrelevant material;
- show respect for others, and for their opinions;
- attempt to correctly understand the opinions of others;
- make effective and clear oral presentations;
- show willingness to change their mind in reaction to points raised in discussions;
- present arguments for their opinions;
- have confidence to express and debate ideas;
- be more concerned with finding the truth than with scoring points or impressing others.

Philosophical Knowledge

Philosophy majors should know the following:

- major figures and developments in the history of Western philosophy: particularly classical, especially Plato and Aristotle, and modern philosophy, especially Descartes and Locke;
- major subject areas in philosophy, specifically including ethics and elementary symbolic logic, plus several others (such as philosophy of religion, epistemology, metaphysics, philosophy of the arts);
- some major issues in contemporary philosophy, (e.g., the mind-body problem, deontology vs. consequentialism, free will vs. determinism, etc.);
- different approaches to philosophy and alternative philosophical styles, (such as feminism, phenomenology, non-Western philosophy).

Evaluating and Constructing Philosophical Arguments

Philosophy majors should be able to:

- identify and clearly express conclusions and premises of arguments;
- explore the implications of premises and conclusions;
- assess the logical strength of arguments;
- assess the plausibility of premises;
- have a sense of propriety about major vs minor issues in evaluating arguments;
- compare arguments with alternatives (are there better arguments for the same conclusion? is there a good case for some alternative conclusion?);
- recognize and avoid fallacies;
- assess the credibility of sources used.

Philosophical research

Philosophy majors (especially those contemplating graduate study) should be able to:

- read and understand philosophical texts independently;
- find and use appropriate secondary sources;
- use proper scholarly format for writing papers;
- prepare bibliographies.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.A. DEGREE IN PHILOSOPHY (36 Credits) Requirements (16 Credits)

PHIL 300 History of Ethics (4)

PHIL 303 Classical Philosophy (4)

PHIL 305 Modern Philosophy:17th Century (2)

PHIL 306 Modern Philosophy:18th Century (2)

PHIL 340 Symbolic Logic (3)

PHIL 498 Senior Portfolio (1)

Restricted Electives (6 Credits)

Students must take one course from a grouping of courses with a historical emphasis (PHIL 304, 307, 355, 490, and 492) and will need departmental approval for application of PHIL 490 and/or 492 to this category. Students must also take PHIL 407 or 408.

PHIL 304 Medieval Philosophy (3)

OR PHIL 307 19th Century Philosophy (3)

OR PHIL 355 Existentialism (3)

OR PHIL 490 Topics in Philosophy (1-4)

OR PHIL 492 Major Philosophers (1-3)

AND PHIL 407 Theory of Knowledge (3)

OR PHIL 408 Metaphysics (3)

Electives (14 Credits)

Students will need to earn at least fourteen credits of electives, eight of which must be at the 300 level or above.

Recommended (0 Credits)

There is no language requirement for the major in philosophy; however, students planning to do graduate work in philosophy should carefully consider the desirability of intensive work in one or more languages. German, French or Greek are typically most relevant to graduate work. Early consultation with a faculty advisor is recommended.

MINOR IN PHILOSOPHY (20 Credits)**Requirements (6 Credits)**

PHIL 110 Practical Reasoning (3)

OR PHIL 340 Symbolic Logic (3)

PHIL 115 Contemporary Moral Issues (3)

OR PHIL 300 History of Ethics (4)

Restricted Electives (4 Credits)

At least four credits from the following list of courses. Students will need departmental approval for application of PHIL 490 and/or PHIL 492 to this category.

PHIL 303 Classical Philosophy (4)

PHIL 304 Medieval Philosophy (3)

PHIL 305 Modern Philosophy:17th Century (2)

PHIL 306 Modern Philosophy:18th Century (2)

PHIL 307 19th Century Philosophy (3)

PHIL 355 Existentialism (3)

PHIL 490 Topics in Philosophy (1-4)

PHIL 492 Major Philosophers (1-3)

Electives (10 Credits)

Ten credits of Philosophy electives required. At least eight credits of the minor must be in 300 or 400 level courses.

- a knowledge of basic exercise physiology;
- an understanding of the basic principles involved in muscular strength, endurance, and flexibility training;
- an understanding of the special problems of human development and aging and the effect of the aging process on the structure and function of the human organism at rest, during exercise, and recovery;
- the ability to list several motivational techniques used to promote behavior change in the initiation, adherence or return to exercise and other health lifestyle behaviors;
- an understanding of the basic behavioral psychology, group dynamics, and learning techniques;
- identify risk factors which may require consultation with medical or allied health professionals prior to participation in physical activity;
- an understanding of the pathophysiology of the major chronic diseases and how these processes are influenced by physical activity.;
- and identify appropriate techniques for health appraisal and use of fitness evaluations;
- competence in basic life support and implementation of first aid procedures which may be necessary during or after exercise;
- an understanding of the risks associated with exercise participation and knowledge of emergency procedures, first aid, and evacuation plans;
- an understanding of the concepts of exercise;
- a knowledge of class organization and exercise leadership;
- the ability to design and implement individualized and group exercise programs;
- an understanding of the principles of weight management and nutrition;
- an understanding of his/her role in administration and program management.

Students completing the B.S. (teaching) program should be able to demonstrate:

- knowledge and skill regarding fundamental motor skills, sports and games, lifelong leisure activities, dance and rhythms, and exercise and health-related fitness so they can plan, implement and evaluate physical education programs;
- knowledge about human movement from physiological, anatomical, mechanical, motor behavioral, developmental, historical, sociological, psychological, and philosophical perspectives relevant to physical education in the schools such that they can plan, implement, and evaluate physical education programs;
- pedagogical knowledge regarding the role of physical education in schools and society, one's personal philosophy of physical education, socialization of physical education teachers, adapted physical education, and physical education programming so that they can plan, implement and evaluate physical education programs;

Physical Education

Health and Physical Education Department

Nemzek 106, (218) 236-2445

Chair: Richard Bynum

Programs in Physical Education include a B.S. in Exercise Science, a B.S. in Teaching Physical Education, a B.A. in Physical Education, and a Coaching minor.

STUDENT LEARNING OUTCOMES

The following student outcomes for the B.S. (Exercise Science) program are consistent with recommendations of the American College in Sports Medicine (Health and Fitness Track).

The student should be able to demonstrate:

- an understanding of human functional anatomy and biomechanics;
- knowledge of the role of biomechanical factors in the development of injuries;
- the ability to describe common exercise movements and identify the major muscle groups involved in each;

- skill and knowledge regarding planning the teaching-learning process, management of physical education classes, analysis of motor performance, assessment of students in physical education, and evaluating and teaching learning process.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.S. DEGREE IN

PHYSICAL EDUCATION: TEACHING (85 Credits) Requirements (48 Credits)

Students must fulfill all teacher licensure requirements which will add thirty-three credits to the major.

- AT 220 Care and Prevention of Athletic Injuries (2)
- HLTH 110 Personal Health and Wellness (3)
- HLTH 125 First Aid and CPR (2)
- PE 191 Activities Course: Dance (2)
- PE 192 Activities Course: Gymnastics (1)
- PE 193 Activities Course: Elementary School (2)
- PE 194 Activities Course: Non-Traditional (1)
- PE 200 Foundations of Physical Education (3)
- PE 310 Sport and Play in the United States (3)
- PE 311 Motor Learning (2)
- PE 320 Anatomical Kinesiology (3)
- PE 321 Human Physiology (3)
- PE 360 Elementary Methods in Physical Education (3)
- PE 361 Secondary Methods in Physical Education (3)
- PE 362 Middle School Methods in Physical Education (2)
- PE 420 Biomechanics (3)
- PE 421 Physiology of Exercise (3)
- PE 452 Adaptive Physical Education (3)
- PE 474 Tests and Measurements in Physical Education (3)
- PE 160 Swimming I (1)
- OR PE 161 Swimming II (1)

Electives (4 Credits)

Students must earn one credit in courses that focus on physical fitness, one credit in courses that focus on team sports, and two credits in courses that focus on individual sports. Consult your academic advisor when making your selections from the listed courses.

- PE 100 Aerobic Dance (1)
- PE 102 Weight Training I (1)
- PE 112 Bowling (1)
- PE 114 Golf (1)
- PE 116 Tennis I (1)
- PE 124 Badminton (1)
- PE 130 Volleyball I (1)
- PE 134 Soccer (1)

EMPHASIS IN EXERCISE SCIENCE (55 Credits)

Core Requirements (37 Credits)

This core is required of all students who major in this emphasis. Students in this emphasis must earn at least two credits in PE 469.

- AT 220 Care and Prevention of Athletic Injuries (2)
- HLTH 110 Personal Health and Wellness (3)
- HLTH 125 First Aid and CPR (2)
- HLTH 305 Introduction to Nutrition (3)
- HLTH 330 Disease Prevention (2)
- PE 310 Sport and Play in the United States (3)
- PE 311 Motor Learning (2)
- PE 320 Anatomical Kinesiology (3)
- PE 321 Human Physiology (3)
- PE 365 Health and Fitness Instructor (3)
- PE 420 Biomechanics (3)
- PE 421 Physiology of Exercise (3)
- PE 469 Internship (2-12)
- PE 473 Exercise Testing and Interpretation (3)

Electives (18 Credits)

Elective course selections should be made in close consultation with your academic advisor, depending upon the career goals of the student.

- ACCT 230 Principles of Accounting I (3)
- BIOL 111 Cell Biology (4)
- BIOL 323 Human Anatomy (4)
- BIOL 349 Human Physiology (4)
- CHEM 110 Fundamentals of Chemistry (4)
- CHEM 180 Introduction to Organic and Biochemistry (4)
- CHEM 185 Introduction to Organic and Biochemistry Lab (1)
- CSIS 103 Computer Concepts and Applications (3)
- ENGL 286 Practical Writing (3)
- ENGL 387 Technical Report Writing (4)
- HLTH 200 Introduction to Health Education and Health Promotion (2)
- MATH 236 Applied Statistics (4)
- MGMT 360 Principles of Management (3)
- MKTG 310 Principles of Marketing (3)
- PE 100 Aerobic Dance (1)
- PE 102 Weight Training I (4)
- PE 364 Teaching Aerobic Dance (3)
- PE 460 Principles of Coaching (3)
- PE 474 Tests and Measurements in Physical Education (3)
- PHYS 160 College Physics I (4)
- SPCH 100 Speech Communication (3)

B.A. DEGREE IN PHYSICAL EDUCATION (52 Credits) Requirements (52 Credits)

This major is for students who do not plan to complete licensure in teaching. The requirements for the major are the same as the B.S. Degree requirements except that students do not have to complete the Teacher Licensure requirements.

**MINOR IN PHYSICAL EDUCATION:
TEACHING (28 Credits)****Requirements (28 Credits)**

Students who select this minor must also earn a teaching major in another discipline. Students should be advised that the State of Minnesota does not recognize minors in Physical Education for teacher licensure.

Students who desire licensure in states other than Minnesota should check with teacher licensure authorities to determine licensure requirements. In addition to the courses listed, students are required to earn one additional elective credit in an activity course.

HLTH 125 First Aid and CPR (2)

PE 191 Activities Course: Dance (2)

PE 192 Activities Course: Gymnastics (1)

PE 193 Activities Course: Elementary School (2)

PE 200 Foundations of Physical Education (3)

PE 320 Anatomical Kinesiology (3)

PE 321 Human Physiology (3)

PE 360 Elementary Methods in Physical Education (3)

PE 361 Secondary Methods in Physical Education (3)

PE 362 Middle School Methods in Physical Education (2)

PE 452 Adaptive Physical Education (3)

MINOR IN COACHING (19 Credits)**Requirements (19 Credits)**

This minor is available to teaching and non-teaching majors. Students must complete the following courses and must take two three credit coaching courses (PE 371-379).

AT 220 Care and Prevention of Athletic Injuries (2)

HLTH 125 First Aid and CPR (2)

PE 350 Mechanical Principles of Sport (3)

PE 351 Physiology of Sport (2)

PE 460 Principles of Coaching (3)

PE 461 Coaching Practicum (1)

PE 371 Coaching Football (3)

OR PE 372 Coaching Basketball (3)

OR PE 373 Coaching Baseball and Softball (3)

OR PE 374 Coaching Track and Field (3)

OR PE 375 Coaching Wrestling (3)

OR PE 376 Coaching Golf and Tennis (3)

OR PE 378 Coaching Swimming and Diving (3)

PE 379 Coaching Volleyball (3)

**LICENSURE IN DEVELOPMENTAL
AND ADAPTED PHYSICAL EDUCATION (24 Credits)
Requirements (24 Credits)**

Students will take five credits of internship. Post-baccalaureate students may take the 500-level equivalents of the courses listed.

PE 452 Adaptive Physical Education (3)

PE 453 Assessment and Programming in D/APE (3)

PE 454 Curriculum in Developmental/Adapted Physical Education (3)

SPED 419 Biomedical Aspects of Physical and Health Disabilities (3)

SPED 461 Learning Disabilities (3)

SPED 471 Behavior and Environment Management (3)

PE 456L Lab Curriculum and Assessment for Severely Handicapped (1)

PE 469 Internship (2-12)

Physical Science (Teaching)

See *Chemistry or Physics*

Physics and Astronomy

Physics and Astronomy Department

Hagen 313, (218) 236-2141

Chair: Walter Worman

Faculty: Vijendra Agarwal (leave of absence 2001-2002), Matthew Craig, Ananda Shastri, Linda Winkler

The Physics and Astronomy Department offers a Bachelor's Degree in Physics and in Physics Teaching, and offers minors in Physics and in Astronomy. In addition, the department offers a dual-degree option with the University of Minnesota, and a Bachelor's degree with emphasis in Business. Other physics major/minor combinations are also possible; in particular, students with an interest in a career in astronomy are encouraged to discuss their interests with the chair of the physics department.

The physics major prepares students for a wide variety of careers based on an undergraduate degree and also prepares students who plan on attending graduate or professional schools. The major strengths of the physics program include its emphasis on active learning using computers as tools for data collection and analysis, opportunities for undergraduate research, internship opportunities.

The Physics and Astronomy Department also allows students to choose several options to match their priorities and goals. These flexible and practical options are designed to maximize student preparation for careers for their choice. The department chair will be happy to provide information about these options.

The sequential nature of the physics curriculum, and the necessity to coordinate physics courses with courses taken in other departments make it imperative that a student considering a major or minor in physics or astronomy consult a member of the Physics and Astronomy faculty early in his or her career.

Dual Degree Option (Physics and Engineering)

An option involving completion of a Bachelor of Science in Physics at Minnesota State University Moorhead and a Bachelor of Science in Mechanical, Civil, or Electrical Engineering at the University of Minnesota is available. This curriculum has been designed so that students ready to take calculus upon entering MSUM can complete both programs in a total of five years. After successful completion of the core physics courses and Liberal Studies courses at Minnesota State University Moorhead, the remaining course work is completed at the Institute of Technology at the University of Minnesota. The Chair of the Physics and Astronomy Department and the Pre-engineering Advisor will work with students to design a curriculum to be taken at the two institutions to fulfill the requirements for both degrees.

STUDENT LEARNING OUTCOMES

Students will demonstrate:

- basic knowledge of experimental and theoretical physics;
- substantial experience in the use of mathematical methods (e.g. Newton's laws, Maxwell's equations, etc.) in the solution of problems;
- a well developed ability to draw both quantitative and qualitative conclusions from experimental data;
- an ability to apply the computer to physics problem solving and modeling;
- an ability to use the computer in the laboratory, both as part of the instrumentation system and as an analytical tool;
- a refined ability to communicate scientific ideas and reasoning, both in written and in oral form;
- recognition of the difference between careful and careless reasoning, the ability for self-assessment and recognition of the need for further information.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.S. DEGREE IN PHYSICS: TEACHING (106 Credits) Requirements (58 Credits)

Students must fulfill all teacher licensure requirements which will add thirty-three credits to the major.

- BIOL 111 Cell Biology (4)
- BIOL 303 General Zoology (4)
- BIOL 305 General Botany (4)
- CHEM 150 General Chemistry I (3)
- CHEM 155 General Chemistry Laboratory I (1)
- CHEM 160 General Chemistry II (3)
- CHEM 165 General Chemistry Laboratory II (1)
- GEOL 115 Physical Geology (4)
- GEOL 116 Historical Geology (2)
- GEOL 260 Planetary Science (3)
- PHYS 160 College Physics I (4)
- PHYS 161 College Physics II (4)
- PHYS 305 Experimental Physics I (1)
- PHYS 306 Experimental Physics II (1)
- PHYS 322 Elementary Modern Physics (3)
- PHYS 330 Intermediate Mechanics (4)
- PHYS 342 Introduction to Research (1)
- PHYS 350 Computational Methods for Physical Science (1)
- PHYS 370 Electromagnetic Theory (4)
- PHYS 399 Thermodynamics (3)
- PHYS 440 Secondary Science Teaching Methods (3)

Related Requirements (15 Credits)

- MATH 261 Calculus I (4)
- MATH 262 Calculus II (4)
- MATH 323 Multi-Variable and Vector Calculus (4)
- MATH 366 Differential Equations (3)

B.S. DEGREE IN PHYSICS (67 Credits) Requirements (30 Credits)

Students may substitute PHYS 160 and 161, plus an approved two credit elective, for PHYS 200 and 201.

- PHYS 200 General Physics I (5)
- PHYS 201 General Physics II (5)
- PHYS 305 Experimental Physics I (1)
- PHYS 306 Experimental Physics II (1)
- PHYS 322 Elementary Modern Physics (3)
- PHYS 330 Intermediate Mechanics (4)
- PHYS 342 Introduction to Research (1)
- PHYS 350 Computational Methods for Physical Science (1)
- PHYS 370 Electromagnetic Theory (4)
- PHYS 399 Thermodynamics (3)
- PHYS 455 Senior Project (2)

Related Requirements (19 Credits)

- ENGL 387 Technical Report Writing (4)
- MATH 261 Calculus I (4)
- MATH 262 Calculus II (4)
- MATH 323 Multi-Variable and Vector Calculus (4)
- MATH 366 Differential Equations (3)

Electives (18 Credits)

In this category, fifteen of the elective credits in Physics must be earned at the 300 level or higher.

EMPHASIS IN BUSINESS (82 Credits)**Requirements (48 Credits)**

Students may substitute PHYS 160 and 161, plus an approved elective, for PHYS 200 and 201.

ACCT 205 Environment of Law (4)
 ACCT 230 Principles of Accounting I (3)
 ECON 202 Principles of Economics I:Micro (3)
 FINC 340 Financial Management (3)
 MGMT 360 Principles of Management (3)
 MGMT 380 Operations Management (3)
 MKTG 310 Principles of Marketing (3)
 PHYS 200 General Physics I (5)
 PHYS 201 General Physics II (5)
 PHYS 305 Experimental Physics I (1)
 PHYS 306 Experimental Physics II (1)
 PHYS 322 Elementary Modern Physics (3)
 PHYS 330 Intermediate Mechanics (4)
 PHYS 342 Introduction to Research (1)
 PHYS 350 Computational Methods for Physical Science (1)
 PHYS 370 Electromagnetic Theory (4)
 PHYS 399 Thermodynamics (3)
 PHYS 455 Senior Project 2

Restricted Electives (15 Credits)

In addition to the courses listed above, student must earn an additional 12 credits in physics, plus 3 credits from the courses listed below.

FINC 325 Financial Institutions and Markets (3)
 FINC 354 Real Estate Finance and Investments (3)
 FINC 441 Advanced Financial Management (3)
 MGMT 370 Management Information Systems (3)
 MGMT 405 Small Business Management (3)
 MGMT 420 Organizational Theory (3)
 MGMT 440 Personnel Management (3)
 MGMT 451 Organizational Behavior (3)
 MGMT 469 Student Internship (2-8)
 MKTG 311 Marketing Management (3)
 MKTG 315 Industrial Marketing (3)
 MKTG 419 Distribution Management (3)

Related Requirements (19 Credits)

ENGL 387 Technical Report Writing (4)
 MATH 261 Calculus I (4)
 MATH 262 Calculus II (4)
 MATH 323 Multi-Variable and Vector Calculus (4)
 MATH 366 Differential Equations (3)

MINOR IN PHYSICS (24 Credits)**Requirements (16 Credits)**

Students may substitute PHYS 160 and 161, plus an approved two credit elective, for PHYS 200 and 201.
 PHYS 200 General Physics I (5)
 PHYS 201 General Physics II (5)
 PHYS 305 Experimental Physics I (1)
 PHYS 306 Experimental Physics II (1)
 PHYS 322 Elementary Modern Physics (3)

Electives (8 Credits)

Students must earn eight elective credits in Physics courses at the 300 level or higher.

MINOR IN ASTRONOMY (23 Credits)**Requirements (8 Credits)**

Students will need to earn at least two credits in AST 390.

AST 102 Solar System Astronomy (3)
 AST 104 Stellar Astronomy (3)
 AST 390 Projects in Advanced Astronomy (2)

Related Requirements (8 Credits)

PHYS 160 College Physics I (4)
 PHYS 161 College Physics II (4)

Electives (7 Credits)

Depending on elective choices, student will earn seven or eight credits in this area.

AST 190 Topics in Astronomy (1-3)
 AST 200 Cosmology (3)
 AST 260 Planetary Science (3)
 AST 350 Astronomical Image Processing (1)
 AST 380 Celestial Mechanics (2)
 AST 390 Projects in Advanced Astronomy (2)
 GEOL 115 Physical Geology (4)

Political Science

Political Science Department
 MacLean 362, (218) 236-2942

Chair: Philip Baumann

Faculty: Andrew Conteh, James Danielson, Barbara Headrick, Paul Kramer

The ancient Greek philosopher, Aristotle, indicated that among all areas of human inquiry, political science is the "master science". Not only is the study of politics challenging, rewarding, and important, but it often leads to careers in foreign and domestic government service, higher education and the practice of law.

STUDENT LEARNING OUTCOMES

Students are expected to be able to read analytically, think critically, and organize ideas about the subject matter of the discipline in oral and written form so that information is communicated both intelligently and intelligibly.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.A. DEGREE IN POLITICAL SCIENCE (70 Credits)**Requirements (24 Credits)**

All students must take at least one senior seminar.

POL 120 American National Government and Politics (3)

POL 160 International Relations (3)

POL 210 Introduction to Political Science (3)

POL 310 Political Science Research Methods (3)

POL 315 Political Thought (3)

POL 340 Public Administration (3)

OR POL 341 Public Policy (3)

POL 350 Comparative Governments of Western Europe (3)

OR POL 352 Political Problems in Developing Countries (3)

POL 490 Senior Seminar in Political Science (3)

Restricted Electives (7 Credits)

The orientation requirement in research tools is composed of seven or eight credits, depending on the elective option chosen. Students are required to complete (1) a two course sequence at the 200 level or above in a foreign language or (2) MATH 234 and PHIL 340 or (3) MATH 236 and MATH 238.

Related Requirements (24 Credits)

Students must take at least two courses in at least two of the following areas: American Studies or Multicultural Studies, Anthropology or Sociology, Economics, Geography, History, Mass Communications or Speech, Philosophy, and Psychology. Related requirement electives must total at least 24 credits.

Electives (15 Credits)

Students must take sufficient electives in Political Science courses to bring the total Political Science credits to 39.

MINOR IN POLITICAL SCIENCE (21 Credits)**Requirements (6 Credits)**

POL 120 American National Government and Politics (3)

POL 210 Introduction to Political Science (3)

Electives (15 Credits)

Students must earn at least fifteen credits of Political Science electives, nine of which must be at the 300 level or above.

Psychology

Psychology Department

Bridges 360, (218) 236-2802

Chair: Gary Nickell

Faculty: Magdalene Chalikia, Derick Dalhouse, Ernest W. Hallford, Richard Kolotkin, Olivia Melroe, Elizabeth Nawrot, Margaret Potter, Phillip Rice, Christine Smith, Lisa Stewart

The Psychology Department offers an undergraduate major and minor in psychology. An important aspect of the program is the science/research orientation built into the curriculum. Students may specialize in areas emphasizing preparation for graduate school or for work in the profession at the bachelor's degree level.

STUDENT LEARNING OUTCOMES

Students:

- can demonstrate knowledge and appreciation of basic concepts and theories in psychology;
- know the principles and theories of psychology;
- can critically analyze evidence and theories in psychology;
- can demonstrate knowledge of the cultural and historical context of psychology;
- demonstrate appreciation of the social, cultural and scientific roles played by psychology;
- demonstrate appreciation of/or identity with the discipline;
- can demonstrate communication skills within the discipline of psychology;
- can demonstrate technical writing skills, APA format;
- are capable of organizing a persuasive argument;
- can write engagingly and interestingly;
- can make meaningful oral presentations;
- can demonstrate research skill in psychology;
- are capable of using library and other resources;
- can carry out independent research with appropriate hypotheses, design and methods;
- can use statistical methods for data analysis;
- can evaluate the empirical research designs reported by others;
- know ethical guidelines in psychology;
- practice ethical guidelines in psychology.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.A. DEGREE IN PSYCHOLOGY (43 Credits)**Requirements (19 Credits)**

- PSY 113 General Psychology (3)
 PSY 131 Introductory Psychology Laboratory (1)
 PSY 202 Developmental Psychology (3)
 PSY 231 Psychological Statistics and Methodology I (3)
 PSY 232 Psychological Statistics and Methodology II (3)
 PSY 261 Personality (3)
 PSY 481 Seminar in Psychology (3)

Restricted Electives (15 Credits)

Students must take at least three courses from the 300 level classes listed below and two courses from the 400 level classes listed below.

- PSY 320 Social Psychology (3)
 PSY 342 Learning and Memory (3)
 PSY 345 Physiological Psychology (3)
 PSY 348 Cognition and Perception (3)
 PSY 420 Experimental Social Psychology (3)
 PSY 442 Experimental Learning (3)
 PSY 445 Experimental Physiological Psychology (3)
 PSY 448 Experimental Cognition and Perception (3)
 PSY 449 Experimental Topics in Psychology (3)

Electives (9 Credits)

Students must take at least nine elective credits in Psychology courses, six of which must be at the 300 level or above.

MINOR IN PSYCHOLOGY (25 Credits)**Requirements (10 Credits)**

With departmental approval, students may substitute MATH 234 or SOC 350 for PSY 231.

- PSY 113 General Psychology (3)
 PSY 131 Introductory Psychology Laboratory (1)
 PSY 202 Developmental Psychology (3)
 OR PSY 261 Personality (3)
 PSY 231 Psychological Statistics and Methodology I (3)

Restricted Electives (6 Credits)

Students must take two of the following courses.

- PSY 320 Social Psychology (3)
 PSY 342 Learning and Memory (3)
 PSY 345 Physiological Psychology (3)
 PSY 348 Cognition and Perception (3)

Electives (9 Credits)

Nine elective credits in Psychology are required. At least six of the nine must be at the 300 or 400 level.

Public Relations

See *Mass Communications*

Science

Students may obtain a B.S. (Teaching) degree in Life Science, Chemistry or Physics. Upon completion of the requirements for one of these programs, the student will be licensed in Grades 5-12 by the Minnesota State Department of Education. See the Biology Department, Chemistry Department or Physics Department for more information.

**Secondary and Kindergarten-
Grade 12 Education**

Secondary and K-12 Education Office
 Lommen 213, (218) 236-2217
 Director: Brian Smith

Additional information about education policies and degree requirements can be found under "Teacher Education".

Areas of Study

K-12 disciplines include Visual Arts, Music, Spanish, and Physical Education. Secondary Education disciplines include the majors of Communication Arts and Literature, Health, Mathematics, Life Science, Physical Science, and Social Studies.

Secondary and K-12 Requirements

Students interested in obtaining licensure to teach Secondary and K-12 Education must be admitted to the Teacher Education program and satisfy all Selective Admission and Retention in Teacher Education (SARTE) requirements.

Selective Admission and Retention in Teacher Education (SARTE) Requirements

- complete 100 and 200 level education core courses with grade of "C" or higher in each course;
- liberal studies GPA of 2.25;
- cumulative GPA of 2.5;
- take the Pre-Professional Skills Tests (PPST);
- submit application for admission to teacher Education.

Student Teaching Requirements

- admission and Retention in Teacher Education (SARTE) including a cumulative GPA of 2.5;
- GPA of 2.5 in education core courses with grade of "C" or higher in each course;
- major GPA of 2.5;
- complete program requirements in major, including method courses;
- submit application for student teaching by posted deadline.

Licensure Requirements

- complete program requirements including the sequence of field experiences;
- pass the Pre-Professional Skills Test (PPST);
- submit application for Licensure.

STUDENT LEARNING OUTCOMES

The following student learning outcomes are identified as fundamental to the teacher education program at MSUM. MSUM teacher candidates will:

- apply liberal studies/content knowledge;
- understand student/child development and learning;
- demonstrate multicultural, gender-fair, and disability sensitive values;
- employ appropriate group and individual instructional strategies;
- establish and maintain a productive learning environment;
- actively use communication and interpersonal skills;
- assign an organized, effective and appropriate curriculum;
- use appropriate group and individual assessment strategies;
- engage in life-long learning;
- demonstrate professionalism, ethical behavior, and leadership;
- use technology in support of classroom instruction.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

SECONDARY EDUCATION, COUNSELING, STUDENT TEACHING LICENSURE IN SECONDARY EDUCATION AND KINDERGARTEN- GRADE 12 (33 Credits)

Core Requirements (33 Credits)

Students must also complete a teaching methods course in their major discipline. Kindergarten through Grade 12 disciplines include Art, Music, and Physical Education. Secondary Education disciplines include the majors or English, Health, Mathematics, Life Science, Physical Science, Spanish, and Social Studies. All students must earn two credits in ED 398.

- ED 205 Introduction to Education and Technology (2)
- ED 205E Early Field Experience (1)
- ED 294 Educational Psychology (3)
- ED 310 Social Foundations of Education (3)
- ED 398 Field Experience in Secondary Education (1-2)
- ED 443S Classroom Management/Consultation (3)
- MCS 233 Education and Multicultural America (3)
- SPCH 100 Speech Communication (3)
- SPED 320 Educational Services for Individuals with Exceptionalities (3)
- ED 461S Student Teaching: Secondary (10)
- OR ED 460S Student Teaching: Secondary (5)
- AND EECE 480E Student Teaching: Elementary (5)

Social Studies

History Department

MacLean 302, (218) 236-2812

Program Coordinator: Steven Hoffbeck

Successful completion of the Social Studies major leads to certification from the State of Minnesota to teach in grades six through twelve.

The major has four components:

- **Core requirements, also known as distribution requirements.** These courses expose majors to the various disciplines that comprise Social Studies. All students must complete the 28 credit requirement listed below.
- **Emphasis.** Majors must choose one discipline as their emphasis. Requirements for each discipline are listed below.
- **Secondary emphasis.** Majors must choose one discipline as their secondary emphasis. Requirements for each discipline are listed below.
- **Teacher licensure requirements.** These requirements are common to all secondary education majors and are listed under Secondary Education. Students should carefully study and understand all of these components and choose their course of study in consultation with their advisor. In selecting primary and secondary emphases, students should consider their own interest and aptitudes and the needs of the job market in secondary schools. While History is the foundation of Social Studies in the schools and is the most frequently taught subject in Social Studies, other areas are also taught at the secondary level, often depending on the size of the school. In Minnesota, high schools must commonly offer courses in Geography, Political Science, and Economics.

It is also worth noting that students can enhance their appeal as teacher candidates by qualifying themselves to coach a sport. Consult with the Health and Physical Education Department to learn more.

STUDENT LEARNING OUTCOMES

Students completing programs in History and Social Studies should be able to demonstrate the ability to do the following:

Reading Comprehension and Cognitive Skills

- identify the main point or thesis in a piece of historical writing;
- analyze how authors develop their theses and support them with evidence;
- recognize and evaluate differences in historical interpretation among different authors.

Historical Thinking Skills

- recognize potential sources of bias in historical writings;
- understand and interpret events in their appropriate historic context;
- understand and interpret relations of cause and effect and other sequential relations;
- understand the complexity of human motivations and appreciate cultural differences in patterns of behavior and ideation;
- synthesize a variety of evidence into a coherent and plausible account of events.

Research Skills

- recognize the difference between primary and secondary sources, and understand the uses and importance of each type;
- select and refine an appropriate topic for a given assignment;
- identify a variety of different kinds of source materials that could shed light on a particular topic;
- use the library and various bibliographic aids to identify and locate different sources relevant to a particular topic;
- evaluate which of their sources are the most authoritative;
- compile and annotate a bibliography, and present it in proper format;
- conduct an oral history interview.

Written Communication Skills

- formulate a thesis on the basis of insights gained from research;
- develop their thesis in an organized and logical progression;
- use appropriate evidence to support points;
- cite their sources properly;
- summarize points made in source materials, and make the connections between different points of view and their own;
- recognize the shortcomings of their evidence and anticipate possible objections;
- respond constructively to criticism and make appropriate revisions;
- write clear and grammatical prose;
- critically evaluate the work of other students.

Oral Communication Skills

- respond clearly and thoughtfully to questions and comments in class discussion;
- draw upon and summarize reading materials in ways that address larger themes and issues;
- deliver an effective oral presentation;
- critically evaluate the work of other students.

Computer Literacy

- produce a paper using word processing software;
- use e-mail;
- conduct research using the World Wide Web in addition to traditional sources.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.S. DEGREE IN SOCIAL STUDIES (90-96 Credits)**Core Requirements (28-29 Credits)**

In addition to the core, all students must complete a primary and a secondary emphasis. Students must also fulfill all teacher licensure requirements which will add thirty-three credits to the major total.

- ANTH 110 Introduction to Cultural Anthropology (3)
- ECON 100 The American Economy (3)
- GEOG 111 World Regional Geography (3)
- GEOG 310 United States and Canada (3)
- HIST 121 History of the United States to 1877 (4)
- HIST 122 History of the United States since 1877 (4)
- POL 105 Making Sense of Politics (3)
- PSY 113 General Psychology (3)
- SOC 111 Social Problems (2) OR
- SOC 110 Introduction to Sociology (3)

PRIMARY EMPHASIS IN**ANTHROPOLOGY (24 Credits)****Requirements (12 Credits)**

This is the primary emphasis in Anthropology for the Social Studies degree. Students must also choose a secondary emphasis in Economics, Geography, History, Political Science, Psychology, or Sociology.

- ANTH 120 Introduction to Physical Anthropology (3)
- ANTH 115 Introduction to Archaeology (3)
- ANTH 265 Language and Culture (3)
- ANTH 300 Archaeology (3)

Electives (12 Credits)

Students must take twelve elective credits in Anthropology courses. At least one of the courses must be a cultural anthropology course.

PRIMARY EMPHASIS IN ECONOMICS (24 Credits)**Requirements (15 Credits)**

This is the primary emphasis in Economics for the Social Studies degree. Students must also choose a secondary emphasis in Anthropology, Geography, History, Political Science, Psychology, or Sociology.

- ECON 202 Principles of Economics I: Micro (3)
- ECON 204 Principles of Economics II: Macro (3)
- ECON 300 Global Economic Issues (3)
- ECON 302 Intermediate Microeconomic Theory (3)
- ECON 304 Intermediate Macroeconomic Theory (3)

Electives (9 Credits)

Students must complete at least nine credits of Economics electives.

PRIMARY EMPHASIS IN HISTORY (20 Credits)**Requirements (11 Credits)**

This is the primary emphasis in History for the Social Studies degree. Students must also choose a secondary emphasis in Anthropology, Economics, Geography, Political Science, Psychology, or Sociology.

HIST 104 World History I (4)

HIST 105 World History II (4)

HIST 401 Senior Seminar (3-4)

Restricted Electives (9 Credits)

Students must take electives at the 300 level distributed in the following areas: at least three credits in European History, at least three credits in U.S. or Canadian History, and at least three credits in African, Asian, Latin American, or modern Middle Eastern History.

**PRIMARY EMPHASIS IN
POLITICAL SCIENCE (24 Credits)****Requirements (18 Credits)**

This is the primary emphasis in Political Science for the Social Studies degree. Students must also choose a secondary emphasis in Anthropology, Economics, Geography, History, Psychology, or Sociology.

POL 120 American National Government and Politics (3)

POL 160 International Relations (3)

POL 221 State and Local Government (3)

POL 310 Political Science Research Methods (3)

POL 315 Political Thought (3)

POL 350 Comparative Governments of Western Europe (3)

Electives (6 Credits)

Students must choose six credits in Political Science electives.

PRIMARY EMPHASIS IN PSYCHOLOGY (25 Credits)**Requirements (10 Credits)**

This is the primary emphasis in Psychology for the Social Studies degree. Students must also choose a secondary emphasis in Anthropology, Economics, Geography, History, Political Science, or Sociology.

PSY 131 Introductory Psychology Laboratory (1)

PSY 202 Developmental Psychology (3)

PSY 231 Psychological Statistics and Methodology I (3)

PSY 261 Personality (3)

Restricted Electives (15 Credits)

Students must complete fifteen elective credits in Psychology courses. Six of the elective credits must be at the 300 level or above and at least two of the courses must be chosen from the following list:

PSY 320 Social Psychology (3)

PSY 342 Learning and Memory (3)

PSY 345 Physiological Psychology (3)

PSY 348 Cognition and Perception (3)

PRIMARY EMPHASIS IN SOCIOLOGY (25 Credits)**Requirements (14 Credits)**

This is the primary emphasis in Sociology for the Social Studies degree. Students who choose Sociology as their primary emphasis must complete SOC 110 as part of the "Core Requirements." Students must also choose a secondary concentration in Anthropology, Economics, Geography, History, Political Science, or Psychology.

SOC 111 Social Problems (2)

SOC 205 Social Psychology (3)

SOC 302 Social Theory (3)

SOC 310 Dominant-Subordinate Group Relations (3)

SOC 412 Sociology of Complex Organizations (3)

Restricted Electives (11 Credits)

Students must take eleven credits in Sociology electives at the 300 level or above. SOC 418 is highly recommended as an elective.

**SECONDARY EMPHASIS:
ANTHROPOLOGY (9 Credits)****Requirements (3 Credits)**

This is the secondary emphasis in Anthropology for the Social Studies degree.

ANTH 115 Introduction to Archaeology (3)

OR ANTH 120 Introduction to Physical Anthropology (3)

Electives (6 Credits)

Students must choose at least six credits of Anthropology electives.

SECONDARY EMPHASIS: ECONOMICS (9 Credits)**Requirements (9 Credits)**

This is the secondary emphasis in Economics for the Social Studies degree.

ECON 202 Principles of Economics I:Micro (3)

ECON 204 Principles of Economics II:Macro (3)

ECON 300 Global Economic Issues (3)

SECONDARY EMPHASIS: GEOGRAPHY (9 Credits)**Requirements (6 Credits)**

This is the secondary emphasis in Geography for the Social Studies degree.

GEOG 110 Introductory Physical Geography (3)

GEOG 225 Conservation (3)

Electives (3 Credits)

The elective credits are to be earned in a regional study course.

**SECONDARY EMPHASIS: HISTORY (10 Credits)
Requirements (4 Credits)**

This is the secondary emphasis in History for the Social Studies degree.

HIST 105 World History II (4)

Restricted Electives (6 Credits)

Students must take courses at the 200 level or above distributed as follows: one course in European, American, or Canadian history; one course in the history of either Asia, Africa, Latin America, or the modern Middle East.

**SECONDARY EMPHASIS:
POLITICAL SCIENCE (9 Credits)
Requirements (6 Credits)**

This is the secondary emphasis in Political Science for the Social Studies degree.

POL 120 American National Government and Politics (3)

POL 160 International Relations (3)

Electives (3 Credits)

Students must earn at least three credits in Political Science electives.

**SECONDARY EMPHASIS:
PSYCHOLOGY (10 Credits)
Requirements (1 Credit)**

This is the secondary emphasis in Psychology for the Social Studies degree.

PSY 131 Introductory Psychology Laboratory 1

Restricted Electives (9 Credits)

Students must complete nine elective credits in Psychology, including at least one course at the 300 or 400 level, and at least one of the following courses:

PSY 202 Developmental Psychology (3)

OR PSY 261 Personality (3)

**SECONDARY EMPHASIS: SOCIOLOGY (9 Credits)
Requirements (9 Credits)**

Students who have taken SOC 111 in the Primary Emphasis must take SOC 110.

SOC 110 Introduction to Sociology (3)

OR SOC 111 Social Problems (2)

SOC 302 Social Theory (3)

SOC 310 Dominant-Subordinate Group Relations (3)

Social Work

Social Work Department

Lommen 83, (218) 236-2632

Chair: James Svobodny

Faculty: Tracy Clark, Shawn Ginther, Amy Phillips, Mary Schroeder

The Minnesota State University Moorhead Social Work Program is accredited by the Council on Social Work Education. The principle educational objective of the social work major is to prepare students for beginning professional social work practice. This course of study also prepares students for graduate education. The Bachelor of Social Work (BSW) degree is awarded upon completion of all university and social work major requirements both within the department and in related areas.

Transfer students with an AA or BA degree from another college or university are exempt from Minnesota State University Moorhead's Liberal Studies requirement. However, social work majors who do not have the equivalent of two courses (minimum of five semester credits) from Division F: Multicultural and Global Studies of the Liberal Studies requirement, must take such course work from MSUM. At least one of these courses must be designated a multicultural course (F1).

Admission to the Major

Students who wish to major in social work must complete a formal admissions process, approved by the faculty advisor and submitted to the department the semester they are enrolled in SW 330, Human Behavior and the Social Environment (exceptions may be made for transfer students).

Criteria for Admission to Social Work

- the student must obtain a grade of "C" or higher on ALL Social Work courses;
- the student must have an overall MSUM GPA of 2.5 or higher at the time of application for admission;
- the student must have completed or be enrolled in SW 250 and SW 330, or their approved equivalents at other colleges or universities;
- the student must complete a self-evaluation essay;
- the student must complete a writing examination. Students lacking the necessary writing skills will be allowed to take the writing exam at the time of the next admissions. If a student receives his/her letter and is denied admission based on failure to meet writing skills standards, the letter will outline a plan of improvement. This plan might include taking a writing course, working with the Write Site, or reconsidering the choice of major;
- the student must complete a minimum of 30 hours of supervised human service experience (volunteer or paid) prior to the application for admission to the program.

Current major requirements are available in the department. A grade of "C" or higher and a 2.5 GPA must be earned in all Social Work and related requirement courses prior to internship and prior to graduation. Students are encouraged to contact the department chair for further information or clarification.

STUDENT LEARNING OUTCOMES

Students are expected to:

- acquire knowledge necessary for entry level social work practice;
- acquire skills necessary for entry level social work practice;
- be knowledgeable about the National Association of Social Work Code of Ethics and to demonstrate professional values through appropriate professional behaviors.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.S.W. DEGREE IN SOCIAL WORK (73 Credits)

Requirements (42 Credits)

In addition to the required courses, students must take three credits of Social Work electives at the 400 level.

SW 250 Introduction to Social Welfare and Social Work (3)

SW 330 Human Behavior and the Social Environment (3)

SW 360 Research Methods in Social Work (3)

SW 420 Generalist Practice:Individuals (3)

SW 430 Generalist Practice:Families (3)

SW 440 Generalist Practice:Groups (3)

SW 450 Generalist Practice:Communities and Organizations (3)

SW 460 Social Policy (3)

SW 469 Internship (12)

SW 470 Senior Seminar (3)

Related Requirements (31 Credits)

SOC 350 Methods of Social Research (4)

BIOL 104 Human Biology (3)

ECON 100 The American Economy (3)

HIST 241 History of Social Welfare (3)

PARA 370 Government Benefits (3)

POL 120 American National Government and Politics (3)

PSY 113 General Psychology (3)

PSY 202 Developmental Psychology (3)

SOC 110 Introduction to Sociology (3)

SOC 205 Social Psychology (3)

MINOR IN SOCIAL WELFARE (27 Credits)

Requirements (6 Credits)

A minor in Social Welfare is not accepted by the Council on Social Work Education as adequate preparation for entry level social work practice; neither does a minor in Social Welfare qualify students to take state licensure examinations. This minor is offered solely for students' In Social Welfare must complete BIOL 104, PSY 113, PSY 202, and SOC 110 prior to enrolling in SW 330.

SW 250 Introduction to Social Welfare and Social Work (3)

SW 330 Human Behavior and the Social Environment (3)

Related Requirements (12 Credits)

BIOL 104 Human Biology (3)

PSY 113 General Psychology (3)

PSY 202 Developmental Psychology (3)

SOC 110 Introduction to Sociology (3)

Electives (9 Credits)

Students must take at least nine credits of Social Work electives chosen from those listed as requirements for the major. Social Work majors will be given priority for class enrollment. Required or elective courses for a social work major may be taken as electives for the social welfare minor. (An internship in a related major does not meet the elective requirements.)

Sociology

Sociology and Criminal Justice Department

Lommen 102, (218) 236-2045

Chair: David Olday

Faculty: Jan Fiola, Mark Hansel, Michael Hughey, Susan Humphers-Ginther, Joel Powell-Dahlquist, Denis Stead, Lee Vigilant, Deborah White

The sociology major focuses on the study of society, social inequality, organization, social problems, social institutions, and social interaction. As sociology majors, students investigate a wide range of topics such as minorities, family, crime, class, population, and religion. Students are encouraged to develop writing and social research skills, as well as a broad understanding of society and organization.

STUDENT LEARNING OUTCOMES

Students are expected to exhibit an:

- understanding of the content of sociology;
- ability to apply the concepts of sociology to social issues;
- ability to think critically;
- understanding of social research, including the ability to apply research findings to social issues;
- ability to use information and make arguments effectively.
- ability to use library and/or community resources;
- ability to communicate orally and/or in writing concerning social issues.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.A. DEGREE IN SOCIOLOGY (45 Credits)**Requirements (26 Credits)**

- SOC 110 Introduction to Sociology (3)
- SOC 111 Social Problems (2)
- SOC 112 Social Deviance (2)
- SOC 205 Social Psychology (3)
- SOC 302 Social Theory (3)
- SOC 350 Methods of Social Research (4)
- SOC 351 Quantitative Methods (2)
- OR SOC 352 Qualitative Methods (2)
- SOC 412 Sociology of Complex Organizations (3)
- SOC 450 Issues in Sociology (3)

Electives (19 Credits)

Twenty credits of Sociology electives are required for the major, with the following exceptions: students may take from one to eight credits of internship, but such credits may not be applied toward the forty-five credits required for the major; students may apply up to four credits of Anthropology courses, with departmental approval, toward the Sociology major; and students may apply up to three credits from Readings courses toward the major.

MINOR IN SOCIOLOGY (24 Credits)**Requirements (8 Credits)**

- SOC 110 Introduction to Sociology (3)
- SOC 111 Social Problems (2)
- OR SOC 112 Social Deviance (2)
- SOC 302 Social Theory (3)

Electives (16 Credits)

Students must take sixteen credits of Sociology electives.

Spanish

See Languages

Special Education

Special Education Department
Lommen 205, (218) 236-2297

Chair: Linda Svobodny

Faculty: Joni Baldwin, Paul Beare (on leave), Deanne Borgeson, Stephen Giedosh, Susan Severson

Additional information about education policies and degree requirements can be found under "Teacher Education".

Major in Special Education

To be awarded a major in Special Education, a student must complete at least one licensure area, as a teacher of early childhood special education (ECSE), emotional/behavioral disorders (E/BD), developmental disabilities (DD), specific learning disabilities (SLD) or physical and health disabilities (P/HD). By combining components, a student may meet the requirements for multiple licensure.

To complete the major in Special Education, all students must complete at least ten weeks of full time student teaching (10 credits). Students completing student teaching for two licenses within one semester may enroll for eight weeks of full time student teaching for each license (8 credits each). Students receiving multiple licensure, either across general and special education or within special education, may complete half time 10 week field experience (4 credits each) for each subsequent license.

All Special Education majors must complete the Undergraduate Teacher Education Core, Special Education Core, the Minnesota Human Relations Requirement, and at least one set of Special Education licensure requirements. PSY 113, PSY 202, and SPCH 100 are related requirements that may be completed as part of liberal studies curriculum.

Policy for continuing enrollment in the special education major

Completion of the Pre-Professional Skills Test (PPST) is required before students can enroll in 300 and 400 level special education courses. Passing the PPST is mandatory before students will receive Minnesota licensure.

All student teaching or practicums in special education (SPED 451, 467, 468, 567, 568, 667, 668, 669) require a minimum GPA of 2.75 in Special Education prefix course work.

STUDENT LEARNING OUTCOMES

Special Education teacher candidates:

- advocate for persons with disabilities;
- are adept at dealing with a variety of persons including families of persons with disabilities;
- understand transition and meeting the needs of persons with disabilities as they move into post secondary environments;
- are skilled in using information technology;
- treat the IEP as a process not a document;
- view themselves as part of a larger profession.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.S. DEGREE IN**SPECIAL EDUCATION (78-81 Credits)****Core Requirements (12 Credits)**

This Teacher Licensure core is required of all students majoring in one of the Special Education licensure areas: ECSE, SLD, P/HD, DD, or E/BD.

ED 205 Introduction to Education and Technology (2)

ED 205E Early Field Experience (1)

ED 294 Educational Psychology (3)

ED 310 Social Foundations of Education (3)

SPED 320 Educational Services for Individuals with Exceptionalities (3)

Requirements (9 Credits)

These courses are required of all students majoring in one of the Special Education licensure areas: ECSE, SLD, P/HD, DD, or E/BD.

SPED 443 Consultation and Collaboration in Special Education and Human Services (3)

SPED 471 Behavior and Environment Management (3)

SPED 494 Legal/Social Foundations of Special Education (3)

Related Requirements (12 Credits)

These courses are required of all students majoring in one of the Special Education licensure areas: ECSE, SLD, P/HD, DD, or E/BD.

MCS 233 Education and Multicultural America (3)

PSY 113 General Psychology (3)

PSY 202 Developmental Psychology (3)

SPCH 100 Speech Communication (3)

DD OPTION (81 Credits)**Core Requirements (33 Credits)**

All students must complete the courses listed under "Core Requirements", "Requirements", and "Related Requirements" under the B.S. Degree in Special Education.

Requirements (38 Credits)

Students must take at least 10 credits in SPED 451D unless they have already received teacher certification.

SPED 413 Instructional Strategies (3)

SPED 417 Educating Students with Severe Disabilities (3)

SPED 419 Biomedical Aspects of Physical and Health Disabilities (3)

SPED 445 Remedial and Corrective Reading (3)

SPED 451D Student Teaching: Developmental Disabilities (8-10)

SPED 456 Functional Assessment and Curriculum (3)

SPED 459 Communication Programming for Persons with Severe Disabilities (3)

SPED 463 Assessment Strategies (3)

SPED 463L Assessment Lab (1)

SPED 467D Practicum: Developmental Disabilities (3)

SPED 470 Transitional Planning (3)

Related Requirements (10 Credits)

ED 343 Curricular Issues (3)

ED 367 Practicum: General Education (1)

EECE 341 Reading and Language Arts I (3)

MATH 306 Mathematics for Special Education (3)

E/BD OPTION (78 Credits)**Core Requirements (33 Credits)**

All students must complete the courses listed as "Core Requirements", "Requirements", and "Related Requirements" under the B.S. Degree in Special Education.

Requirements (35 Credits)

Students must earn at least 10 credits in SPED 451C unless they have already received teacher certification.

- SPED 413 Instructional Strategies (3)
- SPED 445 Remedial and Corrective Reading (3)
- SPED 451C Student Teaching: E/BD (8-10)
- SPED 463 Assessment Strategies (3)
- SPED 463L Assessment Lab (1)
- SPED 464 Educational Planning and Adaptation for Students with Learning Problems (3)
- SPED 467A Secondary Practicum: Mild Disabilities (3)
- SPED 470 Transitional Planning (3)
- SPED 473 Emotional/Behavioral Disorders (3)
- SPED 478 Educational Interventions: Emotional/Behavioral Disorders (3)

Related Requirements (10 Credits)

- ED 343 Curricular Issues (3)
- ED 367 Practicum: General Education (1)
- EECE 341 Reading and Language Arts I (3)
- MATH 306 Mathematics for Special Education (3)

ECSE OPTION (79 Credits)**Core Requirements (33 Credits)**

All students must complete the courses listed as "Core Requirements", "Requirements", and "Related Requirements" under the B.S. Degree in Special Education.

Requirements (35 Credits)

Students must take at least 10 credits in SPED 451E unless they have already received teacher certification.

- SPED 417 Educating Students with Severe Disabilities (3)
- SPED 419 Biomedical Aspects of Physical and Health Disabilities (3)
- SPED 423 Young Children with Disabilities and Their Families (3)
- SPED 424 Assessment in Early Childhood Special Education (3)
- SPED 426 Infant Strategies (3)
- SPED 427 Instructional Strategies: Preschool (3)
- SPED 451E Student Teaching: ECSE (8-10)
- SPED 459 Communication Programming for Persons with Severe Disabilities (3)
- SPED 467E Practicum: Young Child Disabilities (2)
- SPED 467I Practicum: Infant/Interagency Services (2)

Related Requirements (11 Credits)

Students must earn at least two credits in EECE 467K.

- EECE 234 Play and Development (3)
- EECE 291 Foundations of Literacy (3)
- EECE 433 Preschool and Kindergarten Curriculum (3)
- EECE 467K Practicum: Pre-Primary (1-4)

P/HD OPTION (81 Credits)**Core Requirements (33 Credits)**

All students must complete the courses listed as "Core Requirements", "Requirements", and "Related Requirements" under the B.S. Degree in Special Education.

Requirements (38 Credits)

Students must earn at least 10 credits in SPED 451P unless they have already received teacher certification.

- SPED 413 Instructional Strategies (3)
- SPED 417 Educating Students with Severe Disabilities (3)
- SPED 419 Biomedical Aspects of Physical and Health Disabilities (3)
- SPED 445 Remedial and Corrective Reading (3)
- SPED 447 Physical and Health Disabilities (3)
- SPED 451P Student Teaching: Physical and Health Disabilities (8-10)
- SPED 459 Communication Programming for Persons with Severe Disabilities (3)
- SPED 463 Assessment Strategies (3)
- SPED 463L Assessment Lab (1)
- SPED 467P Practicum: Physical and Health Disabilities (3)
- SPED 470 Transitional Planning (3)

Related Requirements (10 Credits)

- ED 343 Curricular Issues (3)
- ED 367 Practicum: General Education (1)
- EECE 341 Reading and Language Arts I (3)
- MATH 306 Mathematics for Special Education (3)

SLD OPTION (78 Credits)**Core Requirements (33 Credits)**

All students must complete the courses listed as "Core Requirements", "Requirements", and "Related Requirements" under the B.S. Degree in Special Education.

Requirements (35 Credits)

Students must earn at least 10 credits in SPED 451B unless they have already received teacher certification.

- SPED 413 Instructional Strategies (3)
- SPED 445 Remedial and Corrective Reading (3)
- SPED 451B Student Teaching: SLD (8-10)
- SPED 461 Learning Disabilities (3)
- SPED 463 Assessment Strategies (3)
- SPED 463L Assessment Lab (1)
- SPED 464 Educational Planning and Adaptation for Students with Learning Problems (3)
- SPED 467A Secondary Practicum: Mild Disabilities (3)
- SPED 470 Transitional Planning (3)
- SPED 475 Informal Assessment/Teaching Strategies: Students with Learning Disabilities (3)

Related Requirements (10 Credits)

- ED 343 Curricular Issues (3)
- ED 367 Practicum: General Education (1)
- EECE 341 Reading and Language Arts I (3)
- MATH 306 Mathematics for Special Education (3)

Speech Communication and Theatre Arts

Speech Communication and Theatre Arts Department
Roland Dille Center for the Arts 116, (218) 236-2126
Chair: David Wheeler

Faculty: James Bartruff, Timothy Borchers, Theresa Carson, Craig Ellingson, David Gaer, Virginia Gregg, Lynn Harter, B. Scott Titsworth.

The B.A. Speech Communication degree is designed for the student who wishes to develop proficiency in the theories and techniques of the speech communication field. It provides preparation for work in professional communications, telecommunications, film, or graduate study. The B.A. Theatre Arts degree is designed for the student who wishes to pursue a broadly based humanistic theatre arts background. It provides preparation for work in professional theatre or graduate study.

STUDENT LEARNING OUTCOMES

- students will write correctly and effectively;
- students will make effective oral presentations.

BA Degree: Professional Communication Emphasis

Students will:

- effectively create, deliver, and analyze persuasive and informative public addresses;
- imaginatively and effectively make oral presentations of literature;
- demonstrate knowledge and understanding of communication theories;
- demonstrate knowledge and understanding of history, practices and analysis of rhetoric and rhetorical criticism, argumentation, debate, and persuasion;
- demonstrate knowledge and understanding of the theory, practices and analysis of communication in interpersonal, small group and intercultural situations;
- demonstrate a beginning level of knowledge and understanding about the history, literature, and practices of theatre arts and telecommunications.

BA Degree: Film and Telecommunication Emphasis (Television Track)

Students will:

- effectively create, deliver, and analyze persuasive and informative public addresses;
- imaginatively and effectively make oral presentations of literature;
- demonstrate knowledge and understanding of communication theories;
- demonstrate a beginning level of knowledge and understanding about the history, literature, and practices of television;
- demonstrate imaginative and technically competent skills while producing, directing, and performing in a television studio environment.

BA Degree: Film and Telecommunication Emphasis (Film Track)

Students will:

- effectively create, deliver, and analyze persuasive and informative public addresses;
- imaginatively and effectively make oral presentations of literature;
- demonstrate knowledge and understanding of communication theories;
- demonstrate a beginning level of knowledge and understanding about the history, literature, and practices rhetoric, theatre arts, and telecommunication;
- demonstrate knowledge and understanding of the history, theory, and practices of films and film making;
- demonstrate imaginative and technically competent skills while writing, producing, and directing their own films.

BA Degree: Theatre Arts Acting Emphasis

Students will demonstrate:

- knowledge, technical proficiency, and artistic creativity with theatre dance forms and styles;
- knowledge, technical proficiency, and artistic creativity about scenic design and technical theatre methods;
- knowledge and understanding of the history, literature, and theory of drama and the theatre;
- a beginning level of knowledge, technical proficiency, and artistic creativity about theatre directing;
- knowledge, technical proficiency, and artistic creativity about acting;
- experience, commitment, and artistic creativity with theatre arts production.

BA Degree: Theatre Arts – Directing Emphasis

Students will demonstrate:

- knowledge, technical proficiency, and artistic creativity with theatre dance forms and styles;
- knowledge and understanding about the history, literature, and theory of the drama and the theatre;
- a beginning level of knowledge, technical proficiency, and artistic creativity about acting;
- a beginning level of knowledge, technical proficiency, and artistic creativity about theatre directing;
- knowledge, technical proficiency, and artistic creativity about scenic and lighting design and technical theatre methods;
- experience, commitment, and artistic engagement with theatre arts production.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

B.A. DEGREE IN THEATRE ARTS (49 Credits)**Core Requirements (25 Credits)**

The core is required of all students majoring in one of the Theatre Arts concentrations: Acting, Directing, or Technical Theatre. A grade of "C" or higher in SPCH 496 is required for graduation. Students must enroll in SPCH 160 for four semesters to earn the total 25 credits required. With the permission of the student's advisor and the department Internship Committee, six credits of SPCH 469 may be substituted for SPCH 496.

SPCH 100 Speech Communication (3)
 SPCH 140 Dance for the Stage I (3)
 SPCH 160 Theatre Practicum (1)
 SPCH 220 Introduction to Theatre (3)
 SPCH 230 Principles of Acting (3)
 SPCH 235 Principles of Stage Directing (3)
 SPCH 255 Technical Theatre Methods (3)
 SPCH 496 Senior Seminar (3)

EMPHASIS IN ACTING (49 Credits)**Core Requirements (25 Credits)**

All courses listed as "Core Requirements" under B.A. Degree in Theatre Arts must be taken.

Requirements (21 Credits)

SPCH 322 Development of Drama I (3)
 SPCH 323 Development of Drama II (3)
 SPCH 331 Scene Study (3)
 SPCH 333 Movement for Acting (3)
 SPCH 334 Voice for Acting (3)
 SPCH 355 Scene Design I (3)
 SPCH 430 Acting Styles (3)

Electives (3 Credits)

Students must take three credits of speech electives which are at the 300 level or higher.

EMPHASIS IN DIRECTING (49 Credits)**Core Requirements (25 Credits)**

All courses listed as "Core Requirements" for B.A. Degree in Theatre Arts must be taken.

Requirements (21 Credits)

SPCH 322 Development of Drama I (3)
 SPCH 323 Development of Drama II (3)
 SPCH 331 Scene Study (3)
 SPCH 333 Movement for Acting (3)
 SPCH 334 Voice for Acting (3)
 SPCH 335 Advanced Stage Directing (3)
 SPCH 355 Scene Design I (3)

Electives (3 Credits)

Students must take three credits of speech electives which are at the 300 level or higher.

EMPHASIS IN TECHNICAL THEATRE (49 Credits)**Core Requirements (25 Credits)**

All courses listed as "Core Requirements" for B.A. Degree in Theatre Arts must be taken.

Requirements (18 Credits)

SPCH 322 Development of Drama I (3)
 SPCH 323 Development of Drama II (3)
 SPCH 335 Advanced Stage Directing (3)
 SPCH 355 Scene Design I (3)
 SPCH 356 Advanced Technical Theatre Methods/
 Lighting (3)
 SPCH 450 Scene Design II (3)

Electives (6 Credits)

Students must take six credits of speech electives which are at the 300 level or higher.

MINOR IN THEATRE ARTS (26 Credits)**Requirements (20 Credits)**

SPCH 100 Speech Communication (3)
 SPCH 140 Dance for the Stage I (3)
 SPCH 160 Theatre Practicum (1)
 SPCH 220 Introduction to Theatre (3)
 SPCH 230 Principles of Acting (3)
 SPCH 235 Principles of Stage Directing (3)
 SPCH 255 Technical Theatre Methods (3)

Electives (6 Credits)

Students must take six credits in speech electives which are at the 300 level or higher.

MINOR IN THEATRE DANCE (24 credits)**Requirements (19 Credits)**

SPCH 140 Dance for the Stage I (3)
 SPCH 240 Dance for the Stage II (3)
 SPCH 324 Musical Theatre History (3)
 SPCH 333 Movement for Acting (3)
 SPCH 334 Voice for Acting (3)
 SPCH 340 Principles of Choreography (3)
 SPCH 440 Dance Production (1)

Related Requirements (5 Credits)

PE 320 Anatomical Kinesiology (3)
 MUS 110 Musicianship for Non-Majors (2)
 OR MUS 111 The Art of Listening (3)

B.A. DEGREE IN**SPEECH COMMUNICATION (49 Credits)****Core Requirements (9 Credits)**

The core is required of all students majoring in one of the Speech Communication concentrations: Film and Telecommunication or Professional Communication. A grade of "C" or higher in SPCH 496 is required for graduation. With the permission of the student's advisor and the department Internship Committee, six credits of SPCH 469 may be substituted for SPCH 496. SPCH 210 Introduction to Communication Theory (3) SPCH 310 Rhetorical Theory and Criticism (3) SPCH 496 Senior Seminar (3)

EMPHASIS IN**PROFESSIONAL COMMUNICATION (49 Credits)****Core Requirements (9 Credits)**

Students must complete all courses listed as "Core Requirements" for the B.A. Degree in Speech Communication.

Requirements (31 Credits)

Students must complete twelve credits with a theory focus (SPCH 300, 308, 311, 315, 401, 410, 414) and seven credits with a performance focus (SPCH 161, 211, 301, 361, 415, 469). A maximum of four credits from forensic and internship courses may be counted towards the performance focus requirement.

- SPCH 161 Forensics (1)
- 12 — SPCH 211 Argumentation and Debate (3)
- SPCH 300 Intercultural Communication (3)
- SPCH 301 Business and Professional Communication (3)
- 7 — SPCH 308 Small Group Communication (3)
- SPCH 311 Principles of Persuasion (3)
- SPCH 315 Interpersonal Communication (3)
- SPCH 361 Advanced Forensics (1)
- SPCH 401 Organizational Communication (3)
- SPCH 410 The Rhetoric of Popular Culture (3)
- SPCH 414 Health Communication (3)
- SPCH 415 Teaching Methods: Speech and Theatre (3)
- SPCH 469 Internship (3-12)
- 12 — SPCH 100 Speech Communication (3)
- OR SPCH 105 Beginning Oral Interpretation (3)
- SPCH 215 Communication Research Methods (3)
- SPCH 220 Introduction to Theatre (3)
- OR SPCH 230 Principles of Acting (3)
- SPCH 213 Communication, Technology, and Culture (3)
- OR SPCH 270 Introduction to Telecommunications (3)

Related Requirements (3 Credits)

Students must earn at least three credits from the courses listed below.

- CSIS 103 Computer Concepts and Applications (3)
- MC 220 Desktop Publishing (3)
- MC 303 Advertising Principles (3)
- MC 304 Public Relations Principles (3)
- MC 423 Marketing Communications (3)
- MGMT 360 Principles of Management (3)
- PHIL 101 Introduction to Western Philosophy (3)
- POL 340 Public Administration (3)
- PSY 120 Social Behavior (3)
- PSY 323 Industrial/Organizational (3)
- SOC 412 Sociology of Complex Organizations (3)
- WS 247 Women's Studies (3)
- ACCT 320A Employment Law A (2)
- OR ACCT 320B Employment Law B (3)
- OR ACCT 320C Employment Law C (4)

Electives (6 Credits)

Students must take six credits of Speech electives which are at the 300 level or above.

EMPHASIS IN**FILM AND TELECOMMUNICATION (49 Credits)****Core Requirements (9 Credits)**

All courses listed as "Core Requirements" under B.A. Degree in Speech Communication must be taken.

Requirements (25 Credits)

- SPCH 100 Speech Communication (3)
- SPCH 105 Beginning Oral Interpretation (3)
- SPCH 162 R/TV/Film Practicum (1)
- SPCH 220 Introduction to Theatre (3)
- SPCH 270 Introduction to Telecommunications (3)
- SPCH 272 Television Production (3)
- SPCH 280 History of Film (3)
- SPCH 281 Film Appreciation (3)
- SPCH 372 Television Directing (3)

Restricted Electives (9 Credits)

Students must take nine credits in the Television Track (373, 374, and 472) or in the Film Track (284, 385, and 486).

- SPCH 284 Beginning Filmmaking (3)
- SPCH 373 Radio-Television Performance (3)
- SPCH 374 Producing for Television (3)
- SPCH 385 International Cinema (3)
- SPCH 472 Advanced TV Production (3)
- SPCH 486 Techniques of Film Directing (3)

Electives (6 Credits)

Students must take six credits in Speech electives which are at the 300 level or above.

MINOR IN SPEECH COMMUNICATION (15 Credits)**Requirements (9 Credits)**

- SPCH 100 Speech Communication (3)
 SPCH 210 Introduction to Communication Theory (3)
 SPCH 215 Communication Research Methods (3)
 OR SPCH 310 Rhetorical Theory and Criticism (3)

Electives (6 Credits)

Students must take six credits in speech electives which are at the 300 level or above.

Speech/Language/Hearing Science

Speech/Language/Hearing /Science Department
Grier 100, (218) 236-2286

Chair: Arne Teigland

Faculty and Clinical Staff: Louis De Maio, K. Dale Gronhovd, Bruce Hanson, LaRae McGillivray, Marie Swanson

The academic programs offered in speech, language, and hearing at Minnesota State University Moorhead are designed for students who are interested in the normal and disordered processes of human communication. A major in this area is part of the preparation for clinical, teaching, research or service careers in speech-language pathology, audiology, and communication science. The major is also appropriate for those who will pursue careers in hearing conservation, education of the deaf or hard of hearing and related areas.

To practice as a speech-language pathologist or audiologist, the master's degree is a nationwide requirement. The title of the undergraduate major, Speech/Language/Hearing Science, suggests that it is a pre-professional degree designed to qualify students for admission to professional study at the graduate level at this or other universities.

Pre-audiology

Although the undergraduate program at other universities is usually the same for future speech-language pathologist and audiologists, the Speech/Language/Hearing Sciences Department at Minnesota State University Moorhead offers a pre-audiology concentration. The purpose of the pre-audiology concentration is to allow students interested in a career in audiology to follow a program of studies better tailored to their interest.

The graduate (M.S.) major is the professional degree. Its title, Speech-Language Pathology, suggests that it is the clinical degree in this field. Students completing the graduate program are qualified for clinical positions in communication disorders throughout the nation. Minnesota State University Moorhead's program is accredited by the American Speech-Language-Hearing Association's Council on Academic Accreditation.

Admission to any graduate program at Minnesota State University Moorhead is limited to those who qualify by virtue of their undergraduate grade point average, Graduate Records Examination score, and recommendations. Additional details about graduate study may be found in the Graduate Bulletin.

Students who plan to seek clinical positions in schools should complete any additional requirements established by the credentialing authority in the states where they would seek employment.

STUDENT LEARNING OUTCOMES

Students will:

- acquire fundamental information describing the bases, nature, development, and use of speech, language, hearing, and the total communication process;
- synthesize and evaluate specialized information describing the nature, etiology, assessment, and management of speech, language, and hearing disorders or differences;
- attain appropriate skill levels for clinical competencies as they progress through the program (undergraduate through graduate study);
- demonstrate skill in oral and written language.

UPPER LEVEL WRITING REQUIREMENT

Students who complete all requirements, as indicated for each degree, typically will have met the department's approved upper level writing requirement. See the department or faculty advisor for specific details.

**B.S. DEGREE IN SPEECH/LANGUAGE/
HEARING SCIENCES (59 Credits)****Requirements (48 Credits)**

- SLHS 101 Introduction to Speech-Language-Hearing Sciences (2)
 SLHS 201 Phonetics (2)
 SLHS 202 Anatomy and Physiology of Normal Speech and Hearing (3)
 SLHS 204 Language Development (4)
 SLHS 271 Introduction to Audiology (4)
 SLHS 321 Articulation and Phonological Disorders (4)
 SLHS 322 Language Disorders in Preschool Children (4)
 SLHS 343 Clinical Procedures (3)
 SLHS 347 Introduction to Augmentative and Alternative Communication (2)
 SLHS 372 Audiometry (3)
 SLHS 402 Neuroanatomy and Physiology of Communication (3)
 SLHS 421 Voice Science and Disorders (2)
 SLHS 424 Fluency Disorders (2)
 SLHS 446 Clinical Experience (3)
 SLHS 448 Program Management in Speech-Language Pathology (2)
 SLHS 473 Rehabilitation Audiology (3)
 SLHS 491 Research Applications in SLHS (2)

Related Requirements (11 Credits)

- ENGL 387 Technical Report Writing (4)
 MATH 236 Applied Statistics (4)
 SPCH 100 Speech Communication (3)

EMPHASIS IN PRE-AUDIOLOGY (61 Credits)**Requirements (38 Credits)**

- SLHS 101 Introduction to Speech-Language-Hearing Sciences (2)
 SLHS 171 American Sign Language I (3)
 SLHS 172 American Sign Language II (3)
 SLHS 201 Phonetics (2)
 SLHS 202 Anatomy and Physiology of Normal Speech and Hearing (3)
 SLHS 204 Language Development (4)
 SLHS 271 Introduction to Audiology (4)
 SLHS 343 Clinical Procedures (3)
 SLHS 372 Audiometry (3)
 SLHS 402 Neuroanatomy and Physiology of Communication (3)
 SLHS 446 Clinical Experience (3)
 SLHS 473 Rehabilitation Audiology (3)
 SLHS 491 Research Applications in SLHS (2)

Related Requirements (11 Credits)

- ENGL 387 Technical Report Writing (4)
 MATH 236 Applied Statistics (4)
 PHYS 105 Physics of Music (3)

Electives (12 Credits)

- Students must earn twelve elective credits from the following list of courses. These electives should be chosen in close consultation with a faculty advisor.
 ACCT 230 Principles of Accounting I (3)
 BIOL 241 Principles of Human Genetics (3)
 CHEM 110 Fundamentals of Chemistry (4)
 CHEM 180 Introduction to Organic and Biochemistry (4)
 ECON 202 Principles of Economics I:Micro (3)
 FINC 340 Financial Management (3)
 MGMT 405 Small Business Management (3)
 PSY 113 General Psychology (3)
 PSY 202 Developmental Psychology (3)
 PSY 348 Cognition and Perception (3)
 PSY 402 Child/Adolescent Psychology (3)
 PSY 403 Adulthood and Aging (3)
 SLHS 321 Articulation and Phonological Disorders (4)
 SLHS 322 Language Disorders in Preschool Children (4)
 SLHS 347 Introduction to Augmentative and Alternative Communication (2)
 SLHS 421 Voice Science and Disorders (2)
 SOC 308 Introduction to Gerontology (3)

**MINOR IN SPEECH/LANGUAGE/HEARING
SCIENCES (23 Credits)****Requirements (15 Credits)**

A minor in SLHS is not equivalent to a Speech Pathology Assistant degree.

- SLHS 101 Introduction to Speech-Language-Hearing Sciences (2)
 SLHS 201 Phonetics (2)
 SLHS 202 Anatomy and Physiology of Normal Speech and Hearing (3)
 SLHS 204 Language Development (4)
 SLHS 271 Introduction to Audiology (4)

Electives (8 Credits)

Students must earn at least eight elective credits in SLHS courses. These courses are to be chosen in close consultation with a faculty advisor.

Teacher Education

See Elementary and Early Childhood Education, Secondary and K-12 (Kindergarten-Grade 12) Education, Special Education, and specific Secondary and K-12 (Kindergarten-Grade 12) teaching fields for requirements specific to various degrees. The requirements described below apply to all teaching licensures. All Minnesota State University Moorhead education programs are accredited by NCATE (the National Council for Accreditation of Teacher Education).

TEACHER EDUCATION REQUIREMENTS

To be eligible for graduation and/or licensure in any teacher education major, the candidate shall fulfill all of the following requirements:

- admission to teacher education and retention in good standing;
- completion of a professional education sequence of courses appropriate to the level of teacher preparation;
- sequence of early field experiences; and
- student teaching.

Selective Admission and Retention in Teacher Education (SARTE)

Formal application for admission to teacher education is begun during the student's first education course (ED 205).

To be admitted to a program in teacher education, students must meet the following requirements. The requirements must be met before enrolling in 300 and 400 level courses with the following rubrics: ED, EECE, and SPED.

To be admitted to Elementary and Early Childhood Education Programs students must

- complete 100 and 200 level courses in the Core Requirement section with a grade of C or higher;
- have a GPA of 2.25 in Liberal Studies;
- have a cumulative GPA of 2.75;
- take the Pre-Professional Skills Test (PPST);
- submit verification of prior teaching experience with groups of children/adolescents;
- achieve a passing score on the EECE written essay, or grades of B or higher in each of two courses of Freshman English (minimum 6 credits) and a passing score on the writing portion of the Pre-Professional Skills Test (PPST);
- submit application for admission to Teacher Education.

To be admitted to Secondary and K-12 Education and Special Education programs students must:

- complete 100 and 200 level courses in the Core Requirement section with a grade of C or higher;
- have a GPA of 2.25 in Liberal Studies;
- have a cumulative GPA of 2.5;
- take the pre-Professional Skills Test (PPST);
- submit application for admission to Teacher Education.

Students who fail to maintain an overall GPA of 2.5 in Secondary and K-12 Education and Special Education or an overall GPA of 2.75 in Elementary and Early Childhood Education will be suspended from the respective program. The Teacher Education Admission and Retention Committee (TEARC) handles appeal processes.

NOTE: Departments may have additional requirements for admission to programs, admission to field experiences, graduation, or licensure. See your advisor for those requirements.

Dismissal from Teacher Education

A faculty member, cooperating teacher, or administrator of a school to which a student is assigned may request the TEARC to review the fitness of any student enrolled in a teacher education curriculum.

Professional Education Sequence

Any curriculum leading to graduation and/or licensure with a teaching major shall include courses in the professional preparation of teachers designated by the appropriate MSUM Teacher Education department to comply with requirements of the Minnesota State Board of Teaching.

Early Field Experiences

All teacher education majors are required to complete a series of field experiences prior to student teaching. Education 205E is the first early field experience for all licensure areas and is usually taken during the sophomore year. Students must be admitted to Teacher Education to enroll in the subsequent 300 and 400 level early field experiences. Students need to arrange their schedules so that the required blocks of time needed to complete the field experiences are available during the school day. Transportation to the assigned school and liability insurance are arranged and paid for by the student.

Student Teaching

Students are to apply by posted deadlines for admission to student teaching. Deadlines are posted in the Field Experiences office and on the web site. Application forms are available from the Field Experiences Office, Lommen 213.

Student teaching placements are limited based upon availability of classroom teachers. Students should be prepared to travel within a radius of 60 miles. Transportation, food, lodging and liability insurance are arranged and paid for by the student.

Student teaching will be scheduled for a period of time during each semester. Student teachers will follow the calendar of the school in which they are placed during the assignment.

The requirements for admission to student teaching include:

- admission and retention in teacher education, including GPA of 2.5 or 2.75 in major;
- GPA of 2.5 or higher in education core courses with a grade of C or higher in each course;
- GPA of 2.25 in liberal studies;
- Completion of program requirements including methods courses;
- Submission of application for student teaching by posted deadline.

NOTE: Departments may have additional requirements for admission to field experiences. See your advisor for those requirements.

License Programs and Applications

Completion of a degree including a teaching major and teacher education requirements will normally qualify for licensure. However, several majors (e.g., music, early childhood education, special education) include different concentrations or options leading to one or more specialized licenses in the major field.

Students who plan teaching careers are advised to examine all license options and contact the coordinator of such programs as early as possible.

A Curriculum Worksheet for Teaching License must be completed and signed by all license program coordinators and submitted to the Registrar before any license application may be processed. The applicant should secure such a worksheet from the Admissions and Records Office (Owens 104) or one of the Teacher Education Departments (Lommen Hall) early in the senior year and return it to the Admissions and Records Office as soon as possible after securing all signatures to prevent any delay in processing the license application.

Application forms for Minnesota licenses are available at the Admissions and Records Office. Forms for other states should be requested from the appropriate state agencies.

Completed applications and checks or money orders for state license fees are submitted to the Admissions and Records Office where they will be processed and forwarded after verification.

Minnesota State University Moorhead is authorized to endorse license applications to other states only for students who have fulfilled all requirements for approved license programs in Minnesota.

In 1998 the federal government passed Section 207 of the Higher Education Act (HEA) mandating that all institutions with teacher preparation programs in which students receive federal financial assistance prepare annual reports on teacher preparation and licensing. The reporting process started with all teacher education students graduating in the 1999-2000 academic year. The state of Minnesota mandates that students must pass the PRAXIS I battery of tests to receive a teaching license. Below are the pass rates of MSUM graduates on these tests as well as the state pass rates reflecting all institutions in Minnesota.

	<u>MSUM</u>	<u>STATE</u>
PPST Reading ¹	100%	99%
CBT Reading ²	100%	100%
PPST Writing	100%	98%
CBT Writing ³	99%	98%
PPST Math ⁴	98%	99%
CBT Math	100%	99%

¹Written version of the test.
²Computer version of the test.
³One MSUM student did not pass.
⁴One MSUM student did not pass.

If you have any questions concerning Title II, please contact the Dean of Education and Human Services at (218) 236-2096.

STUDENT LEARNING OUTCOMES

MSUM teacher candidates:

- apply liberal studies content knowledge;
- understand student/child development and learning;
- demonstrate multicultural, gender-fair and disability sensitive values;
- employ appropriate group and individual instructional strategies;
- establish and maintain a productive learning environment;
- effectively use communication and interpersonal skills;
- design an organized, effective and appropriate curriculum;
- use appropriate group and individual assessment strategies;
- engage in lifelong learning;
- demonstrate professionalism, ethical behavior, and leadership;
- use technology in support of classroom instruction.

Technology

Technology Department
Hagen 103, (218) 236-2104

Chair: Ronald Williams

Faculty: Norma Andersen, Aziz Kian, Michael Ruth,
Scott Seltveit, Wade Swenson

The Department of Technology houses three B.S. degree programs and two pre-professional transfer programs. Please see the listings by program:

- B.S. Construction Management - see Construction Management
- B.S. Graphic Communications - see Graphic Communications
- B.S. Industrial Technology - see Industrial Technology
- Pre-transfer: Architecture - see Architecture
- Pre-transfer: Engineering - see Engineering

Theatre

See Speech Communication

University Studies

Continuing Studies Office

811 11th Street South, (218) 236-2182

Program Advisor: Yvonne Johnson

The University Studies major is intended for those students whose goals have changed and who no longer want, or are able, to complete their original major.

Requirements (128 credits)

- 45 credits: Liberal Studies requirements
- 36 credits: a partial major program or rubric
- 21 credits: additional single rubric coursework or an area of concentration
- 26 credits: free electives

Students must also fulfill the following requirements:

- 43 credits of the degree program must be at the 300-400 level;
- 30 credits of the last 64 credits and 8 of the last 12 credits must be earned at MSUM;
- major may be declared as late as the semester prior to graduation, but not before attaining junior standing;
- both the partial major or rubric and the additional single rubric or concentration must include courses with at least a 2.0 GPA;
- areas of the concentration are proposed by the advisor and student and approved by the dean as a part of the degree program;
- students will meet MSUM graduation requirements, including the upper-level writing requirements.

Any advisor may approve this type of major, as long as all the requirements above are met. The Records Office will check, as they do for all degrees, to see that all requirements are completed. The dean's approval is required.

Wildlife Management

Cooperative Degree Program

Biology Department

King Hall 103, (218) 236-2572

Chair: Donna Bruns Stockrahm

Students interested in jobs or graduate school in Wildlife Biology complete a pre-wildlife management program within the Biology major through selection of appropriate upper-division electives.

Women's Studies

English Department

Weld 224, (218) 236-4674

Program Coordinator: Susan Imbarrato

Women's Studies Curriculum

The Women's Studies program at MSUM has been ongoing since 1971 and provides an interdisciplinary study of women from the perspectives of the humanities, sciences, and social sciences. Students will evaluate and integrate various kinds of knowledge to analyze critically current attitudes toward women and to examine their own experiences as women in modern society. The Women's Studies Minor provides students a valuable opportunity to study women's roles and experiences throughout history.

For further information about the Women's Studies Program, please visit our website:

<http://www.mnstate.edu/women>.

MINOR IN WOMEN'S STUDIES (18 Credits)

Requirements (9 Credits)

PHIL 314 Introduction to Feminist Theory (3)

WS 247 Women's Studies (3)

WS 412 Seminar in Women's Studies (3-4)

OR PHIL 495 Topics in Feminist Theory (3)

Electives (9 Credits)

Students may only select two elective courses from the same academic rubric. Other courses may be allowed with prior approval of the program coordinator.

ANTH 303 Cross Cultural Gender (3)

ART 408 Women and Art (4)

BIOL 300 Biology of Women (3)

ENGL 246 Women in Literature (3)

ENGL 248 Introduction to American Ethnic Literature (3)

HIST 350 Women in European History (4)

HIST 375 Women in United States History (3)

HUM 312 Women and the Humanities (3)

HUM 395 Topics in Women's Studies (3)

HUM 410 Directed Readings in Women's Studies (1-3)

MC 496 Mass Communications Seminar (3)

MCS 372 Dynamics of Prejudice and Oppression (4)

MDS 232A Women's Roles and Socialization in 19th and 20th Century America (2)

MDS 232B Women's Roles and Socialization in 19th and 20th Century America (1)

PE 294 Women and Sport (3)

PHIL 372 Dynamics of Prejudice and Oppression (4)

PSY 310 Psychology of Women (3)

SOC 219 Sociology of Sexual Behavior (3)

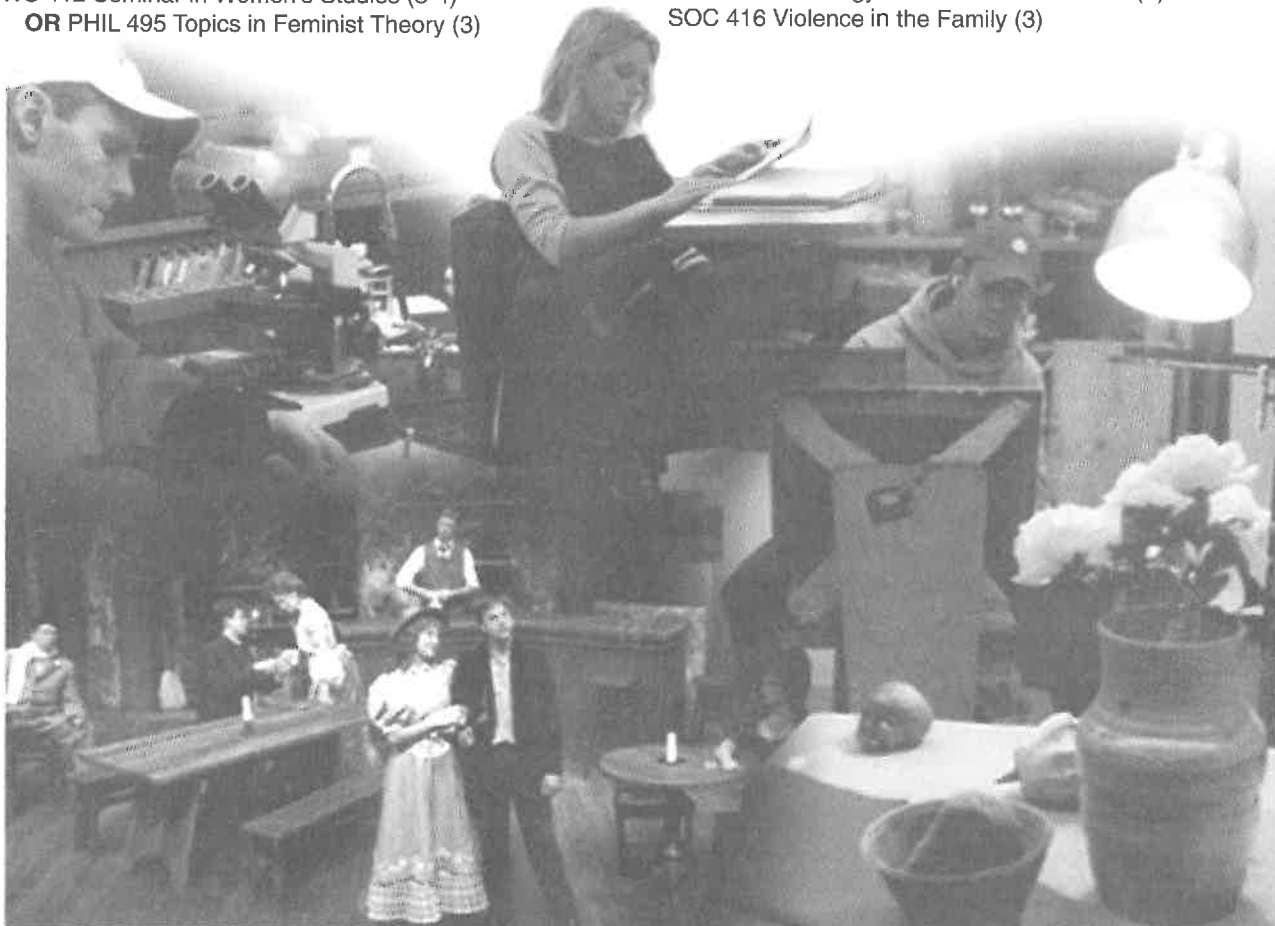
SOC 310 Dominant-Subordinate Group Relations (3)

SOC 320 Sociology of the Family (3)

SOC 333 Sociology of Gender (3)

SOC 375 Sociology of Health and Medicine (3)

SOC 416 Violence in the Family (3)



Course Descriptions

The Course Description section lists undergraduate courses offered at Minnesota State University Moorhead as of June 2001, arranged in alphabetical order by subject. The first line indicates the department offering the course, course number, liberal studies (the specific liberal studies category is enclosed in brackets), course title, and credit value. The second line indicates the semester the course will be offered. The paragraph below each course describes content and lists required prerequisites.

The first digit of each course number suggests the year of study in which the course should normally be taken: 100–Freshman; 200–Sophomore; etc. Numbers below 100 designate remedial or technical courses which are not applicable to college degree requirements.

Accounting

ACCT 130 Fundamentals of Accounting (3)

Fall: All Years Spring: All Years

General purpose accounting and reporting issues and procedures that affect small businesses and their operators. May not be applied to any business major.

ACCT 205 Environment of Law (4)

Fall: All Years Spring: All Years

Introduction to the American legal system, ethics, administrative law, antitrust, employment, torts and product liability, contracts and international business.

ACCT 230 Principles of Accounting I (3)

Fall: All Years Spring: All Years

Introduction to the content and concepts underlying the basic financial statements prepared by management for use by investors and creditors.

ACCT 231 Principles of Accounting II (3)

Fall: All Years Spring: All Years

Financial statement analysis and fundamentals of managerial accounting decision making.

Prerequisite: ACCT 230

ACCT 306 Business Entities and Property (3)

Fall: On Demand Spring: All Years

Study of agency law and business organizations (including all forms of partnerships, corporations and limited liability companies), corporate financing, property (real, personal and intellectual), bailments, trusts and estates, and insurance law. Prerequisites may be waived by consent of the instructor.

Prerequisite: ACCT 205

ACCT 307 Commercial Transactions (3)

Spring: All Years

Detailed study of Uniform Commercial Code (sales contracts, commercial paper and secured transactions), creditors' remedies, bankruptcy, professional responsibilities, and securities regulation. Prerequisites may be waived by consent of the instructor.

Prerequisite: ACCT 205

ACCT 315 Accounting Systems (3)

Fall: All Years Spring: All Years

Developing, organizing, and using accounting data in a computerized environment; emphasis on accounting applications using computerized spreadsheets, databases, and general ledger software. Prerequisites may be waived by consent of the instructor.

Prerequisite: ACCT 230

ACCT 320A Employment Law A (2)

Fall: On Demand Spring: On Demand

An exploration of the legal nature of the employment relationship including contract and liability issues and major stages of the employment relationship, including hiring, evaluation and termination. Students who enroll in this course may not receive credit for ACCT 320B or 320C. Prerequisites may be waived by consent of instructor. *Prerequisite:* ACCT 205

ACCT 320B Employment Law B (3)

Fall: On Demand Spring: On Demand

An exploration of the legal nature of the employment relationship including contract and liability issues and major stages of the employment relationship, including hiring, evaluation and termination. Coverage includes antidiscrimination law and the Family and Medical Leave Act. Students who enroll in this course may not receive credit for ACCT 320A or 320C. Prerequisites may be waived by consent of instructor.

Prerequisite: ACCT 205

ACCT 320C Employment Law C (4)

Fall: On Demand Spring: On Demand

An exploration of the legal nature of the employment relationship including contract and liability issues and major stages of the employment relationship, including hiring, evaluation and termination. Coverage includes antidiscrimination law and the Family and Medical Leave Act as well as government regulation topics such as labor law, workplace standards, workers' compensation, and pension and benefits law. Students who enroll in this course may not receive credit for ACCT 320A or 320B. Prerequisites may be waived by consent of instructor. *Prerequisite:* ACCT 205

ACCT 330 Intermediate Accounting I (3)**Fall:** All Years **Spring:** All Years

Review of the accounting process, workpaper preparation, error identification, and accounting standards research. Review of basic financial statements. Analysis of conceptual framework, cash receivables, inventories and fixed assets. Prerequisites may be waived by consent of instructor.

Prerequisite: ACCT 231, ACCT 315 OR MGMT 370**ACCT 331 Intermediate Accounting II (3)****Fall:** All Years **Spring:** All Years

Financial statement analysis. Valuation and analysis of investments, liabilities, owners' equity/EPS, accounting changes, disclosures and leases. Prerequisites may be waived by consent of instructor.

Prerequisite: ACCT 330**ACCT 340 Introduction to Taxation (3)****Fall:** All Years **Spring:** All Years

Outline of federal tax system: tax elements of business planning, including capital investment and employment decisions. Prerequisites may be waived by consent of instructor. **Prerequisite:** ACCT 231

ACCT 350 Cost Accounting (3)**Fall:** All Years **Spring:** All Years

Emphasis on costing systems, including job order and process costing, joint and operation costing, ABC, variable costing and standard costing with variance analysis. Prerequisites may be waived by consent of the instructor. **Prerequisite:** ACCT 231, ACCT 315 OR MGMT 370

ACCT 420 International Accounting (3)**Fall:** All Years

Focus on current applied managerial and financial methodologies in the international environment. Theoretical and philosophical arguments will be presented and discussed concerning the world-wide diversity of accounting policies. Prerequisites may be waived by consent of the instructor.

Prerequisite: ACCT 231**ACCT 430 Advanced Accounting (3)****Fall:** All Years

Study of consolidations, deferred taxes, partnerships, pensions, standards and other advanced topics. Course will also include an integrative project or case. Prerequisites may be waived by consent of instructor.

Prerequisite: ACCT 331**ACCT 431 Non-Profit Accounting (3)****Spring:** All Years

Study of accounting, legal, and tax issues of governmental and other not-for-profit entities. Course will also include an integrative project or case. Prerequisites may be waived by consent of the instructor. **Prerequisite:** ACCT 330

ACCT 441 Individual Income Tax (3)**Spring:** All Years

Fundamentals of federal income tax preparation for individuals. Prerequisites may be waived by consent of the instructor. **Prerequisite:** ACCT 340

ACCT 441L Individual Income Tax- VITA Experience (1)**Spring:** All Years

Practical experience preparing tax returns for individuals under the Volunteer Income Tax Assistance Program administered through the IRS. A student must concurrently register for ACCT 441 to register in ACCT 441L. Weekly time commitment to be arranged. Prerequisites may be waived by consent of instructor.

Prerequisite: ACCT 340**ACCT 443 Corporate/Partnership Tax (3)****Fall:** All Years

Tax planning and return preparation for corporations, S corporations, and partnerships. Prerequisites may be waived by consent of the instructor.

Prerequisite: ACCT 340**ACCT 446 Estate, Gift and Trust Taxation (3)****Fall:** All Years

Federal estate and gift tax; income taxation of estates and trusts; fundamentals of estate planning. Prerequisites may be waived by consent of the instructor. **Prerequisite:** ACCT 340

ACCT 460 Audit I (3)**Fall:** All Years

Fundamentals of external and internal auditing. Audit purpose, ethical and legal considerations, planning, internal control, evidence requirements and statistical sampling. Course will also include an integrative project or case. Prerequisites may be waived by consent of instructor. **Prerequisite:** ACCT 331

ACCT 461 Audit II (3)**Spring:** On Demand

Detailed study of existing and emerging attestation, assurance and accounting services provided by certified public accountants. Coverage will include report writing and ethical and legal considerations. The course will also include an integrative project or case. Prerequisites may be waived by consent of instructor.

Prerequisite: ACCT 460**ACCT 469 Internship (1-12)****Fall:** On Demand **Spring:** On Demand

Practical experience in accounting. Prerequisites may be waived by consent of the instructor.

Prerequisite: ACCT 231, ACCT 315**ACCT 490 Topics in Accounting (1-3)****Fall:** On Demand **Spring:** On Demand

This course may be repeated since content may vary.

ACCT 495 Advanced Topics in Business Law (1-3)**Spring:** On Demand

In-depth study of a particular area of business law. Content of course will vary with instructor. May be taken more than once since content will vary. Prerequisites may be waived by consent of the instructor.

Prerequisite: ACCT 205**American Studies****AMST 201 [F1] Origins of Multicultural America (4)****Fall:** All Years

An introduction to the interdisciplinary study of multicultural America. Course materials are drawn from disciplines such as humanities, social sciences, literature, philosophy, and the arts. Recommended only for sophomores and juniors.

AMST 202 [F1] Modern Multicultural America (4)**Spring:** All Years

An interdisciplinary study of the development of multicultural America. Emphasis is on thematic study of maturing multicultural America. Materials are drawn from humanities, social sciences, literature, and the arts. Recommended to follow AMST 201.

AMST 217 [D1] Introduction to the American Culture (3)**Fall:** All Years

An introduction to the interdisciplinary study of the American culture. Course materials are drawn from disciplines such as history, social sciences, literature, philosophy and the arts.

AMST 221 [D1] 20th Century I (4)**Fall:** All Years

A study of representative works of literature, art, architecture and music as they reflect central themes of the 20th century to World War II.

AMST 222 [D1] 20th Century II (4)**Spring:** All Years

A study of representative works of literature, art, architecture and music as they reflect central themes from 1940 to present.

AMST 317 [D] The Midwest (3)**Fall:** On Demand **Spring:** On Demand

An interdisciplinary approach to the study of the Midwest to examine regional values, beliefs and patterns of behavior. Course materials are selected from history, geography, literature, social sciences and the arts.

Prerequisite: AMST 217**AMST 390 Topics in American Culture (1-3)****Fall:** On Demand

An interdisciplinary approach to a selected issue or era in American life. Topics vary.

AMST 417 Seminar: Violence in American Culture (4)**Spring:** Odd Years

This seminar focuses on violence in American culture. Selected problems in American culture, employing the objectives and approach of interdisciplinary studies. Emphasis upon student research and writing.

Prerequisite: AMST 217, AMST 317**AMST 419 Success in American Society (4)****Fall:** All Years

An examination of the dominant beliefs about success and failure in American society: their origin, impact, and current influence. Materials are drawn from literature, history, journalism, interdisciplinary studies, film.

Prerequisite: AMST 217**AMST 420 Directed Reading in American Studies (1-3)****Fall:** On Demand **Spring:** On Demand

Tutorial in American Studies. **Prerequisite:** AMST 217

AMST 469 Student Internship (3-12)**Fall:** On Demand **Spring:** On Demand

A supervised, practical experience in the field.

Prerequisite: AMST 217**Anthropology****ANTH 110 [F] Introduction to Cultural Anthropology (3)****Fall:** All Years **Spring:** All Years

Introduction to the concept of culture and to the study of language.

ANTH 115 [C] Introduction to Archaeology (3)**Fall:** All Years **Spring:** All Years

Review of archaeological study with special emphasis on the interdisciplinary nature of archaeology. Archaeological methods and techniques are explained as aspects of the process of discovery. Introduction to the major phases in human culture history from the earliest toolmakers to the rise of civilization.

ANTH 120 [B] Introduction to Physical Anthropology (3)**Fall:** All Years **Spring:** All Years

A survey of the field of physical anthropology. The course will include a review of the fossil record, concentrating on theories about human evolution. Other topics include taphonomy, primate behavior and taxonomy, and the origins of contemporary human variation.

ANTH 202 [F1] American Indian Culture (3)**Fall:** All Years **Spring:** All Years

A historical perspective on living, traditional cultures of American Indian groups. Topics include tribal entities, religion, arts, life-styles and ecological adaptations.

ANTH 210 [F1] Midwest/Plains Prehistory (3)**Fall:** Even Years

Culture/history of ancient peoples in the northern Midwest since earliest occupation. Archaeological excavations and their implications for understanding regional prehistory. Origins of historically known ethnic groups.

ANTH 216 [C] The Paleolithic Age (3)**Fall:** Odd Years

An examination of Paleolithic archaeology, reviewing the major cultural achievements of the Old Stone Age, and outlining the basic techniques of archaeological science.

ANTH 217 [C] The Rise of Civilization (3)**Spring:** Even Years

Examines the origins of agriculture and civilization, with special attention to a comparison of long-term cultural developments in the Old World and New World.

ANTH 218 [F1] American Indian Belief Systems (3)**Spring:** All Years

American Indian Belief Systems focuses on common thematic elements found throughout diverse North American Indian communities. It introduces the students to the sacred ways of the Indians through oral tradition, songs, prayers, interviews, speeches and contemporary literature. There will be a critical examination of the relationships between world view, spirituality, technologies and the human and non-human communities.

ANTH 219 [F1] Plains Indian Cultures (3)**Fall:** On Demand **Spring:** On Demand

This course focuses on past and present cultures of Plains Indians. Individual tribal traditions are compared and contrasted. The interdependence of techno-environment, socio-political organization and ideology is stressed, with emphasis on culture change. Present day adaptations to reservation and urban life are examined.

ANTH 220 [F] Peoples and Cultures of Africa (3)**Spring:** All Years

An anthropological survey of the major cultural areas of the African continent with particular reference to sub-Saharan Africa.

ANTH 248 [C] Ideas of Culture (3)**Fall:** On Demand **Spring:** On Demand

Presentation of the major schools of thought in the history of anthropology and related social sciences from the 19th and 20th centuries. The course includes discussion of evolutionism, historicism, functionalism, structuralism and contemporary social theories.

Prerequisite: ANTH 110**ANTH 265 Language and Culture (3)****Spring:** On Demand

The relationship between language and culture with emphasis on historical linguistics, sociolinguistics, psycholinguistics, and ethnolinguistics.

Prerequisite: ANTH 110**ANTH 270 [B] Human Biological Variation (3)****Spring:** All Years

This course examines from an evolutionary perspective, the biological and physiological variation of modern humans. Principles of evolutionary biology and population genetics are used to explain the incidence and distribution of various human traits.

Prerequisite: ANTH 120**ANTH 290 Topics in Anthropology (2-3)****Fall:** On Demand **Spring:** On Demand

Topics from the subdisciplines of anthropology.

Prerequisite: ANTH 110, ANTH 115**ANTH 300 Archaeology (3)****Fall:** Even Years

Survey of the theoretical foundations and methods of discovery and analysis used in archaeology. Course will focus on the interpretation of archaeological sites through the use of dating techniques, stratigraphic principles, site formation processes, soils, artifact analysis and regional ecology.

Prerequisite: ANTH 115**ANTH 301 Archaeological Prospection (3)****Fall:** Even Years

Examination of geophysical prospecting methods available for archaeological research. Emphasis on the conceptual basis of different prospecting methods and their application in archaeological and geotechnical studies. Hands-on experience with geophysical instruments. **Prerequisite:** ANTH 115

ANTH 302 [F] Cultural Aspects of Aging (3)**Fall:** All Years

A survey of various cultures' definitions of aging and the elderly, their treatment, status, and responsibilities.

Examines age as a variable of classification and assignment within a society. **Prerequisite:** ANTH 110

ANTH 303 [F] Cross Cultural Gender (3)**Spring:** All Years

A survey of gender roles in various cultures. This class examines the relationship of gender to kinship, economics, political and biological factors. It also addresses culture change and the effect on gender role assignments. **Prerequisite:** ANTH 110

ANTH 306 Medical Anthropology (3)**Fall:** On Demand **Spring:** On Demand

Medical anthropology. A survey of the distributions of illness throughout the world with emphasis on the definitions, treatments, and practitioners as well as the cultural settings producing them.

Prerequisite: ANTH 110**ANTH 307 Ecological Anthropology (3)****Fall:** On Demand **Spring:** On Demand

An anthropological examination of cultural adaptation to the environment. Detailed analysis of the major human subsistence strategies in diverse ecological settings worldwide. **Prerequisite:** ANTH 110

ANTH 315 [F1] North American Archaeology (3)**Spring:** Odd Years

An overview of the prehistory of North America from the end of the Ice Age. **Prerequisite:** ANTH 115

ANTH 316 [F] Magic, Witchcraft and Religion (3)**Spring:** Odd Years

Introduction to the study of religion in cross cultural perspective. The origins of supernatural beliefs and Paleolithic data will be studied. Functional and non-functional explanations of religious beliefs will be examined. The relationship between culture change and religious movements will be explored.

Prerequisite: ANTH 110**ANTH 318 [C] Archaeology and the Bible (3)****Fall:** All Years

Review of the archaeological record of Palestine during the time periods represented in the biblical chronology. Subjects highlighted are the Near Eastern origins of agriculture, the rise of urbanism, imperial context of Syria-Palestine, and the history of the peoples of ancient Palestine as known from archaeological materials.

Prerequisite: ANTH 115**ANTH 332 [F1] Indians of the Southwest (3)****Fall:** Odd Years

Indians of the Southwest is a course which focuses on the cultures of American Indian Peoples of Arizona, New Mexico and adjacent areas. It introduces students to the ways of life of selected communities through oral tradition, beliefs, intercultural contacts and arts.

ANTH 380 [F] Traditional Cultures (3)**Spring:** Even Years

An examination of traditional cultures before widespread westernization, including a review of the anthropological literature, such as ranking, non-market exchange and systems of production, domestic organization, power, authority, and traditional religious systems.

Prerequisite: ANTH 110**ANTH 445 Seminar in Anthropology (3)****Fall:** All Years **Spring:** All Years

Selected topics in Anthropology. Students are expected to do research in subjects related to the topic of the course. May be repeated when topic varies.

Prerequisite: ANTH 110, ANTH 115, ANTH 120,**ANTH 450 Field Work in Anthropology (6)**

An applied course in archaeology involving excavations at archaeological sites during the summer months.

Emphasis on field techniques including map reading, photography, excavation techniques, artifact processing and analysis. **Prerequisite:** ANTH 115

ANTH 451 Archaeology Lab (2-4)**Spring:** All Years

Laboratory training in archaeology including inventory, treatment and curation of collections, basic laboratory drawing, photography, data entry and reporting.

Students will work on collections from regional archaeological sites. **Prerequisite:** ANTH 115

ANTH 460 Ethnographic Research Methods (3)**Spring:** Odd Years

Presentation of appropriate methods for conducting field research in cultural anthropology. This includes: research design, sampling strategies, participant-observation, questionnaire formulation, interviewing techniques, and report writing.

Prerequisite: ANTH 110**ANTH 469 Internship in Anthropology (2-10)****Fall:** All Years **Spring:** All Years

A supervised, practical experience in the field.

ANTH 497 Reading in Anthropology (1-5)**Fall:** All Years **Spring:** All Years

Selected readings in anthropology under the close supervision of a member of the department.

Art and Design

ART 100 [D] Elements of Art (3)

Fall: All Years **Spring:** All Years

The course focuses on the basic principles of creative design. Studio studies encourage the experimental use of various media in drawing and painting. Students are expected to complete a weekly creative design project.

ART 101 Basic Drawing I (4)

Fall: All Years

Introduction to visual elements through various drawing media, emphasizing accurate observation of still-life, nature and the figure.

ART 102 Basic Drawing II (4)

Spring: All Years

Intermediate visual inquiry using representational and imaginative studies. Use of composition, color and contemporary concepts of drawing emphasized. Wet media and figure drawing included.

Prerequisite: ART 101

ART 125 Foundation Design I (4)

Fall: All Years

Introduction to elements and principles of visual language, color, form/shape, line, space and texture as they relate to basic design. The course will include an introduction to constructive, perceptual, symbolic and expressive aspects of color within a variety of relationships.

ART 126 Foundation Design II (4)

Spring: All Years

A continuation of Foundation Design I. Introduction of the basic 3-dimensional concepts of visual organization (line, plane, volume, shape, form). Exploration of object-making with clay, wire, paper, foam and wood, emphasizing technical skills, craftsmanship and communication abilities.

Prerequisite: ART 125

ART 130 Introduction to Photography (4)

Fall: All Years **Spring:** All Years

Introduction to photographic equipment, materials, processes, and philosophy. Includes experiments with paper, film, small camera operation, roll-film processing, enlarging, mounting, and matting.

Prerequisite: ART 101, ART 102, ART 125, ART 126

ART 150 Introduction to Ceramics (4)

Fall: All Years **Spring:** All Years

Historical, technical and aesthetic aspects of the materials and methods of ceramics, functional and nonfunctional. **Prerequisite:** ART 101, ART 102, ART 125, ART 126

ART 152 Introduction to Illustration (4)

Fall: All Years **Spring:** On Demand

Study of basic concepts of pictorial illustration. Traditional and contemporary trends in image making also adaptable for publishing in narrative. Content exploration in the areas of advertising, editorial and scientific illustration. **Prerequisite:** ART 101, ART 102, ART 125, ART 126

ART 154 Introduction to Graphic Design (4)

Fall: All Years **Spring:** All Years

Studio inquiry into the nature of graphic design. Including: Visual problem-solving, introduction to typography, symbols, lettermarks, logotypes, publication design, information design, three-dimensional design, as well as client/designer relations, studio operations and production procedures. **Prerequisite:** ART 101, ART 102, ART 125, ART 126

ART 156 Introduction to Painting (4)

Fall: All Years **Spring:** All Years

Contemporary and historical approaches to painting; materials, techniques and theoretical bases of 20th century art. **Prerequisite:** ART 101, ART 102, ART 125, ART 126

ART 157 Introduction to Printmaking (4)

Fall: All Years **Spring:** All Years

Historic development of relief printing, intaglio, lithography and serigraphy.

Prerequisite: ART 101, ART 102, ART 125, ART 126

ART 160 Introduction to Sculpture (4)

Fall: All Years **Spring:** All Years

Survey of basic materials, methods, techniques, and concepts associated with space and sculptural forms. Topics include wood and steel construction and fabrication, bronze casting, and mold making.

Prerequisite: ART 101, ART 102, ART 125, ART 126

ART 162 Introduction to Watercolor (3)

Fall: On Demand **Spring:** On Demand

Techniques and creative expression in water media. Emphasis on transparent watercolor. Representational and non-objective approach. **Prerequisite:** ART 101, ART 102, ART 125, ART 126

ART 170 [D1] Art Appreciation:Content and Form (3)

Fall: All Years **Spring:** All Years

Designed for non-art majors, this course introduces basic visual arts vocabulary and design concepts. The course also provides a historical framework and introduction to the diverse media in the visual arts.

ART 200 Individualized Studies (1-6)

Fall: All Years **Spring:** All Years

Individualized instruction in media not regularly offered in studio concentrations. **Prerequisite:** ART 125

ART 200A Intermediate Throwing (4)**Spring:** All Years

200 level courses concentrate on developing students' skills, techniques and aesthetics of forms thrown on the potter's wheel. Enlarged and extended experiences in decorating and glazing techniques.

Prerequisite: ART 150**ART 200B Graphic Design Studio (4)****Fall:** All Years **Spring:** All Years

In-depth studio investigations in selected areas of graphic image making and planning, i.e. symbols, typography, information design, visual concepts, displays, packaging, and illustrative and photographic applications. **Prerequisite:** ART 154

ART 200C Painting Studio (4)**Fall:** All Years **Spring:** All Years

Investigation of painting in areas of particular interest to the student based on an initial contractual agreement between the student and the instructor. Emphasis upon introductory level technical skills, media investigation and concepts. **Prerequisite:** ART 156

ART 200D Printmaking Studio (4)**Fall:** All Years **Spring:** All Years

Development of the technical facility and appropriate imagery in any one of the traditional printmaking media such as relief printing, intaglio, lithography or serigraphy. The scope of work and media will be determined in a contractual agreement between the student and instructor. **Prerequisite:** ART 157

ART 200E Sculpture Studio: Casting and Mold Making (4)**Fall:** All Years **Spring:** All Years

Technical development of casting methods and mold-making techniques in conjunction with concept development using materials such as bronze, resin, plaster, concrete, polyurethane and silicone rubbers, clay, and wax. ART 200E(4 credits) and 300E(eight credits) may be taken out of sequence as long as all twelve credits of ART 200E and 300E are taken before ART 400E. Note: Students who have taken ART 151 may take this course, but must have ART 160 to proceed to ART 300E. **Prerequisite:** ART 150 OR ART 160

ART 200F Photography Studio (4)**Spring:** All Years

This course addresses aesthetic and technical concerns in photography. Instruction includes darkroom experimentation with papers, toners, and films and experimentation with lighting techniques. Special emphasis is given to projects involving the development of camera vision and conceptual ideas.

Prerequisite: ART 130**ART 200H Drawing Studio (4)****Fall:** On Demand **Spring:** On Demand

Investigation of drawing in areas of particular interest to the student based on initial contractual agreement between student and instructor. Emphasis on continued refinement of introductory level technical skills, media investigation and concept. **Prerequisite:** ART 252

ART 200L Illustration Studio (4)**Fall:** On Demand **Spring:** On Demand

Development of conceptual skills in order to visualize a variety of narrative concepts in pictorial form. Further technique investigation and experimentation.

Prerequisite: ART 152**ART 220 Papermaking (4)****Fall:** On Demand **Spring:** On Demand

Survey of materials, methods and techniques of hand papermaking. **Prerequisite:** ART 125

ART 225 Fiber/Textile Design (4)**Fall:** On Demand **Spring:** On Demand

Introduction to a variety of surface and three-dimensional design techniques as they apply to textiles and fiber materials and forms. Printing on fabric, dyeing, batik, applique, weaving, basketry, felting and papermaking will be explored. A survey of textile history and past and contemporary artists is also addressed.

ART 233 [D1] History of Art I:**Prehistory through the Middle Ages (4)****Fall:** All Years

Survey of architecture, painting, and sculpture in their historical and cultural contexts from Prehistory through the Middle Ages.

ART 234 [D1] History of Art II:**Renaissance through Modern (4)****Spring:** All Years

Survey of architecture, painting and sculpture in their historical and cultural contexts from the Renaissance to the contemporary world.

ART 252 Life Drawing I (4)**Fall:** All Years **Spring:** On Demand

Studies from live models emphasizing interpretation and anatomical accuracy. **Prerequisite:** ART 101, ART 102

ART 262 Watercolor (4)**Fall:** On Demand **Spring:** On Demand

Creative painting in transparent and opaque watercolor. Painting problems and solutions. **Prerequisite:** ART 162

ART 268 Glass Construction (4)**Fall:** On Demand **Spring:** On Demand

Survey of history, materials, processes and techniques of glass. **Prerequisite:** ART 125, ART 126

ART 290 Topics in Art (1-3)

Fall: On Demand **Spring:** On Demand
Studio, seminar or discussion of topics not included in other art courses. Up to three credits may be applied to the major.

ART 298 Gallery Management (1-2)

Fall: On Demand **Spring:** On Demand
A study of the design installation and lighting of exhibitions of art, documentation, public relations, publicity and financial management. Repeatable to 6 credits.

ART 300 Individualized Studies (1-6)

Fall: All Years **Spring:** All Years
Individualized instruction in media not regularly offered in studio concentrations.

ART 300A Intermediate Handbuilding/Ceramic Sculpture (4)

Fall: All Years
300 level courses continue exploration of the wider number of directions that are possible with clay and glazes. Handbuilding techniques are used to explore more sculptural concerns.

ART 300B Graphic Design Studio (4)

Fall: All Years **Spring:** All Years
Advanced visual problem solving in selected areas of multiple component or serial image systems, i.e. books, brochures, exhibitions, displays, visual identity, etc.
Prerequisite: ART 200B

ART 300C Painting Studio (4)

Fall: All Years **Spring:** All Years
Development beyond the second year based on initial contractual agreement between student and instructor. Individual research in historical or technical expertise is encouraged. Continued investigation of form, color, space and imagery, with increased conceptual emphasis. **Prerequisite:** ART 200C

ART 300D Printmaking Studio (4)

Fall: All Years **Spring:** All Years
Refinement of technical skills and conceptual quality appropriate to a particular media as relief printing, intaglio printing, lithography or serigraphy. Experimentation in color printing and combination of processes. The scope of the work and media will be determined in a contractual agreement between the student and the instructor. **Prerequisite:** ART 200D

ART 300E Sculpture Studio (4)

Fall: All Years **Spring:** All Years
If this course is taken in the fall semester, it covers the progression and further development of technical skills, media investigation, and concept development in wood and steel. If this course is taken in the spring, the emphasis is on traditional and non-traditional interpretations of the human figure as formal subject matter and as a vehicle for further concept development. ART 200E(four credits) and 300E(eight credits) may be taken out of sequence as long as all twelve credits of ART 200E and 300E are taken before ART 400E.
Prerequisite: ART 160

ART 300F Photography Studio (4)

Fall: All Years **Spring:** All Years
Refinement of technical facility and concentration to the subjects of portraits, characterization of individuals and architectural forms. Experimentation with hand coloring techniques. The scope of the work and the media will be determined in a contractual arrangement between the student and the instructor. **Prerequisite:** ART 200F

ART 300H Drawing Studio (4)

Fall: All Years **Spring:** All Years
Refinement of previously acquired introductory knowledge and experimentation at the intermediate level, based on initial contractual agreement between student and instructor. Continued investigation of media, including color, and increased conceptual emphasis.
Prerequisite: ART 252

ART 300L Illustration Studio (4)

Fall: On Demand **Spring:** On Demand
Development of systems concept for a variety of illustration topics, with the goal to clearly articulate a concept in visual language to a client and the intended audience. **Prerequisite:** ART 200C OR ART 200L

ART 301 Technical Ceramics (4)

Spring: All Years
Hands-on technical aspects of kiln building and clay/glaze calculation. Alternative primitive firing techniques and resourcing of materials and natural clay deposits are explored. **Prerequisite:** ART 150

ART 320 [D] Philosophy of the Arts (3)

Fall: On Demand **Spring:** On Demand
Philosophical questions in fine arts. Topics include the nature of art and aesthetic experience and criticism.
Prerequisite: PHIL 101 OR PHIL 105

ART 338 [F] Non-Western Art (4)

Fall: On Demand **Spring:** On Demand
Survey of the principal art forms of Non-Western cultures, with emphasis on their cultural and philosophical context. Topics vary, but may include consideration of the art forms of Africa, Oceania, Pre-Columbian America, as well as India, China and Japan.
Prerequisite: ART 233, ART 234

ART 350 Methods and Materials: Art for the Elementary Classroom (3)**Fall:** All Years **Spring:** All Years

Students investigate materials and techniques for creating meaningful expression in the visual arts. Theoretical topics include: developmental stages of children's art making, lesson planning, curriculum development, assessment, organizing museum/gallery experiences for children and integrating art into the elementary curriculum. **Prerequisite:** ED 205, ED 205E, ED 294

ART 352 Life Drawing II (4)**Fall:** On Demand **Spring:** All Years

Intermediate study from life models emphasizing the figure in composition, using a variety of media. May be repeated for up to eight credits. **Prerequisite:** ART 252

ART 375 Art Methods 7-12 (3)**Fall:** All Years

A preparatory course for art teachers, required for students majoring in Art Education. The course focuses on current practices in secondary art education, curriculum development, DBAE lesson planning, classroom management, assessment, and application of Minnesota and National Standards for learning in the Visual Arts. **Prerequisite:** ART 101, ART 102, ART 125, ART 126, ART 350

ART 390 Topics in Art (1-4)**Fall:** All Years **Spring:** All Years

Studio, seminar or discussion of topics not included in other art courses. May be repeated when topic changes.

ART 400 Individualized Studies (1-6)**Fall:** All Years **Spring:** All Years

Individualized instruction in media not regularly offered in studio concentrations.

ART 400A Ceramics Studio (4)**Fall:** All Years **Spring:** All Years

400 level contracts are usually issued to senior majors in Ceramics. The work done by these students is most often connected to the senior exhibition and extends students to produce work of their highest capabilities. **Prerequisite:** ART 200A, ART 300A, ART 301

ART 400B Graphic Design Studio, Contracted Work (4)**Fall:** All Years **Spring:** All Years

Advanced studio work with contracted visual problems and production by the students. Portfolio preparation is emphasized. Students are required to have earned eight credits in Art 300B prior to enrolling in this class. **Prerequisite:** ART 300B

ART 400C Painting Studio (4)**Fall:** All Years **Spring:** All Years

Further development of conceptual and formal qualities of painting in media or medium of particular interest to the student based on previous investigation and initial contractual agreement between student and instructor. Emphasis on the development of a cohesive body of work showing coordination of technical, formal and conceptual issues in the context of personal imagery. Students are required to have earned 8 credits in ART 300C prior to enrolling in this class.

Prerequisite: ART 300C**ART 400D Printmaking Studio (4)****Fall:** All Years **Spring:** All Years

Further development of conceptual and formal qualities of creative work in a selected printmaking media such as relief printing, intaglio printing, lithography or serigraphy, with emphasis on consistency of small editions. The scope of the work and media will be determined in a contractual agreement between the student and instructor. Students are required to have earned 8 credits in ART 300D prior to enrolling in this class. **Prerequisite:** ART 300D

ART 400E Sculpture Studio (4)**Fall:** All Years **Spring:** All Years

Emphasis on professionalism and individual student investigation of methods, materials, and concepts intended for the development of a personal visual vocabulary resulting in a cohesive body of work. Students must have earned four credits in ART 200E and eight credits in ART 300E prior to enrolling in this class. **Prerequisite:** ART 160, ART 200E, ART 300E,

ART 400F Photography Studio (4)**Fall:** All Years **Spring:** All Years

Further development of conceptual and formal qualities in selected non-silver process photographic projects, plus color photography and processing. The scope of the work and the media will be determined in contractual arrangement between the student and the instructor. Students are required to have earned 8 credits in ART 300F prior to enrolling in this class. **Prerequisite:** ART 300F

ART 400H Drawing Studio (4)**Fall:** All Years **Spring:** All Years

Further development of conceptual and formal qualities of drawing in media or medium of particular interest to the student based on previous investigation and initial contractual agreement between student and instructor. Emphasis on the development of a cohesive body of work showing coordination of technical, formal and conceptual issues in the context of personal imagery. **Prerequisite:** ART 300H

ART 400L Illustration Studio (4)**Fall:** On Demand **Spring:** All Years

Further development of conceptual and formal qualities of illustration in media, selected appropriate to the subjects. Emphasis on conclusive, clear pictorial statement. Students must earn at least eight credits from the listed prerequisites. **Prerequisite:** ART 300C

OR ART 352, ART 300H **OR** ART 300L**ART 402 Advanced Methods:Art Education (3)****Spring:** All Years

Developing, planning, and presenting art experiences to K-12 students will be the primary component of this course. Topics concerning the art room environment, safety, ordering supplies, current topics in art education, and professional preparation are also addressed.

Prerequisite: ART 350, ART 375**ART 408 Women and Art (4)****Fall:** On Demand **Spring:** On Demand

This course examines the history of women artists as well as the representation of women as subjects in art. The course also provides a historical introduction to feminist art history and methodology.

ART 410 Ancient Art (4)**Fall:** On Demand **Spring:** On Demand

History of architecture, painting, and sculpture in Ancient Greece, Etruria and Rome. **Prerequisite:** ART 233, ART 234

ART 411 Medieval Art (4)**Fall:** On Demand **Spring:** On Demand

History of the art and architecture of the Byzantine and Western Medieval cultures. **Prerequisite:** ART 233, ART 234

ART 420 Renaissance Art (4)**Fall:** On Demand **Spring:** On Demand

Renaissance and Mannerist art and architecture in Italy and Northern Europe. **Prerequisite:** ART 233, ART 234

ART 421 Baroque Art (4)**Fall:** On Demand **Spring:** On Demand

Seventeenth- and Eighteenth-Century European painting, architecture, and sculpture.

Prerequisite: ART 233, ART 234**ART 425 Art History Abroad (2-4)****Fall:** On Demand **Spring:** On Demand**Prerequisite:** ART 233, ART 234**ART 430 Nineteenth Century Art (4)****Fall:** On Demand **Spring:** On Demand

History of Nineteenth-Century painting, sculpture, photography and architecture, including Neoclassicism, Romanticism, Realism, Impressionism, and Post-Impressionism. **Prerequisite:** ART 233, ART 234

ART 431 Twentieth Century Art (4)**Fall:** On Demand **Spring:** On Demand

History of Twentieth-Century avant-garde painting, sculpture, photography and architecture, from Art Nouveau to Pop Art. **Prerequisite:** ART 233, ART 234

ART 433 Modern Architecture (3)**Fall:** On Demand **Spring:** On Demand

Architecture of the late 19th and 20th centuries. The materials, techniques and forms of the architectural conception. **Prerequisite:** ART 233, ART 234

ART 434 American Art (4)**Fall:** On Demand **Spring:** On Demand

Survey of architecture, painting and sculpture in America from Colonial times to the present.

Prerequisite: ART 233, ART 234**ART 450 Contemporary Art, Design, and Theory (4)****Spring:** All Years

This seminar course is designed as a capstone course for art majors. Emphasis will be placed on major art movements and theoretical concepts from 1945 to the present day. In addition to the listed prerequisites, students must complete one upper-level art history course prior to enrolling in this class.

Prerequisite: ART 233, ART 234**ART 451A Ceramic Studio (4-12)****Fall:** All Years

Assuming that the accepted student has mastered all of the preceding experiences and has presented a portfolio demonstrating high competency, the hours devoted to the BFA program are concentrated on a single-minded project in ceramics-decorating, glazing, firing, formal elements and/or sets and other explorations. Students must earn eight credits in ART 400A prior to enrolling in this class.

ART 451B Graphic Design Studio (4-12)**Fall:** All Years

Senior project preparation for BFA candidacy fulfillment, portfolio preparation, and project presentation. Students must earn eight credits in ART 400B prior to enrolling in this class. **Prerequisite:** ART 400B

ART 451C Painting Studio (4-12)**Fall:** All Years

In-depth problem analysis and conceptual refinement of personal imagery in selected painting media, as well as continued development of a cohesive body of work. Emphasis on preparation for professional presentation or exhibition in preparation for further career development, either in formal setting or in the field. Students must earn eight credits in ART 400C prior to enrolling in this class. **Prerequisite:** ART 400C

ART 451D Printmaking Studio (4-12)**Fall:** All Years

In-depth problem analysis and high quality technical refinement of editions. Development of personal imagery in a cohesive portfolio of fine prints. The scope of the work and media will be determined in a contractual arrangement between the student and the instructor. Students must earn eight credits in ART 400D prior to enrolling in this class. *Prerequisite:* ART 400D

ART 451E Sculpture Studio (4-12)**Fall:** All Years

Self-directed and in-depth development of personal imagery resulting in a skillfully executed and conceptually sound body of work suitable for professional presentation in required BFA Exhibition. Students must earn eight credits in ART 400E prior to enrolling in this class. *Prerequisite:* ART 400E

ART 451F Photography Studio (4-12)**Fall:** All Years

In-depth problem analysis and high quality technical refinement of prints. Development of personal imagery and conceptual approach in a cohesive visual investigation, documented in a portfolio of photographic works. The scope of the work and media will be determined in a contractual arrangement between student and instructor. Students must earn eight credits in ART 400F prior to enrolling in this class.

Prerequisite: ART 400F**ART 451H Drawing Studio (4-12)****Fall:** All Years

In-depth problem analysis and conceptual refinement of personal imagery, as well as continued development of a cohesive body of work. Emphasis on preparation for professional presentation or exhibition in preparation for further career development, either in formal setting or in the field. Students must earn eight credits in ART 400H prior to enrolling in this class. *Prerequisite:* ART 400H

ART 451L Illustration Studio (4-12)**Fall:** All Years

In-depth problem analysis and conceptual refinement of personal imagery in selected illustration media, as well as continued development of a cohesive body of work. Emphasis preparation for professional presentation in preparation for further development either in a formal setting or in the field. Students must earn eight credits in ART 400L prior to enrolling in this class.

Prerequisite: ART 400L**ART 452A Ceramic Studio (4-12)****Spring:** All Years

Assuming that the accepted student has mastered all of the preceding experiences and has presented a portfolio demonstrating high competency, the hours devoted to the BFA program are concentrated in a single-minded project in ceramics-decorating, glazing, firing, formal elements and/or sets and other explorations. Students must earn eight credits in ART 400A prior to enrolling in this class. *Prerequisite:* ART 400A

ART 452B Graphic Design Studio (4-12)**Spring:** All Years

Senior project preparation for BFA candidacy fulfillment, portfolio preparation, and project presentation. Students must earn eight credits in ART 400B prior to enrolling in this class. *Prerequisite:* ART 400B

ART 452C Painting Studio (4-12)**Spring:** All Years

In-depth problem analysis and conceptual refinement of personal imagery in selected painting media, as well as continued development of a cohesive body of work. Emphasis on preparation for professional presentation or exhibition in preparation for further career development either in formal setting or in the field. Students must earn eight credits in ART 400C prior to enrolling in this class. *Prerequisite:* ART 400C

ART 452D Printmaking Studio (4-12)**Spring:** All Years

In-depth problem analysis and high quality technical refinement of editions. Development of personal imagery in a cohesive portfolio of fine prints. The scope of the work and media will be determined in a contractual arrangement between the student and the instructor. Students must earn eight credits in ART 400D prior to enrolling in this class.

Prerequisite: ART 400D**ART 452E Sculpture Studio (4-12)****Spring:** All Years

Self-directed and in-depth development and refinement of personal imagery resulting in a skillfully executed and conceptually sound body of work suitable for professional presentation in required BFA Exhibition. Students must earn eight credits in ART 400E prior to enrolling in this class. *Prerequisite:* ART 400E

ART 452F Photography Studio (4-12)**Spring:** All Years

In-depth problem analysis and high quality technical refinement of prints. Development of personal imagery and conceptual approach in a cohesive visual investigation, documented in a portfolio of photographic works. The scope of the work and media will be determined in a contractual arrangement between student and instructor. Students must earn eight credits in ART 400F prior to enrolling in this class.

Prerequisite: ART 400F

ART 452H Drawing Studio (4-12)**Spring:** All Years

In-depth problem analysis and conceptual refinement of personal imagery, as well as continued development of a cohesive body of work. Emphasis on preparation for professional presentation or exhibition in preparation for further career development, either in formal setting or in the field. Students must earn eight credits in ART 400H prior to enrolling in this class. **Prerequisite:** ART 400H

ART 452L Illustration Studio (4-12)**Spring:** All Years

In-depth problem analysis and conceptual refinement of personal imagery in selected illustration media, as well as continued development of a cohesive body of work. Emphasis preparation for professional presentation in preparation for further development, either in a formal setting or in the field. Students must earn eight credits in ART 400L prior to enrolling in this class.

Prerequisite: ART 400L**ART 455 [C] Psychology of the Arts (3)****Fall:** On Demand **Spring:** On Demand

An understanding of the relationship of the fundamental principles of psychology to the arts is developed from the formal beginning of psychology to the present.

Prerequisite: PSY 113**ART 469 Student Internship (2-12)****Fall:** All Years **Spring:** All Years

A one semester self-directed exploration or professional experience with an artist, designer, illustrator, art museum or studio.

ART 480 BFA Seminar (3)**Fall:** All Years **Spring:** On Demand

Consideration of social, economic and legal concerns of the contemporary visual artist. Topics include: Art law, copyright law, portfolio development, exhibition preparation, and other issues pertinent to performance in the professional art world. This course is open to senior-level and BFA students.

ART 490 Topics in Art (1-4)**Fall:** All Years **Spring:** All Years

Studio, seminar or discussion of topics not included in other art courses. Up to three credits may be applied to the major.

ART 497 Topics in Art I (1-6)**Fall:** All Years **Spring:** All Years

Studies selected from art history, theory of ceramics, drawing, graphic design, painting, photography, printmaking, sculpture, watercolor, and illustration.

Astronomy**AST 101 Observational Astronomy (2)****Fall:** On Demand **Spring:** On Demand

Non-technical introduction to naked-eye astronomy and observing with small telescopes. The course is primarily project-oriented. Includes laboratory.

AST 102 [B1] Solar System Astronomy (3)**Fall:** All Years

An introduction to the history of astronomy, the Sun, the origin of the solar system, and the study of the planets.

AST 104 [B1] Stellar Astronomy (3)**Spring:** All Years

An introduction to stars, stellar evolution, galaxies and the origin and structure of the universe. The course also includes a discussion of instrumentation currently used in astronomical investigations.

AST 190 Topics in Astronomy (1-3)**Fall:** On Demand

A study of a specific area of astronomy. This course may be repeated as course content may vary.

AST 200 [B] Cosmology (3)**Fall:** On Demand **Spring:** On Demand

Theoretical principles and observational evidence regarding the large-scale structure and evolution of the universe. **Prerequisite:** AST 104

AST 260 [B] Planetary Science (3)**Fall:** On Demand **Spring:** On Demand

A synthesis of current knowledge of the members of the solar system and the origin and evolution of planetary system. Includes laboratory. **Prerequisite:** AST 102 OR GEOL 115

AST 350 Astronomical Image Processing (1)**Fall:** On Demand **Spring:** On Demand

Methods of astronomical imaging. Processing of digital images. **Prerequisite:** AST 102 OR AST 104

AST 380 Celestial Mechanics (2)**Fall:** On Demand **Spring:** On Demand

Principles of celestial mechanics, central force motion, two body problem, n body problem, prediction and determination of orbits, perturbations.

Prerequisite: PHYS 330**AST 390 Projects in Advanced Astronomy (2)****Fall:** On Demand **Spring:** On Demand

Consideration of special problems or the study of introductory topics at a more advanced level. May be repeated for credit with consent of instructor for no more than three times or six credits.

AST 410 Astrophysics (2)**Fall:** On Demand **Spring:** On Demand

Mathematical consideration of various topics in introductory astrophysics. Topics may vary slightly depending on interests of instructor and participants.

Athletic Training**AT 120 Introduction to Athletic Training (2)****Fall:** All Years

This course is designed to introduce the student to the profession of athletic training and the certified athletic trainer as a health care provider. Various aspects of MSU Moorhead's athletic training education program are discussed.

AT 220 Care and Prevention of Athletic Injuries (2)**Fall:** All Years **Spring:** All Years

This course provides students with the basic principles of athletic training. Students will learn: prevention, recognition, and treatment of athletic injuries; organization and administration of athletic training programs; and basic taping techniques.

AT 320 Organization and Administration of Athletic Training (3)**Fall:** All Years

This course is designed to prepare the athletic training students for the development and administration of various procedures, records, forms, budgets, and professional contracts needed to successfully manage an athletic training program. Admission to the Athletic Training program is required. **Prerequisite:** AT 120, AT 220

AT 321 Athletic Training Techniques (3)**Fall:** All Years

The athletic training students will learn advanced taping/strapping techniques, fabrication, fitting, and maintenance of special pads, splints, and braces used in athletics. Development and implementation of emergency management procedures and ambulatory methods for the injured athlete will be covered. Admission to the Athletic Training program is required. **Prerequisite:** AT 220, HLTH 125

AT 322 Athletic Injury Assessment (3)**Spring:** All Years

This course is an in-depth study of athletic injury assessment techniques involving musculoskeletal and neurovascular structures of the body. Content includes the application of theoretical concepts with practical experience in the areas of care and prevention of athletic injuries and injury/illness assessment. Admission to the AT program is required. **Prerequisite:** AT 321, PE 320

AT 323 Athletic Training Modalities (3)**Fall:** All Years

This course will investigate tissue repair, physiology of hot and cold treatments, therapeutic modalities, and therapeutic exercise relevant to athletic injury management. Admission to the Athletic Training program is required. **Prerequisite:** PE 320, AT 322

AT 324 Athletic Injury Rehabilitation (2)**Spring:** All Years

A study of therapeutic exercise and reconditioning techniques applied to various athletic injuries, including modes of muscular/cardiovascular strength and endurance, and range of motion exercises. Admission to the Athletic Training program is required.

Prerequisite: AT 322, AT 323**AT 325 Athletic Training Practicum I (2)****Spring:** All Years

This course is designed to give the students supervised clinical experiences in athletic training. The athletic training student will perform athletic injury assessments on the MSUM athletes under the supervision of NATA certified athletic trainers. A minimum of 250 supervised hours are required. This course should be taken concurrently with AT 322. Admission to the Athletic Training program is required.

AT 326 Athletic Training Practicum II (2)**Fall:** All Years

This course is a continuation of AT 325 with an emphasis on therapeutic modalities. The students also receive supervised clinical experience in athletic training in an affiliated high school setting under the supervision of NATA certified athletic trainers. A minimum of 250 supervised hours are required. This course should be taken concurrently with AT 323. Admission to the Athletic Training program is required.

Prerequisite: AT 322, AT 325**AT 327 Athletic Training Practicum III (2)****Spring:** All Years

This course is a continuation of AT 325 and 326 with an emphasis on rehabilitation techniques utilized in the athletic training room setting and in an affiliated sports medicine clinic. The students receive supervised clinical experience in Athletic Training under the supervision of NATA certified athletic trainers and physical therapists. A minimum of 250 supervised hours are required. This course should be taken concurrently with AT 324. Admission to the Athletic Training program is required.

Prerequisite: AT 325, AT 326

AT 420 Athletic Training Seminar (3)**Spring:** All Years

This seminar will cover a broad range of current issues and research in the athletic training profession. This is the final preparation for the student for the national Athletic Trainers Board of Certification examination. In addition, the mechanics of resume writing, interviewing, and job searching will be examined. Admission to the Athletic Training program is required.

Prerequisite: AT 325, AT 326, AT 327**AT 425 Athletic Training Practicum IV (2)****Spring:** All Years

This course is a continuation of AT 325, AT 326, and AT 327 with an emphasis on supervised surgical and clinical orthopedic/podiatric injuries. The students receive supervised clinical experience in Athletic Training under the supervision of NATA certified athletic trainers, physicians, exercise physiologists, and physical therapists. A minimum of 250 supervised hours are required. Admission to the AT program is required.

Prerequisite: AT 325, AT 326, AT 327**BIOL 111 [B1] Cell Biology (4)****Fall:** All Years

Fundamental concepts of the structure, function and reproduction of cells. With Lab.

BIOL 226 [B1] Field Biology of Plants (3)**Fall:** All Years

An introduction to plant identification, ethnobotany and ecology. Laboratory activities and field trips will focus on the local flora and vegetation.

BIOL 236 [B1] Introduction to Microbiology (3)**Spring:** All Years

Concepts and application of microbiology. For paramedical, health, physical education, agriculture majors. Not for medical technology, cytotechnology, biology majors, minors. This course includes a lab.

Prerequisite: BIOL 102 OR BIOL 104 OR BIOL 111 OR CHEM 110 OR CHEM 150**BIOL 241 [B] Principles of Human Genetics (3)****Fall:** On Demand **Spring:** On Demand

An introduction to human genetics for the non-biology major. Without lab.

BIOL 300 Biology of Women (3)**Fall:** On Demand **Spring:** On Demand

A study of the gender-related aspects of the biology and behavior of women, including a critical examination of research in this field. Not applicable toward a major or minor in any area of biology. **Prerequisite:** BIOL 104

BIOL 303 [B1] General Zoology (4)**Spring:** All Years

A survey of the major phyla of invertebrates and the major classes of vertebrates including comparative structure and function of representative organisms and systems. With lab. **Prerequisite:** BIOL 111

BIOL 305 [B1] General Botany (4)**Fall:** All Years

Survey of the major groups of fungi, algae, and plants, with an emphasis upon the structure, physiology, growth and reproduction of the angiosperms. With lab.

Prerequisite: BIOL 111**BIOL 310 Comparative Vertebrate Anatomy (3)****Spring:** Odd Years

We use the comparative method to reconstruct the evolutionary trajectory of the vertebrates. This course includes a lab. **Prerequisite:** BIOL 301

BIOL 323 Human Anatomy (4)**Fall:** All Years

Anatomical structure of the human body, from individual organ systems to the integrated whole. Includes cat and cadaver dissection. With lab. **Prerequisite:** BIOL 111 OR BIOL 303

Biology**BIOL 102 [B1] Matter and Life (3)****Fall:** All Years **Spring:** All Years

Biological principles with emphasis on the chemical and physical basis for life at the cellular level. Includes topics on genetics and evolution. For non-science majors. Majors or minors in any area of biology should take Biol 111.

BIOL 103 [B] Humanity and the Ecosystem (3)**Fall:** All Years **Spring:** All Years

Survey of general ecology emphasizing human impact on the environment, including population and pollution. For non-science majors.

BIOL 104 [B] Human Biology (3)**Fall:** All Years **Spring:** All Years

Biological basis of human structures and functions with references to genetics, development, nutrition and disease. For non-science majors.

BIOL 105 [B1] Exploring Biology (3)**Fall:** All Years **Spring:** All Years

This course is specifically designed for prospective elementary teachers. Includes principles of biology with emphasis on human biology, basic concepts in ecology and the impact of specific environmental problems. Lab included.

BIOL 325 Plant Taxonomy (3)**Spring:** Odd Years

Identification, principles of classification and phylogeny of the vascular plants with emphasis on the angiosperms. With lab and field work.

Prerequisite: BIOL 305**BIOL 341 Genetics (4)****Fall:** All Years**Spring:** All Years

A survey of the modern molecular and classical Mendelian principles underlying biological inheritance. With lab. **Prerequisite:** BIOL 111

BIOL 345 Principles of Ecology and Evolution (4)**Fall:** All Years

The structure and function of ecological systems and the major principles of evolution and speciation. With lab and field work which will emphasize local species and ecosystems. With Lab. **Prerequisite:** BIOL 301, BIOL 305, BIOL 341

BIOL 347 Plant Physiology (3)**Spring:** All Years

Structure and function of higher plants with emphasis on molecular and cellular physiology as related to whole plant functions. Topics include growth and development, photosynthesis, and environmental aspects of plant physiology. With Lab. **Prerequisite:** BIOL 305

BIOL 349 Human Physiology (4)**Spring:** All Years

The study of human physiology from cellular homeostasis through organ systems. Includes the study of normal function, regulation, and integration of organ systems, and the implications of abnormal function. With lab. **Prerequisite:** BIOL 111, CHEM 160, CHEM 165 OR BIOL 303, CHEM 110

BIOL 350 Microbiology (4)**Fall:** All Years

Covers concepts of basic and applied microbiology, emphasizing bacteriology and introducing virology and immunology. Laboratory covers basic microbiological techniques, identification of unknowns as well as a group research project. With lab.

Prerequisite: BIOL 301 OR CHEM 160, CHEM 165 OR BIOL 305**BIOL 360 Cell and Vertebrate Systems Physiology (4)****Spring:** All Years

Cellular physiology including protein function, membrane function, signal transduction and electrical properties of cells and a comparative overview of vertebrate organ system function, regulation, and integration. With Lab.

BIOL 365 Developmental Biology (4)**Fall:** All Years

A study of the mechanisms of development in a variety of biological systems, with analyses of changes from conception through aging. With lab.

Prerequisite: BIOL 301, BIOL 341**BIOL 372 Aquatic Biology (4)****Fall:** Odd Years

A general overview of aquatic ecosystems, their individual components and how they interact. This includes basic water chemistry, invertebrate and vertebrate aquatic animals, algal and vascular aquatic plants and aquatic resource management. With lab.

Prerequisite: BIOL 111, BIOL 303, CHEM 160, CHEM 165 OR CHEM 110**BIOL 385 Molecular Biology (4)****Spring:** All Years

Molecular biology of the gene with emphasis on gene structure and expression in eukaryotes. With lab. Laboratory will focus on techniques used for analysis and manipulation of DNA (to include restriction analysis, PCR, DNA sequencing, and DNA subcloning.) BIOL 350 is recommended in addition to listed prerequisites.

BIOL 391 Medical Observations and Evaluation I (2)**Fall:** All Years

This course is designed specifically for students interested in pursuing a career as a physician. It consists of a series of 4-hour observations of physicians or other health professionals at Innovis Health (Dakota Specialty Institute). Accompanying each observation is a 3-hour class session that is dedicated to the discussion of people's observational experiences. This class session will also be used to discuss selected readings pertaining to health care and ethics. Participants will maintain an observation/experience journal throughout the semester. Requirements for registration include a minimum GPA of 3.4 and junior standing. This course is for MSUM students only; TCU registration is not allowed.

BIOL 395 Medical Observations and Evaluation II (2)**Spring:** All Years

This course is designed specifically for students interested in pursuing a career as a physician. It follows Medical Observations and Evaluation I and includes topics not covered during that course. It consists of a series of 4-hour observations of physicians or other health professionals at Innovis Health (Dakota Specialty Institute). Accompanying each observation is a 3-hour class session that is dedicated to the discussion of people's observational experiences. This class session will also be used to discuss selected readings pertaining to health care and ethics. Participants will maintain an observation/experience journal throughout the semester. Requirements for registration include Medical Observation and Evaluation I, minimum GPA of 3.4, junior, MSUM students only. No TCU registration.

BIOL 402 Principles of Animal Behavior (3)**Fall:** Even Years

The genetic, ecological, evolutionary and physiological aspects of animal behavior including the historical background, kin selection, communication, aggression, navigation, and reproductive behavior. With lab.

Prerequisite: BIOL 341, BIOL 345**BIOL 430 Immunobiology (4)****Spring:** All Years

Covers the components and functioning of the immune system: emphasizes the immune system at the organismal level as well as the cellular and molecular levels. Coverage includes topics in immunohematology. Case studies are employed. Listed prerequisites may be waived by consent of instructor.

Prerequisite: BIOL 350, CHEM 160, CHEM 165**BIOL 438 Medical Microbiology (4)****Spring:** All Years

A survey of the major infectious disease agents (bacterial, viral, fungal and parasitic) and their associated diseases in humans. Case studies will be employed.

Prerequisite: BIOL 350 OR CHEM 160 OR CHEM 165**BIOL 440 Middle School/Secondary Science Teaching Methods (3)****Spring:** All Years

Materials and methods appropriate for middle/junior and senior high school science classes and laboratories. Same as CHEM 440 and PHYS 440.

BIOL 442 Middle School Science Teaching Methods (1)**Spring:** All Years

Materials, methods and activities appropriate for middle school science classes and laboratories. Junior standing in elementary education (Science Specialty). Must be taken prior to student teaching.

BIOL 455 Wildlife Ecology (3)**Fall:** Odd Years

The application of ecological principles to the management of wildlife populations. Population dynamics and field techniques are stressed. With lab and field work. **Prerequisite:** BIOL 345

BIOL 460 Medical Technology Clinical Education (8-12)**Fall:** All Years **Spring:** All Years

Clinical education in a school of medical technology in an affiliated hospital. Year-long sequence requires a total of 32 credits.

BIOL 469 Student Internship in Biology (3-12)**Fall:** On Demand **Spring:** On Demand

A supervised work experience generally involving research in a governmental agency or the private sector.

BIOL 470 Undergraduate Laboratory Teaching (1-1)**Fall:** All Years **Spring:** All Years

Students will serve as undergraduate laboratory teaching assistants in selected biology classes under the supervision of a faculty mentor. Requires consent of instructor.

BIOL 475 Biotechniques I (4)**Fall:** All Years

Advanced techniques in biochemistry, bioanalytical chemistry, molecular biology and cell physiology taught in a research setting. Students will work in teams to prepare research proposals. Students who enroll in this course must have completed the biotechnology core courses and have Senior standing.

Prerequisite: BIOL 347 OR Biol 360, BIOL 385, CHEM 380, CHEM 410, CHEM 415**BIOL 476 Biotechniques II (4)****Spring:** All Years

This is the second in the sequence of two semester courses in advanced techniques in biochemistry, bioanalytical chemistry, molecular biology and cell physiology. Research teams will conduct research based on proposals approved during the prerequisite Biotechniques I.

BIOL 477 Biotechnology Seminar (1)**Spring:** All Years

Oral presentations by students based on critical evaluations of the scientific literature and research conducted in team-based research projects during Biotechniques II.

BIOL 484 Biology Seminar (1)**Fall:** All Years **Spring:** All Years

Oral presentations by students and staff based on critical evaluation of scientific literature and/or independent research.

BIOL 497 Undergraduate Research in Biology (1-3)**Fall:** All Years **Spring:** All Years

Individual research; project and its format must be accepted by the research advisor prior to registration.

Business

BUS 160 Introduction to Modern Business (3)

Fall: All Years **Spring:** All Years

This course is a survey of business, introducing the major operations of a business, including production, marketing, finance and human resources management. This course also examines the economic, social, and political environment of business. This course cannot be used to satisfy major or minor requirements in any area of business.

BUS 498 Business Policy and Strategy (3)

Fall: All Years **Spring:** All Years

Students take a top management perspective in studying strategic management principles, concepts and analytical techniques. Strategic management entails the analysis of internal and external environments of a firm to maximize the utilization of resources in relation to objectives. This capstone course will be taken after completion of all other business core courses.

Prerequisite: All other business core courses.

Chemistry

CHEM 102 [B] Survey of Basic Principles of Chemistry (3)

Fall: All Years **Spring:** All Years

Fundamentals of chemistry and applications in modern society. Suitable for those who have had no high school chemistry. Credit not applicable to a chemistry major or minor.

CHEM 103 Topics in Introductory Chemistry (1-3)

Fall: On Demand **Spring:** On Demand

Study of some elementary aspects of chemistry and chemical concepts as applied to topical interest. Designed for the non-science major. Credit not applicable to a chemistry major or minor.

Prerequisite: CHEM 102

CHEM 104 [B] Environmental Chemistry (3)

Spring: All Years

Study of chemical processes in the environment. Provides an appreciation and understanding of environmental chemistry. **Prerequisite:** CHEM 102

CHEM 110 [B] Fundamentals of Chemistry (4)

Fall: All Years

Introduction to basic chemical principles. Intended for students requiring a year sequence in general, organic, and biochemistry. Credit not applicable to a chemistry major or minor.

CHEM 150 [B1] General Chemistry I (3)

Fall: All Years

Fundamental principles of chemistry. Concurrent registration in CHEM 155 required. High school or college algebra recommended.

CHEM 155 [B1] General Chemistry Laboratory I (1)

Fall: All Years

Laboratory techniques of general chemistry including qualitative and quantitative analysis. Course should be taken concurrently with CHEM 150. Safety exam must be passed to remain in CHEM 155 or subsequent lab courses.

CHEM 160 [B1] General Chemistry II (3)

Spring: All Years

Fundamental principles of chemistry. Concurrent registration in CHEM 165 required.

Prerequisite: CHEM 150

CHEM 165 [B1] General Chemistry Laboratory II (1)

Spring: All Years

Laboratory techniques of general chemistry including qualitative and quantitative analysis. To be taken concurrently with CHEM 160. **Prerequisite:** CHEM 155

CHEM 180 [B1] Introduction to Organic and Biochemistry (4)

Spring: All Years

Introduction to organic chemistry and structure and metabolism of carbohydrates, lipids, proteins, and nucleic acids. Concurrent registration with CHEM 185. Credit not applicable to a chemistry major or minor.

Prerequisite: CHEM 110

CHEM 185 [B1] Introduction to Organic and Biochemistry Lab (1)

Spring: All Years

To be taken concurrent with CHEM 180. Experiments exploring properties of selected functional groups, enzymes as diagnostic reagents and isolation and properties of carbohydrates, lipids, proteins and nucleic acids. Credit not applicable to a chemistry major or minor.

CHEM 300 Inorganic Chemistry I (3)

Fall: All Years

Aspects of bond theory, periodicity, acid-base chemistry, redox chemistry, reaction kinetics, energetics and chemistry of the elements. **Prerequisite:** CHEM 160

CHEM 350 Survey of Organic Chemistry: Part I (3)

Fall: All Years

Introduction to the classification, structure, reactions, and reaction mechanisms of carbon compounds.

Prerequisite: CHEM 160

CHEM 355 Organic Chemistry Laboratory I (1)**Fall:** All Years

Techniques for the purification, synthesis, and characterization of organic compounds and the study of organic reactions. *Prerequisite:* CHEM 165

CHEM 360 Survey of Organic Chemistry: Part II (3)**Spring:** All Years

The structure, nomenclature, reactions, reaction mechanisms, and synthesis of carbon compounds that contain oxygen and nitrogen. *Prerequisite:* CHEM 350

CHEM 365 Organic Chemistry Laboratory II (1)**Spring:** All Years

Purification, synthesis, and identification of organic compounds, and the study of organic reactions.

Prerequisite: CHEM 355**CHEM 380 Analytical Chemistry I (4)****Spring:** All Years

Analytical applications of chemical equilibrium. Error analysis, chromatography, IR spectroscopy, UV spectroscopy, fluorescence and phosphorescence spectroscopic techniques in chemical analysis.

Prerequisite: CHEM 160, CHEM 165**CHEM 400 Biochemistry I (3)****Fall:** All Years

A survey of the chemistry and metabolism of living systems. Topics include structure, function and chemistry of biomolecules, and introduction to metabolism and metabolic pathways.

Prerequisite: CHEM 350**CHEM 405 Biochemistry Laboratory I (1)****Fall:** All Years

Representative experiments in the quantitation, isolation and metabolism of naturally occurring substances. Techniques include: assay development, column chromatography, protein and nucleic acid isolation and analysis, protein electrophoresis, and enzymology.

Prerequisite: CHEM 355**CHEM 410 Biochemistry II (3)****Spring:** All Years

A survey of the chemistry and metabolism of living systems and nucleic acids biochemistry. Topics include biosynthetic biochemical pathways and nucleic acids biochemistry, signal transduction, biochemistry and cancer, protein synthesis and recombinant DNA theory.

Prerequisite: CHEM 400**CHEM 415 Biochemistry Laboratory II (1)****Spring:** Odd Years

Course builds on acquired skills and presented techniques of CHEM 405. New techniques include: use of radionuclides in biochemical research, affinity and high performance liquid chromatography, electrophoresis and an introduction to recombinant techniques. *Prerequisite:* CHEM 405

CHEM 420 Inorganic Chemistry II (3)**Spring:** On Demand

Transition metal chemistry, valence bond, molecular orbital, crystal field, and ligand field theory, molecular symmetry. Bio-inorganic models.

Prerequisite: CHEM 300, CHEM 450**CHEM 425 Inorganic Chemistry Laboratory (1)****Spring:** On Demand

A synthesis and spectroscopic study of inorganic compounds. Techniques include: vacuum line synthesis, high temperature methods, inert gas techniques and organometallic synthesis.

Prerequisite: CHEM 300**CHEM 429 Topics in Analytical Chemistry (1-3)****Fall:** On Demand **Spring:** On Demand

Selected topics such as mass spectroscopy, nmr, electrochemical techniques, chemical separations and interfacing instruments with computers.

Prerequisite: CHEM 380**CHEM 439 Topics in Biochemistry (1-3)****Fall:** On Demand **Spring:** On Demand

Selected biochemical topics. Topics may include carbohydrates, lipids, proteins, enzymology, nucleic acids, metabolism or lab techniques such as chromatography, HPLC, and electrolysis.

Prerequisite: CHEM 400**CHEM 440 Secondary Science Teaching Methods (3)****Spring:** All Years

Materials and methods appropriate for junior and senior high school classes and laboratories. Must be taken prior to student teaching. Same as BIOL 440 and PHYS 440.

CHEM 442 Middle School Science Methods (1)**Spring:** All Years

Materials, methods and activities appropriate for middle school science classes and laboratories. Junior standing in elementary education (Science specialty). Must be taken prior to student teaching.

CHEM 449 Topics in Inorganic Chemistry (1-3)**Fall:** On Demand **Spring:** On Demand

Selected topics such as coordination chemistry, bonding, acid-base and nonaqueous solvent theory, organometallic chemistry and inorganic biochemist. May be repeated when topic is changed.

Prerequisite: CHEM 300**CHEM 450 Physical Chemistry I (3)****Fall:** All Years

A survey of applications of physics and mathematics to chemical phenomena including thermodynamics, kinetics, and electrochemistry. **Prerequisite:** CHEM 160, MATH 262, PHYS 160 OR PHYS 201

CHEM 455 Physical Chemistry Laboratory I (1)**Fall:** All Years

Measurement of thermodynamic properties of gases, thermochemistry, electrochemistry, transport properties, and treatment of experimental data. Must have had Physics 250 or be concurrently enrolled.

Prerequisite: MATH 262, PHYS 160 OR PHYS 201**CHEM 459 Topics in Physical Chemistry (1-3)****Fall:** On Demand **Spring:** On Demand

Selected topics such as kinetics, statistical thermodynamics or quantum chemistry. **Prerequisite:** CHEM 450

CHEM 460 Physical Chemistry II (3)**Spring:** On Demand

A continuation of physical chemistry 450. Topics include introduction to quantum theory, group theory, spectroscopy and statistical mechanics.

Prerequisite: CHEM 450, MATH 262**CHEM 465 Physical Chemistry Laboratory II (1)****Spring:** On Demand

A continuation of physical chemistry laboratory 455. Chemical kinetics, spectroscopy and molecular orbital calculations. **Prerequisite:** CHEM 455

CHEM 469 Student Internship (2-8)**Fall:** On Demand **Spring:** On Demand

Supervised work experience. For majors only.

CHEM 475 Biotechniques I (4)**Fall:** All Years

Advanced techniques in biochemistry, bioanalytical chemistry, molecular biology and cell physiology taught in a research setting. Students will work in teams to prepare research proposals. **Prerequisite:** CHEM 380, CHEM 410, CHEM 415, BIOL 347 OR BIOL 360, BIOL 385

CHEM 476 Biotechniques II (4)**Spring:** All Years

This is the second in the sequence of two semester courses in advanced techniques in biochemistry, bioanalytical chemistry, molecular biology and cell physiology. Research teams will conduct research based on proposals approved during the prerequisite Biotechniques I. **Prerequisite:** CHEM 475

CHEM 477 Biotechnology Seminar (1)**Spring:** All Years

Oral presentations by students based on critical evaluations of the scientific literature and research conducted in team-based research projects during Biotechniques II. Students should register concurrently in CHEM 476.

CHEM 479 Topics in Organic Chemistry (1-3)**Fall:** On Demand **Spring:** On Demand

Selected topics such as natural product chemistry, advanced synthesis, advanced reaction mechanisms, and molecular modeling. **Prerequisite:** CHEM 350

CHEM 480 Analytical Chemistry II (4)**Fall:** On Demand

(3 lecture credits, 1 laboratory credit) Instrumental analysis involving chromatography, spectroscopy and electrochemical techniques. QA/QC addressed.

Prerequisite: CHEM 380**CHEM 497 Undergraduate Research (1-3)****Fall:** All Years **Spring:** All Years

Research studies in all areas of chemistry. A research paper and oral presentation are required. May be repeated.

CHEM 498 Seminar (1)**Fall:** On Demand **Spring:** On Demand

Presentation by students based on critical evaluations of scientific literature and/or independent research.

Chinese

CHIN 101 [E] Beginning Chinese I (4)**Fall:** All Years

An introduction to the basic sounds and structure of Mandarin Chinese. Intended to provide a foundation in the four language skills of listening, speaking, reading, and writing with an emphasis on oral proficiency. Chinese culture is also presented as an integral part of the course. Applicable toward East Asian Studies minor.

CHIN 102 [E] Beginning Chinese II (4)**Spring:** All Years

Fundamentals of Mandarin Chinese, second semester. Continues to develop the four language skills of listening, speaking, reading, and writing with an emphasis on oral proficiency. Applicable toward East Asian Studies major and minor. **Prerequisite:** CHIN 101

CHIN 132 [F] Introduction to Chinese Culture (3)**Fall:** All Years **Spring:** All Years

An introduction to the major aspects of Chinese culture from ancient times to the present. Topics include language, folklore, festivals, philosophy, religion, family, education, literature and daily life. Lecture, discussion, readings, and films in English. Applicable towards East Asian Studies major and minor. Same as HUM 132.

CHIN 190 Topics in Chinese Language, Literature, and Culture (1-4)**Fall:** On Demand **Spring:** On Demand

Topics in Chinese language, literature, and culture. May be repeated since content may vary. Applicable toward East Asian Studies major and minor.

CHIN 201 [E] Intermediate Chinese I (4)**Fall:** All Years

Continued practice and development of the four language skills of listening, speaking, reading, and writing with an emphasis on oral proficiency. An expanded awareness of Chinese culture is also an integral part of the course. Applicable toward East Asian Studies major and minor. **Prerequisite:** CHIN 102

CHIN 202 [E] Intermediate Chinese II (4)**Spring:** All Years

Continued practice and development of the four language skills of listening, speaking, reading, and writing with an emphasis on oral proficiency. An expanded awareness of Chinese culture is also an integral part of the course. Applicable toward East Asian Studies major and minor. **Prerequisite:** CHIN 201

CHIN 290 Topics in Chinese Language, Literature, and Culture (1-4)**Fall:** On Demand **Spring:** On Demand

Topics in Chinese language, literature, and culture. May be repeated since content may vary. Applicable toward East Asian Studies major and minor.

CHIN 297 Independent Study in Chinese - Intermediate Level (1-2)**Fall:** On Demand **Spring:** On Demand

Selected project as agreed upon by student and instructor. May be repeated for a total of 4 credits. Credits may be applied toward East Asian Studies major and minor. **Prerequisite:** CHIN 201

CHIN 301 Advanced Chinese Grammar (4)**Fall:** All Years

Intensive study and practice of Chinese grammar, vocabulary, and writing. Applicable toward East Asian Studies major and minor. **Prerequisite:** CHIN 202

CHIN 302 Chinese Conversation and Composition (4)**Spring:** All Years

Intensive practice in conversation, composition and stylistics for the development of both oral and written proficiency. Includes extensive reading of graded and culturally authentic materials. Applicable toward East Asian Studies major and minor. **Prerequisite:** CHIN 301

CHIN 390 Topics in Chinese Language, Literature and Culture (1-4)**Fall:** On Demand **Spring:** On Demand

Topics in Chinese language, literature, and culture. May be repeated since content may vary. Applicable toward East Asian Studies major and minor.

Prerequisite: CHIN 202 or equivalent**CHIN 397 Independent Study in Chinese - Advanced Level (1-2)****Fall:** On Demand **Spring:** On Demand

Selected project of advanced studies in Chinese language, literature, or culture as agreed upon by student and instructor. May be repeated up to a total of 4 credits. Applicable toward East Asian Studies major and minor. **Prerequisite:** CHIN 202 or equivalent

Computer Science and Information Systems

CSIS 101 Introduction to the Internet (2)

Fall: All Years **Spring:** All Years

Introduces the student to the facilities of the Internet for information exchange. Topics covered include search and retrieval tools, file transfer, electronic mail and bulletin board systems. Personal and commercial applications on local area networks and wide area networks are considered.

CSIS 103 Computer Concepts and Applications (3)

Fall: All Years **Spring:** All Years

Introduction to basic computer concepts including hardware and software. Introduction to and hands-on experience with Windows, spreadsheets, word processors and database management systems as used in a business setting.

CSIS 104 Spreadsheet and Database Applications (3)

Fall: All Years **Spring:** All Years

A brief review of Windows, word processing and presentation software. In-depth coverage of a spreadsheet and a database management system as used in a business setting. Students should be familiar with Windows and word processing.

CSIS 130 BASIC Programming (3)

Fall: On Demand **Spring:** On Demand

Introduction to the BASIC programming language and problem solving using structured programming techniques with Visual BASIC.

CSIS 150 Introduction to Computers and Programming I (4)

Fall: All Years **Spring:** All Years

Introduction to problem solving, algorithm development, elementary data structures, data abstraction, and structured programming in a high-level language.

Prerequisite: MATH 142

CSIS 151 Introduction to Computers and Programming II (4)

Fall: All Years **Spring:** All Years

Continuation of CSIS 150 with emphasis on data structures. Discussion of representations and processing techniques for lists, strings, trees, graphs, and records. **Prerequisite:** CSIS 150

CSIS 220 Digital Logic and Lab (4)

Fall: All Years

An introduction to the logical design of computers including Boolean algebra, logical devices, combinational and sequential circuit analysis and synthesis. Includes a three-hour per week laboratory devoted to the implementation and testing in computer logic circuits. **Prerequisite:** CSIS 151

CSIS 240 Introduction to Information Systems (3)

Spring: All Years

Introduction to the nature and types of information systems and their relationship to the functions of a business enterprise. Introduction to the systems development life cycle, process and data modeling, CASE tools, computer hardware, software, and telecommunications. Introduction to social and ethical issues in computing. **Prerequisite:** CSIS 150

CSIS 250 File Organization, Processing, Maintenance and Reporting (4)

Spring: All Years

Sequential and random access storage devices; file manager, I/O control, buffering, ISAM and VSAM index structures. Multi-level control break reporting of enterprise master files with and without a report writer. Batch updates to sequential and indexed master files with transaction audit reports. **Prerequisite:** CSIS 151

CSIS 251 Assembly Language Programming (3)

Fall: On Demand **Spring:** On Demand

Introduction to an assembly language, machine architecture and assembly language programming.

Prerequisite: CSIS 220

CSIS 255 Introduction to UNIX Programming (3)

Fall: On Demand

An introduction to UNIX programming and program development tools. Considers the UNIX file system, shells, scripting languages, system calls, signal handling, interprocess communication, and tools for constructing, archiving, debugging, testing and installing software products. **Prerequisite:** CSIS 151

CSIS 257 Object Oriented Software Development (3)

Spring: On Demand

The course will discuss Object Oriented (OO) concepts, analysis, and design, and implementation using OO programming languages. Features of these programming languages are illustrated with programming examples from popular OO programming languages such as C++ and Java. Students are expected to carry out a software development project using OO analysis and design. **Prerequisite:** CSIS 151

CSIS 260 Current Programming Languages (3)

Fall: On Demand **Spring:** On Demand

A study of a current programming language that is popular in industry. **Prerequisite:** CSIS 151

CSIS 290 Special Topics (1-3)

Fall: On Demand **Spring:** On Demand

A study of special topics not offered regularly in other CSIS courses. May be repeated when the topic is different.

CSIS 320 Architecture (3)**Spring:** All Years

This course builds on the concepts and techniques of CSIS 220. Basic principles of processor organization, machine instructions, addressing modes, memory management, and input/output operations.

Prerequisite: CSIS 220**CSIS 330 Analysis and Design of Algorithms (3)****Fall:** On Demand

Apriori and aposteriori complexity analysis. Problem solving strategies: Divide and Conquer, Greedy, Dynamic Programming, Backtracking, and Branch-and-Bound. Applications to AI. Problem state spaces and search strategies. Parallel and Distributed Algorithms. Computability and Undecidability. Complexity Classes.

Prerequisite: CSIS 151, MATH 225**CSIS 335 Graphical User Interface Programming (3)****Fall:** All Years

Techniques and tools for the development of graphical user interfaces will be discussed. Event-driven and object-oriented programming techniques will be highlighted. The course provides experience with a visual programming environment, and introduction to design issues for user interfaces, and an introduction to creating visual interfaces for database environments.

Prerequisite: CSIS 151**CSIS 340 Software Engineering (4)****Fall:** All Years

A study of the software development life-cycle including Requirements, Design, implementation, Testing, Maintenance and Quality Assurance. Tools techniques and methods will be studied. Project required.

Prerequisite: CSIS 151, ENGL 387**CSIS 345 Analysis and Design of Information Systems (3)****Fall:** All Years

Use information systems methodologies to solve enterprise wide managerial and organizational problems. Students will use the system development life cycle and other methodologies with CASE tools to develop multi-user systems including using database. Project required. Junior standing in a CSIS major is required.

CSIS 346 Design, Implementation and Support of Information Systems (3)**Spring:** All Years

This course reviews and builds on the concepts, methodologies and tools studied in CSIS 345. An in-depth study of the Software Development Life Cycle, User Interface and Input/Output design. Introduction to Object Oriented Analysis and Design. Projects required.

Prerequisite: CSIS 345**CSIS 349 Networks and Data Communications (3)****Fall:** All Years

Introduction to concepts and terminology of data communications technology. Local area and Long-haul networks; network architecture models and protocols; communications hardware, standards, media, signaling concepts, and channel characteristics; error prevention, detection and correction; distributed data processing and data communications trends. Project required.

CSIS 352 Advanced Concepts in Programming (3)**Fall:** All Years

Continuation of CSIS 151 with emphasis on the implementation of data structures, implementation alternatives, and algorithm analysis. **Prerequisite:** CSIS 151

CSIS 355 Systems Software (3)**Fall:** On Demand

Introduction concepts in systems programming including assembly, relocation, linking and loading, translation and sequential operating systems. Project required. In addition to the listed prerequisites, CSIS 340 is recommended. **Prerequisite:** CSIS 251 OR CSIS 320

CSIS 358 Introduction to Parallel Computing (3)**Spring:** On Demand

History of large scale computing and architectural classification of various parallel processing machines. Measurements of performance and methods of optimization. Dependencies and their influences upon vectorization and parallelism. Introduction to distributed systems, interconnection topologies and communication issues. A platform for parallel programming will be introduced. **Prerequisite:** CSIS 151

CSIS 370 Social, Ethical, and Professional Issues in Computing (2)**Fall:** On Demand

Ethical questions and societal concerns related to the widespread use of computers and the resulting responsibilities of computer scientists. In addition to the listed prerequisites, students should have junior standing in a CSIS major. **Prerequisite:** SPCH 100, ENGL 387

CSIS 430 Operating Systems (4)**Fall:** All Years

A study of operating systems as a resource manager with emphasis on process management and synchronization, CPU scheduling, deadlocks, memory management, virtual memory, file management, I/O systems, and distributed systems. Project required.

Prerequisite: CSIS 320, ENGL 387

CSIS 435 Compilers (4)**Spring:** All Years

Organization of compilers; transition graphs, lexical analyzers, regular expressions and lexical analyzer generators; context-free grammars, top-down and bottom-up parsers, and parser generators; error recovery. Students are expected to carry out a project which involves developing a front-end (lexical analyzer, parser and 3AC generator) of a compiler for a hypothetical Pascal-like language. **Prerequisite:** MATH 225

CSIS 440 Computer Networks Software Concepts (3)**Spring:** All Years

A study of how TCP/IP protocol software functions and interacts to facilitate communication across an internet. The Client/Server Model, its service techniques, efficiency and security issues are investigated in detail. Programming project(s) required.

Prerequisite: CSIS 349**CSIS 443 Artificial Intelligence (3)****Spring:** On Demand

Introduction to artificial intelligence including theorem proving, heuristic searches, problem solving, compute analysis of scenes, robotics, natural language understanding and knowledge base systems. In addition to the listed prerequisite, students are required to have junior standing in a CSIS major.

CSIS 444 Database Concepts, Design and Implementation (4)**Fall:** All Years

A brief history of file systems and database models. An in-depth study of the Relational Database Model and Database Design. SQL will be used to create, manipulate, and query a relational database using a DBMS. Other topics include Transaction Management, Concurrency Control, Distributed Databases, and Database Administration. Project required.

Prerequisite: CSIS 340 OR CSIS 345**CSIS 445 Graphics (3)****Spring:** On Demand

Introduction to graphics display technology and graphics standards. Software issues for scan conversion, interactive graphics, and 2-and 3-dimensional graphics, along with their related mathematical theory are investigated. Project required. In addition to the listed prerequisite, students are required to have junior standing in a CSIS major.

CSIS 446 Decision Support Systems (3)**Spring:** All Years

Introduction to the concepts and tools used in the development of decision support systems, executive information systems and expert systems including the systems development process and strategy for developing such systems. In addition to the listed prerequisite, students are required to have junior standing in a CSIS major.

CSIS 449 Systems Analysis and Design**Field Project (3)****Fall:** On Demand

Students are assigned to a system development project. The project involves part, but preferably all, of the development cycle. Students work in teams to acquire practical experience in such projects, including the behavioral aspects. Open to CSIS majors only.

Prerequisite: CSIS 444**CSIS 450 Programming Languages (3)****Fall:** All Years

An examination of underlying concepts in high level programming languages and techniques for their implementation in a selected group of such languages along with a discussion of the interrelationship between programming and programming languages. Students are required to have junior standing in a CSIS major.

CSIS 469 Internship (3)**Fall:** On Demand **Spring:** On Demand

Opportunity for students to supplement classroom learning with field work with a computer-using agency. A maximum of 4 credits applicable toward the major.

CSIS 485 Senior Seminar (1)**Fall:** All Years

Library and independent study of advanced computing topics followed by oral and written presentations. Students should plan to take this course in the year that they graduate.

CSIS 490 Topics in Computer Science (1-3)**Fall:** On Demand **Spring:** On Demand

Discussion of current topics not included in other computer science courses. Up to 3 credits can be applied to the major. Students are required to have junior standing in a CSIS major.

CSIS 497 Independent Study (1-3)**Fall:** On Demand **Spring:** On Demand

Independent study of advance topics under guidance of department faculty. Up to 3 credits can be applied to the major. Students are required to have junior standing in a CSIS major.

Construction Management

CM 105 Introduction to Construction Management (1)

Spring: All Years

An overview of the construction industry which introduces the student to the duties and responsibilities of the professional construction manager. Lectures, field trips, and speakers will expose students to the fundamentals of construction techniques and methods employed by professionals in the industry with an emphasis on career opportunities.

CM 190 Topics in Construction Management (1-3)

Fall: On Demand **Spring:** On Demand

This is a lower division topical course in Construction Management. The course may be repeated when the topic is different.

CM 214 Residential Building Construction (3)

Spring: Even Years

An analytical study of residential building plans and specifications. Coursework will focus on the design, layout, and selection of appropriate building materials. Other topics including building codes, zoning ordinances, and energy efficiency will be emphasized.

CM 220 Commercial Building Methods and Materials (3)

Fall: Odd Years

Theories and principles of commercial building construction materials and methods will be discussed. The course lectures will be structured in accordance with the Construction Specifications Index (CSI) format of work divisions.

CM 290 Topics in Construction Management (1-3)

Fall: On Demand **Spring:** On Demand

This is a lower division topical course in Construction Management. The course may be repeated when the topic is different.

CM 315 Construction Graphics (3)

Spring: All Years

This course dedicates one credit hour each to sketching/construction graphics, introduction to 2-D Auto CAD, and 3-D architectural AutoCAD. Students are required to complete a design project that will reinforce the materials presented while emphasizing the design process of a construction project. This background would give students the CAD and design process background needed for CM 496-Capstone Experience.
Prerequisite: CM 220

CM 325 Heavy/Highway Construction Materials (3)

Fall: Even Years

Course subjects include a study of the basic engineering properties of soils and compaction applications. Other topics include how concrete and asphalt are used as construction materials and analysis of their engineering properties. Design and construction applications of flexible and rigid pavements are presented. **Prerequisite:** MATH 229

CM 326 Heavy/Highway Construction Materials Lab (1)

Fall: All Years

Lab will include activities which help the student better understand the engineering properties and field processes associated with fine and coarse-grained soils, concrete, and asphalt. Must enroll concurrently in CM 325.

CM 330 Estimating I-Quantity Survey (3)

Fall: All Years

Students will study basic principles and practices of estimating focusing on quantity survey. From a set of commercial building working drawings and specifications, students will perform material takeoffs associated with Divisions 1-14. They will determine all quantities necessary to effectively price a construction project in CM 430. **Prerequisite:** CM 220

CM 334 Construction Cost Analysis (3)

Spring: All Years

This course will analyze a contractor's ability to bid, bond, and perform a construction project. Students will also set up and analyze a construction budget/cost control system that will effectively identify cost overruns and which can be used to bid future similar projects.
Prerequisite: ACCT 230

CM 340 Planning and Scheduling (3)

Spring: All Years

Theories and principles of construction planning and scheduling will be studied. Students will use the Critical Path Method as a primary technique of planning, scheduling, and monitoring work. Students will use "Primavera" scheduling software when scheduling projects are assigned. **Prerequisite:** CM 330

CM 350 Structural Design and Analysis (3)

Spring: All Years

The course will cover concepts for analyzing and designing beams and columns. Principles of shear and moment diagrams and their applications to the selection of adequate structural members under given loading conditions are analyzed. Structural steel, timber, and reinforced concrete materials will be discussed.
Prerequisite: ENG 243

CM 354 Mechanical/Electrical Systems (3)**Fall:** On Demand

A study of mechanical and electrical construction, emphasizing principles of heating, cooling, ventilation, water supply, waste disposal and electrical distribution. Temporary services and code requirements are analyzed. Lab activities cover basic applications and overview of product. **Prerequisite:** CM 330

CM 370 Construction Documents and Specifications (3)**Fall:** All Years

This course will focus on the terms and concepts of construction contracts and documents. Procedures used to prepare construction specifications and contracts using the CSI format will be covered. The course discusses the liabilities and incentives for various kinds of construction contracts.

CM 390 Topics in Construction Management (1-3)**Fall:** On Demand **Spring:** On Demand

This is an upper division topical course in Construction Management. The course may be repeated when the topic is different.

CM 425 Equipment Productivity and Analysis (3)**Spring:** Odd Years

A study of planning, estimating, and managing performance of commonly recognized construction equipment. This course will emphasize the factors that govern or control equipment productivity on construction projects. Students will also study operating and ownership costs. **Prerequisite:** CM 330, CM 325

CM 430 Estimating II-Pricing and Productivity (3)**Spring:** Even Years

Students will learn the fundamentals of pricing out a quantity survey and the relationship of how productivity factors are used to formulate unit pricing. They will estimate the material, labor, equipment, subcontractor, and overhead cost of the commercial building project that was completed in CM 330. "Timberline" estimating software is utilized extensively as a basis for learning principles of computerized estimating. Job cost accounting procedures are emphasized.

Prerequisite: CM 330**CM 440 Project Control (3)****Spring:** All Years

The course topics will include cash flow forecasting, resource leveling, resource allocation, schedule updating, short-interval scheduling, earned value, and linear scheduling techniques. "Primavera" scheduling software is utilized when completing class projects.

Prerequisite: CM 340, CM 430**CM 455 Heavy/Highway Estimating and Work Plan Analysis (3)****Spring:** All Years

A study of heavy/highway construction projects including roads, bridges, water/wastewater treatment, and large earthwork projects. In addition to estimating H/H projects, students will apply production techniques and principles to properly manage the heavy/highway construction process. **Prerequisite:** CM 340, CM 425, CM 430

CM 460 Project Administration (3)**Fall:** All Years

Students will be exposed to the daily construction administrative procedures and responsibilities which occur when managing a construction project. Reporting procedures will be emphasized, along with job site and home-office documentation. **Prerequisite:** CM 340, CM 370, CM 430

CM 465 Construction Safety (3)**Spring:** All Years

The course focus will be on the planning and administration of construction safety programs. Other topics include the history and development of Federal and State Construction safety standards and methods for abatement and control of job site hazards to develop a safe construction project. **Prerequisite:** Junior Standing

CM 469 Internship (2-12)**Fall:** On Demand **Spring:** On Demand

Available to all majors in Construction Management. Approved practical work experience. Supervised by departmental faculty. Maximum of 12 credits may be applied to graduation requirements.

CM 470 Construction Law (3)**Spring:** All Years

An in-depth study emphasizing the legal issues involved in the implementation and management of contracts, specifications and other construction documents. Other issues, strictly related to the construction industry, will be discussed including labor laws, unions, and the rights and responsibilities of the contracting parties.

Prerequisite: CM 370**CM 485 Computer Integrated Construction (3)****Fall:** On Demand **Spring:** On Demand

Students are required to develop a construction website to assimilate all construction project information at a single location via the web. Every aspect of project information essential to manage construction projects will be controlled from the construction website.

Prerequisite: CM 315, CM 440, CM 460,

CM 490 Topics in Construction Management (1-3)**Fall:** On Demand **Spring:** On Demand

This is an upper division topical course in Construction Management. The course may be repeated when the topic is different.

CM 496 Capstone Experience (3)**Fall:** All Years

The course will be an individualized project, which will integrate the coursework concepts of the core program into an application activity. Students will utilize all of the construction software used throughout the core program. **Prerequisite:** CM 315, CM 370, CM 440, CM 460

CJ 400 Seminar in Criminal Justice (2)**Fall:** All Years**Spring:** All Years

In-depth analysis of one area of the criminal justice system.

CJ 430 Minnesota Criminal Law and Procedure (4)**Fall:** All Years

The Minnesota criminal statutes as well as the Minnesota rules of criminal procedure are examined. Technical study of police report writing designed to meet the standards of the POST Board licensing examination will be covered. **Prerequisite:** CJ 335 OR POL 335

CJ 469 Internship in Criminal Justice (3-12)**Fall:** All Years**Spring:** All Years

Credits may not be applied to the criminal justice major.

CJ 497 Readings in Criminal Justice (1-3)**Fall:** All Years**Spring:** All Years

Selected readings in Criminal Justice under the close supervision of a member of the CJ program.

Criminal Justice**CJ 200 Introduction to Criminal Justice (4)****Fall:** All Years**Spring:** All Years

Overview of the criminal justice field focusing on the history and description of the contemporary United States system. The overview will include both the adult and the juvenile justice system.

CJ 300 Criminology (3)**Fall:** All Years

This course examines the following: the nature of crime in America, delinquent behavior, crime statistics, types of crime, crime causation, the process of criminal justice, prisons and corrections. **Prerequisite:** SOC 110, SOC 112

CJ 309 Law and Society (4)**Fall:** All Years**Spring:** All Years

Relationships of law and society; social forces in law making; dynamics of law administration; social, cultural and behavioral effects of law; history and development of the legal profession; analysis of legal language and reasoning. Prerequisite may be waived with the consent of the instructor. **Prerequisite:** SOC 302

CJ 335 Criminal Law (3)**Fall:** All Years

Substantive criminal law, development and meaning of principles of criminal law, current issues.

Prerequisite: ACCT 205 OR CJ 200 OR POL 230

CJ 337 Criminal Procedure (3)**Spring:** All Years

The course will examine contemporary interpretations of the U.S. Constitution's protections for the criminally accused, which are primarily found in the 4th, 5th, 6th, 8th, and 14th Amendments. **Prerequisite:** ACCT 205 OR CJ 200 OR POL 230

Economics**ECON 100 [C] The American Economy (3)****Fall:** All Years**Spring:** All Years

A one semester course in principles of economics for non-business and non-economics majors and minors with special emphasis on the American economy.

ECON 202 [C] Principles of Economics I: Micro (3)**Fall:** All Years**Spring:** All Years

An introductory study of the price system, resource allocation, and income distribution.

ECON 204 [C] Principles of Economics II: Macro (3)**Fall:** All Years**Spring:** All Years

An introductory study of national income, fiscal and monetary theory and policy, unemployment and inflation. Prerequisite can be waived with consent of the instructor. **Prerequisite:** ECON 202

ECON 300 [F] Global Economic Issues (3)**Fall:** All Years**Spring:** All Years

An introductory study of global economic issues of a selected region or country from Asia, Africa or Latin America. Topics include international trade theory, views of writers from selected regions, economic development, demographic trends, foreign investment, and international distribution of income and wealth.

Prerequisite: ECON 202, ECON 204

ECON 302 Intermediate Microeconomic Theory (3)**Fall:** All Years

Theories of consumer and producer behavior under various market structures; theory of production and distribution; general equilibrium and welfare criteria.

Prerequisite: ECON 202, ECON 204**ECON 304 Intermediate Macroeconomic Theory (3)****Spring:** All Years

An examination of national income accounting, income determination, employment, growth theory and economic policy. **Prerequisite:** ECON 202, ECON 204

ECON 305 [F1] The Economics of Poverty, Discrimination, and Inequality (3)**Fall:** On Demand **Spring:** On Demand

An examination of poverty, discrimination, and income inequality among diverse populations in the United States. Topics include causes of poverty, economics of discrimination in terms of majority and minority groups, and historical perspective of ethnic minorities.

Prerequisite: ECON 100 OR ECON 202**ECON 315 Government and Business (3)****Spring:** Odd Years

A survey course which includes governmental enforcement of competition, regulation of public utilities, and public enterprise. **Prerequisite:** ECON 202, ECON 204

ECON 317 History of Economic Thought (3)**Spring:** All Years

The origins and development of economic ideas from ancient times to the present are examined.

Prerequisite: ECON 202, ECON 204**ECON 320 Money and Banking (3)****Fall:** All Years **Spring:** All Years

Roles of money, banking and the financial market place; monetary policy; relationship of monetary variables to general economic policy. **Prerequisite:** ECON 204

ECON 335 Comparative Systems and Economic Development (3)**Fall:** On Demand **Spring:** On Demand

A survey of alternative economic systems and theories of economic development. Examines the relationship between economic development of a country or group of countries and the economic system it/they have adopted. **Prerequisite:** ECON 300

ECON 350 Public Finance (3)**Fall:** On Demand **Spring:** On Demand

Study of taxes and expenditures of federal, state, and local governments and their effects upon economic activity; fiscal policy and national debt.

Prerequisite: ECON 202, ECON 204**ECON 370 Quantitative Economic Analysis (3)****Fall:** All Years

Study of quantitative techniques employed in economics. **Prerequisite:** ECON 202, ECON 204, MATH 234

ECON 390 Topics in Economics (1-3)**Fall:** On Demand **Spring:** On Demand

Topics of current interest not covered elsewhere in curriculum.

ECON 411 Economic History of the United States (3)**Fall:** On Demand **Spring:** On Demand

Survey of the economic history of the United States from the colonial period to the present.

Prerequisite: ECON 202, ECON 204**ECON 415 Industrial Organization and Public Policy (3)****Spring:** Even Years

Analysis of market structure, market conduct, and economic performance. It combines the latest theories with empirical evidence about the organization of firms and industries. **Prerequisite:** ECON 202, ECON 204

ECON 416 Labor Economics (3)**Fall:** On Demand **Spring:** On Demand

Wage and employment theory, labor unions and other institutions associated with collective bargaining, and social legislation. **Prerequisite:** ECON 202, ECON 204

ECON 425 International Trade and Finance (3)**Fall:** All Years

Theories and institutions of trade and finance are examined in traditional and contemporary contexts.

Prerequisite: ECON 202, ECON 204**ECON 430 Managerial Economics (3)****Fall:** On Demand **Spring:** On Demand

Integration of quantitative methods and economic theory used in managerial decision-making.

Prerequisite: ECON 202, MGMT 360**ECON 469 Internship (1-12)****Fall:** On Demand **Spring:** On Demand

Supervised economic field work through placement in governmental, volunteer or commercial agencies.

ECON 497 Individual Study in Economics (1-3)**Fall:** On Demand **Spring:** On Demand

An individual inquiry into economic issues not dealt with in the regular curriculum. May be repeated for credit.

Prerequisite: ECON 300**ECON 498 Economics Seminar (3)****Fall:** On Demand **Spring:** On Demand

A capstone course requiring a research paper using tools of economic analysis, and a written and oral presentation.

Education

ED 205 Introduction to Education and Technology (2)**Fall:** All Years **Spring:** All Years

An introduction to the career of teaching along with the development of technology skills. Specific variables related to the teaching as a profession are explored including professional roles and responsibilities, students, curriculum, and the structure of schools.

ED 205E Early Field Experience (1)**Fall:** All Years **Spring:** All Years

A 40 hour field experience to be taken concurrently with ED 205.

ED 294 Educational Psychology (3)**Fall:** All Years **Spring:** All Years

Explains psychological theory and research related to learning and instruction in various classroom settings. Field experience included.

ED 294L Educational Psychology Lab (1)**Fall:** All Years **Spring:** All Years

This is a clinical lab which accompanies ED 294. The lab provides experiences to reinforce concepts from that course. Activities include viewing and discussing videotapes, case studies, utilization of inventories, participation in simulations concerning classroom issues, and observations of teacher/student interactions.

Prerequisite: ED 205**ED 310 Social Foundations of Education (3)****Fall:** All Years **Spring:** All Years

Historical, social, and multicultural foundations of education will be studied. Social and ethical issues will be examined with consideration of implications for teaching in order to better understand education within a context of a changing society. A variety of interactive methods will be employed. Students in all teaching licensure programs will enroll in ED 310.

Prerequisite: ED 205, ED 205E, ED 294**ED 343 Curricular Issues (3)****Fall:** All Years **Spring:** All Years

Curricular issues in general education, including standards-based instruction, current educational debates, and practical applications provide the framework for ED 343. This course is required for students earning licensures in Special Education.

Prerequisite: ED 205, ED 205E, ED 294 PSY 202**ED 350 Diverse Distance Technologies (2)****Fall:** On Demand **Spring:** On Demand

Knowledge related to media education with emphasis upon the use of audiovisual media and technology in the classroom. With lab.

ED 352 Production of Instructional Materials (2)**Fall:** On Demand **Spring:** On Demand

Basic methods and techniques for the production of graphic, audio and photographic instructional media. With lab.

ED 367 Practicum: General Education (1)**Fall:** All Years **Spring:** All Years

Field experience in general education classrooms—elementary level and secondary level.

Prerequisite: ED 205, ED 205E, ED 294**ED 395 Practicum in Multicultural Education (1-3)****Fall:** On Demand **Spring:** On Demand

Field work (e.g., classroom observations, teacher, student, and principal interviews, evaluation of curriculum materials, classroom assisting) and readings directed towards study of multicultural education. Study includes examination of oppression, dominant and subordinate group ideologies, and value systems to better understand appropriate teaching and learning in culturally and racially diverse classroom settings.

ED 398 Field Experience in Secondary Education (1-2)**Fall:** All Years **Spring:** All Years

This practicum course is offered as a 1-2 credit course and provides up to 80 hours of field work in the student's specific area of study. A seminar will accompany this class. Forty clock hours of field experience will be equivalent to 1 credit hour. The 2 semester credit hours of ED 398 must be completed prior to student teaching.

Prerequisite: ED 205, SPED 320**ED 401 Managing and Monitoring Student Learning (2)****Fall:** On Demand **Spring:** On Demand

Using formal and informal assessment strategies to evaluate and ensure the continuous development of the learner. Applying teaching principles associated with high academic performance in students of all ages and grades.

ED 407 Independent Study in Education (1-3)**Fall:** On Demand **Spring:** On Demand

Extends study beyond regular course work. May substitute for courses in major with consent of advisor, instructor, and department chairperson. Repeated up to 8 credits.

ED 408 Human Relations for Educators (3)**Fall:** All Years **Spring:** All Years

Understanding of personal and institutional oppression, socially, historically, psychologically, and educationally, in our culture. Exploring the dynamics of power. Dealing with biases, myths, and stereotypes that affect the teaching/learning relationship and learning how to convey the experiences and contributions of groups within our diverse society.

ED 418 Sociology of Education (2)

Fall: On Demand **Spring:** On Demand
Same as SOC 418.

ED 419 Creating Web-Based Curriculum Materials (2)

Fall: On Demand **Spring:** On Demand
This course will assist educators in the design and implementation of a classroom web site containing web-based lesson plans. It will also assist educators with web-based delivery methods and collaborative projects. Participants will create web-based classroom materials and collaborate with others via the Internet to extend the boundaries of the classroom.

ED 422 Electronic Resources: Issues and Practice (2)

Fall: On Demand **Spring:** On Demand
This course covers many areas of the electronic research process, enhanced by the use and implications of emerging technology. There will be four main modules/sections: Internet Search Techniques, Evaluation and Selection of Internet Resources, Copyright Issues in Cyberspace, and Internet Privacy Issues.

ED 425 Methods of Computer-mediated Communication in Education (2)

Fall: On Demand **Spring:** On Demand
This course provides an introduction to modern electronic communication tools, considers strategies and issues involved in incorporating them into education, and offers experience in using them.

ED 428 Effective Use of Multimedia (2)

Fall: On Demand **Spring:** On Demand
This course covers how multimedia enhances instruction and learning. Participants will plan and implement multimedia for classroom instruction. They will also review the use of multimedia to create multisensory learning experiences.
Prerequisite: ED 419

ED 431 Technology Troubleshooting for Macintosh (1)

Fall: On Demand **Spring:** On Demand
This course will cover basic diagnosis and repair of common software related problems for the non-technical user. It will examine general diagnostic methods as well as specific failures in both Windows and Macintosh environments.

ED 432 Technology Troubleshooting for Windows (1)

Fall: On Demand **Spring:** On Demand
This course will cover basic diagnosis and repair of common software related problems for the non-technical user. It will examine general diagnostic methods as well as specific failures in both Windows and Macintosh environments.

ED 434 Assessment Strategies for Technology-Enhanced Curricula (2)

Fall: On Demand **Spring:** On Demand
This course explores issues, strategies, methods, and techniques of assessment in technology-based curricula. *Prerequisite:* ED 425, ED 428

ED 435 Infusing Technology into Mathematics (2)

Fall: On Demand **Spring:** On Demand
This course will examine and evaluate both commercial and free-software available for mathematics instruction. Students will design learning activities that foster equitable, ethical, and legal use of technology.
Prerequisite: ED 419

ED 439 Infusing Technology into Literacy Instruction (2)

Fall: On Demand **Spring:** On Demand
This course is designed to help K-12 teachers thoughtfully integrate technology into their literacy instruction. *Prerequisite:* ED 419

ED 442 Infusing Technology into the Science Curriculum (2)

Fall: On Demand **Spring:** On Demand
This course will provide a guided exploration of the use of technology in the science classroom and as a tool for professional development in science teaching. Technology resources, tools and applications will be examined and evaluated. The course will address the design, delivery and assessment of lessons and student learning activities that integrate technology in the study and practice of science. *Prerequisite:* ED 419

ED 443E Classroom Management/Consultation (3)

Fall: All Years **Spring:** On Demand
Understanding and development of skills necessary to create a positive learning environment, encourage appropriate social interactions, and advance engagement in learning. Secondary focus on the development of the professional consultation skills necessary to initiate and apply appropriate and effective teaming techniques across school and home environments. Applications for elementary and early childhood settings will be a focus.
Prerequisite: ED 294, ED 205, ED 310

ED 443S Classroom Management/Consultation (3)

Fall: All Years **Spring:** On Demand
Understanding and development of skills necessary to create a positive learning environment, encourage appropriate social interactions, and advance engagement in learning. Secondary focus on the development of the professional consultation skills necessary to initiate and apply appropriate and effective teaming techniques across school and home environments. Applications for K-12 settings will be a focus. *Prerequisite:* ED 205, ED 294, ED 310

ED 460S Student Teaching:Secondary (5)**Fall:** All Years **Spring:** All Years

Supervised student teaching experience in a secondary school (5-12). Applications due as per posted deadlines in Field Experiences Offices. **Prerequisite:** ED 205, ED 294, ED 395, ED 398, ED 401, SPED 320

ED 461S Student Teaching:Secondary (10)**Fall:** All Years **Spring:** All Years

Supervised student teaching experience in a secondary school (5-12). Applications due as per posted deadlines in Field Experiences Offices. **Prerequisite:** ED 205, ED 205E, ED 294, ED 395, ED 398, ED 401, SPED 320

ED 461V Student Teaching:Secondary/K-12 (1-16)**Fall:** All Years **Spring:** All Years

Supervised student teaching in a middle school or a secondary school (5-12). Applications due per posted deadlines in Field Experiences Office. Students must have completed the education core and all major coursework.

ED 462 Seminar in Secondary Education Student Teaching (1)**Fall:** All Years **Spring:** All Years

Analysis, evaluation, and reflection of teaching experience; assuming responsibility for establishing positive relationships with students, colleagues, and parents; making choices among competing and conflicting demands felt by teachers. This course must be taken concurrently with student teaching.

ED 465S Student Teaching (5-10)**Fall:** On Demand **Spring:** On Demand

Student teaching experience to qualify for additional licensure or supplemental student teaching experience. Advisor and consent of instructor required. **Prerequisite:** ED 460S, ED 461S, SPED 320

ED 469 Student Internship Program (2-10)**Fall:** On Demand **Spring:** On Demand

Opportunities for on-the-job experience. Appropriate for students with individualized majors.

ED 470 Educational Alternatives for Learning (1-2)**Fall:** On Demand **Spring:** On Demand

Construction of both established and innovative educational programs.

ED 471 Issues in Education (1-2)**Fall:** On Demand **Spring:** On Demand

Seminar to examine current issues and trends in specific areas of education.

ED 482 Information Technology for Teachers (2)**Fall:** On Demand **Spring:** On Demand

An introduction to information technology in education including the use of technology, computers, and multimedia in education with attention to traditional curriculum, pupil characteristics, and the use of technology in lesson development.

ED 490 Topics in Education (1-3)**Fall:** On Demand **Spring:** On Demand

This is an upper division topical course which may be repeated when the topic changes.

ED 494 Study Tour in Comparative and International Education (4)**Fall:** On Demand **Spring:** On Demand

Field study in selected countries through conferences with educators, schools, universities, ministry visitation and conferences. Open to non-majors.

ED 497 Readings in Education (1-2)**Fall:** On Demand **Spring:** On Demand

Readings and supervised study of topics in depth. On demand only. May be repeated up to six credits.

Elementary and Early Childhood Education**EECE 230 Child Development for Teachers (3)****Fall:** All Years **Spring:** All Years

Study of the growth and development of children with and without disabilities from conception to age twelve. Includes the relationship of development to learning and its implications for teaching.

EECE 234 Play and Development (3)**Fall:** All Years **Spring:** All Years

Importance of play on the development of children with and without disabilities, birth to age 8, along with developmentally appropriate strategies for guiding children's behavior. Prior or concurrent enrollment in EECE 230 is required. **Prerequisite:** EECE 230

EECE 269 Field Experience: (1-3)**Fall:** On Demand **Spring:** On Demand

Opportunities to work with students and in selected settings.

EECE 280 Introduction to Early Childhood Education (2)**Fall:** All Years **Spring:** All Years

Overview of all aspects of programming for children ages birth to eight and their parents. Terminology, history, and major issues will also be covered.

EECE 291 Foundations of Literacy (3)

Fall: All Years **Spring:** All Years
 Early language acquisition, perception, and literacy development; and an introduction to and overview of the reading-learning process. Includes the impact of sociological and cultural factors on literacy.

EECE 297 Independent Study in Education (1-3)

Fall: On Demand **Spring:** On Demand
 Extends study beyond regular course work at the sophomore level.

EECE 333 Discovery Learning (3)

Fall: All Years **Spring:** All Years
 Developmentally appropriate practices focusing on methods and materials in art, literature, music, math, science, and social/multicultural studies. Emphasis: focusing on constructivist approaches to hands-on discovery learning of children birth-8.

EECE 335 Parent-Child Relations in Contemporary Families (3)

Fall: On Demand
 A study of the impact of parenting on children's development. Includes family structures and functions, life stressors, and the role of culture in parenting. Includes methods and materials in parent education.

EECE 341 Reading and Language Arts I (3)

Fall: All Years **Spring:** All Years
 An integrative approach to learning and teaching the language arts in the elementary school. Emphasis on strategies for developing knowledge and skills through the use of literature from the content areas.
Prerequisite: EECE 291

EECE 342 Curriculum Foundations (3)

Fall: All Years **Spring:** All Years
 Foundations of K-12 curriculums in Language Arts, Science, and Social Studies. Designed for Special Education Teaching majors. Concurrent with EECE 467P. **Prerequisite:** ED 205, ED 205E, ED 294

EECE 367J Intermediate Practicum/Elementary Teaching (1-4)

Fall: All Years **Spring:** All Years
 Observation of children in classroom setting; assisting classroom teacher and teaching selected lessons under supervision. Students should have taken Ed 205E. This course should be taken concurrently with EECE 341 or EECE 441. **Prerequisite:** ED 205E

EECE 369 Field Experience: (1-3)

Fall: On Demand **Spring:** On Demand
 Opportunities to work with students and curriculum in selected settings.

EECE 375 Contemporary Methods in Early Childhood Literacy (2)

Spring: All Years
 This course will extend the knowledge of appropriate strategies for supporting the development of literacy in classrooms for children from ages 3 to 8 years. The issues surrounding best practices in literacy for young children will also be explored. **Prerequisite:** EECE 230, EECE 291

EECE 388 Classroom Assessment (3)

Fall: All Years **Spring:** All Years
 This course provides an overview of the major types of assessment methods used by teachers to evaluate student performance and improve instruction. Specifically, the course will address the use and interpretation of portfolios, standardized tests, authentic assessment, alternative assessment, standards-based assessment and performance assessment.

EECE 397 Independent Study in Education (1-3)

Fall: On Demand **Spring:** On Demand
 Extends study beyond regular course work at junior level.

EECE 421 The Gifted Child (2)

Fall: On Demand **Spring:** On Demand
 Definition, identification and current school program for the mentally-superior or specially-talented child. (Same as SPED 421/521.)

EECE 422 Curriculum and Methods for the Gifted (2)

Fall: On Demand **Spring:** On Demand
 Exploration of ways to construct a curriculum suitable for the education of gifted students at elementary and secondary levels. Same as SPED 422/522.
Prerequisite: EECE 421

EECE 425 Improvement of Instruction in Reading and Language Arts (2)

Fall: On Demand **Spring:** On Demand
 Assist preservice and inservice teachers in identifying and practicing teacher skills and strategies needed to effectively utilize reading and successfully integrate the language arts modes in the classroom. Includes using reading as a tool to integrate language arts in the classroom with appropriate applications of assessment and cultural diversity. Prerequisite can be waived with consent of the instructor. **Prerequisite:** EECE 291

EECE 430 Infant/Toddler Programs and Practices (3)

Fall: All Years
 An orientation to planning and implementing programs for children ages birth to three years and their families. Guidelines for supporting development and for providing quality care and education will be examined and applied in a field experience in an infant or toddler program. The practicum, EECE 467I (one credit) accompanies this course and must be taken concurrently.
Prerequisite: EECE 230, EECE 291

EECE 431 Child Study/ Adaptations for Inclusion (3)**Fall:** All Years

Child Study and Adaptations for Inclusion takes an in-depth look at child study and informal assessment for planning, modifications, and adaptations for children with and without disabilities, who are ages birth through age eight in inclusive classrooms.

Prerequisite: EECE 230, EECE 291, SPED 320**EECE 433 Preschool and Kindergarten Curriculum (3)****Fall:** All Years**Spring:** All Years

This course will provide the student with the skills and knowledge necessary to plan and implement curriculum in programs serving pre-school and kindergarten children and their families. Students apply integrated curriculum planning and demonstrate advanced use of developmentally appropriate practices and strategies in either a pre-school or a kindergarten classroom. The practicum, EECE 467K (one credit) accompanies this course and must be taken concurrently.

Prerequisite: EECE 230, EECE 333**EECE 434 Kindergarten Education (3)****Spring:** On Demand

Overview of kindergarten education, including issues, environments, curriculum, instruction, and assessment. Required for kindergarten licensure.

EECE 435 Parent-Professional Relations (3)**Fall:** All Years**Spring:** All Years

Models of implementing home-school collaboration. Barriers, strategies, communication, consultation, and cross-cultural sensitivity are included. Parent education curricula, teaching the adult learner, and group process will also be covered.

EECE 436 Administration of Early Childhood Education Programs (3)**Fall:** On Demand

Focuses on the competencies entailed in administering both small and large-scale programs for children from birth to age 8. Concentrates on all facets of staffing, supervising, budgeting, and operating early childhood programs including an in-depth look at legal issues.

EECE 439 Infusing Technology into Literacy Instruction (2)**Fall:** On Demand**Spring:** On Demand

This course is designed to help K-12 teachers thoughtfully integrate technology into their literacy instruction. **Prerequisite:** ED 419

EECE 441 Children's Literature: Content and Methods (4)**Fall:** All Years**Spring:** All Years

Close reading and study of children's literature—folktales, myth, hero tales, picture books, poetry, modern fantasy, biographies and realism. Emphasis on the nature of children's literature, literature from diverse cultures, criteria for selection, and strategies for reading/teaching literature as a content field in the elementary school. **Prerequisite:** EECE 341, SPED 320

EECE 445 Remedial and Corrective Reading (3)**Fall:** On Demand**Spring:** On Demand

Presentation of special methods and materials in teaching reading to children performing below or above grade level with emphasis on age-appropriate strategies at the primary, intermediate and secondary level. Students are expected to have taken an introductory course in literacy or have the consent of the instructor.

EECE 446 Remedial and Corrective Reading Clinic (1)**Fall:** On Demand**Spring:** On Demand

Supervised practice in remediating children with reading disabilities at the primary, intermediate and secondary levels. **Prerequisite:** EECE 445, SPED 445

EECE 448 Reading Study Skills in the Content Areas (3)**Fall:** All Years

Teaching techniques to improve reading ability in content materials; vocabulary, comprehension, study skills and providing for individual learning differences. Includes child development, assessment, cultural diversity issues, and technology. Required for ESL licensure. **Prerequisite:** SPED 320

EECE 449 Linguistics in Reading (3)**Spring:** All Years

Establishes a foundation of linguistic principles and language processing as basis for understanding reading as a communication process. Required for ESL licensure. Prerequisite can be waived with the consent of the instructor. **Prerequisite:** EECE 291

EECE 467F Practicum/Elementary Teaching (1-4)**Fall:** All Years**Spring:** All Years

Observing children in a classroom setting, assisting classroom teacher, and teaching selected lessons under supervision. Taken concurrently with selected elementary methods courses. May include seminar. Can be repeated with permission of EECE chair.

EECE 467I Practicum: Infant and Toddler (1-4)**Fall:** All Years**Spring:** All Years

Observing children in a classroom setting, assisting classroom teacher, and teaching selected lessons under supervision. May include seminar and may be repeated. This course requires concurrent enrollment in EECE 430.

EECE 467K Practicum: Pre-Primary (1-4)**Fall:** All Years**Spring:** All Years

Observing children in a classroom setting, assisting classroom teachers, and teaching selected lessons under supervision. May include seminar and may be repeated. This course requires concurrent enrollment in EECE 433.

EECE 467P Curriculum Foundations Practicum (1-4)**Fall:** All Years**Spring:** All Years

Designed for Special Education majors. Concurrent with EECE 442. Includes observations and teaching selected lessons under direction of teachers in K-6 and in 7-12 classrooms.

EECE 469 Internship (1-4)**Fall:** On Demand**Spring:** On Demand

Opportunities to work with students and curriculum in selected settings.

EECE 469C Intern: Early Childhood (2)**Fall:** All Years**Spring:** All Years

Administrative experience in early childhood programs. To be taken concurrently with EECE 436/536.

EECE 472 Building the Classroom Community (2)**Fall:** On Demand**Spring:** On Demand

Experience with three levels of classroom management: pedagogical level, guidance level, and humanistic level such as conflict resolution. Concurrent with selected elementary education courses and practicum with instructor observation and feedback.

EECE 473 Practicum in Early Childhood Education (2-10)**Fall:** On Demand**Spring:** On Demand

Supervised practicum experience with prekindergarten children. Analysis and evaluation of classroom procedures and development of young children.

EECE 474 Methods in Teaching Elementary Science and Environmental Education (3)**Fall:** All Years**Spring:** All Years

Content, philosophy, and organization of science and environmental education program; emphasizing integration across the curriculum and development of critical thinking, and methods of instruction and assessment. Enrollment in this course requires admittance to PFY.

EECE 475 Reading and Language Arts II (3)**Fall:** All Years**Spring:** All Years

An integrative approach to learning and teaching the language arts in the elementary school. Emphasis on the role of literature in planning, organizing, and assessing reading and writing instruction. Enrollment in this course requires admittance to PFY.

EECE 476 Methods in Teaching Elementary Social Studies (3)**Fall:** All Years**Spring:** All Years

Content, philosophy, and organization of social studies program; methods of instruction and curricular issues. Enrollment in this course requires admittance to PFY.

EECE 477 Early Childhood/Kindergarten Workshop (1-2)**Fall:** On Demand**Spring:** On Demand

Workshop for experienced preschool and kindergarten teachers in improvement of teaching skills. Topics vary.

EECE 478 Professional Teacher (3)**Fall:** On Demand**Spring:** On Demand

Focuses on the study of education and the rights and responsibilities of the individual teacher within the school setting. Course content includes objectives listed in the Minnesota Board of Teaching licensure requirements.

EECE 479 Seminar in Early Childhood Student Teaching (1)**Fall:** On Demand**Spring:** On Demand

Analysis, evaluations, reflections on one's own teaching; taking responsibility for establishing positive relationships with students, colleagues and parents. Making choices among competing and conflicting demands felt by teachers. Concurrent with student teaching.

EECE 480E Student Teaching:Elementary (5)**Fall:** All Years**Spring:** All Years

Supervised student teaching experience in an elementary school.

EECE 481E Student Teaching:Elementary (10)**Fall:** All Years**Spring:** All Years

Supervised teaching experience in an elementary school.

EECE 481V Student Teaching: Elementary/Early Childhood (1-16)**Fall:** On Demand**Spring:** On Demand

Supervised student teaching experience in an elementary school.

EECE 483 Elementary Student Teaching Seminar (1)**Fall:** On Demand**Spring:** On Demand

Analysis, evaluation, and reflection on teaching experience; assuming responsibility for establishing positive relationships with students, colleagues, and parents; making choices among competing and conflicting demands felt by teachers. Concurrent with student teaching.

EECE 485E Student Teaching: Elementary (5-10)**Fall:** All Years **Spring:** All Years

Student teaching experience to qualify for additional licensure or supplemental student teaching experience.

EECE 485I Student Teaching: Infant /Toddler (1-10)**Fall:** All Years **Spring:** All Years

Student teaching at infant/toddler level.

EECE 485K Student Teaching: Kindergarten (5)**Fall:** All Years **Spring:** All Years

Student teaching experience kindergarten children.

Prerequisite: EECE 234, EECE 434**EECE 485P Student Teaching: Preschool (1-10)****Fall:** All Years **Spring:** All Years

Student teaching at preschool level. Applications required by posted deadline prior to field experience. Departmental approval needed.

EECE 488 Contemporary Issues and Ethics in Early Childhood Education (2)**Spring:** All Years

A capstone course to be taken near the end of student's course work in early childhood and early childhood/special education. Includes the synthesis of major ideas in the field and encourages independent scholarship using library research, discussion, written and oral presentations, and advocacy skills.

EECE 490 Topics in Elementary and Early Childhood Education (1-3)**Fall:** On Demand **Spring:** On Demand

This is a topics course and may be repeated as topics vary.

EECE 494 Educational Alternatives for Learning (1-2)**Fall:** On Demand **Spring:** On Demand

Construction of both established and innovative educational programs. May be repeated.

EECE 496 Issues in Education (1-2)**Fall:** On Demand **Spring:** On Demand

Seminar to examine current issues and trends in specific areas of education. May be repeated.

EECE 497 Readings in Education (1-2)**Fall:** On Demand **Spring:** On Demand

Extends study beyond regular course work.

Engineering**ENG 113 Engineering Graphics / CAD (3)****Fall:** All Years **Spring:** All Years

Principles and applications of graphical communication, analysis, and visualization. Content includes design techniques, sketching, geometric construction, pictorials, and multiview drawings. Computer-Aided Drawing (CAD) in both 2D and 3D modes emphasizing visualization encompass 50 percent of class assignments.

ENG 130 Introduction to Engineering (2)**Fall:** All Years

Introduction to engineering fields, tools and methods for problem solving. Designed for students exploring career options in engineering.

ENG 200 Surveying (3-4)**Spring:** All Years

Enrollment for three credits includes: Use of transits, levels, and total stations; measurements by tape, electronic, and stadia methods; traverse and coordinate calculation, GPS overview, topographic and construction surveys, and U.S. Public Lands descriptions. Enrollment for four credits adds earthwork area and volumes, vertical curves, and horizontal curves to the material studied.

ENG 230 Manufacturing Processes (3)**Fall:** All Years

A survey course including information on traditional and non-traditional manufacturing processes. Hands-on lab experiences in metal, wood, synthetics and welding processes.

ENG 243 Engineering Mechanics I - Statics (3)**Spring:** All Years

Vector algebra. Application of equations of equilibrium to the analysis of simple engineering structures and machines. Nature and influence of friction. Elementary theory of statically determinate framed structures.

Prerequisite: MATH 261**ENG 244 Engineering Mechanics II - Dynamics (3)****Fall:** All Years

Principles of kinematics, particle systems and plane rigid bodies, and vector calculus in solving problems.

Prerequisite: ENG 243**ENG 245 Engineering Mechanics III - Materials (3)****Spring:** All Years

Application to problems of stress and strain at a point, stress-strain relations in two dimensions, linear theory of torsion, bending stresses, deflection of determinate and indeterminate beams and instability.

Prerequisite: ENG 243

ENG 291 Materials Inspection and Testing (1)**Spring:** On Demand

A study of methods, materials and techniques of inspection and testing of industrial materials and products; quality control.

ENG 394 Computer Applications for Engineers and Technologists (3)**Fall:** All Years **Spring:** All Years

The stand alone and integrated application of computer software tools such as spreadsheets, word processors, database management systems, graphics and other productivity software, to problem solving contexts specific to the disciplines of Engineering and Technology.

English**ENGL 101 [A] Composition and Literature I (4)****Fall:** All Years **Spring:** All Years

Numerous written assignments and readings in non-fiction and/or short fiction; general introduction to the use of the library.

ENGL 102 [A] Composition and Literature II (4)**Fall:** All Years **Spring:** All Years

Composition and literature (drama and poetry).
Prerequisite: ENGL 101

ENGL 104 [A] Freshman Composition and Literature (1-2)**Fall:** On Demand **Spring:** On Demand

This course is designed for transfer students, or for returning MSUM students who, because of curricular conversion, do not have sufficient credits in Freshman English Composition. The course will be tailored to meet the genre or element that is missing (poetry, drama, novel, research paper, etc.). Permission to enroll in this class must be obtained from the Chairperson of the English Department or the Freshman Composition coordinator.

ENGL 111 [A] Composition and Literature for Non-Native Speakers I (4)**Fall:** All Years

Numerous written assignments and readings. Restricted to non-native speakers of English, who must take the course unless exempted by the department on the recommendation of the instructor. If exempted, students may enter ENGL 101.

ENGL 112 [A] Composition and Literature for Non-Native Speakers II (4)**Spring:** All Years

This course follows ENGL 111, and is composed of numerous written assignments and readings. Restricted to non-native speakers of English, who must take the course unless exempted by the department on the recommendation of the instructor. If exempted, students may enter ENGL 102. **Prerequisite:** ENGL 111

ENGL 190 Special Topics: Freshman Composition (2-3)**Fall:** On Demand **Spring:** On Demand

This is a topical course and may be repeated when the topic changes.

ENGL 211 [D1] Major British Writers I (4)**Fall:** All Years

Selected major writers through Milton. Some attention to literary criticism and research techniques.

Prerequisite: ENGL 101, ENGL 102**ENGL 212 [D1] Major British Writers II (4)****Spring:** All Years

Selected major writers, Enlightenment through Romantics, Victorians and Moderns. Some attention to literary criticism and research techniques.

Prerequisite: ENGL 101, ENGL 102**ENGL 214 [D1] Introduction to Shakespeare (3)****Fall:** On Demand **Spring:** On Demand

A study of representative plays and poems.

Prerequisite: ENGL 101, ENGL 102**ENGL 230 Individual Authors (3)****Fall:** On Demand **Spring:** On Demand

Study of one or two major or influential authors.

Prerequisite: ENGL 101, ENGL 102**ENGL 234 [D1] Mythology (3)****Fall:** On Demand **Spring:** On Demand

Introduction to the great myths of Greece and Rome and their influence upon later literature.

Prerequisite: ENGL 101, ENGL 102**ENGL 240 [D] Masterworks (3)****Fall:** On Demand **Spring:** On Demand

Extensive reading in a particular literary genre—novel, drama, or poetry. **Prerequisite:** ENGL 101, ENGL 102

ENGL 241 [D] Modern American Literature (3)**Fall:** On Demand **Spring:** On Demand

Selected major figures of 20th-century American Literature. **Prerequisite:** ENGL 101, ENGL 102

ENGL 246 [D1] Women in Literature (3)**Fall:** On Demand **Spring:** On Demand

A study of the various ways women are depicted in imaginative literature and expository prose. Readings vary. **Prerequisite:** ENGL 101, ENGL 102

ENGL 248 [F1] Introduction to American Ethnic Literature (3)

Fall: On Demand **Spring:** On Demand
 Significant writers and selected works representing several minority ethnic backgrounds, including African, Asian, Hispanic, and Native American. Repeatable if content is different. **Prerequisite:** ENGL 101, ENGL 102

ENGL 280 [F] World Literature: East and West (3)

Fall: All Years **Spring:** On Demand
 Selected writers or literary traditions in world literature with at least one-half of the course focusing on the non-western literature. **Prerequisite:** ENGL 101, ENGL 102

ENGL 281 [D] World Literature (3)

Fall: On Demand **Spring:** On Demand
 Selected writers or literary traditions in Western world literature. May include Bible as literature.
Prerequisite: ENGL 101, ENGL 102

ENGL 285 [E] Writing for Film and TV (4)

Fall: On Demand **Spring:** On Demand
 Techniques and approaches to writing scripts for film and television: dramatic stories, adaptations from other sources. Students will analyze scripts and write scripts, for short films or T.V. programs.
Prerequisite: ENGL 101, ENGL 102

ENGL 286 [E] Practical Writing (3)

Fall: On Demand **Spring:** On Demand
 Study and practice in writing non-academic material linked to the experiences of daily life and to practical career situations. **Prerequisite:** ENGL 101, ENGL 102

ENGL 288 [E] Introduction to Creative Writing (3)

Fall: On Demand **Spring:** On Demand
 Practice in the writing of poetry, short fiction, or drama.
Prerequisite: ENGL 101, ENGL 102

ENGL 290 Topics in English (1-4)

Fall: On Demand **Spring:** On Demand
 Study of a particular literary topic: special approaches or procedures related to the study of language or literature. The course may be repeated when the topic changes.
Prerequisite: ENGL 101, ENGL 102

ENGL 300 Junior Level Composition/Literature Course (3)

Fall: On Demand **Spring:** On Demand
 Students will write a minimum of four papers, one in the vicinity of 2,000 words, and will study selected literary topics, including poetry, fiction, or expository prose. Instructor may organize the class thematically.
Prerequisite: ENGL 101, ENGL 102

ENGL 301 [D1] Medieval British Literature (3)

Fall: On Demand **Spring:** On Demand
 Study of selected major authors and works, sometimes in comparison with European counterparts, exclusive of Chaucer. **Prerequisite:** ENGL 101, ENGL 102

ENGL 302 [D1] 16th-Century British Literature (3)

Fall: On Demand **Spring:** On Demand
 Study of selected major authors from More through the lyricists of the 1590s. **Prerequisite:** ENGL 101, ENGL 102

ENGL 303 [D1] 17th-Century British Literature (3)

Fall: On Demand **Spring:** On Demand
 Study of selected major authors from Donne and Jonson to Browne. **Prerequisite:** ENGL 101, ENGL 102

ENGL 304 [D1] Restoration and 18th-Century British Literature (3)

Fall: On Demand **Spring:** On Demand
 Study of selected major authors from Dryden to Dr. Johnson. **Prerequisite:** ENGL 101, ENGL 102

ENGL 305 [D1] The Romantic Movement (3)

Fall: On Demand **Spring:** On Demand
 Study of selected authors from Burns to Keats.
Prerequisite: ENGL 101, ENGL 102

ENGL 306 [D1] The Victorian Period (3)

Fall: On Demand **Spring:** On Demand
 Study of selected major authors from Carlyle to Hardy.
Prerequisite: ENGL 101, ENGL 102

ENGL 307 [D1] 20th-Century British Literature (3)

Fall: On Demand **Spring:** On Demand
 Study of selected major British authors from the 1890s to the present. **Prerequisite:** ENGL 101, ENGL 102

ENGL 309 [D] 20th-Century American Literature (3)

Fall: On Demand **Spring:** On Demand
 Study of selected major American authors of the 20th century. **Prerequisite:** ENGL 101, ENGL 102

ENGL 314 [D1] Topics in Shakespeare (3)

Fall: All Years **Spring:** All Years
 A close examination of Shakespeare's major works, usually divided into tragedy and comedy. Video sessions and "genre" readings generally incorporated. May not be repeated for liberal studies credits. Majors may repeat this topical course once when content varies.

ENGL 322 [D1] 19th-Century American Literature (3)

Fall: On Demand **Spring:** On Demand
 Studies of authors, genres, or literary movements in nineteenth-century America. Subjects and focus will vary as materials address the literature of nineteenth-century America. **Prerequisite:** ENGL 101, ENGL 102

ENGL 330 Individual Authors (2-3)

Fall: On Demand **Spring:** On Demand
Intensive study of one or two significant authors.
Prerequisite: ENGL 101, ENGL 102

ENGL 332 Film and the Novel (3)

Fall: On Demand **Spring:** On Demand
Comparative analysis of major novels and their screen adaptations. Focus on aesthetic and interpretative similarities and differences. *Prerequisite:* ENGL 101, ENGL 102

ENGL 340 Genre Studies (3)

Fall: On Demand **Spring:** On Demand
Extensive reading in a particular literary genre—short story, novel, poetry, drama, or epic.
Prerequisite: ENGL 101, ENGL 102

ENGL 343 [D1] Development of Drama I (3)

Fall: All Years
Representative readings in dramatic literature from Greek theatre to the present day. Greek and Roman tragic and comic playwrights, Aristotelian criticism, and classical theatre history. Early native farce, religious drama, and the drama and theatrical innovations of the Renaissance through the 18th century.
Prerequisite: ENGL 101, ENGL 102

ENGL 344 [D1] Development of Drama II (3)

Spring: All Years
Representative readings in dramatic literature from Greek theatre to the present day. The drama of the modern era, beginning with the 19th century Romantics, viewed as a revolutionary, cultural, political and artistic force. *Prerequisite:* ENGL 101, ENGL 102

ENGL 350 Practical Criticism (3)

Fall: On Demand **Spring:** On Demand
Practice in critical evaluation of literary works.
Prerequisite: ENGL 101, ENGL 102

ENGL 354 Non Fiction Writing (3)

Fall: On Demand **Spring:** On Demand
Writing of non-fiction prose; partly a dialogue on the form and theory of non-fiction, but mainly a workshop centered on the practice of non-fiction writing.
Prerequisite: ENGL 101, ENGL 102

ENGL 361 Introduction to Descriptive Linguistics (3)

Fall: On Demand **Spring:** On Demand
A broad survey of the field of descriptive linguistics.
Prerequisite: ENGL 101, ENGL 102

ENGL 364 [E] American English (3)

Fall: On Demand **Spring:** On Demand
A survey of American dialects—both regional and social—their characteristics, origins, causes and development, including Chicano and Black English.
Prerequisite: ENGL 101, ENGL 102

ENGL 365 Language and Learning (3)

Fall: All Years
An interdisciplinary approach to theories of language development, and language as a mode of learning.
Prerequisite: ENGL 101, ENGL 102

ENGL 371 [D1] Survey of American Literature I (4)

Fall: All Years
Historical and critical study from colonial writings through American Romanticism and the transition to Realism; may include such authors as William Bradford, Anne Bradstreet, Jonathan Edwards, Benjamin Franklin, Thomas Jefferson, Thomas Paine, James Fenimore Cooper, Washington Irving, Ralph Waldo Emerson, Nathaniel Hawthorne, Herman Melville, Henry David Thoreau, Edgar Allan Poe, Frederick Douglass, Harriet Beecher Stowe, W.D Howells, Emily Dickinson, Walt Whitman, and Samuel Clemens.
Prerequisite: ENGL 101, ENGL 102

ENGL 372 [D1] Survey of American Literature II (4)

Spring: All Years
Historical and critical study from 19th Century American Realism to the present; may include such authors as Henry James, Stephen Crane, Kate Chopin, Theodore Dreiser, Sinclair Lewis, Edith Wharton, Robert Frost, T.S. Eliot, Ezra Pound, William Carlos Williams, Wallace Stevens, Willa Cather, Ernest Hemingway, F. Scott Fitzgerald, William Faulkner, John Steinbeck, Ralph Ellison, and Toni Morrison. *Prerequisite:* ENGL 101, ENGL 102

ENGL 380 World Literature (3)

Fall: On Demand **Spring:** On Demand
Study of selected world masterpieces grouped by theme or genre. *Prerequisite:* ENGL 101, ENGL 102

ENGL 387 [E] Technical Report Writing (4)

Fall: On Demand **Spring:** On Demand
Expository writing dealing with subjects in student's major and planned for a specialized audience: documenting, writing abstracts, preparing reports of original investigations. Recommended for students who have taken classes in their major.
Prerequisite: ENGL 101, ENGL 102

ENGL 388 Creative Writing (3)

Fall: On Demand **Spring:** On Demand
The writing of poetry, short fiction, plays, or film. Partly a dialogue on contemporary writing, but mainly workshop.
Prerequisite: ENGL 288

ENGL 390 Special Topics (1-4)

Fall: On Demand **Spring:** On Demand
Study of a particular literary genre, topic, or theme.
Prerequisite: ENGL 101, ENGL 102

ENGL 394 Advanced Composition (3)**Spring:** All Years

Principles of clear and effective writing, elements of the writing process, research and methods in teaching, responding to, and evaluating writing.

Prerequisite: ENGL 101, ENGL 102**ENGL 395 Theory and Methods of Tutoring (3)****Spring:** All Years

Presentation and discussion of theories and methods for conference teaching and the writing process. Writing and responding to writing to facilitate thinking about the course content. Observing and conducting tutorial sessions to gain hands-on experience in tutoring. This course is a prerequisite for students who wish to work as tutors in The Write Site. **Prerequisite:** ENGL 101, ENGL 102

ENGL 409 Studies in American Literature (3)**Fall:** On Demand **Spring:** On Demand

Study of selected topics, movements, or genres.

Prerequisite: ENGL 102**ENGL 410 [D] Studies in British Literature (3)****Fall:** On Demand **Spring:** On Demand

Study of selected topics, movements, or genres.

Prerequisite: ENGL 101, ENGL 102**ENGL 411 [D1] Chaucer (3)****Fall:** On Demand **Spring:** On Demand

Study of selected major works and their background.

Prerequisite: ENGL 101, ENGL 102**ENGL 412 [D1] Spenser (3)****Fall:** On Demand **Spring:** On Demand

Study of selected major works and their background.

Prerequisite: ENGL 101, ENGL 102**ENGL 416 [D1] Milton (3)****Fall:** On Demand **Spring:** On Demand

Study of selected major works and their background.

Prerequisite: ENGL 101, ENGL 102**ENGL 430 Individual Authors (3)****Fall:** On Demand **Spring:** On Demand

Intensive study of one or two significant authors.

Prerequisite: ENGL 101, ENGL 102**ENGL 450 Critical Traditions (3)****Fall:** On Demand **Spring:** On Demand

Principal works of literary aesthetics and criticism from selected periods in history.

Prerequisite: ENGL 101, ENGL 102**ENGL 463 [E] History of the English Language (3)****Fall:** On Demand **Spring:** On Demand

A survey of the early history of the English language, its sounds and its grammar, emphasizing Old English and its literature or Middle English and its literature.

Prerequisite: ENGL 101, ENGL 102**ENGL 469 Internship—Writing (1-12)****Fall:** On Demand **Spring:** On Demand

Supervised employment requiring substantial writing practice in government or private agency. Repeatable up to a total of 12 credits. All credits apply toward graduation, but only three may count toward a major or writing minor in English. Six credits accepted toward the B.A., Writing Emphasis.

ENGL 472 Introduction to Sociolinguistics (3)**Spring:** All Years

A survey of language variation and use in society, with particular reference to English.

Prerequisite: ENGL 361**ENGL 478 Foundations of Teaching and Learning English as a Second Language (3)****Fall:** All Years

Survey of the field of second language acquisition. Examination of factors that affect second language learning, combined with consideration of how these factors are addressed in a classroom setting.

ENGL 479 Methods for Teaching ESL and Bilingual Learners (4)**Spring:** All Years

Current practices in teaching ESL and bilingual learners. Examination of individual skill areas as well as how skills are integrated. **Prerequisite:** ENGL 478

ENGL 480 Advanced World Literature (3)**Fall:** On Demand **Spring:** On Demand

Intensive study of selected world masterpieces from one language, in translation. **Prerequisite:** ENGL 101, ENGL 102

ENGL 485 Topics: Authors (1-2)**Fall:** On Demand **Spring:** On Demand

Study of selected authors. May be repeated when topic changes. **Prerequisite:** ENGL 102

ENGL 487 Advanced Technical Report Writing (3)**Fall:** On Demand **Spring:** On Demand

Process-oriented writing class culminating in a formal feasibility study and/or formal grant proposal, requiring a consultant in the student's major discipline - emphasizing collaborative work, documentation style, abstracts, business ethics, and annotated bibliographies. **Prerequisite:** ENGL 387

ENGL 488 Advanced Creative Writing (1-3)**Fall:** On Demand **Spring:** On Demand

Advanced work in writing of poetry, short fiction, plays or film. Usually offered as a tutorial or independent study. Student may repeat it once when genre changes.

Prerequisite: ENGL 388**ENGL 490 Special Topics (1-3)****Fall:** On Demand **Spring:** On Demand

This is an upper division topical course and may be repeated when the topic changes.

ENGL 491 Methods of Teaching English (4)**Spring:** All Years

Current practices and trends in teaching and assessing communication arts/literature in grades 9-12.

Prerequisite: ENGL 101, ENGL 102**ENGL 492 Transformational Grammar (3)****Fall:** On Demand **Spring:** On Demand

An introduction to a theory of grammar that describes and explains how sentences are created.

Prerequisite: ENGL 101, ENGL 102**ENGL 493 Grammars of English (3)****Spring:** All Years

A survey of the history of language study, of the history of the English language, and of the various kinds of grammars: traditional, structural, and transformational.

Prerequisite: ENGL 101, ENGL 102**ENGL 494 Teaching English in Middle/Junior High (3)****Fall:** All Years

Review of current trends in communication arts/literature education in middle school and junior high (grades 5-9). The course teaches approaches and techniques for teaching and assessing literacy and examining adolescent/young adult literature and media.

Prerequisite: ENGL 101, ENGL 102**ENGL 495 Advanced Study in Language or Literature (1-3)****Fall:** On Demand **Spring:** On Demand

Study of selected topics, individual authors, genres or movements in linguistics or in American, British or world literature. The course may be offered as a seminar, as an independent study, or as an adjunct to another class taught by the same instructor. Repeatable when subject matter varies. **Prerequisite:** ENGL 101, ENGL 102

ENGL 496 Capstone Seminar (4)**Fall:** All Years **Spring:** All Years

Study of selected topics, individual authors, genres or movements in linguistics or in American, British or world literature. The seminar, required of all B.A. and B.S. majors, is offered once per semester. It includes multiple approaches to analyzing literature and a documented research paper of substantial length with an extensive annotated bibliography.

ENGL 497 Tutorial (1-3)**Fall:** On Demand **Spring:** On Demand

The consideration of various problems in literature or language agreed upon by the instructor and the student.

Finance**FINC 240 Personal Financial Planning (3)****Fall:** On Demand **Spring:** On Demand

This course emphasizes the importance of personal financial management. This course will explore issues in individual financial planning and budgeting, management of money, and protection against losses. This course also introduces the student to principles of investments, and risk and return characteristics of several investment alternatives. This course cannot be used to satisfy major or minor requirements in any area of business.

FINC 325 Financial Institutions and Markets (3)**Fall:** On Demand **Spring:** On Demand

In this course, students are introduced to principles of managing and understanding the behavior of financial institutions—banks, credit unions, insurance companies, pension funds, and other financial service firms. Students are provided with the concepts, management tools, and institutional information essential for a basic knowledge of these financial institutions.

Prerequisite: ECON 320, FINC 340**FINC 340 Financial Management (3)****Fall:** All Years **Spring:** All Years

Students are introduced to the principles of finance. Basic issues of business finance including investment, financing and dividend policies are explored. Students learn about the functioning and regulations of financial markets. Students must have Junior standing.

Prerequisite: ACCT 231, MATH 234

FINC 352 Principles of Insurance and Risk Management (3)**Fall:** On Demand **Spring:** On Demand

This course provides a study of the basic concepts of business and personal risks from the standpoint of creation, identification, reduction, elimination, and evaluation of risks. The use of insurance in meeting problems of risk is also covered in this course.

FINC 354 Real Estate Finance and Investments (3)**Fall:** On Demand **Spring:** On Demand

This course is a study of valuation, financial analysis, and investment analysis of real estate. Real estate development and financing sources are examined. Federal income taxes as they affect real estate investment are also considered.

Prerequisite: FINC 340**FINC 360 Principles of Investment (3)****Fall:** All Years **Spring:** All Years

This course provides a basic understanding of the functioning of securities markets, individual investment alternatives, issues involved in investment theory and practice, and investment analysis and valuation. Emphasis is placed on the understanding of the background terminology and risk/return characteristics of different investment opportunities.

Prerequisite: FINC 340**FINC 406 Small Business Management Consulting (1-2)****Fall:** All Years **Spring:** All Years

Practicum in providing management assistance to small businesses. May be retaken for a total of 3 credits. Students must have Senior standing.

FINC 425 Bank Management (3)**Fall:** On Demand **Spring:** On Demand

This course applies traditional finance concepts to the management of commercial banks. It emphasizes decision making and specific problem-solving techniques. The course provides a basic understanding of the issues confronting bank managers today, fundamental financial models, and the risk/return impacts of various credit, investment, operational, and funding decisions. **Prerequisite:** FINC 325, FINC 340

FINC 441 Advanced Financial Management (3)**Spring:** All Years

This course provides knowledge of advanced issues in financial management. Current issues in financial management are explored. **Prerequisite:** FINC 340

FINC 445 International Financial Management (3)**Fall:** All Years

Issues involved in the financial management of a multinational firm are considered. This course evaluates the problems a multinational firm faces and how they can be addressed. Topics concerning the functioning of global financial markets, factors that influence exchange rates, and the ways investment decisions are made are explored. **Prerequisite:** FINC 340

FINC 446 Financial Decision Making (3)**Fall:** On Demand **Spring:** On Demand

This course moves away from textbooks to learning the skills and issues involved in the financial management of a corporation through academic and professional articles. Several important concepts of financial management are applied to real-life situations through the use of case problems. These cases provide insights into some of the problems a firm faces and how they can be addressed. **Prerequisite:** FINC 441

FINC 460 Portfolio Analysis and Management (3)**Fall:** On Demand **Spring:** On Demand

This course involves analysis of techniques used in combining securities into portfolios. Students will examine various classes of securities and investments meeting a proper balance for investor needs.

Prerequisite: FINC 360**FINC 461 Fixed Income Security Analysis and Management (3)****Fall:** On Demand **Spring:** On Demand

Fixed income securities make up the largest single security class. This course involves the study of fixed income securities, their investment characteristics, valuation techniques and portfolio strategies.

Prerequisite: FINC 340**FINC 463 Futures and Options (3)****Fall:** On Demand **Spring:** On Demand

Advanced study of the pricing and use of derivative market instruments, current topics and issues.

Prerequisite: FINC 360**FINC 469 Student Internship (2-8)****Fall:** All Years **Spring:** All Years

Students must have Junior standing.

FINC 495 Special Topics in Finance (3)**Fall:** On Demand **Spring:** On Demand

Selected topics of contemporary interest will be examined in this course. In the past, topics such as Futures and Options, Fixed Income Securities, and current Issues in Financial Management have been discussed. **Prerequisite:** FINC 340

FINC 497 Problems in Finance (1-3)**Fall:** All Years **Spring:** All Years

Individual inquiry into an aspect of finance not covered in the regular curriculum.

First Year Experience**First Year Experience****FYE 101 First Year Experience (1)****Fall:** All Years

An introduction to the demands and challenges of higher education. The course is designed to strengthen student success in college through personal and academic skills development. The skills include: study skills, notetaking, time management, critical thinking, career/life planning and interpersonal relationships.

French**FREN 101 [E] Beginning French I (4)****Fall:** All Years

Basic skills in understanding, speaking, reading and writing French with an emphasis on oral proficiency. Includes an introduction to French and Francophone culture. Language laboratory required for oral practice. Not applicable toward the major or minor in French.

FREN 102 [E] Beginning French II (4)**Spring:** All Years

Basic skills in understanding, speaking, reading and writing French with an emphasis on oral proficiency. Includes an introduction to French and Francophone culture. Language laboratory required for oral practice. Not applicable toward the major or minor in French.

Prerequisite: FREN 101**FREN 190 Topics in French Language, Literature, and Culture (1-4)****Fall:** On Demand **Spring:** On Demand

Topics in French Language, Literature, and Culture. May be repeated since content may vary.

FREN 201 [E] Intermediate French I (4)**Fall:** All Years

Further improvement of language skills in understanding, speaking, reading and writing French with an emphasis on oral proficiency. Includes authentic French and Francophone cultural readings.

Prerequisite: FREN 102**FREN 202 [E] Intermediate French II (4)****Spring:** All Years

Further improvement of language skills in understanding, speaking, reading and writing French with an emphasis on oral proficiency. Includes authentic French and Francophone cultural readings.

Prerequisite: FREN 201**FREN 290 Topics in French Language, Literature, and Culture (1-4)****Fall:** On Demand **Spring:** On Demand

Topics in French language, literature, and culture. May be repeated since content may vary.

FREN 297 Independent Study in French - Intermediate Level (1-2)**Fall:** On Demand **Spring:** On DemandSelected project as agreed upon by student and instructor. May be repeated for a total of 4 credits. Requires approval by department chair upon presentation of proposal. **Prerequisite:** FREN 201**Geography****GEOG 100 [C] Introduction to Geography (3)****Spring:** All Years

Basic framework for understanding geography through examining various parts of this academic discipline and applied science.

GEOG 110 [B] Introductory Physical Geography (3)**Fall:** All Years **Spring:** All Years

Basic elements of geography including weather and climate, vegetation, soils and landforms.

GEOG 111 [F] World Regional Geography (3)**Spring:** All Years

Problems of man's relation to the land and the interrelation of regions.

GEOG 112 [C] Cultural Geography (3)**Spring:** On Demand

Diffusion of innovation, environmental perceptions, and cultural diversity of people in different parts of the world.

GEOG 220 [C] Economic Geography (3)**Fall:** On Demand **Spring:** On Demand

The geography of man's economic activities, including agriculture, mining, manufacturing and trade.

Prerequisite: GEOG 110**GEOG 225 Conservation (3)****Fall:** All Years

Environmental problems such as food supplies, energy resources, air and water pollution and wildlife habitat.

GEOG 235 [C] Geography of Minnesota and North Dakota (2)

Fall: On Demand **Spring:** On Demand
Survey and analysis of the physical and cultural environments of Minnesota and North Dakota.

GEOG 241 [B1] Elementary Meteorology (3)

Fall: On Demand **Spring:** On Demand
The basic elements of weather: temperature, pressure, condensations and precipitation, air masses and fronts, vorticity and jet streams and storms. *Prerequisite:* GEOG 110

GEOG 300 Geomorphology (3)

Fall: On Demand **Spring:** On Demand
Regional survey of landforms of United States, with attention given to classic problems in geomorphic interpretation. *Prerequisite:* GEOG 110

GEOG 310 United States and Canada (3)

Fall: All Years
Regional survey of United States and Canada with emphasis on regional contrasts and interrelationships. *Prerequisite:* GEOG 110, GEOG 111

GEOG 485 Earth Science Teaching Methods (1)

Fall: On Demand **Spring:** On Demand
Curriculum review, objectives, methods, materials, and evaluation used in the earth science program.

GEOG 497 Individual Study (1-3)

Fall: On Demand **Spring:** On Demand
Individualized work for advanced students involving reading in geography and special writing projects utilizing the geographic approach.

GEOL 102 [B] Geology in the National Parks (3)

Spring: All Years
Study of the processes that have shaped the Earth, including earthquakes, volcanoes, erosion, glaciation, sedimentation, structural deformation; and the geologic history of North America, including mountain building and ocean advances and retreats. Focus on the geological features seen in our National Parks.

GEOL 115 [B1] Physical Geology (4)

Fall: All Years
The nature of the earth, its description and the processes that govern its formation and change; including rocks and minerals that make up the earth, their characteristics and how they form; volcanic eruptions; earthquakes; weathering and the transport and deposition of sediment; mineral and energy resources; and the nature of other planets in our solar system. Lab also required.

GEOL 116 [B1] Historical Geology (2)

Spring: All Years
Earth history from its beginning to present, including formation of continents, origin and destruction of mountain ranges, advances and retreats of oceans, processes that formed layers of rock and the principles by which they are "read", and what fossils tell about ancient living communities and the environments they lived in. Lab also required.

GEOL 117 [B1] Water, Land, and People (3)

Fall: All Years
Focuses on the most recent changes in the earth and the portion of the earth with which people have the most interaction, including water, soil, air, and landforms developed by rivers, wind, and glaciers, with emphasis on how our environment influences and is influenced by human activity. Lab also required.

GEOL 241 [B1] Elementary Meteorology (3)

Spring: All Years
The basic elements of weather: temperature, pressure, condensation and precipitation, air masses and fronts, vorticity and jet streams and storms. *Prerequisite:* GEOG 110

GEOL 260 [B] Planetary Science (3)

Fall: On Demand **Spring:** On Demand
A synthesis of current knowledge of the members of the solar system and the origin and evolution of planetary systems. Includes laboratory.

GEOL 397 Research in Geology (1-3)

Fall: On Demand **Spring:** On Demand
Individual research in collaboration with instructor. Product may be a written report, publication, or report at a professional meeting. Project and its format must be accepted by research advisor before registration.

Geology**GEOL 101 [B1] Earth Science Today (3)**

Fall: All Years
A study of selected subjects in Earth Science. Exact course coverage will vary somewhat, but at least six of the following will be covered; mineral and energy resources, weather, volcanoes and earthquakes, plate tectonics, planetary science, environmental science, evolution and earth history, geomorphology, along with the geologic background necessary to understand these. Particular emphasis is placed on the critical evaluation of evidence, interpretations, and implications for our current scientific understanding, environmental threats to life on our planet, and/or national or political debate.

Graphic Communications

GCOM 150 Survey of Graphic Communications Industry (3)

Fall: On Demand **Spring:** On Demand

A survey of various graphic communication production processes and careers. The survey topics include desktop publishing, design, multimedia, commercial printing, photography, and television.

GCOM 190 Topics in Graphic Communications (1-3)

Fall: On Demand **Spring:** On Demand

This is a lower division course in Graphic Communications and may be repeated when the topic changes.

GCOM 216 3D Modelling (3)

Fall: All Years **Spring:** All Years

3D Modeling is a course about building 3D CAD models for a variety of disciplines. Forensic animators use these models to demonstrate how accidents happen. Engineers use them to show how machines and systems work. Architects use them to let their clients participate in the design process. Video game developers use them to create virtual worlds populated with people, places, and things that exist only in the imagination. **Prerequisite:** ENG 113 OR TECH 113

GCOM 255 Beginning Computer Graphics (3)

Fall: All Years **Spring:** All Years

Computer graphics pertains to the production of graphics, illustrations, typesetting, and camera-ready art by using various computer platforms and software packages. This course introduces students to the Macintosh platform and various hardware and software used in the graphic communications industry today. The main emphasis is on how and why this equipment is used for print, video, and multimedia. Not open to students who have completed MC 220.

GCOM 256 Introduction to Multimedia (3)

Fall: All Years

Exploration of different modes of multimedia production to include computer-based music, television, film, and the Internet.

GCOM 290 Topics in Graphic Communication (1-3)

Fall: On Demand **Spring:** On Demand

This is a lower division topical course and may be repeated when the topic changes.

GCOM 316 3D Animation (3)

Spring: All Years

Study of animation techniques used in the graphic communications industry. Prime emphasis is on using 3D Studio Max software to design and animate scenes of various complexity. **Prerequisite:** GCOM 216

GCOM 355 Intermediate Computer Graphics (3)

Fall: All Years **Spring:** All Years

This course will build on the student's basic knowledge of computer graphics, along with the applications of various software and hardware used in the preparation of materials for print, video, and multimedia. The Macintosh and PC platforms and the software programs used in the graphic communications industry will be explored in more depth. Students will be able to transfer files from one location to another.

Prerequisite: GCOM 255

GCOM 356 Multimedia Authoring and Development (3)

Fall: All Years **Spring:** All Years

This course examines the layers, facets, and the concepts of multimedia. A look at the workings of multimedia in the fields of education and training, medicine, architecture, graphic and corporate communications, and entertainment. Not open for undergraduate mass communications credit.

Prerequisite: GCOM 355

GCOM 358 Web Authoring and Development (3)

Fall: All Years **Spring:** All Years

A continued study in multimedia as it applies to the Internet. Focus is on the development of advanced web presentations for business and organizations, including Scripting, Interactivity, Networks, HTML and VRML.

Prerequisite: CSIS 101, GCOM 355, GCOM 356

GCOM 390 Topics in Graphic Communication (1-3)

Fall: On Demand **Spring:** On Demand

This is an upper division topics course and may be repeated when the topic changes.

GCOM 416 Advanced 3D Animation (3)

Fall: All Years

Continued study in 3D Animated Graphic Application. Students will use either Mac, SGI, or Windows platforms. Study includes application of sound and video to be incorporated into projects.

Prerequisite: GCOM 316, MUS 381

GCOM 450 Digital Prepress (3)

Fall: All Years

Digital Prepress includes all facets of a project from concept to print. It is not only important to know how to use computer applications to create projects for print, it is also important to know how to create these projects so that they are capable of being printed. This requires knowledge of printing processes and materials and how they fit together with what is created on the computer. This course is based upon the offset lithographic printing process and the digital prepress process that it uses. It utilizes Macintosh computers and programs that are used in the graphic communications industry today.

Prerequisite: GCOM 355

GCOM 452 Graphic Communications Estimating (3)**Fall:** All Years

A study of basic principles and theories of graphic communications estimating. Computer-based estimating programs and traditional estimating methods are studied. **Prerequisite:** GCOM 150, GCOM 255

GCOM 455 Advanced Computer Graphics (3)**Fall:** All Years

Advanced Computer Graphics is an in-depth exploration of two of the most widely used programs in the graphic communications industry today, Adobe Illustrator and Adobe Photoshop. In this course, students will learn advanced photo color corrections and enhancement techniques as well as special effect techniques. Knowledge of digital prepress will be incorporated into projects. **Prerequisite:** GCOM 450

GCOM 456 Advanced Multimedia/Web Authoring and Development (3)**Spring:** All Years

Continued practical study of Advanced Multimedia and Web applications. Emphasis is on production processes, CD ROM, manufacturing, and Web servers. Advanced study of Macromedia Lingo, Javascript, Flash and After Effects. **Prerequisite:** GCOM 356, GCOM 358

GCOM 459 Graphic Communications Final Project (6)**Fall:** On Demand **Spring:** On Demand

Capstone experience for Graphic Communications students. Culminating final project focusing on skills and knowledge ascertained from previous semesters. **Prerequisite:** Consent of Advisor and Senior Standing

GCOM 469 Internship (2-12)**Fall:** On Demand **Spring:** On Demand

Available to all Graphic Communications students. Approved practical work experience. Supervised by departmental faculty. Maximum of 12 credits applied to graduation.

GCOM 490 Topics in Graphic Communication (1-3)**Fall:** On Demand **Spring:** On Demand

This is an upper division topics course and may be repeated when the topic changes.

Health**HLTH 110 Personal Health and Wellness (3)****Fall:** All Years **Spring:** All Years

This class assists students in examining their personal level of wellness, which includes physical fitness, making good nutrition choices, maintaining a healthy body composition, dealing effectively with stress, determining personal risk for cardiovascular disease and cancer, making wise choices in drug use and avoiding abuse, protecting one's self against sexually transmitted diseases and identifying skills for developing and maintaining successful interpersonal relationships.

HLTH 124 First Aid for Elementary Education (1)**Fall:** All Years **Spring:** All Years

The study of basic emergency health procedures necessary for the elementary school teacher. This is a lecture class and does not lead to Red Cross Certification.

HLTH 125 First Aid and CPR (2)**Fall:** All Years **Spring:** All Years

To provide the citizen responder with the knowledge and skills necessary in an emergency situation to help sustain life and minimize pain and the consequences of injury or sudden illness until medical help arrives. Successful completion leads to American Red Cross certification in cardiopulmonary resuscitation (CPR) for adult, child and infant, and First Aid Responding to Emergencies.

HLTH 190 Topics in Health (1-4)**Fall:** On Demand **Spring:** On Demand

This is a topics course which may be repeated as course content may vary.

HLTH 200 Introduction to Health Education and Health Promotion (2)**Fall:** All Years

Explores the foundation and philosophy of health education and health promotion. Other topics include job settings for health educators, professional organizations and licensure, access and retrieval of health information, landmark research and theories of health behavior change. Students will be required to demonstrate effective writing

HLTH 250 Treatment of Sport Injuries (2)**Fall:** On Demand **Spring:** On Demand

This course is for non-physical education majors who are pursuing a Minnesota coaching license. It deals with basic first aid as well as the prevention and care of common sport injuries.

HLTH 290 Topics in Health (1-4)**Fall:** On Demand **Spring:** On Demand

This is a topics course which may be repeated as course content may vary.

HLTH 301 Health Aspects of Aging (3)**Fall:** On Demand **Spring:** On Demand

Models and theories of aging; environmental factors that affect physiological changes with age; life-style and aging processes.

HLTH 305 Introduction to Nutrition (3)**Fall:** All Years **Spring:** All Years

An introductory course in nutrition focusing on improving personal food choices, discriminating between sources of nutritional information, proper diet planning and maintaining healthy weight.

HLTH 311 Health in the Elementary School (3)**Fall:** All Years **Spring:** All Years

Health and Physical Education in the Elementary School is a course that emphasizes maintaining and improving personal health and preparation of pre-service teachers to take part in developing healthy behaviors in their pre-primary through 8th grade level students. This course includes methods instruction for both physical education and health.

HLTH 315 Health Agencies and Services (3)**Fall:** All Years

A survey of community health agencies and programs at the national, state and local levels.

HLTH 326 Epidemiology (3)**Spring:** All Years

Principles and practices in the cause, prevention and control of disease. Epidemiological terminology, measure of morbidity and mortality, descriptive and analytical epidemiology, screening, infectious disease and occupational epidemiology.

HLTH 327 Safety Education and Consumer Protection (3)**Fall:** All Years

Study and evaluation of factors in safety awareness, accident prevention and consumer protection.

HLTH 330 Disease Prevention (2)**Spring:** All Years

Introduction to common diseases with an emphasis on primary, secondary and tertiary prevention in health education and health promotion.

HLTH 335 Health Education and the Middle Level Adolescent (2)**Spring:** All Years

The middle level adolescent (children between the ages of 10 and 14) experiences dramatic changes in nearly every aspect of their physical, social, emotional, and intellectual lives. Health Education and the Middle Level Adolescent addresses these special considerations, as well as the special role of health education within the goals and philosophy of the middle level approach.

Prerequisite: HLTH 110**HLTH 340 Health Methods and Materials (3)****Fall:** All Years

Students learn to design, implement and evaluate health lessons related to the National Health Education Standards and the Centers for Disease Control priority areas. Emphasis is placed on developing lesson plans that incorporate measurable objectives and a variety of teaching methods for students in grades 9-12.

HLTH 390 Topics in Health (1-4)**Fall:** On Demand **Spring:** On Demand

This is a topics course which may be repeated as course content may vary.

HLTH 412 Education for Sexuality and HIV/AIDS (3)**Spring:** All Years

This course trains health education majors and minors to carry out sexuality education for students in grades 7-12. Emphasis is placed on developing self-esteem, healthy relationships, and social skills. Current educational research is applied to promote sexual health in children, adolescents, and adults.

HLTH 414 Health Services Planning and Evaluation (3)**Fall:** All Years

Provides knowledge about comprehensive health planning, human resource development and management, research operations in health care institutions including research methodology.

HLTH 415 Design and Evaluation of Community Health Programs (3)**Spring:** All Years

A process approach to organizing, implementing and evaluating community health programs. Prerequisites can be waived with consent of the instructor.

Prerequisite: ENGL 387, HLTH 200, HLTH 340**HLTH 416 Health Services Management (3)****Fall:** All Years

Involves the management theories and practices within healthcare settings, organizational behavior theories, information and materials management systems, including risk management and utilization review.

HLTH 418 Medical and Health Care Law (3)**Spring:** All Years

Provides an overview of the legal system, including such topics as medical malpractice, abortion and the law, euthanasia, insurance, duty to inform, waiver, labor law and union relations.

HLTH 419 Financial Management of Health Care Organizations (3)**Spring:** All Years

Provides students with important concepts, issues, tools and vocabulary that managers need when assuming the financial responsibilities of health care organizations; includes total quality management, cost optimization, productivity management, and capitation managed care.

Prerequisite: ACCT 230, ACCT 231**HLTH 465 Comprehensive School Health Programs (3)****Spring:** All Years

A step-by-step approach to developing, implementing, and evaluating coordinated school health programs that include school health instruction, school environment, guidance and counseling, health services, food and nutrition programs, physical education, school site health promotion and the development of school and community partnerships.

HLTH 469 Internship (2-12)**Fall:** All Years**Spring:** All Years

Designed for Community Health and Health Service Administration majors. Involvement in field work by placement in health related governmental, volunteer, non-profit, or commercial agencies.

HLTH 474 Workshop in Health Education (1)**Fall:** On Demand**Spring:** On Demand

Designed to meet special needs for current and evolving information in specific health areas.

HLTH 475 Issues and Trends in Health Education (1-3)**Fall:** On Demand**Spring:** On Demand

Issues or trends of major concern in the discipline of Health/Health Education. The course may be repeated as content varies.

HLTH 490 Topics in Health (1-4)**Fall:** On Demand**Spring:** On Demand

This is a topics course which may be repeated as course content may vary.

History**HIST 104 [F] World History I (4)****Fall:** All Years

World Civilizations from the ancient through classical periods and up to 1500.

HIST 105 [F] World History II (4)**Spring:** All Years

The World since 1500; the development of European global hegemony; the post-European world.

HIST 121 [C] History of the United States to 1877 (4)**Fall:** All Years

The colonial beginnings to the end of Reconstruction; the founding of the American society and growth of the new nation through the aftermath of the Civil War.

HIST 122 [C] History of the United States since 1877 (4)**Spring:** All Years

The Gilded Age and 20th century; the development of modern industrial America to world power status.

HIST 190 Studies in History (2-3)**Fall:** On Demand**Spring:** On Demand

Selected topics and regions in historical perspective. Designed especially for the liberal arts student, the course may be repeated for credit under a different subtitle as the subject matter changes. Not applicable to History or Social Studies majors.

HIST 220 [F1] Asian-American Culture (2)**Spring:** All Years

An introduction to the major aspects of Asian-American culture, including geography, history, economics, family, community, psychology and literature, with emphasis on the Asian-American experience in social adjustment.

HIST 241 History of Social Welfare (3)**Fall:** All Years**Spring:** Odd Years

Examines the history of public and private responses to poverty and need in America; offers insights into the lives of both providers and recipients of welfare services in American history.

HIST 280 Introduction to Public History (2)**Fall:** On Demand**Spring:** On Demand

This course exposes students to a variety of historical pursuits outside of academia. Students learn new skills through participation in a group project and become acquainted with career options in history.

HIST 301 [F] East Asian History I (3)**Fall:** Even Years

Traditional China, Japan, and Korea from the Neolithic cultures to mid-19th century.

HIST 302 [F] East Asian History II (3)**Spring:** Odd Years

East Asia since 1830: Western intrusion, reform, revolution and contemporary issues.

HIST 303 [F] History of Africa I (3)**Fall:** Even Years

African civilization up to 1800.

HIST 304 [F] History of Africa II (3)**Spring:** Odd Years

Africa in the 19th and 20th centuries.

HIST 305 Modern Middle East (3)**Fall:** On Demand **Spring:** On Demand

The Middle East since 1914. European imperialism and the background to the Arab-Israel struggle, Nationalism, revolution, Islamic resurgence and contemporary problems.

HIST 307 Topics in Asian History (3)**Fall:** On Demand **Spring:** On Demand

Selected topics in Asian history.

HIST 308 Topics in African History (3)**Fall:** On Demand **Spring:** On Demand

Selected topics in African History.

HIST 309 Topics in Latin American History (2-3)**Fall:** On Demand **Spring:** On Demand

Selected topics in Latin American history.

HIST 310 Topics in European History (2-3)**Fall:** On Demand **Spring:** On Demand

Selected topics in European history.

HIST 311 Topics in North American History (2-3)**Fall:** On Demand **Spring:** On Demand

Selected topics in North American history.

HIST 315 Minnesota and the Upper Midwest (2)**Fall:** On Demand **Spring:** On Demand

Historical development of the upper midwest region with particular focus on the State of Minnesota.

HIST 318 Modern Germany (4)**Fall:** On Demand **Spring:** On Demand

German state from the Napoleonic Era to the present.

HIST 321 [C] History of England 1 (3)**Fall:** Odd Years

Earliest beginnings through the demise of the Stuarts. Emphasis on Medieval life and politics, the Reformation and the Revolution of the Seventeenth Century.

HIST 322 [C] History of England II (3)**Spring:** Even Years

From the Hanoverians to the present. Emphasis on Industrialization, Imperial expansion and the decline of England in the Twentieth Century.

HIST 325 Modern France (4)**Fall:** On Demand **Spring:** On Demand

A survey of the history of modern France emphasizing the role of the Revolution in shaping the social, political and cultural developments of the 19th and 20th centuries.

HIST 330 [C] World War Two, 1939-1945 (3)**Fall:** On Demand **Spring:** On Demand

A study of the political, economic, and social causes of the war, together with analyses of the major military and naval battles and the effects of the war. Can be applied to History and Social Studies majors, but does not fulfill area requirements for courses in North American, European, or Asian history.

HIST 331 Russian History I (4)**Fall:** Even Years

The Eastern Slavs from their earliest unification in Kievan Russia through the Rise of Muscovite state and the Russian empire to the 1850's. Surveys political, economic, social, and cultural development. Satisfies the European area in the History and Social Studies majors.

HIST 332 Russian History II (4)**Spring:** Odd Years

The multi-national Russian Empire from the 1850s through the Soviet period to the present. Surveys political, economic, social, and cultural development. Satisfies the European area in the History and Social Studies majors.

HIST 333 [F] History of Latin America I (3)**Fall:** Odd Years

Iberian heritage, pre-Columbian Indian cultures, the era of conquest, the colonial period and Wars of Independence.

HIST 334 [F] History of Latin America II (4)**Spring:** Even Years

Major trends in Latin America in the 19th and 20th centuries.

HIST 335 History of the Aztecs and the Incas (3)**Spring:** Odd Years

A survey of the development of two pre-Columbian civilizations with emphasis on their methods of organization and imperial expansion.

HIST 336 History of Mexico (3)**Fall:** On Demand **Spring:** On Demand

An examination of the major themes in the development of the Mexican nation with the emphasis on the period since independence.

HIST 346 Modern China (3)**Fall:** Odd Years

China from the late Qing period to the present with emphasis on the revolutionary movement and attempts at modernization.

HIST 347 Modern Japan (3)**Spring:** Even Years

Japan from the Tokugawa period to the present. Focuses on the course of modern transformation: seclusion, industrialization, militarism, reform and reemergence as an economic superpower.

HIST 350 Women in European History (4)**Fall:** Odd Years

The historical experience of European women as a force in politics, in economic and familial roles, in organized religion and in cultural life, and with special emphasis on the "woman question".

HIST 360 American Revolutionary Era (3)**Fall:** On Demand **Spring:** On Demand

A survey of rising British colonial protest after 1763, the subsequent war for American independence, and the ultimate establishment of the U.S. constitutional system by 1789. *Prerequisite:* HIST 121

HIST 361 Civil War and Reconstruction (3)**Fall:** On Demand **Spring:** On Demand

A survey of Civil War and Reconstruction periods in American history examining the causes and consequences in social, political, military and constitutional areas. *Prerequisite:* HIST 121

HIST 363 The United States in Vietnam, 1945-1975 (3)**Fall:** On Demand **Spring:** On Demand

A survey of the causes, conduct, and consequences of America's longest war. The political, military, and social aspects of United States involvement with Vietnam will be studied. Satisfies the North American area in the History and Social Studies majors.

HIST 366 Constitutional History of the United States to 1865 (3)**Fall:** Even Years

The origins and development of the American Constitution from Colonial times to the beginning of the industrial age. *Prerequisite:* HIST 121

HIST 367 Constitutional History of the United States since 1865 (3)**Spring:** Odd Years

The American constitutional system in its historic setting from early industrial times to the present.

Prerequisite: HIST 122**HIST 368 American Life and Thought (4)****Fall:** Odd Years

Topical approach to social changes that have affected the life-styles, values, and ways of thinking of diverse groups in American history.

HIST 375 Women in United States History (3)**Fall:** Even Years

Women's experiences in the family, work, religion, reform, and the women's rights and feminist movements; seeks to understand women's issues in historical perspective.

HIST 377 [F1] African-Americans in U.S. History (3)**Spring:** Odd Years

The historical experience of African Americans from slavery to the present; how American society has oppressed African Americans and how they have struggled against that oppression, with particular emphasis on organized resistance in the era of the Civil Rights movement.

HIST 378 Asian-American History (3)**Fall:** On Demand **Spring:** On Demand

The historical experience of Asian Americans from mid-nineteenth century to the present. Concentrates on the Asian exclusion, Japanese internment, new immigrants and problems of social adjustment.

HIST 381 History of Canada (4)**Fall:** On Demand **Spring:** On Demand

Survey of Canadian history from the explorations to the present. Emphasis on the Post-Confederation period and focused on the evolution of Canada as a bilingual/bicultural nation.

HIST 401 Senior Seminar (3-4)**Fall:** All Years **Spring:** All Years

Problems in history for advanced students.

HIST 440 Secondary Social Studies Instruction (3)**Fall:** All Years

Concentrates on the designing of instructional units for middle school and high school social studies' classrooms. A variety of instructional resources, teaching methodologies, and assessment techniques will be explored.

HIST 469 Internship (4-12)

Fall: On Demand **Spring:** On Demand
History majors gain on-the-job experience in a supervised situation with cooperating private or public agencies.

HIST 497 Individual Study (1-3)

Fall: On Demand **Spring:** On Demand
Directed readings and discussion on particular topics agreed upon by instructor and student.

HON 305 [D] Good and Evil in Literature (4)

Fall: On Demand **Spring:** On Demand
A study and comparison model of literary treatments of good and evil. Consists of a careful reading of selected works from fiction, poetry and drama with a vigorous discussion of how good and evil are presented and a lively exchange of ideas. Possible works may include such titles as: Heart of Darkness, Faust, Scarlet Letter, "St. Julian the Hospitaller," and various selections from Blake, Dickinson, and Milton.

HON 306 [C] Human Nature in the Western Tradition (3)

Fall: On Demand **Spring:** On Demand
An examination of current psychological theories regarding human nature and potential, and the evolution of those theories within Western philosophy and literature.

HON 307 [D1] Transformation of the Roman World: 31 B.C. to A.D. 312 (4)

Spring: Odd Years
An introduction to the Roman Empire, both its Eastern and Western components, as the setting in which Christianity appeared. The introduction of art, archeology, and literature as the primary sources for interpreting the growth of the Christian religion in the first three hundred years of the common era.
Prerequisite: HON 200

HON 390 Topics in Honors (3-4)

Fall: On Demand **Spring:** On Demand
This is an upper division topical course and may be repeated when the topic changes.

Honors**HON 200 Honors Colloquium (4)**

Fall: All Years
The Honors Colloquium will constitute a 4-credit course required of all Honors students upon admission to the Honors Program. Colloquia will emphasize small group discussions of significant issues and/or readings. Meetings will encourage informal exchange of ideas and viewpoints between instructors and students. Reading materials will be chosen at the discretion of the instructors. Brief papers will be required.

HON 300 [C] American Society (4)

Fall: On Demand **Spring:** On Demand
Examines some of the major political, economic, and cultural developments in American life during roughly the past century. Possible topics include concentration of political and economic power, bureaucratization and its effects, revolutions in class structures, race and ethnicity in politics, and the consequences of the decline of American empire. *Prerequisite:* HON 200

HON 301 [D1] Masterpieces of Literature (4)

Fall: On Demand **Spring:** On Demand
Consists of careful reading of selected masterpieces of world literature combined with intense discussion and exchange of ideas. Possible works to be covered include selections from Homer, Dante, Shakespeare, Dostoevski, Yeats, Camus and others.
Prerequisite: HON 200

HON 303 [B] Nature of Physical Reality (3)

Fall: On Demand **Spring:** On Demand
A study and comparison of models of physical reality constructed by two major figures of the 20th century physics, Albert Einstein and Niels Bohr.

Humanities**HUM 132 [F] Introduction to Chinese Culture (3)**

Fall: All Years **Spring:** All Years
An introduction to the major aspects of Chinese culture from ancient times to the present. Topics include language, folklore, festivals, philosophy, religion, family, education, literature and daily life. Lecture, discussion, readings, and films in English. Applicable towards East Asian Studies major and minor. Same as CHIN 132.

HUM 142 [F] Introduction to Japanese Culture (3)

Fall: On Demand **Spring:** On Demand
An introduction to the major aspects of Japanese culture. Topics include arts, education, family, geography, history, language, literature, philosophy, religion and daily life. Focuses on the distinctive characteristics of Japanese culture in comparison with the Western culture. Lectures, films and discussions in English. Same as JAPN 142.

HUM 201 [D1] Humanities Through the Arts (3)**Fall:** On Demand **Spring:** On Demand

An introductory, chronological examination of the arts, focusing on representative works of the Western tradition with reference to historical, literary, and other cultural developments, as well as non-Western parallels.

HUM 211 [D1] Perspectives on Society (3)**Fall:** All Years **Spring:** On Demand

Explores visions of society (e.g. Confucius, Plato) or intercultural encounters between societies (e.g. Age of Exploration). May include works of history, literature, and political theory.

HUM 212 [D] Perspectives on Ultimate Reality (3)**Fall:** Odd Years **Spring:** Even Years

Explores images of the divine in both Western and non-Western traditions. Includes shamanic experiences, Old Testament and gnostic texts, poetry from the Sufi, Hindu and Western traditions, and modern short stories.

HUM 213 [D] Perspectives on the Self (3)**Spring:** Odd Years

Explores a) initiation as a way of knowing or b) the individual in the grip of history, from traditional to modern industrial societies. May include readings in ethnography, depth psychology, and works of literature.

HUM 214 [D1] Classical and Medieval Worlds (4)**Fall:** All Years

A chronological approach to the basic ideas and art-forms of Western civilization, chiefly following the tradition from Homeric Greece through Virgil to Dante and medieval romances.

HUM 215 [D1] Renaissance Through the Modern World (4)**Spring:** All Years

A "cultural history" of the West, presented chronologically from the 1400s, examining the principal contributions of influential figures in literature, political theory, the arts, etc., with pertinent reference to non-Western achievements.

HUM 217 [F] Latin American Humanities (3)**Fall:** On Demand **Spring:** On Demand

An introduction to the culture of Latin America through works selected for the insights they provide into the social and historical reality of the area as well as for their artistic merit.

HUM 219 [D1] Scandinavian Humanities (3)**Fall:** On Demand **Spring:** On Demand

An introduction to Nordic social and cultural life as seen in the arts and ideas of the Scandinavian societies and culture.

HUM 220 [F] Introduction to East-West Humanities (3)**Fall:** On Demand **Spring:** On Demand

To examine literature and the arts from a comparative perspective: parallels, contrasts, and intercultural influences focussing on China, Japan, and the West.

Prerequisite: HUM 201**HUM 227 [D1] Russian Humanities (3)****Fall:** On Demand **Spring:** On Demand

An introduction to the culture of Russia through works selected for the insights they provide into the social and historical reality of the Soviet Union as well as for their artistic merit with concentration in the society of the last decades before the Revolution.

HUM 237 [D1] Canadian Humanities (3)**Fall:** On Demand **Spring:** On Demand

An introduction to Canadian social and cultural life through works selected for the insights they provide into the distinctively Canadian features of North American experience as well as for their artistic merit.

HUM 304 Eurospring Semester (1-12)**Spring:** All Years

A study tour focusing on Western European humanities. Led by an MSU faculty member, the tour includes instruction by British faculty in Oxford, England, as well as a tour of important European cultural centers.

HUM 312 [D1] Women and the Humanities (3)**Fall:** On Demand **Spring:** On Demand

An examination of painting, sculpture, novels, songs and instrumental music by women, as well as creative work from the traditional world of women.

HUM 314 [D1] Advanced Classical and Medieval Humanities (3)**Fall:** On Demand **Spring:** On Demand

Major ideas, themes, figures, and achievements of the classical and medieval periods examined through literature and the arts. **Prerequisite:** ENGL 234 OR HUM 214

HUM 315 [D1] Advanced Renaissance Through Enlightenment Humanities (3)**Fall:** On Demand **Spring:** On Demand

The creative endeavors and expansionistic undertakings of Europeans will be examined within this socio-historical time-frame in an interdisciplinary way juxtaposing ideas, themes, figures and achievements through literature and the arts. **Prerequisite:** HUM 215

HUM 316 [D1] Advanced Romantic/Modernist/Contemporary Humanities (3)**Fall:** On Demand **Spring:** On Demand

Major ideas, themes, figures and achievements examined through literature and the arts. Socio-historical context emphasized. **Prerequisite:** HUM 215

HUM 333 [D1] Love in the West (3)

Fall: Odd Years **Spring:** On Demand
Examines love in the West, following Plato's Eros through his metamorphoses in medieval courtly and mystical love and later variants in the Metaphysical, Romantic and modern poetic traditions. About one-third of the course will be devoted to lyric poetry.
Prerequisite: ENGL 234 OR HUM 214

HUM 390 Topics in Humanities (3)

Fall: On Demand **Spring:** On Demand
Topics appropriate to upper-division students, developed around the interests of students and instructors.

HUM 395 Topics in Women's Studies (3)

Fall: On Demand **Spring:** On Demand
May be repeated for credit as topics vary.

HUM 397 Independent Study (1-3)

Fall: On Demand **Spring:** On Demand
May be repeated twice to a maximum of 8 credits.

HUM 410 Directed Readings in Women's Studies (1-3)

Fall: On Demand **Spring:** On Demand
Projects designed by students and instructor.

Japanese

JAPN 101 [E] Beginning Japanese I (4)

Fall: All Years
Introduction to Japanese language and culture. Emphasis placed on the spoken language and reading the Japanese alphabet. Applicable to East Asian Studies major and minor.

JAPN 102 [E] Beginning Japanese II (4)

Spring: All Years
Introduction to Japanese language and culture. Emphasis placed on the spoken language and reading the Japanese alphabet. Applicable to East Asian Studies major and minor.
Prerequisite: JAPN 101

JAPN 142 [F] Introduction to Japanese Culture (3)

Fall: All Years **Spring:** All Years
An introduction to the major aspects of Japanese culture. Topics include arts, education, family, geography, history, language, literature, philosophy, religion and daily life. Focuses on the distinctive characteristics of Japanese culture in comparison with the Western culture. Lectures, films and discussions in English. Same as HUM 142. Applicable to East Asian Studies major and minor.

JAPN 190 Topics in Japanese Language, Literature, and Culture (1-4)

Fall: On Demand **Spring:** On Demand
Topics in Japanese language, literature, and culture. May be repeated since content may vary. Applicable to East Asian Studies major and minor.

JAPN 201 [E] Intermediate Japanese I (4)

Fall: All Years
The development of academic learning skills of writing and reading, in addition to the sophistication of personal communication skills is expected. In principle, instruction is done in Japanese. English written articles as well as video programs are in use for the enrichment of cultural understanding. Applicable to East Asian Studies major and minor.
Prerequisite: JAPN 102

JAPN 202 [E] Intermediate Japanese II (4)

Spring: All Years
The development of academic learning skills of writing and reading, in addition to the sophistication of personal communication skills is expected. In principle, instruction is done in Japanese. English written articles as well as video programs are in use for the enrichment of cultural understanding. Applicable to East Asian Studies major and minor.
Prerequisite: JAPN 201

JAPN 290 Topics in Japanese Language, Literature, and Culture (1-4)

Fall: On Demand **Spring:** On Demand
Topics in Japanese language, literature, and culture. May be repeated since content may vary. Applicable to East Asian Studies major and minor.

JAPN 297 Independent Study in Japanese - Intermediate Level (1-2)

Fall: On Demand **Spring:** On Demand
Selected project agreed upon by student and instructor. May be repeated for a total of 4 credits. Approval by department chair upon presentation of proposal. Applicable to East Asian Studies major and minor.
Prerequisite: JAPN 201

JAPN 301 Advanced Japanese Grammar (4)

Fall: All Years
Intensive study and practice of Japanese grammar, vocabulary, and writing. Applicable to East Asian Studies major and minor. **Prerequisite:** JAPN 202

JAPN 302 Japanese Conversation and Composition (4)

Spring: All Years
Intensive practice in conversation, composition and stylistics for the development of both oral and written proficiency. Includes extensive reading of graded and culturally authentic materials. Applicable to East Asian Studies major and minor. **Prerequisite:** JAPN 301

JAPN 390 Topics in Japanese Language, Literature and Culture (1-4)

Fall: On Demand **Spring:** On Demand
 Topics in Japanese language, literature, and culture. May be repeated since content may vary. Applicable to East Asian Studies major and minor.
Prerequisite: JAPN 202 or equivalent

JAPN 397 Independent Study in Japanese: Advanced Level I (1-2)

Fall: On Demand **Spring:** On Demand
 A selected project as agreed upon by student and instructor. May be repeated for a total of four credits. Requires approval by department chair. Applicable to East Asian Studies major and minor.
Prerequisite: JAPN 202 or equivalent

Languages

LANG 441 Methods and Materials in Teaching Foreign Languages I (4)

Spring: All Years
 Theory and practice of teaching foreign languages (K-12). This course is required for students who plan to teach at the elementary level. Students who plan to teach at the secondary level will need to take this course and LANG 442. The course examines current and historical trends, methods and techniques. Microteaching, materials preparation, and assessment will be part of the structure of the course. Completion of the PPST is required prior to enrolling in this course.

LANG 442 Methods and Materials in Teaching Foreign Languages II (4)

Fall: All Years
 Theory and practice of teaching foreign languages (K-12). This course is required for students who plan to teach at the secondary level. Students who seek secondary licensure must also complete LANG 441. The course examines current and historical trends, methods, and techniques with an emphasis on microteaching and materials preparation. Completion of the PPST is required prior to enrolling in this course.

LANG 469 Foreign Language Internship (2-12)

Fall: On Demand **Spring:** On Demand
 Elective field experience in applied foreign language under agency and departmental supervision. Opportunity to practice and integrate classroom knowledge of the four language skills. Planning must be done at least one semester prior to the internship.

Latin

LAT 101 [E] Beginning Latin I (4)

Fall: All Years
 Latin grammar and syntax, with readings adapted from original texts and with some practice in elementary Latin composition.

LAT 102 [E] Beginning Latin II (4)

Spring: All Years
 Latin grammar and syntax, with readings adapted from original texts and with some practice in elementary Latin compositions. *Prerequisite:* LAT 101

LAT 201 Intermediate Latin I (4)

Fall: On Demand
 Intensive review of Latin grammar and syntax; representative readings in the literature of the late Republic and the Empire, especially in those authors whose work exemplifies the characteristic forms and usage of the classical period: Cicero, Caesar, Virgil, Horace, Livy, and Ovid; occasional exercises in composition; some collateral reading in English on various aspects of Roman civilization.
Prerequisite: LAT 101, LAT 102

LAT 202 Intermediate Latin II (4)

Spring: On Demand
 Intensive review of Latin grammar and syntax; representative readings in the literature of the late Republic and the Empire, especially in those authors whose work exemplifies the characteristic forms and usage of the classical period: Cicero, Caesar, Virgil, Horace, Livy, and Ovid; occasional exercises in composition; some collateral reading in English on various aspects of Roman civilization.
Prerequisite: LAT 101, LAT 102, LAT 201

Liberal Studies

LBST 201A [D1] Beautiful and Good (3)

Fall: On Demand **Spring:** On Demand

During the quarter, students will study and contrast major ideas about the relationship between beauty and goodness in Western thought and selected, diverse cultures. Major artistic, literary and intellectual contributions relevant to the theme will be explored. Contact instructors to learn more about the class focus. Students should enroll in LBST 201A and LBST 201B in the same semester.

LBST 201B [F] Beautiful and Good (3)

Fall: On Demand **Spring:** On Demand

During the quarter, students will study and contrast major ideas about the relationship between beauty and goodness in Western thought and selected, diverse cultures. Major artistic, literary and intellectual contributions relevant to the theme will be explored. Contact instructors to learn more about the class focus. Students should enroll in LBST 201A and LBST 202B in the same semester.

LBST 202A [F1] Civilizations and Migrations (3)

Fall: On Demand **Spring:** On Demand

Students should enroll in both sections, one of which takes a global focus, while the other takes a domestic focus. The globally focused section aims to describe a means of understanding diversity abroad. Principal themes include migration as it relates to cultural diversity, political and economic development and human rights. Students will study the major theories of migration, its economic impact, the behavioral characteristics of immigrants, issues of illegal migration and cultural implications. The second section of the course intends to develop historical knowledge and perspective on major migrations to and from the United States. The course intends to develop enhanced multidisciplinary/interdisciplinary views of the interactions/dynamics of "the new immigrants" and others in the highly mobile, and increasingly heterogeneous, U.S. society. Contact the instructors to learn more about the course.

LBST 202B [F] Civilizations and Migrations (3)

Fall: On Demand **Spring:** On Demand

Students should enroll in both sections, one of which takes a global focus, while the other takes a domestic focus. The globally focused section aims to describe a means of understanding diversity abroad. Principal themes include migration as it relates to cultural diversity, political and economic development and human rights. Students will study the major theories of migration, its economic impact, the behavioral characteristics of immigrants, issues of illegal migration and cultural implications. The second section of the course intends to develop historical knowledge and perspective on major migrations to and from the United States. The course intends to develop enhanced multidisciplinary/interdisciplinary views of the interactions/dynamics of "the new immigrants" and others in the highly mobile, and increasingly heterogeneous, U.S. society. Contact the instructors to learn more about the course.

Management

MGMT 315 Government and Business (3)

Spring: Odd Years

Same as ECON 315. **Prerequisite:** ECON 204

MGMT 360 Principles of Management (3)

Fall: All Years **Spring:** All Years

Analyzes functions of management and the forces that shape and define the manager's role. Students must have Junior standing.

MGMT 370 Management Information Systems (3)

Fall: All Years **Spring:** All Years

Study of design and use of information systems and communication processes, including recording, transmitting, and revising information as an aid in managerial decision making. **Prerequisite:** MGMT 360

MGMT 380 Operations Management (3)

Fall: All Years **Spring:** All Years

Description and analysis of the operations function in an organization. **Prerequisite:** MGMT 360, MATH 234

MGMT 405 Small Business Management (3)

Fall: All Years **Spring:** All Years

Analysis of problems confronting the manager of small retail, wholesale, and manufacturing enterprises. Students must have Junior standing.

MGMT 406 Small Business Management Consulting (1-2)

Fall: All Years **Spring:** All Years

Practicum in providing management assistance to small businesses. May be retaken for a total of 3 credits. Students must have Senior standing.

MGMT 415 Industrial Organization and Public Policy (3)

Spring: Even years
Same as ECON 415.

MGMT 416 Labor Economics (3)

Fall: On Demand **Spring:** On Demand
Same as ECON 416. **Prerequisite:** ECON 204

MGMT 420 Organizational Theory (3)

Fall: All Years **Spring:** All Years
Behavioral science theory applied to an understanding of the design, structure, performance and environment of business organizations. **Prerequisite:** MGMT 360, PSY 120 OR SOC 205

MGMT 421 Decision Analysis (3)

Spring: All Years
Structuring and analyzing of decisions under conditions of risk and uncertainty.
Prerequisite: MGMT 360, MATH 234

MGMT 424 Management Science (3)

Fall: All Years **Spring:** All Years
A study of linear programming, transportation and assignment models, network models and waiting lines as they relate to business decisions. Other models may be covered as time permits.
Prerequisite: MGMT 360, MATH 234

MGMT 430 Managerial Economics (3)

Fall: On Demand **Spring:** On Demand
Same as ECON 430. **Prerequisite:** ECON 204, MGMT 360

MGMT 440 Personnel Management (3)

Fall: All Years
Management of people at work with emphasis on recruiting, selecting, training, and evaluating personnel.
Prerequisite: MGMT 360, PSY 120 OR SOC 205

MGMT 441 Labor Relations (3)

Fall: Odd Years
Historical, legal and managerial aspects of the labor relations function in both private and public sector organizations. Topics include union organization drives, collective bargaining, impasse resolution procedures, contract administration and employee relations policy development. **Prerequisite:** MGMT 440

MGMT 442 Compensation and Benefits (3)

Spring: Even Years
This course covers the relationships between and among compensation level, compensation structure, compensation form, and compensation system rules. Both administration and design are addressed. Seniority, regulatory, merit and union factors are examined in fair detail. Linkages with behavioral theory and performance appraisal also receive coverage. Cost containment in benefit plans, trends in pension plans, and comparative patterns in other countries are also treated. Prerequisite can be waived with the consent of the instructor. **Prerequisite:** MGMT 440

MGMT 451 Organizational Behavior (3)

Fall: All Years **Spring:** All Years
Studies the interaction of individuals and groups in business organizations. The course focuses on providing insights into individual, group, and organizational processes. **Prerequisite:** MGMT 360, PSY 120 OR SOC 205

MGMT 456 Project Management in Business (3)

Fall: All Years
This course focuses on identifying and resolving the dilemmas that cause the overwhelming majority of projects to take too long, cost too much, and fall short.
Prerequisite: MGMT 360

MGMT 458 International Management (3)

Fall: All Years **Spring:** All Years
An examination of organizational management in the international environment which will focus on private and public management in the exchange of goods and services in cross cultural contexts.
Prerequisite: MGMT 360

MGMT 469 Student Internship (2-8)

Fall: All Years **Spring:** All Years
Students must have Junior standing.

MGMT 495 Special Topics in Management (3)

Fall: On Demand **Spring:** On Demand
Selected management topics of contemporary interest. May be repeated with different topics.
Prerequisite: MGMT 360

MGMT 497 Problems in Management (1-3)

Fall: All Years **Spring:** All Years
Individual inquiry into an aspect of Business Administration not covered in the regular curriculum.

Marketing

MKTG 310 Principles of Marketing (3)**Fall:** All Years **Spring:** All Years

Examining the process of planning and executing the conception, pricing, promotion, and distribution of ideas, goods, and services to create exchanges that satisfy individual and organizational objectives. Prerequisite can be waived with consent of the instructor.

Prerequisite: ECON 202**MKTG 311 Marketing Management (3)****Fall:** All Years **Spring:** All Years

An examination of practical marketing problems with a focus on analysis, planning, implementation, and control of worldwide marketing programs for the purpose of achieving an organization's objectives.

Prerequisite: MKTG 310**MKTG 315 Industrial Marketing (3)****Spring:** All Years

Creating markets for products and services, local to international, bought by businesses, government bodies, and institutions for incorporation, consumption, use, and/or resale. **Prerequisite:** MKTG 310

MKTG 330 Personal Selling (3)**Spring:** All Years

Utilizing the behavioral sciences to analyze the interpersonal influence process whereby potential buyers and sellers interact for the purpose of completing exchanges of goods and services. Prerequisite can be waived with consent of the instructor.

Prerequisite: MKTG 310**MKTG 335 Retail Management (3)****Fall:** All Years

An analysis of the activities involved in selling goods and services to the final consumer with an emphasis on retail institutions. **Prerequisite:** MKTG 310

MKTG 406 Small Business Management Consulting (1-2)**Fall:** All Years **Spring:** All Years

Practicum in providing marketing assistance to small businesses. May be retaken for a total of 3 credits. Students must have Senior standing.

MKTG 419 Distribution Management (3)**Spring:** All Years

Examines the distribution processes with emphasis on managing both marketing channel relationships and logistical movement and storage activities.

Prerequisite: MKTG 310, MGMT 380**MKTG 421 Consumer Behavior (3)****Fall:** All Years **Spring:** All Years

Using concepts drawn from the behavioral sciences to understand those activities people undertake when obtaining, consuming, and disposing of products and services. **Prerequisite:** MKTG 310, PSY 120 OR SOC 205

MKTG 422 Marketing Research (3)**Fall:** All Years **Spring:** All Years

Methods of obtaining and analyzing internal and external marketing information with an emphasis on survey design and data interpretation.

Prerequisite: MKTG 310, MATH 234**MKTG 423 Marketing Communications (3)****Fall:** All Years **Spring:** All Years

A survey of the elements of promotion — advertising, public relations, sales promotion, and personal selling — with a strong emphasis on the strategic integration of these methods to achieve synergy in their application in the marketplace.

Prerequisite: MKTG 310**MKTG 441 Business and Society (3)****Spring:** All Years

Social responsibility and business ethics are examined in the context of operating within the American and international societal, political and economic systems.

Prerequisite: MKTG 310**MKTG 442 Marketing Seminar (3)****Fall:** On Demand **Spring:** On Demand

Selected marketing topics of contemporary interest. Selected topics include new product introduction, non-profit marketing, direct marketing, and cultural environment of international markets. May be repeated with different topics. **Prerequisite:** MKTG 310

MKTG 444 International Marketing (3)**Fall:** All Years **Spring:** All Years

Comprehensive study of the cultural, political, and economic factors affecting international marketing strategies. **Prerequisite:** MKTG 310

MKTG 469 Student Internship (2-8)**Fall:** All Years **Spring:** All Years

Students must have Junior standing.

MKTG 497 Problems in Marketing (1-3)**Fall:** All Years **Spring:** All Years

Individual inquiry into theoretical or applied aspects of marketing not covered in regular curriculum.

Mass Communications

MC 100 Introduction to Mass Communications (3)

Fall: All Years **Spring:** All Years

The study of the power and importance of mass media in national and international affairs with emphasis on the nature and functions of newspapers, television, radio, advertising and public relations.

MC 200 Visual Communications (2)

Fall: On Demand **Spring:** On Demand

A survey of the visual components that make up mass communications, including structural elements, psychological effects, and general visual literacy.

MC 210 Media Writing (3)

Fall: All Years **Spring:** All Years

Media Writing is designed to achieve the following outcomes: proficiency in the use of the parts of speech, proficiency in the use of Associated Press style relative to capitalization, abbreviations, use of numerals and punctuation, and proficiency in composition of media messages designed for print and broadcast journalism, public relations and advertising.

MC 212 University Newspaper Publication (1)

Fall: All Years **Spring:** All Years

Practicum for students working on the MSUM Advocate staff. Repeatable to 4 credits.

MC 220 Desktop Publishing (3)

Fall: All Years **Spring:** All Years

Students will acquire knowledge of the fundamental principles of layout and typography for print and on-line, and multi-media publications. Proficiency will be gained in computer applications for scanning and page layout (Quark Xpress, Illustrator, Acrobat, Powerpoint and Simple Text).

MC 230 Photography (3)

Fall: All Years **Spring:** All Years

This class is designed to achieve the following outcomes: an ability to develop black and white negatives, make enlargements and drymount the finished products; the student will also experience an introduction to the compositional and conceptual aspects of the medium and an exploration of sequencing photographs. Cameras can be rented from the department.

MC 240 Radio Programming and Production (3)

Fall: All Years **Spring:** On Demand

The objectives of this course include developing a basic understanding of station operations, production processes, programming standards and experience with live and recorded productions.

MC 241 Radio Practicum (1-3)

Fall: All Years **Spring:** All Years

The objective of this course is to provide the student with an experiential learning opportunity.

MC 251 Desktop Video (3)

Fall: All Years **Spring:** All Years

Students will acquire knowledge of the fundamental principles of desktop video production, including: use of the digital camera, script writing, storyboarding, shot composition, transfer of digital video to computer, non-linear video editing, output to tape and for the Web.

MC 272 Television Production (3)

Fall: On Demand **Spring:** On Demand

Theory of and practical experience with television equipment in studio productions.

MC 290 Special Topics (1-3)

Fall: On Demand **Spring:** On Demand

Study of a particular mass communications topic: exploration of emerging issues, methodologies, and new technologies related to the study or application of mass communications theory not addressed in other courses. May be repeated when topic varies.

MC 300 International Communications (3)

Fall: All Years **Spring:** All Years

This course is designed to achieve the following outcomes: students will acquire a geographical knowledge of countries (including basic demographic and media data) and world regions; experience in intercultural cyberspace correspondence; acquire knowledge of a non-Western country gained from non-U.S. on-line and off-line publications; ability to gather information from diverse sources, to analyze the findings critically and rationally using problem-solving skills, and to communicate effectively through clear writing; and an understanding of the ongoing Third Communication Revolution. Students will also acquire a knowledge of the major controversies related to international communication.

MC 301 Online Advertising, News, and PR (3)

Fall: All Years **Spring:** All Years

Theory and practice in organizing and disseminating advertising, news, and public relations on the World Wide Web.

MC 302 History of Mass Communications (3)

Fall: All Years **Spring:** All Years

Students will acquire knowledge of the history of journalism, broadcasting, advertising, and public relations in the United States from the American Revolution to the present. **Prerequisite:** MC 100

MC 303 Advertising Principles (3)**Fall:** All Years **Spring:** All Years

This course is designed to achieve the following learning outcomes: acquire an understanding of advertising theories and principles, how advertising is used, why it is used and how it impacts the American society and economy; acquire an understanding of the advertising industry that includes the function and operation of an advertising agency and the components of an integrated advertising campaign. *Prerequisite:* MC 100

MC 304 Public Relations Principles (3)**Fall:** All Years **Spring:** All Years

This course is designed to achieve the following learning outcomes: acquire an understanding of the principles, theories and practices of public relations; develop an understanding of the four-step process and how business, government and not-for-profit organizations use it to alter, adapt to or maintain their environments to achieve organizational goals. *Prerequisite:* MC 100

MC 305 Imaging in Advertising and Public Relations (3)**Fall:** All Years **Spring:** All Years

Students will gain technical and conceptual skills in the manipulation of digital images for the fields of advertising and public relations. Projects involve acquiring images and producing creative manipulations that can be used for a variety of clients.

Prerequisite: MC 230**MC 306 Advertising Copywriting (3)****Fall:** All Years **Spring:** All Years

This course is designed to achieve the following learning outcomes: an ability to analyze consumers; proficiency in the design and construction of advertising messages targeting specific consumers; proficiency in adapting the message copy to fit the mediums used to transmit the message; and proficiency in the public presentation of advertising copy. *Prerequisite:* MC 210, MC 220, MC 303

MC 307 Public Relations Processes (3)**Fall:** All Years **Spring:** All Years

This course is designed to achieve the following learning outcomes: an ability to analyze a public relations situation; proficiency in the design and construction of public relations messages targeting specific publics; proficiency in adapting the message copy to fit the mediums used to transmit the message; proficiency in the design and execution of a public relations special event; and proficiency in the public sharing of public relations materials. *Prerequisite:* MC 210, MC 220, MC 304

MC 308 Broadcast Journalism (3)**Fall:** All Years **Spring:** All Years

The study of radio and television news. Students will learn a specific style for writing broadcast news stories from notes, satellite feeds, news releases and the Associated Press. Students will write and re-write stories for both radio and television and learn the basics of editing television news stories.

Prerequisite: MC 210**MC 309 Reporting (3)****Fall:** All Years **Spring:** All Years

Reporting is designed to achieve the following outcomes: proficiency in writing both hard news and soft news; experience in integrating writing, editing and design through teamwork; competence in using Associated press style, grammar and syntax, as well as on-line and off-line research sources; skill in interviewing; and acquire an understanding of the theory and contemporary practice of journalism.

Prerequisite: MC 210, MC 220**MC 310 Copy Editing (3)****Fall:** All Years **Spring:** All Years

Copy Editing is designed to achieve the following outcomes: competence in using Associated Press style, grammar, and syntax; skill in headline writing, cutline writing, photo and graphic editing, page layout and design; experience in producing a newsletter through the integration of writing, editing, and design; knowledge of current affairs; and an understanding of the theory and contemporary practice of copy editing.

Prerequisite: MC 210, MC 220, MC 306, MC 307, MC 308 OR MC 309**MC 320 Layout and Typography (3)****Fall:** All Years **Spring:** All Years

Students will acquire knowledge of advanced principles of layout and typography for print and online publications. Proficiency will be gained in computer applications for layout (QuarkXpress), illustration (Illustrator), photography (Photoshop), presentations (PowerPoint) and web publication (SimpleText.)

Prerequisite: MC 220**MC 328 Media and Politics (3)****Fall:** On Demand **Spring:** On Demand

Media and Politics explores the concepts of political communication, socialization and public opinion; and the media's role in politics, including relations between the media and government, with special focus on the media's impact on presidential elections.

Prerequisite: POL 120

MC 330 Photojournalism (3)**Fall:** All Years **Spring:** All Years

Photojournalism is designed to achieve the following learning outcomes: an ability to produce feature, sports, spot news, and environmental portrait photographs for the printed page; proficiency in shooting and laying out photo stories; and an introduction to the history and legal aspects of photojournalism. *Prerequisite:* MC 230

MC 331 Photo Editing (3)**Fall:** All Years **Spring:** All Years

This class is designed to achieve the following outcomes: proficiency to electronically scan, manipulate, sequence and lay out photographs for publication.

MC 341 Television News Writing (1-3)**Fall:** On Demand **Spring:** All Years

A practicum whereby students participate in the development of a weekly television program or project as part of a series of newscasts, public affairs programs or informative programs. May be repeated for credit.

MC 342 Television News Reporting (3)**Fall:** All Years **Spring:** All Years

A practicum whereby students learn to produce television news packages. Reporters learn to report on stories as assigned and work along with photographers and video editors to construct weekly news packages. Reporters may also be assigned to write readers and/or voice-overs. They narrate their own reports. Sometimes they will be asked to submit interviews for a report developed by another reporter. Reporters transcribe each of their reports for on-line publication. May be repeated for credit.

MC 343 Television News Photography (3)**Fall:** All Years **Spring:** All Years

A practicum whereby students learn to produce television news packages. Photographers shoot stories as assigned and work along with reporters and video editors to construct weekly news packages. They may be assigned also to shoot sound bites and cover video. Photographers learn to tell stories with natural sound, natural lighting and video sequences. May be repeated for credit. *Prerequisite:* Consent of instructor.

MC 344 Television News Video Editing (3)**Fall:** All Years **Spring:** All Years

A practicum whereby students learn to produce television news packages. Video editors work with reporters and photographers to construct weekly news packages. They may be assigned also to edit video for voice-overs, sound bites and closing credits. Video editors edit television news packages with natural sound, natural lighting and video sequences. May be repeated for credit.

MC 345 Television News Producing (2-3)**Fall:** On Demand **Spring:** All Years

A practicum whereby students learn to produce television news programs. Producers stay informed about news stories, ensure that the future file is up-to-date, and assign stories to reporters, photographers, and videotape editors. Producers select readers, voice-overs, sound bites and packages for inclusion in a weekly newscast, determine the order of these stories and develop a smooth-flowing program within time constraints. Producers coordinate numerous aspects of the news operation and provide feedback to other participants. May be repeated for credit.

MC 350 Audio and Visual Online Production (3)**Spring:** All Years

The objectives of this course include developing an understanding of the theory of audio and video online production, provide experiential opportunities for audio video online productions and to develop an ability to stream audio and video messages over the internet.

Prerequisite: MC 240**MC 351 Interactive Online Communications (3)****Fall:** All Years **Spring:** All Years

This course examines the multimedia concepts of online communication. Students choose, edit, produce and post stories to an ongoing or new journalism Web site of their design. Course will cover the fundamentals of information architecture and Web authoring using such software tools as Macromedia Dreamweaver.

MC 352 e-Communications (3)**Fall:** All Years **Spring:** All Years

Introduction to digital and interactive presentation theory, techniques and tools for online content producers and for advertising and public relations campaign practitioners. Students will design, develop and produce interactive presentations using software programs such as Macromedia Flash.

MC 353 Audio and Visual Online Production (3)**Fall:** On Demand **Spring:** All Years

The objectives of this course include: develop an understanding of the theory of audio and video online production, provide experiential opportunities for audio video online productions and develop an ability to stream audio and video messages over the internet.

Prerequisite: MC 240**MC 356 Multimedia Authoring and Development (3)****Fall:** Odd Years

This course examines the layers, facets and the concepts of multimedia; the workings of multimedia in the fields of education, medicine, architecture, graphic and corporate communications, and entertainment.

MC 365 Media Planning (3)**Fall:** All Years **Spring:** All Years

This course is designed to develop an understanding of the principles involved in the selection of media; proficiency in the evaluation of syndicated media research; proficiency in planning the strategic use of media placements; proficiency in the estimation of media costs; proficiency in the execution of media buys at the local and national levels; and proficiency in the development of a media schedule.

Prerequisite: MC 303**MC 366 Personal Selling (3)****Spring:** All Years

A practical course in professional selling that explores the role of personal selling in the marketing mix and the development of effective techniques for the modern sales executive.

MC 372 Television Directing (3)**Fall:** On Demand **Spring:** On Demand

Theory and practice in methods of directing TV talent, blocking cameras and sets, and directing TV crews. Exercises include TV entertainment, news and instructional productions. **Prerequisite:** MC 272

MC 373 Radio/Television Performance (3)**Fall:** On Demand **Spring:** On Demand

Theory and practice in the professional areas of radio and television performance, from auditioning through final tapings. **Prerequisite:** MC 272

MC 374 Producing for Television (3)**Fall:** On Demand **Spring:** On Demand

Theory and practice in the pre-production aspects of television. Includes message/audience analysis, script preparation, studio and crew management in producing a variety of television formats. **Prerequisite:** MC 372

MC 375 Case Studies in Organizational Public Relations (3)**Fall:** All Years **Spring:** All Years

This course is designed to achieve the following learning outcomes; an ability to analyze an organizational public relations case study and identify the salient issues; an ability to assess the relative value of the public relations strategies and tactics employed in a case study; an ability to synthesize relationship-building communication strategies and tactics as a means of theory construction; and to develop a repertoire of strategic organizational public relations responses to problems and/or opportunities that impact the relationship between an organization and its external and/or internal publics.

Prerequisite: MC 304**MC 390 Special Topics (1-3)****Fall:** On Demand **Spring:** On Demand

Study of a particular mass communication topic: exploration of emerging issues, methodologies, and new technologies related to the study or application of mass communications theory not addressed in other courses. May be repeated when topic varies.

MC 400 Mass Media Ethics and Issues (3)**Fall:** All Years **Spring:** All Years

Study of ethical considerations in advertising, journalism and public relations as well as major contemporary issues in the mass media. Emphasis will be placed upon research findings regarding mass media effects and the resultant alternatives for policymakers, practitioners and consumers.

MC 401 Communications Law (3)**Fall:** All Years **Spring:** All Years

Examination of the legal and constitutional history of freedom of speech and press, and a consideration of the legal philosophy bearing upon the communications media and a system of freedom of expression. Students will explore leading cases involving freedom of speech, press, assembly and petition.

MC 405 Computer Assisted Reporting (3)**Fall:** All Years **Spring:** All Years

This course is designed to achieve the following outcomes: practical experience in using computer-assisted reporting (C.A.R.) techniques as well as social science research tools to write at least two in-depth stories; experience in covering at least two local government meetings; and an understanding of the theory and practice of public affairs reporting, as well as the emerging concept of public journalism.

Prerequisite: MC 210, MC 220, MC 309**MC 410 Investigative Processes (3)****Fall:** All Years **Spring:** All Years

Examination and evaluation of search strategies, including human sources and library research, and their applications to investigative and interpretive news reporting and writing. **Prerequisite:** MC 210, MC 220, MC 309

MC 415 Gender and Media (3)**Fall:** All Years

This course critically examines the relationship between gender and mass media. Analysis and discussion focuses on the ways media create and perpetuate gender roles. Examines media assumptions about masculinity and femininity, media representations of women and men, coverage of gendered issues and women and men as media professionals.

MC 420 Multimedia Communications (3)**Fall:** On Demand **Spring:** On Demand

Introduction to the visual communications process, production methods and effective presentation techniques in business. Culminates in the production of an audio/graphic presentation. **Prerequisite:** MC 230

MC 423 Marketing Communications (3)**Fall:** All Years **Spring:** All Years

A survey of the elements of marketing, advertising, public relations, sales promotion, and personal selling—with a strong emphasis on the strategic integration of these methods to achieve synergy in their application in the marketplace. **Prerequisite:** MKTG 310

MC 427 Public Relations Fundraising (3)**Fall:** On Demand **Spring:** On Demand

The objectives of this course include: introducing students to the theory of fundraising, and developing a working knowledge of the various strategies used in fundraising.

MC 430 Documentary Photography (3)**Fall:** All Years **Spring:** All Years

This class is designed to achieve the following outcomes: an ability to research, photograph, organize and present a group photographic project documenting some aspect of our region. Repeatable to 6 credits.

Prerequisite: MC 330**MC 440 Broadcast Documentary (3)****Fall:** All Years **Spring:** On Demand

History and analysis of non-fiction documentation via radio, film and video. Each student will write a treatment and shooting script for a documentary and participate in the development of a television documentary program.

MC 459 Advertising Campaign Research (3)**Fall:** All Years **Spring:** On Demand

This course is designed to achieve the following learning outcomes: an ability to analyze an advertising campaign situation; an ability to identify salient issues relative to the market, consumer, media and product; an ability to design and construct a research plan; proficiency in conducting primary and secondary research using selective research methodologies drawn from content analysis, historical-critical analysis, survey, in-depth interview and focus groups. The AAF campaign topic is used and student membership in AAF is required.

Prerequisite: MC 306**MC 460 Advertising Campaign Execution (3)****Fall:** On Demand **Spring:** All Years

This course is designed to achieve the following learning outcomes: proficiency in the design and production of a strategic campaign document using the AAF topic that includes a situation analysis, a market plan, a media plan, a promotions plan, a public relations plan, an advertising plan, a budget, a campaign schedule and a plan of evaluation, oral presentation of the campaign at the annual AAF competition. **Prerequisite:** MC 459

MC 469 Internship (1-12)**Fall:** All Years **Spring:** All Years

Practical work at an approved media agency. Students must be Mass Communications majors and just have Junior standing. A maximum of 12 internship credits may be applied to the degree.

MC 470 Public Relations Campaign Research (3)**Fall:** All Years **Spring:** On Demand

The course is designed to achieve the following learning outcomes: an ability to construct a research plan; proficiency in conducting primary and secondary research using selective research methodologies drawn from content analysis, historical-critical analysis, survey, in-depth interview and focus groups. The PRSSA campaign topic is used and student membership in PRSSA is required. **Prerequisite:** MC 307, MC 375

MC 471 Public Relations Campaign Execution (3)**Fall:** On Demand **Spring:** All Years

The course is designed to achieve the following learning outcomes: proficiency to design and produce a strategic campaign document that includes a situation analysis, an analysis of the PR problem and/or opportunity, a statement of objectives, an articulation of programming executions and an identification of the mechanisms to be employed in the evaluation of a public relations campaign. **Prerequisite:** MC 470

MC 472 Advanced Television Production (3)**Fall:** On Demand **Spring:** On Demand

Produce a series of programs to be aired. Includes all levels from writing and casting through taping and post-production effects. **Prerequisite:** MC 374

MC 490 Special Topics (1-4)

Study of a particular mass communication topic: exploration of emerging issues, methodologies, and new technologies related to the study or application of mass communications theory not addressed in other courses. May be repeated when topic varies.

MC 492 Online Journalism Workshop (3)**Fall:** On Demand **Spring:** All Years

A capstone seminar designed to provide students with an opportunity to produce an online publication.

MC 493 Topical Workshop (1-3)**Fall:** On Demand **Spring:** On Demand

A course designed for workshops on current media topics.

MC 496 Mass Communications Seminar (3)**Fall:** On Demand **Spring:** On Demand

Study of various aspects of mass communications with subjects and instructors varying each semester.

MC 497 Problems in Mass Communications (1-4)**Fall:** All Years **Spring:** All Years

Individual problems in areas of specific interest to the student.

MATH 110 [E1] Introduction to Mathematics (3)**Fall:** All Years **Spring:** All Years

Axiomatic systems, logic, sets and probability. Not intended to prepare students for any subsequent course, except MATH 303. May not be taken for credit by those who have earned credit in MDS 119. Please read the "Prerequisite Statement" at the beginning of this section carefully.

MATH 127 [E1] College Algebra (3)**Fall:** All Years **Spring:** All Years

Factoring, linear equations, quadratic equations, systems of equations, matrices, logarithmic and exponential equations, determinants, Cramer's rule, functions. Please read the "Prerequisite Statement" at the beginning of this section carefully.

MATH 142 [E1] Pre-Calculus (4)**Fall:** All Years **Spring:** All Years

Includes functions, exponents, radicals, inequalities, induction, progressions, binomial theorem, and trigonometry. For students who intend to enroll in MATH 261. Please read the "Prerequisite Statement" at the beginning of this section carefully.

MATH 143 [E1] Trigonometry (3)**Fall:** All Years **Spring:** All Years

Trigonometric functions, identities, applications. Please read the "Prerequisite Statement" at the beginning of this section carefully.

MATH 225 Discrete Mathematics (4)**Spring:** Even YearsSets, relations, graphs, functions, boolean algebras, trees, linear algebra, and their applications to computer science. *Prerequisite:* CSIS 150, MATH 261**MATH 229 [E1] Fundamentals of Applied Mathematics (3)****Fall:** All Years **Spring:** All Years

Introduction to differential and integral calculus with an emphasis on applications. Introduction to matrices and their applications. Not open to mathematics majors or minors. Please read the "Prerequisite Statement" at the beginning of this section carefully.

Mathematics

For students who enter MSUM as freshmen in Fall 2001 or later, one of the following is required for admission to these mathematics courses: 105, 110, 127, 142, 143, 229, 234, 236, 261, 303, and 306.

- a minimum MnSCU Placement Exam score
- a minimum ACT Mathematics score
- successful completion of Math 099.

Also, successful completion of Math 090 is sufficient for entry into MATH 105 and MATH 110.

MATH 090 Elementary Algebra (3)**Fall:** All Years

Signed numbers, radicals, exponents, products and factoring, solution of linear and quadratic equations. This course consists of 2 hours of lecture and 2 hours of laboratory work each week. Credit not applicable to degree.

MATH 099 Intermediate Algebra (3)**Fall:** All Years **Spring:** All Years

Exponents, algebraic fractions, polynomials, linear and quadratic equations, systems of equations. This course consists of 2 hours of lecture and 2 hours of laboratory work per week. Credit not applicable to degree.

MATH 105 [E1] Contemporary Mathematics (3)**Fall:** All Years **Spring:** All Years

Topics selected from various areas of mathematics, showing the scope and power of mathematics and emphasizing mathematical methods. Not intended to prepare students for any subsequent course. Please read the "Prerequisite Statement" at the beginning of this section carefully.

MATH 234 [E1] Introduction to Probability and Statistics (4)

Fall: All Years **Spring:** All Years
Measures of central tendency and variation, probability, conditional probability and Bayes rule, probability distributions, sampling distributions and the central limit theorem, point and interval estimation, tests of hypotheses, Chi-square test, simple linear regression, and introduction to multiple regression. May not be taken for credit by those who earned credit in MATH 236. Students who have completed MATH 262 are encouraged to take MATH 335 rather than MATH 234. Not open to mathematics majors or minors. Please read the "Prerequisite Statement" at the beginning of this section carefully.

MATH 236 [E1] Applied Statistics (4)

Fall: All Years
Frequency distributions, introduction to probability, normal distribution, central limit theorem, estimation, tests of hypotheses, non-parametric techniques, design of experiments, one-way and two-way analysis of variance, factorial experiments, simple linear regression. May not be taken for credit by those who earned credit in MATH 234. Students who have completed MATH 262 are encouraged to take MATH 335 rather than MATH 236. Not open to mathematics majors or minors. Please read the "Prerequisite Statement" at the beginning of this section carefully.

MATH 238 [E1] Statistical Methods (2)

Fall: All Years
Central limit theorem, estimation, testing of hypotheses, analysis of variance, simple linear regression, multiple regression, and model building. A previous statistics course is assumed for entry into this course. Not open for students who take MATH 234, or who are mathematics majors or minors.

MATH 261 [E1] Calculus I (4)

Fall: All Years **Spring:** All Years
Calculus of one variable-differentiation, introduction to the integral. Computer labs. Please read the "Prerequisite Statement" at the beginning of this section carefully. **Prerequisite:** MATH 142

MATH 262 [E1] Calculus II (4)

Fall: All Years **Spring:** All Years
Calculus of one variable-transcendental functions, applications of integrals, techniques of integration, infinite series. Computer labs.
Prerequisite: MATH 261

MATH 303 [E1] Foundations of Number Systems (3)

Fall: All Years **Spring:** All Years
Sets; systems of numeration; whole number, integer, and rational number operations and properties. Particularly appropriate for early childhood, elementary, and special education majors. Not open to mathematics majors or minors. Please carefully read the "Prerequisite Statement" at the beginning of this section.

MATH 304 [E1] Informal Geometry (3)

Fall: All Years **Spring:** All Years
Fundamental concepts of plane and solid geometry, measurement, probability, and statistics. Particularly appropriate for early childhood and elementary education majors. Students must have completed MATH 303 with a grade of "C" or higher. Not open to mathematics majors or minors.

MATH 306 Mathematics for Special Education (3)

Fall: All Years **Spring:** All Years
Development of content and methods for teaching mathematics in special education setting. Open only to majors and minors in special education. Does not substitute for MATH 406. Please carefully read the "Prerequisite Statement" at the beginning of this section.

MATH 316 Teaching Mathematics in the Middle Grades (3)

Spring: All Years
Materials and methods of teaching mathematics in grades 5-8. Open only to math majors with a concentration in teaching and to elementary education majors with a specialty in mathematics.
Prerequisite: MATH 303, MATH 304 OR Math education major (secondary) with junior standing

MATH 323 [E1] Multi-Variable and Vector Calculus (4)

Fall: All Years **Spring:** All Years
Calculus of several variables— partial differentiation, multiple integration, vector calculus, line and surface integrals, Green's Theorem, and Stoke's Theorem.
Prerequisite: MATH 262

MATH 327 Introduction to Linear Algebra (3)

Fall: 2001 Only **Spring:** All Years
Systems of linear equations, Gauss-Jordan elimination, linear programming, matrices, determinants, vector spaces, linear transformations, and eigenvectors.
Prerequisite: MATH 262

MATH 335 Intermediate Probability and Statistics I (3)**Fall:** All Years**Spring:** All Years

Probability, probability distributions of discrete random variables, probability density functions, expected value and variance, sampling distributions and central limit theorem, point and interval estimation, and tests of hypotheses for the population mean.

Prerequisite: MATH 262**MATH 336 Intermediate Probability and Statistics II (4)****Spring:** All Years

One and two sample tests of hypotheses, Chi-square tests, analysis of variance and design of experiments, simple linear regression, multiple linear regression, sequential selection procedures, multicollinearity and introduction to time series. **Prerequisite:** MATH 335

MATH 355 Mathematical Modeling (3)**Spring:** Even Years

Techniques of developing and analyzing mathematical descriptions of physical phenomena.

Prerequisite: MATH 323, MATH 327**MATH 357 Introduction to Operations Research (3)****Fall:** On Demand **Spring:** On Demand

Linear programming, network analysis, dynamic programming, queuing theory, decision analysis, advanced programming techniques.

Prerequisite: MATH 327, MATH 335**MATH 361 Intermediate Analysis I (4)****Fall:** All Years

A rigorous treatment of concepts of calculus and foundations of mathematics including logic and sets, Bolzano-Weierstrass Theorem, limits, Heine-Borel Theorem, continuity, and derivative.

Prerequisite: MATH 323, MATH 327**MATH 362 Intermediate Analysis II (3)****Spring:** All Years

A continuation of the rigorous treatment of concepts of calculus and foundations of mathematics including the Riemann integral, infinite series, sequences of functions and uniform convergence.

Prerequisite: MATH 361**MATH 366 Differential Equations (3)****Fall:** All years, starting 2002 **Spring:** 2002 Only

Standard methods of solution for elementary ordinary differential equations. Students must meet the prerequisite or be concurrently enrolled in MATH 323.

Prerequisite: MATH 323**MATH 385 Foundations of Geometry (3)****Spring:** All Years

Systems of geometry such as Euclidean, non-Euclidean, coordinate, synthetic, transformational and projective. Models in geometric systems.

Prerequisite: MATH 323, MATH 327**MATH 401 Special Methods in Mathematics in Elementary School (2)****Fall:** On Demand **Spring:** On Demand

Adapted to the needs and experience of those enrolled. By arrangement.

MATH 406 Mathematics in the Elementary School (3)**Fall:** All Years**Spring:** All Years

Materials and methods of teaching elementary school mathematics. Open only to elementary education majors. Taught as part of PFY.

Prerequisite: MATH 303, MATH 304 (must have "C" or higher in prerequisite courses.)**MATH 416 Mathematics in the Secondary School (3)****Fall:** All Years

Objectives, methods, materials, and evaluation of teaching mathematics in grades 9-12. This course is the upper division writing course for BS majors in mathematics with the emphasis in teaching. Students in this course must have Junior standing.

MATH 421 Actuarial Science I (1)**Spring:** Even Years

Applications and synthesis of mathematical concepts included in the Actuarial Examination I, administered by the Society of Actuaries. **Prerequisite:** MATH 435

MATH 435 Mathematical Statistics I (4)**Fall:** Odd Years

Discrete and continuous probability distributions, marginal and conditional densities, moment generating functions, transformations, and limiting distributions. sampling distributions, parametric point estimation and tests of hypotheses. **Prerequisite:** MATH 335

MATH 436 Mathematical Statistics II (3)**Spring:** On Demand

Point and interval estimation, sufficient statistics, hypothesis testing, Neyman-Pearson Lemma, likelihood ratio tests, Bayesian estimation techniques, Chi-square tests. **Prerequisite:** MATH 435

MATH 450 Numerical Analysis I (4)**Fall:** Even Years

Numerical solutions to systems of equations and differential equations, finite differences, interpolation formulas, numerical calculus, and approximating functions. **Prerequisite:** CSIS 150, MATH 323

MATH 451 Numerical Analysis II (3)**Spring:** On DemandTopics related to linear algebra and differential equations. **Prerequisite:** MATH 327, MATH 366, MATH 450**MATH 467 Complex Analysis (3)****Fall:** On Demand **Spring:** On DemandComplex numbers and variables, analytic functions, the Cauchy integral formula, infinite series, and calculus of residues. **Prerequisite:** MATH 361**MATH 469 Student Internship (3-12)****Fall:** On Demand **Spring:** On Demand**MATH 476 Abstract Algebra I (4)****Fall:** All YearsGroups, rings and integral domains studied as abstract mathematical systems. Lagrange's theorem, factor groups, homomorphisms, polynomial rings and quotient rings. **Prerequisite:** MATH 327**MATH 477 Abstract Algebra II (3)****Spring:** On DemandFields, field extensions and the theory of finite dimensional vector spaces. Linear transformations and their matrix representations and characteristic values. **Prerequisite:** MATH 476**MATH 480 General Topology (3)****Fall:** On Demand **Spring:** On DemandMetric spaces, topological spaces, continuity, compactness, connectedness, and separation axioms. **Prerequisite:** MATH 361**MATH 483 Theory of Numbers (3)****Fall:** On Demand **Spring:** On DemandTopics from elementary number theory such as divisibility, congruences, Diophantine equations, number theoretic functions and continued fractions. **Prerequisite:** MATH 327**MATH 486 History of Mathematics (3)****Fall:** On Demand **Spring:** On DemandTopical and chronological survey of the main branches of mathematics. **Prerequisite:** MATH 262**MATH 490 Special Problems in Mathematics (1-4)****Fall:** On Demand **Spring:** On Demand

For advanced students to work on independent problems. May be repeated to a maximum of 6 credits.

MATH 491 Seminar:Mathematics (1-2)**Spring:** All Years

This course is the upper division writing course for BA majors in mathematics and BS majors with the computational or actuarial emphasis.

Multicultural Studies**MCS 102 [F1] The Contemporary American Indian (3)****Fall:** All Years

The experience of the indigenous peoples of North America, focusing on the past decade of both reservation and urban Indians.

MCS 103 [F1] The Contemporary Chicano (3)**Fall:** All Years**Spring:** All Years

Political, economic and social developments within the Chicano community.

MCS 202 [F1] Traditional American Indian Cultures (3)**Fall:** All Years**Spring:** All Years

A historical perspective on living, traditional cultures of American Indian groups. Topics include tribal entities, religion, arts, life-styles and ecological adaptations.

MCS 203 [F1] Chicano Culture (3)**Fall:** All Years**Spring:** All Years

Key aspects of Chicano culture with an emphasis on literature, history and philosophy.

MCS 210 [F1] African American Humanities:Roots (4)**Fall:** All Years**Spring:** All Years

A multidisciplinary survey of the forces shaping the arts and humanities of African Americans from the cultural resources of African traditional roots and American slave experiences through the 20th century.

MCS 211 [F1] Contemporary African American Community (3)**Fall:** All Years**Spring:** All Years

Political, economic, and social issues of contemporary African Americans within the United States.

MCS 218 [F1] American Indian Belief Systems (3)**Spring:** All Years

American Indian Belief Systems focuses on common thematic elements found throughout diverse North American Indian communities. It introduces the students to the sacred ways of the Indians through oral tradition, songs, prayers, interviews, speeches and contemporary literature. There will be a critical examination of the relationships between world view, spiritualism, technologies and the human and non-human communities.

MCS 219 [F1] Plains Indian Cultures (3)**Fall:** Even Years

This course focuses on past and present cultures of Plains Indians. Individual tribal traditions are compared and contrasted. The interdependence of techno-environment, socio-political organization and ideology is stressed, with emphasis on culture change. Present day adaptations to reservation and urban life are examined.

MCS 225 [F1] Ojibwe Culture (3)**Fall:** Even Years **Spring:** Odd Years

Examines Ojibwe Culture from a holistic perspective. The people, their land, their way of life, their world view and religious beliefs will be studied. Emphasis will be placed on traditional material and primary sources.

MCS 233 [F1] Education and Multicultural America (3)**Fall:** On Demand

This course is designed to offer future educators a perspective on the enculturation and formal education of African Americans, American Indians, and Latinos.

MCS 270 Indian Education: North Dakota (2)**Spring:** All Years

An overview of the nature, purpose, history, philosophy and programs of traditional and contemporary American Indian education. Designed especially, but not exclusively, to assist students who plan to work in some area of education where an understanding and appreciation of Indian culture is essential. Requirement for teaching in North

MCS 290 Topics in MCS (1-3)**Fall:** On Demand **Spring:** On Demand

Exploration of a specific MCS topic. This course may be repeated as topic varies.

MCS 301 [F1] African American Music (3)**Fall:** Odd Years

A survey of African American music traditions.

MCS 311 [F1] African American Art (2)**Fall:** On Demand

An appreciation and understanding of the art and artists of Black America from the beginning of their folk art expression to the present.

MCS 325 [F1] African American Theatre (3)**Spring:** On Demand

Survey of selected plays by African American writers from the 19th and 20th centuries. Focus on aesthetic and interpretative dimensions grounded in African American historical and cultural contexts. MCS 210 or 211 or SPCH 220 are highly recommended as prerequisites.

MCS 332 [F1] Indians of the Southwest (3)**Fall:** Odd Years

Indians of the Southwest is a course which focuses on the cultures of American Indian Peoples of Arizona, New Mexico and adjacent areas. It introduces students to the ways of life of selected communities through oral tradition, beliefs, intercultural contacts and arts.

MCS 372 [F1] Dynamics of Prejudice and Oppression (4)**Spring:** All Years

An examination of philosophical dimensions, dynamics and consequences of prejudices and oppression based on race, class, gender, sexual orientation and ability. Students will be expected to recognize, critically analyze and identify both shared and unique structural dimensions of various forms of oppression and discuss potential strategies for dismantling oppression. No more than 3 credits to be applied to the Philosophy major.

MCS 390 Topics in Multicultural Studies (1-3)**Fall:** On Demand **Spring:** On Demand

Exploration of a specific topic. This course may be repeated as topic varies.

MCS 461 Readings: Multicultural Studies (1-3)**Fall:** On Demand **Spring:** On Demand

Independent reading and research.

MCS 469 Internship (3-12)**Fall:** On Demand **Spring:** On Demand

A supervised, practical experience in the field.

Multidisciplinary Studies**MDS 095 Mathematics I (4)**

This course is designed to correct math deficiencies in order to insure success in areas requiring a good basic math background. Topics include: mathematical skills in arithmetic, geometrical concepts, signed numbers, linear equations, system of equation in two variables, operations with polynomials, exponents, factoring.

MDS 104 [C] Values, Choices, and Behavior (4)

The course is designed to evoke an understanding of human potential from the perspective of Humanistic Psychology. There will be a questioning of human values in conjunction with the integration and application of psychological concepts as they relate to the growth of the self. Systems of values will be used as a basis for an understanding of the relationships involved in human growth.

MDS 106 Career Exploration (1-2)

The course is designed to develop realistic concepts of work and increase the understanding of the factors that affect career decision-making and career satisfaction.

MDS 107 [C] Human Development/Growth in the Modern World (3)

Introduces the research methods used in the social sciences and examines the continuous process of human development and growth: the male and female systems in change, the factors involved in producing positive change, and the search for fulfillment of human potential.

MDS 109 Introduction to Higher Education (1)

Devoted to the acquisition of skills and techniques necessary to make the successful transition from secondary school to the university. Required of all MDS students.

MDS 110 [E] Expressive Writing (3)

Written expression of personal thought and feeling employing the use of various techniques in building writing versatility, including clustering, modeling, revising through peer and small group editing, and reviewing grammar.

MDS 111 [A] Expository Writing (4)

Developing strategies for writing a variety of expository essays — from journal responses to essays that narrate, describe, analyze, compare and contrast, classify, show causal connections and argue. Emphasis on the writing process, including pre-writing, peer and small group editing, and revision. Reading essays and fiction with later writing assignments focusing on reading and analyzing fiction. This course is the equivalent of English 101.

MDS 113 Introduction to Critical Reading (2)

This course enhances college level reading skills in the area of comprehension and vocabulary and introduces the student to critical reading and the analysis of literature.

MDS 115 [E] Interpersonal Communication (3)

Basic communication theory as applied to individual behavior, including perception, self concept, verbal and nonverbal communication, self-disclosure, and conflict management. Other pertinent topics given attention are the ethics of communication, gender specific language, and racism-prejudice. Emphasis on application and personal growth.

MDS 117 College Survival Skills (1)

Topics include time and stress management; motivation and concentration improvement; note-taking from both lectures and text; memorization, test-taking, and effective study techniques.

MDS 118 Listening (1)

Study of listening theory and research; focus on the various listening modes; emphasis on practical application and experience for the strengthening of effective listening behavior.

MDS 119 [E1] Contemporary Mathematics (3)

This course provides the opportunity to apply mathematical theory in everyday life. Topics include: sets and numeration systems, logic, number theory, statistics, geometry, mathematical systems.

MDS 121 Business Mathematics (3)

This course emphasizes various areas of mathematics showing their applications in business world. Topics include: fundamental mathematical skills for business, accounting mathematics, business finance, taxes.

MDS 123 [E1] Mathematical Ideas (4)

Fall: All Years **Spring:** All Years

Topics selected from various areas of mathematics consisting of functions, exponents, system of equations, polynomials, linear and quadratic equations, progressions, descriptive statistics, probability, emphasizing the mathematical techniques and showing the scope of mathematics. **Prerequisite:** MDS 095

MDS 123A [E1] Mathematical Ideas (2)

Fall: All Years

Topics selected from various areas of mathematics consisting of functions, exponents, system of equations, polynomials, linear and quadratic equations, progressions, descriptive statistics, and probability, emphasizing the mathematical techniques and showing the scope of mathematics. Students who complete 123A and 123B have a mathematical understanding equivalent to MDS 123.

MDS 123B [E1] Mathematical Ideas (2)

Spring: All Years

Topics selected from various areas of mathematics consisting of functions, exponents, system of equations, polynomials, linear and quadratic equations, progressions, descriptive statistics, and probability, emphasizing the mathematical techniques and showing the scope of mathematics. Students who have completed MDS 123B and MDS 123A have a mathematical understanding equivalent to MDS 123.

MDS 124 Topics (1-3)

Topic varies at discretion of department

MDS 125 Introduction to Computers (1)

Introduction to the uses of the computer, including word processing, basic programming and binary math.

MDS 130 [C] Exploring Marriage and Family (4)

An introductory social science class that examines the social institutions of marriage and family. Current trends and theoretical constructs will be reviewed.

MDS 132A [C] Human Sexuality/Social and Psychological Factors (3)**Fall:** All Years

A multidisciplinary exploration of sexuality that encompasses biological, psychological, and social factors which interact in the development of gender, gender identity, gender roles, and sexual behavior. This course has an emphasis on social and psychological factors. MDS 132A and MDS 132B must be taken concurrently.

MDS 132B [B] Human Sexuality/Biological Factors (1)**Fall:** All Years

A multidisciplinary exploration of sexuality that encompasses biological, psychological, and social factors which interact in the development of gender, gender identity, gender roles, and sexual behavior. This course has an emphasis on biological factors. MDS 132B and MDS 132A must be taken concurrently.

MDS 162 [D1] Introduction to Dramatic Art (3)

The study of theatrical works as a means of interpretation and commentary on society and the human condition. Historical background, criticism and analysis of plays dating from the Greeks to the present.

MDS 170 Studies in Popular Culture (1-3)

Individual topics in contemporary culture, discussing the need for self-expression, the relationship of art and society, and human freedom and fate.

MDS 171 [D1] Comedy:Society's Mirror (3)

Comedy in its various forms. Analysis of how comedy reflects societal values, morals and behavioral expectancies. Traces historical themes, conventions and methods.

MDS 172 [D] Contemporary Values through Science Fiction (3)

Contemporary values reflected in selected science fiction novels, short stories and film. The relationship of science fiction to fiction as a genre is also studied.

MDS 173 [D] Life Stages and Literature (3)

The stages of life as depicted in literature and film. Works include those written for children, adolescents and adults.

MDS 174 [D] Writings from Where We Are (3)

A multidisciplinary exploration of the themes found in the literature, both fiction and non-fiction, of the Upper Midwest.

MDS 175 [D1] The Fabulous 50s (3)

An examination of how literature, art, music and film reflect and offer insight into the popular values of the United States during the decade of the 1950s.

MDS 176 [D] Voyage of the Hero (3)

An examination of the quest motif in ancient, classical, medieval and modern literature, focusing on the hero's journey from birth through apotheosis. Exploration of the quest motif in relationship to the individual's personal development and quest.

MDS 178 [F] Reading Multicultural Literature (3)

An introduction to diverse peoples within the world community through the study of literature. Short stories and poetry from countries around the world as well as works by Native Americans, Hispanic Americans, African Americans, and Asian Americans will be examined to enhance students' ability to analyze literature.

MDS 180 [B1] Plants and Humans I (2)

The importance of plants to human social and economic development and the human role in the modification and distribution of plants.

MDS 181 [B1] Plants and Humans II (2)

The importance of plants to human social and economic development and the human role in the modification and distribution of plants.

MDS 182 [B1] Ethnobotany:Plants, People and Culture (3)

Study of the human uses of plants with special emphasis on utilizing a broader spectrum of wild and indigenous plants.

MDS 185 [B1] Humans and Their Environment (3)

The study of the mechanisms by which balances and stability are maintained in nature.

MDS 192 [B1] Science of the Human Body (4)

The study of biological processes as illustrated by the structures and functions of the human body.

MDS 195 [B1] Astronomy (3)

Survey lab-based course in constellation identification, use of star chart, history of astronomy, stellar evolution and cosmology.

MDS 196 [B1] Foundations of Physical Science (4)

Acquaints students with the basic concept of modeling in science to introduce them to the fundamentals of chemistry and physics. The material will emphasize mathematical models. The course also examines how science affects our daily life and discusses some of the relevant science topics of the time.

Prerequisite: MDS 123

MDS 197 [B1] Natural Phenomena (3)

An introductory course in science covering: the history of science and the tools of science; the application of the tools in the study of natural phenomena; the development of the models of the atom and light; and the application of these models in the investigation of environmental concerns.

MDS 198 [B1] Science of Energy Technologies (3)

Spring: All Years

This course will examine the relationships among civilization, society and energy. It will then look at the models of various forms of energy as developed through the science of physics and how these models are used to develop solar technologies.

MDS 205A [C] Group Dynamics/Theory (2)

Fall: All Years **Spring:** All Years

An introduction to theory and practice of small group interaction and process. Students will be expected to apply learning to their own and others' behavior in small group exercises and projects, developing a wider and more integrated understanding of small group processes and increasing the effectiveness of their group membership skills. This course covers group theory derived from the social sciences. MDS 205A and MDS 205B must be taken concurrently.

MDS 205B [E1] Group Dynamics/Interpersonal Communications (2)

Fall: All Years **Spring:** All Years

An introduction to theory and practice of small group interaction and process. Students will be expected to apply learning to their own and others' behavior in small group exercises and projects, developing a wider and more integrated understanding of small group processes and increasing the effectiveness of their group membership skills. This course introduces interpersonal communications processes which provide the basis for developing communication skills within small groups. MDS 205B and MDS 205A must be taken concurrently.

MDS 226 [C] Athletics in the U.S. (3)

An introductory social science class designed to analyze sports as a microcosm in contemporary American society. Topics include; youth sports and college sports; the transmission of cultural values through sports; prominent social problems in sports; and the impact of media and economics on sports, particularly at the college and professional levels.

MDS 227 [C] Corporations: History, Structure, Influence (3)

A multidisciplinary look at the origins, development, and direction of large corporations, using case studies of representative companies.

MDS 228 [C] The Automobile in America (3)

The impact of the automobile on American society through the insights of history, economics, sociology, politics, literature, and popular culture.

MDS 229 [C] Perspectives on 1980 (3)

Examination of a single "landmark year" from the perspectives of anthropology, history, political science, sociology, and economics. Introduces some of the distinctive approaches of these disciplines.

MDS 232A [C] Women's Roles and Socialization in 19th and 20th Century America (2)

Spring: All Years

A socio-historical perspective in developing a critical understanding of women's gender-role socialization in our society in the past two centuries. This course provides a basis to develop an overall understanding of women's position in society and will focus on the social/historical perspective. MDS 232A and MDS 232B must be taken

MDS 232B [D1] Women's Roles and Socialization in 19th and 20th Century America (1)

Spring: All Years

A socio-historical perspective in developing a critical understanding of women's gender-role socialization in our society in the past two centuries. This course provides a basis to develop an overall understanding of women's position in society and has a historical literature component. MDS 232B and MDS 232A must be taken concurrently.

MDS 281 Career Placement (1-4)

Placement on the job in a position closely related to the student's academic work. For Multidisciplinary Studies students only.

MDS 290 Topics in Multidisciplinary Studies (1-3)

Studies integrating concepts from two or more academic disciplines. Topics will focus on the natural, social, artistic, or cultural realm, or combinations thereof. May be repeated when topic changes for up to six credits.

MDS 295 Topics in Behavioral Sciences (1-3)

Study focusing on a specific topic within the behavioral sciences. May be repeated for credit when topic changes.

Music

MUS 100 Careers in Music (1)

Fall: All Years

A general survey to introduce the student to the broad range of career possibilities in the field of music.

MUS 101 Music Materials and Literature I (1)

Fall: All Years

Emphasis on listening skills with respect to recognition of basic musical elements, forms, and genres. Exposure to a variety of music repertoires. Attention also given to reading, writing, and talking about music. To be taken concurrently with MUS 103.

MUS 102 Music Materials and Literature II (1)

Spring: All Years

Continuation of 101. To be taken concurrently with MUS 104. **Prerequisite:** MUS 101

MUS 103 Music Reading (2)

Fall: All Years

Focus on music reading and development of sight singing skills. Familiarity with notation is required. A diagnostic test will determine readiness for this course. This course is to be taken concurrently with MUS 101 and MUS 150A.

MUS 104 Music Theory (3)

Spring: All Years

Principles and techniques of the tonal language system of the common practice period. Rhythms, Scales, Keys, Chord structures, Chord progressions. Creative application through composition, improvisation, performance. This course is to be taken concurrently with MUS 102. **Prerequisite:** MUS 103

MUS 105 Ear Training I — Rhythm (1)

Fall: All Years **Spring:** All Years

Development of aural/reading skills — Rhythm concentration, with melodic and harmonic basics to parallel concepts in Mus 104. Involves competency evaluation in music reading, aural/visual analysis, dictation, and error detection. **Prerequisite:** MUS 103

MUS 110 [D] Musicianship for Non-Majors (2)

Fall: Even Years

Fundamentals of music notation, music reading, and theory. Creative application through composition and performance. Assumes minimal previous musical experience.

MUS 111 [D] The Art of Listening (3)

Fall: All Years **Spring:** All Years

Designed for non-majors. An introduction to music appreciation. Introduces the main elements of music, such as melody, harmony, rhythm, timbre, and form. Students will develop a vocabulary to discuss their experience of music. Students will listen to a broad repertoire of music examples.

MUS 120 [D] Concert Band (1)

Fall: All Years **Spring:** All Years

Open to all university students without audition. A variety of concert band literature is performed. May be repeated for credit.

MUS 121 [D] Festival Mixed Choir (1)

Fall: All Years **Spring:** All Years

Open to all university students without audition. Singers perform choral literature selected from classical and modern styles. May be repeated for credit.

MUS 122 [D] Festival Women's Choir (1)

Fall: All Years **Spring:** All Years

Open to all university women without audition. Singers perform choral literature selected from classical and modern styles. May be repeated for credit.

MUS 150A Class Piano (1)

Fall: All Years

Class instruction. Entry level piano course focusing on basic technique, primary chords and harmonizing. Intended for music majors/minors with limited background in applied piano instruction.

MUS 150B Class Piano II (1)

Spring: All Years

Class instruction. Continuation of Mus 150A. Further development of piano technique, physical coordination and independence between the hands. Study of major scales and beginning level standard piano literature. **Prerequisite:** MUS 150A

MUS 152 Class Voice (1)

Fall: All Years **Spring:** All Years

Class instruction. Designed for students with limited background in applied voice instruction. May be repeated for credit.

MUS 154 Music Performance:Voice: Level 1 (1-2)

Fall: All Years **Spring:** All Years

Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 155A Music Performance: Piano: Level 1 (1)

Fall: All Years **Spring:** All Years

Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 155B Music Performance: Organ: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 155C Music Performance: Harpsichord: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 156A Music Performance: Trumpet: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 156B Music Performance: Horn: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 156C Music Performance: Trombone: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 156D Music Performance: Euphonium: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 156E Music Performance: Tuba: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 157A Music Performance: Flute: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 157B Music Performance: Oboe: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 157C Music Performance: Clarinet: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 person) instruction and master classes. May be repeated for credit.

MUS 157D Music Performance: Bassoon: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 person) instruction and master classes. May be repeated for credit.

MUS 157E Music Performance: Saxophone: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 158A Music Performance: Violin: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 158B Music Performance: Viola: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 158C Music Performance: Cello: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 158D Music Performance: Bass: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 158E Music Performance: Acoustic Guitar: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 158F Music Performance: Electric Guitar: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 159 Music Performance: Percussion: Level 1 (1-2)
Fall: All Years **Spring:** All Years
 Individual or small group (2 or 3 people) instruction and master classes. May be repeated for credit.

MUS 170 Composition - Level I (1)
Fall: All Years **Spring:** All Years
 Individual and/or small group instruction. May be repeated for credit. **Prerequisite:** MUS 103

MUS 191 Diction (2)
Fall: Odd Years
 Instruction for voice students in the proper pronunciation of English and German for solo song and choral singing. Introduction to the IPA for notation of speech sounds.

MUS 201 Form and Analysis I (2)**Fall:** All Years

Visual and aural analysis of homophonic forms with application through composition and performance. Discussion of historical context. Involves analysis of chromatic harmony. **Prerequisite:** MUS 104

MUS 202 Instrumentation (1)**Fall:** All Years

Basic principles of composition and arranging for specific instruments and ensembles.

Prerequisite: MUS 104**MUS 203 Form and Analysis II (2)****Spring:** All Years

Visual and aural analysis of polyphonic forms with application through composition and performance. Discussion of historical context. Involves analysis of both tonal and atonal counterpoint.

Prerequisite: MUS 201**MUS 205 Ear Training II - Melody (1)****Fall:** All Years**Spring:** All Years

Development of aural/reading skills - Melody concentration, with continued skill building in rhythm and harmony. Involves competency evaluation in music reading, aural/visual analysis, dictation and error detection. **Prerequisite:** MUS 104

MUS 206 Ear Training III - Harmony (1)**Fall:** All Years**Spring:** All Years

Development of aural/reading skills - Harmony concentration, with continued skill building in rhythm and melody. Involves competency evaluation in music reading, aural/visual analysis, dictation and error detection. **Prerequisite:** MUS 201

MUS 209 Survey of Non-Western Music (2)**Spring:** All Years

An introduction to musics outside of Western European tradition. Selected reading and listening materials from these areas/cultures are surveyed: African, Indian, the Far East, Indonesian, American Indian, Latin American, Middle East, and Eastern Europe. Study focuses on similarities and differences in musical style and cross influences between the various repertoires.

Prerequisite: MUS 104**MUS 210 [D1] Survey of Western Music (3)****Fall:** All Years**Spring:** All Years

Designed for non-majors. A historical approach to music literature. The study of composers and musical styles of Western music from 1600 to present. MUS 111 is recommended as a preliminary course.

MUS 215 [D1] History of Jazz (3)**Fall:** All Years**Spring:** All Years

Designed for non-majors. A survey of the development of jazz from its roots through the contemporary period. Emphasis will be placed on stylistic changes. MUS 111 is recommended as a preliminary course.

MUS 216 [F] World Music Survey (3)**Spring:** Even Years

Designed for non-majors. An introduction to the varied music repertoires of the world. Similarities to and differences from Western musical culture will be noted, as well as cross influences between the repertoires.

Prerequisite: MUS 111**MUS 217 [D] Pop/Rock Music for Non-Majors (2)****Fall:** Odd Years

Designed for non-majors. Survey of pop/rock music from 1956 to the present. Emphasis placed on identifying styles and songwriting techniques of various musicians.

MUS 218 [D] Electronica: The Influence of Music and Technology (2)**Spring:** Even Years

A historical survey of music, primarily of the 20th Century (and beyond), as driven by technological developments. Topics include music created for experimental instruments such as the Theremin and voltage-controlled synthesizers as well as commercial products such as the electric guitar, the multi-track recording studio, digital samplers, and so forth. The aim is to provide a wider perspective by which cross-influences can be seen between innovators such as Varese or Stockhausen and artists such as The Beatles, Aphex Twin, or Radiohead. Listening strategies will be introduced, and production techniques will be discussed and demonstrated.

MUS 219 Singing Skills for Musical Theatre (1)**Fall:** Even Years

Designed for theatre students. Principles of body alignment and breathing, vocal exercises, and diction. May be repeated for credit.

MUS 220 [D] Symphonic Wind Ensemble (1)**Fall:** All Years**Spring:** All Years

Open to all university students. Selection by audition. Challenging Wind Band literature from varied periods and styles. Annual tour. May be repeated for credit.

MUS 221 [D] Jazz Ensemble (1)**Fall:** All Years**Spring:** All Years

Large group jazz ensemble. Open to all university students. Selection by audition. Performance of a variety of jazz styles. May be repeated for credit.

MUS 222 [D] Concert Choir (1)**Fall:** All Years **Spring:** All Years

Open to all university students. Selection by audition. Repertoire spans Renaissance to modern styles. Annual tour. May be repeated for credit.

MUS 223 [D] Chamber Singers (1)**Fall:** All Years **Spring:** All Years

Select ensemble. Simultaneous membership in Concert Choir required. Repertoire is varied vocal chamber music. May be repeated for credit.

MUS 224 [D] Vocal Jazz Ensemble (1)**Fall:** All Years **Spring:** All Years

Open to all university students. Selection by audition. Jazz style repertory with both a cappella singing styles and works accompanied by rhythm section. May be repeated for credit.

MUS 225 [D] Orchestra (1)**Fall:** All Years **Spring:** All Years

Open to all university students. Selection by audition. Performance of variety of orchestral music, including opera, musical theatre, combined orchestra and chorus, concerto. Annual tour. May be repeated for credit.

MUS 226 [D] Collegium Musicum (1)**Fall:** All Years **Spring:** All Years

Open to all university students. Vocal and/or instrumental performance of music from the late Middle Ages through the Baroque period. May be repeated for credit.

MUS 227 [D] Opera Workshop (1-2)**Fall:** All Years **Spring:** All Years

Open to all university students. Selection by audition. Performance of a variety of opera scenes as well as full opera production. May be repeated for credit.

MUS 228 [D] Tri-College Percussion Ensemble (1)**Fall:** All Years **Spring:** All Years

The Tri-College Percussion Ensemble is a chamber music organization consisting of approximately 15 to 20 musicians who perform on the many and varied definite and indefinite pitched instruments of the percussion family. The group performs a wide variety of literature from the standard repertoire, as well as arrangements of popular, classical and folk music. The ensemble is open to students of all levels who express an interest in performing on percussion instruments.

MUS 231 Methods for Teaching Woodwinds I (1)**Fall:** Odd Years

Methods and materials for teaching individual woodwind instruments in the public schools. Focus on clarinet and saxophone.

MUS 232 Methods for Teaching Woodwinds II (1)**Spring:** Odd Years

Methods and materials for teaching individual woodwind instruments in the public schools. Focus on flute, oboe, and bassoon.

MUS 233 Methods for Teaching Brass Instruments (1)**Fall:** Even Years

Methods and materials for teaching individual brass instruments in the public schools.

MUS 234 Methods for Teaching String Instruments (1)**Spring:** Even Years

Methods and materials for teaching individual string instruments in the public schools.

MUS 235 Methods for Teaching Percussion (1)**Fall:** Odd Years

Methods and materials for teaching individual percussion instruments in the public schools.

MUS 236 Guitar for General Music (1)**Fall:** All Years

Fundamentals of guitar playing for use in the general music programs in the public schools.

MUS 240 [D1] American Music (2)**Spring:** Odd Years

Historical survey of music in the United States.

Prerequisite: MUS 111**MUS 250 Jazz Improvisation (1)****Fall:** All Years

An introduction to jazz improvisation with an emphasis on small group performance techniques. Related materials include modal harmony, 12 bar blues, form, standard popular song form, and an introduction to jazz theory and related chord scales.

Prerequisite: MUS 101, MUS 103**MUS 251 Commercial Applied Voice (1-2)****Fall:** Odd Years

Class instruction and recording studio experience in commercial singing styles, techniques, etiquette and vocal health. **Prerequisite:** MUS 154

MUS 252 Advanced Jazz Improvisation (2)**Spring:** All Years

This course will continue the concepts presented in MUS 250 as well as introduce the student to advanced chord/scale relationships. The course will also explore the classic small group jazz repertoire of the late 40's, 50's, and early 60's. **Prerequisite:** MUS 250

MUS 254 Music Performance: Voice: Level 2 (1-2)**Fall:** All Years **Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 255A Music Performance: Piano: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit. Students must complete the piano proficiency exam prior to enrolling in this class.

MUS 255B Music Performance: Organ: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 255C Music Performance: Harpsichord: Level 2 (1-2)

Fall: On Demand
Individual instruction and master classes. May be repeated for credit.

MUS 256A Music Performance: Trumpet: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 256B Music Performance: Horn: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 256C Music Performance: Trombone: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 256D Music Performance; Euphonium: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 256E Music Performance: Tuba: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 257A Music Performance: Flute: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 257B Music Performance: Oboe: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 257C Music Performance: Clarinet: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 257D Music Performance: Bassoon: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 257E Music Performance: Saxophone: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 258A Music Performance: Violin: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 258B Music Performance: Viola: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 258C Music Performance: Cello: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 258D Music Performance: Bass: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 258E Music Performance: Acoustic Guitar: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 258F Music Performance: Electric Guitar: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 259 Music Performance: Percussion: Level 2 (1-2)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 261 Music Industry Survey I (2)**Spring:** All Years

Part one of a two-semester comprehensive overview of the music industry. Topics are music in the marketplace, songwriting, publishing, copyright, business affairs, licensing, unions and guilds, agents, artist management, concert promotion, music and theater, merchandising, and arts administration. Listed prerequisite can be waived with permission of the instructor. **Prerequisite:** MUS 100

MUS 262 Music Industry Survey II (2)**Fall:** All Years

Part two of a two semester comprehensive overview of the music industry. Topics are the recording industry, record markets, artists' recording contracts, record production, distribution and retailing, studios, environmental music, music in multimedia, jazz and classical music, music in radio, television, film, and advertising, issues in international music.

Prerequisite: MUS 100, MUS 261**MUS 263 The Business of Music (2)****Fall:** On Demand **Spring:** On Demand

The primary focus of this course will be to cover the various facets of the music industry. Through class lectures, handouts, and assigned readings within the text, issues germane to the contemporary music industry will be explored. Outside guests who work within various areas of the music industry will speak to the class. **Prerequisite:** MUS 100

MUS 270 Composition - Level 2 (1-2)**Fall:** All Years **Spring:** All Years

Individual and/or small group instruction. Study includes composition in several musical styles. May be repeated for credit.

MUS 278 Jazz Theory (2)**Fall:** Odd Years

A study of the fundamental elements of jazz harmony, melody, and rhythm. Written assignments and ear training. **Prerequisite:** MUS 201

MUS 281 Introduction to Music Technology (2)**Fall:** All Years

A primer for incoming students covering the following topics: computer basics (initiation to Macintosh), e-mail, Internet, printing, basics of acoustics and digital audio, introduction to MIDI, music notation software, HTML basics, ear-training and other CAI software.

MUS 291 Individual Projects (1-2)**Fall:** All Years **Spring:** All Years

Individualized study in specialized areas in music. May be repeated for credit. **Prerequisite:** MUS 104

MUS 300 Elements of Conducting (1)**Fall:** All Years**Spring:** All Years

Development of baton techniques and basic score reading skills. **Prerequisite:** MUS 201

MUS 301 Western Music of the 20th Century (3)**Fall:** All Years

Survey of literature and materials of 20th Century music in Europe and North America. Integrated musicianship skills. **Prerequisite:** MUS 203, MUS 201

MUS 302 Classic/Romantic Music (3)**Spring:** All Years

Survey of the music of the Classic and Romantic periods (1750-1900). Integrated musicianship skills.

Prerequisite: MUS 201**MUS 319 Music for Classroom Teachers (3)****Fall:** All Years**Spring:** All Years

Basic musicianship skills and theory developed through vocal, keyboard, and recorder experiences.

Examination of teaching methods and materials, learner outcomes and assessment. Required for elementary education majors. Not intended for music majors or minors.

MUS 321 Small Commercial Ensemble (1)**Fall:** All Years**Spring:** All Years

Preparation and performance of variety of pop/rock music styles. May be repeated for credit.

MUS 322 Jazz Combo (1)**Fall:** All Years**Spring:** All Years

Small group jazz ensemble. May be repeated for credit.

MUS 333 Teaching General Music K-12 (3)**Fall:** All Years

Administration of the public school K-12 general music curriculum. Study of teaching methods and materials, learner outcomes and evaluation procedures. Required of both vocal and instrumental education majors. The course must be taken no more than three semesters before the student teaching semester.

MUS 334 Secondary School Choral Methods (2)**Spring:** All Years

Administration of the high school vocal music program. Study of objectives and evaluation procedures, teaching methods and materials. This course must be taken no more than four semesters before the student teaching semester.

MUS 335 Organization of the Instrumental Music Program (2)**Spring:** Odd Years

Administration of the instrumental program in the public schools.

MUS 340 Baroque Music (2)**Spring:** Even Years

Survey of the music of the Baroque period (1600-1750).

Prerequisite: MUS 201, MUS 203**MUS 341 Middle Ages and Renaissance Music (2)****Fall:** Even YearsSurvey of the music from the Middle Ages and Renaissance periods. **Prerequisite:** MUS 201,

MUS 203

MUS 342 History of Rock/Pop Music (2)**Spring:** Odd YearsHistorical survey of rock and popular music from 1956 to the present. **Prerequisite:** MUS 201**MUS 343 Jazz History (2)****Fall:** Odd Years

Historical survey of American jazz.

Prerequisite: MUS 201**MUS 351 Commercial Keyboards (1)****Spring:** All YearsStudy and practice of keyboard usage in popular literature of the last 100 years. Styles will range from early blues and ragtime to various Latin styles and rock. Analysis of chordal structures and idiomatic usage. May be repeated for credit. **Prerequisite:** MUS 201**MUS 354 Music Performance: Voice: Level 3 (1-3)****Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 355A Music Performance: Piano: Level 3 (1-3)**Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 355B Music Performance: Organ: Level 3 (1-3)**Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 356A Music Performance: Trumpet: Level 3 (1-3)**Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 356B Music Performance: Horn: Level 3 (1-3)**Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 356C Music Performance: Trombone:**Level 3 (1-3)****Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 356D Music Performance: Euphonium:**Level 3 (1-3)****Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 356E Music Performance: Tuba: Level 3 (1-3)**Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 357A Music Performance: Flute: Level 3 (1-3)**Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 357B Music Performance: Oboe: Level 3 (1-3)**Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 357C Music Performance: Clarinet: Level 3 (1-3)**Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 357D Music Performance: Bassoon:**Level 3 (1-3)****Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 357E Music Performance: Saxophone:**Level 3 (1-3)****Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 358A Music Performance: Violin: Level 3 (1-3)**Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 358B Music Performance: Viola: Level 3 (1-3)**Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 358C Music Performance: Cello: Level 3 (1-3)**Fall:** All Years**Spring:** All Years

Individual instruction and master classes. May be repeated for credit.

MUS 358D Music Performance: Bass: Level 3 (1-3)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 358E Music Performance: Acoustic Guitar: Level 3 (1-3)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 358F Music Performance: Electric Guitar: Level 3 (1-3)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 359 Music Performance: Percussion: Level 3 (1-3)

Fall: All Years **Spring:** All Years
Individual instruction and master classes. May be repeated for credit.

MUS 363 Music for Film and Multimedia (3)

Spring: All Years

This course will focus on the various aspects of composing sound to picture. Through the use of work prints/student films/multimedia projects, students will score sound to picture utilizing the MSUM film scoring lab. Students will complete a final project which consists of three different film cues or one feature film/multimedia project.

MUS 364 Survey of Film Music (3)

Fall: All Years

This course will focus on the history and evolution of music for film. Musical examples from historical and contemporary cinema will be examined. Listed prerequisites can be waived with the permission of the instructor. **Prerequisite:** MUS 261, MUS 262

MUS 365 Practicum (1)

Fall: All Years **Spring:** All Years

An on-campus experience in preparation for the music industry internship. To be taken concurrently with or following one of the seminars in music industry. May be taken two times for credit. Listed prerequisites can be waived with the permission of the instructor.

Prerequisite: MUS 261, MUS 262

MUS 370 Composition- Level 3 (1-3)

Fall: All Years **Spring:** All Years

Individual composition instruction plus seminar with all composition students. Study includes composition in several musical styles. May be repeated for credit.

MUS 375 Instrument Conducting (2)

Spring: All Years

Band and Orchestra conducting techniques, rehearsal methods, and score reading. **Prerequisite:** MUS 300

MUS 377 Choral Conducting (2)

Spring: All Years

Choral conducting techniques, rehearsal methods, and score reading, brief survey of literature and introduction to choral arranging.

Prerequisite: MUS 300

MUS 381 Audio Production I (3)

Fall: All Years

Components of a sound system, with studio assignments to familiarize students with these elements. Introduction to microphones, cables, direct boxes, preamplifiers, mixers, processors, amplifiers, loudspeakers. In addition, MIDI sequencing will be covered, along with basic audio editing on the computer. Lectures and listening relating to historical developments in music and technology. Prerequisites can be waived with consent of the instructor.

Prerequisite: MUS 104, MUS 281

MUS 382 Digital Audio I (3)

Spring: All Years

Digital workstation as the central tool for producing music and audio. Topics include: basics of audio and sound systems, digital audio (conversion, sampling, quantization), MIDI, hard-disk recording, sequencing, editing, and mastering. Internet audio will also be covered, including encoding and streaming.

Prerequisites can be waived with consent of the instructor. **Prerequisite:** MUS 104, MUS 281

MUS 390 Music Topics (1-3)

Fall: All Years **Spring:** All Years

Special upper division studies in music. Different topics will be chosen for study. May be repeated if topic changes.

MUS 420 New Music Ensemble (1)

Fall: All Years **Spring:** All Years

Preparation and performance of new chamber and electronic music (generally one person per part). May be repeated for credit.

MUS 423 Accompanying (1)

Fall: All Years **Spring:** All Years

Preparation and performance of both instrumental and vocal accompaniment repertoire. May be repeated for credit.

MUS 424 Chamber Music Performance: Voice (1)

Fall: All Years **Spring:** All Years

Preparation and performance of chamber music (1 person per part). May be repeated for credit.

MUS 425 Chamber Music Performance: Keyboard (1)

Fall: All Years **Spring:** All Years
Preparation and performance of chamber music (1 person per part). May be repeated for credit.

MUS 426 Chamber Music Performance: Brass (1)

Fall: All Years **Spring:** All Years
Preparation and performance of chamber music (1 person per part). May be repeated for credit.

MUS 427 Chamber Music Performance: Woodwinds (1)

Fall: All Years **Spring:** All Years
Preparation and performance of chamber music (1 person per part). May be repeated for credit.

MUS 428 Chamber Music Performance: Strings (1)

Fall: All Years **Spring:** All Years
Preparation and performance of chamber music (1 person per part). May be repeated for credit.

MUS 429 Chamber Music Performance: Percussion (1)

Fall: All Years **Spring:** All Years
Preparation and performance of chamber music (1 person per part). May be repeated for credit.

MUS 431A Keyboard Pedagogy I (2)

Fall: Even Years
Fundamentals of keyboard instruction including methods, techniques, and procedures for establishing a private studio.

MUS 431B Keyboard Pedagogy II (1)

Spring: Odd Years
Practical application of teaching techniques, skills, and procedures studied in Mus 431A.
Prerequisite: MUS 431A

MUS 432 Voice Pedagogy (2)

Fall: Odd Years
Will include physiology, anatomy, teaching techniques, demonstration models and a practicum. Will focus on social, educational, family and peer pressure that affect the singing standards of the adolescent interested in pursuing vocal performance skills.

MUS 433 Jazz Pedagogy (2)

Spring: Odd Years
This course will focus on techniques for directing instrumental and vocal jazz ensembles and techniques for teaching the various jazz disciplines. The course will review major jazz texts, periodicals, historical recordings, and resources. **Prerequisite:** MUS 250, MUS 300

MUS 440 Music Literature: Solo Song (2)

Spring: Even Years
Study of solo song literature. Intended for majors and minors in music. **Prerequisite:** MUS 201

MUS 441 Music Literature: Orchestral (2)

Spring: Even Years
Study of orchestral literature. Intended for majors and minors in music. **Prerequisite:** MUS 201

MUS 442 Music Literature: Choral (2)

Fall: Even Years
Study of choral literature. Intended for majors and minors in music. **Prerequisite:** MUS 201

MUS 443 Music Literature: Chamber Music (2)

Fall: Even Years
Study of chamber music literature. Intended for majors and minors in music. **Prerequisite:** MUS 201

MUS 444 Music Literature: Keyboard (2)

Fall: Odd Years
Study of keyboard literature. Intended for majors and minors in music. **Prerequisite:** MUS 201

MUS 445 Music Literature: Wind Band (2)

Fall: Odd Years
Study of wind band literature. Intended for majors and minors in music. **Prerequisite:** MUS 201

MUS 446 Music Literature: Opera (2)

Spring: Odd Years
Study of opera literature. Intended for majors and minors in music. **Prerequisite:** MUS 201

MUS 450 Student Recital (1)

Fall: All Years **Spring:** All Years
Special supplemental applied study in preparation for public recital appearance. May be repeated once for credit.

MUS 454 Music Performance: Voice: Level 4 (1-3)

Fall: On Demand **Spring:** On Demand
Individual instruction and master classes. May be repeated for credit.

MUS 455A Music Performance: Piano: Level 4 (1-3)

Fall: On Demand **Spring:** On Demand
Individual instruction and master classes. May be repeated for credit.

MUS 455B Music Performance: Organ: Level 4 (1-3)

Fall: On Demand **Spring:** On Demand
Individual instruction and master classes. May be repeated for credit.

MUS 456A Music Performance: Trumpet: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 456B Music Performance: Horn: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 456C Music Performance: Trombone: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 456D Music Performance: Euphonium: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 456E Music Performance: Tuba: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 457A Music Performance: Flute: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 457B Music Performance: Oboe: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 457C Music Performance: Clarinet: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 457D Music Performance: Bassoon: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 457E Music Performance: Saxophone: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 458A Music Performance: Violin: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 458B Music Performance: Viola: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 458C Music Performance: Cello: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 458D Music Performance: Bass: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 458E Music Performance: Acoustic Guitar: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 458F Music Performance: Electric Guitar: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 459 Music Performance: Percussion: Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual instruction and master classes. May be repeated for credit.

MUS 461 Senior Seminar: Current Issues in the Music Industry (2)
Spring: All Years
 Seminar covering broad range of current topics related to the music business: professional practices and ethics, legal issues, trends in marketing and management, etc., plus a thorough examination of relevant information resources - books, journals, and periodicals. Listed prerequisites can be waived with the permission of the instructor. **Prerequisite:** MUS 261, MUS 262, MUS 365

MUS 469 Internship (3-12)
Fall: All Years **Spring:** All Years
 Internship in music-related field.
Prerequisite: MUS 261, MUS 262, MUS 365, MUS 461

MUS 470 Composition - Level 4 (1-3)
Fall: On Demand **Spring:** On Demand
 Individual composition instruction plus seminar with all composition students. Study includes composition in several musical styles. May be repeated for credit.

MUS 471 Orchestration (2)**Fall:** Odd Years

Principles of orchestral writing.

Prerequisite: MUS 202, MUS 203**MUS 472 Instrumental Arranging (2)****Fall:** On Demand **Spring:** On Demand

Arranging for both small and large ensembles.

Prerequisite: MUS 202, MUS 203**MUS 474 Advanced Theory and Analysis (2)****Spring:** Odd YearsContinuation of the study of music through the use of advanced theoretical and analytical techniques. May be repeated for credit. **Prerequisite:** MUS 203, MUS 302**MUS 475 Advanced Conducting (2)****Fall:** On Demand

Continuation of the study of conducting.

Prerequisite: MUS 375 OR MUS 377**MUS 481 Audio Production II (2)****Spring:** All Years

Equipment and techniques of electronic audio production, including multi-track recording, microphone techniques, mixing, and use of effects devices.

Prerequisite: MUS 381**MUS 482 Digital Audio II (2)****Fall:** All YearsContinuation of MUS 382. Topics include: digital synthesis, filtering, processing, mixing, interfaces. Students will work on studio assignments using music software such as Csound, SoundHack, and Max/MSP.
Prerequisite: MUS 382**MUS 484 Projects in Sound Reinforcement and Concert Recording (1-2)****Spring:** All YearsIndividual projects centered on learning sound reinforcement and concert recording for all types of concert situations. Most of the class will involve hands on work for departmental music productions. Class participants will learn Tonmeister recording techniques and sound reinforcement while using our department's various sound reinforcement systems. Students must be prepared to work at night and off-campus for MSUM Music Department events. May be repeated for credit.
Prerequisite: MUS 481**MUS 485 Projects in Audio Production (1-2)****Fall:** All Years **Spring:** All YearsIndividual projects in Audio Production. May be repeated for credit. **Prerequisite:** MUS 481**MUS 486 Projects in Synthesis (1-2)****Fall:** All Years **Spring:** All YearsIndividual projects in music synthesis. May be repeated for credit. **Prerequisite:** MUS 482**MUS 496 Workshop in Music Education (1-3)****Fall:** On Demand **Spring:** On Demand

Special topics in music education. May be repeated for credit if topic varies.

Nursing**NURS 305 The Contemporary Professional Nurse (3)****Fall:** All Years **Spring:** All Years

Focus on transition from technical to professional nursing. Increased self-awareness, and advanced communication skills, using experiential activities and discussion. Available to admitted majors only.

NURS 315 Client Education in Nursing (2)**Fall:** All Years **Spring:** All Years

Principles of client education and selected teaching-learning strategies as applied to real and simulated client education situations.

NURS 318 Ethics in Nursing (2)**Fall:** All Years **Spring:** All Years

Ethical theory and decision making in nursing practice.

NURS 325 Holistic Client Systems (3)**Fall:** All Years **Spring:** All Years

Examines the "client" of nursing at the family, group, community and population level using a systems approach. Assessment and analysis of client health care issues directs planning for health promotion, health protection and disease prevention.

NURS 346 Community-Based Nursing (3)**Fall:** All Years **Spring:** All YearsEstablishes the conceptual foundations for practice in community-based nursing. Key concepts of public health, community-based nursing and community health nursing are examined. **Prerequisite:** NURS 325, NURS 315, NURS 305, NURS 350**NURS 346L Community-Based Nursing Clinical (3)****Fall:** All Years **Spring:** All YearsApplication of the nursing process in community-based nursing practice including public health nursing experiences. Application of all levels of prevention within the community; serving the individual, family and community as client for care. Prior or concurrent enrollment in NURS 346 is required.
Prerequisite: NURS 346**NURS 350 Advanced Pathophysiology (3)****Fall:** All Years **Spring:** All Years

Correlation of pathophysiology with signs and symptoms of body dysfunction; analysis of selected adaptive mechanisms which maintain homeostasis.

NURS 362 Transcultural Nursing (2)**Fall:** All Years **Spring:** All Years

Application of the nursing process with culturally diverse clients.

NURS 403 Sexuality: A Nursing Perspective (2)**Fall:** On Demand **Spring:** On Demand

A holistic approach that focuses on fostering healthy sexuality in illness and wellness through effective nursing practice.

NURS 405 Dynamics of Oncology Nursing (2)**Fall:** On Demand **Spring:** On Demand

Covers pathophysiology of cancer and disease complications, detection, treatment, and prevention. Emphasizes holistic health care of person with cancer and explores effect on the nation's health.

NURS 407 Nursing Care of the Person with HIV/AIDS (2)**Fall:** On Demand **Spring:** On Demand

Covers world and local epidemiology, pathophysiology of human immunodeficiency virus (HIV) and opportunistic infections, treatment and care of people with HIV infection and acquired immune deficiency syndrome (AIDS). Includes infection control, ethical issues and public education needs.

NURS 409 Adaptation to Chronic Illness (2)**Fall:** On Demand **Spring:** On Demand

Uses a systems approach to study how individuals and families adapt to chronic illness. Focuses on the nursing roles and strategies that assist individuals and families to adapt to chronic illness. Social policies, programs, and services are identified.

NURS 411 Women, Nursing, and Health (2)**Fall:** On Demand **Spring:** On Demand

A feminist nursing perspective of women's health as affected by reproductive, self concept, lifestyle, mental health and violence issues. Consideration of effectiveness of medical and holistic therapies on women's health outcomes.

NURS 413 Nursing and Health Promotion in Special Populations (2)**Fall:** On Demand **Spring:** On Demand

Health promotion and lifestyle change concepts and strategies are discussed and applied in a nursing framework. Special populations are described and health promotion strategies are adapted for use with these populations.

NURS 415 The Changing Family: A Nursing Perspective (2)**Fall:** On Demand **Spring:** On Demand

A study of contemporary changes in family structure and employment patterns. Major focus on nursing assessment and interventions needed to respond to these changes, within a system's framework. Topics include structural changes such as divorce, blended families, single parent families, and changing employment patterns such as the dramatic increase in working women.

NURS 417 Holistic Nursing (2)**Fall:** On Demand **Spring:** On Demand

Analysis of the concept of the nurse as healer and the practice of holistic nursing. A variety of currently available holistic therapies such as therapeutic touch, guided imagery, acupressure and music therapy are examined for legitimacy and effectiveness.

NURS 420 Gerontological Nursing (2)**Fall:** All Years **Spring:** All Years

Nursing management of elderly clients and their families. Focuses on normal aging, common health problems, and ethical and sociopolitical issues in health care of the elderly.

NURS 430 Research in Nursing (3)**Fall:** All Years **Spring:** All Years

Introduction to nursing research process and its application in nursing practice.

NURS 460 Nursing Management/Leadership (3)**Fall:** All Years **Spring:** All Years

Theories and function of management and leadership styles as they relate to professional nursing.

Prerequisite: NURS 305, NURS 325, NURS 315**NURS 460L Nursing Management/Leadership Laboratory (1)****Fall:** All Years **Spring:** All Years

Application of management theories and functions to nursing roles in health care settings. Prior or concurrent enrollment in NURS 460 is required.

Prerequisite: NURS 460**NURS 475 Nursing Preceptorship (6)****Fall:** All Years **Spring:** All Years

Application of curricular themes in a comprehensive clinical exploration of a self-selected area of nursing practice. Analysis and discussion of current issues and trends in health care that influence professional nursing. All required courses in the nursing major must be taken prior to this course, except that NURS 346, 346L, 460 and 460L may be taken concurrently.

NURS 490 Topics in Professional Nursing (1-3)**Fall:** On Demand **Spring:** On Demand

Study of selected practices, issues and/or problems in health care delivery as they impact the consumer and the nursing profession. Topics change each semester.

NURS 497 Independent Study (1-2)**Fall:** On Demand **Spring:** On Demand

Individual intensive study, clinical project or research activity of a nursing issue under guidance of a faculty member. Extends intellectual pursuit beyond regular curriculum. Only two credits may be applied toward the elective nursing requirement.

Paralegal**PARA 125 Introduction to Paralegal (2)****Fall:** All Years **Spring:** All Years

Provides an overview of the paralegal profession and the legal system to assist students in their career decision making process.

PARA 250 Legal Research and Writing I (3)**Fall:** All Years

A general introduction to recorded sources of the law and where and how it is to be found. Specific sources will be discussed and facilitated through practical writing exercises. Enrollment in this course requires the completion of, or concurrent enrollment in, PARA 125. **Prerequisite:** PARA 125

PARA 251 Legal Research and Writing II (3)**Spring:** All Years

Continuation of Legal Research and Writing sequence. Students will develop skills in legal issue identification, analysis and research through progressively more complex exercises, including preparation of legal memoranda. **Prerequisite:** PARA 250

PARA 310 Civil Procedure (3)**Fall:** All Years

The substantive and procedural law of civil litigation, with emphasis on the Rules of Civil Procedure, in both state and federal court systems.

Prerequisite: PARA 250**PARA 320 Domestic Relations (3)****Spring:** All Years

The law of domestic relations, including marriage, separation, divorce, annulment, adoption, custody, and other topics. **Prerequisite:** PARA 250

PARA 325 Interviewing (3)**Fall:** All Years **Spring:** All Years

Development of the skills necessary to elicit comprehensive factual information about legal issues and to assist the client in understanding the process and procedures of the legal system. **Prerequisite:** PARA 250

PARA 331 Debtor-Creditor and Bankruptcy Law (4)**Fall:** All Years

The study of law relating to the extension of credit, collection of debts, debtors' and creditors' rights, and bankruptcy, including liquidation, business reorganizations, and adjustment of debts. **Prerequisite:** PARA 250

PARA 340 Evidence (3)**Spring:** All Years

A study of the substantive and procedural law of evidence in civil and criminal litigation.

Prerequisite: PARA 251**PARA 345 Public Benefits I (4)****Fall:** All Years

An overview of public benefits programs providing economic maintenance and financing of health care. A study of the substantive and procedural law of government entitlement programs, such as food stamps, Temporary Assistance to Needy Families, Minnesota Family Investment Program, North Dakota's Teen program, medical assistance, Medicare, and subsidized housing. **Prerequisite:** PARA 250

PARA 346 Public Benefits II (4)**Spring:** All Years

A study of the substantive and procedural law of government benefit programs, including Supplemental Security Income, workers compensation, unemployment compensation, and Social Security Retirement and Disability insurance. **Prerequisite:** PARA 251

PARA 360 Law Office Systems (3)**Fall:** All Years **Spring:** All Years

An introduction to the unique characteristics of law office organization and management with an emphasis on computer applications in the law, including computerized time records and billing, docket control and file management, pleading organization, document preparation, and other computer uses. Enrollment in this course requires completion of, or concurrent enrollment in, PARA 125.

Prerequisite: CSIS 103, PARA 125

PARA 370 Government Benefits (3)**Fall:** All Years

This course will provide non-paralegal majors with a brief overview of a variety of federal and state public assistance health care and income maintenance programs including: Social Security, Supplemental Security Income, Food Stamps, Temporary Assistance to Needy Families, Minnesota Family Investment Program, Medical Assistance, Medicare, and North Dakota's Training, Education, Employment and Management.

PARA 375 Legal Ethics (3)**Fall:** All Years

The study of law governing the professional ethics of attorneys with emphasis on the Rules of Professional Conduct and their implications for paralegals.

Prerequisite: PARA 250**PARA 380 Real Property Law (4)****Fall:** All Years

The law dealing with interests in, ownership and leasing of, and title to real estate. Emphasis is also placed on official descriptions, systems for recording, and procedures and documents used for the sale or transfer, lease, and zoning of real property.

Prerequisite: PARA 250**PARA 390 Topics in Paralegal Studies (1-3)****Fall:** On Demand **Spring:** On Demand

This is a topical course and topics covered may vary. The course is repeatable when the topic varies.

PARA 405 Estate Planning and Probate Methods (3)**Spring:** All Years

A study of the procedures, documents and other techniques used in the planning for transfer of property after death, administration of estates and the preparation of federal and state gift, estate and income tax returns. **Prerequisite:** PARA 250, PARA 446

PARA 410 Litigation Methods (3)**Spring:** All Years

A study of the procedures, documents and other techniques used in a legal setting emphasizing trial practice. Topics included will be case intake, discovery, negotiations, trial preparation, trial practice and post judgment relief. **Prerequisite:** PARA 250, PARA 310

PARA 415 Public Law Methods (3)**Spring:** All Years

A study of the procedures, documents and other techniques used in a legal aid or public interest law setting, including client intake, eligibility determinations and routine case handling. **Prerequisite:** PARA 250, PARA 345

PARA 425 Advanced Legal Research and Writing (3)**Spring:** All Years

Integration and application of methods and techniques of legal research and writing, building on and supplementing skills acquired in PARA 250 and 251. Preparation of complex legal memoranda and briefs.

Prerequisite: PARA 251, PARA 325, PARA 360, PARA 375**PARA 430 Administrative Advocacy (3)****Spring:** All Years

Techniques and procedural rules involved in the non-lawyer representation of clients before administrative hearing bodies. **Prerequisite:** PARA 250, PARA 345

OR PARA 346**PARA 435 Personal Injury (3)****Spring:** All Years

A study of the procedural and substantive law of personal injury, including negligence, products liability, strict liability, and insurance. **Prerequisite:** PARA 250, PARA 310

PARA 446 Estate, Gift and Trust Taxation (3)**Fall:** All Years

Federal estate and gift tax; income taxation of estates and trusts; fundamentals of estate planning.

Prerequisite: PARA 250**PARA 469 Internship (4-12)****Fall:** All Years **Spring:** All Years

Internship experience under supervision of an attorney as approved by program internship coordinator. Students must have completed at least one methods course prior to enrolling in PARA 469.

Prerequisite: PARA 251, PARA 325, PARA 360, PARA 375**PARA 497 Problems in Law (1-3)****Fall:** On Demand **Spring:** On Demand

Individual research or study under supervision of program director or other approved faculty. Students must have completed at least one methods course prior to enrolling in PARA 497. **Prerequisite:** PARA 251

Personal Development

PDEV 101 Assertiveness Training (1)

Fall: All Years **Spring:** All Years

Designed to enable students to learn their interpersonal rights and responsibilities, to discriminate between assertive, aggressive and submissive behavior and to acquire a set of assertive skills that, by definition, maintain the dignity of the parties involved.

PDEV 103 Career Development and Career/Life Planning (1)

Fall: All Years **Spring:** All Years

Enables students to learn more about self and the world of work, and to develop career decision-making skills.

PDEV 108 Stress Management (1)

Spring: All Years

Study of the causes and effects of stress plus a survey of specific skills for reducing or preventing effects. Application for university students will be emphasized.

PDEV 111 College Academic Success Strategies (1)

Fall: All Years **Spring:** All Years

Both beginning and already established students will learn successful methods to take better notes, combat test anxiety, improve memory, and read more efficiently in this course that increases self confidence as it betters study techniques.

PDEV 190 Special Topics in Personal Development (1-3)

Fall: All Years **Spring:** All Years

Selected topics in personal development. Designed to address a variety of needs related to interpersonal relationships and communication. Course may be repeated since subject matter changes.

Philosophy

PHIL 101 [D1] Introduction to Western Philosophy (3)

Fall: All Years **Spring:** All Years

An introduction to Western philosophical thinking and methods through an examination of selected figures and movements from the history of the discipline.

PHIL 105 [D] Philosophical Thinking (4)

Fall: All Years

This course stresses critical reflection about selected philosophical topics from such areas as religion, society, human nature, morality, and knowledge. Major emphasis on development of skills in philosophical writing.

PHIL 110 [E] Practical Reasoning (3)

Fall: All Years **Spring:** All Years

An introduction to critical thinking, with emphasis on understanding the logic of everyday arguments, interpreting the arguments of others, detecting fallacies, and constructing good arguments.

PHIL 115 [D] Contemporary Moral Issues (3)

Fall: All Years **Spring:** All Years

Application of ethical theories to contemporary moral issues, such as world hunger, punishment, sexual equality, sexual behavior, abortion, the environment, corporate responsibility, and war.

PHIL 120 [F] World Religions (3)

Fall: All Years **Spring:** All Years

Study of beliefs and practices of major religions of the world.

PHIL 220 [D1] Philosophy of Education (3)

Fall: On Demand **Spring:** On Demand

Historical and critical study of major theories of education, emphasizing competing ideas about the nature, value, and goals of education. Recommended for students planning careers in education.

PHIL 265 [D] Philosophy of Science (3)

Fall: On Demand **Spring:** On Demand

An examination of traditional and contemporary views of science, emphasizing the nature of scientific inquiry and the relationship between observation and theory. Includes discussion of science as an objective picture of reality, the difference between science and pseudo-science, and the idea of "progress" in science.

PHIL 290 Special Topics in Philosophy (1-3)

Fall: On Demand **Spring:** On Demand

Topics will be announced in class schedule. Students may register more than once when content varies.

PHIL 300 [D1] History of Ethics (4)

Fall: On Demand **Spring:** On Demand

A history of ethical and political theory in Western philosophy. The course will study the works of such philosophers as Plato, Aristotle, Augustine, Locke, Hobbes, Kant, Bentham, and Mill.

Prerequisite: PHIL 101 OR PHIL 105 OR PHIL 115 OR PHIL 311

PHIL 301 [D] Philosophy of Religion (3)

Fall: On Demand **Spring:** On Demand

An examination of religions from a philosophical standpoint. The course will discuss such issues as the existence and nature of God, religious experience, and life after death. **Prerequisite:** PHIL 101 OR PHIL 105

PHIL 303 [D1] Classical Philosophy (4)**Fall:** All Years

A study of the development of ancient Greek and Roman philosophy, including the Presocratics, Socrates, Plato, Aristotle and such movements as Stoicism, Epicureanism, and Skepticism.

PHIL 304 Medieval Philosophy (3)**Fall:** On Demand **Spring:** On Demand

Study of Western philosophy during the medieval period. The course will typically include study of such philosophers as Augustine, Anselm, and Aquinas.

Prerequisite: PHIL 303**PHIL 305 Modern Philosophy: 17th Century (2)****Spring:** Odd Years

Study of Western philosophy in the 17th century, focusing on the metaphysical and epistemological writings of Descartes and Locke.

Prerequisite: PHIL 101 OR PHIL 105 OR PHIL 303**PHIL 306 Modern Philosophy: 18th Century (2)****Spring:** Odd Years

Study of Western Philosophy in the 18th century, focusing on the metaphysical and epistemological writings of Hume and Kant. **Prerequisite:** PHIL 305

PHIL 307 19th Century Philosophy (3)**Fall:** On Demand **Spring:** On Demand

Study of selected major philosophers of the 19th century, such as Hegel, Marx, Kierkegaard, Nietzsche, Schopenhauer and Mill.

Prerequisite: PHIL 101 OR PHIL 105 OR PHIL 303**PHIL 308 Anglo-American Analytic Philosophy (3)****Fall:** On Demand **Spring:** On Demand

A survey and examination of the fundamental issues of analytic philosophy that have shaped the contemporary philosophical landscape of Anglo-American societies. Topics covered will include Early Cambridge Analytic Philosophy, Logical Positivism of the Vienna Circle, Oxford Ordinary Language Philosophy, and Contemporary Analytic Philosophy. Readings will address problems in philosophy of language, epistemology, and metaphysics. Students should have taken at least one previous course in philosophy or obtain the consent of the instructor.

PHIL 311 [D] Morals and Medicine (3)**Fall:** On Demand **Spring:** On Demand

A consideration of some moral problems that arise in medicine such as truth-telling, experimentation, paternalism, abortion, euthanasia, allocation of sparse resources and health care systems.

PHIL 314 [D] Introduction to Feminist Theory (3)**Fall:** On Demand **Spring:** On Demand

Critical examination of various feminist theories, both historical and contemporary, and of various definitions of sexism. Students will also examine how feminist theory can be applied to various contemporary moral and social issues. Theorists studied may include Mill, de Beauvoir, Frye, and Jagger. Representative contemporary issues may include women's reproductive rights, prostitution, sexual harassment laws, and marriage and family issues.

PHIL 320 [D] Philosophy of the Arts (3)**Fall:** On Demand **Spring:** On Demand

A consideration of philosophical questions relating to the fine arts. Representative topics include the nature of art, aesthetic experience, criticism in the arts, representation, symbolism, and evaluation. (Same as Art 320.) **Prerequisite:** PHIL 101 OR PHIL 105

PHIL 340 [E] Symbolic Logic (3)**Fall:** On Demand **Spring:** On Demand

A survey of deductive logic, emphasizing the use of symbolism to interpret and evaluate arguments. Includes propositional and predicate logic.

PHIL 355 [D] Existentialism (3)**Fall:** On Demand **Spring:** On Demand

An examination of writings—both philosophical and literary—of representative existentialists, such as Nietzsche, Kierkegaard, Dostoevsky, Heidegger, Sartre, and Camus.

Prerequisite: PHIL 101 OR PHIL 303 OR PHIL 105**PHIL 372 [F1] Dynamics of Prejudice and Oppression (4)**

An examination of philosophical dimensions, dynamics and consequences of prejudices and oppression based on race, class, gender, sexual orientation and ability. Students expected to recognize, critically analyze, and identify both shared and unique structural dimensions of various forms of oppression and discuss potential strategies for dismantling oppression. No more than two credits can be applied to the philosophy major.

PHIL 390 Special Topics in Philosophy (1-4)**Fall:** On Demand **Spring:** On Demand

Topics will be announced in semester class schedules. Students may repeat course when content varies. Students should have taken at least one course in philosophy or obtain the consent of the instructor.

PHIL 407 Theory of Knowledge (3)**Fall:** On Demand **Spring:** On Demand

Study of basic problems of theory of knowledge (epistemology) and discussion of contemporary epistemological theories. Topics will include the analysis of knowledge, epistemic justification, foundationalism, coherentism, reliabilism, traditional versus naturalistic epistemology, and skepticism. Students should have taken two at least two courses in philosophy or obtain the consent of the instructor.

PHIL 408 Metaphysics (3)**Fall:** On Demand **Spring:** On Demand

Study of major issues of contemporary metaphysics. Topics will include substance and properties, identity and persistence, necessity and possibility, essence and essentialism, causation and determinism, and ontology. Students should have taken at least two courses in philosophy or obtain the consent of the instructor.

PHIL 490 Topics in Philosophy (1-4)**Fall:** On Demand **Spring:** On Demand

Study of a selected philosophical problem or philosophical movement. Students may register more than once when topic varies. Specific topics will be announced in class schedules. Students should have taken at least two courses in philosophy or obtain the consent of the instructor.

PHIL 492 Major Philosophers (1-3)**Fall:** On Demand **Spring:** On Demand

Intensive study of some important figure in the history of philosophy. Students may register more than once when content varies. Students should have taken at least two courses in philosophy or obtain the consent of the instructor.

PHIL 495 Topics in Feminist Theory (3)**Fall:** On Demand **Spring:** On Demand

Courses offered under this title will focus on feminist theories as frameworks for work on feminist issues. For specific topic see class schedule. Topics may include Knowledge, Ethics, Ecology, Reproductive Rights and Issues, Self-images and Identity, and Sexuality. Students may register more than once when content varies, but may not repeat the course for more than 6 credits. **Prerequisite:** PHIL 101 OR PHIL 105 OR PHIL 314

PHIL 497 Independent Study (1-3)**Fall:** On Demand **Spring:** On Demand

Intensive independent study of a philosophical problem, major philosopher, or philosophical movement, under the direction and supervision of one or more members of the department. May be repeated to a maximum of 6 credits. No more than 3 credits may be used to fulfill the major requirements.

PHIL 498 Senior Portfolio (1)**Fall:** On Demand **Spring:** On Demand

As a capstone requirement for the major, students will submit a portfolio containing (1) four or five papers they have written for philosophy courses; (2) a philosophical self-assessment. See Department Chair for details.

Physical Education**PE 100 Aerobic Dance (1)****Fall:** All Years **Spring:** All Years

This course provides instruction in the principles of aerobic exercise and requires participation in daily aerobic dance routines designed to develop aerobic fitness and rhythmic skills.

PE 102 Weight Training I (1)**Fall:** All Years **Spring:** All Years

This course is designed for students who have limited weight training experience. Weight training principles, exercises, terminology, safety and etiquette are presented and students participate in a weight training program.

PE 103 Weight Training II (1)**Fall:** All Years **Spring:** All Years

This course builds on the basic weight training principles introduced in PE 102. Advanced weight training programs and systems are covered and implemented.

PE 104 Exercise and Body Development (1)**Fall:** On Demand **Spring:** On Demand

This course is designed to teach the knowledge, activities, and skills necessary to develop a comprehensive physical fitness program focusing on flexibility, strength and aerobic development.

PE 105 Jogging (1)**Spring:** All Years

This course is designed to allow the student to experience a significant increase in their cardiorespiratory endurance which will be reflected by (1) a lower resting heart rate, and (2) the ability to run longer distances in decreasing amounts of time.

PE 106 Personalized Physical Education (1)**Fall:** On Demand **Spring:** On Demand

This course is designed for students who have an existing condition which precludes participation in a regular physical education class. It is customized by the instructor to meet the particular physical education needs of the student.

PE 107 Personal Defense (1)**Fall:** All Years **Spring:** All Years

This course provides instruction in recognizing, avoiding, and responding to threats to personal safety. Personal defense terminology and multiple personal defense techniques involving physical contact and falling are emphasized.

PE 108 Racquetball (1)**Fall:** All Years **Spring:** All Years

This course is designed for the beginning racquetball player and provides instruction in basic skills, terminology, rules and strategies.

PE 109 Walking Fitness (1)**Fall:** All Years **Spring:** All Years

Walking Fitness is an activity course designed to help participants learn about the benefits of walking, explain how walking can be a part of a safe and realistic fitness plan, and discuss how to maintain or improve their fitness level by walking.

PE 110 Skiing (1)**Spring:** All Years

This course is designed for the beginning downhill skier. Students receive instruction in the terminology, equipment, etiquette, safety and basic skills for downhill skiing.

PE 112 Bowling (1)**Fall:** All Years **Spring:** All Years

This course is designed for the beginning bowler. Students receive instruction in the basic skills of bowling, terminology, rules, strategy and scorekeeping.

PE 114 Golf (1)**Spring:** All Years

This course is designed to improve the beginning golfer's skills and knowledge of rules, terminology, equipment, etiquette and strategy in golf.

PE 116 Tennis I (1)**Fall:** All Years **Spring:** All Years

This course is designed for the beginning tennis player. It focuses on developing ground strokes, the serve, and understanding of tennis terminology, rules, etiquette and basic singles and doubles strategies.

PE 117 Tennis II (1)**Fall:** All Years **Spring:** All Years

This course is designed for intermediate tennis players who have dependable ground strokes and consistent first and second serves. The course focuses on improving basic strokes, developing advanced strokes, and advanced singles and doubles strategies.

PE 118 Handball (1)**Fall:** On Demand **Spring:** On Demand

This course is designed for beginning handball players. Students learn the basic skills, terminology, etiquette, and rules of handball.

PE 120 Tae Kwon Do I (1)**Fall:** All Years **Spring:** All Years

Tae Kwon Do is a 2,000 year old Korean style of martial arts. Students are introduced to the various kicks, blocks, combinations, one steps, and self-defense techniques that make Tae Kwon Do the most popular form of self defense in the world.

PE 121 Tae Kwon Do II (1)**Fall:** All Years **Spring:** All Years

Tae Kwon Do II continues the student's studies into the Korean Martial Art of Tae Kwon Do. During the course of this class, students will be introduced to more advanced techniques ranging from kicks and striking to tournament techniques and experiences.

Prerequisite: PE 120**PE 122 Archery (1)****Fall:** On Demand **Spring:** On Demand

This course is designed to develop basic archery skills and an overall appreciation of the sport. Terminology, safety procedures, equipment and types of archery competition are covered.

PE 124 Badminton (1)**Fall:** All Years **Spring:** All Years

This course is designed to teach students basic skills in badminton. Instruction focuses on strategies and rules used in both singles and doubles competitions.

PE 130 Volleyball I (1)**Fall:** All Years

This course is designed for students who have limited volleyball experience. Instruction and practice focuses on the pass, overhead pass, serve, spike, rules, terminology and basic offensive and defensive match play.

PE 131 Volleyball II (1)**Fall:** All Years

This course is designed for the students who are proficient in fundamental volleyball skills. Emphasis is placed on multiple offenses and advanced defensive strategies. Prerequisite can be waived by the consent of the instructor. **Prerequisite:** PE 130

PE 132 Basketball (1)**Fall:** On Demand **Spring:** On Demand

This course is designed for the beginning basketball player. Students learn the fundamentals of basketball including passing, shooting, dribbling, rebounding, defense and strategy.

PE 133 Softball (1)**Fall:** On Demand **Spring:** On Demand

This course is designed to develop softball skills appropriate for the recreational player. Hitting, fielding, pitching, rules and basic strategy are covered.

PE 134 Soccer (1)**Fall:** All Years

This course is designed to provide instruction, practice, and performance opportunities in the basic soccer skills and techniques. Rules, responsibilities of players, team play, and strategies are also covered.

PE 140 American Round and Square Dancing (1)**Fall:** On Demand

This course provides instruction and practice in the basic movements of square dance as outlined by the Sets in Order American Square Dance Society.

PE 141 Folk Dance (1)**Spring:** On Demand

Students learn basic folk dance movement patterns including the two step, schottische, walk, polka, and grapevine as they are used in a variety of dances from different cultures.

PE 142 Country Western Dance (1)**Spring:** All Years

This course is designed to provide students with the knowledge and skills of basic country western dance. Dances will range from a wide historical perspective, progressing to the modern dances of today.

PE 144 Ballroom Dance (1)**Fall:** All Years

Students will learn the basics of leading and following techniques as well as be introduced to swing, waltz, two step and Latin dance.

PE 146 Jazz Dance (1)**Fall:** On Demand**PE 147 Ballet Dance (1)****Spring:** On Demand**PE 148 Tap Dance (1)****Fall:** On Demand**PE 149 Modern Dance (1)****Spring:** On Demand**PE 160 Swimming I (1)****Fall:** All Years **Spring:** All Years

This course is designed for the student to learn basic water safety skills and knowledge in order to make him/her safe in the aquatic environment.

PE 161 Swimming II (1)**Fall:** All Years **Spring:** All Years

This course is designed to improve the aquatic skills of the student by adding to skills learned in the beginning course and improving coordination and stamina.

PE 180 Junior Varsity Athletics (1)**Fall:** All Years **Spring:** All Years

Season-long participation in an intercollegiate sport. Must be taken prior to PE 181. May not be repeated for credit.

PE 180A Junior Varsity Cross Country - Men (1)**Fall:** All Years**PE 180B Junior Varsity Cross Country - Women (1)****Fall:** All Years**PE 180D Junior Varsity Basketball - Men (1)****Fall:** All Years **Spring:** All Years**PE 180E Junior Varsity Basketball - Women (1)****Fall:** All Years **Spring:** All Years**PE 180I Junior Varsity Golf - Women (1)****Spring:** All Years**PE 180L Junior Varsity Tennis - Women (1)****Spring:** All Years**PE 180M Junior Varsity Track - Men (1)****Fall:** All Years **Spring:** All Years**PE 180N Junior Varsity Track - Women (1)****Fall:** All Years **Spring:** All Years**PE 180O Junior Varsity Softball (1)****Spring:** All Years**PE 180P Junior Varsity Volleyball (1)****Fall:** All Years**PE 180Q Junior Varsity Wrestling (1)****Fall:** All Years **Spring:** All Years**PE 180R Junior Varsity Football (1)****Fall:** All Years**PE 180S Junior Varsity Soccer (1)****Fall:** All Years **Spring:** All Years**PE 180T Junior Varsity Swimming (1)****Fall:** All Years **Spring:** All Years**PE 181 Varsity Athletics (1)****Fall:** All Years **Spring:** All Years

Season-long participation in an intercollegiate sport. May not be repeated for credit.

PE 181A Varsity Cross Country - Men (1)

Fall: All Years

Prerequisite: PE 180A**PE 181B Varsity Cross Country - Women (1)**

Fall: All Years

Prerequisite: PE 180B**PE 181D Varsity Basketball - Men (1)**

Fall: All Years Spring: All Years

Prerequisite: PE 180D**PE 181E Varsity Basketball - Women (1)**

Fall: All Years Spring: All Years

Prerequisite: PE 180E**PE 181I Varsity Golf - Women (1)**

Spring: All Years

Prerequisite: PE 180I**PE 181L Varsity Tennis - Women (1)**

Spring: All Years

Prerequisite: PE 180L**PE 181M Varsity Track - Men (1)**

Fall: All Years Spring: All Years

Prerequisite: PE 180M**PE 181N Varsity Track - Women (1)**

Fall: All Years Spring: All Years

Prerequisite: PE 180N**PE 181O Varsity Softball (1)**

Spring: All Years

Prerequisite: PE 180O**PE 181P Varsity Volleyball (1)**

Fall: All Years

Prerequisite: PE 180P**PE 181Q Varsity Wrestling (1)**

Fall: All Years Spring: All Years

Prerequisite: PE 180Q**PE 181R Varsity Football (1)**

Fall: All Years

Prerequisite: PE 180R**PE 181S Varsity Soccer (1)**

Fall: All Years Spring: All Years

PE 181T Varsity Swimming (1)

Fall: All Years Spring: All Years

PE 182 Varsity Weight Training (1)

Fall: All Years Spring: All Years

Strength training program designed for participants in varsity athletics.

PE 183 Heritage Dance I (1)

Fall: All Years

Spring: All Years

PE 184 Heritage Dance II (1)

Fall: All Years

Spring: All Years

PE 190 Topics in Fundamental Activities (1-4)

Fall: On Demand Spring: On Demand

This is a topical course in fundamental activities. The course may be repeated if content varies.

PE 191 Activities Course: Dance (2)

Spring: All Years

Designed for physical education majors, this course develops skills and knowledge in folk, square, and ballroom dance.

PE 192 Activities Course: Gymnastics (1)

Spring: All Years

Designed for physical education majors, this course develops skills and knowledge of rules, terminology, and a practical experience to assist with teaching gymnastics.

PE 193 Activities Course: Elementary School (2)

Fall: All Years

Designed for physical education majors, this course introduces the student to the elementary school curriculum.

PE 194 Activities Course: Non-Traditional (1)

Fall: All Years

Designed for physical education majors, this course develops skills and knowledge of rules, strategies, and terminology in a variety of non-traditional activities.

PE 200 Foundations of Physical Education (3)

Fall: All Years

This course investigates the nature and scope of physical education including philosophy, objectives and the role of movement and fitness. It involves the application of historical and scientific foundations as they apply to physical education and sport and considers career and professional opportunities in physical education and sport.

PE 222 Life Guard Training (2)

Fall: On Demand Spring: On Demand

This course is designed to teach the student safety education in and around the aquatic environment and to teach basic rescue and resuscitation skills for emergency situations.

PE 223 Water Safety Instructor's Course (2)

Spring: All Years

Train and certify instructor candidates to teach American Red Cross swimming and water safety courses.

PE 240 Physical Education in the Elementary School (2)**Spring:** All Years

Games, rhythms and other activities recommended for the physical education program in the elementary school.

PE 250 Officiating Football (2)**Fall:** All Years

This course introduces the student to the role and function of the state high school leagues and local officiating associations. The student will learn the high school code of football rules and demonstrate a knowledge of the mechanics of administering a high school football contest.

PE 251 Officiating Basketball (2)**Spring:** All Years

This course familiarizes the student with state high school leagues and local official's associations. The student will learn the national federation basketball rules and will have on-the-court practical experience in learning the mechanics of administering a high school basketball game.

PE 252 Officiating Volleyball (2)**Fall:** All Years

This course is designed to teach students the officials' roles in intercollegiate and interscholastic matches, and to provide an opportunity for students to develop appropriate skills and knowledge to assume officiating responsibilities.

PE 290 Topics in Physical Education (1-4)**Fall:** On Demand **Spring:** On Demand

This is a topical course in Physical Education. The course may be repeated if content varies.

PE 294 Women and Sport (3)**Fall:** On Demand

A study of women and sport. Historical, sociological and psychological factors are examined. Legislation affecting participation, present status of women and sport, and future outlook are considered.

PE 310 Sport and Play in the United States (3)**Fall:** All Years **Spring:** All Years

This course is an investigation of sport and play in American society. It involves the application of concepts from various disciplines to sport and play and the development of an understanding of the functions that sport and play serve in the United States.

PE 311 Motor Learning (2)**Fall:** All Years **Spring:** All Years

This course is designed to expose students to different learning theories and how to incorporate them into teaching motor skills. Areas of study include theoretical and applied knowledge of the individual, instructional and environmental variables relevant to teaching, learning and performance of various motor activities.

PE 320 Anatomical Kinesiology (3)**Fall:** All Years **Spring:** All Years

A study of the applied human anatomy with a focus on the musculoskeletal systems. The student will learn basic skeletal structure, make-up and functional capabilities at the various joints, the role of the musculature in human movement and apply these concepts to real life situations.

PE 321 Human Physiology (3)**Fall:** All Years **Spring:** All Years

This course is designed to study the physiology of the different organ systems of the human body. The course will stress the application of physiological principles related to health and disease.

PE 333 Pool and Waterfront Management (3)**Fall:** On Demand **Spring:** On Demand

This course is designed to provide students with the knowledge and skills necessary to administer, operate, maintain and design safe pool and waterfront programs. National Pool Operators Certification Test will be provided at the completion of the course.

PE 350 Mechanical Principles of Sport (3)**Fall:** All Years **Spring:** All Years

The purpose of this course is to study the anatomy of the human musculoskeletal system and the basic mechanical principles that are associated with human motion as they relate to sport skills. Credit is not applicable to a Physical Education major or minor.

PE 351 Physiology of Sport (2)**Fall:** All Years **Spring:** All Years

Application of physiological principles to athletic performance and physical conditioning programs. Credit not applicable to a Health or Physical Education major or minor.

PE 360 Elementary Methods in Physical Education (3)**Spring:** All Years

This course is designed to prepare students to teach physical education to children in grades K-6. Course content reflects the idea that teaching is goal directed and a skill that requires practice. Students are required to observe, participate, teach and evaluate elementary school physical education. The prerequisites can be waived with the consent of the instructor.

Prerequisite: PE 191, PE 192, PE 193

PE 361 Secondary Methods in Physical Education (3)**Fall:** All Years

This course is designed to prepare students to effectively teach physical education activities to student in grades 7-12. **Prerequisite:** PE 191, PE 192, PE 193

PE 362 Middle School Methods in Physical Education (2)**Spring:** All Years

Study, demonstration and exploration of methods and techniques of presenting sports, games, and movement skills to middle school students in grades 6-8. Curriculum design and development, as well as techniques for organizing groups will be included. The prerequisites can be waived with the consent of the instructor.

Prerequisite: PE 192, PE 191**PE 364 Teaching Aerobic Dance (3)****Spring:** All Years

This course provides the information and skills necessary to successfully teach floor aerobics, water aerobics and step aerobics.

PE 365 Health and Fitness Instructor (3)**Spring:** All Years

This course prepares students to meet the competencies established by the American College of Sports Medicine for a health fitness instructor.

PE 371 Coaching Football (3)**Fall:** All Years

This course is intended to help prepare student for coaching high school football. Emphasis is placed on students developing a philosophy concerning all aspects of coaching football.

PE 372 Coaching Basketball (3)**Fall:** All Years

This course is designed for students to acquire the knowledge and skills necessary to successfully coach basketball at the junior and senior high school levels.

PE 373 Coaching Baseball and Softball (3)**Spring:** All Years

This course is designed to teach the skills and knowledge necessary to coach baseball and softball at the youth and secondary school levels.

PE 374 Coaching Track and Field (3)**Spring:** All Years

This course is designed to prepare students to effectively coach track and field to junior and senior high school students. It involves the application of strategies, placement of personnel and meet management. Students will learn about equipment, safety precautions and be able to perform basic track and field skills.

PE 375 Coaching Wrestling (3)**Spring:** On Demand

This course is designed to prepare students to coach wrestling at the junior and senior high school levels.

PE 376 Coaching Golf and Tennis (3)**Fall:** On Demand **Spring:** On Demand

This course is designed to prepare the student to coach competitive tennis at the junior and senior high school levels.

PE 378 Coaching Swimming and Diving (3)**Fall:** On Demand **Spring:** On Demand

This course is designed to teach the skills and knowledge necessary to coach swimming and diving. The course will also cover expectations of officiating score keeping for swimming meets.

PE 379 Coaching Volleyball (3)**Fall:** Even Years

This course prepares students to effectively coach volleyball at the elementary or secondary school level. Students learn about season and practice management, principles of physical training, development and analysis of skills, offensive and defensive team play, game management and evaluative procedures.

PE 384 Outdoor Leadership I (2)

An introduction to essential components needed for successful outdoor leadership. Emphasis is on the development of competencies deemed necessary for responsible outdoor leadership.

Prerequisite: HLTH 125, REC 140**PE 390 Topics in Physical Education (1-4)****Fall:** On Demand **Spring:** On Demand

This is a topical course in Physical Education. The course may be repeated if content varies.

PE 420 Biomechanics (3)**Fall:** All Years **Spring:** All Years

This course is designed to develop an understanding of the mechanical principles that govern the effectiveness with which physical education and sport skills are performed. The prerequisite can be waived with the consent of the instructor. **Prerequisite:** PE 320

PE 421 Physiology of Exercise (3)**Fall:** All Years **Spring:** All Years

A study of the function of those body systems most directly affected by and involved in exercise. Physiological consideration in human movement such as thermal regulation, performance at altitude and underwater, drugs and other ergogenic aids, and designing of specialized training programs will be pursued. **Prerequisite:** PE 321

PE 435 Issues and Trends in Physical Education/Athletics (1-3)

Fall: On Demand **Spring:** On Demand
Issues or trends of major concern in the discipline of Physical Education and athletics. The course may be repeated as content varies.

PE 452 Adaptive Physical Education (3)

Fall: All Years
This course provides the student with an introductory study to adapted physical education and includes strategies for meeting the needs of student with disabilities in the least restrictive environment.

PE 453 Assessment and Programming in D/APE (3)

Fall: On Demand **Spring:** On Demand
Prepares Developmental/Adaptive specialists to administer a variety of norm and criteria referenced tests, and design age-appropriate learning activities.

PE 454 Curriculum in Developmental/Adapted Physical Education (3)

Fall: On Demand **Spring:** On Demand
Prepares Developmental/Adapted specialists to provide direct service to handicapped students, serve as consultants to other physical education teachers, assess motor and physical fitness levels, write individual programs, read and understand research in adapted physical education. **Prerequisite:** PE 452

PE 456L Lab Curriculum and Assessment for Severely Handicapped (1)

Fall: On Demand **Spring:** On Demand
This course involves application of the functional program philosophy associated with teaching students with severe disabilities. This 30 hour lab course requires students to develop a 'clip board' instructional system for planning, teaching, and evaluating physical education activities.

PE 460 Principles of Coaching (3)

Fall: All Years **Spring:** All Years
This course is designed to introduce students to the basic principles, philosophies and theories associated with effective coaching. A major emphasis will be placed on coaching philosophy, sport pedagogy, psychological aspects of coaching, and the legal issues involved with coaching.

PE 461 Coaching Practicum (1)

Fall: All Years **Spring:** All Years
This course is designed to provide students the opportunity to apply the principles and practices of coaching in a junior high or high school environment. The student will be allowed to actively participate in practical coaching experiences under the guidance and supervision of a qualified coach. Should be taken after or concurrently with PE 370's course or PE 460.
Prerequisite: AT 220

PE 469 Internship (2-12)

Fall: All Years **Spring:** All Years
Designed to give students an opportunity to gain supervised clinical experiences working with a variety of state and local agencies.

PE 473 Exercise Testing and Interpretation (3)

Fall: All Years
This course provides instruction in the guidelines and principles of advanced exercise testing and ECG interpretation.

PE 474 Tests and Measurements in Physical Education (3)

Fall: All Years
This course deals with the theory of measurement in physical education, the selection and administration of appropriate tests, and the interpretation of results by fundamental statistical procedures. Students should have Junior status prior to enrolling in this course.

PE 475 Administration of Athletics (2)

Fall: On Demand
This course is designed to be a culminating experience for the physical education major, providing an opportunity for the students to draw upon their classroom and practical experiences in formulating their philosophical bases for the variety of concerns related to organizing and administering athletic programs.

PE 490 Topics in Physical Education (1-4)

Fall: On Demand **Spring:** On Demand
This is a topical course in Physical Education. The course may be repeated if the topic changes.

PE 495 Administration of Physical Education (3)

Spring: All Years
A study of problems, policies and procedures in the administration of physical education.

Physical Science**PSCI 120 [B1] Physical Science I (3)**

Fall: All Years **Spring:** All Years
Activity-based conceptual learning, appropriate to the elementary classroom and to the life-long learning of physical science will be modeled in the course.

Physics

PHYS 101 [B1] Introduction to Physics (3)

Fall: On Demand **Spring:** On Demand

Introduction to topics in a representative area in physics, such as mechanics, chosen to model how scientists develop and test models or theoretical systems.

Material is presented in a guided activity-based format with participants working in cooperative learning groups to investigate relevant knowledge.

PHYS 105 [B] Physics of Music (3)

Fall: All Years

Physical principles governing the production, transmission and reception of musical sound. A background in music is strongly recommended.

PHYS 160 [B1] College Physics I (4)

Fall: All Years

Concepts and principles of elementary physics presented in a guided activity-based format which integrates lecture and laboratory using cooperative group learning techniques. Includes kinematics and mechanics. **Prerequisite:** MATH 143 OR MATH 229

PHYS 161 [B1] College Physics II (4)

Spring: All Years

Concepts and principles of elementary physics presented in a guided activity-based format which integrates lecture and laboratory using cooperative group learning techniques. Includes thermal physics, electromagnetism, and optics. **Prerequisite:** PHYS 160

PHYS 190 Topics in Physics (1-3)

Fall: On Demand **Spring:** On Demand

A study of a specific area of physics.

PHYS 200 [B1] General Physics I (5)

Fall: All Years

Calculus-based study of general physics presented in a guided activity-based format which integrates laboratory and lecture using cooperative learning techniques.

Includes Newton's Laws, work, energy and momentum, harmonic motions, gravitation and wave motion.

Prerequisite: MATH 261

PHYS 201 [B1] General Physics II (5)

Spring: All Years

Calculus-based study of general physics presented in a guided activity-based format which integrates laboratory and lecture using cooperative learning techniques.

Continuation of PHYS 200 including electric charges, electric fields, capacitance electric circuits, magnetic fields, electromagnetic induction and an introduction to optics. **Prerequisite:** PHYS 200

PHYS 305 Experimental Physics I (1)

Fall: On Demand

Study of laboratory techniques and measuring instruments. One lecture and one three-hour laboratory per week. **Prerequisite:** PHYS 201

PHYS 306 Experimental Physics II (1)

Spring: On Demand

Study of laboratory techniques and measuring instruments. One lecture and one three-hour laboratory per week. **Prerequisite:** PHYS 201

PHYS 310 Introduction to Relativistic Physics (2)

Fall: On Demand **Spring:** On Demand

Topics: principles of relativity, Lorentz transformations, space-time diagrams, energy and linear momentum, and equivalence of energy and rest mass.

Prerequisite: PHYS 201

PHYS 311 Introduction to Circuit Analysis (4)

Fall: On Demand **Spring:** On Demand

Linear electric circuits. Component models, circuit laws, transient and steady state analysis design, numerical methods. Computer simulation methods.

Prerequisite: MATH 323, PHYS 201

PHYS 322 Elementary Modern Physics (3)

Fall: Even Years

Topics: special relativity, wave-particle duality, Bohr atom, quantum mechanics, hydrogen atom, many electron atoms, nuclear properties and nuclear reactions. **Prerequisite:** PHYS 201

PHYS 330 Intermediate Mechanics (4)

Fall: On Demand **Spring:** On Demand

An advanced unified approach to physical problems: Newton's Laws; particle dynamics in one, two, and three dimensions; systems of particles, gravitation, moving reference frames; Lagrange's equations, dynamics of rigid bodies; Hamilton's equations.

Prerequisite: MATH 366, PHYS 201, PHYS 350

PHYS 342 Introduction to Research (1)

Fall: On Demand **Spring:** On Demand

The course will prepare students for independent undergraduate research. The students will be introduced to the literature search process, common research techniques, safety aspects, faculty research interests and applications of science in industry.

PHYS 350 Computational Methods for Physical Science (1)**Spring:** All Years

This course introduces students in the physical sciences to basic techniques of data analysis, numerical modeling, and symbolic computation. All topics are covered in relation to specific problems in physics or chemistry. Includes the topics of matrix manipulation, least squares fitting, general curve fitting, numeric integration and differentiation, data smoothing, numeric solution of differential equations, and computer symbolic processes for algebra and calculus. Software used will be spreadsheets and Mathcad.

Prerequisite: PHYS 200**PHYS 360 Theoretical Acoustics (2)****Fall:** On Demand **Spring:** On Demand

Topics: vibrating systems, wave propagation, acoustical filters, architectural acoustics, microphones, loudspeakers, sound radiation.

Prerequisite: MATH 366, PHYS 201**PHYS 370 Electromagnetic Theory (4)****Fall:** On Demand **Spring:** On Demand

Advanced study of electromagnetism including algebra and calculus of vectors, electrostatics in a vacuum and in dielectric materials, magnetostatics in nonmagnetic and magnetic materials, Maxwell's Equations and electromagnetic waves. **Prerequisite:** MATH 366, PHYS 201

PHYS 372 Optics (2)**Fall:** On Demand **Spring:** On Demand

Geometrical optics, interference, diffraction, polarization and optical instruments. **Prerequisite:** PHYS 370

PHYS 380 Celestial Mechanics (2)**Fall:** On Demand **Spring:** On Demand

Principles of celestial mechanics, central force motion, two body problem, n body problem, prediction and determination of orbits, perturbations.

Prerequisite: PHYS 330**PHYS 399 Thermodynamics (3)****Fall:** On Demand **Spring:** On Demand

Elements of classical thermodynamics, kinetic theory and statistical mechanics. **Prerequisite:** PHYS 330

PHYS 410 Astrophysics (2)**Fall:** On Demand **Spring:** On Demand

Mathematical consideration of various topics in introductory astrophysics. Topics may vary slightly depending on interests of instructor and participants.

PHYS 430 Quantum Mechanics (3)**Fall:** On Demand **Spring:** On Demand

Application of quantum mechanics to atoms and molecules. **Prerequisite:** MATH 366, PHYS 322, PHYS 350

PHYS 440 Secondary Science Teaching Methods (3)**Spring:** All Years

For secondary education students. Material and methods typical to high school physics.

PHYS 442 Middle School Science Methods (1)**Spring:** All Years

Materials, methods and activities appropriate for middle school science classes and laboratories. Junior standing in elementary education (Science Specialty). Must be taken prior to student teaching.

PHYS 455 Senior Project (2)**Fall:** On Demand **Spring:** On Demand

A project involving experimental and/or theoretical research on a physics topic with extensive library research as well. A detailed written report and an oral presentation are required.

PHYS 469 Physics Internship (2-4)**Fall:** On Demand **Spring:** On Demand

Supervised practical work experience at an approved business, industry or workplace where physics principles are utilized.

PHYS 490 Special Topics in Physics (1-3)**Fall:** On Demand **Spring:** On Demand**Political Science****POL 105 [C] Making Sense of Politics (3)****Fall:** All Years **Spring:** All Years

This course is designed to help the citizens of modern society understand the recurring principles, practices, and patterns of politics. Having learned how politics affects our lives every day, students can become informed participants at the local, national, and global levels.

POL 120 [C] American National Government and Politics (3)**Fall:** All Years **Spring:** All Years

Fundamentals of American political institutions, structures and processes; rights and selected public policies.

POL 160 [C] International Relations (3)**Fall:** All Years

Nation-state system: the network of economic, political, cultural and technological interdependence; power, diplomacy, intelligence, war and the arms race.

POL 210 Introduction to Political Science (3)**Fall:** All Years

An introduction to the major questions of political science and the scientific study of politics. Conceptual development is examined as represented in the major fields of political science.

POL 221 [C] State and Local Government (3)**Spring:** All Years

A study of the basic functions, structure, procedures and problems of American state and local government, with an emphasis upon intergovernmental relations.

POL 230 [C] Introduction to the Law (3)**Spring:** All Years

The philosophy of law; its social context; justice and its implications; evolution of legal concepts and systems.

POL 290 Introduction to Topics in Political Science (3)**Fall:** All Years**Spring:** All Years

Examination of an issue at an introductory level. May be repeated as topic varies.

POL 310 Political Science Research Methods (3)**Fall:** All Years

Introduction to empirical research in political science; the nature and role of theory, research design, measurement, and the selection and interpretation of inferential statistics.

POL 315 Political Thought (3)**Spring:** All Years

Selected reading and analysis of the major ideas and concepts that have influenced the evolution of modern political ideas.

POL 322 Executive and Legislative Process (3)**Fall:** Odd Years

Legislative and executive decision-making and organization. Relationships between the two branches and with other parts of government, political parties, and the political process.

POL 324 Political Parties and Interest Groups (3)**Fall:** Even Years

This course will examine the role of parties in American politics and the relationship between parties and interest groups which is relatively new to American politics. The course will examine how parties compete with and complement one another. The behavior of parties and interest groups in elections and governance will be examined.

POL 328 The Media and Politics (3)**Fall:** On Demand**Spring:** On Demand

The media's role in politics, including relations between the media and government. *Prerequisite:* POL 120

POL 330 The Judicial System (3)**Fall:** All Years

The legal institutions, their functions and procedure; the Anglo-American experience; the American judicial system.

POL 332 Constitutional Law I: Institutional Powers and Constraints (3)**Fall:** All Years

This course focuses on the topics of judicial review, separation of powers, federalism, and economic regulation, including commerce and taxation, substantive due process, and eminent domain.

Prerequisite: POL 120**POL 333 Constitutional Law II: Civil Rights and Liberties (3)****Spring:** All Years

This course focuses on the topics of First Amendment freedoms, including speech, press, expression, assembly, and religion; rights under the Fourth, Fifth, Sixth, and Eighth Amendments; and questions of race, gender, and ethnicity under the Fifth and Fourteenth Amendments. *Prerequisite:* POL 120

POL 335 Criminal Law (3)**Fall:** All Years

Substantive criminal law; development of principles, meaning and applications of criminal law; current issues and institutions. *Prerequisite:* ACCT 205 OR CJ 200 OR POL 230

POL 337 Criminal Procedure (3)**Spring:** All Years

The course will examine contemporary interpretations of the U.S. Constitution's protections for the criminally accused, which are primarily found in the 4th, 5th, 6th, 8th, and 14th Amendments. *Prerequisite:* ACCT 205 OR CJ 200 OR POL 230

POL 340 Public Administration (3)**Spring:** All Years

The structure, operation, and politics of public bureaucracy, and its relations with other actors and institutions in government.

POL 341 Public Policy (3)**Fall:** All Years

An examination of the development, implementation, and evaluation of public policy.

POL 350 Comparative Governments of Western Europe (3)**Fall:** All Years

Comparative examination of the political systems of Britain, France, Germany, and Italy; trans-national cooperation among them.

POL 352 Political Problems in Developing Countries (3)**Spring:** Even Years

Social and economic conditions affecting political institutions in the developing countries. The Third World in international relations and the political economy of development.

POL 360 American Foreign Policy (3)**Fall:** Odd Years

Analysis of U.S. foreign policy, with an emphasis on decision making and the policy process.

POL 361 International Political Economy (3)**Spring:** All Years

This course will examine the political, economic, and social processes governing international production, trade, and consumption. It includes an examination of the political economy of North-South relations.

POL 363 Public International Law (3)**Spring:** Odd Years

This course covers the history, codification and progressive development of international public law. It examines issues such as the sources of public international law, legal personality, state responsibility for breaches, judicial and non-judicial remedies, territory, the law of the sea, air and outerspace, treaty law, decisions of the ICJ and other international institutions and the role of international law in U.S. courts.

Prerequisite: POL 120 OR POL 160**POL 365 International Protection of Human Rights (3)****Fall:** All Years

This course focuses on the contemporary concern with human rights in its political, social, cultural, and legal contexts. It examines the history, philosophy, and legal foundations of the human rights movement, and how the ideas and context of human rights are realized in different societies.

POL 366 International Conflict Resolution (3)**Spring:** All Years

This course is devoted to understanding and examining the phenomenon of international conflict, and to examining the efforts by nation-states, inter-governmental organizations, and non-governmental organizations to resolve international conflict.

POL 369 International Organizations (3)**Spring:** Even Years

This course explores the nature, dimensions and functions of international organizations as a new and multi-faceted phenomenon. It examines the emergence, growth and proliferation of international organizations and the factors that have contributed to this development. It also explores the nature of the international environment, the constraints and opportunities which flow from this environment, the role of an international secretariat, its scope and limitations. It focuses on both intergovernmental and non-governmental organizations.

Prerequisite: POL 120 OR POL 160**POL 410 Topics in Political Thought (1-3)****Fall:** On Demand **Spring:** On Demand

Selected analysis of various thinkers, theories, traditions and ideologies. May be repeated as topic varies.

POL 420 Topics in American Politics (1-3)**Fall:** On Demand **Spring:** On Demand

Selected focus on various topics of American political processes and institutions. May be repeated as topic varies.

POL 430 Topics in Constitutional Law (1-3)**Fall:** All Years

Interpretation of the Constitution of the United States by federal courts on selected topics. May be repeated as topic varies. **Prerequisite:** ACCT 307, MC 440, POL 230, POL 330, POL 335, SOC 307

POL 450 Topics in Comparative Government (1-3)**Fall:** On Demand **Spring:** On Demand

Variable topics such as comparative political behavior, theory in comparative politics or comparative institutions. May be repeated as topic varies.

POL 460 Topics in International Relations (1-3)**Spring:** All Years

International relations theory, organizations and legal issues. May be repeated as topic varies.

POL 469 Student Internship (1-10)**Fall:** All Years **Spring:** All Years

A maximum of four credits may be used as electives to fulfill the "Major Requirements in Political Science."

POL 490 Senior Seminar in Political Science (3)**Fall:** All Years **Spring:** All Years

Examination of an issue, problem or concept at a senior level in a seminar setting. May be repeated as topic varies. **Prerequisite:** POL 120, POL 210

POL 497 Independent Study in Political Science (1-4)**Fall:** All Years **Spring:** All Years

Readings, research papers, special projects with the close supervision of a member of the department.

Prerequisite: POL 120, POL 210

Psychology

PSY 113 [C] General Psychology (3)

Fall: All Years **Spring:** All Years
Survey of content and methods of modern psychology.

PSY 120 [C] Social Behavior (3)

Fall: All Years **Spring:** All Years
The influence of other people on the behavior and attitudes of individuals. Topics include attitude change, the effect of being a part of a group, attraction, aggression, sex roles and discrimination. Theory and application. Credit not applicable to Psychology major or minor. **Prerequisite:** PSY 113

PSY 131 Introductory Psychology Laboratory (1)

Fall: All Years **Spring:** All Years
Introduction to experimental methodology with emphasis on report writing. Initiation, data collection, and report of simple experiment. **Prerequisite:** PSY 113

PSY 202 [C] Developmental Psychology (3)

Fall: All Years **Spring:** All Years
Psychological development of the individual from conception to death, including genetic, pre- and post-natal influences; relations with parents and peers; social, emotional and intellectual development. **Prerequisite:** PSY 113

PSY 210 Contemporary Issues in Psychology (3)

Fall: On Demand **Spring:** On Demand
An in-depth look at topics in psychology and how they relate to the situations and problems of contemporary society. **Prerequisite:** PSY 113

PSY 231 Psychological Statistics and Methodology I (3)

Fall: All Years **Spring:** All Years
Introduction to research methods in psychology; descriptive and inferential statistics; elementary hypothesis testing. Laboratory included. **Prerequisite:** PSY 113, PSY 131

PSY 232 Psychological Statistics and Methodology II (3)

Fall: All Years **Spring:** All Years
Analysis of variance designs; multiple-comparison tests; nonparametric tests; computer applications to statistics. Laboratory included. **Prerequisite:** PSY 231

PSY 261 [C] Personality (3)

Fall: All Years **Spring:** All Years
Introduction to the study/explanation of human behavior, motivation and conflict emphasizing personality as viewed by a variety of theorists. **Prerequisite:** PSY 113

PSY 265 [C] Health Psychology (3)

Fall: On Demand **Spring:** On Demand
Study of psychosocial influences in health maintenance and prevention of illness. Emphasis is on cognitive-behavioral intervention to promote life-style changes and increase compliance with medical regimens. **Prerequisite:** PSY 113

PSY 292 Directed Research (1-3)

Fall: On Demand **Spring:** On Demand
Conduct of research under direct supervision of a faculty member. Emphasis is on experience and learning with regard to research design and analysis. **Prerequisite:** PSY 113, PSY 131

PSY 293 Field Work in Psychology (1-2)

Fall: On Demand **Spring:** On Demand
Supervised field work, experience in social service agencies or research settings. Students must have obtained prior approval from the instructor for all projects they wish to take for credit.

PSY 310 [C] Psychology of Women (3)

Fall: On Demand **Spring:** On Demand
The interacting effects of biology, physiology, and psychology on female development, providing evidence on sex differences and role differentiation. **Prerequisite:** PSY 113

PSY 317 Alcoholism and Drug Abuse (3)

Fall: On Demand **Spring:** On Demand
Informational survey and study of alcoholism and drug abuse, a major health problem with substantive psychological components. The physiological, psychological, and social impact of drugs and their misuses and abuses will be discussed. Students must have earned three credits in psychology courses or have the consent of the instructor.

PSY 320 Social Psychology (3)

Fall: All Years **Spring:** All Years
Theories and research involving individual's reactions to others. Topics: social perception, attraction, social influence, aggression, social exchange. Students must have earned six credits in psychology courses plus PSY 131 or have the consent of the instructor. We recommend that you have taken or are concurrently taking PSY 231. **Prerequisite:** PSY 131

PSY 323 Industrial/Organizational (3)

Fall: On Demand **Spring:** On Demand
Understanding the behavior of individuals at work plus psychology's contribution to their selection, training, evaluation and motivation. Students must have earned six credits in psychology courses prior to enrolling in this class.

PSY 324 [C] Environmental Psychology (3)**Fall:** On Demand **Spring:** On Demand

An examination of the effects of the social, physical and ecological features of the environment on human behavior. Topics include the effects of crowding, noise, architecture and urban design. Students must have earned three credits in psychology courses or have the consent of the instructor.

PSY 342 Learning and Memory (3)**Fall:** All Years **Spring:** All Years

A survey of classical and operant conditioning, observational learning, and models of memory storage and retrieval. Students must have earned six credits in psychology courses plus PSY 131 or have the consent of the instructor. We recommend that you have taken or are concurrently taking PSY 231.

Prerequisite: PSY 131**PSY 345 Physiological Psychology (3)****Fall:** All Years **Spring:** All Years

Basic biological facts and their relationship to behavior. An analysis of the senses, hormonal systems, brain and peripheral nervous system will be included. Students must have earned six credits in psychology courses plus PSY 131 or have the consent of the instructor. We recommend that you have taken or are concurrently taking PSY 231. **Prerequisite:** PSY 131

PSY 348 Cognition and Perception (3)**Fall:** All Years **Spring:** All Years

Study of cognitive and perceptual theories and processes. Students must have earned six credits in psychology courses plus PSY 131 or have the consent of the instructor. We recommend that you have taken or are concurrently taking PSY 231.

PSY 351 Psychology of Individual Differences (3)**Fall:** On Demand **Spring:** On Demand

An overview of the study of individual and group differences in psychological functioning. Students will gain an understanding of the ways and extent to which individuals and groups differ from one another as well as an understanding of the factors responsible for these differences. Students must have earned six credits in psychology courses prior to enrolling in this class.

PSY 352 Psychological Measurement (3)**Fall:** On Demand **Spring:** On Demand

An introduction to the theoretical aspects of psychological measurement covering such topics as reliability, validity, psychophysics and item analysis. Students must have earned six credits in psychology courses prior to enrolling in this class. Students may discuss alternative courses to PSY 231 with the instructor. **Prerequisite:** PSY 231

PSY 402 Child/Adolescent Psychology (3)**Fall:** All Years

Human development from the prenatal period through adolescence. Students must have earned six credits in psychology courses prior to enrolling in this class.

PSY 403 Adulthood and Aging (3)**Spring:** All Years

Discussion of some of the major theoretical approaches and current issues in human development from young adulthood through old age and death. Students must have earned six credits in psychology courses prior to enrolling in this class.

PSY 420 Experimental Social Psychology (3)**Fall:** On Demand **Spring:** On Demand

Emphasis is on research method in social psychology. Methodological issues are covered in readings and discussion. Current research articles are analyzed. Laboratory included. **Prerequisite:** PSY 232, PSY 320

PSY 442 Experimental Learning (3)**Fall:** On Demand **Spring:** On Demand

Laboratory course emphasizing the theories and principles of classical conditioning, operant conditioning, verbal learning and memory. Laboratory included. **Prerequisite:** PSY 232, PSY 342

PSY 445 Experimental Physiological Psychology (3)**Fall:** On Demand **Spring:** On Demand

Study of the biological processes that underlie control and execution of behavior; demonstrated research competencies are required. Laboratory included. **Prerequisite:** PSY 232, PSY 345

PSY 448 Experimental Cognition and Perception (3)**Fall:** On Demand **Spring:** On Demand

Laboratory course examining theories, principles, and methods in the study of cognition and perception. Laboratory included. **Prerequisite:** PSY 232, PSY 348

PSY 449 Experimental Topics in Psychology (3)**Fall:** On Demand **Spring:** On Demand

Research topics of special interest to majors and advanced students in other fields. Specific content varies. Laboratory included. **Prerequisite:** PSY 232

PSY 455 [C] Psychology of the Arts (3)**Fall:** On Demand **Spring:** On Demand

An understanding of the relationship of the fundamental principles of psychology to the arts is developed from the formal beginning of psychology to the present. Students must have earned six credits in psychology courses or have the consent of the instructor.

PSY 461 Theories of Personality (3)**Fall:** On Demand **Spring:** On Demand

A survey of the major theories used in the study of personality assessment and research. Students must have earned six credits in psychology courses or have the consent of the instructor.

PSY 463 Abnormal Psychology (3)**Fall:** All Years

Descriptive and explanatory models are detailed in relation to their relevance to behavior pathology and the prevention of abnormal behavior. Students must have earned nine credits in psychology courses or have the consent of the instructor.

PSY 465 Clinical Psychology (3)**Spring:** All Years

Discussion of techniques of psychotherapy, crisis intervention, interviewing, clinical assessment and prevention of disorder. Emphasis on psychotherapy as a process of understanding. Students must have earned nine credits in psychology courses or have the consent of the instructor.

PSY 469 Student Internship in Psychology (3-12)**Fall:** On Demand **Spring:** On Demand

Placement in a practical setting under appropriate individual or agency and departmental supervision. Students must be psychology majors with at least Junior standing and must have a GPA of 2.5 or higher.

PSY 470 History and Systems of Psychology (3)**Fall:** On Demand **Spring:** On Demand

An overview of the development of psychology from associationism to the present. Schools, fields and areas of psychology are emphasized. Students must have earned nine credits in psychology courses prior to enrolling in this class.

PSY 481 Seminar in Psychology (3)**Fall:** All Years **Spring:** All Years

For majors and advanced students in other areas. Student participation emphasized. Content may vary each semester. Students must have earned nine credits in psychology courses prior to enrolling in this class.

PSY 490 Topics in Psychology (3)**Fall:** On Demand **Spring:** On Demand

Coverage of a topic not central to other courses in the department. Topics will vary depending on the interest of students and faculty. Students must have earned nine credits in psychology courses prior to enrolling in this class.

PSY 494 Independent Research (1-3)**Fall:** On Demand **Spring:** On Demand

Student assumes responsibility in the implementation of research related to interests of a faculty supervisor or in the area of their own choosing. Weekly meeting required.

PSY 497 Independent Study (1-3)**Fall:** On Demand **Spring:** On Demand

Individual topical studies of special interest. Course may be repeated.

Recreation**REC 140 Camping and Outdoor Recreation (2)****Spring:** On Demand

Provides a broad perspective of the aims, purposes and values of camping and outdoor recreation, and provides leadership training for counselors.

Science**SCI 110 [B1] Science Technology and Society (3)****Fall:** On Demand **Spring:** On Demand

The science, the technology and the societal impacts of several contemporary issues will be examined. Topical treatment will include developments related to cancer, polymers, agriculture, and material science. The nature of problems posed by society and the scientific/technological problem solving approaches practiced will be presented. **Prerequisite:** BIOL 102, BIOL 104, CHEM 102, CHEM 104,

Social Work**SW 105 Crisis Intervention Experience (1)****Fall:** All Years **Spring:** All Years

Credit for successful completion of volunteer training in selected community agencies and for completion of an additional 20 hours of volunteer work in the same agency. Contact the department for details.

SW 250 Introduction to Social Welfare and Social Work (3)**Fall:** All Years **Spring:** All Years

Overview of social welfare and social work, including fields of practice, institutions, populations served, special issues, and an introduction to some social work methods and theories.

SW 308 Introduction to Gerontology (3)**Fall:** All Years

An interdisciplinary approach to the study of aging. Examines aging in society, individual aging, and age-related social policy.

SW 330 Human Behavior and the Social Environment (3)

Fall: All Years **Spring:** All Years
 Overview and application of systems theory. Assess the interactions among individuals and between individuals and social systems. Includes an integration of bio-psycho-social variables that affect human development and behavior. SW 250 may be taken as co-requisite with instructor's approval.

Prerequisite: BIOL 104, PSY 113, PSY 202, SW 250, SOC 205, SOC 110

SW 360 Research Methods in Social Work (3)

Fall: All Years **Spring:** All Years
 Study of research methods (designs) and processes including assessing problems, analyzing and presenting data, and monitoring and evaluating intervention and services in social work practice. **Prerequisite:** SW 250, SOC 350

SW 369 Field Experience I (3-6)

Fall: All Years **Spring:** All Years
 Elective field learning experience to gain knowledge and understanding of basic social service intervention. Three credits require 10 hours per week in an approved community social service agency to a maximum of 6 credits for 20 hours per week. (Advance planning required.) **Prerequisite:** SW 330

SW 390 Topics in Social Work (1-3)

Fall: On Demand **Spring:** On Demand
 This course covers various topics from the discipline of Social Work. The course may be repeated when topics vary.

SW 402 Child Welfare Services (3)

Problems, policies, and practices in the area of child welfare. Content includes: children's guardianship, the juvenile court system, children's out-of-home care, child protection services, foster care and adoption.
Prerequisite: SW 250

SW 403 Health Care Issues and Services (3)

Social work roles within the health delivery system, cost of health care, and health care reform. Study of health care issues, social work ethics, and values in health care. **Prerequisite:** SW 250

SW 404 Rural Social Work (3)

Social change in rural societies: problems, needs, programs and role of social workers in rural United States with emphasis on Upper Great Plains region.
Prerequisite: SW 250

SW 405 Human Behavior and the Social Environment Through Literature (3)

Human behavior, social problems, social relationships and environment as seen in classic and contemporary fiction and drama. **Prerequisite:** SW 250

SW 410 Gerontology: Policy and Practice (4)

4-6 hours a week will involve field experience working in a facility involving elderly care. Two hours a week will involve in-class discussion of the field experience as well as an examination of social policies relating to the elderly, including Social Security, Older Americans' Act, Medicare, and Medicaid. **Prerequisite:** SOC 308

SW 411 Chemical Dependency (3)

Exploration of chemical use, abuse, and addiction, with emphasis on alcohol as the drug of choice. Prevention, intervention, special problems of women, youth, elderly, and minority populations are examined.

Prerequisite: SW 250

SW 420 Generalist Practice:Individuals (3)

Fall: All Years **Spring:** All Years
 Generalist social work practice utilizing the problem-solving model with focus on the knowledge, values and skills for working with individuals.

Prerequisite: SW 330, SW 360

SW 430 Generalist Practice:Families (3)

Fall: All Years **Spring:** All Years
 Generalist social work practice utilizing the problem solving model with focus on the knowledge, values and skills for working with families. SW 360 may be taken as co-requisite with instructor's approval.

Prerequisite: SW 360

SW 431 Readings in Social Welfare (2-3)

Fall: All Years **Spring:** All Years
 Reading in-depth in selected areas of social work under faculty supervision. Credits determined by the extent and depth of the readings. **Prerequisite:** SW 330

SW 440 Generalist Practice:Groups (3)

Fall: All Years **Spring:** All Years
 Generalist social work practice utilizing the problem solving model with focus on the knowledge, values and skills for working with groups. **Prerequisite:** SW 360

SW 450 Generalist Practice:Communities and Organizations (3)

Fall: All Years **Spring:** All Years
 Generalist social work practice utilizing the problem solving model with focus on the knowledge, values and skills for working with organizations and communities.
Prerequisite: SW 360

SW 460 Social Policy (3)**Fall:** All Years **Spring:** All Years

Development of social welfare policies, political and economic perspectives, policy analysis/change process, policy evaluation, and the relationship of social policy to social work practice. **Prerequisite:** ECON 100, HIST 241, PARA 370, POL 120, SW 330

SW 469 Internship (12)**Fall:** All Years **Spring:** All Years

Required field experience under agency and departmental supervision. Opportunity to practice and integrate the social work knowledge, values and skills obtained in the classroom. Planning must be made at least two semesters prior to internship.

Prerequisite: SW 360, SW 420, SW 430, SW 440, SW 450, SW 460

SW 470 Senior Seminar (3)**Fall:** All Years **Spring:** All Years

Seminar during internship to promote integration of academic knowledge and field learning with a focus on professional and ethical issues.

SW 479 Field Experience II (3-10)**Fall:** All Years **Spring:** All Years

Elective field learning experience used to enhance knowledge and skills acquired in SW 469 Internship. Advanced planning required. **Prerequisite:** SW 469

SW 490 Topical Seminar in Social Welfare (1-3)**Fall:** On Demand **Spring:** On Demand

Selected topics of concern to social work students and human service professionals. May be repeated to 6 credits. **Prerequisite:** SW 250

SW 497 Independent Study (2-3)**Fall:** All Years **Spring:** All Years

Individual study, project, or research of special interest. Repeatable to 6 credits. May apply to the social work elective requirement for the major.

Prerequisite: SW 360

SW 499 Social Work Workshops (1-3)

Workshops in the Department of Social Work to meet specific needs of students and agency personnel in the community.

Sociology**SOC 110 [C] Introduction to Sociology (3)****Fall:** All Years **Spring:** All Years

Introduces the sociological approach to understanding the structure and dynamics of society. Focuses on socialization, organization, social inequality, institutions, and social change.

SOC 111 [C] Social Problems (2)**Fall:** All Years **Spring:** All Years

Examines such problems as racism, sexism, inequality, and environmental issues. **Prerequisite:** SOC 110

SOC 112 [C] Social Deviance (2)**Spring:** All Years

A survey of concepts of deviance. Special attention may be paid to the role of relevant professionals in the creation and control of deviance.

Prerequisite: SOC 110

SOC 205 [C] Social Psychology (3)**Fall:** All Years **Spring:** All Years

Stresses the social nature of human beings and examines the importance of interaction, self, society, culture and symbols to the development of the human being and to the cause of human action.

Prerequisite: SOC 110

SOC 205R Recitation (1)**Fall:** On Demand **Spring:** On Demand

A discussion class related to reading associated with the topic of SOC 205.

SOC 205W Writing Intensive (1)**Fall:** On Demand **Spring:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 205.

SOC 215 [C] Population (3)**Fall:** All Years

Social and cultural aspects of national and international population change. Problems associated with population and population change will be examined.

Prerequisite: SOC 110

SOC 215R Recitation (1)**Fall:** On Demand

A discussion class related to reading associated with the topic of SOC 215.

SOC 215W Writing Intensive (1)**Fall:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 215.

SOC 219 Sociology of Sexual Behavior (3)**Spring:** Even Years

Examines sociological and social psychological perspectives and research on human sexual behavior. Changes occurring in sexual beliefs and practices in American society and reasons for those changes are examined in detail. Topics include childhood sexual behavior, adolescent sexual behavior, sex and the process of mate selection, marital sex, extramarital sex, and various forms of sexual variation.

Prerequisite: SOC 110**SOC 290 Topics in Sociology (1-3)****Fall:** On Demand **Spring:** On Demand

This course will consist of varying topics in the discipline of sociology.

SOC 300 Criminology (3)**Fall:** All Years

Examines the following: the nature of crime in America, delinquent behavior, crime statistics, types of crime, crime causation, the process of criminal justice, prisons and corrections. **Prerequisite:** SOC 110, SOC 112

SOC 300R Recitation (1)**Fall:** On Demand

A discussion class related to reading associated with the topic of SOC 300.

SOC 300W Writing Intensive (1)**Fall:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 300.

SOC 302 [C] Social Theory (3)**Spring:** All Years

Examines the theoretical arguments of Karl Marx, Max Weber and Emile Durkheim. Other theorists are examined as time allows. **Prerequisite:** SOC 110

SOC 302R Recitation (1)**Spring:** On Demand

A discussion class related to reading associated with the topic of SOC 302.

SOC 302W Writing Intensive (1)**Spring:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 302.

SOC 303 Punishment and Prisons (3)**Fall:** All Years

This course traces the historical origins and development of incarceration as one principal response to crime in the United States. It explores changing punishment practices as a response to social and economic changes through U.S. history. The course explores reasons offered to justify punishment, that is, analyzes the use of philosophies of punishment as legitimating formulae. It examines the social organization of contemporary U.S. prisons.

Prerequisite: SOC 110, SOC 112**SOC 303R Recitation (1)****Fall:** On Demand

A discussion class related to reading associated with the topic of SOC 303.

SOC 303W Writing Intensive (1)**Fall:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 303.

SOC 304 Community Corrections (3)**Fall:** On Demand **Spring:** On Demand

Sociological analysis of community corrections, emphasizing probation and parole.

Prerequisite: CJ 200 OR SOC 110**SOC 307 Sociology of Courts (3)****Fall:** All Years **Spring:** All Years

Analyzes the criminal court as an organization; the prosecutor, the defense attorney, judges, officers, and professionals as a "work group" with pragmatic goals and working arrangements; and plea negotiations as the ordinary work technique. **Prerequisite:** SOC 110

SOC 307R Recitation (1)**Fall:** On Demand **Spring:** On Demand

A discussion class related to reading associated with the topic of SOC 307.

SOC 307W Writing Intensive (1)**Fall:** On Demand **Spring:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 307.

SOC 308 Introduction to Gerontology (3)**Fall:** All Years

An interdisciplinary approach to the study of aging. Examines aging in society, individual aging, and age-related social policy. **Prerequisite:** SOC 110

SOC 308R Recitation (1)**Fall:** On Demand

A discussion class related to reading associated with the topic of SOC 308.

SOC 308W Writing Intensive (1)**Fall:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 308.

SOC 309 Law and Society (4)**Fall:** All Years **Spring:** All YearsRelationships of law and society; social forces in law making; dynamics of law administration; social, cultural and behavioral effects of law; history and development of the legal profession; analysis of legal language and reasoning. Prerequisite may be waived with the consent of the instructor. **Prerequisite:** SOC 302**SOC 310 [F1] Dominant-Subordinate Group Relations (3)****Fall:** All Years **Spring:** All Years

Examines some of the theories of ethnic, racial, and gender inequality, using the histories and contemporary situations of specific groups as examples. Topics may include race and ethnic contacts; prejudice, discrimination, and stereotyping; structures of inequality; ideological justifications for inequality.

Prerequisite: SOC 110**SOC 310R Recitation (1)****Fall:** On Demand **Spring:** On Demand

A discussion class related to reading associated with the topic of SOC 310.

SOC 310W Writing Intensive (1)**Fall:** On Demand **Spring:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 310.

SOC 311 Sociology of Law Enforcement (3)**Fall:** All YearsExamines the emergence of municipal policing as a unique social bureaucracy in England and later the United States. Specific issues, such as police discretion, corruption, white collar crime, and police-community relations are examined in light of the structure of policing. **Prerequisite:** SOC 110**SOC 311R Recitation (1)****Fall:** On Demand

A discussion class related to reading associated with the topic of SOC 311.

SOC 311W Writing Intensive (1)**Fall:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 311.

SOC 320 [C] Sociology of the Family (3)**Fall:** All YearsExamines the theoretical issues and research findings pertaining primarily to American family life. Topics include dating and mate selection, alternatives to traditional marriages, marital structure and interaction, and marital dissolution. **Prerequisite:** SOC 110**SOC 320R Recitation (1)****Fall:** On Demand **Spring:** On Demand

A discussion class related to reading associated with the topic of SOC 320.

SOC 320W Writing Intensive (1)**Fall:** On Demand **Spring:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 320.

SOC 322 [C] Urban Sociology (3)**Spring:** All Years

Analysis of social organization, processes and action typical of urban life. Focus will also include urban change and comparative analysis of world communities.

Prerequisite: SOC 110**SOC 322R Recitation (1)****Spring:** On Demand

A discussion class related to reading associated with the topic of SOC 322.

SOC 322W Writing Intensive (1)**Spring:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 322.

SOC 330 [C] Sociology of Religion (3)**Fall:** On Demand **Spring:** On DemandEmphasizes major theoretical approaches to religion; magic, science, and myth; patterns of religious organizations; religion and social change; secularization and its effects; and new religious movements. **Prerequisite:** SOC 110**SOC 330R Recitation (1)****Fall:** On Demand **Spring:** On Demand

A discussion class related to reading associated with the topic of SOC 330.

SOC 330W Writing Intensive (1)**Fall:** On Demand **Spring:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 330.

SOC 333 [C] Sociology of Gender (3)**Fall:** All Years

Focuses on the social construction of gender and consequences of gender stratification for women and men. Topics may include: gender differences; the concept of "gender role"; gender in the economic, political, and educational institutions; discrimination; and the feminist movement. *Prerequisite:* SOC 110

SOC 333R Recitation (1)**Fall:** On Demand **Spring:** On Demand

A discussion class related to reading associated with the topic of SOC 333.

SOC 333W Writing Intensive (1)**Fall:** On Demand **Spring:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 233.

SOC 350 Methods of Social Research (4)**Fall:** All Years **Spring:** All Years

Focus on the logic of science, a survey of basic methodologies, and introduction to descriptive and inferential statistics. *Prerequisite:* SOC 110

SOC 351 Quantitative Methods (2)**Spring:** All Years

A continuation of SOC 350. Focus on quantitative methods. A research project involving computer work will be required. *Prerequisite:* SOC 350

SOC 352 Qualitative Methods (2)**Spring:** All Years

A continuation of SOC 350. Focus on qualitative methods. Examines the major methodological problems encountered in the use of qualitative data. A research project involving qualitative methodology will be required. *Prerequisite:* SOC 350

SOC 355 Society and the Ecosystem (3)**Fall:** All Years

Focuses on relationships between social systems and ecosystems. Examines how human systems of agriculture, transportation, housing and energy are related to environmental pollution, depletion, and sustainability. Will also examine the development of the environmental movement and global environmental issues. *Prerequisite:* SOC 110

SOC 355R Recitation (1)**Fall:** On Demand

A discussion class related to reading associated with the topic of SOC 355.

SOC 355W Writing Intensive (1)**Fall:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 355.

SOC 360 [F] Latin American Issues (3)**Fall:** All Years

This course examines social, economic and political development in contemporary Latin America. Topics include economic policies, inequality, politics, the military, revolutionary movements and conflict, status of women, indigenous peoples, Afro-Latins and children, religion, environment, impact of drugs, and human rights. *Prerequisite:* SOC 110

SOC 375 [C] Sociology of Health and Medicine (3)**Spring:** All Years

Social factors in health, illness, and medical care. Topics include the social construction of health/illness, the experience of illness, health professions and organizations, and the health care system.

Prerequisite: SOC 110**SOC 375R Recitation (1)****Fall:** On Demand **Spring:** On Demand

A discussion class related to reading associated with the topic of SOC 375.

SOC 375W Writing Intensive (1)**Fall:** On Demand **Spring:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 375.

SOC 390 Topics in Sociology (1-3)**Fall:** On Demand **Spring:** On Demand

Varying topics from the discipline of sociology.

Prerequisite: SOC 110**SOC 390R Recitation (1)****Fall:** On Demand **Spring:** On Demand

A discussion class related to reading associated with the topic of SOC 390.

SOC 390W Writing Intensive (1)**Fall:** On Demand **Spring:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 390.

SOC 404 Social Power (3)**Fall:** On Demand **Spring:** On Demand

Examines social power from a variety of approaches, including exchange theory, Karl Marx, Robert Michels, Vilfredo Pareto, Tocqueville, mass society theory, pluralism, C. Wright Mills, C. William Domhoff, Max Weber, and John Kenneth Galbraith. Modern theories and studies of class will also be discussed.

Prerequisite: SOC 302**SOC 404R Recitation (1)****Fall:** On Demand **Spring:** On Demand

A discussion class related to reading associated with the topic of SOC 404.

SOC 404W Writing Intensive (1)**Fall:** On Demand **Spring:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 404.

SOC 410 Gerontology: Policy and Practice (4)**Spring:** All Years4-6 hours a week will involve field experience working in a facility involving elderly care. Two hours a week will involve in-class discussion of the field experience as well as an examination of social policies relating to the elderly, including Social Security, Older Americans' Act, Medicare, and Medicaid. **Prerequisite:** SOC 308**SOC 412 [C] Sociology of Complex Organizations (3)****Fall:** All YearsAnalyzes large-scale bureaucratic organizations. Topics include: the characteristics of bureaucracy; the uses of power by organizations; the effectiveness of organizations; and the impact of organizations on societal change. **Prerequisite:** SOC 302**SOC 414 Symbolic Interactionism (3)****Fall:** On Demand **Spring:** On DemandThis seminar deepens and extends the themes and ideas initially introduced in Sociology 205. Current issues in symbolic interactionism as well as application of the perspective to the students' concerns will be emphasized. **Prerequisite:** SOC 205**SOC 416 Violence in the Family (3)****Fall:** Odd YearsApplication of the sociological perspective to the following topics: family violence as an emergent social problem; physical and sexual abuse of children; dating, marital, and sibling violence; societal-level "solutions."
Prerequisite: SOC 320**SOC 416R Recitation (1)****Fall:** On Demand

A discussion class related to reading associated with the topic of SOC 416.

SOC 416W Writing Intensive (1)**Fall:** On Demand

A writing intensive class emphasizing papers associated with the topic of SOC 416.

SOC 418 Sociology of Education (2)**Spring:** On Demand

Examines societal factors and school structures that affect learning in primary and secondary schools and in higher education. Focuses on the effects of social class, sex differences, individual abilities, and the structure of the classroom and the school. Examination of inequality in education as it applies to specific ethnic groups and social classes will be considered.

Prerequisite: SOC 110**SOC 450 Issues in Sociology (3)****Spring:** All YearsExamines some of the most prominent theoretical and substantive issues identified by sociologists since the end of World War II. Course will include a major paper and a seminar presentation. **Prerequisite:** SOC 302**SOC 469 Internship in Sociology (1-3)****Fall:** All Years **Spring:** All Years

Credits may not apply to the minimum required for the sociology major.

SOC 490 Topics in Sociology (1-3)**Fall:** On Demand **Spring:** On Demand

Varying topics from the discipline of sociology.

SOC 497 Readings in Sociology (1-3)**Fall:** All Years **Spring:** All Years

A program of advanced readings in some topic under the supervision of an instructor. May be repeated to a maximum of 4 credits.

Spanish**SPAN 101 [E] Beginning Spanish I (4)****Fall:** All Years **Spring:** On Demand

Fundamentals of Spanish. Development of the basic language skills of listening, speaking, reading, and writing with an emphasis on oral proficiency. Culture and language structure are also important components of the course. Language laboratory practice required. Not applicable toward the major or minor in Spanish.

SPAN 102 [E] Beginning Spanish II (4)**Fall:** On Demand **Spring:** All Years

Fundamentals of Spanish. Development of the basic language skills of listening, speaking, reading, and writing with an emphasis on oral proficiency. Culture and language structure are also important components of the course. Language laboratory practice required. Not applicable toward a major or minor in Spanish.

Prerequisite: SPAN 101**SPAN 190 Topics in Spanish Language, Literature, and Culture (1-4)****Fall:** On Demand **Spring:** On Demand

Topics in Spanish language, literature, and culture. May be repeated since content may vary.

SPAN 200 Selected Emphasis in Spanish - Beginning Level (2)**Fall:** On Demand **Spring:** On Demand

Introductory course that focuses on specific objectives, applications, interests or the acquisition of certain language skills, e.g., listening comprehension, reading, and writing. May be repeated. Not applicable toward the major or minor program in Spanish.

SPAN 201 [E] Intermediate Spanish I (4)**Fall:** All Years

Continued practice and review of the fundamentals of listening, speaking, reading, and writing. Classroom emphasis on oral skills. Readings on culture. Language laboratory as required by instructor.

Prerequisite: SPAN 102**SPAN 202 [E] Intermediate Spanish II (4)****Spring:** All Years

Continued practice and review of the fundamentals of listening, speaking, reading, and writing. Classroom emphasis on oral skills. Readings on culture. Language laboratory as required by instructor.

Prerequisite: SPAN 201**SPAN 290 Topics in Spanish Language Literature, and Culture (1-4)****Fall:** On Demand **Spring:** On Demand

Topics in Spanish language, literature, and culture. May be repeated since content may vary.

SPAN 297 Independent Study in Spanish - Intermediate Level (1-2)**Fall:** On Demand **Spring:** On Demand

Selected project as agreed upon by student and instructor. May be repeated for a total of 4 credits. Requires approval by department chair upon presentation of proposal. **Prerequisite:** SPAN 201

SPAN 301 [E] Spanish Grammar (4)**Fall:** All Years

Intensive study, practice, and review of Spanish grammar, vocabulary, and writing. Transfer students must take a placement exam before entering this course. Listed prerequisite can be waived with permission of instructor. **Prerequisite:** SPAN 202

SPAN 302 [E] Spanish Conversation and Composition (4)**Spring:** All Years

Intensive practice in conversation, composition and stylistics for the development of both oral and written proficiency. Includes extensive reading of graded and culturally authentic materials. **Prerequisite:** SPAN 301

SPAN 311 [D1] Introduction to Spanish Literature (4)**Fall:** All Years

Students learn the background of the literary genres and the terms used to study and explain them through close reading and analysis. The periods of Iberian and Latin American Literature are presented, giving students a historical context for their studies.

Prerequisite: SPAN 301**SPAN 321 Iberian Culture and Civilization (4)****Spring:** Even Years

Coursework helps students develop awareness and understanding of the culture of Spain through the study of historical and geographical facts, art, political life, and general customs of the people.

Prerequisite: SPAN 301 OR SPAN 311**SPAN 322 Latin American Culture and Civilization (4)****Spring:** Odd Years

Coursework helps students develop awareness and understanding of the cultures of Latin America through the study of historical and geographical facts, art, political life, and general customs of the people of Latin America. **Prerequisite:** SPAN 301 OR SPAN 311

SPAN 390 Topics in Spanish Language, Literature, and Culture (1-4)**Fall:** On Demand **Spring:** On Demand

Topics in Spanish language, literature, and culture. May be repeated since content may vary.

SPAN 401 Advanced Conversation and Composition (3)**Fall:** All Years

Advanced composition with emphasis on syntax and stylistics. Conversational activities that are intended to help students improve their oral proficiency.

Prerequisite: SPAN 302**SPAN 402 Survey of Spanish Linguistics (3)****Spring:** All Years

Introduction to linguistics of Spanish: phonetics, phonology, morphology, syntax, semantics, history of the Spanish language, philology, dialectology, sociolinguistics, and psycholinguistics.

Prerequisite: SPAN 302**SPAN 411 [D1] Survey of Iberian Literature (3)****Spring:** Odd Years

Analysis and discussion of major works of Iberian literature from one or more of the following periods: 1) origins to 1800; 2) 1800-1936; 3) 1936 to present.

Prerequisite: SPAN 311**SPAN 412 [F] Survey of Latin American Literature (3)****Spring:** Even Years

Analysis and discussion of major works of Latin American Literature from one or more of the following periods: 1) Origins to 1800; 2) 1800 to 1936; 3) 1936 to present. **Prerequisite:** SPAN 311

SPAN 413 Genres and Themes of Iberian/Latin American Literature (3)**Fall:** Even Years

Analysis and discussion of genres and/or themes from Iberian and/or Latin American Literature.

Prerequisite: SPAN 311

SPAN 414 Periods and Authors of Iberian /Latin American Literature (3)**Fall:** Odd Years

Analysis and discussion of major periods and/or authors from Iberian and/or Latin American Literature.

Prerequisite: SPAN 311**SPAN 490 Special Topics in Spanish Language, Literature or Culture (3)****Fall:** On Demand **Spring:** On DemandIn-depth study of a selected topic in Spanish. May be repeated for credit. Applicable toward the Spanish major or minor. **Prerequisite:** SPAN 311**SPAN 497 Independent Study in Spanish - Advanced Level (1-2)****Fall:** On Demand **Spring:** On DemandSelected project as agreed upon by student and instructor. May be repeated for a total of 4 credits. Requires approval of department chair upon presentation of proposal. **Prerequisite:** SPAN 301 OR SPAN 311**SPAN 498 Senior Project (2)****Spring:** All Years

Individualized project designed for summation and integration of the undergraduate curriculum. Student will work with the instructor on designing and preparing a senior portfolio and preparing for an oral summative examination on the portfolio. Additional reading of primary and secondary sources required.

Prerequisite: SPAN 302**SPED 417 Educating Students with Severe Disabilities (3)****Spring:** All YearsExamination of the definitions, characteristics, instructional methods/techniques, and educational programming for learners with severe disabilities. Also explored are typical and atypical motor development with mobility techniques and prosthetic and technical devices. **Prerequisite:** SPED 419**SPED 419 Biomedical Aspects of Physical and Health Disabilities (3)****Fall:** All YearsThis course is designed to help you understand medical aspects and terminology, human anatomy and physiology, pharmacology, kinesiology, neurology, secondary health care issues, accompany specific physical and health disabilities, specific condition needs, managing personal physical care, first aid techniques, and evacuation procedures. **Prerequisite:** SPED 320**SPED 420 Education of Diverse Learners (2)****Fall:** All Years **Spring:** All Years

Introduction to the recognition of diverse learning and educational needs of students. A range of curriculum, educational services, and adaptations for students with diverse needs will be studied with emphasis on the shared responsibility of all educational professionals.

SPED 421 The Gifted Child (2)**Fall:** On Demand **Spring:** On Demand

Definition, identification, and current school program for the child with superior ability or special talents.

Prerequisite: SPED 320**SPED 422 Curriculum and Methods for the Gifted (2)****Fall:** On Demand **Spring:** On DemandExploration of ways to construct a curriculum suitable for the education of gifted students at elementary and secondary levels. **Prerequisite:** SPED 421**SPED 423 Young Children with Disabilities and Their Families (3)****Fall:** All Years

Examination of the program models and approaches to services for young children with disabilities and their families. Research on the efficacy of early intervention and aspects of family systems is reviewed. Current issues in service provision, teaming, and individual program plans are also included in the course.

Prerequisite: SPED 320**SPED 424 Assessment in Early Childhood Special Education (3)****Spring:** All Years

Examines assessment instruments and procedures with infants, toddlers, preschoolers with disabilities. Approaches to identification, screening, assessment selection and programming are explored.

Prerequisite: SPED 423**Special Education****SPED 320 Educational Services for Individuals with Exceptionalities (3)****Fall:** All Years **Spring:** All Years

Introduction to the recognition, incidence and educational needs of individuals with exceptionalities. A wide range of educational services are studied with emphasis on the shared responsibility of all professionals in education and related services.

SPED 412 Mental Retardation (3)**Fall:** On DemandOverview of the definitions, characteristics, associated disabilities and medical aspects of persons with cognitive disabilities. **Prerequisite:** SPED 320**SPED 413 Instructional Strategies (3)****Fall:** All Years **Spring:** All Years

Curriculum planning and classroom teaching techniques for students with disabilities will be examined. Topics will include adaptation of instruction, assessment and designing individualized educational plans, as well as various content and learning problems.

Prerequisite: SPED 320

SPED 426 Infant Strategies (3)**Spring:** All Years

This course overviews knowledge and skills necessary to be effective professionals in working with families and infants and toddlers with disabilities and those at risk for disabilities. Emphasis is placed on parent-professional collaboration, interagency and interdisciplinary planning, and design of effective individual family service plans.

Prerequisite: SPED 423**SPED 427 Instructional Strategies:Preschool (3)****Fall:** All Years

The focus of this course will be knowledge and skills required to design and implement individual and group instructional programs for children with special needs from 3-6 years. The development of instructional objectives and systematic teaching strategies in motor, cognitive, social, communication and self-care skills will be emphasized. **Prerequisite:** SPED 423

SPED 429 Classroom Modifications/Adaptations (2)**Fall:** All Years **Spring:** All Years

Introduction to the recognition of diverse learning and educational needs of elementary/middle school students. A range of curriculum strategies, modifications and adaptations for students with diverse needs will be studied with emphasis on successful learning experiences for all students. **Prerequisite:** SPED 320

SPED 442 Creative Activities for Individuals with Disabilities (2)**Fall:** On Demand **Spring:** On Demand

Creative activities for individual with disabilities; practical experiences in the areas of art, music, drama and their interrelationships. **Prerequisite:** SPED 320

SPED 443 Consultation and Collaboration in Special Education and Human (3)**Fall:** All Years **Spring:** All Years

Understanding and development of professional consultation and collaboration skills to initiate and apply appropriate and effective teaming techniques for assessment, intervention, and evaluation via transdisciplinary approaches for special needs students/clients and their caregivers. This course should be taken concurrently with Practicum course or Student Teaching.

SPED 445 Remedial and Corrective Reading (3)**Fall:** All Years **Spring:** All Years

The causes, assessment, and correction of reading difficulties are analyzed. Specific strategies poor readers can use to read better are described. Explicit instructional methods are presented.

SPED 446 Remedial and Corrective Reading CIIInlc (1)**Fall:** On Demand **Spring:** On Demand

Supervised practice in remediating children with reading disabilities at the primary, intermediate, and secondary level. **Prerequisite:** SPED 445

SPED 447 Physical and Health Disabilities (3)**Spring:** All Years

This course is designed to provide you with up-to-date information on the needs of the students in your school who have experienced periods of poor health or physical adversity. This course provides you an understanding of how students' illnesses or disabling condition affect their everyday lives. **Prerequisite:** SPED 419

SPED 451B Student Teaching:SLD (8-10)**Fall:** All Years **Spring:** All Years

Student teaching in public school elementary level setting for pupils with specific learning disabilities. Students will spend 320-400 hours in schools.

Prerequisite: SPED 461, SPED 464, SPED 475**SPED 451C Student Teaching:E/BD (8-10)****Fall:** All Years **Spring:** All Years

Student teaching in public school self-contained setting for pupils with Emotional/Behavioral Disorders. Students will spend 320-400 hours in schools.

Prerequisite: SPED 464, SPED 473, SPED 478**SPED 451D Student Teaching: Developmental Disabilities (8-10)****Fall:** All Years **Spring:** All Years

Student teaching in public school elementary or secondary setting for pupils with mild/moderate disabilities. Students will spend 320-400 hours in schools.

Prerequisite: SPED 413, SPED 447, SPED 456, SPED 467D**SPED 451E Student Teaching:ECSE (8-10)****Fall:** All Years **Spring:** All Years

Student teaching in public school setting for young children with disabilities. Students will spend 320-400 hours in schools. **Prerequisite:** SPED 426, SPED 427

SPED 451P Student Teaching:Physical and Health Disabilities (8-10)**Fall:** All Years **Spring:** All Years

Student teaching in public school elementary or secondary setting for pupils with physical/health disabilities. Students will spend 320-400 hours in schools. **Prerequisite:** SPED 413, SPED 447, SPED 467P

SPED 456 Functional Assessment and Curriculum (3)**Spring:** All Years

The purpose of this course is to develop an understanding of individuals with developmental disabilities as well as a functional, life-skills orientation to assessment and curriculum. Students will perform both informal and formal assessment, write an assessment report, and develop curriculum which allows for integration of students with identified cognitive impairments. **Prerequisite:** SPED 419

SPED 456L Field Experience:Mental Retardation (2)**Spring:** All Years

Field experience in assessment and curriculum development with a functional and inclusionary focus. Students will spend 200 hours in schools. Should be taken concurrently with SPED 456.

SPED 459 Communication Programming for Persons with Severe Disabilities (3)**Fall:** All Years

This course covers issues related to communication program and decision-making models for communication programming for individuals with severe disabilities. The emphasis is on assessing an individual's communication skills, selecting appropriate components for the communication system and planning intervention strategies. **Prerequisite:** SPED 419

SPED 461 Learning Disabilities (3)**Fall:** All Years **Spring:** All Years

An introduction to definition, assessment, characteristics, and educational strategies for children and youth with specific learning disabilities.

Prerequisite: SPED 320**SPED 463 Assessment Strategies (3)****Fall:** All Years **Spring:** All Years

Assessment of scholastic achievement and aptitude, social behavior, and instructional effectiveness through the use of norm referenced individualized test instruments and informal instructor designed procedures. Course includes report writing, establishment of objectives, participation in the development of IEPs, and review of basic statistical and measurement concepts.

Prerequisite: SPED 320 OR SPED 445 OR SPED 471**SPED 463L Assessment Lab (1)****Fall:** All Years **Spring:** All Years

Field experience in assessment and remediation of students with disabilities. Students will spend 150 hours in schools. This course should be taken concurrently with SPED 463.

SPED 464 Educational Planning and Adaptation for Students with Learning (3)**Fall:** All Years **Spring:** All Years

Educational and transitional adaptations for learning disabled or emotional/behavioral disordered secondary students based on individual cognitive, affective, and behavioral characteristics. **Prerequisite:** SPED 463

SPED 467A Secondary Practicum:Mild Disabilities (3)**Fall:** All Years **Spring:** All Years

Directed practicum experience in secondary level special education resource room setting. 225 hours field experience. SPED 464 is to be taken concurrently.

SPED 467D Practicum:Developmental Disabilities (3)**Fall:** All Years **Spring:** All Years

Directed practicum in public school elementary or secondary setting for pupils with developmental disabilities. Students will spend 225 hours in schools. SPED 456 is to be taken concurrently.

Prerequisite: SPED 413**SPED 467E Practicum:Young Child Disabilities (2)****Fall:** All Years **Spring:** All Years

Directed practicum experience in early childhood special education. **Prerequisite:** SPED 423

SPED 467I Practicum:Infant/Interagency Services (2)**Fall:** All Years **Spring:** All Years

Field experience in inter-agency planning and service delivery to infants and toddlers with disabilities and their families. Experience in assessment and individual plan development are included. **Prerequisite:** SPED 424, SPED 426

SPED 467P Practicum: Physical and Health Disabilities (3)**Fall:** All Years **Spring:** All Years

Directed practicum in a public school elementary or secondary setting for pupils with physical or health disabilities. Students will spend 225 hours in schools.

Prerequisite: SPED 447, SPED 463**SPED 468 Student Teaching II (4)****Fall:** On Demand **Spring:** On Demand

Directed student teaching experience in an SLD, EB/D, MMH, MSMH, or ECSE program. Students will spend 200-300 hours in schools.

SPED 468B Student Teaching II: SLD (4)**Fall:** All Years **Spring:** All Years

Directed student teaching experience in an SLD program. Students will spend 200-300 hours in schools.

Prerequisite: SPED 464, SPED 475**SPED 468C Student Teaching II: EBD (4)****Fall:** All Years **Spring:** All Years

Directed student teaching experience in an EBD program. Students will spend 200-300 hours in schools.

Prerequisite: SPED 464, SPED 478

SPED 468D Student Teaching II: DD (4)**Fall:** All Years **Spring:** All Years

Student teaching in a public school elementary or secondary setting for pupils with developmental disabilities. Students will spend 200-300 hours in schools.

Prerequisite: SPED 463, SPED 467D**SPED 468E Student Teaching II: ECSE (4)****Fall:** All Years **Spring:** All Years

Directed student teaching experience in an ECSE program. Students will spend 200-300 hours in schools.

Prerequisite: SPED 424, SPED 426**SPED 468P Student Teaching II: Physical and Health Disabilities (4)****Fall:** All Years **Spring:** All Years

A second student teaching experience in a public school elementary or secondary setting for pupils with physical and/or health disabilities. Students will spend 200-300 hours in schools. **Prerequisite:** SPED 413, SPED 447, SPED 467P

SPED 469 Internship (3-10)**Fall:** On Demand **Spring:** On Demand

Directed field experience working with individuals with disabilities.

SPED 470 Transitional Planning (3)**Fall:** All Years **Spring:** All Years

Transitional planning for secondary students with disabilities including transitional assessment, programming and planning. Students will also acquire knowledge of post secondary service options and funding sources. **Prerequisite:** SPED 320

SPED 471 Behavior and Environment Management (3)**Fall:** All Years **Spring:** All Years

Application of learning theory and applied behavior analysis to teaching and to the problem of altering maladaptive behavior. Specific variables related to classroom and community based instruction of individuals with a variety of learning characteristics are included. **Prerequisite:** SPED 320

SPED 472 Educational Diagnosis and Programming (3)**Fall:** On Demand **Spring:** On Demand

Principles and practices of diagnostic-prescriptive programming for children with disabilities.

Prerequisite: SPED 320**SPED 473 Emotional/Behavioral Disorders (3)****Fall:** All Years

Identification, assessment, and programming for students with Emotional/Behavioral Disorders. Course includes operation of program models of educational and other treatment agents. **Prerequisite:** SPED 320

SPED 474 Management of Challenging Behavior (2)**Fall:** On Demand **Spring:** On Demand

Student will demonstrate an understanding of how nonaversive intervention strategies can be used to manage challenging behavior. **Prerequisite:** SPED 471

SPED 475 Informal Assessment/Teaching Strategies: Students with Learning (3)**Fall:** All Years **Spring:** All Years

Informal assessment techniques and teaching strategies across the core content areas and in social skills for elementary and secondary students with specific learning disabilities. **Prerequisite:** SPED 461, SPED 463

SPED 478 Educational Interventions: Emotional/Behavioral Disorders (3)**Spring:** All Years

Program design, intervention techniques, and management strategies for student with Emotional/Behavioral Disorders. **Prerequisite:** SPED 473

SPED 490 Special Topics (1-3)**Fall:** On Demand **Spring:** On Demand

Advanced treatment of selected topics.

Prerequisite: SPED 320**SPED 494 Legal/Social Foundations of Special Education (3)****Fall:** All Years **Spring:** All Years

This course overviews the educational, sociological, legal, and historical frameworks of special education services within the context of public school systems. It includes research on the efficacy of special education; national and state reform and renewal efforts in general and environment professional preparation, litigation and legislation, and best practices in curriculum for all learners. Issues related to families in a changing educational system are also addressed.

Prerequisite: SPED 320**SPED 495 Special Problems (1-3)****Fall:** On Demand **Spring:** On Demand

Directed field experience, reading, or research in special education. May be repeated up to 6 credits.

Prerequisite: SPED 320

Speech

SPCH 100 [E] Speech Communication (3)**Fall:** All Years **Spring:** All Years

The theory and practice of oral communication in public and interpersonal situations, stressing both content and delivery.

SPCH 105 [E] Beginning Oral Interpretation (3)**Fall:** All Years **Spring:** All Years

The theory and practice of the oral presentation of literature, critical listening and constructive criticism; performances include poetry, prose and drama.

SPCH 140 Dance for the Stage I (3)**Fall:** All Years

A beginning course in dance technique for dance styles in musical theatre, including dance forms of jazz and ballet.

SPCH 160 Theatre Practicum (1)**Fall:** All Years **Spring:** All Years

Training in the technical phases of theatre production: experience in set construction, painting, properties, backstage organization, light, sound, and costumes. Participation in theatrical production.

SPCH 161 Forensics (1)**Fall:** All Years **Spring:** All Years

Practical experience in public speaking, oral interpretation, and/or Lincoln-Douglas debate for inter-collegiate tournaments and on-campus activities.

SPCH 162 R/TV/Film Practicum (1)**Fall:** All Years **Spring:** All Years

Practical experience in radio, television, or film activities.

SPCH 190 Topics in Speech (1-3)**Fall:** On Demand **Spring:** On Demand

This is a lower division topics course and may be repeated when the topic changes.

SPCH 210 [E] Introduction to Communication Theory (3)**Fall:** All Years

Through lecture, writing, and discussion, students will explore the discipline of communication including basic theories of interpersonal, group, intercultural, and organizational communication.

SPCH 211 [E] Argumentation and Debate (3)**Spring:** Even Years

The course will present the principle theories and skills of argumentation and debate on questions of fact, value and policy.

SPCH 213 Communication, Technology, and Culture (3)**Spring:** Odd Years

Advancements in communication technology, including the Internet, have transformed the ways in which individuals communicate and form communities and has become a hallmark of contemporary Western culture. This course explores the dramatic changes in human communication as a result of such technology. Particular emphasis is given to epistemological and ontological implications of the move to a digital culture.

SPCH 215 Communication Research Methods (3)**Spring:** Even Years

Research in communication studies employs a variety of empirical methods to generate theories about human communication phenomena. This class introduces students to social-scientific methodologies including quantitative and qualitative approaches. Students are expected to both critically evaluate research and perform original research related to the discipline.

SPCH 220 [D1] Introduction to Theatre (3)**Fall:** All Years **Spring:** All Years

Critical analysis of great plays and live theatre performances focusing on the basics of dramatic theory, an appreciation of theatrical styles, and a deeper understanding of dramatic themes.

SPCH 230 [E] Principles of Acting (3)**Fall:** All Years **Spring:** All Years

Basic terminology and techniques used by the actor in creating a role for the stage.

SPCH 232 Stage Make-up (2)**Fall:** On Demand **Spring:** On Demand

Techniques and styles of stage make-up used in stage productions.

SPCH 235 Principles of Stage Directing (3)**Spring:** All Years

The foundation course in stage direction, a core requirement for all majors. The theory and practice of directing: casting, blocking, composition, picturization, movement, rehearsal and performance.

Prerequisite: SPCH 230**SPCH 236 Theatre Arts Management (2)****Fall:** On Demand **Spring:** On Demand

The study of sound fiscal operation, production cost preparation, public relations and promotion, and laws affecting theatre operations.

SPCH 240 Dance for the Stage II (3)**Spring:** All Years

A continuation of skills amassed in "Dance for the Stage I." A special unit of tap is included.

Prerequisite: SPCH 140

SPCH 255 Technical Theatre Methods (3)**Fall:** All Years

The theory and practice of working with stage equipment; the methods and procedures of scenery construction, stage rigging, and scene shifting.

SPCH 270 Introduction to Telecommunications (3)**Fall:** All Years

An introduction to telecommunications theory, appreciation, and criticism and its impact on the speech communication process. Speech communication is studied through the interrelationships among various functional and aesthetic elements of radio, television, and film.

SPCH 272 Television Production (3)**Fall:** All Years **Spring:** All Years

Theory of and practical experience with television equipment in studio and remote productions.

SPCH 280 [D1] History of Film (3)**Fall:** All Years

A chronological approach to the artistic and technical development of the American motion picture medium. Influential films are viewed and discussed.

SPCH 281 [D] Film Appreciation (3)**Spring:** All Years

A critical approach to artistically significant motion pictures, motion picture directors, and genres. Analysis of film content, structure, and directorial technique is presented through screenings and discussion.

SPCH 283 Film and the Stage (3)**Fall:** On Demand **Spring:** On Demand

A comparative analysis of major dramas with their screen versions. Emphasis is on the aesthetic and interpretive similarities and differences in the two art forms.

SPCH 284 Beginning Filmmaking (3)**Fall:** All Years **Spring:** All Years

Theory and practice for the pre-professional filmmaker. Students learn to operate basic motion picture equipment. Projects include planning, shooting, and editing short films.

SPCH 290 Topics in Speech (1-3)**Fall:** On Demand **Spring:** On Demand

This is a lower division topical course and may be repeated when the topic changes.

SPCH 300 [F] Intercultural Communication (3)**Spring:** Even Years

Examines selected major theories of intercultural communication and applies them in analyzing, understanding and comparing the communication practices of different cultures and sub-cultures. Focuses upon how culture and society affect the specific rhetorical communication tactics and processes as well as non-verbal communication practices.

SPCH 301 Business and Professional Communication (3)**Fall:** All Years **Spring:** All Years

Focuses on the application and practice of both oral and written communication skills for a variety of business and professional situations including job interviews, team and group interactions, and public presentations. This course also provides opportunities for students to explore issues of diversity and technology as related to professional communication. **Prerequisite:** SPCH 100

SPCH 308 [E] Small Group Communication (3)**Spring:** Odd Years

Presents theories of small group communication, group dynamics, communication patterns, role norms and leadership. Class designed around two fundamental components: experiential and cognitive. A substantive group research and problem-solving assignment is included. **Prerequisite:** SPCH 100

SPCH 310 [E] Rhetorical Theory and Criticism (3)**Fall:** Odd Years

Examines the theory and criticism of rhetoric from its beginnings in classical times to its contemporary development. Discusses classical, British, contemporary, and postmodern theories of rhetoric and rhetorical criticism.

SPCH 311 [E] Principles of Persuasion (3)**Spring:** Even Years

This course will explore the logical and psychological theories of persuasion as they occur in a range of communication situations. **Prerequisite:** SPCH 100

SPCH 315 Interpersonal Communication (3)**Fall:** All Years

This course is designed to explore various communication theories, based on the development of self and the development and maintenance of relationships with others. **Prerequisite:** SPCH 100 OR SPCH 210

SPCH 321 [D1] Theatre in America (3)**Spring:** Odd Years

Critical analysis of American plays in performance focusing on American dramatic themes, theatre history, and production styles.

SPCH 322 [D1] Development of Drama I (3)**Fall:** All Years

Theatre and drama from Classical Greece through the European Renaissance. Topics include a selection of great plays, significant playwrights, theatre buildings, staging and technical innovations, and Aristotelian criticism.

SPCH 323 [D1] Development of Drama II (3)**Spring:** All Years

Theatre and drama from the 17th century through the modern era. Topics include a selection of great plays, significant playwrights, theatre buildings, staging and technical innovations, and artistic and cultural movements. **Prerequisite:** SPCH 322

SPCH 324 Musical Theatre History (3)**Fall:** All Years

Musical Theatre productions past and present are examined and critically evaluated. An analysis of the various forms of musicals with an emphasis on the libretto, lyrics, and production elements.

SPCH 325 [F1] African American Theatre (3)**Fall:** On Demand

Survey of selected plays by African American writers from the 19th and 20th centuries. Focus on aesthetic and interpretative dimensions grounded in African American historical and cultural contexts. MCS 210 or 211 or SPCH 220 are highly recommended as prerequisites.

SPCH 331 Scene Study (3)**Spring:** All Years

As a follow-up to Principles of Acting, students in Scene Study will rehearse and perform scenes from the dramatic canon of great plays. The scene work will be performed as an actors' lab with regular feedback from the instructor and fellow classmates.

Prerequisite: SPCH 230**SPCH 333 Movement for Acting (3)****Fall:** Even Years

A physical approach to acting will be explored through Alexander, Laban, stage combat, and other movement methodologies. **Prerequisite:** SPCH 230

SPCH 334 Voice for Acting (3)**Spring:** Odd Years

Voice for the actor focuses on vocal techniques. The course explores voice production: breathing, projection, articulation, diction, IPA, and dialects.

Prerequisite: SPCH 230**SPCH 335 Advanced Stage Directing (3)****Fall:** All Years

Advanced study of techniques of direction through the use of movement, picturization, tempo and script analysis. **Prerequisite:** SPCH 235

SPCH 340 Principles of Choreography (3)**Fall:** Odd Years

Adaptation of choreographic assignments, in-class critiques, and analyses permit students to evolve a personal, original style and process associated with the role of choreographer.

SPCH 355 Scene Design I (3)**Spring:** All Years

The fundamentals of designing scenery for the stage: process of design, elements of design, and execution procedure. **Prerequisite:** SPCH 255

SPCH 356 Advanced Technical Theatre Methods/ Lighting (3)**Fall:** On Demand **Spring:** On Demand

Acquiring artistic and technical skills needed for designing scenery and lighting for the theatre; practical experience in design presentation. Offered on demand.

Prerequisite: SPCH 355**SPCH 360 Dramatic Production I (1-4)**

Play production techniques (acting and directing, technical theatre) through the process of staging weekly productions for summer theatre audiences. May be repeated by undergraduates. Offered summer only.

SPCH 361 Advanced Forensics (1)**Fall:** All Years **Spring:** All Years

Practical experience in tournament management and/or coaching. **Prerequisite:** SPCH 161

SPCH 362 Advanced R/TV/Film Practicum (1-2)**Fall:** All Years **Spring:** All Years

Advanced practical experience in radio, television, and film activities. **Prerequisite:** SPCH 162

SPCH 372 Television Directing (3)**Spring:** On Demand

Theory and practice in methods of directing TV talent, blocking cameras and sets, and directing TV crews. Exercises include TV entertainment, news, and instructional productions. **Prerequisite:** MC 272 OR SPCH 272

SPCH 373 Radio-Television Performance (3)**Fall:** On Demand

Theory and practice in the professional areas of radio and television performance, from auditioning through final tapings. **Prerequisite:** MC 272 OR SPCH 272

SPCH 374 Producing for Television (3)**Fall:** On Demand **Spring:** On Demand

Theory and practice in the pre-production and production aspects of television. Includes message/ audience analysis, script preparation, studio and crew management in producing for a variety of television formats. **Prerequisite:** MC 372 OR SPCH 372

SPCH 382 Film and the Novel (3)**Fall:** On Demand

A comparative analysis of major novels with their screen versions. Emphasis is on the aesthetic and interpretive similarities and differences in the two art forms.

SPCH 385 [D] International Cinema (3)**Spring:** On Demand

A study of major world cinemas, including influential filmmakers, screen personalities, and motion pictures. Important films are screened, discussed, and critically evaluated.

SPCH 390 Topics in Speech (1-3)**Fall:** On Demand **Spring:** On Demand

This is an upper division topical course and may be repeated when the topic changes.

SPCH 401 Organizational Communication (3)**Fall:** Odd Years

Focuses on the study of communication processes, the management of meaning through symbolic interactions, within organizational contexts. To study symbolism is to explore how meanings on which people base action are constructed, communicated, contested, and changed. The first part of the class examines perspectives/theories of organizing and communication. The second part of the class investigates specific topics of organizational communication research (e.g., power, technology, democracy). **Prerequisite:** SPCH 210

SPCH 410 The Rhetoric of Popular Culture (3)**Spring:** Odd Years

Examines how popular culture artifacts generate meanings in contemporary society. Surveys various rhetorical approaches to understanding popular culture including dramatic, Marxist, feminist, media-centered, and cultural.

SPCH 414 Health Communication (3)**Fall:** Even Years

Focuses on how health, illness, and healing acquire meaning through symbolic interactions located within social, political, economic, and cultural structures. This course explores various arenas in which health is socially constructed including interpersonal interactions, small group and organizational settings, public discourse and popular culture. Across contexts, there is an emphasis on exploring current issues facing the health care industry including telemedicine, financial reform, the patients' rights movement, and other factors influencing health communication.

Prerequisite: SPCH 210**SPCH 415 Teaching Methods: Speech and Theatre (3)****Spring:** On Demand

Methods of conducting high school speech and theatre courses and activities, structuring of curriculum, selecting and developing course materials, and methods of evaluation.

SPCH 416 Special Projects in Speech**Communication (1-3)****Fall:** On Demand **Spring:** On Demand

Advanced individualized creative or investigative work in a particular phase of speech communication. May be taken more than once if content is substantially different. Offered on demand.

SPCH 425 Contemporary Playwrights (3)**Spring:** Even Years

Significant playwrights and their works from the last 25 years. May be elected twice when the reading lists are substantially different.

SPCH 430 Acting Styles (3)**Spring:** All Years

Principles and problems in the acting of major historical and theatrical styles. **Prerequisite:** SPCH 333 OR SPCH 334

SPCH 434 Special Projects in Theatre Arts (1-3)**Fall:** On Demand **Spring:** On Demand

Opportunity for the advanced student to do individual creative or investigative work in a particular phase of theatre. May be taken more than once if content is substantially different. Offered on demand.

SPCH 440 Dance Production (1)**Fall:** All Years **Spring:** All Years

The course explore theory and practice in the productions aspects of dance. Students in the class will be required to rehearse and perform dances choreographed by faculty or visiting guest artists, and perform in the annual spring dance concert.

SPCH 450 Scene Design II (3)**Fall:** On Demand **Spring:** On Demand

Explore different types of stage settings: different styles, designing for different types of theatre spaces, and different approaches to the genres of dramatic literature. Offered on demand. **Prerequisite:** SPCH 355, SPCH 356

SPCH 460 Dramatic Production II (1-4)

Play production techniques (acting and directing, technical theatre) through the process of staging weekly productions for summer theatre audience. May be repeated by undergraduate. Offered summer only.

Prerequisite: SPCH 360

SPCH 469 Internship (3-12)

Fall: On Demand **Spring:** On Demand
Offered on demand.

SPCH 472 Advanced TV Production (3)

Spring: On Demand
Produce a series of programs to be aired. Includes all levels from writing and casting through taping and post-production effects.

Prerequisite: MC 374 OR SPCH 374

SPCH 486 Techniques of Film Directing (3)

Fall: On Demand **Spring:** On Demand
Theory and practice of developing artistic and technical skills in directing motion pictures. Major film-making projects are included in class activities. Offered on demand. **Prerequisite:** SPCH 281, SPCH 284

SPCH 490 Topics in Speech (1-3)

Fall: On Demand **Spring:** On Demand
This is an upper division topical course and may be repeated when the topic changes.

SPCH 496 Senior Seminar (3)

Spring: All Years
Capstone course for speech or theatre majors; proposal, completion, and presentation of individualized projects; interviewing skills; written exam integrating and applying knowledge from separate courses. Grade of "C" or better is required for graduation.

SLHS 201 Phonetics (2)

Fall: All Years
The production and perception of sounds of English speech; the use of the International Phonetic Alphabet; the application of the principles of phonetic analysis to oral communication.

SLHS 202 Anatomy and Physiology of Normal Speech and Hearing (3)

Spring: All Years
The study of the anatomy and basic physiology of the speech and hearing mechanisms, and the major underlying scientific concepts.

SLHS 204 Language Development (4)

Fall: All Years
Nature and normal development of cognitive, linguistic and social systems of language in children.

SLHS 271 Introduction to Audiology (4)

Spring: All Years
The study of audiology as a profession, introduction to acoustics and psychoacoustics, auditory anatomy and physiology, and disorders of the auditory system.

SLHS 321 Articulation and Phonological Disorders (4)

Fall: All Years
The nature, etiology, assessment and treatment of disorders of articulation and phonology.
Prerequisite: SLHS 101, SLHS 201

SLHS 322 Language Disorders in Preschool Children (4)

Spring: All Years
The nature, etiology, and clinical management of language disorders in preschool children.
Prerequisite: SLHS 101, SLHS 204

SLHS 343 Clinical Procedures (3)

Fall: All Years
Basic defining and recording of communication behavior, development of reporting skills to include lesson plans, report writing and conferring and consulting with clients, professionals. Includes supervised observation of clinical procedures applied to speech, language and learning disorders.
Prerequisite: SLHS 321, SLHS 322

SLHS 347 Introduction to Augmentative and Alternative Communication (2)

Fall: All Years
A discussion of the nature and purposes of augmentative and alternative communication (AAC) for non-speaking persons of all ages. Designed to familiarize students with specific components of AAC systems suitable for clients with either congenital or acquired disorders. Exposure to basic assessment and intervention procedures in the clinical setting and overview of assistive technology.
Prerequisite: SLHS 204

Speech/Language/Hearing Science**SLHS 101 Introduction to Speech-Language-Hearing Sciences (2)**

Fall: All Years **Spring:** All Years
The study of the basic processes of speech, language, and hearing, the normal development of speech and language in children, and the major speech, language, and hearing disorders.

SLHS 171 American Sign Language I (3)

Fall: On Demand **Spring:** On Demand
An introduction to American Sign Language vocabulary and grammar, including issues of nonverbal communication through pantomime and body movement.

SLHS 172 American Sign Language II (3)

Fall: On Demand **Spring:** On Demand
Continuation of SLHS 171 including communicating personal and family information, giving directions and descriptions, and asking questions.
Prerequisite: SLHS 171

SLHS 372 Audiometry (3)**Fall:** All Years

Clinical and psychoacoustic measurement of hearing. Diagnostic variables related to hearing impairment; practice administering a basic clinical test battery.

Prerequisite: SLHS 271**SLHS 402 Neuroanatomy and Physiology of Communication (3)****Fall:** All Years

The study of central nervous system anatomy and physiology, with emphasis on communicative processes.

Prerequisite: SLHS 202**SLHS 421 Voice Science and Disorders (2)****Spring:** All Years

Study of vocal acoustics and physiology and a brief consideration of common pathologies, especially vocal abuse and misuse, and its management and prevention. Prerequisites may be waived with the consent of the instructor. **Prerequisite:** SLHS 201, SLHS 202

SLHS 424 Fluency Disorders (2)**Fall:** All Years

A study of the nature of fluency disorders with brief consideration of the basics of its management.

Prerequisite: SLHS 202**SLHS 446 Clinical Experience (3)****Fall:** All Years **Spring:** All Years

On-campus supervised clinical experience in speech/language pathology or audiology with children or adults. May be repeated. **Prerequisite:** SLHS 321, SLHS 322, SLHS 343

SLHS 448 Program Management in Speech-Language Pathology (2)**Spring:** Even Years

Program management in speech-language pathology in various clinical settings including public schools, hospitals, and clinics. **Prerequisite:** SLHS 343

SLHS 473 Rehabilitation Audiology (3)**Spring:** All Years

A survey of the principles of rehabilitative intervention for hard-of-hearing persons, children through adults. Special emphasis on role of amplification.

Prerequisite: SLHS 271**SLHS 490 Topical Seminar in Speech-Language-Hearing Sciences (1-3)****Fall:** On Demand **Spring:** On Demand

An examination of the literature on a selected topic of current interest.

SLHS 491 Research Applications in SLHS (2)**Fall:** Odd Years

The study and application of research principles and methods in speech-language and hearing sciences. Students may, with departmental permission, substitute another statistics course for the listed prerequisite.

Prerequisite: MATH 236**SLHS 497 Individual Study (1-3)****Fall:** On Demand **Spring:** On Demand

Selected readings or a guided independent research project in some aspect of communication disorders. May be repeated for up to 6 credits.

SLHS 499 Topical Workshop (1-3)**Fall:** On Demand **Spring:** On Demand**Technology****TECH 101 Industrial Technology Careers (1)****Fall:** All Years **Spring:** All Years

Students will explore typical career paths for Industrial Technology graduates such as: operations managers, quality assurance specialists, materials managers, and technical sales and marketing. Review of employment and professional advancement opportunities with industrial distributors, suppliers, and manufacturers coupled with student interests and abilities.

TECH 111 Technology and Society (2)**Spring:** All Years

Topics in this course include a brief history of industry and the major technologies since the industrial revolution; a study of the major occupations in the manufacturing, construction, mining, agriculture, printing and publishing, and transportation industries; and contemporary issues including futurology, technology assessment, ethics in the workplace, and technology, work, and leisure.

TECH 113 Engineering Graphics/CAD (3)**Fall:** All Years **Spring:** All Years

The course structure revolves around three areas of study. The first instructional module includes sketching, pictorials, and multi-view drawings focusing on increasing visualization skills. A second module involves an introduction to a 2D CAD program and relating that CAD output back to the visualization module. The third module is an introduction to a feature-based, parametric solid modeler.

TECH 190 Topics in Technology (1-3)**Fall:** On Demand **Spring:** On Demand

Topical study of a particular technology problem, subject, or situation not offered in the regular curriculum. May be repeated for credit if offered under different title.

TECH 216 3D Modeling (3)**Fall:** All Years **Spring:** All Years

3D Modeling and Animation is a course about building 3D CAD models for a variety of disciplines. Forensic animators use these models to demonstrate how accidents happen. Engineers use them to show how machines and systems work. Architects use them to let their clients participate in the design process. Video game developers use them to create virtual worlds populated with people, places, and things that exist only in the imagination. **Prerequisite:** ENG 113 OR TECH 113

TECH 223 Statics for Technologists (3)**Fall:** Odd Years

Elementary principles of statics utilizing algebra, trigonometry, and analytical geometry. Material includes force vectors, static equilibrium, simple structures, friction effects, centroids. Will not transfer to engineering programs. **Prerequisite:** MATH 143, MATH 229

TECH 225 Strengths of Materials for Technologists (3)**Spring:** Even Years

Elementary principles of strengths of materials utilizing algebra, trigonometry, and analytical geometry. Material includes stress and strain, torsion, shear and bending, deflections, combined stresses, beam design in steel and wood. Will not transfer to engineering programs.

Prerequisite: TECH 223**TECH 230 Manufacturing Processes (3)****Fall:** All Years

A survey course including information on traditional and non-traditional manufacturing processes. This course covers machine operations, and supplies background knowledge in industrial equipment and processes. Hands-on-lab experiences in metal, synthetics, and welding processes.

TECH 274 Electrical and Motor Technology (4)**Fall:** All Years

The course covers electrical theory, circuits, electrical distribution, motors and motor control. Lecture and supporting laboratory activities allow this survey course to apply the theory in a practical and realistic manner.

TECH 290 Topics in Technology (1-3)**Fall:** On Demand **Spring:** On Demand

Topical study of a particular technology problem, subject, or situation not offered in the regular curriculum. May be repeated for credit if offered under a different title.

TECH 332 CNC Part Programming (3)**Spring:** All Years

An introduction to computer numerical control (CNC) equipment and programming. Applications in industry and lab experiences with CNC machines and applications software included in lab. **Prerequisite:** TECH 230

TECH 334 Material Science (3)**Fall:** All Years

A study of structure, mechanical, thermal, electrical and chemical properties of materials used in the production of manufactured products.

TECH 346 Industrial Distribution Operations (3)**Fall:** All Years

A study of industrial distribution through an examination of system components, functions, and actual practices at a multi-branch distribution company. Resource management, production planning, procurement, wholesaling, channel management, inventory control, professional selling and the rationale of selection of common discounts and value-added functions will be examined. **Prerequisite:** MKTG 310

TECH 376 Industrial Process Control (3)**Spring:** All Years

A study of industrial automation components and software for material handling and process control. Laboratory experiments using industrial devices such as motor controls and programmable logic controllers (PLC) provide practical applications.

Prerequisite: TECH 274**TECH 380 Methods Improvement (3)****Fall:** All Years

Study and analysis of productive and non-productive work elements for the purpose of productivity improvements and establishing time standards.

TECH 382 Manufacturing Automation (3)**Spring:** Odd Years

A course about production automation. An overview of automation in industry including robotics, CNC, and computer based systems in the operation and control of production. Lab experiences include programming and operations of robotics and CNC machine tools.

TECH 383 Cost Analysis (3)**Fall:** All Years

The objectives of the course are to analyze cost behavior and to develop and interpret financial information at the process, project, and organization levels for purposes of management decision making.

Prerequisite: ACCT 230

TECH 385 Process Leadership (3)**Spring:** All Years

Development of project leadership with emphasis on team building, leadership, problem solving, negotiation, entrepreneurship, and resource planning. Case studies, class discussion, written assignments, and oral presentations are utilized in instructional delivery.

TECH 387 Fluid Power (3)**Spring:** All Years

Basic theory and applications of hydraulic and pneumatic components, systems and circuits will be covered. An exposure to power transmission elements and applications will also be included. Lab applications include basic hydraulic and pneumatic circuits and class presentations. **Prerequisite:** TECH 230

TECH 390 Topics in Technology (1-3)**Fall:** On Demand **Spring:** On Demand

Topical study of a particular technology problem, subject, or situation not typically offered in the regular curriculum. May be repeated for credit if the course title changes.

TECH 394 Computer Applications for Engineers and Technologists (3)**Fall:** All Years **Spring:** All Years

The stand alone and integrated application of computer software tools such as spreadsheets, word processors, database management systems, graphics and other productivity software to problem solving contexts specific to the disciplines of Engineering and Technology. **Prerequisite:** CSIS 103

TECH 428 Project Management (3)**Spring:** All Years

The primary goal of Project Management is to manage projects so that they are completed on time, within budget, and in accordance with contract documents. This course develops and discusses techniques that will assist students in successful project management practices. Junior standing is required.

TECH 469 Student Internship (2-12)**Fall:** All Years **Spring:** All Years

Available to Industrial Technology majors with the approval of their faculty advisor. Through industry cooperation, formal instruction is supplemented with a practicum conducted on site with a host business, helping the Industrial Technology students learn the necessities for successful careers in distribution and manufacturing. Maximum of 12 credits may be applied to the graduation requirement.

TECH 482 Quality Planning and Implementation (3)**Spring:** All Years

Focusing on expanded managerial philosophies and techniques of quality control including the comprehensive treatment of quality management and control issues. This course provides practical applications of management theory by balancing managerial and technical material.

Prerequisite: MATH 234**TECH 483 Facility Design (3)****Spring:** All Years

A study of facilities, locations, structure and planning for efficient layout and material handling systems.

Prerequisite: TECH 380**TECH 485 Production and Inventory Management (3)****Spring:** All Years

Study and analysis of systems and methods for planning and control of manufacturing resources. The framework of this course is based on the guidelines provided by the American Production and Inventory Control Society. Main topics include master planning, inventory management, material and capacity requirements planning, production activity control, and Just-In-Time.

Prerequisite: MATH 234, TECH 380**TECH 490 Special Problems (1-4)****Fall:** On Demand **Spring:** On Demand

Topical study of a particular technology problem, subject, or situation not typically offered in the regular curriculum. May be repeated for credit if the course title changes.

TECH 493 Occupational Safety and Health (3)**Fall:** All Years

Designed for students to develop an understanding of basic occupational safety and health terminology, principles, and practices. Course content covers both industrial and construction settings and reflects current occupational standards. Students will be exposed to the development of a safety program and will do a safety site visit off-campus.

Women's Studies

WS 247 [D1] Women's Studies (3)

Fall: All Years

Spring: All Years

Interdisciplinary perspectives on women from biology, humanities, the arts and the social sciences. Core class for Women's Studies Minor Program.

WS 412 Seminar in Women's Studies (3-4)

Fall: On Demand

Spring: On Demand

Study of selected problems in Women's Studies through the humanities, employing the objectives of interdisciplinary humanities and multicultural studies. Specific topics will be announced in class schedule. Students may register more than once when content varies. Recommended for Women's Studies Minors as substitute for Humanities 410.

Courses



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Director of Campus Security

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Director of Health Services

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Vijendra K. Agarwal, 1988. Professor of Physics. B.S., Agra University; M.S., Meerut University; Ph.D., Roorkee University. (Leave of Absence 2001-2002).

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Sayel A. Ali, 1988. Professor of Mathematics. B.Sc., University of Jordan; M.Sc., University of Dundee; Ph.D., Ohio State University.

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Dieter G. Berninger, 1970. Professor of Humanities and Multicultural Studies. B.A., M.A., Ph.D., University of Wisconsin-Madison.

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Richard F. Bynum, 1979. Chair and Professor of Health and Physical Education and Faculty Development Coordinator. B.S., M.S., Florida State University; Ed.D., University of Tennessee.

Theresa A. Carson, 2000. Assistant Professor of Theatre Arts. B.A., University of Iowa; M.F.A., University of Utah.

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Chang-Seong Hong, 1999. Assistant Professor of Philosophy. B.A., M.A., Seoul National University; M. Litt., University of Cambridge; Ph.D., Brown University.

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Daniel Johnson, 2000. Assistant Professor of Mass Communications. B.S. Ed., University of North Dakota; B.A., M.S. Ed., Minnesota State University Moorhead; M.F.A., University of North Dakota.

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James Kaplan, 1975. Professor of French. B.A., University of Massachusetts; M.A., Ph.D., University of California, Berkeley. (Sabbatical Leave 2001-2002)

William Kenz, 1984. Government Documents and Reference Librarian and Assistant Professor. B.S., M.L.S., Western Michigan University; M.L.A., Minnesota State University Moorhead.

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