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1993

## **The Bulletin, Undergraduate Catalog 1993-1995 (1993)**

Moorhead State University

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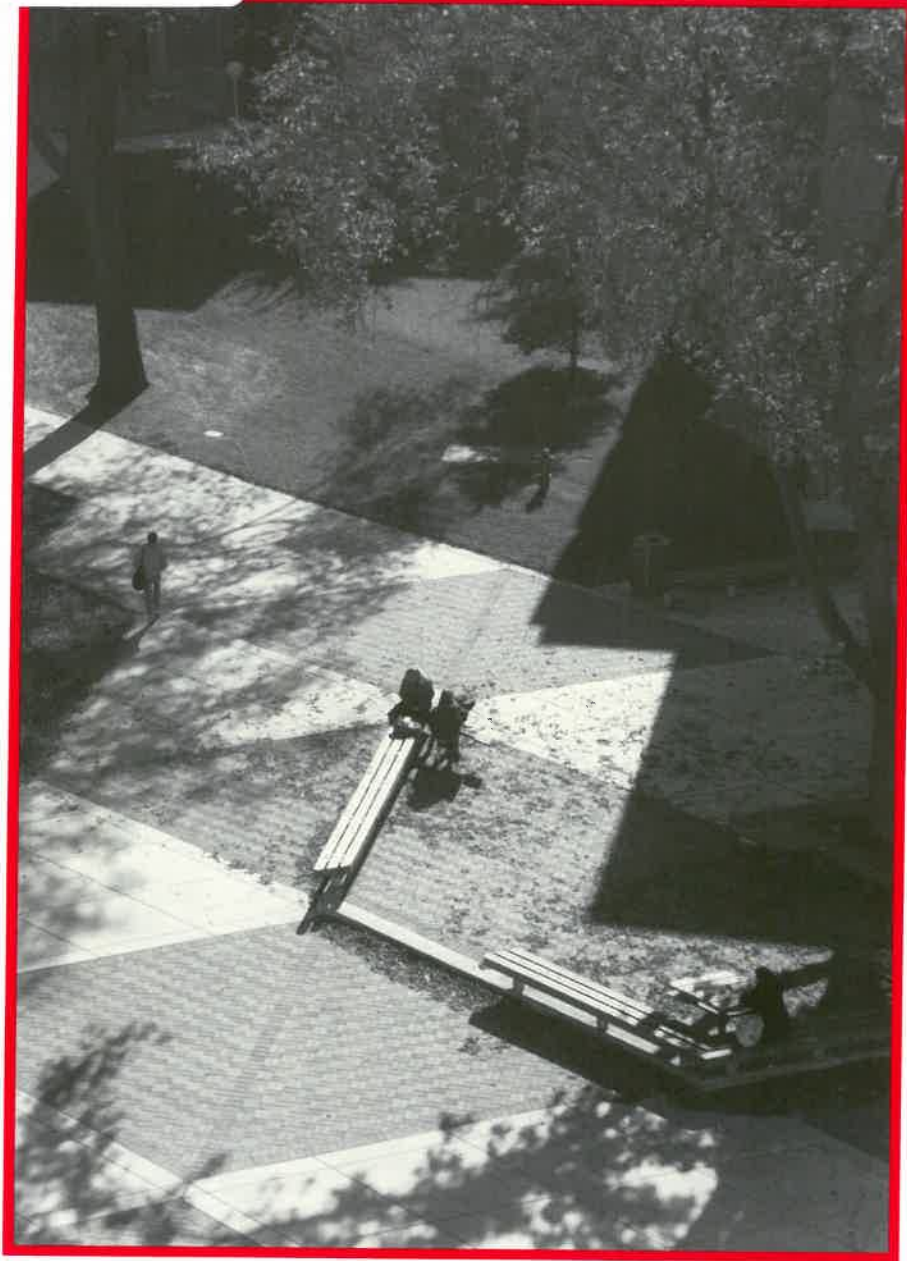
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# **The Bulletin**

MOORHEAD  
STATE UNIVERSITY

**1993-1995**

**Undergraduate Catalog**



# The CORE of higher education

Higher education is about grappling with provocative issues in a logical manner. If your students could benefit from a course built on the *how* of learning as much or more than the *what* of knowledge, direct them to the Lb. St. heading in their Spring Schedule. Years later, they'll thank you.

---

## The Beautiful and the Good

---

Ted Gracyk and Mary Ann Zarrett will teach this course in Western and non-Western humanities and cultural diversity. Readings include Nietzsche and Yeats, Alice Walker and Plato, Willa Cather, the Psalms, and Lu Chi (the Ars Poetica "of China), among many others. Materials will be explored for universal themes and human concerns in the effort to address the great humanistic questions.

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## Civilizations and Migrations

---

Taught by Andrew Conteh, Oscar Flores, Peter Geib and Al MacDonald, the course examines how politics, human rights, international law and economic development are important dimensions of global cultural change. This course examines questions like the following: What is the nature of the cultural and communication networks that influence these global, political, and economic developments? What are governments in transition doing to reform economic structure and manage the impact and implications of migration on human rights?



## Armed Service Credits

Study completed during military service through the United States Armed Forces Institute will be evaluated at the time of admission or re-enrollment to determine if credit will be awarded at Moorhead State University. Credit will be granted for military schools placed in the upper-division baccalaureate category by the ACE Guide.

Students should discuss the possibility of such credit with the Registrar.

## Transfer of Credits

Transfer credit from institutions accredited by regional associations (North Central, Middle States, etc.) will normally be accepted by Moorhead State University subject to limitations in this catalog.

A grade of "C" shall be the minimum for any course to transfer.

Transfer students will receive worksheets indicating the extent and distribution of credits which are accepted by Moorhead State University toward the Liberal Studies requirement.

Courses similar to those allowed for the Liberal Studies requirement at Moorhead State University will usually be considered equivalent for the purpose of meeting course requirements. However, the student must complete a total of at least 64 credits in Liberal Studies courses and meet all distribution requirements.

A maximum of 8 credits will be granted for courses from religion departments of regionally accredited public and private institutions. Such credit is not applicable to any division of the Moorhead State Liberal Studies requirement. No courses in applied religion will be accepted.

Credit is not given for departmental examinations or waivers of credit from other institutions.

Transfer credits will not be entered on students' permanent records at Moorhead State unless they are applicable to students' degree programs.

## Two-Year Colleges

Transfer students who have completed an Associate in Arts program in liberal arts at a regionally accredited Minnesota Community College will usually be deemed to have met the Liberal Studies requirement at Moorhead State.

Transfer students who have completed an Associate in Arts program at a regionally accredited junior or community college outside of Minnesota will usually be deemed to have met the Liberal Studies requirement if the program includes at least 60 credits, with at least a 2.00 GPA, in courses comparable to Liberal Studies courses at Moorhead State University.

Junior or community college transfer students are not eligible for a waiver of the Liberal Studies requirement if the Associate in Arts degree is awarded after the student matriculates at Moorhead State University, unless specific arrangements are made through the MSU transfer specialist in the Admissions Office at the time of MSU enrollment.

Transfer credits may not be applied to meet an area requirement at Moorhead State University (liberal studies, major, or minor) unless they also meet the corresponding GPA requirement for the academic area. No more than 96 credit hours in total from two-year (or other non-baccalaureate degree) institutions may be applied toward a baccalaureate degree at Moorhead State.

After Fall 1995, Moorhead State University will accept in transfer, for full credit, college-parallel general education courses offered by institutions with regional accreditation to provide transfer-level general education courses leading to the following degrees in Minnesota: associate degrees in arts, sciences, or applied sciences, and the baccalaureate degree.

Moorhead State University will accept in transfer, as lower-division electives, a maximum of 24 credits of college-level vocational or technical courses offered by institutions with regional accreditation.

Until Fall quarter 1995, Moorhead State University will accept for transfer, as lower-division electives, a maximum of 24 credits of vocational or technical courses offered by Minnesota public technical colleges. After Fall quarter 1995, no transfer credit will be granted if the credit has been earned from any institution without regional accreditation.

Moorhead State University will define vocational or technical courses as those which are part of curricula which (A) are advertised as preparing the student for a specific vocation in two or fewer years, or (E) require fewer liberal arts credits than for pre-transfer Associate in Arts programs, or (C) require more than one-fourth of all credit in a career field, or (D) have Specialist, Technician, Practitioner, or similar vocational focus as part of the program title, or (E) are recognized by a degree or certificate other than Associate in Arts.

Internship, work experience, communications and mathematics courses with vocational emphasis, and business courses beyond the pre-transfer level will be included as part of the 24-credit vocational/technical maximum.

*These two paragraphs  
need some attention. Very  
few of the TC will have  
completed NCA numbers by next  
fall. The statements are current  
Board policy.*

## **Transcript Explanation**

- Official transcript if certified by signature and impression seal.
- Student is eligible for readmission unless otherwise stated.
- 192 credits required for graduation.
- Quarter hour of credit equivalent to one hour of lecture for 11 weeks.
- Normal undergraduate load: 16 credits per quarter. Full-Time: 12 or more credits.
- Passing marks: A (highest), B, C, D, S (satisfactory). Nonpassing marks: I (incomplete), F (fail), W (withdrawn), X (in progress), V (visitor/auditor), R (repeated course).
- Graduate courses numbered 500 or designated with G.
- Tri-College University courses (TCU) offered at North Dakota State University (NDSU) or Concordia College (CONC).
- Changed to 4-point grading system September 1959.
- Under Federal law, the recipient of this record is responsible for preventing its release to any other party without the student's written consent.
- Address inquires to: Records Office, Moorhead State University, Moorhead, MN 56563 (218) 236-2557.

**TRANSFER ARTICULATION MEMORANDUM OF COOPERATION  
MOORHEAD STATE UNIVERSITY AND NORTHWEST TECHNICAL COLLEGE**

**NOVEMBER 15, 1994**

Moorhead State University and Northwest Technical College establish with this memorandum of cooperation an initial articulation arrangement for students graduating with an Associate of Applied Science degree from Northwest Technical College who wish to transfer to Moorhead State University. Both institutions are committed to serving the post-secondary educational needs of west central Minnesota and recognize value of technical preparation and the importance of providing access to baccalaureate programs for students.

The following outlines the transfer procedure in detail:

**Associate of Applied Science (A.A.S.) Degree  
Awarded by Northwest Technical College  
Transfer to Moorhead State University**

**A. ADMISSION**

Northwest Technical College students wishing to pursue a baccalaureate degree at Moorhead State University must meet the admission criteria as set forth in the Moorhead State University undergraduate catalog and as approved by the Minnesota State University System.

**B. TRANSFER OF COURSE WORK**

Northwest Technical College students who have earned an Associate of Applied Science (A.A.S.) degree may request transfer of credit. The following conditions will be incorporated in all transfer reviews:

- All Northwest Technical College courses requested for transfer to Moorhead State University must satisfy Minnesota State University System course requirements.
- A grade of "C" (2.00) shall be the minimum for a course to transfer.
- No more than 96 credit hours in total for two-year, or other non-baccalaureate degree, institutions may be applied toward a baccalaureate degree at Moorhead State University.
- Grades earned at Northwest Technical College will not be incorporated into the student's Moorhead State University grade point average.





1) **Liberal Studies/General Education**

A maximum of thirty-two (32) quarter credits, taken as the general education component of the A.A.S. degree may be transferred to Moorhead State University. These courses must be general education courses offered by a cooperating community college or university. (Future development of the Minnesota Transfer Curriculum Agreement may allow for a 32-credit subset of liberal arts to be transferred.)

2) **Credits in the B.S. Degree major**

Up to a maximum of forty (40) quarter credits, from the career portion of the A.A.S. degree, may be recognized for transfer. This portion of the transfer evaluation would be done by the faculty in the academic department offering the student's intended major. The departmental faculty shall evaluate the courses to determine equivalent courses offered at Moorhead State University and to grant credit for those courses deemed to be equivalent.

3) **General Elective Credits**

The remaining transferable credits of the A.A.S. degree will be accepted for transfer as lower division electives, up to a maximum of twenty-four (24) credits.

Moorhead State University and Northwest Technical College agree to inform potential students about this program by:

- 1) Distributing information through each institution's Admissions office and through other contacts with groups of potential students.
- 2) Collaboration on a joint brochure.

Both institutions agree to monitor the progress of the program, evaluate its effectiveness, and make suggestions about changes to this Agreement.

This memorandum of cooperation will be in effect following the approval by the President of Moorhead State University, and the President of Northwest Technical College and of the six current branch locations at Bemidji, Detroit Lakes, East Grand Forks, Moorhead, Thief River Falls and Wadena. Any subsequent modification of this Agreement shall require the approval of the Vice President for Academic Affairs at Moorhead State University and the Northwest Technical College President and/or Campus branch presidents. This memorandum of cooperation is to be reviewed by the primary academic officers, or designees, annually in June, or as circumstances may arise.

The continuation of this cooperative agreement is guided by the understanding that Northwest Technical College will actively pursue candidacy for North Central regional accreditation and may be terminated by either institution by providing notice in writing at least one year in advance of the desired date of termination.



**TRANSFER ARTICULATION MEMORANDUM OF COOPERATION  
MOORHEAD STATE UNIVERSITY AND NORTHWEST TECHNICAL COLLEGE**

**For Northwest Technical College:**

**For Moorhead State University:**

\_\_\_\_\_  
President

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**For Northwest Technical College  
Branch Locations**

\_\_\_\_\_  
Bemidji President

\_\_\_\_\_  
Detroit Lakes President

\_\_\_\_\_  
East Grand Forks President

\_\_\_\_\_  
Moorhead President

\_\_\_\_\_  
Thief River Falls President

\_\_\_\_\_  
Wadena President





# **The Bulletin**

MOORHEAD  
STATE UNIVERSITY

**1993-1995**

**Undergraduate Catalog**



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## Frequently called phone numbers

Academic Affairs .....	236-2762
Administrative Affairs .....	236-2156
Admissions and Records .....	236-2161
Bookstore .....	236-2111
Career and Placement Services .....	236-2131
Continuing Education .....	236-2183
External Studies .....	236-2182
Financial Aid Office .....	236-2251
Health Center .....	236-2211
Housing & Security Office .....	236-2118
Information .....	236-2011
Registrar's Office .....	236-2565
Scholarship Office .....	236-2555
Student Affairs Office .....	236-2171

# Accreditation

- **North Central Association Undergraduate Program**

Moorhead State University is accredited by the North Central Association of Colleges and Secondary Schools to offer undergraduate four-year college programs leading to the Bachelor of Science and the Bachelor of Arts degrees.

- **Graduate Program**

Moorhead State University is accredited by the North Central Association of Colleges and Secondary Schools at the master's degree-granting level and the Specialist Degree in School Psychology.

- **National Council for Accreditation of Teacher Education**

Moorhead State University is accredited by the National Council for Accreditation of Teacher Education as a five-year teacher education institution offering the degrees of Bachelor of Science and the Master of Science in Education.

- **American Chemical Society**

Moorhead State University's Chemistry Department is on the approved list of the American Chemical Society.

- **Council on Social Work Education**

Moorhead State University is accredited by the Council on Social Work Education to offer a Bachelor of Social Work degree.

- **National Association of Schools of Art and Design**

The Moorhead State University Department of Art is an accredited institutional member of the National Association of Schools of Art and Design. Moorhead State offers the Bachelor of Fine Arts degree.

- **National Association of Schools of Music**

Moorhead State University's Music Department is accredited by the National Association of Schools of Music, and offers the Bachelor of Music degree.

- **National League for Nursing**

Moorhead State University's nursing program is accredited by the National League for Nursing, Board of Review, Council of Baccalaureate and Higher Degree Programs, and offers the Bachelor of Science in Nursing degree.

- **American Speech-Language-Hearing Association**

Moorhead State University's graduate program in Speech-Language Pathology in the department of Speech/Language/Hearing Sciences is accredited by the Educational Standards Board of the American Speech-Language-Hearing Association.

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*Moorhead State University is committed to providing equal education and employment opportunities to all persons and does not discriminate on the basis of race, religion, color, creed, veteran's status, national origin, sex, sexual orientation/affectional preference, age, marital status, physical and mental disability, status due to receipt of public assistance, or any other group or class against which discrimination is prohibited by Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, American Disabilities Act of 1990, Minnesota Statutes Chapter 363, and other applicable state or federal laws. Inquiries regarding compliance should be referred to Barbara Seiler, Affirmative Action Officer, 236-2229.*

*The university calendar is subject to modification or interruption due to occurrences such as fire, flood, labor disputes, interruption of utility services, acts of God, civil disorder and war. In the event of any such occurrences, the university will attempt to accommodate its students. It does not, however, guarantee that courses of instruction, extracurricular activities or other university programs or events will be completed or rescheduled. Refunds will be made to eligible students in accordance with State University Board policy.*

***All provisions within this Bulletin are subject to change without notice.***

# Introduction

Moorhead State University, with an enrollment of more than 7,600 full- and part-time students, offers more than 90 programs and majors which lead to baccalaureate, master's, specialist degrees, or certification, as well as 20 areas of pre-professional studies. As a part of the higher education system established by the State of Minnesota, the university provides the advantages of quality education at the lower costs made possible by the support of Minnesota's citizens.

## **Mission**

The mission of Moorhead State University is to provide academic programs of high quality in an educational environment that supports, in both students and faculty, intellectual and scholarly development, that develops the skills and talents of students, that gives them the capacity to live usefully and the desire to act responsibly, and that will make them learners all their lives. The dominant mission of the university is to facilitate teaching and learning that foster an openness to a range of ideas and human possibilities; to encourage and support research and artistic endeavors that identify the university as an intellectual and cultural center; and to serve as a resource for the application of knowledge that will enhance the quality of life in its service area.

## **Diversity**

Moorhead State University embraces cultural diversity in its curricula and within the community. The university provides special cultural activities as a means of educating students, faculty and staff about the importance of understanding and appreciating differences in people.

Further, the university works to develop recruitment and retention strategies that will increase the presence of minority persons in the academic community.

## **History**

Established in 1885 as a Normal School, the university began on six acres donated by State Senator Solomon G. Comstock. The first ten students graduated from its two-year curriculum in 1890. Major changes occurred in 1921, when it became Moorhead State Teachers College, authorized to offer the four-year degree of Bachelor of Science in Education; in 1946, when the Bachelor of Arts was added; in 1957, when the official name became Moorhead State College; and in 1975, when the school became Moorhead State University.

## **The Campus**

Most of the 22 major buildings on the 104-acre campus have been constructed since 1957, including nine residence halls, the library, student union, food service, Center for the Arts, the Science-Industrial

Studies Center, a classroom building and the Nemzek Hall complex for men's and women's physical education, health and athletics, a biology building and the administration building.

## **The Faculty**

There are more than 350 members of Moorhead State University's faculty. Over 60 percent of them have doctorates or other terminal degrees. Class sizes with these faculty members average 21 students to one faculty member.

## **Student Enrollment and Retention**

Fall quarter enrollment was 8,308 in 1992 (latest available data). This number includes 1,880 students living in campus residence halls, 6,755 full-time students and 1,553 part-time students.

Each fall for the past five years, an average of 1,428 new freshmen and 715 new transfer students have entered the university to enroll in degree programs or begin curricula that may eventually be completed at other institutions. Typically, more than 600 other new undergraduate students enter MSU during the winter, spring and summer quarters.

For information about the academic progress of students and the numbers who complete degrees, consult the Registrar's Office or the Admission's Office.

## **The Community**

Moorhead, Minnesota and Fargo, North Dakota are education-minded communities with Moorhead State University and Concordia College on one side of the Red River, and North Dakota State University on the other. The two cities support a symphony orchestra, community opera and community theatre and several art galleries. MSU regularly offers a Performing Arts Series, monthly art exhibits and a number of dramatic and musical programs.

The character of this metropolitan community of more than 150,000 is also determined by its rural traditions. Situated in the rich farming land of the Red River Valley, Fargo-Moorhead is the hub for wholesale and retail trade, communications, transportation, industry, and medical care in the Upper Midwest.

# Academic Programs

## Baccalaureate Degrees

The four-year degrees available from Moorhead State University include the Bachelor of Arts, Bachelor of Science, Bachelor of Science in Nursing, Bachelor of Music, and the Bachelor of Social Work. Each requires the satisfactory completion of 192 credits of college courses and includes 64 credits in liberal studies, from 48 to 96 credits in a major concentration, and the remainder in electives. MSU has also set an upper-division graduation requirement of 8 credits, composed of English 300 and an approved upper-level course outside the major. While no minor is required, you may choose from more than 60 possible minor programs. Information about the liberal studies requirement may be found in the Academic Information section and requirements for the various majors and minors are listed in the Departments and Curricula section of this catalog.

## Liberal Arts and Professional Majors

Liberal Arts and other non-teaching major programs include:

Accounting	Industrial Technology
American Studies	International Business
Anthropology	Languages
Art	Legal Assistant
Biology	Management
Business Administration	Marketing
Chemistry	Mass Communications
Community Health	Mathematics
Computer Information Systems	Medical Technology
Computer Science	Music
Criminal Justice	Music Industry
Cytotechnology	Nursing (open to registered nurses)
Economics	Philosophy
Energy Management	Physical Education
English/Mass Communications	Physics
Finance	Political Science
French	Psychology
German	Social Work
History	Sociology
Hotel-Motel-Restaurant Management	Spanish
Individualized Major	Speech Language & Hearing Science
Industrial Chemistry	Speech Communication
Industrial Illustration	Theatre

## Teacher Preparation

Bachelor of Science degrees with teaching licensure are available in the following areas:

Art	Mathematics
Biology (Life Science)	Music
Chemistry (Physical Science)	Physical Education
Early Childhood Education	Physics (Physical Science)
Elementary Education	Social Studies
English	Social Work
French	Spanish
German	Special Education
Health	Speech Communication/Theatre Arts
Industrial Education	Speech, Language and Hearing Science

## Bachelor of Fine Arts

This 234 credit degree is offered as a professional program in the visual arts. See Art Department.

## Business Studies

Students interested in pursuing a business field will be identified as pre-business majors. Prior to completion of 90 credits, students will complete an application for admission to a specific business major. See Accounting or Business Administration sections of this *Bulletin* for further details.

## Pre-Professional Studies

Not all students complete their degrees at MSU, but many find it convenient to complete the first few years of college here before transferring to other institutions for advanced specializations. Such students are assigned to faculty advisors with knowledge of these advanced specializations who work closely with both individual students and institutions where training will continue after transfer. Special programs developed to assure adequate preparation for continued study include:

Agriculture*	Medicine
Architecture*	Meteorology
Athletic Training	Mortuary Science
Chiropractic	Nursing
Dentistry	Occupational Therapy
Engineering*	Optometry
Foreign Service	Pharmacy*
Forestry	Physical Therapy
Geology*	Theology
Government Service	Veterinary Science
Home Economics*	Wildlife Management*
Law	

\* Covered Degree Programs (explained on next page)

## \* Covered Degree Programs

In cooperation with North Dakota State University, MSU students may take the first three years of the seven programs designated (on the previous page on Pre-Professional Studies) with asterisks (two years in pharmacy and engineering) at Moorhead State University before transferring to NDSU for completion of a degree.

Covered Program means an undergraduate major or degree program offered by the other school but not by students' home school. The other school will award a degree in a Covered Program to students who successfully complete all requirements for that degree and who enroll at that school for at least the final year with the exception of Engineering and Pharmacy, where MSU students must transfer after two years at the home institution.

The designation of Covered Program expressly allows for the possibility that students may spend three years on the home campus, one on the degree-granting campus (again with the exceptions of Engineering and Pharmacy). Following is a list of Covered Programs:

### Covered Programs

#### Available to NDSU Students at MSU:

American Studies  
 Art (ceramics, graphics and design, print making, sculpture)  
 Criminal Justice  
 Education (elementary, health, industrial, and special)  
 Industrial Technology, Industrial Illustration  
 Energy Management  
 Music (stringed instruments)  
 Philosophy  
 Social Work  
 Speech, Language and Hearing Science

### Covered Programs

#### Available to MSU Students at NDSU:

Agriculture (agricultural economics, agricultural education, agricultural mechanization, agronomy, animal science, bacteriology, cereal chemistry and technology, entomology, horticulture and forestry, plant pathology, soils, veterinary science)  
 Architecture  
 Engineering (agricultural, civil, construction management, electrical, electronics, bioengineering, industrial, mechanical)  
 Geology  
 Home Economics (child development and family relations, design, food and nutrition, home economics education, consumer services, home management and family economics, textiles and clothing)  
 Pharmacy  
 Wildlife and Fisheries Biology

The major advantages of this arrangement are that Minnesota residents can use scholarships and loans available only for this state and that professional courses at NDSU can begin immediately through the Tri-College University student exchange program instead of waiting until the third or fourth year.

## Two-Year Associate Degree

Moorhead State University offers the two-year Associate in Arts (A.A.). This degree requires 96 credits for completion but is so designed that students may continue to study for a baccalaureate degree should educational plans change.

## Graduate Studies

Graduate students at Moorhead State University may earn the Master of Arts in Studio Art or Music, Master of Business Administration (MBA), Master of Liberal Arts (MLA), Master of Science or Specialist degree. The Master of Science programs are available in: Art Education, Computer Science, Counseling and Human Development, Educational Theatre, Elementary Education, Music Education, Public and Human Service Administration, Reading, School Psychology, Special Education, and Speech-Language Pathology. Moorhead State University participates in programs leading to the Master of Science degrees in Educational Administration and Educational Specialist, which are offered through the Tri-College University.

Complete information on graduate programs is provided in a separate *Graduate Bulletin* available from the Moorhead State University Office of Graduate Studies. Questions related to graduate programs should be directed to that office.

## Teaching License Programs

Many enroll at Moorhead State University in programs that will provide professional licenses in various fields of education. Upon completing one of these programs, students should apply for licensure through the Office of the Registrar. If the license program is combined with study for a postgraduate degree, students must meet admission requirements established by the Office of Graduate Studies.

## Elementary or Secondary Teaching

Those who hold baccalaureate degrees without a teaching license may earn a Bachelor of Science degree from Moorhead State University or qualify for licensure by following procedures in the section on Teacher Preparation programs.

## Licensure in Special Fields

Licenses for several specialties in education can be earned by persons who hold valid teaching licenses. Such licensure is made by the State of Minnesota on recommendation by the university after completion of a program approved by the State Department of Education. Study for licensure may be combined with an undergraduate or graduate degree program if required courses are offered at the appropriate undergraduate or graduate level.

**The following special licensure programs are offered at Moorhead State University:**

Athletic Coach  
 Developmental/Adapted Physical Education  
 Early Childhood Education  
 Early Childhood Special Education  
 Elementary Remedial Reading  
 Emotionally/Behaviorally Disordered  
 English as a Second Language  
 Kindergarten  
 Mild to Moderate Mentally Handicapped  
 Mildly Handicapped  
 Moderate to Severe Mentally Handicapped  
 Pre-Kindergarten  
 School Psychologist  
 School Social Worker I  
 Secondary Developmental Reading  
 Specific Learning Disabilities  
 Speech Correction

*Because of variations in specific requirements for each license, candidates should first contact the appropriate department for information and continue to work closely with an advisor. Minnesota licensure does not guarantee reciprocal licensure in other states. Therefore, students who intend to teach in other states should contact licensure boards in those states as early as possible to determine appropriate course work for certification.*

## State University Common Market

Students at Moorhead State University may attend another Minnesota State University—Bemidji, Mankato, Metropolitan, Southwest, St. Cloud or Winona—under provisions of a Common Market agreement outlined below:

- Students secure a Common Market passport application from the Registrar's Office, list preferred courses with the signed approval of the faculty advisor, and return the passport application to the Registrar.
- Eligibility is limited to sophomores and above with cumulative grade point averages of at least 2.0, and participation is limited to one quarter of attendance.

- The passport and a transcript of students' records will be forwarded to the host university, which will send an acceptance notice and registration instructions to the student.
- No admission or matriculation fee is charged, and credits earned at the host university will be considered as resident credits and will be included in students' grade point averages at the home university.

## Tri-College University

MSU belongs to a cooperative arrangement with Concordia College (Moorhead) and North Dakota State University (Fargo) through which students may take courses at the other colleges without paying any additional tuition or fees. (See Covered Programs)

At Concordia, MSU students may take one course per term if that course is not offered at Moorhead State. No limits are placed on the number of courses MSU students can take at NDSU. At NDSU, students may take as many courses each term as needed to satisfy Covered Programs.

Tri-College also offers regular bus service among the three campuses, as well as reciprocal parking privileges. A comprehensive cooperative arrangement among the libraries gives students and faculty direct access to the resources of all three libraries. The Tri-College University also sponsors a Center for Environmental Studies. One may earn a master's or specialist degree in educational administration through the Tri-College University (see *Graduate Bulletin*).

## Reserve Officers Training Corps (ROTC)

The ROTC education program provides professional preparation for future Air Force and Army officers. ROTC develops men and women who can use their education as commissioned officers on active duty (Army ROTC can also lead to duty in National Guard or Reserves). To receive a commission, ROTC students must complete all requirements for a degree in accordance with university rules and regulations, as well as complete courses specified by the ROTC program.

Two ROTC programs are offered—one in the Army and one in the Air Force. The program emphases are different in the two fields, but the benefits are similar. An advanced-course student who is working toward a commission in the Army or Air Force after graduation receives \$100 a month during the school year, free uniforms, and a stipend for the time spent at a required summer camp.

Three-year and two-year scholarships are available on a competitive basis to qualified students. The scholarships pay for tuition, fees, textbooks and

supplies. Qualified graduates of both programs may also apply for programs of advanced study in their fields.

If you are interested in either the Army or Air Force ROTC programs through Moorhead State University see the Registrar's Office for information on Tri-College registration. You may also call the Department of Aerospace Studies (Air Force ROTC) at 701-237-8186, or Military Science (Army ROTC) at 701-237-7575. Or write to the above departments at North Dakota State University, Fargo, North Dakota, 58105, for more information.

## Individualized Major

Students who wish to develop a multidisciplinary major built around a chosen theme may do so with the help of a faculty advisor. Such a major consists of at least 72 credits of which 28 to 42 credits come from one department or rubric. Thirty-six of the 72 credits in the major must be 300- and 400-level courses. No more than 24 previously completed credits should be included in the plan for this type of major.

Each student's plan for an individualized major is unique and will require careful consideration and ultimately, an evaluative judgment. Early planning of the individualized major with the student's academic advisor is strongly recommended.

For further information, contact the Coordinator of Individualized Majors, 811 11th Street South.

## The New Center for Multidisciplinary Studies

Established in 1972, the New Center for Multidisciplinary Studies is an academic department offering an alternative enrollment opportunity to prospective students who do not fully meet the university's admission standards, but otherwise show potential for collegiate success. The New Center's mission—like the university's mission—is to provide college-level educational experiences grounded in liberal studies, enabling students to integrate knowledge, skills, and values. Additionally, students at the New Center are encouraged and assisted to identify goals and to assess their strengths in order to make informed choices about degrees or other alternatives.

The New Center provides college-level liberal studies courses which meet the university's requirements for a broad foundation in English Composition and Literature, Natural Sciences and their Processes, Behavioral and Social Sciences, Western Tradition: Humanities and the Fine Arts, Communicative and Symbolic Processes, and Cultural Diversity and Non-Western Studies. The term "multidisciplinary" refers to the department's curriculum, which includes courses from a variety of academic disciplines.

Students are encouraged to identify their career goals based on knowledge of their strengths, interests, and opportunities. Diagnostic and interest testing, as well as three courses, assist students in making decisions. If these goals require basic skills in reading, writing, or math, which have not yet been developed, the New Center can provide assistance.

Multidisciplinary Studies uses an outcome-based approach to learning. Credit is awarded for objectives mastered. Since traditional A-F grades are not appropriate for this kind of instruction, students' progress is measured by number of credits earned. To remain in good academic standing, students must satisfactorily complete 75 percent of the credits they attempt.

A variety of criteria is used by the Admissions Office to select students for Multidisciplinary Studies. Students' talents, accomplishments, and interests are weighed more heavily than high school rank or entrance exam scores. Students who demonstrate the potential to succeed in college but would be excluded by the traditional admission requirements are invited to apply.

Students are considered for admission to the New Center when their file is completed and they have returned a New Center Questionnaire. The Admissions staff reviews all materials and determines whether to admit or deny admission to the New Center. A complete description of the New Center can be found in the New Center's Student Handbook.

## External Studies

Part-time adult students may choose to become a member of the External Studies program. This program can help bridge the barriers and hurdles that sometimes hamper older than average students, many of whom have off-campus responsibilities to attend to while they go to college. It is an adaptable plan for non-traditional students who are unable to consistently attend conventional daytime classes. Students who are not routinely on campus during regular business hours may run into a few non-academic barriers, and External Studies services are designed to help with those kinds of problems.

External Studies students generally take evening, Saturday, and off-campus classes, plus a few External Studies packaged courses and some daytime classes. External Studies advisors understand that dropping in to see an advisor can be difficult, and do much of the advising by mail and telephone.

Admission requirements and degree requirements are the same for all Moorhead State University students, both traditional and non-traditional.

## National Student Exchange

Moorhead State University holds membership in the National Student Exchange, a cooperative relationship among more than 100 colleges and universities in the United States and its territories. Through the NSE, students may spend up to one full year in residence at a participating college as an exchange student. MSU students have recently been placed at California State University-Northridge, Colorado State, Montana State, the University of Puerto Rico, Hunter College-New York, and the University of New Mexico. The largest single benefit of the NSE is the privilege of paying tuition at the in-state rather than out-of-state rates.

Students wishing to participate in the exchange for the following year, should meet a February 15 deadline. Limited placements are available after the deadline. Contact the Admissions Office, Owens 104, for more information.

## Internship

An internship is a supervised work experience for up to 16 college credits. The general objective of this program is to allow students to gain applied experience that would not otherwise be possible in the classroom and to reinforce the choice of one's major field of study. (It is generally available only to junior and senior students.) Students must return to school for at least one academic quarter following the internship experience. A variety of internships are available in local, state and federal government agencies, public service organizations, and private business. Interested students should address inquiries to internship advisors in the academic departments of their choice or to the university internship coordinator in the Career and Placement Services Office.

## International Study Opportunities

A variety of opportunities exist for students to study abroad, but detailed planning is essential in order for a successful experience. Students must consult with their faculty advisors if they wish to receive credit for their international study. The following are some of the opportunities available to Moorhead State students:

- **Student Teaching Abroad**

Student Teaching Abroad is a program in Teacher Education that makes it possible for students to apply to student teach in another country. It is open to all students of the Minnesota State University System under Common Market enrollment and to others via cooperative arrangements with their home institutions.

Most participants are assigned to independent international schools but some with special language qualifications are assigned to national schools where

the instruction is in the local language and some are assigned to public schools where English is the medium of instruction. An effort is made to place students in a geographical area of choice that may particularly enrich their academic background and special interests, and may expand cultural horizons. Contact Joseph M. Di Cola, Lommen 108A, (218) 236-2010.

- **Oxford Program**

Moorhead State sponsors study in interdisciplinary work in the humanities at the Centre for Medieval and Renaissance Studies, Oxford, England. Students may participate for a full academic year or half-year, earning credits awarded by Moorhead State applicable to selected majors and liberal studies requirements. Students need a 3.0 GPA to qualify. The program is coordinated on campus through the Office of International Programs.

- **Eurospring**

Students may earn 16 humanities credits applicable to liberal studies (or other areas by arrangement) by studying in Oxford, England, for five weeks, and participating in a three-week tour of centers of Western civilization in Europe. Eurospring is offered annually in the spring. Contact the Office of International Programs.

- **Portsmouth**

A one-for-one student exchange with the University of Portsmouth, Portsmouth, England, allows students the opportunity of exchanging with their counterparts for one academic year. Students pay tuition at their home institution. Available in a limited number of disciplines. Contact Yvonne Johnson, Business Administration Department, or the Office of International Programs.

- **China**

Students may study Chinese language and culture at Nankai University, Tianjin, China, for a full academic year or a semester. Contact Dean Robert Badal.

- **Japan**

The Minnesota State University in Akita, Japan, offers American students the opportunity to study Japanese language and culture, and other general studies alongside their Japanese peers. Students may study for one, two, or three quarters. Contact the Office of International Programs.

- **Kiev**

Faculty exchanges with Kiev "Taras Shevchenko" University will begin in 1993. MSU students will be able to study at the Ukraine once phase II of the exchange is underway.



**• Oslo Year**

Students who complete one year of college-level study in Norwegian language may participate in a semester or entire year of study at the University of Oslo, Norway. Students may earn up to 48 credits in Norwegian language and culture or other subjects. Contact Ken Smemo or Paula Brekke, Languages Department.

**International Internships**

Students may have the opportunity to complete their internship requirements abroad with the permission of the academic department. Internships are available in England, Germany, Belgium, Spain, and France.

*For further information about these and other study abroad opportunities, contact individual program directors or the Office of International Programs. A reference library with directories, brochures, maps, and other materials for study and travel abroad is located in Flora Frick 154.*

# Facilities and Services

## Residence Halls

With nine residence halls offering a variety of living arrangements, there is a capacity for 2,200 students to live on campus. Each of the halls is designed in floor units of 25 to 40 students under the direction of a student resident assistant.

Room furnishings include draperies, lamps, and all necessary furniture. Students provide linen, blankets, towels, pillows, and personal or decorative items.

Each hall is under the supervision of a Resident Director, but social, recreational, and cultural activities are conducted by student government through constitutions adopted by the residents.

Following is a list of halls with dates of construction and student capacity:

Ballard Hall (1950) . . . . .	174
Dahl Hall (1958) . . . . .	361
Snarr Hall (1963-67) . . . . .	489
Grantham Hall (1965) . . . . .	204
Nelson Hall (1966) . . . . .	398
Holmquist Hall (1969) . . . . .	200
Neumaier Hall (1971) . . . . .	403

No campus housing is provided for families.

## Dining Facilities

The university offers complete cafeteria service in Kise Commons. Meals are provided for all students living in campus residence halls, depending on the meal plan that they select. Off-campus students, faculty, visitors, and guests are welcome to use the dining facilities. Several dining options are available, including 10, 14 or 21 meals per week; any 60 meals per quarter; a declining balance debit card; coupon booklets; and single meal purchase. Questions about the meal plans can be referred to the dining service office in Kise Commons, 236-2500. Off-campus student meal contracts are available through the Business Office in Owens Hall.

## Student Union

Comstock Memorial Union, 236-2261, is the community center of the university and is an integral part of its educational purpose.

Comstock Union offers a wide variety of services for use by all students, faculty, administrators, alumni, and their guests. It also provides a place for individuals to get to know and understand one another through informal association outside the classroom.

Funding for the CMU is, in part, provided by Student Union/Activities fees. The remaining income needed to support the union operation derives from service areas within the Union. Those services that are funded and administered by the Union are the Recreational Center,

Outing Center, Design Center, Copies Plus, Main Office, and the Underground, a non-alcoholic club and dance area.

Additional Union services include the Union Station Snack Bar, Deli, Bakery, meeting rooms, Emerging Leadership Program, lounges, telephones, vending machines, a multi-purpose ballroom, Minority Student Affairs and Lounge, and an extension of the MSU Bookstore—the EtCetera Shop. Scheduling of Union facilities can be done by calling 236-3587.

Other offices and organizations located in the Union are: KMSC (campus radio), the Advocate (campus newspaper), the Student Senate, Campus Activities Board, New Student Orientation, Student Organization Resource Center, Services to Students with Disabilities, Student Development Offices, Emerging Leadership Program and Career and Placement Services.

## Livingston Lord Library

Livingston Lord Library has 350,000 volumes and is open 94 hours a week. Study space is available for about 850 students. Facilities include microform collections and reading equipment, the Northwest Minnesota Historical Archives Collection, government document collection, copying equipment, and listening and viewing equipment with collections of audio-visual materials. A computer database of book and periodical information makes the collections easily accessible. Extensive interlibrary loan arrangements make the collections of other libraries available to our students.

## Science Facilities

Hagen Hall is the home for chemistry, physics and industrial studies with complete laboratory, classroom, office and research facilities. King Biology Hall features the most modern concepts for study and research, including greenhouses, animal rooms, culture room, herbarium, study-museum, and laboratories.

## Planetarium

Located in Bridges Hall and containing a Spitz Space Projection System 512, the Planetarium provides an environment for observing the appearance and motions of the sky at various seasons and from different locations. In addition to the primary star projector, auxiliary projectors and equipment are used to produce a variety of additional effects lending realism and atmosphere to the presentations.

In addition to its use by astronomy classes, the planetarium provides demonstrations for elementary and secondary school classes and for the general public.

## Regional Science Center

The Regional Science Center is a program of Moorhead State University that provides programs in science, technology, and environmental education for K-12 students, K-12 teachers, college students, and the general public. The Center's programs are characterized by a heavy emphasis on providing activities that allow people to be actively involved in their learning. In 1993, the Center had more than 24,000 people take part in its programs.

The Center operates two sites where most of its programming occurs. The Buffalo River Site is a 300-acre outdoor classroom adjacent to Buffalo River State Park, 16 miles east of Moorhead on Highway 10. The other site is a planetarium which is located in room 167 of Bridges Hall on the MSU campus. The Center maintains its offices in Hagen 201B on the MSU campus.

University students are involved in the Center as interns, Honor Apprentices, part-time employees, and volunteers. The Center has more than 150 volunteers, many of whom are students. Students have an opportunity to develop many skills working with the Center, including developing publicity materials to advertise Center programs, as well as working with K-12 students in an outdoor setting and/or in planetarium programs.

## University Bookstore

The university Bookstore is located in the east wing of MacLean Hall. Required textbooks for classes are located in the lower level. On the first floor of the Bookstore there is a large general trade book department that offers a wide selection of hardcovers and paperbacks for your reading enjoyment. Also on the first floor, you will find school supplies, clothing, greeting cards, computers, computer software, and gift items. Directly next door to the Bookstore is the convenience store. The convenience store offers a large variety of items such as sandwiches, salads, bakery goods, fountain and bottled drinks, juices, coffee, soft serve, popcorn, candy, magazines, ice cream novelties, and snacks. Seating is available in the connecting link between MacLean and Flora Frick Halls.

## Center for the Arts

The Departments of Art, Music, and Speech-Theatre occupy this building. It includes a 900-seat auditorium, a seven-story stage area, an 80-foot gallery, a 316-seat thrust stage theatre, music recital hall, band rehearsal

room, electronic music studio, record listening room, 32 individual music practice rooms, two scene shops, drama rehearsal room, dressing rooms, costume shop, classrooms, offices and studios for painting, drawing, design, glass blowing, ceramics, sculpture, graphics, crafts, and heat processing. The Center is the scene of year-round cultural activity, including the Performing Arts Series, musical performances and recitals, photographic and art exhibits, the Moorhead State University Theatre, the Straw Hat Players summer theatre company, and the Opera Workshop.

## Alcohol/Drug Awareness Program

Moorhead State University does not encourage the use of, and cannot condone the misuse of, alcoholic beverages or other drugs. The university encourages and supports those students who wish to abstain. However, MSU respects the rights of those of legal age to consume alcohol off campus.

Although university regulations are subject to change, the use or possession of alcoholic beverages or illegal drugs on the university campus, in the residence halls, or at university-sponsored events on campus is prohibited by Minnesota State Law. Students caught selling alcohol or illegal drugs on campus will be subject to disciplinary action as set forth in the Student Handbook section "Disciplinary Procedures." Drug and alcohol violators may be referred to the Conduct Officer.

To assure that state programs and service objectives are met (within the framework of the MSU policy statement governing alcohol use), the university has designated a Chemical Health Educator. Under the guidance and support of a faculty/student advisory board, this individual will coordinate campus-wide services dealing with alcohol and other substance use/abuse. Contact the Coordinator at Hendrix Health Center.

## Counseling and Personal Growth Center

The Counseling and Personal Growth Center provides a setting where students may discuss personal or academic concerns. The Counseling Center staff assists students with their development in such areas as career and educational planning, personal and social adjustment, and study skills improvement. Counseling Center services include individual counseling, life skills classes, career and personality testing, free peer tutoring, conflict negotiation services, study skills programs, special programs for returning

adult students, and a comprehensive career library containing current career and educational information and related computer software.

### **The Write Site**

The Write Site is a writing resource center for Moorhead State University students, faculty, and staff. It offers help and answers questions regarding writing. Tutors provide one-on-one guidance with any kind of writing project—essays, essay exams, research papers, abstracts and summaries, resumes and letters.

The tutors are upperclass students representing a variety of majors on campus. Each tutor possesses strong composition skills, demonstrates a mastery of the English language, and is an accomplished writer. Tutors collaborate with writers in ways that help writers find their own answers. They also offer regular feedback on developing drafts of papers, suggest writing strategies, diagnose writing problems, and review misunderstood information to help writers gain competence in their own writing.

### **Audiovisual and Television Services**

The Audiovisual Service Center, located in the library, and the Television Service Center, located in Weld Hall, provide instructional films from a variety of sources; bookings of films from the Tri-College University Film Library; audio-visual equipment loan and repair; production of slides, transparencies, posters, signs, photographs, and videotape production and CCTV distribution of videotaped presentations.

### **Services to Students with Disabilities**

All programs and services at Moorhead State University are accessible to disabled students, as mandated by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Possible accommodations include, but are not limited to: classroom accessibility, adaptive testing, notetaking services, readers, taped textbooks, and advocacy.

Questions or requests for services should be directed to the Coordinator, Services to Students with Disabilities, Comstock Memorial Union 112, 218-299-5859 VTDD.

### **Speech-Language-Hearing Clinic**

The Speech-Language-Hearing Clinic provides service to students, faculty, and staff members as well as their families, and children and adults from the community and surrounding area. Services include detailed diagnostic evaluations, consultation and therapy, and referral to other agencies as individual needs are indicated. The Clinic is located in Grier Hall. Inquiries should be addressed to: Speech-Language-Hearing Clinic, 236-2286.

### **Veterans Office**

The Veterans office provides counseling, GI Bill certifications, and tutorial assistance, and is concerned with recruiting veterans and veterans' dependents. Interested veterans should call 218-236-2876, or stop by the library, room 201C between 7:30-11:30 a.m.

### **Career and Placement Services**

Although leaving college and finding a career may seem far away, the staff of Career and Placement Services wishes to serve students as soon as they arrive. They help plan careers, not merely assist with the job search. The office provides a wide variety of services for students and alumni in the career awareness and development areas. Resources available include company and government job descriptions, projections on the job market, and a career information library open to students, faculty, and alumni. In addition, staff members are available to speak to classes or provide seminars on careers for particular majors or for college graduates in general.

Internship coordination is a special function of the office. A library of internship directories and files is available to students. Planning for internships before the junior year is advised and an orientation slide presentation is available to students seeking initial information concerning the internship program.

The office continues to provide placement services for graduates and alumni of MSU. These placement services consist of on-campus interviewing, career fairs, notification of job vacancies, and maintenance and upkeep of a credential file. Additional placement services deal with job interviewing techniques, resume and letter writing, and the development of a job search strategy, and are available to all MSU students and graduates.

All seniors are encouraged to register with Career and Placement Services and begin a credential file whether they will be seeking employment or going on to graduate school, since the recommendations in the file may be invaluable at a later date. There is no charge for initial registration with the Career and Placement Services provided the registration is

completed prior to graduation. Alumni will be charged a \$25 annual registration fee for active placement services.

## **Moorhead State University Foundation**

Incorporated in 1970, the Foundation serves as the umbrella for all development and fund-raising programs of the university. Headed by a 32-member board comprised of business and professional leaders, faculty, administrators, and alumni, the Foundation coordinates all MSU fund raising and acknowledgment of gifts and grants. Its primary goal is scholarship contributions.

## **Alumni Association**

The purpose of the Alumni Association is to promote and provide services to the university, its students, and alumni. All graduates or former students who have attended Moorhead State University for at least one year may be members of the Association. The Alumni Association is governed by an elected 24-member board of directors.

Activities of the association include: providing grants to students, faculty, and organizations; sponsoring special projects, such as homecoming and awards; raising money for scholarships; and serving as a liaison between the community and the university.

# Student Information

## Student Affairs

The Office of Student Affairs coordinates the following programs: admissions, housing, security, counseling, financial aid, health services, career and placement services, student union, services to students with disabilities, orientation/new student life, student activities, student organizations, student government, food services, student development, minority student affairs, international student services, the Women's Center, intercollegiate athletics, campus discipline, cultural diversity, and enrollment management.

## Student Senate

Most activities and concerns of the entire student body are subject to consideration by the Student Senate, whose officers and members are elected by the students of Moorhead State.

## Student Advisor Program

The student advisor program supplements the faculty advising program. About 50 upper-division students, nominated by their major departments, are appointed to assist students, particularly freshmen, to take advantage of all the learning opportunities at Moorhead State University. Student Advisors work through their departments and also sponsor a Student Information Center, located in Flora Frick Hall. They are employed by the Office of Academic Affairs.

## Student Activities and Organizations

In addition to numerous activities related to academic studies, various campus agencies provide opportunities for extracurricular participation by students at Moorhead State University. For a list of recognized student organizations on campus, contact the Student Organization Resource Center, CMU 225, 236-2790.

## Men's Intercollegiate Athletics

Basketball	Tennis
Cross-Country	Track (indoor and outdoor)
Football	Wrestling
Golf	

## Women's Intercollegiate Athletics

Basketball	Tennis
Cross-Country	Track and Field
Golf	Volleyball
Softball	

## Intramural Athletics

(m—Men / w—Women / c—Coed)

Basketball m, w & c	Sandlot Volleyball c
Basketball Challenge m & w	Softball m, w, & c
Broomball m & c	Swimming m & w
Flag Football m & w	Tennis m, w, & c
Golf m & w	Track m & w
Ice Hockey Open	Volleyball c
Mini-Triathlon m & w	Wallyball c
Racquetball m, w & c	Wrestling

## Speech-Theatre Activities

KMSC Radio	Straw Hat Players
Forensics	Readers Theatre
MSU Theatre	

## Music Organizations

Concert Band	Snowfire
Percussion Ensemble	Wind Ensemble
Orchestra	Opera Workshop
Jazz Band	Concert Choir
Vocal Ensembles	Chamber Singers
Instrumental Ensembles	Collegium Musicum
Festival Choir	

## Comstock Memorial Union

The Union provides many services: copies, faxing, binding, outdoor equipment rental, billiards, table tennis, video games, non-alcoholic night club, meeting rooms, and food service. The Union hosts many programs and events: movies, art exhibits, dances, vendors, and special events.

## Center for the Arts

The CA is the site for photographic and art exhibits, music recitals and programs, and the annual Performing Arts Series with nationally known artists.

## Other Fee-Funded Activities

Advocate (student newspaper)	KMSC (radio)
Campus Activities Board	Minority Students
Delta Pi Delta	Music Activities
Dramatics	Performing Arts Series
Forensics	Recreational Swimming
Homecoming	Student Senate
International Films	Summer Theatre
International Students	Visiting Scholar Lecture Series
Intramurals	Volunteer Connection
Journal of Social and Behavioral Sciences	

## Student Organizations

### Cultural

American Indian Association  
 Black Student Alliance  
 Chinese Student Club  
 Hispanic Cultural Organization  
 International Club  
 Japanese Club  
 Pakistan Students Association  
 Russian Culture Club  
 Vietnamese Club

### Departmental

Accounting Club  
 Ad II Club  
 Administrative Management Society  
 American Institute of Graphic Arts  
 American Marketing Association  
 Association of Business Professionals  
 Association for Computing Machinery  
 BETA BETA BETA  
 Blackfriars/Board of Governors  
 Chemistry Club  
 Criminal Justice Association  
 Energy Management Society  
 Financial Management Association  
 French Club  
 German Club  
 GraphiComm  
 History Club  
 Legal Assistant Student Association  
 Mathematics Club  
 Moorhead State Student Social Work Association  
 (MSSSWA)  
 MSU Homebuilders/Construction Management  
 Society  
 MSU Spanish Club  
 Music & Entertainment Industry Students  
 Association (MEISA)  
 National Student Speech, Language and Hearing  
 Association  
 Norwegian Club  
 Pi Sigma Epsilon  
 Pre-Law Club  
 Pre-Professional Club  
 Psi Chi-Psychology Club  
 Public Relations Student Society of America  
 Sigma Alpha Iota (Music)  
 Social Studies Student Advisory Committee  
 Society of Hosteurs  
 Society of Manufacturing Engineers/Industrial  
 Technology Club  
 Student Minnesota Education Association  
 Students Involved in Visual Arts

### Social Sororities

Panhellenic Council  
 Delta Zeta  
 Gamma Phi Beta

### Social Fraternities

Phi Sigma Kappa  
 Old Order of the Owls

### Honorary

Alpha Lambda Delta (English)  
 Delta Mu Delta (Business)  
 Honors Club  
 Kappa Delta Pi (Education)  
 Minnesota Kappa Chapter of Pi Kappa Delta  
 (Speech)  
 Sigma Tau Delta (English)

### Political

College Republicans  
 MSU College Democrats

### Publications

Advocate

### Special Interest

Campus Activities Board  
 Collegians for Life  
 Heritage Dancers  
 Homecoming Committee  
 KMSC (radio)  
 Lighthouse Toastmasters  
 Model United Nations Club  
 MSU Science Fiction and Fantasy Club  
 MSU Sign Language Club  
 New Center Student Activities Committee  
 Non-Traditional Students Association  
 (Delta Pi Delta/SOTA)  
 Photography Club  
 PHSA Graduate Student Association  
 Professional and Social Council (PASC)  
 Progressive Student Organization  
 Society for Technical Communication  
 Student Council for Exceptional Children  
 Student Human Resources Association  
 Students Against Driving Drunk (SADD)  
 Students for Choice  
 Talking About Sex and Communication  
 Ten Percent Society  
 Tri-State Flying Club  
 Unicorn

### Residence Halls

Residence Hall Association  
 Ballard Hall Council  
 Dahl Hall Council  
 Nelson-Grantham Council  
 Neumaier-Holmquist Council  
 Snarr Hall Association

**Religious**

Campus Ambassador Christian Ministry  
 Campus Crusade for Christ  
 Campus in Action  
 Fellowship of Christian Athletes  
 Inter-Varsity Christian Fellowship  
 Lutheran Student Movement  
 St. Thomas Newman Center  
 United Campus Ministry

**Service**

Circle K  
 SPURS  
 Volunteer Connection

**Student Government**

Student Senate  
 Council on Student Organizations

**Sports and Recreation**

Cheerleaders  
 Dragon Danceline  
 MSU Okinawan Martial Arts Club  
 MSU Scout Team  
 MSU Tae Kwon Do

**Parking and Traffic Regulations**

All motor vehicles driven or parked on the campus must be registered and bear a current parking permit which may be purchased in the Office of Administrative Affairs, Owens Hall 206.

All motor vehicles must be operated in conformity with the official published parking and traffic regulations of the university.

**Housing Policies**

Housing reservation forms are mailed to all students following their admission to the university and are also available from the Housing & Security Office.

Off-campus students are requested to give notification of any change of address or telephone number to the Office of Student Affairs.

**Health Service and Insurance**

The Hendrix Health Center, located in the lower level of Dahl Hall, is an excellent out-patient clinic staffed with local doctors, nurse practitioners, and other professional staff. They offer medical examinations and treatment, referrals, health education, counseling, and pharmacy services. Specialists include a psychiatrist, nutritionist, chemical dependency counselor, and rape and abuse counselor/advocate. Minimal charges are made for pharmaceuticals and some of the laboratory tests.

A group plan of accident and health insurance is available through the university. Information concerning the student group policy is provided at the time of registration or may be secured upon request addressed at the university's business office. It is strongly recommended that all students have some form of insurance protection against the cost of accident and illness.

All students are requested to fill out a medical history form. One may be obtained at Hendrix Health Center.

Minnesota Law (M.S.135A.14) requires that all students born after 1956 and enrolled in a public or private post-secondary school in Minnesota be immunized against diphtheria, tetanus, measles, mumps, and rubella, allowing for certain specified exemptions. This form is designed to provide the school with the information required by law and will be available for review by the Minnesota Department of Health and the local community health board.

Enter the month, day (if available), and year of the most recent "booster" for diphtheria and tetanus (must be within the last 10 years) and for all doses of vaccine for measles, mumps, and rubella that were given after 12 months of age.



# Admission

## The Office of Admissions

104 Owens Hall, Moorhead State University,  
Moorhead, MN 56563

Phone: Local—236-2161

Toll Free—1-800-593-7246

TDD—(218) 236-3697

The Office of Admissions welcomes inquiries about the university. Prospective students may obtain applications for admission by writing or calling the address listed above. Campus tours may be scheduled with the Office of Admissions, Monday through Friday when classes are in session. Tours are available at 10:00, 11:00, 12:00, 1:00, and 2:00. Summer tours are offered at 10:00 and 2:00.

MSU encourages early planning for college. Applicants' past academic achievement, college entrance examination scores, and recommendations are all considered in the admissions decision. Moorhead State University is not an open enrollment institution. Minimum admission requirements have been established to emphasize the need for preparation prior to admission.

### Application deadlines

Fall .....	August 15
Winter .....	November 15
Spring .....	February 15
Summer .....	May 15

## Freshman Admission

### Freshman Application Procedures

Applying for admission and financial aid are two separate procedures. Prospective students need to complete the appropriate applications for each office. Freshman applicants are required to submit the following to the Office of Admissions:

1. Application for Admission
2. \$15 non-refundable Application Fee
3. ACT, PSAT, or SAT scores (ACT is preferred)
4. High School Transcript

Applicants should request that their high school send an official transcript to the Admissions Office at the time of application. Students must also have a final transcript sent after graduation. FAX (facsimile) copies are not accepted. If transcripts are not in the same name as the application (due to a legal name change), it is the responsibility of the applicant to have the name corrected on the transcripts so that the application and transcripts can be matched. Students wishing to begin classes in the fall are encouraged to apply for admission as early as the previous December.

### Freshman Admission Requirements

Students who have graduated from high school or completed the GED and who have not attended a post-secondary institution since completing their high school education are classified as freshmen in the admission process. Students who may have attended post-secondary institutions while still in high school are also classified as freshmen in the admission process.

High school graduation or the GED and the following qualifications are necessary for regular admission to Moorhead State University:

1. High school rank in the upper one-half of the graduating class, **OR**
2. Achieve the following score(s) on any one of the standardized college admissions tests: (ACT is preferred)
  - ACT Composite Score of 21 or above
  - PSAT Verbal and Math Combined Score of 90 or above
  - SAT Verbal and Math Combined Score of 900 or above

### Preparation Standards for Freshmen

New entering freshmen from Minnesota high schools, beginning Fall 1994, must have completed the following courses:

- 4 years of English (including composition and literature)
- 3 years of Mathematics (2 years of algebra, of which one is intermediate or advanced algebra, and 1 year of geometry)
- 3 years of Science (at least 1 year of a biological and a physical science and at least one course including significant laboratory experiences)
- 3 years of Social Studies (including American history and at least one course that includes significant emphasis on geography)
- 3 years of specified electives chosen from at least two of the following: world language, world culture, visual and performing arts

It is strongly recommended that students develop skills in word processing, computing, and technology. The university strongly recommends that students complete an additional year of advanced mathematics, an additional year of advanced science, and that two of their three specified elective credits be earned in a single world language, which may include non-English native languages and American Sign Language.

New entering freshmen from reciprocity states (ND, SD, and WI) and the Province of Manitoba who have met preparation standards for university admission in their respective states will usually be deemed to have met our preparation standards when the new

requirements go into effect Fall 1994. Significant deficiencies, if any, can be made up as part of MSU graduation requirements.

New entering freshmen from other states may not have completed the required preparation standards. MSU recognizes that high schools may vary in their ability to meet preparation for college and that not all students have access to, or make use of, counseling services available to assist them in making appropriate course selections. As a result, MSU acknowledges that some applicants may not be able to meet all of MSU's admission requirements. The university will review each transcript and note any deficiencies. If required preparation courses are not offered at a student's previous school, exceptions may be granted in order to be admitted. Students admitted without required preparatory course work will be advised by an Admissions Counselor so that deficiencies may be remedied within existing graduation requirements.

Students not meeting admission requirements, but who reside within the MSU service region and demonstrate the potential to succeed, may be considered for admission to the New Center for Multidisciplinary Studies and will be asked to complete and return an admission questionnaire. (See section of the *Bulletin* on New Center for Multidisciplinary Studies). Enrollment in the New Center is open to both traditional and non-traditional students, but is limited both numerically and geographically. The application process will be delayed for those who do not meet our requirements, since additional time is needed for a committee to review the files.

Students who have completed a G.E.D. must have their test scores and a copy of their certificate forwarded by the test center. An official high school transcript for those courses completed is also required.

If an enrollment limitation is necessary, priority is given to students in MSU's service region.

Following formal admission, students are sent applications for housing and financial aid. Those applying for financial aid should complete and return all required forms as soon as possible after January 1. It is recommended that students applying for Fall quarter housing return their housing contract before February 1.

### **Non-Traditional Students**

MSU defines a non-traditional student as someone who has been out of high school and/or college two or more years.

The admission of non-traditional students who have not taken college entrance examinations will be based primarily on high school rank. Students whose high school ranks are not sufficient for admission may want to take a college entrance examination; however, scores from college entrance examinations taken several years after the student has been away from high school may be lower than if taken during high school. All non-traditional applicants and G.E.D. graduate applicants will be reviewed individually.

## **Transfer Admission**

### **Transfer Application Procedures**

Students who wish to transfer from another institution must submit the following:

1. Application for Admission with Advanced Standing
2. \$15 non-refundable Application Fee
3. Official Transcript(s) of all previously attended post-secondary institutions. Transcripts must be sent directly from the previous institution's Registrar's Office to the MSU Office of Admissions. FAX (facsimile) copies are not acceptable.
4. Official High School Transcript

If transcripts are not in the same name as the application (due to a legal name change) it is the responsibility of the applicant to have the name corrected on the transcripts so that the application and transcripts can be matched.

### **Transfer Admission Requirements**

Students who have graduated from high school, or completed the GED and who have subsequently attended a post-secondary institution are classified as transfers in the admission process.

High school graduation, or the G.E.D., is required for admission. Transfer students who have completed a minimum of 32 ACADEMIC quarter hour credits (does not include technical, remedial, or vocational courses) from a regionally accredited college or university with a 2.0 cumulative grade point average generally will be admitted to Moorhead State University. (NOTE: All grades of F, NC (no credit), or Incomplete will be treated as F's in computing grade point average). No courses with "D" grades can be transferred to MSU.

Although a 2.0 GPA is required for admission, a higher grade point average may be required for entry into some academic departments. These requirements are described in the specific department sections of the *Bulletin*.

Transfer students must also submit a final high school transcript. Both college and high school records are used in determining eligibility for admission.

High school transcripts are also required for students who have attended a technical college/institute. Students are generally given regular admission if they meet admission requirements for freshmen and are in good standing at the technical college institute.

***Students may apply for admission before completion of studies at another college, but a final transcript must be forwarded before enrollment. MSU reserves the right to revoke admission to those students who, after final grades are received, do not meet the minimum GPA.***

No student currently under suspension from another institution will be admitted. Transfer students must submit complete transcripts from all post-secondary institutions previously attended. Violation of this regulation will be regarded as a serious offense and may result in dismissal from the university and the withdrawal of all credits completed.

Following formal admission, students will be sent applications for housing and financial aid. Those applying for financial aid should complete and return all required forms as soon as possible after January 1. It is recommended that students applying for Fall quarter housing return their housing contract before February 1.

#### **Preparation Standards for Transfer Students**

Students who wish to transfer with an A.A. degree from a Minnesota Community College will be exempt from the preparation requirements. Students who wish to transfer from another institution who are in good standing at that institution but who have not completed an A.A. degree must either have completed all required high school courses or have completed 36 collegiate credits that are judged to have satisfied all preparation requirements.

#### **Planning to Transfer?**

Minnesota's public colleges and universities are working to make transfer easier. You can help if you PLAN AHEAD, ASK QUESTIONS and USE PATHWAYS created by transfer agreements.

#### **Preparing for Transfer**

If you are currently enrolled in a college or university:

1. Discuss your plans with the campus transfer specialist.
2. Call or visit your intended transfer college. You should obtain the following materials and information: college catalog; transfer brochure; information on admission criteria and on materials required for admission, e.g. portfolio, transcripts, test scores; note that some majors have limited enrollments or their own requirements such as a higher grade point average; and information on financial aid (how to apply and by what date).

3. After you have reviewed these materials, make an appointment to talk with an advisor/counselor in the college or program you want to enter. Be sure to ask about course transfer and admission criteria.

If you are not currently enrolled in a college or university, you might begin by meeting with a transfer specialist or an admission officer at your intended transfer college to plan the steps you need to take.

#### **How Transfer of Credit Works**

- The receiving college or university decides what credits transfer and whether those credits meet its degree requirements. The accreditation of both your sending and your receiving institution can affect the transfer of the credits you earn.
- Institution accepts credits from courses and programs like those they offer. They look for similarity in course goals, content, and level. "Like" transfers to "like."
- Not everything that transfers will help you graduate. Baccalaureate degree programs usually count credits in three categories: general education, major/minor courses and prerequisites, and electives. The key question is: Will your credits fulfill requirements of the degree or program you choose?
- If you change your career goal or major, you might not be able to complete all degree requirements within the usual number of graduation credits.

#### **Applying for Transfer Admission**

1. Application for admission is always the first step in transferring. Fill out the application as early as you can prior to the deadline. Enclose the application fee.
2. Request that official transcripts be sent from every institution you have attended. You might be required to provide a high school transcript or G.E.D. test scores as well.
3. Re-check to be certain you supplied the college or university with all of the necessary paperwork. Most colleges make no decisions until all required documents are in your file.
4. If you have heard nothing from your intended college of transfer after one month, call to check on the status of your application.
5. After the college notifies you that you have been accepted for admission, your transcribed credits will be evaluated for transfer. A written evaluation should tell you which courses transfer and which do not. How your courses specifically meet degree requirements may not be decided until you arrive for orientation or have chosen a major.
6. If you have questions about your evaluation, call the Office of Admissions and ask to speak with a credit evaluator. Ask why judgments were made about specific courses. Many concerns can be cleared up if you understand why decisions were made. If not satisfied, you can appeal. See "Your Rights as a Transfer Student" on next page.

**Your Rights as a Transfer Student**

- A clear, understandable statement of an institution's transfer policy.
- A fair credit review and an explanation of why credits were or were not accepted.
- A copy of the formal appeals process: Usual appeals steps are:
  1. Student fills out an appeals form. Supplemental information you provide to reviewers—a syllabus, course description, or reading list can help.
  2. Department or committee will review.
  3. Student receives, in writing, the outcome of the appeal.
- At your request, a review of your eligibility for financial aid or scholarships.

**For help with your transfer questions or problems, see your campus transfer specialist.**

**Special Students**

Undergraduate students who do not plan to work on a degree at Moorhead State or graduate students who have not been admitted to a graduate program may enroll as special students. Undergraduate students must meet the admission requirements of degree-seeking students. Undergraduate special students are encouraged to apply as degree candidates if they have or plan to take more than 20 undergraduate credits. Students who have been denied admission may not be considered for special student status.

- Special students are not assigned to a faculty advisor.
- Special students do not qualify for financial aid.
- Special students are not given registration priority.
- No student is eligible for graduation while in special student status.

**Readmission**

Students who leave Moorhead State University for one or more quarters need to reapply for admission. Former students of MSU, including those who have enrolled in off-campus courses, should complete a readmission form. Official transcripts of all post-secondary study since the last date of attendance at Moorhead State must be submitted before the readmission process is complete. Transfer credits not reported before readmission may be disallowed, and academic suspension at another institution, if unreported, is cause for cancellation of enrollment. Readmission is not automatic. Returning students must be in good standing or have approved clearance.

All students who began their study in 1965 or later must pay the application fee if they haven't already done so. If transcripts are not in the same name as the application (due to a legal name change), it is the responsibility of the applicant to have the name corrected on the transcripts so that the application and transcripts can be matched.

Students will be readmitted to their original status and major unless they request a change. Students who were originally admitted as special students who wish to change their status to degree seeking must notify the Admissions Office of this change and request all official transcripts to be sent to the Admissions Office.

**Admission to the New Center for Multidisciplinary Studies**

The New Center offers an alternative way to begin university studies. Its purpose is to provide an integrated program of Liberal Studies and support courses for freshmen and sophomores.

"Multidisciplinary" means that the courses link knowledge and insights from a variety of fields: English, natural sciences, social sciences, humanities and communications. Moorhead State requires that one-third of studies be from these areas. Most courses offered by the New Center satisfy these requirements, but rather than limit study to one subject, or discipline, many of these courses explore problems or themes that cross subject lines.

If students need a review in basics, the New Center also offers review courses in reading, writing, and mathematics. While review courses are not awarded college credit, the remaining 46 courses award university credits and are applicable to MSU baccalaureate programs.

The New Center does not use the standard letter grading method. Instead, each course has a number of objectives which students are required to master. As the objectives are attained, credit is earned. Although students do not receive letter grades, they are expected to make steady progress toward educational goals. In order to be in good standing, students must complete at least 75 percent of the credits attempted.

Students not meeting the admission requirements but who reside within the MSU service region and who demonstrate the potential to succeed, may be considered for admission to the New Center. Enrollment in the New Center is open to both traditional and non-traditional students, but is limited both numerically and geographically. Students are considered for admission to the New Center once their file is completed and they have returned a New Center Questionnaire. An Admissions Committee will review all materials and determine whether to admit students to the New Center or deny admission.

The New Center is open to high school graduates or to those who have earned a General Education Development (GED) certificate.

## Admission to External Studies

Students applying to the External Studies Program must meet Admission requirements as previously explained.

## Permanent Resident Admissions

Permanent residents (or resident aliens) are individuals who currently hold a "green card." Resident aliens must fulfill the same academic requirements for admission that international students and/or U.S. citizens are required to fulfill. Resident aliens are not required to provide evidence of financial support since they are able to apply for federal and state-based financial assistance. As evidence of English proficiency, resident aliens must include with their application a TOEFL examination report indicating a score of 500 or higher.

## International Students

### Freshmen International Students

International students who wish to be considered for admission to MSU should obtain an international student admission packet from the Registrar's Office. This packet should be returned with a \$15 application fee. All international student applicants must meet (1) academic, (2) English proficiency, and (3) financial support requirements.

### Academic

International student applicants should submit official or certified copies of all appropriate transcripts, marks sheets and/or certificates of completion indicating successful completion of an appropriate secondary school program. Successful applicants will have achieved an academic standard of performance similar to that which would be expected of applicants from the United States (see "Freshman Admission Requirements").

### English Proficiency

International students are required to provide evidence that their English proficiency is sufficient to enable them to be academically successful at MSU. Evidence of English proficiency is provided by submitting a score report from a TOEFL examination taken less than two years prior to the date of application. TOEFL exam scores of 500 or higher are acceptable for admission for undergraduate students. Graduate students require a TOEFL score of 550 or better, and graduate students admitted to the Master of Liberal Arts program require a TOEFL score of 570 or higher.

### Financial Support

International students are not eligible for U.S. federal or state need-based financial assistance. Therefore, they are required to provide evidence that they have sufficient financial support to meet their educational expenses during their period of enrollment at MSU. International student applicants should complete the International Student Financial Statement form and submit it with a recent bank statement revealing a current account balance.

### Transfer International Students

International students who have completed post-secondary course work should follow the admissions procedures described for freshmen international applicants. In addition, official or certified copies of all appropriate transcripts, marks sheets, and/or certificates of completion for post-secondary course work should be submitted.

Applicants who have completed post-secondary course work in the United States should arrange to have a transcript sent directly from all institutions previously attended to the Registrar's Office. Academic admissions requirements will be the same as those for U.S. residents (described in the "Transfer Admission Requirements" section).

Post-secondary course work completed outside of the United States will be evaluated and transfer credit will be awarded, if appropriate. No course work with "D" grades or their equivalent will be transferred to MSU.

### TOEFL Testing

The institutional TOEFL examination is offered each quarter on campus at MSU. Results from this examination are used to determine eligibility for admission to MSU. Other educational institutions may, or may not, accept institutional TOEFL results. Therefore, individuals who are seeking admission to other educational institutions may want to take the examination at an international TOEFL test center.

To take the MSU institutional TOEFL test students must:

1. Register for the examination at least six weeks prior to the date of the test;
2. Submit a \$20 examination fee;
3. Apply for admission to MSU prior to sitting for the test;
4. Present their passport or other official photo-bearing document at the time of the examination.

For more information about the TOEFL examination, write to the Registrar's Office.

**International (Temporary Resident) Admissions.**

Applicants for permanent residency are classified as international students until they hold the resident alien "green card." Therefore, temporary residents must fulfill all requirements for admission (academic, financial support, and English proficiency) that international student applicants are required to fulfill, except that applicants who do not request an I-20 will not be required to provide evidence of financial support. Temporary residents are not eligible to apply for the waiver of out-of-state tuition program which is available to outstanding international students.

**Mandatory Health Insurance.** All international students and their accompanying dependents are required to carry health insurance through our designated carrier.

**Special Advanced Standing for High School Students**

Juniors and seniors in high school who show exceptional academic ability, may enroll in courses at MSU by submitting a completed application form, high school transcript, \$15 application fee, and a statement from their high school principal or counselor granting permission to attend college courses.

Any credits earned here must be in addition to those studies required by your high school for graduation. Official credit granted by the university will be deferred until after high school graduation.

(Note: The provisions of this admission policy do not apply to Minnesota high school students enrolled for both high school and college credit under the Post-Secondary Enrollment Options Program (PEOP). Students participating under the PEOP are advised to follow the appropriate procedures.)

**Post-Secondary Enrollment Options Program**

As enacted by the 1985 Minnesota Legislature, a Minnesota high school junior or senior may enroll for courses at Moorhead State University as part of the student's full-time high school enrollment and receive both college credit and credit toward high school graduation requirements. No charge will be made to students for the costs of tuition, fees or required textbooks and materials. Students are not eligible for financial aid while participating in this program.

To be eligible for this program, students need to submit a completed Minnesota College Admission form, including or accompanied by a transcript or statement from the high school indicating that the student ranks at least in the upper half of their high school class or has an equivalent score on a college admission examination.

It's recommended that students carefully consider their participation in this program before applying for admission. Students should discuss participation in the PEOP program with their parents and high school counselor/principal.

Admissions applications will be reviewed and program eligibility established by the PEOP coordinator at MSU. Upon request, a conference will be arranged for the student and at least one parent with the program coordinator. The Notice of Student Registration form must be completed by the student and the high school counselor/principal prior to registration for classes. Students in the PEOP program will register after all regularly admitted students have been registered, on a space-available basis.

Class schedules and registration forms will be supplied by Moorhead State University. Application forms are available at all Minnesota high schools.

High school students taking classes at Moorhead State University are classified as special students. Students are not eligible for graduation at MSU while in special student status.

Students who seek degree status after participating in the PEOP program, must notify the Admissions Office of their intention, pay the \$15 application fee, and have final transcripts which verify that all course work has been completed and which certifies high school graduation, sent to the Admissions Office.

# Financial Information

## University Expenses

Since Minnesota taxpayers provide a good share of the support for the education costs at Moorhead State University, students are able to complete their studies with less expense than at many other colleges and universities.

Basic costs usually fall into three categories: tuition and fees, housing and meals, and incidental or personal expenses. Barring any unusual financial obligations, students living on campus can expect estimated total annual expenses at MSU to range from \$6,600 to \$7,900, including personal expenses.

The following is a table of estimated costs for the 1993-94 academic year, based on a normal undergraduate load of 16 credits per quarter.

### Tuition: (including mandatory comprehensive fee)

Resident . . . . .	\$2,412.60
Non-Resident . . . . .	\$4,704.60

### Housing and Meals:

Resident (Double) . . . . .	\$2,664.00
Non-Resident . . . . .	\$2,664.00

### Total:

Resident . . . . .	\$5,076.60
Non-Resident . . . . .	\$7,368.60

Incidental and personal expenses—books and supplies, clothing, laundry, recreation, transportation, etc.—may range from \$1,600 to \$2,500, depending upon individual needs.

## Tuition Rates

Charges for tuition are based upon the quarter credit unit, varying according to student status and the type of course offered.

Resident Status	'93/'94	'94/'95
Undergraduate	\$44.45	\$ 46.70
Graduate	\$66.05	\$ 69.35
Non-Resident Status		
Undergraduate	\$92.20	\$101.40
Graduate	\$99.85	\$109.85

These rates are subject to change without advance notice by the Minnesota State University Board which establishes uniform tuition rates for all state universities in Minnesota.

## Comprehensive Student Fee

All students enrolled for regular instruction (resident credit) are assessed a mandatory comprehensive fee at a rate of \$7.75 per credit hour not to exceed \$93.00 per quarter.

Fee assessments are required by the State University Board to defray costs of maintaining such essential university services as student union operation and debt retirement, health services, and co-curricular programs or activities.

Comprehensive fees are required for all campus-based courses, including student teaching, internships and other instructions which may not be located on the MSU campus. The comprehensive student fee is the only fee all students pay. In a few cases, laboratory and studio courses require supply fees, but these courses are few and the costs minimal.

## Resident and Non-Resident Tuition Status

The physical presence of an individual in the state of Minnesota for a period of not less than one (1) calendar year shall be the minimum basic requirement for the purpose of determining resident tuition status, except as otherwise stipulated to Minnesota Statute. Resident tuition status shall be granted to:

- Individuals who have lived in the state substantially and continuously for the twelve (12) months immediately prior to the first class day of enrollment at a state university for which resident tuition status is being sought and provided the individual has not enrolled as a full-time student at any Minnesota post-secondary institution during this period.
- Individuals who have graduated from a Minnesota high school within thirty (30) months prior to the first class day of enrollment at a state university for which resident tuition status is being sought. Student must have been a Minnesota resident or a dependent of a Minnesota resident at the time of the graduation.

Individuals in the following categories are granted resident tuition status provided that evidence of their eligibility for the exemption is presented and accepted by the university:

- An individual serving in the armed forces of the United States who is assigned to active duty in Minnesota for reasons other than college attendance, or who is assigned to active duty outside the continental United States, **provided legal residence is not claimed in any other state or the District of Columbia.** Dependents and spouses of such military personnel are included under this provision.

- A veteran who has served in the armed forces of the United States for a period in excess of 190 days for purposes other than training and who has been released from such services within two (2) years of the date of initial enrollment in a state university **providing legal residence is not claimed in any other state or the District of Columbia.**
- A graduate student appointed to a graduate assistant position. Resident tuition status is effective for the entire academic quarter if the appointment begins by the tenth (10th) class day of the quarter and is maintained thereafter only for the duration of the appointment.
- An individual or the dependents and spouses of an individual who is a permanent resident of the United States and who has been employed in seasonal agricultural labor in the state of Minnesota for a cumulative time period of not less than one (1) year in the past five (5) years.
- A United States citizen, his or her spouse or dependents, who is employed by the federal government and stationed outside of the continental United States, **provided legal residence is not claimed in any other state or the District of Columbia.**
- A full-time faculty member in the first year of his or her appointment at an accredited Minnesota college or university.
- An individual enrolled for one (1) course for five (5) credits or less.
- An undergraduate student transferring to MSU, who, in the past twelve (12) months, has been granted residency status for tuition purposes by a Minnesota public post-secondary educational institution.
- A spouse or dependent of an individual who has moved to Minnesota to accept permanent employment.
- Nonimmigrant Japanese students who have completed a program of study of at least one academic year at Minnesota State University-Akita and have been recommended by the Provost for transfer to MSU shall qualify for resident tuition status.
- Any immigrant classified under 8.U.S.C 1101 (a)(15)(B), (C),(D),(F),(H),(J), and (M) is not eligible for resident tuition status, except that the MSU president shall have the discretion to grant international students resident tuition status up to a number not to exceed 3 percent of the university's initial Fall quarter FTE enrollment.

### High Ability Students

High ability students who reside in states which do not have reciprocity agreements with the State of Minnesota may also be granted resident tuition, as defined below:

- Individuals who are in the top 15 percent of their high school graduating class or who have an ACT composite score of 25 or more, a PSAT selection index of 150 or more, or combined math and verbal SAT of 1100 or more.

- Individuals who have successfully completed an Associate of Arts or Associate of Science degree at an accredited college or university and who have a cumulative grade point average of 3.5 or better.
- Individuals who reside in states that do not have a tuition reciprocity agreement with the state of Minnesota and who are members of underrepresented racial and ethnic minority groups (specifically, Black, Hispanic, Native American and Asian-Pacific populations), and who are in the upper 25 percent of their graduating classes. The decision to implement this exemption shall be at the discretion of the university president.

Special requirements for transferring students from underrepresented minority groups:

- Completed 45 quarter hours of college-level work (not to include remedial courses).
- Demonstrated academic achievement with a cumulative minimum transfer grade point average of 3.0.
- Awards are renewable for a total of 192 credits or four years (including previous college work), whichever occurs first, if student meets the following academic progress standards: (1) Maintain a 3.00 grade point average each academic year, and (2) Complete a minimum of 36 credits per academic year.

The MSU president may extend resident tuition status to such high ability students up to a number not to exceed 5 percent of the MSU initial Fall quarter FTE enrollment. Students admitted or matriculating under this provision must maintain a minimum grade point average of 3.0 in order to retain resident tuition status beyond the initial year of enrollment.

### Reciprocal Tuition Agreements

Residents of North Dakota, South Dakota, or Wisconsin may qualify for reduced or resident tuition rates at Moorhead State University by complying with procedures of the reciprocal agreements between those states and the State of Minnesota.

Reciprocity application forms are available from the Records Office to be completed, notarized, and submitted to the higher education authority in the student's home state. Notary services are available at most banks and courthouses or at the Moorhead State University Business Office, Student Financial Aid Office, or Records Office.

North and South Dakota and Wisconsin students will be charged at reciprocity tuition rates only if Moorhead State has been notified of their approval for reciprocity status by the appropriate higher education authority prior to regular billing dates.

Qualified students who are billed for non-resident tuition may pay reciprocity rates or receive refunds by providing evidence of their official approval within two weeks after the first class day. Copies of letters



from their home state approving agencies will be satisfactory for this purpose. Payment deadlines may not be deferred to await approval.

Applications should not be submitted to Moorhead State but should be mailed directly to home state approving agencies.

Previous Minnesota residents and students who qualify for resident tuition under special Minnesota regulations shall be required to apply for reciprocity if they are residents of North and South Dakota or Wisconsin.

## Minnesota-Manitoba Reciprocity

Effective 1990, the state of Minnesota and the Canadian province of Manitoba, have entered into a reciprocal tuition agreement. Students who are residents of Manitoba are now eligible for resident tuition at Moorhead State University. Please address any questions about Minnesota-Manitoba reciprocity to the MSU Registrar.

## Midwest Student Exchange Program

Beginning with the fall quarter of 1994, the state of Minnesota will participate in the Midwest Student Exchange Program. Member states, in addition to Minnesota, are Kansas, Illinois, Michigan, Missouri, and Nebraska. Residents of these states may attend Moorhead State University at a tuition rate equal to 150% of resident tuition. Undergraduate and graduate programs are available on a space available basis. Please address any questions about the Midwest Student Exchange Program to the MSU Director of Admissions or the MSU Registrar.

## Payment of Tuition and Fees

All tuition and fees are payable in full each quarter on or before deadlines designated in the academic calendar.

Students who have any financial obligations to the university, with the exception of loans scheduled to mature at a future date, may be prevented from registering until their obligations are met. Room and board charges are payable in full at the beginning of each quarter or in two advance installments by special arrangement with the Business Office.

## Refund of Payments

Students who withdraw from the university during their **first quarter of attendance** shall be granted a pro-rata refund of tuition and fees up to 60 percent of the enrollment period in accordance with the amended Title IV Higher Education Act.

Students who withdraw from all courses at MSU may apply for a refund of their tuition and fees based on the following refund schedule. No refund is paid if the amounts are less than \$1.00.

Refunds or reductions in tuition and fees for dropped courses will be made only in the first three calendar days of the Fall, Winter or Spring quarter, on the first day of a summer class, and for off-campus or evening classes which are dropped after the first course meeting but before the second. Following is a schedule of the percentage of refund that will be made according to the time of complete withdrawal:

### During Regular School Year

On or before the 3rd class day . . . . .	100%
4th through 8th class day . . . . .	75%
9th through 13th class day . . . . .	50%
14th through 18th class day . . . . .	25%
After 18th class day . . . . .	None

### During Summer Session

On or before 1st class day . . . . .	100%
2nd through 4th class day . . . . .	75%
5th through 7th class day . . . . .	50%
8th through 10th class day . . . . .	25%
After 10th class day . . . . .	None

### Off-campus and evening courses

1st course meeting but before the second . . .	100%
2nd course meeting but before the third . . . .	75%
3rd course meeting but before the fourth . . .	50%
4th course meeting but before the fifth . . . .	25%
5th course meeting and later . . . . .	None

**Note:** Class days refer to days in the MSU calendar and not the meeting days of the class to be dropped. Most students receiving financial aid who withdraw will have all, or a portion, of their refund credited to their financial aid programs and may incur repayment obligations if any direct cash disbursements were received.

## Housing and Dining Contracts

If you are to live in a university residence hall, you must sign a contract. The complete contract will be mailed to you and should be carefully read for provisions affecting your plans. Specific questions should be addressed to the MSU Housing Office.

To help plan your costs, room and board rates including local telephone service for each quarter of the year are: (1993 rates)

### Single Room per Quarter:

Room/Any 60 meals .....	\$ 921
Room/21 meals .....	\$1,001
Room/14 meals .....	\$ 980
Room/10 meals .....	\$ 963
Room only .....	\$ 695

### Double Room per Quarter:

Room/Any 60 meals .....	\$ 803
Room/21 meals .....	\$ 888
Room/14 meals .....	\$ 867
Room/10 meals .....	\$ 850
Room only .....	\$ 582

### Triple Room per Quarter:

Room/Any 60 meals .....	\$ 731
Room/21 meals .....	\$ 811
Room/14 meals .....	\$ 789
Room/10 meals .....	\$ 773
Room only .....	\$ 508

### Double/Single Room per Quarter

Room/Any 60 meals .....	\$ 951
Room/21 meals .....	\$1,031
Room/14 meals .....	\$1,010
Room/10 meals .....	\$ 993
Room only .....	\$ 725

### Off-campus board only

Any 60 meals .....	\$285
21 meals .....	\$405
14 meals .....	\$382
10 meals .....	\$367

## Financial Aid

Students seeking help for financing their educational plans should apply to all possible sources, including the university. When applying to MSU for aid, undergraduates are expected to apply to the Minnesota Grant and to the Federal Pell Grant Program as well as MSU programs. Financial aid is available in two categories: (1) programs which require students to demonstrate financial need such as Federal Pell, MN Grant, Work Study, Federal SEOG, and Subsidized Stafford and Perkins loans, and (2) programs that are not based on need such as Unsubsidized Stafford, Federal PLUS, Federal SLS and SELF loans.

Information and application forms about financial aid are available from the Financial Aid Office, Admissions Office, or Student Advising Office.

### Application for Financial Aid

University action on aid applications can only be taken for newly admitted or currently enrolled students at Moorhead State. Students must complete the Free Application for Federal Student Aid (FAFSA), designating MSU to receive a copy of the report. In addition, applicants must complete and provide the MSU Supplement, a signed copy of their Federal Income Tax Return, and dependent students must submit a signed copy of their parent(s) Federal Income Tax Return as filed with the IRS, and the Verification Worksheet (IVF). Additional documentation may be requested during the review process. No other application forms are necessary for the Federal Perkins Loan, Federal Supplemental Education Opportunity Grant, Federal or State Work-Study assistance or Federal Stafford Student Loans. Supplemental loans may require additional applications. Check with the Financial Aid Office for details.

Students must meet the following eligibility criteria for each of the programs available at MSU. Private scholarships, MSU scholarships and outside agencies, such as Department of Rehabilitation Services and Bureau of Indian Affairs, establish their own individual guidelines for student eligibility. Federal assistance such as Federal Pell Grant and the campus-based programs requires that students:

- Usually, demonstrate financial need;
- Have a high school diploma, G.E.D., or pass an independently administered test;
- Be enrolled as a regular student in a degree program;
- Be a U.S. citizen or eligible non-citizen;
- Maintain satisfactory academic progress;
- Provide Financial Aid Transcripts from all previously attended post-secondary schools;
- Complete certification statements regarding default and repayment status, use of Federal funds for educational purposes, and Selective Service registration, if required.

Aid applications should be completed and mailed as early as possible after January 1 to assure fullest consideration. Campus-based funds such as Federal SEOG, Federal and Minnesota Work-Study, and Federal Perkins loans are awarded on a "first-applied-first-awarded" basis, with a priority deadline of March 31. Applications will be processed and awards made to the extent that funds are available. Students must apply each year.

FAFSA forms are available from high school counselors, from other post-secondary schools or from the MSU Financial Aid Office.

### Aid Awards and Renewals

Financial aid awards are made for a one-year period only, ending at the conclusion of spring quarter (or summer for summer enrollees). Any change in students' financial resources (i.e., receipt of grants, educational loans, or scholarships from non-university sources) should be reported to the Financial Aid Office for possible adjustments to aid packages.

Most financial aid (grants, loans, scholarships) is disbursed on a quarterly basis during a scheduled fee payment period. Money not available at that time can be picked up in the Business Office. Students attending full time or part time can receive financial aid; however, minimum enrollment requirements vary from program to program. See the Financial Aid Guide for details. Students must meet all eligibility criteria before money which has been awarded may be disbursed. Student loans are made in multiple disbursements and require at least two disbursements regardless of the length of the loan period. Students who are entering a bachelor's program for the first time and are first-time borrowers in either the Federal Stafford or Federal SLS program, will not receive their first loan disbursement until they have been enrolled for 30 days.

### Enrollment Requirement

Federal Pell Grant, Minnesota Grant, Federal SEOG, and Federal Perkins loans are paid based on the number of enrolled credits at payment. To receive a full-time payment for Federal Pell, Federal SEOG or Federal Perkins, students must be enrolled for 12 or more credits per term. Minnesota Grant requires 15 credits for a full-time payment. All programs, except Minnesota Grant and Federal Pell, require a minimum enrollment of 6 credits per term. Federal Pell, Federal Perkins, and Federal SEOG payments prorate to  $\frac{3}{4}$  or  $\frac{1}{2}$  when enrollment is less than 12 credits per term; Federal Pell will prorate to  $\frac{1}{4}$  for 1-5 credits. Minnesota Grant pays based on a credit by credit basis for 3-15 credits. Students should check with the Financial Aid Office for exact payment information.

Scholarships are generally paid only to students enrolled full-time (for 12 or more credits per term).

Federal Work-Study is reduced to \$500 when enrollment is less than 12 credits per term. Minnesota Work-Study gives priority to full-time students (12 or more credits per term).

Work-Study and other campus employment earnings are paid at regular two-week intervals based on hours actually worked.

Students with special or unusual circumstances or students whose circumstances change after applying for aid should contact the Financial Aid Office for information on the appeal process. All special circumstances require documentation.

### Summer Financial Aid

A separate summer application is required for financial aid. Check with the Financial Aid Office for details. Summer financial aid is considered a part of the preceding academic year and a complete aid application for that year must be on file.

## Types of Financial Aid

### Federal Pell Grant

Eligible undergraduates may receive up to \$2,300 per year from the Federal Pell Grant program. Determination of eligibility is not made by the university but through the application which is part of the FAFSA form. Students with extreme changes in financial circumstances should ask for information on the appeal process. All pages of the Student Aid Reports (SARs) which indicate Federal Pell Grant eligibility, should be submitted to the Financial Aid Office as soon as they are received. No Federal Pell payments can be made until a valid SAR is on file. All undergraduates must apply for Federal Pell grants when applying for financial aid at MSU. Apply annually.

### Minnesota State Grant

Minnesota residents who enroll at MSU may qualify for aid under the Minnesota State Grant with eligibility for up to four years of full-time enrollment. Aid eligibility is determined by the MSU Financial Aid Office. Awards are prorated on a credit by credit basis when enrollment is 3-14 credits per term. Apply annually.

### Scholarships

Moorhead State awards scholarships to freshmen, community college graduates and upper-class students with outstanding abilities, qualifications and promise. See scholarship information in this *Bulletin*. Scholarships are added to the financial aid package and treated as gift aid. This may cause the financial aid package to be adjusted if scholarship information is received after other aid has been packaged.

### Federal Supplemental Educational Opportunity Grant (SEOG)

For undergraduates with financial need and with priority to those eligible for the Federal Pell Grant, the Federal SEOG grant is available. Federal SEOG ranges from \$200 to \$600 per year. This grant is renewable on a "first applied, first awarded" basis to students meeting the March 31 priority deadline. This grant is limited to students who have not received a baccalaureate degree and continue to demonstrate financial need. Requires annual application.

**College Work-Study Program (CWSP and Minnesota Work-Study)**

Students have the opportunity to earn part of their educational expenses through part-time work throughout the year. Employment is usually in campus offices, departments, or off-campus non-profit agencies. Working part-time an average of 10-15 hours per week, students can earn from \$300 to \$600 each quarter. The actual amount varies with work schedule, pay rate, and students' demonstrated financial need. Priority is given to early applicants.

**Federal Perkins Loan (formerly NDSL)**

Undergraduates may borrow up to \$3,000 annually, up to a total of \$15,000 during four years. Students must demonstrate financial need. This loan is to be repaid at 5 percent interest on the unpaid balance starting six or nine months after students leave the university. It has a maximum repayment period of 10 years and a minimum monthly payment of \$50. A portion of the principal and interest may be cancelled for certain types of public service and payment deferred for service in the Peace Corps, VISTA or the Armed Forces. Priority is given to early applicants. Apply annually.

**Federal Stafford Student Loans (formerly GSL)**

Undergraduate students may borrow up to \$5,500 annually, based on grade level and need, at low interest from private lending institutions. On **Subsidized** Stafford loans, the interest is paid by the federal government while students are in school. Students pay the interest while in school on **Unsubsidized** Stafford loans. Unsubsidized Staffords do not require the student to demonstrate financial need. Repayment begins six months after leaving school with a minimum payment of \$50 per month. Maximum borrowing limits are based on the combined borrowing with Subsidized and Unsubsidized programs. Students pay insurance and origination fees on each loan disbursements.

**Note:** Indebtedness to MSU under the Federal Perkins Loan program and to a bank under a guaranteed loan requires two monthly payments. The Financial Aid Office tries to choose the loan program which best meets the needs of students while maintaining a single lender when possible.

**Minnesota Student Educational Loan Fund (SELF)**

This loan is available to graduate and undergraduate students who either need additional aid beyond the amount offered or have no financial need. Students must be enrolled in a degree program. Eligibility is not based on financial need, nor is it limited by family income levels. It requires a co-signer and is a credit worthy loan.

Undergraduates may borrow up to \$4,000 per year less any amount obtained through other student loan programs. Total amount of aid received cannot exceed the cost of education. New loan limits are pending.

Interest rate is variable and the borrower is responsible for payment of interest while in school. Contact the Financial Aid Office for more information and for application forms.

**SLND Non-Subsidized Loan**

The Non-subsidized Stafford is a low interest student loan available to North Dakota residents through Student Loans of North Dakota. Eligibility criteria is similar to the Federal Stafford loan with two exceptions: (1) students pay interest while in school, and (2) it is not based on financial need. Applications are available from the Financial Aid Office.

**Federal Supplemental Loans for Students (SLS) and Loans to Parents (PLUS)**

These loans are available through private lenders and offer assistance to students and parents who cannot demonstrate financial need or need more assistance than is available in the Federal Stafford Loan. Both Federal SLS and Federal PLUS can be used to replace the contribution which is expected from students and families. Applications and brochures are available from the MSU Financial Aid Office and from lenders. Interest rate is variable and is set annually. Before applying for a Federal SLS or Federal PLUS, students should apply for all other types of financial aid.

**Campus Employment**

Part-time job opportunities which are not dependent on financial need are available in the residence halls, dining service, campus security and other campus departments. The Job Shop, located in the Comstock Memorial Union (CMU), maintains information about on-campus and off-campus employment.

**Short-Term Loans**

Two types of short-term loans are available to MSU students currently enrolled for 6 or more credits who maintain a cumulative GPA of 2.00:

- **Emergency Loans** assist in unforeseen family, medical, or personal circumstances. These loan amounts range from \$25 to a maximum of \$300, with a loan period averaging 30-60 days. Due dates are normally set no later than the end of the current quarter.
- **Quarterly Term Bill Loans** assist students in meeting MSU's quarterly tuition, fee, room and board expenses. The maximum loan amount is 2/3 of the student's current quarterly term bill. Repayment must be made no later than one week prior to the end of the current quarter.

Both loans carry an annual, simple interest rate of 15 percent with a minimum charge of \$2.00. Checks for Emergency and Quarterly Term Bill Loans are normally available one working day after the application is approved.

#### **International Student Assistance**

Non-U.S. residents planning to attend Moorhead State University must plan to provide their own finances. International students in the United States on student visas are not eligible for Federal Perkins, Federal SEOG, Work-Study, Minnesota State Grants, Federal Pell Grant, or the Federal Stafford Student Loan Program. Immigrant visa status may qualify students for these programs. Foreign students may qualify for a student loan under the Student Educational Loan Fund (SELF). Vietnam refugee students are eligible for the various federal student aid programs. Contact the Foreign Student Advisor for financial planning information.

#### **Loan Counseling**

All students who are scheduled to receive a student loan, Federal Stafford (both Subsidized and Unsubsidized, SLND Nonsubsidized), SELF, and Federal SLS, must attend loan counseling workshops. Entrance counseling attendance must be documented in the financial aid file before any loan proceeds are disbursed. Before graduating or leaving school, loan recipients must attend an Exit counseling session. Information regarding this requirement is available from the Financial Aid Office. Federal Perkins loan borrowers have separate loan counseling requirements.

## **Policy Standards for Financial Aid**

### **Satisfactory Academic Progress**

Federal and state regulations require that all students maintain satisfactory academic progress toward completion of the requirements for a degree or certificate to receive student financial aid. The following standards, specified by the Higher Education Amendments of 1986 (Public Law 99-498, Section 484(c)), are effective with enrollment beginning Fall 1993.

Satisfactory Academic Progress Standards, for receipt of student financial aid, apply to all students including graduate students, whether or not they are currently receiving any student aid. If students are otherwise ineligible for financial aid, the progress standards will not immediately affect them. Students will continue to be informed of any unsatisfactory progress in the event that they apply or become eligible for financial aid in the future.

Failure to maintain satisfactory progress results in ineligibility for the following financial aid programs: Federal Pell Grant, Federal Supplemental Educational

Opportunity Grant (SEOG), Federal Perkins Loan (formerly NDSL), College Work-Study, Federal Stafford Loan Program, Subsidized and Unsubsidized (formerly GSL), Federal PLUS, SELF and Supplemental Loans, Minnesota State Grant and Indian Scholarships. Monitoring of academic standing will be done quarterly and satisfactory academic progress is done yearly. Students will be advised of academic status by letter if they fail to meet the standards.

### **Minnesota Grant Revisions**

Effective July 1, 1992, 15 enrolled credits per quarter is defined as full-time enrollment. Calculation of the Minnesota State Grant will be prorated on a per credit basis for 3-14 credits for 1993-94. This new definition applies only to the Minnesota Grant. For other financial aid programs, full-time is defined as 12 credits.

### **Maintaining Satisfactory Progress**

**Grade Point Average.** Students are required to maintain academic standards as discussed in the university *Bulletin*. Refer to the *Bulletin* for complete university policy regarding minimum standards. All appeals regarding GPA should be directed to the Office of Academic Affairs for review. Consult the *Student Policy Handbook* or *Bulletin* regarding any changes in suspension standards.

**Credits.** In order to maintain satisfactory academic progress for financial aid purposes, undergraduate students must complete a minimum of 75 percent of their total cumulative credits attempted at Moorhead State University, including accepted transfer credits with a grade of "D" or better (or a "P" or "S" if enrolled on a pass/fail or satisfactory/unsatisfactory basis). At the time of review, done at the end of each academic year, students who fail to complete a minimum of 75 percent of their total cumulative credits will be placed on financial aid termination. The university reserves the right to withdraw aid after two (2) quarters if it becomes readily apparent that a student will not maintain satisfactory academic progress.

Courses taken for audit are not used in the calculation of Satisfactory Academic Progress and do not count as credits attempted or earned for purposes of financial aid.

### Length of Eligibility

When students reach eligibility limits during the academic year, Fall or Winter quarter, financial aid termination will be effective the following quarter.

- Undergraduate students will become ineligible to receive funding after completing 17 quarters of full-time equivalent (F.T.E.) enrollment at Moorhead State University or after they have attempted 256 total credits, including accepted transfer credits, whichever comes first. Grades of Failed (F), Unsatisfactory (U), Incomplete (I), and Withdrawn (W) count as credits attempted but not earned.
- Half-time students (6-8 credits per quarter) and three-quarter time students (9-11 credits per quarter) will have the maximum number of quarters of enrollment prorated. Three-quarter time students will be allowed up to 23 quarters of three-quarter time enrollment, while half-time students will be allowed to enroll for a maximum of 34 half-time quarters.
- Students who are not enrolled in a graduate program and are seeking a second bachelor's degree, a certification or licensure, are limited to four (F.T.E.) quarters of attendance or 64 attempted credits for financial aid eligibility, whichever comes first.
- Graduate students must complete their programs within 7 graduate full-time equivalent quarters.
- Programs that require longer than these limits must be individually approved by the Financial Aid Office through an appeal process. Students must submit for review an academic plan approved and signed by their advisor indicating the quarters remaining for degree completion, a course plan for each remaining quarter, and a projected graduation date. Submission of an appeal does not indicate automatic approval of the academic plan. Each appeal will be reviewed on a case-by-case basis.

### Withdrawals

If a student withdraws from the university before financial aid is available for distribution, the student will not receive any aid since no progress has been made toward a degree. If a student withdraws for any reason during the quarter after student aid has been distributed, standard university refund policies and procedures will be followed.

### Tri-College, Studies Abroad, MSU-Akita and State University Common Market

These programs are included in the Policy Standards for Financial Aid. Please refer to the *Bulletin* for further information on these programs.

### Quarter/Semester Hours Conversion

Students enrolled in courses at Concordia College or North Dakota State University, schools that are on semester systems, will receive a grade of "X" for those courses until the semester is completed. An "X" grade is designated as credits earned and assumes academic work is in progress. Once the semester is completed and the actual grade is entered by the MSU Registrar's Office, subsequent monitoring of

financial aid will be based upon actual credits earned vs. attempted.

### Repeated Courses

Students who repeat a course may receive financial assistance more than once for enrollment in the same course. When a course is repeated, each enrollment is included in calculating the percentage of successfully completed credits at the end of the academic year, and the total number of attempted credits is used to determine length of eligibility. For example, a student enrolls for a 4-credit course, fails it and the following quarter re-enrolls in the same course and earns a C. That student would be considered as having been enrolled in 8 credits, but successfully completing only 4 credits. Repeat courses are only calculated once in determining GPA or total credits earned. Refer to the *Bulletin* for complete university policy regarding course repetition.

### Not Meeting Minimum Standards

At the end of each regular academic year (i.e., June), students who have received financial assistance for that year will be evaluated for satisfactory academic progress based upon the satisfactory completion of a minimum of 75 percent of their attempted credits. Undergraduate students who have completed 17 full-time equivalent quarters or have attempted 256 total credits, including transfer credits, will be placed on financial aid termination whenever these limits are reached, even if they should occur during the academic year (Fall or Winter quarter). Students who have failed to meet the minimum standards will be notified by letter that they are no longer eligible to receive financial aid.

### Re-establishing Eligibility for Financial Aid

- Students who fail to complete 75 percent of their attempted credits and are placed on termination may remove their termination status by bringing their cumulative MSU credits completed above 75 percent of credits attempted.
- If Incomplete (I) credits are a factor in failure to maintain satisfactory progress, subsequent successful completion of these credits by midterm of the next quarter may be used to re-establish eligibility for aid.
- You may appeal your financial aid termination status to the Financial Aid Office Appeal Committee. Most appeals are made on the basis of mitigating circumstances (major illness, death in the family, serious accident, etc.), or the completion of additional course work resulting in a grade of "D" or better.
- Reinstatement for a completed Incomplete (I) grade or completed summer quarter study is not automatic.

The Appeal Committee will inform you promptly in writing of the decision. If you are not satisfied with the decision, you may appeal further to the University Financial Aid Appeal Committee.

## Definition of Terms

**Credits attempted** is defined as the number of hours for which a student is officially enrolled at the time student aid funds are disbursed at the beginning of each term.

**Academic year** is the period from September to May (Fall, Winter and Spring quarters). If a student is enrolled for only one (or two) quarter(s) of an academic year, satisfactory progress is evaluated on that basis only.

**Credits earned** includes grades designated as: A, B, C, D, X, or S. Credits with grades of "F", "I", and "W" do not count as credits earned but do count as credits attempted.

**Cumulative attempted credits** is defined as the total number of credit hours for which a student has officially enrolled during his/her attendance at Moorhead State University and includes accepted transfer credits.

Additional information on financial aid programs, application process, budgets and packaging guidelines is available in the MSU Financial Aid Application Guide and the MSU Financial Aid Award Guide. Financial aid publications are updated annually.

## Scholarship Funds

### MSU Scholarship Program

Through the MSU Foundation and the Charles and Ellora Alliss Foundation, MSU awards more than 300 scholarships annually to incoming freshmen and over 500 scholarships to transfer students and upperclassmen. Students must meet university admission standards and deadlines. Scholarship application forms are separate from financial aid forms. Any scholarship dollars awarded to students who are receiving financial aid will become part of the financial aid package. Scholarship awards are applied to tuition and fee statements. Scholarship applications are available in the MSU Scholarship Office, Owens Hall 208; phone, 218-236-2555.

### Honors Apprenticeship Scholarship

This award covers tuition and fees up to 16 credits per quarter. It is renewable for three years if academic requirements are met. The scholarship includes the opportunity to apprentice in an academic department for eight hours each week, acquiring hands-on training and skills. Applicants are in the top 5 percent of their high school class and ACT scores.

### National Merit Finalist Scholarship

Merit Finalists are awarded \$2,000 per year, renewable for three years if academic requirements are met.

### Academic Freshman Scholarship

Awards are based on a combination of high school rank and admission test scores. Awards are \$500 and \$750.

### Achievement Freshman Scholarship

Applicants are among the upper 25 percent of their high school class and score well on admission tests. The award recognizes leadership, contributions to school activities, and community service. Awards are \$500.

### Special Talent Freshman Scholarship

Available to students who demonstrate exceptional talent in areas of art, music, speech, or theatre arts. Recipients are selected by department faculty. Apply directly to the department. Awards are between \$200 and \$750.

### Second Start Freshman Scholarship

Awards are available to older-than-average students whose life experiences convey a potential for success at the university level. Applicants must be 25 or older and have not attended a post-secondary institution full-time within the last three years. Awards are \$500.

### Community College Transfer Scholarship

Awarded to graduates of a two-year community college program. Awards are based on GPA: 3.50-3.79 is \$500; 3.80-4.00 is \$750.

### Upperclass Academic Scholarship

Applicants are undergraduate students with a minimum cumulative GPA of 3.50 and completion of 30 MSU credits. The award recognizes outstanding academic achievement, leadership, and contributions to campus and community organizations. Awards are between \$300 and \$500.

### Athletic Talent Grant

Applicants should apply directly to the men's or women's athletic departments. Athletes must meet conference and NAIA requirements for participation.

### ROTC Scholarship

Both the Army and Air Force ROTC Departments offer scholarship opportunities to students who take part in a ROTC program. Scholarships pay for full tuition and fees, a book allowance and \$100 per month. To apply, go to the Army or Air Force ROTC Departments in the P.E. building at North Dakota State University.

### Scholarship Information Computer Program

The Scholarship Office has a computer software program available to students looking for scholarship possibilities outside of the university. The program takes about 45-60 minutes to complete and will provide a list of organizations and agencies that offer scholarships based on the student's personal profile. It will also print individual letters in the student's name, requesting a scholarship application. Office hours are 8 a.m. to 4:30 p.m. To reserve a time, please call 236-2555.

# Academic Information

## Change of Requirements

Within practicable limits, academic policies and requirements at Moorhead State University are not retroactive, and students entering a degree program can expect to complete that program under the requirements specified at the time they actively enroll in the program, unless enrollment is interrupted for more than one year.

When a required course for a previous program is no longer offered, students may substitute another course or courses with the approval of the faculty dean or director.

Individual exceptions to major and minor requirements as listed in the university catalog, including the waiver or substitution of courses, are subject to the approval of the department chairperson by written notice to the Registrar at the time such approval is granted. Records of approved changes will be retained in student files by the Registrar until graduation.

## Academic Year

The academic year at Moorhead State University is arranged into Fall, Winter and Spring quarters of approximately 11 weeks each and a Summer quarter comprised of two five-week sessions and special short-term workshop sessions.

Students may enter the university at the beginning of any term although the academic year begins officially with the Fall quarter.

## Units of Credit

The unit of credit at Moorhead State University is the quarter hour representing one period (50 minutes) of study per week for 11 weeks or a suitable equivalent.

For transfer students, one semester hour of credit is equivalent to 1.5 quarter-hour credits. One credit unit from schools using the 4-1-4 plan is considered equivalent to 6 quarter-hour credits, except where the school issuing such credit assigns a different value.

## Graduation Requirements (Bachelor's Degree)

• At least 192 credits are required for a four-year bachelor's degree. Accumulation of 192 credits, alone, does not result in a degree. Credits must be earned as part of a baccalaureate program approved by the Minnesota State University Board. Students are responsible for being certain their course work fulfills requirements for a major in their designated degree.

- Candidates must have a grade point average (GPA) of at least 2.0 for all credits applied to the degree program and for all courses attempted at Moorhead State University.
- Candidates must complete a Liberal Studies program of at least 64 credits with a GPA of at least 2.0 for all courses applied to the requirement and, in the case of transfer students, a GPA of at least 2.0 for all MSU courses applied to the Liberal Studies requirement.
- Candidates must complete English 300 or an approved substitute and an upper level course outside the major.
- The degree program must include at least one major with a GPA of 2.0 or above.
- No minor is required, but a GPA of at least 2.0 must be attained in any minor presented for graduation.
- Candidates must be enrolled as a resident student (registered and paid at MSU) (A) for at least three quarters, (B) for at least 45 of the last 96 credits, (C) for at least 8 of the last 12 credits applied to the degree, and (D) at least 8 credits must be earned from the MSU department which awards the major.
- No more than 15 correspondence credits may be applied.
- Candidates who have attended a community college must complete at least 96 credits from MSU or other four-year college.
- An application for graduation must be submitted to the Records Office prior to the quarter in which candidates expect to complete graduation requirements. Students must secure the approval of each major and minor advisor and department chairperson before submitting the application. Candidates for graduation must have official transcripts from all previous post-secondary institutions on file in the Records Office. No student will be eligible for graduation while in special or non-degree status.
- Candidates for graduation with a teaching major shall fulfill all Teacher Education requirements listed in the Education Department section of this catalog.

Specific exceptions to these graduation requirements are listed under such programs as External Studies.



## Liberal Studies

All university baccalaureate degree programs require the completion of 64 hours in Liberal Studies. The requirement is designed to provide a broad base of knowledge and cultural themes derived from the diversity and universality of human experience.

Through this requirement, students gain exposure to basic thought and interpretations provided by various disciplines so as to enhance the quality of their participation in and understanding of the world around them. Finally, the Liberal Studies program should provide a basis for life-long learning.

Only courses currently approved for Liberal Studies credit may be counted toward completion of the 64 credits required. Approved courses are marked by the Liberal Studies division to which they belong (A, B, B1, C, D, D1, E, E1, F, or F1) in each quarterly class schedule. A complete list of all currently approved courses is available from the Office of Academic Affairs.

The Liberal Studies divisions are as follows:

**Division A:** English Composition and Literature—English 101 and 102 or two approved transfer courses.

**Division B:** Natural Sciences and Their Processes—at least 12 credits required and must include 4 credits designated B1 (natural sciences courses with an observational/experimental component). Designated courses are from astronomy, biology, chemistry, geography, geology, and physics.

**Division C:** Behavioral and Social Sciences—at least 12 credits required. Designated courses are from anthropology, economics, geography, history, political science, psychology, and sociology.

**Division D:** Western Tradition: Humanities and Fine Arts—at least 12 credits required and must include 8 credits designated D1 (those courses in western tradition that are substantially historical in perspective). Designated courses are from American studies, art, literature, courses in English and foreign languages, humanities, music, philosophy, and speech.

**Division E:** Communicative and Symbolic Processes—at least 12 credits required and must include 4 credits designated E and 4 credits designated E1 (courses which are college-level mathematics). Designated courses are from English and foreign languages, mathematics, philosophy, and speech.

**Division F:** Cultural Diversity and Non-Western Studies—at least 8 credits required and must include 4 credits of F1 (those courses which are identified with cultural diversity). Designated courses are from American studies, anthropology, Chinese, English, geography, history, humanities, Japanese, multicultural studies, music, philosophy, and speech.

Courses in students' major discipline may not be applied to the Liberal Studies requirement. This limitation applies to one major only. Courses in a second major, a minor, or in "related requirements" specified by a major may be applied to the Liberal Studies requirement.

MDS (New Center) courses may not be applied to Liberal Studies except by students officially admitted to the New Center. Courses taken for Pass/No Credit grades may not be applied to Liberal Studies.

In addition to the graduation requirement of a GPA of 2.0 in all MSU courses, a 2.0 GPA is required in all MSU courses applied to the Liberal Studies requirement.

Students enrolled before Fall 1992 may apply completed courses from the general education program in effect at the time of their initial enrollment at MSU. Students who entered under earlier programs (Liberal Arts or General Studies) may use any courses lettered A-E to satisfy divisional areas of the same letter to complete remaining requirements.

## Freshman Year Requirements

No specific courses are required during the freshman year at MSU, except that freshmen will normally complete the English 101-102 sequence. (See English Department for information about the diagnostic examination in English by which students may either earn exemption or substitute advanced courses.)

Freshmen will normally enroll in courses at the 100-level or certain 200-level courses with approval of their advisors, who will assist them in making course selections.

## Multiple Majors and Degrees

Students completing two or more majors with different degree designations will be awarded the more appropriate degree, except that the B.S. degree shall be given if one major is in a field of professional teaching.

Students who seek more than one baccalaureate degree will be required to complete at least 45 credits beyond the minimum of 192 credits applied to the first degree.

Students who hold a previous baccalaureate degree from Moorhead State University or from another institution whose degree is recognized by MSU, may earn an additional bachelor's degree (but not an associate degree by:

1. completing at least 45 resident credits at MSU;

2. meeting all MSU course requirements for the degree program including at least 8 credits from the MSU department awarding the degree and including an approved major and teacher education requirements for any teaching major; and
3. maintaining at least a "C" average in all studies at MSU.

Students with a previous Moorhead State University degree may add another major or minor by completing any additional requirements as certified to the Registrar by the department offering the major or minor and by the education department in the case of any teaching major.

Worksheets are available from the Admissions Office to document requirements for students seeking additional degrees.

### Individualized Major

Students may develop a multidisciplinary individualized major composed of courses from several related disciplines selected in consultation with a faculty advisor.

The form used to petition for an individualized major is available from the Office of Academic Affairs, which has the responsibility to review the petition and to determine if it merits approval.

(See *Individualized Major under the Special Programs section of this Bulletin.*)

### Minors Through Exchange

The Tri-College University commissioners have agreed that students completing minors on one of the other campuses should be given recognition for this accomplishment on their graduation transcripts. Thus, a Moorhead State student could complete a minor in agronomy, geology, or horticulture at one of the other TCU schools, for example, and upon graduation that student's transcript would so indicate.

Procedures for implementation of this policy are as follows:

- Students should request that the chairperson of the department in which the minor has been taken send a memo indicating completion to the Moorhead State Registrar immediately after the minor has been finished.
- Students should indicate the minor on the Application for Graduation form.

Such TCU minors may be elected only if equivalent minors are not available at MSU.

### Teaching Majors and Minors

Requirements for the major programs in elementary education, secondary education, and special education are listed under Teacher Education in this catalog. Teacher Education Requirements are also listed under Teacher Education.

### Associate Degree

Moorhead State University offers the Associate in Arts degree in Liberal Arts. The degree requires:

- Students earn at least 96 quarter credits, including at least 32 credits in courses from MSU.
- Students earn at least 16 MSU resident credits.
- Students earn at least 8 of the last 12 credits applied to the A.A. degree as a resident student at MSU (credit registered and paid at MSU).
- Students earn a GPA of at least 2.00 in all MSU courses applied to Liberal Studies, a 2.00 GPA in all courses applied to the A.A. degree, and a 2.00 in all courses taken at MSU.
- Students complete the Liberal Studies requirement of 64 credits. Remaining electives to fulfill the 96 credit requirement are subject to the approval of the student's faculty advisor.
- Students who are admitted to and complete the associate degree and who decide to continue with a baccalaureate program, may do so by meeting all additional requirements for the bachelor's degree.

### Resident Credits

Resident credits are those registered and paid for at Moorhead State University while attending courses offered on the Moorhead State University campus, in Tri-College, or Minnesota State University Common Market courses or other designated exchange programs, in workshops or field trips originating from the campus and in evening courses on campus.

Non-resident credits are those earned at another college (except in authorized exchange programs), those registered and paid for at the other Tri-College institutions, those credits earned through Advanced Placement, the International Baccalaureate, or the College Level Examination Program, in off-campus courses, or in courses offered through local or network television without class sessions on campus.

Minnesota State Universities do not offer correspondence courses. Up to 15 quarter hour credits of correspondence study from another accredited institution may be applied to an undergraduate degree program.

## Armed Service Credits

Study completed during military service through the United States Armed Forces Institute will be evaluated at the time of admission or re-enrollment to determine if credit will be awarded at Moorhead State University. Credit will be granted for military schools placed in the upper-division baccalaureate category by the ACE Guide.

Students should discuss the possibility of such credit with the Registrar.

## Transfer of Credits

Transfer credit from institutions accredited by regional associations (North Central, Middle States, etc.) will normally be accepted by Moorhead State University subject to limitations in this catalog.

A grade of "C" shall be the minimum for any course to transfer.

Transfer students will receive worksheets indicating the extent and distribution of credits which are accepted by Moorhead State University toward the Liberal Studies requirement.

Courses similar to those allowed for the Liberal Studies requirement at Moorhead State University will usually be considered equivalent for the purpose of meeting course requirements. However, the student must complete a total of at least 64 credits in Liberal Studies courses and meet all distribution requirements.

A maximum of 8 credits will be granted for courses from religion departments of regionally accredited public and private institutions. Such credit is not applicable to any division of the Moorhead State Liberal Studies requirement. No courses in applied religion will be accepted.

Credit is not given for departmental examinations or waivers of credit from other institutions.

Transfer credits will not be entered on students' permanent records at Moorhead State unless they are applicable to students' degree programs.

## Two-Year Colleges

Transfer students who have completed an Associate in Arts program in liberal arts at a regionally accredited Minnesota Community College will usually be deemed to have met the Liberal Studies requirement at Moorhead State.

Transfer students who have completed an Associate in Arts program at a regionally accredited junior or community college outside of Minnesota will usually be deemed to have met the Liberal Studies requirement if the program includes at least 60 credits, with at least a 2.00 GPA, in courses comparable to Liberal Studies courses at Moorhead State University.

Junior or community college transfer students are not eligible for a waiver of the Liberal Studies requirement if the Associate in Arts degree is awarded after the student matriculates at Moorhead State University, unless specific arrangements are made through the MSU transfer specialist in the Admissions Office at the time of MSU enrollment.

Transfer credits may not be applied to meet an area requirement at Moorhead State University (liberal studies, major, or minor) unless they also meet the corresponding GPA requirement for the academic area. No more than 96 credit hours in total from two-year (or other non-baccalaureate degree) institutions may be applied toward a baccalaureate degree at Moorhead State.

After Fall 1995, Moorhead State University will accept in transfer, for full credit, college-parallel general education courses offered by institutions with regional accreditation to provide transfer-level general education courses leading to the following degrees in Minnesota: associate degrees in arts, sciences, or applied sciences, and the baccalaureate degree.

Moorhead State University will accept in transfer, as lower-division electives, a maximum of 24 credits of college-level vocational or technical courses offered by institutions with regional accreditation.

Until Fall quarter 1995, Moorhead State University will accept for transfer, as lower-division electives, a maximum of 24 credits of vocational or technical courses offered by Minnesota public technical colleges. After Fall quarter 1995, no transfer credit will be granted if the credit has been earned from any institution without regional accreditation.

Moorhead State University will define vocational or technical courses as those which are part of curricula which (A) are advertised as preparing the student for a specific vocation in two or fewer years, or (B) require fewer liberal arts credits than for pre-transfer Associate in Arts programs, or (C) require more than one-fourth of all credit in a career field, or (D) have Specialist, Technician, Practitioner, or similar vocational focus as part of the program title, or (E) are recognized by a degree or certificate other than Associate in Arts.

Internship, work experience, communications and mathematics courses with vocational emphasis, and business courses beyond the pre-transfer level will be included as part of the 24-credit vocational/technical maximum.

Specific requirements in students' major or minor field of study at Moorhead State University may be waived upon evaluation of vocational or technical courses judged by MSU faculty review to be comparable or equivalent to courses offered by Moorhead State University.

Full credit for pre-transfer business courses from regionally accredited institutions will normally be limited to the following: one year each of beginning accounting, business law, shorthand, and typing (no credit for beginning typing); and one course in introductory business (not applicable to MSU major requirements). Courses in intermediate accounting I and II, and introductory courses in corporate finance, management, and marketing must be validated by an MSU departmental examination before they will be transferred at full credit.

Full credit will also normally be given for an introductory course providing a general survey of a career field.

## Advanced Placement

Moorhead State University will award credit for successful completion of an approved Advanced Placement study program under the auspices of the College Entrance Examination Board. Such programs are available to promising students in participating high schools.

To receive Advanced Placement credit, students must:

1. have the approval of the high school
2. complete the program successfully (usually with a score of 3 or better), and
3. enroll at Moorhead State University following high school graduation.

All records must be forwarded from the College Entrance Examination Board, and the university reserves the right to evaluate such records and determine the credit to be assigned, normally four (4) credits per examination.

Credit earned through AP examination is not resident credit and may not be used to satisfy resident credit requirements for graduation. AP credit may be used toward the Liberal Studies requirement.

AP, IB, or CLEP credit will not be granted in the same academic discipline.

## Credit by Departmental Examination

Students may challenge a course at Moorhead State University through an examination for credit by arrangement with the appropriate department of study. The form must be presented at the Records Office to verify current enrollment.

Credit may not be granted by examination if students have previously or currently registered for an equivalent course.

An examination for credit may be announced by the department chairperson, or students may secure written permission for such an examination from the department chairperson.

Following such announcement or written permission, students must secure an "Examination for Credit" form at the Office of Academic Affairs.

The completed form must be presented at the Business Office, where the form will be stamped and a receipt issued upon payment of an examination fee of \$5 per credit. The stamped form will be collected as an admission slip at the time of the examination.

A grade of Pass or Fail ("S" or "F") and the appropriate number of credits will be marked on the form, which will then be signed by the department chairperson and forwarded to the Office of Academic Affairs for approval.

The approved form will be submitted to the Registrar. If students receive a Pass grade, the credit will be placed on the permanent record. If the examination has been failed, the form will be placed in a student's file but not entered on the transcript.

No student may repeat any examination for credit.

## The International Baccalaureate

Moorhead State University will award four (4) credits for International Baccalaureate examinations if the examination score is at least 5. The following are approved IB examinations:

Biology	Languages
Chemistry	Mathematics
Economics	Philosophy
English	Physics
History	

IB credit may be used toward the Liberal Studies requirement. However, no more than 4 credits may be applied to any single Liberal Studies category. AP, IB, or CLEP credit will not be granted in the same academic discipline.

Credit earned through IB examination is not resident credit and may not be used to satisfy resident credit requirements for graduation.

## Credit by CLEP Examination

The Registrar's Office at Moorhead State University will provide information about the College Level Examination Program (CLEP) and will administer the CLEP Subject Examinations to interested students.

Procedures will be the same as for Credit by Departmental Examination except that the Registrar's Office will administer the examination. The cost for each examination is \$40.

Four (4) credits will be awarded for successful performance on each CLEP Subject Examination according to standard scores recommended by the Council on College-Level Examinations. However, credit will not be given to students who have previously or currently enrolled in courses in the same subject.

### Following are the approved Subject Examinations:

American Government  
 American History I and II (4 each)  
 American Literature  
 Analysis and Interpretation of Literature  
 Calculus  
 College Algebra  
 College Algebra-Trigonometry  
 College Composition  
 College French  
 College German  
 College Spanish  
 Computers and Data Processing  
 Educational Psychology  
 English Literature  
 Fortran Programming  
 Freshman English  
 General Biology  
 General Chemistry  
 Human Growth and Development  
 Introduction to Management\*  
 Introductory Business Law  
 Introductory Sociology  
 Macroeconomics  
 Microeconomics  
 Principles of Marketing\*  
 Trigonometry  
 Western Civilization I and II (4 each)

\* May be used to validate lower-division course work in these fields.

Credit earned by CLEP examination may be applied to Liberal Studies requirements but may not be applied to a major curriculum except with departmental approval.

The CLEP Subject Examinations are recommended only for students with advanced knowledge in subject fields not usually acquired in typical high school curricula.

Credit earned through CLEP examination is not resident credit and may not be used to satisfy resident credit requirements for graduation.

AP, IB, or CLEP credit will not be granted in the same academic discipline.

Credit will also be awarded for equivalent performance on CLEP Subject Examinations taken at other test centers, including the military services.

CLEP credit is introductory level course credit. Students who wish to earn credit through the CLEP examination process after matriculating at Moorhead State University must take the examination(s) during their first quarter of attendance at MSU.

Students are limited to a maximum of 16 credits through the CLEP process.

Credit is not given for the CLEP General Examinations.

## Pass-No Credit Grades

Students with sophomore, junior, or senior standing may take courses for Pass-No Credit grades in areas outside the major or minor discipline.

No course with Pass-No Credit grades may be applied to Liberal Studies.

Students may take no more than one course per quarter for Pass-No Credit grades. Students may apply up to 24 credits under the Pass-No Credit option to a baccalaureate degree program.

No course which students have previously failed may be repeated under the Pass-No Credit option.

Credits earned under the Pass-No Credit option will not be included in computing grade point averages.

A grade of "S" will be recorded for any course successfully completed under the Pass-No Credit option. No entry will be made if students fail to earn credit.

A Pass-No Credit agreement form, available from the Records Office, must be signed by the student and the advisor and returned to the Records Office on or before the tenth class day of the quarter (fifth class day of a summer session.)

## Pass-Fail Courses

Certain courses which offer insufficient opportunity for graded evaluation may be offered with only the grading options of Pass "S" or Fail "F." Student teaching and internships are always to be graded on a pass-fail basis.

The Vice President for Academic Affairs may grant permission for other courses to be graded pass-fail.

All students in an approved course shall be graded on the pass-fail basis.

## Auditing Courses

Students who wish to audit or attend a course without seeking credit must be admitted to the university, register for the course, and pay full tuition and fees.

To audit a course, students shall attend class sessions but are not required to complete assignments or projects, participate in discussions, take examinations, or meet other requirements.

Students may declare the intent to audit a course by submitting a Course Audit form signed by the instructor by the tenth class day of a quarter (fifth class day of a summer session), or by notifying the instructor at the time of registration in an evening class, workshop, or off-campus course.

Students may not receive credit for auditing a course except by re-enrollment for credit and successful completion of the course in a subsequent quarter.

An entry of "V" (Visitor) is made on a student's permanent academic record when a course is audited without credit.

## Grades and Grade Points

All study for university credit is recorded with the following grade designations:

- "A" Excellent—4 grade points per credit
- "B" Above Average—3 grade points per credit
- "C" Average—2 grade points per credit
- "D" Passing—1 grade point per credit
- "F" Failing—0 grade points per credit
- "I" Incomplete
- "S" Satisfactory
- "X" In Progress
- "V" Audit (Visitor)
- "W" Withdrawal

## Grade Point Average

The grade point average (GPA) is computed by dividing the number of grade points earned in a given course or courses by the number of credits attempted.

Credits with grades of "S", "I", "X", "V", or "W" are not included in computing the grade point average.

Credits with grades of "F" are included in computing the grade point average.

## Incomplete Credits

The mark of "I" (Incomplete) is granted when students are unable to complete course requirements for reasons beyond their control and when arrangements have been made with the instructor before the end of the quarter.

It is the responsibility of students to develop a contract to meet the instructor's requirements for making up an Incomplete. Ordinarily, the Incomplete must be made up during the next quarter in which a student is enrolled. (Students receiving financial aid may have specific requirements. See Financial Aid section.)

When requirements have been met, the instructor will notify the Registrar of the replacement grade.

## Repeating Courses

When a course is repeated, only the higher grade will be used to compute the grade point average. However, repeating a course more than once will result in the removal of only one previous grade from the GPA computation.

To assure that the GPA is corrected, students must submit a "Notice of Repeated Course" form at the Records Office. All course attempts will remain on permanent academic records.

Students may not repeat a course to improve a previous grade of "C" or better in that course. Such registration will be treated as an audit.

## Academic Standing

The cumulative grade point average for all courses attempted at Moorhead State University is the basis for determining academic standing.

Students with a GPA of 2.0 or better are considered to be in satisfactory academic standing.

## Academic Suspension

Moorhead State University's suspension policy requires students to achieve the following cumulative grade point averages at the points indicated:

- 24 or more attempted credits, including at least 12 credits with grades other than S—1.60\*
- 60 or more attempted credits—1.90
- 135 or more attempted credits—2.00

Attempted credits include all courses on students' records, including withdrawals, repeated courses, and incompletes.

Students who fall below these standards are subject to suspension; i.e., could be suspended at the end of the current quarter. Transfer credits are included in the attempted credit number, but only Moorhead State courses are computed in the student's GPA.

Students who are subject to suspension may not preregister for any quarter.

Students who are subject to suspension are eligible to continue enrollment at MSU beyond the current quarter if they either (1) raise their cumulative GPA to the appropriate minimum listed above by the end of the quarter, or (2) attain a quarterly GPA of 2.25. Students whose quarterly GPA is 2.00-2.24 may appeal.

Students subject to suspension who do not fulfill either of these requirements are suspended for three quarters. They may appeal to the Suspension Appeals Committee for reinstatement before the suspension is completed, but at least one quarter of suspension is mandatory. A second suspension is normally permanent, with a minimum of one full year of suspension required.

All students who become subject to suspension are immediately notified of their status on their quarterly grade reports. They also receive letters explaining MSU's suspension policy, specifying what they must achieve to continue enrollment after the end of the current quarter. Students subject to suspension may not preregister for the next quarter.

All students whose GPA is below 2.00 are considered in potential academic difficulty and are notified by the words "academic warning" printed on their grade reports.

Because New Center courses yield credits but no grade points, New Center students cannot become subject to suspension because of low grades until they have enrolled for at least 12 graded credits (non-New Center courses.) However, New Center students, regardless of whether they are taking graded courses, are required to complete 75 percent of the credits for which they are registered.

New Center students who do not complete 75 percent of attempted credits may become subject to suspension, regardless of GPA, at the end of any quarter after they have attempted 12 credits. Students who are placed on probation or subject to suspension are notified by letter of their status. Suspended students may appeal their suspension status on a case-by case basis.

A complete explanation of satisfactory academic progress rules for New Center students is available in the *New Center for Multidisciplinary Studies Student Handbook*.

## Academic Honors

Three levels of honor students are recognized annually at the spring quarter Honors Convocation: (A) Honorable Mention for those with a GPA between 3.25 and 3.49; (B) Honors for those with a GPA between 3.5 and 3.74; and (C) Special Honors for those with a GPA between 3.75 and 4.00. To be eligible, students must have completed either (1) at least 24 credits during the Fall and Winter quarters of the current year, or (2) a cumulative total of at least 100 credits with at least 50 graded credits at MSU and enrolled Fall or Winter quarter of current year.

The Dean's list, published at the close of the Fall, Winter, and Spring quarters, includes all students who maintained a GPA of at least 3.25 for that quarter while completing a minimum of 12 graded credits.

Students who complete at least 96 credits at Moorhead State University as candidates for baccalaureate degrees may graduate with the following honors: (A) Cum Laude, representing a cumulative GPA of 3.4 or better; (B) Magna Cum Laude, 3.6 or better; and (C) Summa Cum Laude, 3.8 or better. Such honors are computed only from the cumulative GPA at Moorhead State University.

Examination credits, AP, IB, or CLEP credits may not be counted toward the 96 credit total.

Transfer students from Concordia College or North Dakota State University who have enrolled for MSU courses under the Tri-College University course exchange program may apply such MSU courses to fulfill requirements for graduation with honors.

Such students should mark their request for this option on the application for graduation in order to qualify for honors.

Some departments of study may award departmental honors to students who meet those requirements established by the departments.

## Classification of Students

Students at Moorhead State University are divided into classes as follows:

Freshman	0-44 credits
Sophomore	45-89 credits
Junior	90-134 credits
Senior	135 or more credits

Special students are admitted on an individual basis and classified separately since they are not participating in degree programs.

## Advisor Assignment and Changes

Students are assigned to an advisor or student advisor at or before the time of first registration.

Any change of advisor may be made with the approval of the chairperson of the department in which the student plans to seek a major and must be reported on a form available from the Records Office.

Student advisor services are available in most departments to supplement faculty advising.

## Registration Procedures

Prior to registration, students will plan a program with an advisor, who will sign the Advisor Approval Card.

Registration must be completed and all tuition and fees must be paid to the Business Office before published deadlines in order to avoid assessment of late registration fees.

Class schedules and descriptions of the registration procedures for any quarter may be secured from the Records Office within a few weeks before the quarter begins.

Opportunities for advance registration for returning students, transfer students, or beginning freshmen may be made available according to schedules and procedures specified by the Registrar.

## Evening Course Registration

Evening classes on campus are considered as resident courses and are open to both part-time and full-time students.

Students who register only for evening courses may do so at the first class meeting or at the regular time for registration. Registration for evening courses is closed after the second class session.

## Off-Campus Registration

Moorhead State University offers off-campus evening courses at several community centers within an approximate radius of 100 miles.

Registration for off-campus courses should take place at the first class session but may be completed at the second session upon payment of an additional \$5 late registration fee.

Credits earned in off-campus courses are considered to be non-resident credits.

Inquiries about off-campus courses should be directed to the Director of Continuing Education.

## Late Registration

Tuition and fee payments that are made after the last scheduled payment day are late and subject to a surcharge in accordance with the following schedule:

### Payment for Initial On-Campus Registration

1 class day late	.....\$10
2 to 5 class days late	.....\$15
6 to 10 class days late	.....\$25
After 10 class days late	.....\$35

### Program Change Fees for Added Classes

1 to 3 class days late	.....\$ 0
4 to 10 class days late	.....\$ 5
After 10 class days late	.....\$10

Reinstatement fees for classes cancelled due to failure to pay, \$15 plus the \$35 late fee.

### Payment for Off-Campus and Evening Registration

One week late	.....\$ 5
Two weeks late	.....\$10
After two weeks late	.....\$15

## Course Load

To register for more than 18 credits during any quarter (9 credits during a summer session) students with fewer than 90 credits must have an Excess Credit permit. No student may register for more than 20 credits without an Excess Credit Permit, available from the Academic Affairs Office.

The Excess Credit Permit must be approved by both the student's advisor and the faculty dean or director.

Courses taken in evening classes, either on campus or off campus, are included in determining the course load.

## Tri-College University Registration

Students who are enrolled at Moorhead State University, North Dakota State University, or Concordia College may complete a portion of their course work at either of the other two institutions through the Tri-College University.

To register for regular daytime classes, students report to the registration clerk at the home college to clear arrangements for a class at another college.

Tuition and fees for a Tri-College course will be the same as for equivalent credit at the home college, and students must arrange for payment of such charges at the home college.

If limited enrollment in a course is exceeded, priority will be given to students who are already admitted to degree programs at the college offering the course.



Credits earned in Tri-College courses at another college are considered as resident credits at Moorhead State University if the credits are registered and paid for at MSU.

Registration for evening courses under the Tri-College agreement may take place at the first class session, and no advance permission from the home college is required. Later registration for evening courses must be completed through the Registrar of the home college by the time of the second class meeting.

Students must observe all registration and academic policies of their home colleges, including arrangements for withdrawals, pass/no credit, and incompletes.

### **Change of Program—Adding or Dropping Courses**

Program changes include adding courses or withdrawing from courses after students have made class reservations.

A class may be added within the following time limits only:

- Fall-Winter-Spring—through the tenth class day of the quarter.
- Evening and off-campus classes—through the second meeting of the class.
- Summer Sessions—through the fifth class day of the session.

Students may withdraw from a class only within the following limits:

- Fall-Winter-Spring—by the end of the sixth week (30th class day).
- Summer Sessions—by the end of the third week (15th class day).

No entry will be made in a student's record if a class is dropped within the first ten class days of a quarter (or equivalent for evening and summer), unless such entry is required by the MSU Business Office to satisfy state and federal audit procedures.

A class dropped after the first ten days (or equivalent) will appear on the student's record as a withdrawal ("W"). Tuition from a withdrawn course may not be applied to subsequent course additions.

Each change of program requires the following procedures:

1. Complete a change of program form available from the Records Office.
2. Secure the instructor's signature for each class dropped or added.
3. Secure the faculty advisor's signature.
4. Present the form for checking at the Records Office.

5. Submit the form to the Business Office for payment of a change of program fee unless the change results in a reduction of total credits.

The date of a program change will be the day when the final step of the process above is completed.

To withdraw from an evening class, either on campus or off campus, students must notify both the instructor and the Registrar in writing by the withdrawal deadline of the quarter.

If a change of program results in an increase in the number of credits, the corresponding additional tuition must be paid before the change will be processed.

If a change results in a decrease of credits, no refund will be made unless the change is made for the convenience of the university.

Tuition and fees will not be reduced or refunded for dropped courses except during the first three days of the Fall, Winter, or Spring quarter, before the second meeting of an on-campus evening course, or the first day of a summer course.

### **Withdrawal from Enrollment**

To withdraw from all enrolled courses, students must complete the Student Withdrawal Form available from the Counseling Center.

Students who withdraw without following this procedure will receive a grade of "F" in each course.

"W" grades cannot be granted if the complete withdrawal takes place later than the normal withdrawal deadline of the quarter.

Any refund of tuition or fees will be according to the schedule given under "Refund of Payments."

### **Confidential Records**

Confidential information about students at Moorhead State University is maintained in several offices. Such records are on file only when students have utilized the services of such offices and are solely for the purposes of maintaining essential records, providing required reports to governmental agencies, and furnishing services to students.

Students are entitled to examine their own personal records with the exception of medical records, confidential recommendations submitted by other persons prior to January 1, 1975, and parental financial information submitted prior to January 1, 1974, when disclosure has been specifically restricted by parents.

Records will not be released to other persons without permission from students except to those officials or agencies with specific legal authorization. Students may withhold either or both of the following categories of information from public use by submitting requests to the Records Office no later than the tenth class day of each quarter:

- (A) name, address, telephone
- (B) dates attended, class level, majors or minors, degrees, academic honors, high school.

Because the entire category will be withheld in all circumstances, students are cautioned to consider possible inconveniences.

Requests to examine records and to correct inaccurate or inappropriate entries should be made to officers of the university who are responsible for records in the offices listed below:

Admissions—Director of Admissions  
 Business—Business Manager  
 Counseling—Director of Counseling Services  
 Financial Aid—Director of Financial Aid  
 Graduate Studies—Dean of Graduate Studies  
 Health Services—Supervisor of Health Services  
 Housing—Director of Housing  
 International Students—International Student Advisor  
 Placement—Director of Placement  
 Records—Registrar  
 Veterans Affairs—Veterans Service Officer

Appeals of decisions by officers listed above may be made to the respective vice presidents to whom those officers are responsible. A vice president may assign such appeals to designated committees.

The decision of a vice president may be appealed to the university president in compliance with state and federal regulations applicable to contested records, including the opportunity for a full and impartial hearing.

Reasonable charges may be made for reproduction of records. Copies of placement records are available as follows: active file—first ten free, \$.50 thereafter; inactive file—\$3.00 each. Transcripts of academic records are free, but special justification is required for more than two transcripts at any one time. All records transmitted through FAX (facsimile) technology are considered unofficial records and will be stamped "Issued to Student." There will be a charge of \$5.00 for each transcript issued via FAX.

## Appeal of Academic Policies

Students seeking to waive a graduation requirement or similar academic policy should inquire at the Office of Academic Affairs to determine if an appeal is necessary.

Students complete an appeal form, including a faculty advisor's statement and signature, and submit the form to the Office of Academic Affairs.

The Committee on Academic Appeals reviews the appeal and submits a recommendation to the vice president for Academic Affairs who makes the final decision to approve or deny the appeal.

Students who are not satisfied with the decision of the vice president may submit a written appeal to the president of the university.

# Curricula & Courses

The following pages list all courses offered by the academic departments of Moorhead State University as of September 1993, arranged in alphabetic order by subjects. Credit values are expressed in quarter hours and appear in parentheses following course titles. One quarter credit represents one 50-minute class meeting each week for an 11-week term, along with class preparation, although this pattern may vary for laboratory, activity, and individualized courses.

The first digit of each course number suggests the year of study in which the course should normally be taken: 100-freshman; 200-sophomore; etc. If "g" follows a 300 or 400 number, the course may be taken by both undergraduate and graduate students with differentiated assignments. A course at the 500-level is normally open to graduate students only. Numbers below 100 designate remedial or technical courses which are not applicable to college degree requirements.

To assist in program planning, this catalog lists, wherever possible, the quarter a course is offered (F for Fall quarter, W for Winter quarter, and S for Spring quarter). A capital letter indicates when the course is usually offered, a small letter when limited sections of the course are offered. "On Demand" means a department will offer the course when the number of students wishing to enroll warrants an offering. In all cases, it is wise to consult the department for particulars of course offerings.

Certain numbers are available in most subjects for specialized use as follows: 469—Student Internship; 199-299-399-499g—Special Topical Workshop; 489g—Topical Continuing Education Course. These courses are not usually listed in this publication under the various subjects because their descriptions vary according to the topics studied.

## Accounting Department

Bridges 160, (218) 236-2266

Chair: Carol Dobitz

Faculty: Mary Bader, Marilyn Bakke, Lee Dexter, Sheri Erickson, Wilbert Fischer, Margaret Jorgenson, Judy McLean, Cynthia Phillips, Donald Samelson, George Sanderson, Marlane Sanderson, Leonard Sliwoski, Mary Stone, William Violet, Donald Wirries

### ACCOUNTING DEPARTMENT MISSION

The Department of Accounting has the following mission: To offer high quality Accounting and Business Law education, encourage scholarly activities, and provide service to public and private organizations.

### BUSINESS DIVISION UPPER-LEVEL COURSE

#### ADMISSION POLICY

All students with fewer than 90 credits who intend to major in a business field (Accounting, Business Administration, Finance, Hotel-Motel-Restaurant Management, International Business, Management and Marketing) will be designated as pre-business.

Pre-business majors must complete the following courses before application to a specific business program:

Accounting\* 200, 229, 230, 231

Economics\* 202, 204, 206

English 101, 102

Mathematics 273, 274, 275

**\*All accounting and economics courses listed above must be completed with a grade of C or higher.**

Additionally all students must have a **minimum 2.5 GPA** for admission to a specific business program.

All pre-business students who have completed and/or enrolled for at least 90 credits, have completed and/or enrolled in the required courses, and have the required GPA are eligible to apply for admission to a business field (Accounting, Business Administration, Business Education, Finance, Hotel-Motel-Restaurant Management, International Business, Management or Marketing). Applications will be accepted after the second and before the sixth week of the quarter in which the student has enrolled for the 78th credit. Application forms are available in Bridges 260 or 160.

All business majors who fail to meet any of the above requirements in all subsequent quarters will be subject to a one-quarter departmental probationary period. If requirements are not met at the end of the probationary period, the student will not be allowed to register for upper division courses.

Students who wish to minor in business programs (either the minor for business majors or the minor for non-business majors) will be required to complete an application prior to declaration of the minor. Students who wish to declare a minor must have accumulated 90 credits, completed appropriate prerequisites and have a 2.5 GPA prior to admission to a business minor program.

An interdepartmental committee will meet regularly to consider appeals to any requirements or procedures.

## ACCOUNTING CURRICULA

### Major in Accounting

Each Accounting major requires completion of:

1. the common business core,
2. 40 credits of upper-level accounting,
3. related field requirements, and
4. at least 96 nonbusiness credits.

At least half of the minimum credits required for degree completion must be earned from departments other than Accounting, Business Administration and Economics. Up to 12 credits of economics can be used to meet this requirement.

Accounting majors must have grades of "C" or better in all courses used to satisfy the business core and the 40-credit major. This includes transfer as well as resident credits.

Substitutions and waivers of courses required for the B. S. Degree in Accounting must be approved in writing by the Accounting Department Chair.

At least half of the course requirements for the major must be earned on this campus to receive an Accounting degree from MSU.

### Common Business Core (42 credits)

- Acct 200 Introduction to the Legal System (2)
- Acct 229-230 Principles of Accounting I-II (8)
- Acct 231 Managerial Accounting (4)
- Acct 300 Legal Environment of Business (4)
- Acct 370 Accounting Systems (4)
- Finc 340 Corporate Finance (4)
- Mgmt 360 Principles of Management (4)
- Mgmt 450 Production/Operations Management (4)
- Mktg 310 Principles of Marketing (4)
- Mgmt 490 Business Policy (4)

### Required Upper-level Accounting Courses (28 credits)

- Acct 305 Business Law I (4)
- Acct 330-331-332 Intermediate Accounting I-II-III (12)
- Acct 340 Intro to Taxation (4)
- Acct 350 Cost Accounting I (4)
- Acct 460 Auditing I (4)

### Elective Accounting Courses (12 credits)

- Acct 306\* Business Law II (4)
- Acct 351 Cost Accounting II (4)
- Acct 420 Introduction to International Accounting (4)
- Acct 430 Consolidations (4)
- Acct 435 Fund/Advanced Topics (4)
- Acct 441 Individual Income Tax (4)
- Acct 446 Estate/Gift/Trust Taxation (4)
- Acct 461 Auditing II (4)
- Acct 465 Internal Audit (4)
- Acct 469\* Internship (4-8)
- Acct 480 Theory (4)
- Acct 498 Problems (1-4)

\* A total of 4 credits from Acct 306 and Acct 469 may be applied to the 12-credit accounting elective requirement.

### Requirements in Related Fields (35-36 credits)

- Econ 202-204-206 Principles of Economics I-II-III (12)
- Engl 286 Practical Writing (4)
- OR Engl 287 Technical Report Writing (4)
- Math 273 Linear Algebra/Applied Calculus I (4)
- Math 274-275 Introduction to Statistics I-II (8)
- CIS 145 Data Processing (4)
- Spch 100 Beginning Speech Communications (4) OR
- Spch 210 Effective Business Speaking (3)

### Minors in Accounting

#### For Business Majors (24 credits)

- Acct 305 Business Law I (4)
- Acct 330-331-332 Intermediate Accounting I-II-III (12)
- Acct 340 Intro to Taxation (4)
- Acct elective selected from 420, 435, 441, 443, 460, 465 (4)

#### For Nonbusiness Majors (34 credits)

- Acct 200 Introduction to the Legal System (2)
- Acct 229-230 Principles of Accounting I-II (8)
- Acct 231 Managerial Accounting (4)
- Acct 305 Business Law I (4)
- Acct 330-331-332 Intermediate Accounting I-II-III (12)
- Acct 340 Intro to Taxation (4)

## ACCOUNTING COURSES

### Acct 200 Introduction to the Legal System (2) (Fws)

An introduction to the operation of the American legal system including an overview of its sources, procedures and major subject areas, including constitutional, criminal, administrative, tort, contract and property law, as well as alternative dispute resolution mechanisms.

### Acct 229-230 Principles of Accounting I-II: Financial (4-4) (FWs-fWS)

Introduction to the content and concepts underlying the four basic financial statements prepared by management for use by investors and creditors. Emphasis is on the fundamentals of financial analysis. Prerequisite: Sophomore standing.

**Acct 231 Managerial Accounting (4) (fwS)**

Fundamentals of managerial accounting and decision making. Prerequisite: Acct 230.

**Acct 300 Legal Environment of Business (4) (fWs)**

Analysis of various forces that dictate legal responsibilities of business organizations, including protections for consumers, investors, and employees; governmental regulations relating to anti-trust, employers, and unions; duties owed society and the environment. Prerequisite: Acct 200.

**Acct 305 Business Law I (4) (Fw)**

A traditional study of contract law concepts, and the study of legal principles relating to business organizations including agency relationships, partnerships and corporations. Prerequisite: Acct 200.

**Acct 306 Business Law II (4) (Ws)**

A traditional study of sales contracts, commercial paper, debtor-creditor relationships, real and personal property, insurance, trusts and estates and accountants' legal liability. Prerequisite: Acct 200. Acct 305 recommended.

**Acct 330-331-332 Intermediate Accounting I-II-III (4-4-4) (Fw-Ws-Sf)**

**330:** Review of the accounting process. Analysis, valuation, and financial statement presentation of the working capital accounts. Prerequisite: Acct 230; CIS 145 recommended. **331:** Analysis, valuation, and financial statement presentation of the noncurrent accounts, including the use of present and future values. **332:** Analysis, valuation, and statement presentation of corporate capital. Inflation accounting, correction of errors, statement analysis, statement of cash flows. Must be taken in sequence.

**Acct 340 Introduction to Taxation (4) (Fws)**

Outline of federal tax system: tax elements of business planning, including capitol investment and employment decisions. Prerequisite: Acct 230.

**Acct 350-351 Cost Accounting I-II (4-4) (Fw-Ws)**

**350:** Emphasis on costing systems, including job order and process costing, joint and operation costing, ABC, variable costing and standard costing with variance analysis. Prerequisites: Acct 231, CIS 145 and Math 275. **351:** Emphasis on decision making tools used in cost management, including such quantitative methods as capital budgeting, regression analysis and inventory control. Prerequisite: Acct 350.

**Acct 370 Accounting Systems (4) (fwS)**

Developing, organizing, and using accounting data; analyzing and improving accounting systems; emphasis on controls in EDP systems. Prerequisites: Acct 231 and 330, or consent of instructor.

**Acct 420(g) Introduction to International Accounting (4) (S)**

Focus on current applied managerial and financial methodologies in the international environment. Theoretical, philosophical and anthropological arguments will be presented and discussed concerning the world-wide diversity of accounting policies. Prerequisite: Acct 230.

**Acct 430(g) Consolidations (4) (F)**

Accounting for mergers, consolidations, and intercorporate investments. Emphasis on consolidated financial statements. Prerequisite: Acct 332 or consent of instructor.

**Acct 435(g) Fund and Advanced Topics (4) (wS)**

Fund accounting systems used by non-profit entities. Various advanced topics as appropriate. Prerequisite: Acct 332 or consent of instructor.

**Acct 441(g) Individual Income Taxes (4) (fWs)**

Fundamentals of federal income tax preparation for individuals. Prerequisite: Acct 340.

**Acct 443(g) Taxation of Corporations and Partnerships (4) (wS)**

Tax planning and return preparation for corporations, S corporations, and partnerships. Prerequisite: Acct 340 or consent of instructor.

**Acct 446(g) Estate, Gift and Trust Taxation (4) (W)**

Federal estate and gift tax; income taxation of estates and trusts; fundamentals of estate planning. Prerequisite: Acct 340 or consent of instructor.

**Acct 460(g)-461(g) Auditing I-II (4-4) (Fw-wS)**

**460:** Orientation to auditing. Purpose, ethics, legal liability, internal control, EDP, evidence and planning. Prerequisite: Acct 332 and Acct 370 or consent of instructor; Math 275 recommended.

**461:** Statistical sampling, audit objectives and procedures and report writing. Must be taken in sequence.

**Acct 465(g) Internal Auditing (4) (W)**

The role of the internal auditor; auditing procedures and practices; operational audits; effective reporting. Prerequisite: Acct 460 and Mgmt 360.

**Acct 469 Student Internship (4-8) (Fws)****Acct 480(g) Accounting Theory (4) (S)**

Intensive study of current authoritative pronouncements with emphasis on prescribed procedures and suggested alternatives. Prerequisites: Acct 332 and 351 or consent of instructor.

**Acct 498(g) Problems in Accounting (1-4) (Fws)**

Special problems not in the regular curriculum. May be taken more than once since content will vary. Prerequisite: Consent of instructor.

## Agriculture

### *Cooperative Degree Program*

Although no courses in this field are offered at MSU, a cooperative agreement with North Dakota State University permits a student to take three years of courses as an MSU student, concurrently pursuing courses in this specialty at NDSU. The student need only transfer for the fourth year to North Dakota State University, may pay tuition under a reciprocity agreement and will receive the degree from that institution.

## American Studies

See *Humanities and Multicultural Studies Department*.

## Anthropology

See *Sociology for Curricula*.

### ANTHROPOLOGY COURSES

#### **Anth 110 Culture and Symbols (4) (Fws)**

Studies of culture and society emphasizing the integrative nature of culture; the role of language in development and transmission of culture.

#### **Anth 111 Human Evolution and Prehistory (4) (Fws)**

Human evolution; biological background of culture; development of cultures through space and time.

#### **Anth 200 Health and Culture (4)**

Introduction to health-related disciplines. Interrelationships among behavior, beliefs and health. See Soc 200.

#### **Anth 202 Health Aspects of Aging (4)**

Models and theories of aging; environmental factors that effect physiological changes with age; life-style and aging processes. See Health 202.

#### **Anth 210 Minnesota Prehistoric People (4)**

(every other F)  
Culture/history of ancient peoples in the northern Midwest since earliest occupation. Archaeological excavations and their implications for understanding regional prehistory. Origins of historically known ethnic groups.

#### **Anth 215 Indians of South America (4)**

Ethnographic survey of pre-Hispanic native South American cultures. Prerequisite: Anth 110 or consent of instructor.

#### **Anth 216 Prehistoric Cultures (4) (F or W)**

A comparative survey of ancient cultures from earliest times until the end of the Ice Age. Focus on the relationship between prehistoric peoples and their environment, and on the social processes and technological changes that were responsible for the development of human society from its primitive beginnings.

#### **Anth 217 Social Evolution (4) (W or S)**

The origins of agriculture and the rise of civilization in both hemispheres will be surveyed. Emphasis on comparative studies of common social processes involved in the development of complex societies.

#### **Anth 220 Indians of Middle America (4)**

Meso-America as a culture area focusing attention on traditional Indian societies. Prerequisite: Anth 110 or consent of instructor.

#### **Anth 225 Indians of North America (4)**

Major culture areas of native North American peoples with emphasis on environment and socio-cultural adaptation. Prerequisite: Anth 110 or consent of instructor.

#### **Anth 230 Cultures of Africa (4)**

Cultural variation in Africa from an anthropological perspective; emphasis on Subsaharan pre-industrial societies. Prerequisite: Anth 110 or consent of instructor.

#### **Anth 235 Topics in Anthropology (4)**

Topics from specific ethnographic or archaeological areas. Prerequisite: Anth 110 or consent of instructor.

#### **Anth 250 Cross Cultural Gender Roles (4) (S)**

A survey of gender roles in various cultures. This class examines the relationship of gender to kinship, economics, political and biological factors. It also addresses culture change and the effect on gender role assignments. Prerequisites: Anth 110 or consent of instructor.

#### **Anth 300 Archaeology (4) (W or S)**

Survey of the theoretical foundations and methods of discovery and analysis used in archaeology. Course will focus on the interpretation of archaeological sites through the use of dating techniques, stratigraphic principles, site formation processes, soils, artifact analysis and regional ecology. Prerequisite: Anth 111.

#### **Anth 302 Cultural Aspects of Aging (4)**

(every other W)  
Attributes, concerns and function of elders in western and non-western societies. Prerequisite: Anth 110, recommend Soc/Anth 200 or consent of instructor.

#### **Anth 305 Primate Behavior (4) (W)**

Origin and early evolution of primates; survey of primate behavior and its relationship to human behavior. Prerequisite: Anth 111 or consent of instructor.

#### **Anth 306 Cross-Cultural Illness and Care (4) (S)**

Ethnomedical approach to perceptions and definitions of illness and disease; treatment; function of practitioners. Prerequisite: Anth 110 or Soc/Anth 200 or consent of instructor.

**Anth 310 Human Evolution (4) (Fs)**

Application of evolutionary theory to the human species. Fossil record; interpretation of fossil forms. Prerequisite: Anth 111 or consent of instructor.

**Anth 315 North American Archaeology (4)**

Prehistory from the first occupation of North America. Prerequisites: Anth 110, 111 or consent of instructor.

**Anth 323 Community (3-4)**

Investigation of community formations in "primitive" and "modern-industrial" contexts. Emphasizes effects of penetration of traditional communities by industrial institutions. Prerequisite: Soc 110 or Anth 110. See Soc 323.

**Anth 335 Humans, Culture and Environment (4)**

Influence of ecology and demography on cultural development. Prerequisite: Anth 110, 111 or consent of instructor.

**Anth 340 Social and Cultural Change (4)**

Major theories of social and cultural change, including unilineal and multilineal evolution and acculturation. Prerequisite: Anth 110 or consent of instructor.

**Anth 350 Psychological Anthropology (4)**

The relationship between culture and mental health; specific illnesses and causes; problems in identifying a cross cultural typology. Prerequisite: Anth 110, 111 or consent of instructor.

**Anth 360 Economic Anthropology (4)**

The relationship of economic organization and technology of social organization and culture. Prerequisite: Anth 110.

**Anth 370 Anthropological Linguistics (4)**

(every other F)

Analysis of phonology, morphology, syntax and grammar of non-Indo-European speech families. Prerequisite: Anth 110 or consent of instructor.

**Anth 375 Language in Culture (4) (every other F)**

Language studies including: origins and acquisition, sociolinguistics, ethno-linguistics and historical relationships. Prerequisite: Anth 110, 111, or consent of instructor.

**Anth 380 Traditional Cultures**

An examination of traditional cultures before widespread westernization, including a review of several crucial themes in the anthropological literature, such as ranking, non-market exchange and systems of production, domestic organization, power, authority, and traditional religious systems. Prerequisite: Anth 110 or consent of instructor.

**Anth 400 Development of Anthropological Theory (4) (every other S)**

Major theoretical trends in the study of human culture; the origin, development, and transformation of anthropological ideas. Prerequisite: Upper-class status or consent of instructor.

**Anth 445(g) Seminar in Anthropology (4) (S)**

Selected topics in Anthropology. Prerequisite: Junior or senior standing or consent of instructor.

**Anth 450 Field Work in Anthropology (1-8)**

Under auspices of a college or university summer training session, or under the supervision and direction of the faculty. Prerequisite: Junior or senior standing or consent of instructor.

**Anth 461(g) Readings in Anthropology (1-8)**

(on demand)

Selected readings in anthropology under the close supervision of a member of the department. Prerequisite: Upper-division status and permission of the instructor.

**Anth 469 Internship in Anthropology (3-16)**

(on demand)

Junior or senior standing with major in Anthropology.

## Architecture

**Cooperative Degree Program**

Although no courses in this field are offered at MSU, a cooperative agreement with North Dakota State University permits a student to take three years of courses as an MSU student, concurrently pursuing courses in this specialty at NDSU. The student need only transfer for the fourth year to North Dakota State University, may pay tuition under a reciprocity agreement and will receive the degree from that institution.

## Art Department

Center for the Arts 161, (218) 236-2151/2152

Chair: Timothy Ray

Faculty: Deborah Mae Broad, Kathleen Enz-Finken, John Holland, Lyle Laske, Donald McRaven, Phillip Mousseau, Carl Oltvedt, Allen Sheets, P. Richard Szeitz, Robert Tom.

**AREAS OF CONCENTRATION****Art History**

The area of concentration in Art History is offered for students whose principal interest is not studio production but museum work, teaching or other fields related to the visual arts. Students take 15 Art History courses and 5 studio courses. A second language is required. Additional electives are also available through the Tri-College consortium. A public lecture presentation of the senior research paper is required for graduation.

**Ceramics**

Options include all hand-building techniques, wheel-thrown stoneware, porcelain, special clays and glazes such as Raku and low-fire bright glazes, glaze chemistry, and kiln history, design and operation as well as arranged projects of the student's own choosing. Internships available at senior level.

**Graphic Design**

Traditional and computer aided design processes utilized for in-depth studio investigations into the various formal, conceptual, and technical applications toward effective graphic communications. Illustration, package design, symbol, typographic and diagrammatic design, exhibition systems, design for film, television, publications and posters are among those areas covered. Internships are available on a national scale.

**Painting**

After acquiring a thorough foundation in materials and techniques, students are encouraged to develop personal approaches to form and content, style and expression. Individual and group critiques, as well as slide lectures and demonstrations, guide this process. Internships are encouraged.

**Photography**

A traditional and contemporary approach to photography which includes developing, advanced composition, lighting techniques, retouching and negative manipulation, toning, hand coloring and slide processing. Portraiture, night photography, landscape topography and use of large camera format are taught. Students are encouraged to develop individual styles based on self-awareness.

**Pictorial Illustration**

Utilizes a broad range of disciplines in the Departments of Art and Industrial Studies to offer students a program integrating the concepts of narrative and visual form. The program's sequence of course requirements is based on nationally accredited standards for the B.F.A. degree. Topics covered: editorial, book, children's books, advertising and scientific illustration.

**Printmaking**

The student may choose one or a combination of the following printmaking media: relief printing, intaglio printing, lithography, serigraphy and photo silk screen. Internships available.

**Sculpture**

Studio in traditional and contemporary materials, techniques and philosophies. Modeling media include water clay, plasticene and wax which are cast in rigid or flexible negative molds. Positive casting media are hydrostone, concrete and thermosetting plastics. Both standard and ceramic shell investments are used to cast bronze. Carving media are wood and stone. Arc and oxy-acetylene welding are taught as well. Internships are available.

**Art Education**

Preparation for teaching art in the public schools\*, including required methods courses on the application of aesthetic principles and visual art elements to the progressive development of various age groups. The

student may undertake additional field experiments and research in the schools.

\* *Both in the B.S. and B.F.A. programs, K-12 certification received.*

**LEVELS OF STUDY****Foundation Studies**

First-year students who intend to major in art are introduced to the basic theories, skills and working concepts of art through a series of drawing, design and art theory classes. These are the Basic Drawing I, II and Life Drawing; the Basic Design, Color and Three-dimensional Design courses, plus Art Theory I, II and III.

**150 series**

Introduction to all major areas of concentration with emphasis on media and concept. May be taken by beginning students.

**200 series**

Investigation of specialized areas of interest chosen and explored within the introductory series with emphasis on media and concept. May be taken after corresponding introductory course and completion of 20 art credits.

**300 series**

Refinement of previously acquired introductory knowledge and experimentation in the 200 level, now with increased conceptual emphasis. May be taken after corresponding introductory course and 40 art credits.

**400 series**

Further development of conceptual and formal qualities of art work in selected media. Emphasis on conclusive visual unity and presentation of individual projects. Internships and field experiences. May be taken after 60 art credits.

**450 series**

In-depth problem analysis and conceptual refinement of projects. Emphasis on professional presentation or exhibitions in preparation for further career development either in formal setting or in the field. May be taken after 80 art credits, and acceptance in the B.F.A program.

**Statement on Credits**

Work toward credits can take place in formal classes, critiques, technical workshops or independent study activity. The distribution of time spent between in-class and out-of-class options is determined by the nature of the particular course. In all art courses, however, the ratio of three clock hours of work per week, per credit should be met.



**Annual Evaluation**

In order to help students evaluate their progress and their prospects for success as artists or art educators, the Art Department requires all art majors to submit representative pieces annually for evaluation by a committee. This is a prerequisite for the next level of studio art courses.

**Requirement for Student Senior Exhibition**

During the senior year, each art major must present an exhibition containing representative pieces of work done in art courses throughout the advanced years of study. This exhibit is to be independently designed and constructed by the student and is to be accepted as a partial fulfillment of the condition for graduation by a select committee constituted of members of the faculty of the Art Department. For descriptions of criteria and requirements for specific areas of concentration, consult with major advisor.

**ART CURRICULA**

The Department of Art offers the following degree programs:

**B.A.**

The Bachelor of Arts Degree with the major in Art offers the following areas of study: Painting, Sculpture, Printmaking, Photography, Ceramics, Drawing, Art History or Graphic Design (4 years, 80 art credits, total 192 credits, senior exhibition required or lecture-presentation required.)

**B.S.**

The Bachelor of Science Degree with the major in Art Education offers areas of concentration: Painting, Sculpture, Printmaking, Photography, Ceramics, Drawing, Art History or Graphic Design (4 years, 80 art credits, total 192 credits, student teaching and senior exhibition required).

**B.F.A.**

Beyond the B.A. and B.S. Degree, the Bachelor of Fine Arts (B.F.A.) Degree is offered as a "Professional Program." This degree is considered nationally as "entry-level credentials" desired for employment in the applied fields or for graduate study in the fine arts toward a terminal degree. Students, seeking admission to the B.F.A. program, must meet the following requirements: 2.75 overall G.P.A. and 3.0 in studio. Presentation of sample works from one year of previous studio work. Public showing of the final year's work is required for graduation. Please note that unlike the other studio areas, concentration in Pictorial Illustration is only available in a B.F.A.

Of the 234 total B.F.A. degree credits, 155 art credits are required for art; and 141 art credits for the B.F.A. in Art Education.

**Major in Art Education B.S. Degree (80 credits)****Areas of Study**

Foundation Studies in Art (20)  
Introductory Studio Courses (12) *Both two- and three-dimensional courses must be included*  
Art Survey and History (20)  
Art Education Method Courses (8)  
Seminars in Art (8)  
Art Concentration (12)

**Major in Art B.A. Degree (80 credits)****Areas of Study**

Foundation Studies in Art (20)  
Introductory Studio Courses (12) *Both two- and three-dimensional courses must be included*  
Art Survey and History (20)  
Seminars in Art (8)  
Art Concentration and/or Internship (20)

**B.F.A. Degree in Ceramics, Graphic Design, Painting, Pictorial Illustration, Photography, Printmaking, Sculpture (Five Year-234 credits)**

Foundations in Art (20)  
Introductory Courses (12) *Both two- and three-dimensional courses must be included*  
Concentration and Internship (64)  
Seminars in Art (8)  
Art Electives (8)  
Art History (24)  
*Total Art Credits (128)*  
*(122 art credits augmented by 6 credits from general electives)*  
*Liberal Arts (72)*  
*General Electives (34-40)*  
*Total B.A./B.F.A. Credit Requirements (234)*

**B.F.A. Degree in Art Education, K-12 (Five Year-234 credits)**

Foundation Studies in Art (20)  
Introductory Courses (12) *Both two- and three-dimensional courses must be included*  
Studio Concentration and/or Internship (50)  
Methods, Art Education (8)  
Seminars in Art (8)  
Art History (24)  
*Total Art Credits (122)*  
Human Relations and Health (6-10)  
Student Teaching, K-12 (16)  
Professional Education (21)  
*Total Certification Requirements (44-47)*  
*Liberal Arts (72)*  
*Total B.S./B.F.A. Credit Requirements (238-241)*

**Minor in Art B.A. Degree (40 credits)**

100 level courses (8)  
Introductory Studio Courses (12)  
Art History and/or Appreciation (12)  
Upper-level Studio Courses (200,300,400) (8)

**Minor in Art Education B.S. Degree (40 credits)***(This minor is not licensable in Minnesota.)*

100 level courses (8)

Introductory Studio Courses (12)

Art History and/or Appreciation (12)

Art 401 Art Methods K-12 (4)

Upper-level Studio Courses (200,300,400) (4)

**ART COURSES****Art 100 Elements of Art (3) (FWS)**

Basic principles of creative design. Experimental use of various media in drawing and painting. Repeatable for credit (up to 8 credits).

**Art 101 Basic Drawing I (4) (FWS)**

Introduction to visual elements through various drawing media, emphasizing accurate observation of still-life, nature and the figure. Repeatable for credit (up to 8 credits).

**Art 102 Basic Drawing II (4) (WS)**

Advanced visual inquiry using representational and imaginative studies. Composition emphasized. Wet media and figure drawing included. Prerequisite: Art 101.

**Art 120-121-122 Foundations Theory (3) (FWS)**

An orientation to the study of art through lectures, films, fieldtrips and visiting artists, introducing formal, aesthetic and vocational aspects of 20th Century art and design. Art 101-125 and 102-126 or 127 should be taken concurrently.

**Art 125 Foundation Design, Basic (3) (F)**

Elements and principles of visual language, color, form/shape, line, space and texture. Art 120 and Art 101 should be taken concurrently.

**Art 126 Foundation Design, Color (3) (WS)**

Introduction to constructive, perceptual, symbolic and expressive aspects of color within a variety of relationships. Art 121 or 122 and Art 101 or 102 should be taken concurrently. Prerequisite: Art 125.

**Art 127 Foundation Design, Three Dimensional (3) (WS)**

Introduction to visual organization, volume, plane, linear volume, organic-biomorphic, texture, light art, translucency, kinetic and reflection. Art 121 or 122 and Art 101 or 102 should be taken concurrently. Prerequisite: Art 125.

**Art 130 Introduction to Photography (4) (FWS)**

Introduction to Photography as a fine art discipline, including aesthetics, elementary theory of photography, electronic digital imaging systems, CD technology, exposure and development of black and white materials. Prerequisite: Art Foundations or consent of instructor.

**Art 150 Introduction to Ceramics (4)**

(alternate quarters)

Historical, technical and aesthetic aspects of the materials and methods of ceramics, functional and nonfunctional. Prerequisite: Art Foundations or consent of instructor.

**Art 152 Introduction to Pictorial Illustration (4) (FWS)**

Study of basic concepts of pictorial illustration. Traditional and contemporary trends in image making also adaptable for publishing in narrative. Descriptive and analogous visualization of ideas will be explored. Further development of drawing skills attained in foundations. Prerequisite: Art Foundations or consent of instructor.

**Art 154 Introduction to Graphic Design (4) (FWS)**

Studio inquiry into the nature of graphic design. Including: Visual problem-solving, introduction to typography, symbols, lettermarks, logotypes, publication design and diagrams, as well as client/designer relations, studio operations and production procedures for print media. Prerequisite: Art Foundations or consent of instructor.

**Art 156 Introduction to Painting (4)**

(alternate quarters)

Contemporary and historical approaches to painting; materials, techniques and theoretical bases of 20th century art. Prerequisite: Art Foundations or consent of instructor.

**Art 157 Introduction to Printmaking (4)**

(alternate quarters)

Historic development of relief printing, intaglio, lithography and serigraphy. Prerequisite: Art Foundations or consent of instructor.

**Art 160 Introduction to Sculpture (4)**

(alternate quarters)

Survey of the materials, methods and techniques of sculpture. Prerequisite: Art Foundations or consent of instructor.

**Art 162 Introduction to Watercolor (4) (S)**

Techniques and creative expression in water media. Emphasis on transparent watercolor. Representational and non-objective approach. Prerequisite: Art Foundations or consent of instructor.

**Art 200A Ceramics Studio (2-15) (FWS)**

200 level courses concentrate on developing students' skills, techniques and aesthetics of forms thrown on the potter's wheel. Enlarged and extended experiences in decorating and glazing techniques. Prerequisite: Art 150 or consent of instructor.

**200B Graphic Design Studio, Visual Ideas (1-16) (FWS)**

In-depth studio investigations in selected areas of graphic image making and planning, i.e. symbols, typography, diagrams, displays, packaging, and illustrative and photographic applications. Prerequisite: Art 154 or consent of instructor.

**200C Painting Studio (1-15) (FWS)**

Investigation of painting in areas of particular interest to the student based on an initial contractual agreement between the student and the instructor. Emphasis upon introductory level technical skills, media investigation and concepts. Prerequisites: Art 101 and 102, Art 125, 126 and the completion of 20 art credits.

**200D Printmaking Studio (2-15) (FWS)**

Development of the technical facility and appropriate imagery in any one of the traditional printmaking media such as relief printing, intaglio, lithography or serigraphy. The scope of work and media will be determined in a contractual agreement between the student and instructor. Prerequisite: Foundation studies plus Art 157.

**200E Sculpture Studio (1-15) (FWS)**

Exploration of sculpture concepts and media. Emphasis upon introductory level technical skills, media investigation and concepts.

**200F Photography Studio (3-15) (FWS)**

Development of technical facility using the zone system exposure control, the relative adjustment of film sensitivity and the developer. Refinement of lighting techniques, composition and conceptual considerations. The scope of work will be determined in contractual agreement between student and instructor. Prerequisite: Art 130 or consent of instructor.

**200H Drawing Studio (1-15) (FWS)**

Investigation of drawing in areas of particular interest to the student based on initial contractual agreement between student and instructor. Emphasis on continued refinement of introductory level technical skills, media investigation and concept. Prerequisites: Art 101 and 102, Art 252, Art 123 and completion of 20 art credits.

**200L Pictorial Illustration Studio (3-12) (FWS)**

Development of drawing and painting skills in order to visualize a variety of narrative concepts in pictorial form. Prerequisite: Art 152 and consent of instructor.

**Art 210 Creative Crafts (2) (sw)**

Explore materials for instruction in school art curricula traditionally associated with crafts. Simple weaving, stitchery, wood sculpture, batik and print making will be investigated. Prerequisite: Art 103, BFA/BS art majors or consent of instructor.

**Art 220 Papermaking (4) (ws)**

Survey of materials, methods and techniques of hand papermaking. Prerequisite: Art Foundations or consent of instructor.

**Art 233,234,235 History of Art in the Western World I, II, III (4 each) (FWS)**

Architecture, painting and sculpture in their historical and cultural context. **233:** Prehistory through early Christian and Byzantine Art, **234:** Early Medieval period through the High Renaissance in Venice. **235:** Baroque through Modern Art. Prerequisite: Sophomore standing. Recommended to be taken in sequence.

**Art 252,253 Life Drawing-Advanced Life Drawing (4 each) (FS)**

Studies from live models emphasizing interpretation and anatomical accuracy. Advanced study emphasizes figure in composition using a variety of media. Prerequisite: Basic Drawing II or consent of instructor. May be repeated up to 16 credits.

**Art 262 Watercolor (3-12) (S)**

Creative painting in transparent and opaque watercolor. Painting problems and solutions. Prerequisite: Art 162 or consent of instructor.

**Art 268 Glass Construction (4) (FWS)**

Survey of history, materials, processes and techniques of glass. Prerequisite: Completed foundation studies or consent of instructor.

**Art 270 Art Appreciation: Content and Form (4) (FWS)**

Visual art as reference and expression in human society; form and materials used by artists.

**Art 298 Gallery Management (1-4) (on demand)**

A study of the design installation and lighting of exhibitions of art, documentation, public relations, publicity and financial management. Prerequisite: Sophomore standing or consent of instructor.

**300A Ceramics Studio (2-15) (FWS)**

300 level courses continue exploration of wider number of directions that are possible with clay and glazes. Advanced handbuilding is also encouraged. At this level also formal problems in glaze chemistry and kiln operation are begun.

**300B Graphic Design Studio, SYSTEMS (1-16) (FWS)**

Advanced visual problem solving in selected areas of component or serial image systems, i.e. books, brochures, exhibitions, displays, alphabets, slide presentations, visual identity, etc. Some independent work may be contracted at this level. Prerequisite: Art 200B

**300C Painting Studio (1-15) (FWS)**

Development beyond the second year based on initial contractual agreement between student and instructor. Individual research in historical or technical expertise is encouraged. Continued investigation of form, color, space and imagery, with increased conceptual emphasis. Prerequisite: Art 200C and 40 art credits.

**300D Printmaking Studio (1-15) (FWS)**

Refinement of technical skills and conceptual quality appropriate to a particular media as relief printing, intaglio printing, lithography or serigraphy. Experimentation in color printing and combination of processes. The scope of the work and media will be determined in a contractual agreement between the student and the instructor. Prerequisite: Art 200D or consent of instructor.

**300E Sculpture Studio (1-15) (FWS)**

Refinement of selected technical skills, in harmony with the development of form and content. Prerequisite: Art 200E or consent of instructor.

**300F Photography Studio (3-15) (FWS)**

Refinement of technical facility and concentration to the subjects of portraits, characterization of individuals and architectural forms. Experimentation with hand coloring techniques. The scope of the work and the media will be determined in a contractual arrangement between the student and the instructor. Prerequisite: Art 200F and consent of instructor.

**300H Drawing Studio (1-15) (FWS)**

Refinement of previously acquired introductory knowledge and experimentation at the 200 level, based on initial contractual agreement between student and instructor. Continued investigation of media, including color, and increased conceptual emphasis. Prerequisites: Completion of all foundation level studies and 40 art credits.

**300L Pictorial Illustration Studio (3-12) (FWS)**

Development of systems concept for variety of illustration topics with the goal to clearly articulate a concept in visual language to a client and the intended audience. Prerequisite: Art 152, 200L and consent of instructor.

**Art 320 Philosophy of the Arts (4) (W)**

Philosophical questions in fine arts. Topics include the nature of art and aesthetic experience and criticism. Prerequisite: One course in philosophy or consent of instructor. See Phil 320(g) Philosophy of the Arts.

**Art 329 Photographic Silkscreen Process (2-4) (on demand)**

Directed studio investigation of the screen printing process via photo-sensitive stencil methods. Prerequisite: Consent of instructor.

**Art 340 Art in the Elementary School (2) (Fs)**

Exploratory course in theory and techniques applicable to art in the elementary curriculum. Prerequisite: Art 100. For PFY majors only.

**Art 352 Life Drawing Anatomy (4) (W)**

Study from life models of human structure relative to surface manifestations of movement, age and posture. May be repeated for up to 12 credits. Prerequisite: Acceptance of competency portfolio at level of Art 253.

**Art 353(g) Psychology and the Arts (4) (W)**

An understanding of the relationship of the fundamental principles of psychology to the arts is developed from the formal beginning of psychology to the present. Prerequisite: Psy 113 or consent of instructor. See Psy 353(g) Psychology and the Arts.

**Art 391 Junior Seminar: Theory and Form of Contemporary Art (4) (alternate quarters)**

Investigation of theoretical concerns and other historical factors influencing the development of contemporary visual arts. Prerequisite: One year Art History Survey, plus one additional upper-level elective art history course.

**400A Ceramics Studio (2-15 each quarter) (FWS)**

400 level contracts are usually issued to senior majors in Ceramics. The work done by these students is most often connected to the senior exhibition and extends students to produce work of their highest capabilities. Prerequisite: Art 300A.

**400B Graphic Design Studio, Independent Work (1-16) (FWS)**

Advanced studio work with real visual problems and production. These investigations may be initiated by the student, commissioned on or off campus or developed under design direction of the instructor, i.e. visual identity, publication design, art exhibition promotion and/or other university publication design. Prerequisite: Art 300B.

**400C Painting Studio (1-15) (FWS)**

Further development of conceptual and formal qualities of painting in media or medium of particular interest to the student based on previous investigation and initial contractual agreement between student and instructor. Emphasis on the development of a cohesive body of work showing coordination of technical, formal and conceptual issues in the context of personal imagery. Prerequisites: 60 art credits.

**400D Printmaking Studio (1-15) (FWS)**

Further development of conceptual and formal qualities of creative work in a selected printmaking media such as relief printing, intaglio printing, lithography or serigraphy, with emphasis on consistency of small editions. The scope of the work and media will be determined in a contractual agreement between the student and instructor. Prerequisite: Printmaking Studio 300D and consent of instructor.

**400E Sculpture Studio (1-15) (FWS)**

Exploration of sculpture concepts and media in preparation for the Senior Exhibition.

**400F Photography Studio (3-15) (FWS)**

Further development of conceptual and formal qualities in selected non-silver process photographic projects, plus color photography and processing. The scope of the work and the media will be determined in contractual arrangement between the student and the instructor. Prerequisite: Photo 300 and consent of instructor.

**400H Drawing Studio (1-15) (FWS)**

Further development of conceptual and formal qualities of drawing in media or medium of particular interest to the student based on previous investigation and initial contractual agreement between student and instructor. Emphasis on the development of a cohesive body of work showing coordination of technical, formal and conceptual issues in the context of personal imagery. Prerequisite: 60 art credits.

**Art 400L Pictorial Illustration Studio (3-12) (FWS)**

Further development of conceptual and formal qualities of illustration in media selected appropriate to the subjects. Emphasis on conclusive clear pictorial statement. Prerequisite: Art 152, 200L, 300L and consent of instructor.

**Art 401 Art Methods K-12 (4) (F)**

Exploratory course in theory, practice and technique applicable to the relationships of art in the elementary, junior high and high school curriculums. Prerequisite: B.S. Art major or minor or consent of instructor.

**Art 409(g) Art of Primitive Peoples (4)**

The art of peoples living in village and tribal units apart from the "Historic" civilizations: Africa, Oceania, Pre-Columbian America. Prerequisite: Junior standing or consent of instructor.

**Art 410(g) Ancient Classic Art (4) (F 1993)**

A study of the principal monuments of Ancient Greece, Etruria, and Rome with emphasis on forms that have influenced Western art. Prerequisite: Art 233 or consent of instructor.

**Art 411-412(g) Medieval Art I-II (4 each) (WS 1993-94)**

Architecture, sculpture, painting, and related arts from the decline of the Roman Empire to the Renaissance. 411: Early Christian period to the end of Ottonian rule. 412: Romanesque and Gothic architecture, sculpture and painting. Prerequisite: Art 233-234 or consent of instructor.

**Art 420-421(g) Renaissance Art I-II (4 each) (FW 1994-95)**

European painting, architecture and sculpture in the period 1300-1600. 420: Italian Renaissance and Mannerism. The evolution and development of Renaissance ideals and forms. 421: Northern Renaissance. Artistic developments in France, Germany, England, and the Netherlands in the 15th and 16th centuries. Prerequisite: Art 233-234 or consent of instructor.

**Art 422(g) Baroque Art (4) (S 1995)**

The artistic achievements of the 17th and 18th centuries in Europe. Prerequisite: Art 233, 234, 235 or consent of instructor.

**Art 425(g) Art History Abroad (4-6)**

This course, conducted abroad, exposes students to many periods of art and allows for concentrated work in special-interest fields. Prerequisite: Art 233, 234, 235 or consent of instructor.

**Art 430-431-432(g) Modern Art I-II-III (4 each) (FWS)**

Painting, sculpture and related arts from the 19th century to the present. 430: 19th century Neoclassicism, Romanticism, Impressionism, Post Impressionism. 431: Art from 1900 to 1920. 432: Art from 1920 to the present. Prerequisite: Junior standing or consent of instructor.

**Art 433(g) Modern Architecture (4)**

Architecture of the late 19th and 20th centuries. The materials, techniques and forms of the architectural conception. Prerequisite: Junior standing or consent of instructor.

**Art 434-435(g) Art in the United States I-II (4 each) (FW 1993-94)**

A survey of architecture, painting and sculpture in America from the Colonial period to the present. 434: Colonial beginnings to the end of the Civil War. 435: Last decades of the 19th century to the present. Prerequisite: Art 233- 234-235 or consent of instructor.

**Art 438(g) Oriental Art (4)**

A study of the principal art forms of India, China and Japan with emphasis on their cultural and philosophical context. Prerequisite: Sophomore standing.

**Art 447 Topics in Art (2-9) (on demand)**

Studies selected from art history, theory of ceramics, drawing, graphic design, painting, photography, printmaking, sculpture and watercolor. Prerequisite: Junior standing and consent of instructor.

**Art 449 Senior Seminar: Art and Society (4) (alternate quarters)**

Review of the economics, social and legal concerns of the contemporary visual artist and art educator. Prerequisite: Senior standing in art and consent of instructor.

**Studios in the B.F.A. Program, (6-16)****451A-452A-453A Ceramic Studio (FWS)**

Assuming that the accepted student has mastered all of the preceding experiences and has presented a portfolio of high competency demonstration, the hours devoted to the major level BFA program involves one with a concentration in a single-minded project in ceramics-decorating, glazing, firing, formal elements, and/or sets and other. BFA standing.

**451B-452B-453B Graphic Design Studio (FWS)**

Senior project preparation for BFA candidacy fulfillment, portfolio preparation, and project presentation. Three month, 3-16 credit design internships may also be available and encouraged prior to graduation. Prerequisite: Art 400B and BFA standing.

**451C-452C-453C Painting Studio (FWS)**

In-depth problem analysis and conceptual refinement of personal imagery in selected painting media, as well as continued development of a cohesive body of work. Emphasis on preparation for professional presentation or exhibition in preparation for further career development either in formal setting or in the field. Prerequisite: 80 art credits and BFA standing.

**451D-452D-453D Printmaking Studio (FWS)**

In-depth problem analysis and high quality technical refinement of editions. Development of personal imagery in a cohesive portfolio of fine prints. The scope of the work and media will be determined in a contractual arrangement between the student and the instructor.

**451E, 452E, 453E Sculpture Studio (FWS)**

In-depth problem analysis and conceptual refinement of personal imagery in selected sculpture media, as well as continuing development of a cohesive body of work. Emphasis on preparation for professional presentation or exhibition preparation for further career development, either in formal setting or in the field. Prerequisite: 80 Art credits and BFA standing.

**451F-452F-453F Photography Studio (FWS)**

In-depth problem analysis and high quality technical refinement of prints. Development of personal imagery and conceptual approach in a cohesive visual investigation documented in a portfolio of photographic works. The scope of the work and media will be determined in a contractual arrangement between student and instructor. Prerequisite: 80 credits in art and BFA standing.

**451H-452H-453H Drawing Studio (FWS)**

In-depth problem analysis and conceptual refinement of personal imagery, as well as continued development of a cohesive body of work. Emphasis on preparation for professional presentation or exhibition in preparation for further career development either in formal setting or in the field. Prerequisite: 80 art credits and BFA standing.

**451L-452L-453L Pictorial Illustration Studio (FWS)**

In-depth problem analysis and conceptual refinement of personal imagery in selected illustration media, as well as continued development of a cohesive body of work. Emphasis preparation for professional presentation in preparation for further development either in a formal setting or in the field. Prerequisites: 80 art credits and BFA standing.

**Art 455(g) Practicum in Art Ed. K-12 (2) (FWS)**

A practicum or field experience in teaching non-traditional art experiences. Prerequisite: Art majors working toward the K-12 grade licensure, or consent of instructor.

**Art 469(g) Student Internship in Art (3-16)**

(on demand)

A (one term) self-directed exploration or professional experience with an artist, art museum or studio.

Prerequisite: Senior standing in art, consent of advisor and approval by faculty internship committee.

**Art 532 Studies in Art History (3-18) (on demand)**

Individual directed study in particular problems in the history of art. Prerequisite: Graduate standing. (Offered on request.)

**Art 540 Current Practices in Art Education (3)**

(on demand)

Development of a philosophical point of view in relation to art education in contemporary society.

Prerequisite: Graduate standing in Art Education.

**Art 542 Studies in Art Education (3) (on demand)**

Individual directed study in a selected phase of Art Education agreed upon by the instructor and student.

Prerequisite: Graduate standing in Art Education.

**Art 550 Studies in Drawing (3-18) (on demand)**

This course is designed for students at the graduate level who would like to pursue the development of their visual ideas in drawing as research for their work in other media or as an end in itself. Projects are developed individually by the student and his/her instructor. Prerequisite: Consent of Art Studio faculty on presentation of portfolio.

**Art 551 Studies in Photography (3-18) (on demand)**

Individual studio concentration in photography with advanced technical and conceptual explorations. Projects are developed by the students individually with the advice of the faculty. Prerequisite: Consent of Art Studio faculty on presentation of portfolio.

**Art 552 Studies in Painting (3-18) (on demand)**

Individual directed studies in particular problems in painting. Painting may involve any media. Prerequisite: Consent of studio faculty member on presentation of a portfolio.

**Art 554 Studies in Sculpture (3-18) (on demand)**

Individual study in sculpture with emphasis on the elaboration of personal expression of form into cohesive body of sculpture. Prerequisite: Consent of Art studio faculty on presentation of a portfolio.

**Art 560 Studies in Ceramics (3-18) (on demand)**

Individual studio concentration in Ceramics in areas of interest chosen by the student with advice of instructor. Prerequisite: Consent of Art studio faculty on presentation of a portfolio.

**Art 574 Studies in Printmaking (3-18)** (on demand)  
Advanced individual studies in printmaking. Specialization in various processes. Prerequisite: Consent of Art studio faculty on presentation of a portfolio.

**Art 578 Studies in Pictorial Illustration (3-18)** (on demand)  
Individual studio concentration in pictorial illustration with advanced exploration into concept development and refined technique, with the advice of the instructor. Prerequisite: Consent of Art Studio faculty on presentation of a portfolio.

**Art 580 Seminar in Art Education (3)** (on demand)  
The identification of problems in art education at various curriculum levels; examination of related research with possible implications for practice. Recommended for concurrent registration with thesis in Art 599.

**Art 581 Graduate Seminar in Art (3)** (on demand)  
Detailed investigation of contemporary and traditional artistic theories and creative practices in the visual arts. Within an art historical context the directed writing of a starred paper related to a graduate project.

**Art 584 Studies in Graphic Design (3-18)** (on demand)  
Advanced studies in design related to consumer, environmental, corporate or institutional needs. Specific emphasis placed on visual communications. Prerequisite: Consent of instructor on the basis of portfolio and graduate standing.

**Art 597 Individual Study in Art (1-3)** (on demand)  
Independent research for advanced graduate students in art theory and creative practice. Repeated to a maximum of 6 credits. Prerequisite: Consent of instructor and advisor.

**Art 599 Thesis (1-6)**  
Registration only after consultation with major advisor.

## **Astronomy**

*See Physics-Astronomy for Curricula.*

### **ASTRONOMY COURSES**

**Ast 100 Introduction to Astronomy (4)** (FWS)  
A summary of current concepts of the structure of the universe from Solar System to distant galaxies.

**Ast 100L Introductory Astronomy Laboratory (1)**  
Observational work in astronomy. The course involves acquisition and analysis of data acquired from observation of celestial objects as well as of data gathered in the laboratory. The course may include observation of celestial motions, study of lunar surface features, spectroscopy and radioactive decay. Prerequisite or corequisite: Astronomy 100 or consent of instructor.

**Ast 101 Observational Astronomy (3)** (on demand)  
Non-technical introduction to naked-eye astronomy and observing with small telescopes. The course is primarily project-oriented. Includes laboratory.

**Ast 200 Cosmology (4)** (on demand)  
Theoretical principles and observational evidence regarding the large-scale structure and evolution of the universe. Prerequisite: Astronomy 100 or consent of instructor.

**Ast 260 Planetary Science (4)** (on demand)  
A synthesis of current knowledge of the members of the solar system and the origin and evolution of planetary systems. Includes laboratory. Prerequisite: Ast 100 or consent of instructor.

**Ast 300 Topics in Modern Astronomy (1-4)** (on demand)  
Non-technical consideration of topics of current interest in astronomy. May be repeated as topics and course titles vary. Prerequisite: Ast 100 or permission of instructor. Consent of the instructor required if the course is to be repeated for credit.

**Ast 350 Astrophotography (2)** (on demand)  
Use of the camera, telescope, Schmidt camera and other instruments for taking photographs of celestial objects. Prerequisites: MC 230 or consent of instructor, and Ast 101.

**Ast 380 Celestial Mechanics (3)**  
Principles of celestial mechanics, central force motion, two body problem, n body problem, prediction and determination of orbits, perturbations. Prerequisite: Phys 330.

**Ast 410 Astrophysics (3)** (on demand)  
Mathematical consideration of various topics in introductory astrophysics. Topics may vary slightly depending on interests of instructor and participants. Prerequisite: Junior status in Physics. May be taken as Phys 410.

**Ast 499 Topics in Advanced Astronomy (1-5)** (on demand)  
Consideration of special problems or the study of introductory topics at a more advanced level. Prerequisite: Consent of instructor. May be repeated for credit with consent of instructor for no more than three times or 10 credits.

## Biology Department

King Hall 103, (218) 236-2572

Chair: Richard H. Pemble

Faculty: Monroe H. Bartel, Thomas W. Collins, Eugene Mesco, Mary A. Shimabukuro, Kenneth R. Skjegstad, Donna R. Bruns-Stockrahm, Mark Wallert, Robert S. Weibust, Kathryn M. Wise

### AREAS OF STUDY

Majors in Biology, Life Science (Teaching), Cytotechnology, Medical Technology and Minors in Biology, Botany, and Zoology.

### BIOLOGY CURRICULA

The Biology Department offers several programs leading to the baccalaureate degree in addition to providing course work and advising in many pre-professional areas.

The Biology major is excellent preparation for the health-related professional schools or entry into occupations related to life science in government or the private sector. Biology majors, with proper selection of courses, are well prepared to enter graduate school in the biological sciences. Other majors in the department prepare students for careers in cytotechnology, medical technology and secondary teaching.

The department offers a Bachelor of Arts degree in Biology and Bachelor of Science degrees in Life Science (Teaching), Cytotechnology and Medical Technology. Minors in Biology, Botany and Zoology are designed to support other fields of study such as psychology, chemistry and certain business majors. The sequential nature of the biology curriculum and the necessity to coordinate certain biology courses with courses required in other disciplines make it essential that students considering any of the majors in the Biology Department consult a member of the Biology faculty early in their college career.

#### Major in Biology (B.A. Degree)

This curriculum is designed for students preparing for a variety of entry-level professional positions in the biological sciences and for students who wish to prepare for graduate or professional school in the biological or medical sciences. The program is flexible and careful choice of electives, selected in consultation with one's advisor, will allow students to satisfy specific interests and vocational objectives. Although the program provides a broad background in biology it is suggested that a student augment the major with a minor(s) in one of the other sciences or mathematics. In fact, most Biology majors complete a Chemistry minor. Transfer students wishing to complete the Biology major must complete at least 8 credits selected from approved 300-400 level courses in the Department of Biology at Moorhead State University

regardless of the number of transfer credits accepted toward the major.

#### Major Requirements in Biology (50 credits)

Biol 111 Cell Biology (4)  
 Biol 112 General Zoology: Invertebrate (4)  
 Biol 113 General Zoology: Vertebrate (4)  
 Biol 122 General Botany I (4)  
 Biol 123 General Botany II (4)  
 Biol 341 Genetics (4)  
 Biol 345 Principles of Ecology (4)  
 Biol 348 Organic Evolution (4)  
 Biol 350 Microbiology (4)

#### One of the following (4)

Biol 306 Animal Physiology  
 Biol 424 Plant Physiology  
 Biol 450 Cell Physiology

#### Any two of the following (2)

Biol 481, 482, 483 Biology Seminar I-II-III

#### Additional Electives in Biology (8)

(Selected from approved 300 and 400 level courses)

#### Requirements in Related Fields (51 credits)

Chem 111-112-113 General Chemistry (12)  
 Chem 111L-112L-113L General Chemistry Laboratory (or 111H-112H-113L) (3)  
 Phys 111-112-113 Elementary Physics I-II-III (12)

Mathematics (at least 12 credits of approved courses to include Math 133, Trigonometry, or the high school equivalent. May include no more than one course in Computer Science).

Additional approved electives in Chemistry, Physics or Mathematics (at least 12 credits).

#### Major in Life Science (Teaching) (B.S. Degree)

This curriculum is designed to prepare students for licensure to teach life science courses in secondary schools. A minor is not required, but students are encouraged to complete minor licensure requirements in an area(s) such as mathematics, another science, or coaching to increase their employability. Transfer students wishing to complete the Life Science (Teaching) major or those who already have a degree but are fulfilling certification requirements must complete at least 8 credits selected from approved 300-400 level courses in the Department of Biology at Moorhead State University regardless of the number of transfer credits accepted toward the major.

**Requirements include all those listed for the Biology (B.A.) major above.**



**Additional certification requirements in science (16 credits)**

Biol 440 Biology Methods for Secondary Schools (4)  
 Geol 115 Physical Geology (4)  
 Ast 100 Introduction to Astronomy (4)  
 Geog 241 Elementary Meteorology (4)

(All Teacher Education Requirements must be fulfilled to complete this major. See Teacher Education under Education Department.)

**Major in Cytotechnology (B.S. Degree)**

Director: Kathryn Wise

The curriculum complies with the guidelines of the *Essentials of an Accredited Education Program for the Cytotechnologist*. Upon successful completion of the three years of campus course work and the year of clinical education at an affiliated school, the student is granted the B.S. Degree, major in Cytotechnology. The graduate is eligible for certification as a Cytotechnologist through successful completion of the National Registry Examination. Transfer students wishing to complete the Cytotechnology major must complete at least 8 credits selected from approved 300-400 level courses in the Department of Biology at Moorhead State University regardless of the number of transfer credits accepted toward the major. This is in addition to clinical internship credits.

**Major Requirements in Biology (32 Credits)**

Biol 111 Cell Biology (4)  
 Biol 112 General Zoology: Invertebrate (4)  
 Biol 113 General Zoology: Vertebrate (4)  
 Biol 302 Histology (4)  
 Biol 306 Animal Physiology (4)  
 Biol 341 Genetics (4)  
 Biol 343 Histological Techniques (4)  
 Biol 350 Microbiology (4)

**Requirements in Related Fields (15 Credits)**

Chem 111-112-113 General Chemistry I-II-III (12)  
 Chem 111L-112L-113L General Chemistry Laboratory (or 111H-112H-113L) (3)

**Recommended Electives**

Biol 215 Human Anatomy (4)  
 Biol 301 Developmental Biology (4)  
 Biol 309 Principles of Hematology  
 Biol 410 Parasitology (4)  
 Biol 470 Immunology (3)  
 Biol 471 Immunology Laboratory (1)  
 CIS 145 Business Data Processing (4)  
 Math 274 Introduction to Statistics I (4)

**Internship in Clinical Education (48 Credits)**

Biol 465 Cytotechnology Clinical Education (6 or 12, repeated to total 48 credits) as follows:  
 General Principles of Cytology (3)  
 Gynecologic Cytology (6)  
 Advanced Gynecologic Cytology (4)  
 Bronchial Cytology (5)  
 Urinary Cytology (4)  
 Gastrointestinal Cytology (2)  
 Body Cavity and Misc. Secretion Cytology (6)  
 Fine Needle Aspiration Cytology (3)  
 Cytogenetics (3)  
 Cytopreparation Techniques (6)  
 Seminar (2)  
 Independent Projects (4)

This requirement is fulfilled when the student completes the year of Clinical Education at one of the affiliated schools listed below. Admission to the Clinical Education Program is based on an interview, recommendations, academic record and the available student space.

- Mayo School of Health Related Sciences, Rochester, Minnesota
- State Laboratory of Hygiene, Madison, Wisconsin

**Major in Medical Technology (B.S. Degree)**

Director: Kathryn Wise

The curriculum complies with the recommendations set forth by the *Essentials of an Accredited Educational Program for Medical Technologists*. Upon successful completion of the three years of campus course work and the year of clinical education at an affiliated hospital, the student is granted the B.S. Degree, major in Medical Technology with a minor in chemistry. The graduate is eligible for certification as a Medical Technologist through successful completion of an examination given by the American Society of Clinical Pathologists and/or the National Certification Agency. Transfer students wishing to complete the Medical Technology major must complete at least 8 credits selected from approved 300-400 level courses in the Department of Biology at Moorhead State University regardless of the number of transfer credits accepted toward the major. This is in addition to clinical internship credits.

**Major Requirements in Biology (32 Credits)**

Biol 111 Cell Biology (4)  
 Biol 112 General Zoology: Invertebrate (4)  
 Biol 113 General Zoology: Vertebrate (4)  
 Biol 306 Animal Physiology (4)  
 Biol 350 Microbiology (4)  
 Biol 410 Parasitology (4)  
 Biol 470 Immunology (3)  
 Biol 471 Immunology Laboratory (1)  
 Biol 475 Pathogenic Microbiology (4)

**Requirements in Related Fields (42 Credits)**

Chem 111-112-113 General Chemistry I-II-III (12)  
 Chem 111L-112L-113L General Chemistry Laboratory (or 111H-112H-113L) (3)  
 Chem 237-238-239 General Organic Chemistry I-II-III (9)  
 Chem 237L-238L-239L General Organic Chemistry Laboratory (3)  
 Chem 321 Quantitative Analysis (3)  
 Chem 461, 462 Biochemistry I-II (6)  
 Chem 464, 465 Biochemistry Laboratory I-II (2)  
 Mathematics: 4 credits to include Math 274, Intro to Statistics I,

OR Math 375, or equivalent; and one of the following:

(A) the achievement of at least a B average in three years of high school math and ACT or SAT scores above the 75th percentile, or above the 50th percentile in a CLEP math examination; OR

(B) any other college mathematics course(s) at or above the level of Math 131, College Algebra.

**Recommended Electives**

Biol 309 Principles of Hematology (4)  
 Biol 341 Genetics (4)  
 CIS 145 Business Data Processing (4)

**Internship in Clinical Education (48 credits)**

Biol 460 Medical Technology Clinical Education (6 or 12, repeated to total 48 credits) as follows:  
 Hematology/Coagulation (0-12)  
 Blood Bank/Serology (0-10)  
 (Immunohematology/Immunology)  
 Microbiology (0-12)  
 Parasitology (0-7)  
 Mycology (0-1)  
 Chemistry (0-12)  
 Management (0-1)  
 Teaching Methods/Education (0-1)  
 Microscopy (0-4)  
 Clinical Urinalysis (0-2)  
 Miscellaneous body fluids (0-2)

This requirement is fulfilled when the student completes the year of Clinical Education at one of the affiliated hospitals listed below. Admission to the Clinical Education Program is based on an interview, recommendations, academic record and the available student space.

- The Penrose-St. Francis Healthcare System, Colorado Springs, Colorado
- United Hospital, St. Paul, Minnesota
- Fargo Clinic-St. Luke's Hospitals MeritCare, Fargo, North Dakota
- Trinity Medical Center, Minot, North Dakota

**Minors in Biology, Botany, and Zoology**

The complete program in any of these minors must be approved by the chair of the Department of Biology. Students are urged to consult with an advisor in the department prior to selection of electives to be applied to a minor. Transfer students must complete at least 8 credits selected from approved 300-400 level courses in the Department of Biology at Moorhead State University regardless of the number of transfer credits accepted toward completion of the minor.

**Minor in Biology (32 credits)**

Biol 111 Cell Biology (4)  
 Biol 112 General Zoology: Invertebrate (4)  
 Biol 113 General Zoology: Vertebrate (4)  
 Biol 122 General Botany I (4)  
 Biol 123 General Botany II (4)  
 Plus 12 credits in biology to be selected from those required for the major.

**Minor in Botany (28 credits)**

Biol 111 Cell Biology (4)  
 Biol 122 General Botany I (4)  
 Biol 123 General Botany II (4)  
 Approved Electives in Botany (16)

**Minor in Zoology (28 credits)**

Biol 111 Cell Biology (4)  
 Biol 112 General Zoology: Invertebrate (4)  
 Biol 113 General Zoology: Vertebrate (4)  
 Approved electives in Zoology (16)

**BIOLOGY COURSES****Biol 102 Matter and Life (4) (FWS)**

Biological principles with emphasis on the chemical and physical basis for life at the cellular level. Includes topics on genetics and evolution. For non-science majors. Majors or minors in any area of biology should take Biol 111 instead.

**Biol 103 Humanity and the Ecosystem (4) (FWS)**

Survey of general ecology emphasizing human impact on the environment; population, pollution, etc. For non-science majors.

**Biol 104 Human Biology (4) (FWS)**

The basic structure, function, development and genetics of the human organism. For non-science majors.

**Biol 105 Exploring Biology (4) (FS)**

Principles of biology with emphasis on human biology, basic concepts in ecology and the impact of specific environmental problems. For non-science majors. Lab required. This course may be particularly appropriate for prospective elementary teachers.

**Biol 111 Cell Biology (4) (Fw)**

Fundamental concepts of the structure, function and reproduction of cells. With lab.

**Biol 112 General Zoology: Invertebrate (4) (S)**

Comparative structure and function of major invertebrate phyla. With lab. Prerequisite: Biol 111 or consent of instructor.

**Biol 113 General Zoology: Vertebrate (4) (W)**

Topics include: Origin of life; evolution; a survey of vertebrate classes; the anatomy and physiology of organ systems. With lab. Prerequisite: Biol 111 or consent of instructor.

**Biol 122 General Botany I (4) (W)**

Survey of the major groups of plants, algae and fungi emphasizing structural and reproductive patterns. With lab. Prerequisite: Biol 111.

**Biol 123 General Botany II (4) (S)**

Structure, function, growth and reproduction of angiosperms. With lab. Prerequisite: Biol 111.

**Biol 215-216 Human Anatomy and Physiology I-II (4 each) (WS)**

Basic structure and function of the human organism. Meets needs of pre-nursing and other non-biology majors. With lab. Prerequisite: Biol. 102 or Biol. 104 or Biol. 111 or consent of instructor.

**Biol 226 Field Biology of Plants (4)**

(Summer Session)

An introduction to plant identification, ethnobotany and ecology. Laboratory activities and field trips will focus on the local flora and vegetation. No prerequisites.

**Biol 236 Introduction to Microbiology (4) (W)**

Concepts and application of microbiology. For paramedical, health, physical education, agriculture majors. Not for medical technology, biology majors, minors. With lab. No prerequisite.

**Biol 241 Principles of Human Genetics (4) (FW)**

An introduction to human genetics for the non-biology major. Without lab. No prerequisites. (Biol 102, 104 or 111 recommended).

**Biol 301(g) Developmental Biology (4) (F 94)**

A study of the mechanisms of development in a variety of biological systems, with analyses of changes from conception through aging. With lab. Prerequisite: Biol 113, Biol 341 recommended.

**Biol 302(g) Histology (4) (W)**

Microscopic characteristics of human tissues and organs, structural-functional correlation, histogenesis. With lab. Prerequisite: Biol 113.

**Biol 304 Biology of Women (4) (F)**

A study of the gender-related aspects of the biology and behavior of women, including a critical examination of research in this field. Prerequisites: Biol 104 or consent of instructor and junior standing. Not applicable toward a major or minor in any area of biology.

**Biol 306 Animal Physiology (4) (FW)**

An introductory study of functional aspects of the organ systems of animal species. With lab. Prerequisites: Biol 113 and Chem 113, or consent of instructor.

**Biol 309 Principles of Hematology (4) (S)**

Biochemical, physiological and immunological processes involved in normal blood formation and function and disturbances that may occur in different diseases. With lab. Prerequisites: One year each of biology and chemistry or consent of instructor.

**Biol 310 Comparative Vertebrate Anatomy (4) (F)**

A comparative morphological study of selected animal species including lamprey, shark, Necturus and cat. With lab. Prerequisite: Biol 113.

**Biol 317 Ichthyology (4) (S 94)**

The morphology, physiology, taxonomy and ecology of fishes, with emphasis on the Upper Midwest species. With lab and field work. Prerequisite: Biol 113.

**Biol 318 General Entomology (4) (W)**

The morphology, taxonomy, physiology, reproduction and the economics of the Insecta. With lab and field work. Prerequisite: Biol 112, Biol 123 desirable.

**Biol 325 Plant Taxonomy (4) (S)**

Identification, principles of classification and phylogeny of the vascular plants with emphasis on the angiosperms. With lab and field work. Prerequisite: Biol 123 or consent of instructor.

**Biol 341 Genetics (4) (FS)**

A survey of the modern molecular and classical Mendelian principles underlying biological inheritance. With lab. Prerequisite: Biol 111.

**Biol 343(g) Histological Techniques (4) (W 94)**

Tissue preparation for histological, histochemical, immunocytochemical and fluorescent studies. With lab. Prerequisite: Biol 113 (Chem 113 recommended) or consent of instructor.

**Biol 345 Principles of Ecology (4) (FS)**

Basic relationships of plants and animals to their environment. Field work will emphasize local species. With lab and field work. Prerequisites: Biol 113 and 123.

**Biol 348 Organic Evolution (4) (WS)**

The historic development and the genetic interpretation of the major principles of evolution and speciation. Prerequisite: Biol 341 or consent of instructor.

**Biol 350 Microbiology (4) (F)**

Morphology, nutrition, genetics and physiology of bacteria and other microorganisms, as well as introduction to medical applications. With lab. Prerequisites: One year each of chemistry and biology or consent of instructor; Biol 341 recommended.

**Biol 355(g) Wildlife Ecology (4) (F 93)**

The application of ecological principles to the management of wildlife populations. Population dynamics and field techniques are stressed. With labs. Prerequisite: Biol 345.

**Biol 402 Principles of Animal Behavior (4) (F 94)**

The genetic, ecological, evolutionary, and physiological aspects of animal behavior including the historical background, kin selection, communication, aggression, navigation, and reproductive behavior. With lab. Prerequisites: Biol. 341 and 345 or permission of instructor. Biol. 348 recommended.

**Biol 410(g) Parasitology (4) (S 94)**

Principles and importance of parasitism and exemplified by selected parasitic protozoa, helminths and arthropods. With lab. Prerequisites: Biol 112 and 113.

**Biol 440 Secondary Science Teaching Methods (4) (Ws)**

Materials and methods appropriate for junior and senior high school classes and laboratories. Junior standing in a science education program. Must be taken prior to student teaching. Cross-listed in Biology, Chemistry and Physics.

**Biol 445(g) Limnology (4) (Summer Session)**

Aquatic ecology; analysis of the physical, chemical and biotic factors that affect life in lakes, ponds, streams. With lab and field work. Prerequisites: 30 quarter hours of college biology, including Biol 345, and one year of college chemistry.

**Biol 449(g) Molecular Biology (4) (F)**

Cell structure in relation to function at the molecular level including the use of molecular techniques in cellular biology. Prerequisites: Biol 341, Chem 113.

**Biol 450(g) Cell Physiology (4) (S)**

Function of homeostatic mechanisms in cells. The laboratory will emphasize standard techniques for working with cells including cell culture and the measurement of a variety of physiological parameters. With lab. Prerequisites: Biol 112 or 123 and Chem 238 or consent of instructor.

**Biol 460 Medical Technology Clinical Education (6 or 12, repeated to total 48 credits)**

Clinical education in a school of medical technology in an affiliated hospital. Prerequisites: 144 credits of prescribed and elective courses in the medical technology curriculum and the consent of the medical technology advisor.

**Biol 465 Cytotechnology Clinical Education (6 or 12, repeated to total 48 credits)**

Clinical education in a school of cytotechnology in an affiliated school or clinic. Prerequisites: 144 credits of prescribed and elective courses in the cytotechnology curriculum and consent of the cytotechnology advisor.

**Biol 469 Student Internship In Biology (8-16) (on demand)**

A supervised work experience generally involving research in a governmental agency or the private sector. Prerequisites: Senior standing in Biology and approval by Department Internship Committee.

**Biol 470 Immunology (3) (W)**

Introduction to antibody-mediated immunity and cell-mediated immunity. Biol 471, Immunology Laboratory may be taken concurrently. Prerequisites: Biol 350 and one year of chemistry or consent of instructor; Biol 341 recommended.

**Biol 471 Immunology Laboratory (1) (W)**

Selected methods in antibody-antigen assays and cellular immunology. Prerequisites: Biol 470 or concurrent registration.

**Biol 475 Pathogenic Microbiology (4) (S)**

A survey of the major pathogens causing infectious disease in humans. Emphasis on bacterial pathogens including their cultivation, identification, and pathogenicity. With lab. Prerequisites: Biol 350 and 470; Biol 341 recommended.

**Biol 481-482-483(g) Biology Seminar I-II-III (1 each) (FWS)**

Oral reports by students and staff based on critical evaluation of scientific literature, and/or independent research. Junior or Senior standing in major.

**Biol 490 Senior Research In Biology (1-3) (on demand)**

Individual research; project and its format must be accepted by the research advisor prior to registration. Prerequisite: Senior standing in major and consent of instructor.

## **Business Administration Department**

**Bridges 260, (218) 236-2487**

**Chair:** Jim Walker

**Faculty:** Kerri Acheson, M. Wayne Alexander, Johnny K.C. Chan, Ben Clapp, Harley Danielson, Peter Geib, Rosalinda Hoops, Rajiv Kalra, Alan MacDonald, Molly Moore, James Noehl, Tom Pearce, Richard Peschke, Sam Roy, James Swenson, Clyde Vollmers, Jim Walker, Marsha Weber, Carol Wilson, Sandra Williams.

**AREAS OF STUDY**

Business Administration, Finance, Management, Marketing, Hotel-Motel-Restaurant Management, International Business.

The Business Administration Department has approximately 1,400 majors and is one of seven departments in the Division of Business, Industry and Applied Programs. Students enjoy a high degree of

flexibility when choosing from the Department's six degree programs and 86 courses. An increasing number of students from other disciplines at Moorhead State University choose one of the Department's five Minor programs.

In addition to providing excellent depth in degree programs and courses, the Department offers students rich and varied non-traditional experiences. Students may earn up to 12 credits in an internship program that consists of supervised business training in a local or regional business firm. Consulting experience can be gained through the Department's participation in the Small Business Development Center, where teams of students visit small local businesses to solve real-world business problems over a period of 10 weeks.

Students enjoy other benefits as a result of the departmental policy of offering approximately 30 percent of its classes at night. In addition to creating greater opportunities for part-time employment, the evening classes generate an interesting mix of students. The heterogeneity of ages and backgrounds often produces stimulating classroom discussion. While the basic programs in the Business Administration Department contain an excellent variety of courses, a student may pursue a subject in even greater depth through an Independent Study course which consists of a faculty-supervised research and reading project.

#### **BUSINESS DIVISION UPPER-LEVEL COURSE ADMISSION POLICY**

All students with fewer than 90 credits who intend to major in a business field (Accounting, Business Administration, Finance, Hotel-Motel-Restaurant Management, International Business, Management, and Marketing) will be designated as pre-business. Pre-Business majors who intend to major in Business Administration, Finance, Hotel-Motel-Restaurant Management, International Business, Management or Marketing must complete the following courses before application to a specific business program:

Accounting\* 200, 229, 230, 231

Economics \* 202, 204, 206

English 101, 102

Mathematics 273, 274, 275

\* All accounting and economics courses listed above must be completed with a grade of C or higher.

**Additionally, all students must have a minimum 2.5 GPA for admission to a specific business program.**

All pre-business students who have completed and/or enrolled for at least 90 credits, have completed and/or enrolled in the required courses, and have the required GPA are eligible to apply for admission to a business field (Accounting, Business Administration,

Finance, Hotel-Motel-Restaurant Management, International Business, Management, or Marketing). Applications will be accepted after the second and before the sixth week of the quarter in which the student has enrolled for the 90th credit.

Application forms are available in Bridges 260.

If a student's overall GPA falls below a 2.5, he/she will be placed on probation and have one quarter to raise the overall GPA to 2.5. If the overall GPA is not brought up to the 2.5 level, he/she will no longer be considered a student in the Division of Business and will not be allowed to register for upper-division courses.

Students who wish to minor in business programs (either the minor for business majors or the minor for non-business majors) will be required to complete an application prior to declaration of the minor. Students who wish to declare a minor must have accumulated 90 credits, completed appropriate prerequisites and have a 2.5 GPA prior to admission to a business minor program.

An interdepartmental committee will meet regularly to consider appeals to any requirements or procedures.

#### **FOUR-YEAR PROGRAMS**

B.S. Degrees in Business Administration, Finance, Management, Marketing, International Business and Hotel-Motel-Restaurant Management are offered. The following program descriptions are subject to change. See Departmental Worksheets for current degree requirements.

At least 96 nonbusiness credits are required. At least half of the minimum credits required for degree completion must be earned from departments other than Accounting, Business Administration, and Economics. Up to 12 credits of economics can be used to meet this requirement.

At least half of the courses required for the major or the minor must be earned on this campus to receive a business degree from MSU.

Business majors must have grades of "C" or better in all courses used to satisfy the business core and upper-division requirements. This includes transfer as well as resident credits.

**Requirements in Related Fields (40 credits)**

Econ 202 Principles of Economics I (4)  
 Econ 204 Principles of Economics II (4)  
 Econ 206 Principles of Economics III (4)  
 CIS 145 Business Data Processing (4)  
 Psy 113\* General Psychology (4)  
   OR Soc 110 Introduction to Sociology (4)  
 Psy 119 Social Behavior (4)  
   OR Soc 205 Social Psychology (4)  
 Math 273 Linear Algebra/Applied Calculus I (4)  
 Math 274 Introduction to Statistics I (4)  
 Math 275 Introduction to Statistics II (4)  
 Speech 100, 204, 210, or 312 (4)

\* Psy 113 AND Soc 110 are required for Marketing majors

**Business Core Requirements for Majors in Business Administration, Finance, Management, Marketing, Hotel-Motel-Restaurant Management and International Business (42 credits)**

Acct 229 Principles I: Finance (4)  
 Acct 230 Principles II: Finance (4)  
 Acct 231 Principles III: Managerial (4)  
 Acct 200 Introduction to the Legal System (2)  
 Acct 300 Legal Environment of Business (4)  
 Finc 340 Corporate Finance (4)  
 Mktg 310 Principles of Marketing (4)  
 Mgmt 360 Principles of Management (4)  
 Mgmt 450 Production/Operations Management (4)  
 Mgmt 456 Management Information Systems (4)  
 Mgmt 490 Business Policy (4)

**Major in Business Administration B.S. Degree (32 credits)**

1. Mgmt 420 or 451.
2. One quantitative course from the following:  
Mgmt 421, Mgmt 424, Mktg 422, Mktg 410, Econ 370.
3. Select three areas of study from the following five areas: Accounting, Economics, Finance, Management or Marketing.
4. Choose one course from each of the selected areas (listed below). Make sure that one of the three courses chosen is an international course (Acct 420, Econ 425, Finc 450, Mgmt 458, Mktg 444).
5. Choose one additional course in each of your three selected areas from any courses offered in the areas of Accounting, Economics, Finance, Management and Marketing.
6. A maximum of four credits of Internship (Finc 469, Mktg 469, Mgmt 469) may be counted toward the Business Administration Requirements and Electives.

**Accounting**

Acct 305 Business Law I (4)  
 Acct 330 Intermediate Acct I (4)  
 Acct 331 Intermediate Acct II (4)  
 Acct 332 Intermediate Acct III (4)  
 Acct 420 International Acct (4)  
 Acct 441 Individual Tax (4)

**Economics**

Econ 290 Econ Literature/Methods (3)  
 Econ 302 Intermediate Microeconomics (4)  
 Econ 304 Intermediate Macroeconomics (4)  
 Econ 315 Government & Business (4)  
 Econ 320 Money & Banking (4)  
 Econ 370 Quantitative Economic Analysis (4)  
 Econ 425 International Trade (4)

**Finance**

Finc 440 Intermediate Finance (4)  
 Finc 450 International Finance (4)  
 Finc 456 Principles of Investment (4)  
 Finc 457 Portfolio Analysis (4)

**Management**

Mgmt 405 Small Business Management (4)  
 Mgmt 420 Organizational Theory (4)  
 Mgmt 421 Decision Analysis (4)  
 Mgmt 424 Management Science I (4)  
 Mgmt 440 Personnel Management (4)  
 Mgmt 441 Labor Relations (4)  
 Mgmt 451 Organizational Behavior (4)  
 Mgmt 458 International Management (4)

**Marketing**

Mktg 320 Introduction to Logistics (4)  
 Mktg 410 Marketing Logistics (4)  
 Mktg 421 Consumer Behavior (4)  
 Mktg 422 Marketing Research (4)  
 Mktg 423 Marketing Communications (4)  
 Mktg 444 Transnational Marketing (4)  
 Mktg 455 Marketing Management (4)

**Major in Finance B.S. Degree**

Choose one area of concentration from the following:

**Corporate Finance (32 credits)**

Econ 302 Intermediate Microeconomics (4)  
   OR Econ 304 Intermediate Macroeconomics (4)  
 Econ 320 Money and Banking (4)  
 Finc 321 Banking Policy (4)  
 Finc 351 Risk Management (4)  
 Finc 441 Advanced Corporate Finance (4)  
 Finc 450 International Finance (4)  
 Finc 456 Principles of Investment (4)  
 Finc 458 Financial Decision Making (case studies) (4)

**Investments (32 credits)**

Econ 320 Money and Banking (4)  
 Econ 304 Intermediate Macroeconomics (4)  
   OR Econ 302 Intermediate Macroeconomics (4)  
 Finc 450 International Finance (4)  
 Finc 352 Life & Health Insurance (4)  
   OR Finc 354 Real Estate Investment (4)  
 Finc 441 Advanced Corporate Finance (4)  
 Finc 442 Finance Seminar (4)  
 Finc 456 Principles of Investment (4)  
 Finc 457 Portfolio Analysis (4)

**Financial Services (32 credits)**

- Econ 320 Money and Banking (4)  
 Acct 441 Personal Income Tax (4)  
 OR Finc 321 Banking Policy (4)  
 OR Finc 441 Advanced Corporate Finance (4)  
 Finc 351 Risk Management (4)  
 Finc 352 Life & Health Insurance (4)  
 Finc 353 Financial Planning (seminar) (4)  
 Finc 354 Real Estate Investment (4)  
 Finc 456 Principles of Investment (4)  
 Finc 469 Internship (4)  
 OR Finc 441 Advanced Corporate Finance (4)  
 OR Finc 321 Banking Policy (4)

Corporate Finance is an area of concentration which prepares students for work within the corporation, involving the decisions about raising, investing and managing funds.

Investment as an area of concentration provides a more directed program to prepare students for careers in brokerage and investment analysis.

Financial Services as an area of concentration is in recognition of growth in the service economy in the United States. In addition, some states now require college courses for licensing in real estate and that trend is expected to continue.

**Internships**

Although internships (Finc 469) may be taken for 3-12 credits, a maximum of 4 credits of internship may be counted as Finance Electives. Additional internship credits are counted as Free Electives.

**Major in Hotel-Motel-Restaurant Management B.S. Degree****HMR Professional Requirements (25 credits)**

- HMR 300 Introduction to Food Service (2)  
 HMR 349 Food Service Laboratory (2)  
 HMR 350 HMR Maintenance Management (4)  
 HMR 352 Front Office Management (4)  
 HMR 355 Innkeeper's Liability (4)  
 HMR 442 HMR Organization & Management (4)  
 HMR 446 Hospitality Marketing & Sales Promotion (4)  
 HMR 466 Current Trends in HMR Management (1-4)

**HMR Electives (16 credits minimum)**

- HMR Practicum Required (4) — Available Summer (Practicum credits over 4 count as free electives).  
 HMR 310 Food Administration (2-4)  
 HMR 312 Beverage Administration Parcticum (2-4)  
 HMR 314 Motel Administration Practicum (2-4)  
 HMR 316 Hotel Administration Practicum (2-4)  
 HMR 443 Beverage Management (4)  
 HMR 456 Convention and Sales (4)  
 HMR 460 Innkeepers Design & Aesthetics (4)  
 HMR 498 Problems in HMR (1-4)

**Practicum**

Although practicum may be taken for 2-6 credits, a maximum of 4 credits may be counted as HMR Electives. Additional practicum credits are counted as free electives

**Tri-College**

- Institutional Housekeeping I  
 Textile for Interiors  
 Food Selection and Preparation  
 Quantity Food Production  
 Institutional Purchasing  
 Nutrition for Fitness  
 Introduction to HMR Management  
 Tourism & Resort Industry  
 Food Handling Practices  
 Institutional Environmental Services II

**Major in International Business B.S. Degree Foreign Language (12-24 credits)**

Language requirement: Two or more years of secondary level language study may count for one year of college level language. Those with less than two years of language study will be required to take two years of foreign language.

**International Business Requirements (20 credits)**

- Acct 420 International Accounting (4)  
 Econ 425 International Trade (4)  
 Finc 450 International Finance (4)  
 Mgmt 458 International Management (4)  
 Mktg 444 Transnational Marketing (4)

**Business Electives (12 credits)**

Select three courses from the following. Four credits of internship may be applied to the 12 required business elective credits.

**Finance**

- Finc 440 Intermediate Finance (4)  
 Finc 456 Principles of Investment (4)  
 Finc 458 Financial Decision-making (4)  
 Finc 321 Banking Policy (4)  
 Finc 351 Risk Management (4)  
 Finc 354 Real Estate Investment (4)

**Marketing**

- Mktg 320 Introduction to Marketing Logistics (4)  
 Mktg 421 Consumer Behavior (4)  
 Mktg 422 Marketing Research (4)  
 Mktg 423 Marketing Communications (4)  
 Mktg 455 Marketing Management (4)

**Management**

- Mgmt 420 Organizational Theory (4)  
 Mgmt 421 Decision Analysis (4)  
 Mgmt 424 Management Science I (4)  
 Mgmt 440 Personnel Management (4)  
 Mgmt 441 Labor Relations (4)  
 Mgmt 451 Organizational Behavior (4)

**Related International Electives (8 credits)**

Select two courses from the following:

- Econ 304 Intermediate Macroeconomic Theory (4)
- Econ 330 Economic Development (4)
- Econ 340 Comparative Economic Systems (4)
- Pol 160 International Relations (4)
- Pol 290 Introductory Seminar in Political Science (4)
- Pol 360 American Foreign Policy (4)
- Pol 361 Topics in International Law (4)
- Hist 357 U.S. Foreign Relations I (4)
- Hist 358 U.S. Foreign Relations II (4)
- Soc 215 Population (3)
- Soc 323 Sociology of Community (3-4)
- Anth 110 Intro to Cultural Anthropology and Linguistics (4)
- Anth 335 Humans, Culture and Environment (4)
- Anth 360 Economic Anthropology (4)
- Anth 375 Language in Culture (4)
- Geog 110 Introductory Physical Geography (4)
- Geog 111 World Regional Geography (4)

**Major in Management B.S. Degree****Management Requirements (20 credits)**

- Mgmt 420 Organizational Theory (4)
- Mgmt 421 Decision Analysis
- OR Mgmt 424 Management Science I (4)
- Mgmt 451 Organizational Behavior (4)
- Mgmt 458 International Management (4)
- Mgmt 480 Senior Management (4)

**Management Electives (12 credits)**

- Mgmt 315 Government & Business (4)
- Mgmt 405 Small Business Management (4)
- Mgmt 406 Small Business Management Consulting (2)
- Mgmt 415 Industrial Organization & Public Policy (4)
- Mgmt 416 Labor Economics (4)
- Mgmt 421 Decision Analysis (4)
- Mgmt 424 Management Science I (4)
- Mgmt 425 Management Science II (4)
- Mgmt 430 Managerial Economics (4)
- Mgmt 440 Personnel Management (4)
- Mgmt 441 Labor Relations (4)
- Mgmt 452 Organizational Development (4)
- Mgmt 461 Management Seminar (4)
- Mgmt 469 Management Internship (maximum 4)
- Mgmt 498 Problems in Business Administration (1-4)
- Econ 302 Intermediate Microeconomics (4)
- Econ 304 Intermediate Macroeconomics (4)
- Econ 316 Labor History (4)

Electives may include up to 8 credits of upper-level courses from disciplines other than Accounting, Management, Marketing, Finance or Economics. The student must obtain written approval of the course from his or her academic advisor before taking the course as an elective.

**Internships**

Although Internship (Mgmt 469) may be taken for 3-12 credits, a maximum of 4 credits of internship may be counted as Management Electives. Additional internship credits are counted as Free Electives.

**Major in Marketing B.S. Degree****Marketing Requirements (20 credits)**

- Mktg 320 Introduction to Marketing Logistics (4)
- Mktg 421 Consumer Behavior (4)
- Mktg 422 Marketing Research (4)
- Mktg 441 Business & Society (4)
- Mktg 455 Marketing Management (4)

**Marketing Electives (12 credits)**

- Mktg 315 Industrial Marketing (4)
- Mktg 330 Personal Selling (4)
- Mktg 335 Retail Management (4)
- Mktg 406 Small Business Management Consulting (2)
- Mktg 410 Marketing Logistics (4)
- Mktg 423 Marketing Communications (4)
- Mktg 442 Marketing Seminar (4)
- Mktg 441 Business & Society (4)
- Mktg 444 Transnational Marketing (4)
- Mktg 469 Marketing Internship (maximum 4)
- Mktg 470 Independent Study (1-4)
- Mktg 498 Problems in Marketing (1-4)
- Mgmt 405 Small Business Management (4)
- Mgmt 424 Management Science I (4)
- Econ 302 Intermediate Microeconomics (4)

Electives may include up to 8 credits of upper-level courses from disciplines other than Accounting, Marketing, Management, Finance and Economics. The student must obtain written approval of the course from his or her academic advisor before taking the course as an elective.

**Internships**

Although Internship (Mktg 469) may be taken for 3-12 credits, a maximum of 4 credits of internship may be counted to Marketing Electives. Additional internship credits are counted as free electives.

**MINOR PROGRAMS****Marketing Minor for Business Administration, Management, Finance, Hotel-Motel-Restaurant Management, International Business, and Accounting majors**

24 credits of marketing courses above the marketing requirements in each of the majors. Marketing courses which satisfy major requirements cannot be used to satisfy Marketing Minor requirements.

**Marketing Minor for other majors**

- Acct 229 Principles I: Financial (4)
- Acct 230 Principles II: Financial (4)
- Econ 202 Principles I: Microeconomics (4)
- Econ 204 Principles II: Macroeconomics (4)
- Mktg 310 Principles of Marketing (4)
- Mktg 320 Introduction to Logistics (4)
- Mktg 421\* Consumer Behavior (4)
- Mktg 441 Business & Society (4)
- Mktg 455 Marketing Management (4)
- Mktg elective (4)

\* Prerequisite is either Psy 113 or Soc 110; and either Psy 119 or Soc 205



**Management Minor for Business Administration, Marketing, Finance, Hotel-Motel-Restaurant Management, International Business, and Accounting majors**

24 credits of management courses above the management requirement in each of the majors. Management courses which satisfy major requirements cannot be used to satisfy Management minor requirements.

**Management Minor for other majors**

Acct 229 Principles I: Financial (4)  
 Acct 230 Principles II: Financial (4)  
 Econ 202 Principles I: Microeconomics (4)  
 Math 274 Introduction to Statistics I (4)  
 Math 275 Introduction to Statistics II (4)  
 Mgmt 360 Principles of Management (4)  
 Mgmt 420\* Organizational Theory (4)  
 Mgmt 450 Production/Operations Management (4)  
 Mgmt 451\* Organizational Behavior (4)  
 Mgmt elective (4)

\* Prerequisite is either Psy 113 or Soc 110; and either Psy 119 or Soc 205

**Finance Minor for Business Administration, Marketing, Finance, Hotel-Motel-Restaurant Management, International Business, and Accounting majors**

24 credits of finance courses above the finance requirements in each of the majors. Finance courses which satisfy major requirements cannot be used to satisfy Finance minor requirements.

**Finance Minor for other majors**

Acct 229 Principles I: Financial (4)  
 Acct 230 Principles II: Financial (4)  
 Econ 202 Principles I: Microeconomics (4)  
 Econ 204 Principles II: Macroeconomics (4)  
 Finc 320 Money and Banking (4)  
 Finc 340\* Corporate Finance (4)  
 Finc 440 Intermediate Finance

OR Finc 441 Advanced Corporate Finance (4)  
 Finc 456 Principles of Investment (4)  
 Finance Elective (4)  
 Finance Elective (4)

\* Prerequisite is ACCT 229, 230, 231; Math 273, 274, 275

**Business Administration Minor for Marketing, Finance, Hotel-Motel-Restaurant Management, International Business, Accounting, and Management majors**

8 credits in each of three of the following areas: Management, Marketing, Finance, Economics, Accounting—beyond those courses required for the major. If the major is Management, for example, the three areas must be from Marketing, Finance, Accounting or Economics.

**Business Administration Minor for other majors**

Acct 229 Principles I: Financial (4)  
 Acct 230 Principles II: Financial (4)  
 Econ 202 Principles I: Microeconomics (4)  
 Econ 204 Principles II: Macroeconomics (4)  
 Mktg 310 Principles of Marketing (4)  
 Mgmt 360 Principles of Management (4)  
 Finc 340\*\* Corporate Finance (4)

Choose one course from each of the following areas

Mktg 320 Introduction to Logistics (4)  
 Mktg 421\* Consumer Behavior (4)  
 Mktg 441 Business & Society (4)  
 Mktg 455 Marketing Management (4)  
 Mgmt 420\* Organizational Theory (4)  
 Mgmt 450 Production/Operations Management (4)  
 Mgmt 451\* Organizational Behavior (4)  
 Finc 320 Money and Banking (4)  
 Finc 440 or 441 Intermediate Finance or Advanced Corporate Finc (4)

Finc 456 Principles of Investments (4)

\* Prerequisite is either Psy 113 or Soc 110; and either Psy 119 or Soc 205

\*\* Prerequisite is ACCT 229, 230, 231; Math 273, 274, 275

**Hotel-Motel-Restaurant Minor for Marketing, Finance, International Business, Business Administration, Accounting, and Management majors**

24 credits of Hotel-Motel-Restaurant Management courses.

**Hotel-Motel-Restaurant Minor for other majors**

Acct 229 Principles I: Financial (4)  
 Acct 230 Principles II: Financial (4)  
 Econ 202 Principles I: Microeconomics (4)  
 HMR 350 HMR Maintenance Management (4)  
 HMR 352 Front Office Management (4)  
 HMR 442 HMR Organization and Management (4)  
 HMR 443 Food and Beverage Management (4)  
 HMR 446 Hospitality Marketing and Sales Promotion (4)  
 HMR 460 Hotel-Motel-Restaurant Design and Aesthetics

OR HMR elective (4)

HMR practicum (4)

HMR minor requires completion of Math 121 or equivalent

## Chemistry Department

Hagen 411, (218) 236-2136

**Chair:** Dennis R. Mathiason

**Faculty:** Ron Batstone-Cunningham, Shawn Dunkirk, Gary Edverson, John Ferguson, Nicholas Kowanko, Asoka Marasinghe, Spencer Meeks (Emeritus), Abbas Pezeshk, Kathy Rowberg, William B. Treumann (Emeritus)

### CHEMISTRY CURRICULA

The Department of Chemistry at Moorhead State University is on the Approved List of the American Chemical Society.

Four undergraduate majors are offered by the department. For the student who desires a career as a professional chemist there are both the conventional major and the industrial chemistry major. Each leads to a B.S. degree designed to meet the standards set by the Committee on Professional Training for the American Chemical Society. The conventional major is for the student who intends to enter graduate school in chemistry, or seek a professional career based on an undergraduate degree. The industrial chemistry major is designed for the student wishing industrial employment as a chemist at the B.S. level.

A more flexible liberal arts major in chemistry leads to a B.A. degree and is designed for a wide variety of students in preprofessional programs in medicine, dentistry, etc., as well as those seeking employment in chemistry-related fields.

Finally, a secondary teaching major in physical science leading to a B.S. degree is available. This major may be completed by choice of either a chemistry major with a physics minor or a physics major with a chemistry minor. See physics department listing for the physics major option. Undergraduate research, with or without registration in Chem 490, is strongly encouraged for all students studying chemistry.

### Professional Major in Chemistry B.S. Degree

The B.S. in Chemistry program provides a strong background for students intending to enter graduate school or seek employment as professional chemists. The degree meets the requirements of the Committee on Professional Training of the American Chemical Society.

### Major Requirements in Chemistry (68 credits)

Chem 111-112-113 General Chemistry I-II-III (12)  
Chem 111L-112L-113L General Chemistry Laboratory I-II-III OR 111H-112H-113L (3)  
Chem 231-232-233 Organic Chemistry I-II-III (9)  
Chem 237-238-239 Organic Chemistry Laboratory I-II-III (3)  
Chem 305 Chemical Literature (1)  
Chem 321 Quantitative Analysis (3)

Chem 341-342-343 Physical Chemistry I-II-III (9)  
Chem 345-346 Physical Chemistry Laboratory I-II (4)  
Chem 421-422 Instrumental Analysis I-II (8)  
Chem 452-453 Inorganic Chemistry (6)  
Chem 455 Inorganic Chemistry Laboratory (1)

### Approved Electives in Chemistry (9)

Chem 490 Undergraduate Research is strongly recommended.  
Engl 287 Technical Report Writing (4) is strongly recommended.

### Requirements in Related Fields (47 credits)

Phys 200-201-202 General Physics I-II-III & Lab (15)  
Math 231-234 Calculus I-IV (16)  
Math 331 Differential Equations (4)  
OR Math 375 Interm Probability and Statistics I (4)  
Ger 101-102-103 Beginning German I-II-III (12)  
OR Ger 201-202-203 Intermediate German I-II-III (12)  
OR one year of approved Computer Science courses.

### Major in Industrial Chemistry B.S. Degree

This major has three special components:

1. courses in chemistry and some related fields needed to support chemistry;
2. an optional, but normally expected, cooperative education experience consisting of a total of nine months carefully structured employment experience in industry; and
3. a minor or approved coherent group of elective courses (not less than 16 credits) in an area complementary to industrial chemistry, such as business, economics, computer science, electronics, mathematics.

### Major Requirements in Chemistry (61 credits)

Chem 111-112-113 General Chemistry I-II-III (12)  
Chem 111L-112L-113L General Chemistry Laboratory I-II-III OR 111H-112H-113L (3)  
Chem 231-232-233 Organic Chemistry I-II-III (9)  
Chem 234-235-236 Organic Chemistry Laboratory I-II-III (3)  
Chem 305 Chemical Literature (1)  
Chem 321 Quantitative Analysis (3)  
Chem 341-342 Physical Chemistry I-II (6)  
Chem 345 Physical Chemistry Laboratory I (2)  
Chem 401-402-403 Applied Chemistry Laboratory I-II-III (4)  
Chem 410 Industrial Chemistry (4)  
Chem 421-422 Instrumental Analysis I-II (8)  
Chem 452 Inorganic Chemistry I (3)

### Requirements in Related Fields (39 credits)

Math 231-232-233-234 Calculus I-IV (16)  
Phys 200-201-202 General Physics I-II-III & Lab (15)  
Econ 202 Principles of Economics I Micro (4)  
ComS 140 Fortran Fundamentals (or suitable substitute) (4)  
Engl 287 Technical Report Writing (4)

**Approved Individual Course Electives (16 credits)**

Chem 490 Undergraduate Research is strongly recommended.

**Optional Block of Courses (20 or more credits)****Liberal Arts Major in Chemistry B.A. Degree**

The B.A. curriculum in chemistry is a flexible liberal arts program suitable to a wide variety of students including those in premedicine, predentistry and other preparatory programs in the science professions.

**Major Requirements in Chemistry (62-66 credits)**

Chem 111-112-113 General Chemistry I-II-III (12)

Chem 111L-112L-113L General Chemistry Laboratory I-II-III OR 111H-112H-113L (3)

**EITHER** Chem 231-232-233 Organic Chemistry I-II-III (9)

**AND** Chem 234-235-236 Organic Chemistry Lab I-II-III (3)

**OR** Chem 237-238-239 General Organic Chemistry I-II-III (9), Chem 237L-238L-239L General Organic Chem Lab I-II-III (3)

Chem 422 Instrumental Analysis II (4)

Chem 321 Quantitative Analysis (3)

Chem 341-342 Physical Chemistry I-II (6)

Chem 345-346 Physical Chemistry Laboratory I-II (4)

Chem 452 Inorganic Chemistry I (3)

**EITHER** Chem 361 Introduction to Biochemistry (4) and Chem 421 Instrumental Analysis I (4)

**OR** Chem 461-462 General Biochemistry I-II (6) and Chem 464-465 General Biochemistry Laboratory I-II (2) Approved Electives in Chemistry (8)

Chem 490 Undergraduate Research is strongly recommended.

Engl 287 Technical Report Writing is strongly recommended.

**Requirements in Related Fields (28-31 credits)**

Math 231-232 Calculus I-II (8)

Phys 111-112-113 Elementary Physics I-II-III (12)

Phys 111L-112L-113L Elementary Physics Laboratory I-II-III (3) OR Phys 200-201-202 General Physics I-II-III (15)

**Physical Science Teaching Major B.S. Degree**

This program requires a chemistry major with a physics minor or a physics major with a chemistry minor. It meets the Minnesota requirements for licensure in physical science, grades 7-12, and should be chosen by students who expect to teach chemistry, physics or physical science.

**Chemistry Major Requirements (50-52 credits)**

Chem 111-112-113 General Chemistry I-II-III (12)

Chem 111L-112L-113L General Chemistry Laboratory I-II-III OR 111H-112H-113L (3)

Chem 231-232-233 Organic Chemistry I-II-III (4)

**AND** Chem 234-235 Organic Chemistry Lab I-II (4)

**OR** Chem 237-238-239 General Organic Chemistry I-II-III (9)

**AND** Chem 237L-238L General Organic Chem Lab I-II (2)

Chem 321 Quantitative Analysis (3)

Chem 341-342-343 Physical Chemistry I-II-III (9)

Chem 345 Physical Chemistry Laboratory I (2)

Chem 440 Secondary Science Teaching Methods (4)

Chem 452-453 Inorganic Chemistry I-II (6)

**Requirements in Related Fields (19-20)**

Math 231-232-233 Calculus I-II-III (12)

Biol 111 Cell Biology (4)

An Approved Course in Computer Science (3-4)

A teaching minor in physics is also required. All teacher education requirements shall be fulfilled to complete this major. Students must pass a proficiency exam before they can do student teaching. The exam is usually taken in the junior year.

**Chemistry Minor Teaching (30 credits)**

Chem 111-112-113 General Chemistry I-II-III (12)

Chem 111L-112L-113L

**OR** General Chemistry Laboratory 111H-112H-113L (3)

Chem 321 Quantitative Analysis (3)

Electives in Chemistry (12)

(*Must include two quarters of organic chemistry lecture and laboratory or two quarters of physical chemistry lecture.*)

This minor satisfies the requirements for the Physical Science Teaching degree if the physics major option is selected. All teacher education requirements shall be fulfilled to complete this minor.

**Minor in Chemistry (34 credits)**

Chem 111-112-113 General Chemistry I-II-III (12)

Chem 111L-112L-113L General Chemistry Laboratory I-II-III OR 111H-112H-113L (3)

Electives in Chemistry (19)

(*Must include two quarters of organic chemistry lecture and laboratory or two quarters of physical chemistry lecture.*)

**CHEMISTRY COURSES****Chem 090 Science Learning Clinic (1)**

The course will consider techniques for helping students overcome science anxiety and help in the development of better science study skills. Credit not applicable toward degree.

**Chem 102 Survey of Basic Principles of Chemistry (4) (FWS)**

Fundamentals of chemistry and applications in modern society. Suitable for those who have had no high school chemistry. Credit not applicable to a chemistry major or minor.

**Chem 103 Topics in Introductory Chemistry (2-4)**

Study of some elementary aspects of chemistry and chemical concepts as applied to topical interest. Designed for the non-science major. Prerequisite: Chem 102 or high school chemistry or instructor's approval. Credit not applicable to a chemistry major or minor.

**Chem 104 Environmental Chemistry (4) (S)**

Chemical processes in the environment. Prerequisite: High school chemistry or Chem 102 or instructor's approval.

**Chem 106-107-108 Chemistry for Health Professions I-II-III (5 each) (FWS)** (4 lectures, 1 laboratory)

Preparation for nursing, physical therapy, home economics and vocational-technical programs in medicine and dentistry; also appropriate for liberal arts credit. Not applicable to a chemistry major or minor.

**Chem 106:** Introduction to basic chemical principles.

**Chem 107:** Introduction to aliphatic and aromatic compounds and behavior of functional groups. Prerequisite: Chem 106 or Chem 112.

**Chem 108:** Introduction to structure and metabolism of carbohydrates, lipids and proteins. Prerequisite: Chem 107.

**Chem 110 Basic Introductory Chemistry (5) (F)**

Fundamental principles of chemistry and stoichiometric relationships emphasizing problem solving using the unit-cancellation method. Intended for students under-prepared for enrollment in Chem 111. Prerequisite: Consent of instructor. May not be taken for credit by those who have earned a C or better in Chem 111. Credit not applicable to a chemistry major or minor.

**Chem 111-112-113 General Chemistry I-II-III (4 each) (FWS)**

Fundamental principles of chemistry. Concurrent registration in Chem 111L-112L-113L or 111H-112H-113L required. High school algebra or Math 099 recommended. Each quarter is the prerequisite for following quarters. A grade of D or better is also required for registration into another course.

**Chem 111L-112L-113L General Chemistry Laboratory I-II-III (1 each) (FWS)**

Laboratory techniques of general chemistry including qualitative and quantitative analysis. Must be taken concurrently with Chem 111-112-113. Honors laboratory program offered as 111H-112H for which instructor's approval is required.

**Chem 202 Scientific Glass Fabrication (2) (WS)**

Techniques of construction of specialized glass apparatus. Prerequisite: Instructor's approval.

**Chem 231-232-233 Organic Chemistry I-II-III (3 each) (FWS)**

Fundamentals of organic chemistry: sequence intended for chemistry majors and recommended for prepharmacy majors. Prerequisite: Chem 113 or instructor's approval.

**Chem 234-235-236 Organic Chemistry Laboratory I-II-III (1 each) (FWS)**

Techniques of organic chemistry. Intended for chemistry majors. Prerequisite: Chem 231-232-233 or concurrent registration or instructor's approval.

**Chem 237-238-239 General Organic Chemistry I-II-III (3 each) (FWS)**

Fundamentals of organic chemistry; sequence intended primarily for students in the biomedical area. Prerequisite: Chem 113 or instructor's approval.

**Chem 237L-238L-239L General Organic Chemistry Laboratory I-II-III (1 each) (FWS)**

Techniques of organic chemistry: sequence intended primarily for students in the biomedical area. Prerequisite: Chem 237-238-239 or concurrent registration or instructor's approval.

**Chem 305(g) Chemical Literature (1) (W)**

Introduction to the chemical literature in journals, handbooks, abstracts, monographs, patents and other sources. Computer searches.

**Chem 314 Aquatic Chemistry (3) (S)**

The fundamentals of solution equilibria as applicable to natural water systems. Prerequisite: Chem 113 and instructor's approval.

**Chem 321 Quantitative Analysis (3) (Fs)**

(2 lectures, 1 laboratory)

The theoretical principles and laboratory techniques involved in modern quantitative analysis. Prerequisite: Chem 113.

**Chem 341-342-343 Physical Chemistry I-II-III (3 each) (FWS)**

A survey of applications of physics to chemical phenomena including thermodynamics, kinetics, electrochemistry and introductory quantum theory. Prerequisite: Chem 113, Math 232, Phys 202 or instructor's approval. Math 234 needed for Chem 343.

**Chem 345 Physical Chemistry Laboratory I (2) (W)**

(1 lecture, 1 laboratory)

Experimental physical chemistry. Prerequisite: Chem 321 and Chem 342 or concurrent registration.

**Chem 346 Physical Chemistry Laboratory II (2) (S)**

(2 laboratory)

Experimental physical chemistry. Prerequisite: Chem 321 and Chem 342 or concurrent registration.

**Chem 361(g) Introduction to Biochemistry (4) (S)**

Natural product chemistry and metabolism. A brief survey. Not open for graduate credit to chemistry majors. Prerequisite: Biol 111 and Chem 232 or 238.

**Chem 401-402-403 Applied Chemistry Laboratory I-II-III (2, 1, 1) (FWS)**

An integrated laboratory with emphasis on team projects, polymer chemistry and the practical applications of instrumentation. Most experiments will be of the type that might be encountered in an industrial setting. Prerequisite: Chem 236, 345. Corequisites: Chem 421, 422.

**Chem 410 Industrial Chemistry (3-4) (W)**

Consideration of the structure of chemical industry and the factors which determine modern chemical practice. Representative industrial chemical processes are examined in detail. Prerequisite or corequisite: Chem 233 or 239.

**Chem 421 Instrumental Analysis (4) (S)**

(3 lectures, 1 laboratory)

The theory, principles and laboratory techniques of electro-analytical chemistry. Prerequisites: Chem 342, 346 and Chem 236 or instructor's approval.

**Chem 422 Instrumental Analysis II (4) (W)**

(3 lectures, 1 laboratory)

The theory, principles and laboratory techniques of ultra-violet and infra-red spectrophotometry, nuclear magnetic resonance, atomic absorption and mass spectrometry, instrumental design and operation emphasized. Prerequisite: Chem 342.

**Chem 427(g) Topics in Analytical Chemistry (1-3) (S)**

Selected topics such as spectroscopy, electrochemical methods, chemical separations and interfacing instruments with computers. Prerequisites: Organic Chemistry and instructor's approval. May be repeated when topic is changed.

**Chem 432(g) Advanced Organic Chemistry (3) (S)**

Consideration of organic reactions on the basis of reaction mechanisms. Prerequisite: Chem 233 or 239.

**Chem 434 Advanced Organic Chemistry Laboratory (1-3) (Ws)**

Specialized laboratory techniques: more difficult organic synthesis. Prerequisite: Chem 236 or instructor's approval. May be repeated to a maximum of 3 credits.

**Chem 437(g) Topics in Organic Chemistry (1-3) (S)**

Selected topics such as biosynthesis of natural products, photochemistry, heterocyclic chemistry. Prerequisite: Chem 233 or 239 or instructor's approval. May be repeated when topic is changed.

**Chem 440 Secondary Science Teaching Methods (4) (Ws)**

Materials and methods appropriate for junior and senior high school classes and laboratories. Must be taken prior to student teaching. Prerequisite: Junior or senior standing in a science education program. (Same as Biol 440 or Phys 440)

**Chem 444 Advanced Physical Chemistry Laboratory (1-3) (Ws)**

Prerequisite: Chem 346 or instructor's approval. May be repeated to a maximum of 3 credits.

**Chem 447(g) Topics in Physical Chemistry (1-3) (S)**

Selected topics such as kinetics, statistical thermodynamics or quantum chemistry. Prerequisite: Chem 343 or instructor's approval. May be repeated when topic is changed.

**Chem 452 Inorganic Chemistry I (3) (F)**

Aspects of bond theory, periodicity, acid-base chemistry, reaction kinetics and energetics and chemistry of non-transition elements. Prerequisite: Chem 342.

**Chem 453 Inorganic Chemistry II (3) (W)**

Transition metal chemistry, valence bond, molecular orbital, crystal field, and ligand field theory, molecular symmetry. Bio-inorganic models. Prerequisite: Chem 452.

**Chem 455 Inorganic Chemistry Laboratory (1) (Fw)**

A synthesis and spectroscopic study of inorganic compounds. Techniques include: vacuum line synthesis, high temperature methods, inert gas techniques and organometallic synthesis. Prerequisite: Chem 452 or concurrent registration.

**Chem 457(g) Topics in Inorganic Chemistry (1-3) (S)**

Selected topics: Coordination chemistry, bonding, acid-base and non-aqueous solvent theory, organometallic chemistry and inorganic biochemistry. Prerequisite: Instructor's approval. May be repeated when topic is changed.

**Chem 461-462-463(g) Biochemistry I-II-III**

(3 each) (FWS)

A survey of the chemistry and metabolism of biological systems. Prerequisite: Chem 233 or Chem 239.

**Chem 464-465-466(g) Biochemistry Laboratory I-II-III**

(1 each) (FWS)

Representative experiments in the isolation, quantitation and metabolism of naturally occurring substances. Prerequisite: Chem 461-462-463 or concurrent registration.

**Chem 467(g) Topics in Biochemistry (1-3) (S)**

Selected biochemical topics. Prerequisite: Chem 463 or instructor's approval. May be repeated when topic is changed.

**Chem 469 Student Internship (3-16) (FWS)**

Supervised work experience. For majors only. Prerequisite: Junior or senior standing and departmental approval.

**Chem 480(g) Seminar (1) (S)**

Prerequisite: Junior or senior standing or consent of instructor. May be repeated to a maximum of 3 credits.

**Chem 490 Undergraduate Research (1-5) (FWS)**

Research studies in all areas of chemistry. A research paper is required. Prerequisite: Instructor's approval. May be repeated to a maximum of 9 credits.

**Chem 491 Cooperative Education in Chemistry**

(8, 6 and 4 for 3 periods of 10-12 weeks each) (Fws)

A planned and supervised full-time work experience in an industrial setting or government laboratory and which involves some alternation between work experience and academic training. May be repeated twice to a total of 18 credits. Prerequisite: Chem 233, 236 and consent of the department.

## Classics

See the Dean of Arts and Humanities

See also *Latin below*

Two years of college Latin are offered when feasible. The second year will be scheduled as a regular class only if the prospective enrollment justifies it; otherwise it may be elected solely on a tutorial basis, by arrangement with the instructor.

Besides work in the Latin language, courses in related subjects—especially art, archeology, Greek and Latin literature in translation, ancient history, and classical philosophy—are available to interested students. Upper-class courses in Latin, and courses in Greek as well, may be taken by Moorhead State University students at Concordia College and at North Dakota State University (Cardinal Muench Seminary) through the Tri-College University.

### LATIN COURSES

See also *Classics above*

#### Lat 101-102-103 Beginning Latin I-II-III (4 each) (FWS)

Latin grammar and syntax, with readings adapted from original texts and with some practice in elementary Latin composition.

#### Lat 201-202-203 Intermediate Latin I-II-III (4 each) (on demand)

Intensive review of Latin grammar and syntax; representative readings in the literature of the late Republic and the Empire, especially in those authors whose work exemplifies the characteristic forms and usage of the classical period: Cicero, Caesar, Vergil, Horace, Livy, and Ovid; occasional exercises in composition; some collateral reading in English on various aspects of Roman civilization. Prerequisite: Lat 101-102-103 or the equivalent.

## Computer Science and Information Systems Department

Flora Frick 253, (218) 236-2299/2322

Chair: John C. Gaffrey

Faculty: Shahrzad Amirsoleymani, AbdelFatah Bashir, Daniel L. Brekke, Curtis R. Bring, Rhonda Ficek, Adam Huarng, Kemal Koymen, Benjamin M. Lin, Richard Walker.

### COMPUTER SCIENCE CURRICULA

The Department of Computer Science and Information Systems (CSIS) offers programs of study in two areas: Computer Science (ComS), and Computer Information Systems (CIS). Programs of study in Computer Science are intended for students planning to work in the high technology computer industry, pursue graduate work in computer science, or teach computer science at the elementary, secondary or post-secondary level. Programs of study in Computer Information Systems are intended for students planning to work in applied areas that heavily utilize computers as application tools. A 2.5 GPA in CSIS courses is required for continuing status as a CSIS major.

### COMPUTER SCIENCE AND INFORMATION SYSTEMS CURRICULA

#### Major in Computer Science B.S. Degree

##### Required courses (51 credits)

- ComS 201 Introduction to Computers and Programming I (4)
- ComS 202 Introduction to Computers and Programming II (4)
- ComS 204 Assembly-Language Programming (4)
- ComS 305 Logical Design of Computers (4)
- ComS 305L Logical Design Laboratory (1)
- ComS 315 Data Structures (4)
- ComS 380 Introduction to System Software (4)
- ComS 410 Compiler Design I (4)
- ComS 415 Operating Systems I (4)
- ComS 416 Operating Systems I Lab (1)
- ComS 420 Design and Implementation of High Level Languages (4)
- ComS 425 Computer Architecture (4)
- CIS 429 Introduction to Software Engineering (4)
- CIS 461 Database Design and Implementation (4)
- ComS 485 Senior Seminar (1)

##### Elective courses selected from the following (22 credits)

- ComS 250 Numerical Methods (4)
- ComS/CIS 260 Topics in Programming Languages (1-4)
- ComS/CIS 270 Introduction to C/UNIX (4)
- ComS/CIS 285 Computer Simulation Models (4)
- ComS/CIS 300 Ethical and Social Concerns of Computer Scientists (3)
- ComS 325 Microprocessors (4)
- CIS 346 Structured System Analysis and Design (4)
- ComS 370 Advanced Data Structures (4)
- ComS 406 Computer Networks I (4)

ComS 411 Compiler Design II (4)  
 ComS 425 Computer Architecture (4)  
 ComS 450 Numerical Analysis I (4)  
 ComS 451 Numerical Analysis II (4)  
 ComS 469 Internship (4-16)  
 ComS 470 Computer Graphics (4)  
 ComS 475 Introduction to Artificial Intelligence (4)  
 ComS 480 Topics in Computer Science/CIS (1-3)  
 (repeatable)  
 ComS 490 Independent Study (1-4) (repeatable up  
 to 4 credits)

**Requirements in Related Fields (53-56 credits)**

Math 231-232-233 Calculus I-II-III (12)  
 Math 265 Discrete Structures (4)  
 Math 327 Introduction to Linear Algebra (4)  
 Math 375 Intermediate Probability and Statistics I (4)  
 One year of 200 level Physics (with labs) (15)  
 Engl 287 Technical Report Writing (4)  
 Spch 100 Speech Communication (4)  
 OR Spch 210 Effective Business Speaking (4)

An additional three courses in science and/or courses  
 with a strong emphasis on quantitative methods (9-12)\*

\* "Science" means: astronomy, biology, chemistry,  
 COMS 130, 140 and any COMS/CIS course at or  
 above the 200 level, engineering, geology/geography,  
 industrial studies, math (300 level or above), and  
 physics (200 level or above).

\* "Quantitative" means:

Acct 229, 230, 231, 330, 331, 332, 350, 351.  
 EMgt 300, 310, 320, 340  
 Mgmt 421, 424, 425, 430  
 Phil 110, 240  
 Econ 202, 204, 206, 302, 304, 320

**Recommended Liberal Studies Courses  
 and Electives**

Acct 229 Principles of Accounting I (4)  
 Acct 230 Principles of Accounting II (4)  
 Econ 202 Principles of Economics I (4)  
 Econ 204 Principles of Economics II (4)  
 Psy 113 General Psychology (4)  
 Psy 119 Social Behavior (4)  
 OR Soc 110 Introduction to Sociology (4)  
 OR Ed 213 Interpersonal Communication (3)  
 Phil 240 Symbolic Logic (4)  
 IndS 270 Passive Circuits I (4)  
 IndS 271 Passive Circuits II (4)  
 IndS 233 Introduction to Robotics (4)  
 Math 331 Differential Equations (4)

**Major in Computer Science BS Degree (Teaching)**

**NOTE:** Because certification requirements for teachers  
 vary from state to state, students who plan to complete  
 this program should check local requirements where  
 they plan to teach. Minnesota does not currently  
 certify teachers in the area of Computer Science.

**Required Courses (51 credits)**

ComS 201 Introduction to Computers & Programming  
 I (4)  
 ComS 202 Introduction to Computers & Programming  
 II (4)  
 ComS 204 Assembly-Language Programming (4)  
 ComS 305 Logical Design of Computers (4)  
 ComS 305L Logical Design Laboratory (1)  
 ComS 315 Data Structures (4)  
 ComS 380 Introduction to System Software (4)  
 ComS 410 Compiler Design I (4)  
 ComS 415 Operating Systems I (4)  
 ComS 416 Operating Systems I Lab (1)  
 ComS 420 Design and Implementation of High Level  
 Languages (4)  
 CIS 429 Introduction of Software Engineering (4)  
 ComS 430 Teaching Computer Science (4)  
 CIS 461 Database Design and Implementation (4)  
 ComS 485 Senior Seminar (1)

**Elective courses selected from the following  
 (22 credits)**

ComS 130 BASIC Programming with  
 Microcomputers (4)  
 ComS 250 Numerical Methods (4)  
 CIS 255 COBOL Programming (4)  
 CIS 256 Advanced COBOL and File Organization (4)  
 ComS/CIS 260 Topics in Programming Languages (1-4)  
 ComS/CIS 270 Introduction to C/UNIX (4)  
 ComS/CIS 285 Computer Simulation Models (4)  
 ComS 300 Ethical and Social Concerns of Computer  
 Scientists (3)  
 ComS 325 Microprocessors (4)  
 CIS 346 Structured System Analysis and Design (4)  
 ComS 370 Advanced Data Structures (4)  
 ComS 406 Computer Networks I (4)  
 ComS 411 Compiler Design II (4)  
 ComS 425 Computer Architecture (4)  
 ComS 450 Numerical Analysis I (4)  
 ComS 451 Numerical Analysis II (4)  
 ComS 469 Internship (4-16)  
 ComS 470 Computer Graphics (4)  
 ComS 475 Introduction to Artificial Intelligence (4)  
 ComS 480 Topics in Computer Science/CIS (1-3)  
 ComS 490 Independent Study (1-4)

**Requirements in Related Fields (53-56 credits)**

Same as Computer Science B.S. Degree above

**Recommended Liberal Studies Courses and  
 Electives**

Same as Computer Science B.S. Degree above

**Major in Computer Information Systems  
 B.S. Degree**

**Required courses (54 credits)**

CIS 145 Business Data Processing (4)  
 ComS 201 Introduction to Computers and  
 Programming I (4)  
 ComS 202 Introduction to Computers and  
 Programming II (4)

ComS 204 Assembly-Language Programming (4)  
 CIS 255 COBOL Programming (4)  
 CIS 256 Advanced COBOL and File Organization (4)  
 CIS 346 Structured System Analysis and Design (4)  
 CIS 375 Data Communications (4)  
 CIS 427 Design and Implementation of Information Systems (4)  
 CIS 429 Introduction to Software Engineering (4)  
 CIS 461 Database Design and Implementation (4)  
 CIS 465 Information Center Functions (4)  
 CIS 482 System Analysis and Design Field Project (4)  
 CIS 483 System Analysis and Design Field Project II (1)  
 CIS 485 Senior Seminar (1)

**Elective courses selected from the following (12 credits)**

CIS 245 Advanced Microcomputer Applications and Concepts (4)  
 CIS 257 RPG Programming (2)  
 ComS/CIS 260 Topics in Programming Languages (1-4)  
 ComS/CIS 270 Introduction to C/UNIX (4)  
 ComS/CIS 285 Computer Simulation Models (4)  
 ComS 300 Ethical and Social Concerns of Computer Scientists (3)  
 ComS 305 Logical Design of Computers (4)  
 ComS 305L Logical Design Laboratory (1)  
 ComS 315 Data Structures (4)  
 ComS 380 Introduction to System Software (4)  
 CIS 469 Internship (4-16)  
 CIS 480 Topics in Computer Science/CIS (1-3)  
 CIS 490 Independent Study (1-4)

**Requirements in Related Fields (48 credits)**

Acct 229 Principles of Accounting I (4)  
 Acct 230 Principles of Accounting II (4)  
 Acct 231 Managerial Accounting (4)  
 Engl 287 Technical Report Writing (4)  
 Finc 340 Corporate Finance (4)  
 Mgmt 360 Principles of Management (4)  
 Mgmt 424 Management Science I (4)  
 Mgmt 451 Organizational Behavior (4)  
 Spch 210 Effective Business Speaking (4)  
 Math 273 Linear Algebra/Applied Calculus (4)  
 Math 274 Introduction to Statistics I (4)  
 Math 275 Introduction to Statistics II (4)

**Recommended Liberal Studies Courses and Electives**

Econ 202 Principles of Economics I (4)  
 Econ 204 Principles of Economics II (4)  
 Psy 113 General Psychology (4)  
 Psy 119 Social Behavior (4)  
 OR Soc 110 Introduction to Sociology (4)  
 OR Ed 213 Interpersonal Communication (3)

**Minor in Computer Science**

ComS 201 Introduction to Computers and Programming I (4)  
 ComS 202 Introduction to Computers and Programming II (4)  
 ComS 204 Assembly-Language Programming (4)  
 Elective courses from the list of required or elective courses for the Computer Science Major (24)

**Minor in Computer Science (Teaching) (36 credits)**

ComS 201 Introduction to Computers and Programming I (4)  
 ComS 202 Introduction to Computers and Programming II (4)  
 ComS 204 Assembly-Language Programming (4)  
 ComS 430 Teaching Computer Science (4)  
 Elective courses from the list of required or elective courses for the Computer Science Major (Teaching) (20)

**Minor in Computer Information Systems**

CIS 145 Business Data Processing (4)  
 ComS 201 Introduction to Computers and Programming I (4)  
 ComS 202 Introduction to Computers and Programming II (4)  
 CIS 255 COBOL Programming (4)  
 CIS 256 Advanced COBOL and File Organization (4)  
 CIS 257 RPG Programming (2)  
 CIS 346 Structured System Analysis and Design (4)  
 Elective courses from the list of required or elective courses from the Computer Information Systems major (10)

**Requirements in Related Fields (20 credits)**

Acct 229 Principles of Accounting I (4)  
 Acct 230 Principles of Accounting II (4)  
 Engl 287 Technical Report Writing (4)  
 Finc 340 Corporate Finance (4)  
 Mgmt 360 Principles of Management (4)

**COMPUTER SCIENCE/COMPUTER INFORMATION SYSTEMS COURSES**

**ComS 110 Introduction to Microcomputers (2) (FWSss)**

This is a course designed for students with little or no background in computing. Overview of what computers can do and how to use them. Hands-on experience with microcomputers. Discussion of computer terminology. No prerequisite. Not open to those who have completed CIS 145.

**ComS 120 Computers and Society (2) (W)**

Introduction to computers and their impact on society. Discussion of computer applications, trends, promises and concerns. Prerequisite: ComS 110 or equivalent. Not open to those who have completed ComS 300.

**ComS 130 BASIC Programming with Microcomputers (4) (FWSss)**

Introduction to the BASIC programming language and problem solving using structured programming techniques. No prerequisite.

**ComS 140 FORTRAN Programming (4) (FS)**

Introduction to FORTRAN programming language and problem solving using structured programming techniques. No prerequisite.



**CIS 145 Business Data Processing (4) (FWSs)**

Introduction to basic concepts of digital computers and programming as related to business and industry. No prerequisite.

**COMS 201 Introduction to Computers and Programming I (4) (FWs)**

Introduction to problem solving and programming in a high-level language. A fifth-hour per week recitation/discussion session is required. Prerequisite: Math 131.

**ComS 202 Introduction to Computers and Programming II (4) (WSs)**

Continuation of ComS 201 with emphasis on data presentations and organizations, system concepts and structured programming. A fifth-hour per week recitation/discussion session is required. Prerequisite: ComS 201.

**ComS 204 Assembly-Language Programming (4) (FS)**

Introduction to an assembly language, machine architecture and assembly-language programming. A fifth-hour per week recitation/discussion session is required. Prerequisite: ComS 202.

**CIS 245 Advanced Microcomputer Applications and Concepts (4) (FS)**

An in-depth study of microcomputer hardware and software uses and concepts focusing on popular operating systems and application software. Prerequisite: CIS 145 or consent of instructor.

**ComS 250 Numerical Methods (4) (F)**

A computer programming approach to numerical problems including error analysis, linear systems, curve fitting, polynomial approximations and numerical integrations. Only 8 credits of ComS 250, ComS 450 and ComS 451 will count in the ComS major. Prerequisite: ComS 202 and Math 232.

**CIS 255 COBOL Programming (4) (FW)**

Introduction to the COBOL programming language including problem solving and programming. Prerequisite: ComS 201.

**CIS 256 Advanced COBOL and File Organization (4) (WS)**

Advanced COBOL features and file organizations and processing. File organizations include sequential, indexed, relative and multi-key file organizations. Prerequisite: CIS 255.

**CIS 257 RPG Programming (2) (S)**

Introduction to the RPG II or RPG III programming language including problem solving and programming. Prerequisite: CIS 255 or consent of instructor.

**ComS/CIS 260 Topics in Programming Languages (1-4) (FSs)**

A study of programming language topics not offered regularly in other programming courses. A maximum of 4 credits (6 for teaching majors) applicable toward the major or minor. Prerequisite: Consent of instructor and knowledge of a programming language.

**ComS 270 Introduction to C/UNIX (4) (FS)**

A study of the C programming language. Additional topics relating to the C/UNIX environment will be included. Prerequisite: ComS 202.

**ComS/CIS 285 Computer Simulation Models (4) (S)**

An introduction to computer simulation languages and their application to the development of real-world simulation models. Prerequisite: Math 275 and ComS 202.

**ComS 300 Ethical and Social Concerns of Computer Scientists (3) (S)**

Ethical questions and societal concerns related to the widespread use of computers and the resulting responsibilities of computer scientists. Prerequisite: ComS 202, Engl 287, Spch 100 or Spch 210.

**ComS 305 Logical Design of Computers (4) (FW)**

An introduction to the logical design of computers including Boolean Algebra, logical devices, combinational and sequential circuit analysis and synthesis. Prerequisite: ComS 204 and Math 265.

**ComS 305L Logical Design Laboratory (1) (WS)**

A three-hour per week laboratory devoted to the implementation and testing in computer logic circuits. Prerequisite: ComS 305.

**ComS 315 Data Structures (4) (FS)**

Discussion of information representations and processing techniques for lists, strings, trees, graphs and records. Prerequisite: ComS 202.

**ComS 325 Microprocessors (4) (W)**

Introduction to microprocessing systems including concepts of data bus, clock cycle, direct access, I/O interface, interrupts and instruction set. A three-hour per week laboratory session is required. Prerequisite: ComS 305.

**CIS 346 Structured System Analysis and Design (4) (FS)**

The analysis and design of computer information systems to include a systems development life cycle and the accompanying analysis/design tools. Prerequisite: CIS 256 or ComS 202, Engl 287, Spch 100 or Spch 210.

**ComS 370 Advanced Data Structures (4) (S)**

A study of file organizations, file indexing, internal/external search, sort and merge algorithms, memory management, garbage collection and compaction, and advanced tree structures. Prerequisite: ComS 315.

**CIS 375 Data Communications (4) (F)**

Data communication for centralized, decentralized and distributed information system. Prerequisite: ComS 204 and CIS 346. Not open to students who have completed ComS 406.

**ComS 380 Introduction to System Software (4) (FW)**

Introduction concepts in systems programming including assembly, relocation, linking and loading, translation and sequential operating systems. Project required. Prerequisite: ComS 204, Engl 287 and ComS 315.

**ComS 406g Computer Networks I (4) (S)**

A study of basic communications theory; components of data communications, network protocols, communication carrier facilities, error detection techniques, system planning considerations and international network reference model. Prerequisite: ComS 305. Not open to students who have completed CIS 375.

**ComS 410g Compiler Design I (4) (F)**

Organization of compilers; transition graphs, lexical analyzers, regular expressions and lexical analyzer generators; context-free grammars, top-down and bottom-up parsers, and parser generators; error recovery. Required project: Design and implement a lexical analyzer and parser. Prerequisite: ComS 315 and Math 265.

**ComS 411g Compiler Design II (4) (W)**

Syntax directed definitions and translation schemes; run-time memory organizations and scope analysis; semantic analysis and type checking; intermediate code generation; introduction to target code generation and optimization. Required project: Design and implement a compiler front end (lexical analyzer, parser and intermediate code generator). Prerequisite: ComS 410.

**ComS 415g Operating Systems I (4) (W)**

A study of operating systems as a resource manager with emphasis on memory, process, processor, and file management. Prerequisite ComS 380.

**ComS 416g Operating Systems I Lab (1) (S)**

Design and implementation of a simulated batch multiprogrammed operating system. Project required. Prerequisite: ComS 415 and CIS 429.

**ComS 420g Design and Implementation of High Level Languages (4) (F)**

An examination of underlying concepts in high level programming languages and techniques for their implementation in a selected group of such languages along with a discussion of the interrelationship between programming and programming languages. Prerequisite: ComS 315.

**ComS 425g Computer Architecture (4) (F)**

Basic principles of processor organization, machine instructions, addressing modes, memory management, and input/output operations. Prerequisite: ComS 305 and 305L.

**CIS 427g Design and Implementation of Information Systems (4) (W)**

Study of the physical design of a computer information system. The course builds on the prerequisite, which uses a case study to develop a general design for a system. This course will continue into the physical design of the new system using the same case study. Prerequisite: CIS 346 and CIS 375.

**CIS 429 Introduction to Software Engineering (4) (WS)**

Basic concepts, techniques and tools in structured software design and development. A discussion of software security, generality, mobility, reliability and feasibility. Prerequisite: CIS 346 or ComS 315. Not open to students who have taken or plan to take ComS 540.

**ComS 430g Teaching Computer Science (4) (W)**

Issues, methods and materials typically encountered in the instruction of elementary and secondary school computer science. Prerequisite: Consent of instructor.

**ComS 450g Numerical Analysis I (4) (W)**

Numerical solutions to equations, finite differences, interpolation formulas, numerical calculus. Only 8 credits of ComS 250, ComS 450 and ComS 451 will count in the ComS major. Prerequisite: ComS 250 and Math 331, or consent of instructor.

**ComS 451g Numerical Analysis II (4) (S)**

Numerical methods related to linear algebra and differential equations. Only 8 credits of ComS 250, ComS 450 and ComS 451 will count in the ComS major. Prerequisite: ComS 450 and Math 327.

**CIS 461 Database Design and Implementation (4) (FS)**

In-depth study of data modeling and systems development in a database environment. Investigation and application of database concepts including database administration, technology and management. Prerequisite: CIS 346 or ComS 315. Not open for credit to those who have taken or plan to take ComS 521.

**CIS 465 Information Center Functions (4) (F)**

Information center methods of building systems through collaboration with users and analysts. Fourth-generation systems and the changing role of the programmer/analyst. Prototyping versus traditional life-cycle development. Prerequisite: CIS 461.

**ComS/CIS 469 Internship (4-16) (FWS SS)**

Opportunity for students to supplement classroom learning with field work with a computer-using agency. A maximum of 4 credits applicable toward the major. Prerequisite: ComS 315 or CIS 427, junior standing, consent of instructor, and a GPA of 2.75.

**ComS 470g Computer Graphics (4) (W)**

Introduction to graphics display technology and graphics standards. Software issues for scan conversion, interactive graphics, and two- and three-dimensional graphics, along with their related mathematical theory are investigated. Prerequisite: ComS 315 and Math 327.

**ComS 475g Introduction to Artificial Intelligence (4) (F)**

Introduction to artificial intelligence including theorem proving, heuristic searches, problem solving, computer analysis of scenes, robotics, natural language understanding and knowledge base systems. Prerequisite: ComS 315 and Math 265.

**ComS/CIS 480 Topics in Computer Science/CIS (1-3) (FWSss)**

Discussion of current topics not included in other computer science courses. Repeatable. A maximum of 3 credits applicable toward the major. Prerequisite: Junior standing and consent of instructor.

**CIS 482g System Analysis and Design Field Project (4) (W)**

Students are assigned to a system development project. The project involves part, but preferably all, of the development cycle. Students work in teams to acquire practical experience in such projects, including the behavioral aspects. Open to CSIS majors only. Prerequisite: CIS 427, CIS 429 and CIS 461.

**CIS 483 System Analysis and Design Field Project II (1) (S)**

Students continue work on their CIS 482 project. This will involve maintenance of the system and possibly installing hardware and software packages that were purchased as a result of a recommendation made in CIS 482. Prerequisite: CIS 482.

**ComS/CIS 485 Senior Seminar (1) (FWS)**

Library and independent study of advanced computing topics followed by oral and written presentations. Prerequisite: Senior major and Spch 100 or Spch 210.

**ComS/CIS 490 Independent Study (1-4) (FWSss)**

Independent study of advanced topics under guidance of department faculty. May be repeated to a maximum of 4 credits. Prerequisite: Consent of instructor.

**ComS 500 Fundamental Structures (3) (S)**

A study of fundamental data structures, file organization and handling, internal/external sorting, searching and merging techniques, and an in-depth study of recursive programming. Prerequisite: Graduate standing.

**ComS 502 Automata Theory and Formal Languages (3) (F)**

Finite state automata, regular expressions, grammars and formal languages; equivalence of classes of finite state and regular languages; grammar transformations (CNF and GNF); pumping lemmas for regular and context-free languages; push down automata and Turing machines. Prerequisite: Math 265 and ComS 315.

**ComS 504 Design and Analysis of Algorithms (3) (S)**

Apriori and Aposteriori analysis: algorithm design techniques; divide-and-conquer, greedy, dynamic programming, backtracking, and branch-and-bound; introduction to lower bound theory, NP-completeness, and approximation. Prerequisite: Math 265 and ComS 315.

**ComS 506 Computer Networks II (4) (F)**

A study of layered network architecture, network applications, and presentation layer protocols including virtual terminal and file transfer protocols; data cryptography and text compression. Prerequisite: ComS 406, ComS 415 and ComS 425.

**ComS 511 Advanced Topics in Compiler Design (3) (S)**

Target code generation: basic blocks and flow graphs, register allocation and assignment, code generation algorithms, code generator generators. Code optimization techniques: peephole, code improving transformations, data flow analysis of flow graphs. Required project: Design and implement a compiler back end (target code generator and optimizer). Prerequisite: ComS 411.

**ComS 515 Operating Systems II (3) (S)**

Continuation of ComS 415 with emphasis on concurrent programming, critical section and deadlock problems and performance evaluation. Project required. Prerequisite: ComS 415 and ComS 500.

**ComS 521 Database Systems I (3) (F)**

Databases, object bases, and knowledge bases; database models (E-R, relational, hierarchical, network, and object-oriented); relational algebra and calculus as database languages; commercial relational based languages (QUEL, SQL); introduction to relational database design theory. Required project: Design and implement a relational database using a commercial DBMS. Prerequisite: ComS 315.

**ComS 522 Database Systems II (3) (W)**

Logic-based database languages (Datalog); evaluation algorithms for logic-based languages; transaction management, concurrency control, and query optimization; introduction to distributed database systems. Project required. Prerequisite: ComS 521.

**ComS 525 Analysis of Computer Systems (3) (W)**  
Comparison of various computer architectures based on instruction-set processors, addressing techniques, I/O structures, memory organization and protection schemas. Prerequisite: ComS 425.

**ComS 530 Topics In Computer Education (3) (S)**  
Issues and trends in computer science education including course-author languages, hardware and software developments. Prerequisite: ComS 430 or equivalent.

**ComS 540 Software Engineering I (3) (W)**  
Software evolution; software design methods (object-oriented and function-oriented); user interface design; design quality assurance; data abstraction, portability and reuse. Project required. Prerequisite: ComS 315.

**ComS 541 Software Engineering II (3) (S)**  
Program verification, validation, and testing techniques; tools for verification, testing, and debugging; software management and cost estimation; project planning and scheduling; configuration management, software quality assurance, and documentation. Project required. Prerequisite: ComS 540.

**ComS 575 Expert Systems (3) (W)**  
An in-depth study of a branch of Artificial Intelligence which employs human knowledge captured in a computer to solve problems ordinarily requiring human expertise. Tools to support knowledge acquisition and organization are explored. Required project involves developing an expert system using the tools discussed. Prerequisite: ComS 475.

**ComS 580 Seminar: Advanced Topics in Computer Science (3) (FWS)**  
Discussion of current topics not included in other computer science courses. Prerequisite: Graduate standing and consent of instructor.

**ComS 590 Independent Study (1-3) (FWSs)**  
Prerequisite: Graduate standing and consent of instructor.

**ComS 597 Project in Computer Science (Plan B) (3) (FWS)**  
Prerequisite: Consent of project advisor.

**ComS 599 Thesis in Computer Science (9) (FWS)**  
Prerequisite: Consent of thesis advisor.

## Criminal Justice

*See Sociology-Anthropology for Curricula.*

### CRIMINAL JUSTICE COURSES

**CJ 200 Introduction to Criminal Justice (4) (Fws)**  
Overview of the criminal justice field emphasizing history and description of the contemporary United States system.

**CJ 201 Criminal Law (4) (Fws)**  
Substantive criminal law, development and meaning of principles of criminal law, current issues.

**CJ 309 Law and Society (3-4) (Fs)**  
Relationships of law and society; social forces in law making, dynamics of law administration, social, cultural and behavioral effects of law. Prerequisite: Soc 110 or CJ 200 or consent of instructor.

**CJ 400 Seminar in Criminal Justice (3-4) (Fws)**  
In-depth analysis of one area of the criminal justice system. Prerequisite: Consent of instructor.

**CJ 430 Minnesota Criminal Law and Procedure (4) (W)**  
The Minnesota criminal statutes, and the Minnesota rules of criminal procedure are examined. Prerequisite: CJ 201 or Pol 231 or consent of instructor.

**CJ 433 Police Report Writing (2) (S)**  
Technical study of police report writing designed to meet the standards of the POST Board licensing examination. Prerequisite: CJ 430.

**CJ 461 Readings in Criminal Justice (1-4) (Fws)**  
Selected readings in Criminal Justice under the close supervision of members of the department. Prerequisite: Upper-division status and permission of the instructor.

**CJ 469 Internship in Criminal Justice (3-16) (Fws)**

## Economics Department

MacLean 371, (218) 236-2842

Chair: John Cooper

Faculty: Vernon Dobis, Golam Farooque, Oscar Flores, Douglas Greenley, Daniel Knighton, Li-teh Sun

### ECONOMICS CURRICULA

#### Major in Economics B.A. Degree

##### Major Requirements in Economics (51 credits)

Econ 202-204-206 Principles of Economics I-II-III (12)

Econ 290 Introduction to Economic Literature and Methodology (3)

Econ 302 Intermediate Microeconomic Theory (4)

Econ 304 Intermediate Macroeconomic Theory (4)

Econ 317 History of Economic Thought (4)

Econ 370 Quantitative Economic Analysis (4)

Econ 411 Economic History of the United States (4)

Additional electives in Economics (16)

##### Requirements in Related Fields (28 credits)

CIS 145 Business Data Processing (4)

Math 273 Linear Algebra/Applied Calculus I (4)

Math 274 Introduction to Statistics I (4)

Acct 229 Principles of Accounting I, Financial (4)

Additional courses in Accounting or Computer Science (8)

One of the following courses: Speech 100, 204, 210, or 312 (4)

Students planning to do graduate work in Economics are encouraged to take additional mathematics courses, preferably Math 231-234, Calculus, and to complete at least one full year of a modern foreign language.

#### Major in Economics, Social Studies (Teaching)

Only the approved Social Studies major can be accepted for secondary teaching certification. See Social Studies.

#### Minor in Economics (35 credits)

Econ 202-204-206 Principles of Economics I-II-III (12)

Econ 290 Economic Literature and Methodology (3)

Econ 302 Intermediate Microeconomic Theory (4)

Econ 304 Intermediate Macroeconomic Theory (4)

Econ 317 History of Economic Thought (4)

Approved electives in Economics (8)

### ECONOMICS COURSES

#### Econ 100 The American Economy (4) (fws)

A one-quarter course in principles of economics for non-business and non-economics majors with special emphasis on the American economy.

#### Econ 202 Principles of Economics I: Micro (4) (Fws)

An introductory study of the price system, resource allocation and income distribution.

#### Econ 204 Principles of Economics II: Macro (4) (fWs)

An introductory study of national income, fiscal and monetary theory and policy, unemployment and inflation. Prerequisite: Econ 202.

#### Econ 206 Principles of Economics III: International (4) (fwS)

An introductory study of international trade, finance and development. Prerequisite: Econ 204.

#### Econ 290 Introduction to Economic Literature and Methodology (3) (FS)

The organization, presentation and interpretation of economic findings; library resources, methodological problems and paper writing are examined. Prerequisite: Econ 206.

#### Econ 302 Intermediate Microeconomic Theory (4) (W)

Theories of consumer and producer behavior under various market structures; theory of production and distribution; general equilibrium and welfare criteria. Prerequisite: Econ 206.

#### Econ 304 Intermediate Macroeconomic Theory (4) (FS)

An examination of national income accounting, income determination, employment, growth theory and economic policy. Prerequisite: Econ 206.

#### Econ 310 Topics in Economics (1-4)

Topics of current interest not covered elsewhere in curriculum. Prerequisite: Econ 202 or consent of instructor. May be repeated for credit.

#### Econ 315 Government and Business (4) (FS)

A survey course which includes governmental enforcement of competition, regulation of public utilities, and public enterprise. Prerequisite: Econ 206. (Same as Mgmt 315)

#### Econ 317 History of Economic Thought (4) (FS)

The origins and development of economic ideas from ancient times to the present are examined. Prerequisite: Econ 206 or equivalent.

#### Econ 320 Money and Banking (4) (fws)

Roles of money, banking and the financial market place; monetary policy; relationship of monetary variables to general economic policy. Prerequisite: Econ 206. (Same as Finc 320)

#### Econ 330 Economic Development (4) (S)

A survey of development theories and their relevance to problems of international income inequalities and growth. Prerequisite: Econ 206.

#### Econ 340 Comparative Economic Systems (4) (W)

Alternative solutions to the economic problem as reflected in capitalism, socialism and communism are examined in contemporary contexts. Prerequisite: Econ 206.

**Econ 350 Public Finance (4) (F)**

Study of taxes and expenditures of federal, state, and local governments and their effects upon economic activity; fiscal policy and the national debt.

Prerequisite: Econ 206. (Same as Finc 350)

**Econ 370 Quantitative Economic Analysis (4) (W)**

Study of quantitative techniques employed in economics. Prerequisites: Math 274 and Econ 206.

**Econ 411(g) Economic History of the United States (4) (S)**

Survey of the economic history of the United States from the colonial period to the present.

Prerequisite: Econ 206

**Econ 415(g) Industrial Organization and Public Policy (4)**

Analysis of market structure, market conduct, and economic performance. Public policy regarding the attainment of workable competition in industry.

Prerequisite: Econ 315. (Same as Mgmt 415)

**Econ 416(g) Labor Economics (4) (W)**

Wage and employment theory, labor unions and other institutions associated with collective bargaining, and social legislation. Prerequisite: Econ 206. (Same as Mgmt 416)

**Econ 425(g) International Trade and Finance (4) (FS)**

Theories and institutions of trade and finance are examined in traditional and contemporary contexts.

Prerequisite: 304 or 320. (Same as Finc 425)

**Econ 430(g) Managerial Economics (4) (W)**

Integration of quantitative methods and economic theory used in managerial decision-making.

Prerequisite: Econ 206 and Mgmt 360. (Same as Mgmt 430).

**Econ 450(g) Individual Study in Economics (1-4) (FWS)**

An individual inquiry into economic issues not dealt with in the regular curriculum. Prerequisite: Econ 206 and consent of instructor. May be repeated for credit.

**Econ 469 Internship (1-16) (FWS)**

Supervised economic field work through placement in governmental, volunteer or commercial agencies.

Prerequisite: Junior or senior standing and consent of instructor and chairperson.

**Econ 499(g) Economics Seminar (3-4)**

An intensive investigation of some aspect of economics. Subject matter and prerequisites depend upon the interests of the instructor.

## Energy Management

Hagen 302, (218) 236-2463

Director: Hameed G. Nezhad

The Energy Management Program is a multidisciplinary program offering a Bachelor of Science degree in Energy Management with a concentration in an existing field such as marketing, accounting, finance, management, economics, political science, computer science, geology, international business, public relations or industrial technology. A student may also create a concentration area of his/her choice. Such a concentration must be approved by the Director of the Energy Management program.

Graduates of this program, who will be among the pioneers in this field, are in demand by: electric utility companies; manufacturing and distributing companies involved in the production and marketing of energy products; energy companies involved in the exploration, production, distribution and marketing of oil, natural gas, coal and alternative energy resources; governmental agencies dealing with energy and environmental programs; and energy consulting firms.

### ENERGY MANAGEMENT CURRICULA

#### Major in Energy Management B.S. Degree

##### *Energy Core Requirements (32 credits)*

EMgt 200 Introduction to Energy and the Environment (4)

EMgt 310 Principles of Heat Transfer (2)

EMgt 320 Heating, Ventilation and Air Conditioning Systems (2)

EMgt 340 Energy Management and Control Systems (4)

EMgt 400 Energy Auditing and Accounting (4)

EMgt 420 Alternative Energy Technologies (4)

EMgt 440 Global Energy and Environmental Issues (4)

EMgt 470 Special Topics in Energy Management (4)

EMgt 480 Energy Resource Planning (4)

##### *Business Core Requirements (26 credits)*

Acct 229-230 Principles of Accounting I-II (8)

Acct 200 Introduction to Legal Systems (2)

Finc 340 Corporate Finance (4)

Mgmt 360 Principles of Management (4)

Mgmt 450 Production/Operations Management (4)

Mktg 310 Principles of Marketing (4)

##### *Requirements in Related Fields (65-66 credits)*

Biol 103 Humanity and the Ecosystem (4)

Chem 111-112 General Chem I-II (8)

Chem 111L-112L General Chem Lab I-II (2)

CIS 145 Business Data Processing (4)

Econ 202, 204, 206 Principles I (micro), II (macro), III (international) (12)

Engl 287 Technical Report Writing (4)

Math 273 Linear Algebra/Applied Calculus (4)

Math 274 Intro to Statistics I (4)

Math 275 Intro to Statistics II (4)  
 Phys 111-112-113 Elementary Physics I-II-III (12)  
 Pol 120 National Govt (4)  
 Spch 100 Beginning Speech Communication (4)  
 OR Spch 210 Effective Business Speaking (3)  
 Area of Concentration\* (20 credits)

\*A concentration is determined by one or more departments. A student may also create a concentration of his/her choice. Such a concentration must be approved by the director of the Energy Management Program.

### ENERGY MANAGEMENT COURSES

#### **EMgt 200 Introduction to Energy and the Environment (4) (FW)**

An overview of energy resources including fossil fuels, solar energy and nuclear energy. Also included are the environmental, economic, and sociopolitical impacts of energy production and consumption.

#### **EMgt 300 Geology of Energy Resources (4)**

Introduction to the geology of fossil fuels, nuclear fuels, and geothermal energy. Also includes an introduction to methods of exploration for energy resources. Prerequisite: Chem 112.

#### **EMgt 310 Principles of Heat Transfer (2) (F)**

Principles of heat transfer by conduction, free and forced convection, and radiation. Prerequisite: Phys 113.

#### **EMgt 320 Heating, Ventilation and Air Conditioning Systems (2) (W)**

Application of heat transfer principles to heat transfer equipment such as boilers, heating, ventilation and air conditioning systems. Prerequisite: EMgt 310.

#### **EMgt 340 Energy Management and Control Systems (4) (S)**

An introduction to energy management control systems. Topics include principles of electricity and electronics, sensors, controllers, and microprocessor-based Energy Management and Control Systems devices. Prerequisite: Phys 113.

#### **EMgt 400 Energy Auditing and Accounting (4) (W)**

An analysis of the energy flow of a system such as a building or a plant facility to determine where, how much, and how well energy is being used and to find alternative ways for improving energy efficiency of the system. Prerequisites: Acct 230 and EMgt 320.

#### **EMgt 420 Alternative Energy Technologies (4) (S)**

An in-depth examination of energy technologies including direct and indirect solar energy, coal, nuclear energy, energy conversion, energy storage and energy conservation technologies. Prerequisites: EMgt 320 and EMgt 340.

#### **EMgt 440 Global Energy and Environmental Issues (4) (F)**

A comprehensive study of the present and future world energy resources, production, consumption, trade and policies with an emphasis on the nature and causes of global energy and environmental problems. Prerequisite: EMgt 200 or consent of instructor.

#### **EMgt 470 Special Topics in Energy Management (4) (Fws)**

This course is designed to permit students and a professor to pursue a specialized interest in an area of energy management, e.g., energy marketing, energy economics, energy and society, energy policy, energy finance, energy modeling, etc. Prerequisite: Consent of instructor.

#### **EMgt 480 Energy Resource Planning (4) (S)**

Processes and methods for planning and problem solving in the management of energy resources in both the public and private sectors. Prerequisites: EMgt 440 and Mgmt 450 or consent of instructor.

## Engineering

Hagen 107, (218) 236-2480/2240

Chair: Ronald Williams

Moorhead State University offers a pre-engineering program constituting the first two years of study for an engineering degree. The curriculum is so designed that, upon satisfactory completion, a student may transfer to a college of engineering as a third year student.

The program may be modified or augmented by enrollment in engineering courses at North Dakota State University through the MSU-NDSU "Covered Programs."

Adjustments in the curriculum also can be made to conform to requirements of those schools where the students will eventually complete their degrees. Pre-engineering students should work closely with their advisor in planning courses of study.

### PRE-ENGINEERING CURRICULA (96-108 credits)

Engl 101-102 Freshman Composition (8)  
 Engl 287 Technical Report Writing (4)  
 Math 231-232-233-234 Calculus I-II-III-IV (16)  
 Math 327 Linear Algebra (4)  
 Math 331 Differential Equations (4)  
 Chem 111-112 General Chemistry I-II (8)  
 Chem 111L-112L  
 OR 111H-112H Gen Chem Lab  
 Phys 200-201-202 General Physics I-II-III (15)  
 Eng 130 Engineering Orientation and Computation (3)  
 Eng 210 Engineering Design (3)  
 OR Eng 113 Engineering Graphics (4)  
 Eng 243 Engineering Mechanics I—Statics (4)  
 Eng 244 Engineering Mechanics II—Dynamics (4)  
 Eng 245 Engineering Mechanics III—Materials (4)  
 Approved Electives (17-29)

**ENGINEERING COURSES****Eng 113 Engineering Graphics I (4) (Fws)**

Principles and applications of graphical communication and analysis. Content includes geometric construction, multiview drawings, dimensioning, auxiliary views and computer-aided drafting.

**Eng 130 Engineering Orientation and Computation (3) (F)**

Introduction to engineering fields, tools and methods for numerical computation graphic solutions in engineering. Prerequisite: Consent of instructor.

**Eng 200 Surveying I (3-6) (S)**

Use and adjustment of surveying instruments; measurements by tape, electronic, and stadia methods; topographic surveying; coordinate systems. Three lectures and one 3-hour laboratory weekly.

**Eng 210 Engineering Design (3)**

Introduction to the design process emphasizing creativity, cooperation and understanding of an orderly approach to all design problems. Evaluation of technical sketches and working drawing supported by written, oral and computer presentation.

**Eng 211 Engineering Communications (1-3)**

Study of and participation in graphic, oral and written communication.

**Eng 214 Descriptive Geometry (4)**

Fundamental principles of orthogonal projection, true length lines, angles between planes, development of surfaces, and intersection of solids.

**Eng 223 Statics for Technologists (4) (f)**

Elementary principles of statics utilizing algebra, trigonometry, and analytical geometry. Material includes force vectors, static equilibrium, simple structures, friction effects, centroids. Will not transfer to engineering programs. Prerequisite: Math 121 and Math 133.

**Eng 225 Strengths of Materials for Technologists (4) (w)**

Elementary principles of strengths of materials utilizing algebra, trigonometry, and analytical geometry. Material includes stress and strain, torsion, shear and bending, beam design, deflections, combined stresses. Will not transfer to engineering programs. Prerequisite: Eng 223.

**Eng 231 Manufacturing Processes: Fabrication (3) (F)**

This course is designed to provide the student with a broad background in the industrial processes, materials and machines that are common to all manufacturing related industries. Both traditional and non-traditional processes are covered.

**Eng 232 Machining Processes (3) (Ws)**

Course content includes a study of production techniques using saws, drilling machines, lathes, mills, grinders, the punch press and the press brake. Laboratory exercises involve the development and use of production fixtures, stops, drill jigs and positioners.

**Eng 233 Welding Processes (3) (S)**

An introduction to welding processes, safety, energy sources for welding, metallurgy, materials, equipment study, weld inspection and testing, weld symbols and blueprint reading.

**Eng 243 Engineering Mechanics I—Statics (4) (fwS)**

Vector algebra. Application of equations of equilibrium to the analysis of simple engineering structures and machines. Nature and influence of friction. Elementary theory of statically determinate framed structures. Prerequisite: Math 231.

**Eng 244 Engineering Mechanics II—Dynamics (5) (Fw)**

Principles of kinematics, particle systems and plane rigid bodies, and vector calculus in solving problems. Prerequisite: Eng 243.

**Eng 245 Engineering Mechanics III—Materials (4) (Ws)**

Application to problems of stress and strain at a point, stress-strain relations in two dimensions, linear theory of torsion, bending stresses, deflection of determinate and indeterminate beams and instability. Prerequisite: Eng 243.

**Eng 291 Materials Inspection and Testing (1-2)**

A study of methods, materials and techniques of inspection and testing of industrial materials and products; quality control.



## English Department

Weld 216, (218) 236-2235

**Chair:** 1993-94 Sheila Coghill; 1994-95 Alan Davis

**Faculty:** Ken Bennett, Charles Bense, John Bremer, Marjorie Corner, John Early, Lin Enger, Laura Fasick, Jill Frederick, Sheila Gullickson, Gordon Jackson, Gary Litt, David Mason, Katherine Meiners, Elizabeth Moraghan, Sandra Pearce, Robert Pender, David Pink, Hazel Retzlaff, SuEllen Shaw, John Sherman, Donald Short, Rosemary Smith, Keith Tandy, Marie Tarsitano, Mark Vinz, Richard Zinober

### ENGLISH CURRICULA

Requirements for majors, dual majors, and minors in English are set forth in detail below. Anyone who wishes to major or minor in English must see the chairperson and be assigned an advisor. Because of the significant number of electives permitted by the department, English majors and minors must consult their advisors each quarter in order to plan programs which will be both academically respectable and personally satisfying. Students who wish to set up individualized majors including English courses (for instance, Comparative Literature or language studies) should consult the chairperson.

The B.A. and B.S. (teaching) programs presently have similar core requirements; but among other differences, the B.S. program includes course work prescribed by the State Board of Education for a teaching major in English on the secondary level.

Students who intend to pursue graduate study are advised to take more than the minimum number of 300 and 400-level courses. They are also advised to make themselves proficient in at least one foreign language.

Only English courses in which a student has earned C or higher will be accepted to fulfill requirements within the major.

#### Major in English B.A. Degree (64 credits)

##### **Core Requirement (28 credits)**

Engl 211-212-213 Major British Writers I-II-III (12)

Engl 371-372-373 American Literature Survey I-II-III (12)

Engl 314 Shakespeare (4)

##### **Electives in English (36 credits)**

A student may emphasize Literature **OR** Writing. See below.

##### *Emphasis: Literature*

Group A: Engl 301, 302, 303, 304: minimum of 4 credits

Group B: Engl 305, 306, 307, 340 (British novel): minimum of 4 credits.

The Department of English may designate other courses, before they are offered, as acceptable in each group.

American Literature, 300-level course: minimum of 4 credits  
400-level courses: minimum of 8 credits, each of the two required courses from a different national literature (American, British, Continental)

Additional electives: 16 credits, a minimum of 8 in literature, 300-400 level.

##### *Emphasis: Writing*

Writing courses: Engl 285, 286, 287, 288, 354, 355, 388, 488, 469 (maximum of 8 credits for 469): minimum of 18 credits

Literature, 300 or 400-level (at least one course British and one American): minimum of 12 credits

Additional electives: up to 6 credits.

#### Major in English B.S. Degree (Teaching) (68 credits) **Core Requirement (28 credits)**

Engl 211-212-213 Major British Writers I-II-III (12)

Engl 371-372-373 American Literature Survey I-II-III (12)

Engl 314 Shakespeare (4)

##### **Electives in English (16 credits)**

300 or 400-level: minimum of 8 credits

400-level: minimum of 4 credits

Additional elective: 4 credits

#### **Courses Required for Teaching Certification (24 credits)**

Engl 280 Literature: East and West (4)

Engl 365 Language and Learning (4)

Engl 391(g) Teaching English in Secondary Schools (4)

Engl 392(g) Teaching Adolescent Literature and Reading (4)

Engl 393(g) Grammars of English (4)

Engl 394 Advanced Composition (4)

##### **Related Requirement (8)**

Spch 100 Speech Communication (4)

Spch 105 Beginning Oral Interpretation (4)

All Teacher Education Requirements must be fulfilled to complete this major. See Teacher Education Requirements under Secondary Education.

#### **Dual Major in English and Speech Communication/Theatre Arts B.S. Degree (Teaching) (64 credits)**

##### **Core Requirement (28 credits)**

Engl 211-212-213 Major British Writers I-II-III (12)

Engl 371-372-373 Survey of American Literature I-II-III (12)

Engl 314 Shakespeare (4)

##### **Electives in English (12 credits)**

Electives, 300 or 400-level: minimum of 8 credits; one course in literature recommended.

Additional elective: minimum of 4 credits.

**Courses Required for Teaching Certification (24 credits)**

- Engl 280 Literature: East and West (4)  
 Engl 365 Language and Learning (4)  
 Engl 391(g) Teaching English in Secondary Schools (4)  
 Engl 392(g) Teaching Adolescent Literature and Reading (4)  
 Engl 393(g) Grammars of English (4)  
 Engl 394 Advanced Composition (4)

**Major Requirements in Speech Communication/Theatre Arts (54 credits)**

- Spch 100 Speech Communication (4)  
 Spch 101 Voice and Diction (4)  
 Spch 105 Beginning Oral Interpretation (4)  
 Spch 202 Introduction to Rhetoric (4)  
 Spch 204 Argumentation and Debate (4)  
 Spch 220 Theatre Form and Appreciation (4)  
 Spch 222 Principles of Acting (4)  
 Spch 224 Technical Theatre Methods (4)  
 Spch 280 History of the Film (4)  
 Spch 312 Principles of Persuasion (3)  
 Spch 340(g) The Teaching of Speech (4)  
 Spch 344(g) Principles of Play Direction (4)  
 SLHS 101 Introduction to Speech, Language, and Hearing Sciences (3)  
 Electives in Speech Communication or Theatre Arts at 300 level or above (4)

To satisfy the requirements of the State Board of Education for secondary certification with a major in Speech Communication-Theatre Arts, students must participate in at least two speech activities: forensics, theatre, oral interpretation, or broadcasting.

All Teacher Education Requirements must be fulfilled to complete this major. See Teacher Education Requirements under Secondary Education.

**Dual Major in English and Mass Communications B.A. Degree (100 credits)****Major Requirements in English (56 credits)**

- Core Requirement (28 credits)*  
 Engl 211-212-213 Major British Writers I-II-III (12)  
 Engl 371-372-373 Survey of American Literature I-II-III (12)  
 Engl 314 Shakespeare (4)

*Writing Requirement (8 credits); two courses chosen from the following:*

- Engl 285 Writing for Film and Television (4)  
 Engl 286 Practical Writing (4)  
 Engl 287 Technical Report Writing (4)  
 Engl 288 Introduction to Creative Writing (4)  
 Engl 354 Non-Fiction Writing (3)  
 Engl 355 Advanced Technical Report Writing (4)  
 Engl 388 Creative Writing (3)

**Electives in English (20 credits)**

At least 12 credits at 300 or 400 level, including one course in American literature and one course in British literature. Electives in English should be chosen in close consultation with an advisor in the Department of English.

**Major Requirements in Mass Communications (44 credits)****Core Requirements (24 credits)**

- MC 100 Introduction to Mass Communications (3)  
 MC 175 Desktop Publishing (3)  
 MC 205 Media Writing (3)  
 MC 230 Communications Photography I (3)  
 MC 305 Reporting (4)  
 MC 420 Mass Media: Ethics and Issues (4)  
 MC 440 Communications Law (4)

**Electives in Mass Communications (20 credits)**

Electives in Mass Communications should be chosen in close consultation with an advisor in the Department of Mass Communications.

**Note:** The dual major does not require completion of the distributional requirements of the Mass Communications major; however, it does require completion of the university's liberal studies requirement (64 credits).

**B.A. Minor in English (35 credits)****Core Requirements (20 credits)**

- Engl 211-212-213 Major British Writers I-II-III (8 credits, two of the three courses)  
 Engl 371-372-373 Survey of American Literature I-II-III (8 credits, two of the three courses)  
 Engl 314 Shakespeare (4)

**Electives in English (15 credits)**

- One course British Literature 300 or 400-level (4 credits)  
 One course American Literature 300 or 400-level (4 credits)  
 Additional electives (7 credits)

**B.S. Minor in English (Teaching) (52 credits)****Core Requirements (28 credits)**

- Engl 211-212-213 Major British Writers I-II-III (12)  
 Engl 371-372-373 Survey of American Literature I-II-III (12)  
 Engl 314 Shakespeare (4)

**Courses Required for Teaching Certification (24 credits)**

- Engl 280 Literature: East and West (4)  
 Engl 365 Language and Learning (4)  
 Engl 391(g) Teaching English in Secondary Schools (4)  
 Engl 392(g) Teaching Adolescent Literature and Reading (4)  
 Engl 393(g) Grammars of English (4)  
 Engl 394 Advanced Composition (4)

**Minor in English, Writing (to accompany B.A. or B.S. Degree) (28 credits)****Writing Requirement, at least 15 credits chosen from the following:**

- Engl 285 Writing for Film and Television (4)
- Engl 286 Practical Writing (4)
- Engl 287 Technical Report Writing (4)
- Engl 288 Introduction to Creative Writing (4)
- Engl 354 Non-Fiction Writing (repeatable) (3)
- Engl 355 Advanced Technical Report Writing (4)
- Engl 388 Creative Writing (repeatable) (3)
- Engl 488(g) Advanced Creative Writing (1-3)
- Engl 469 Internship (2-16) (maximum of 4 hours applicable to the Writing Minor)

**Electives (at least 8 credits)**

Electives should be chosen in close consultation with a Minor Advisor assigned by the Department of English. Each student completing the minor is encouraged to assemble a portfolio of writing samples to present to prospective employers.

**English as a Second Language Licensure Program (ESL)**

All candidates recommended for licensure to teach English as a Second Language in grades kindergarten to 12 shall:

1. hold a baccalaureate degree;
2. satisfactorily complete a minimum of two years college-level or four years of high school-level foreign language, or equivalent experience in learning another language and interacting with another culture;
3. satisfactorily complete a professional education preparation program for teachers of English as a Second Language approved by the Board of Teaching, consisting of 35-36 quarter hours, or the equivalent. (A valid Minnesota teaching license, K-12, 7-12, or 1-6 would exempt teachers from these requirements); and
4. satisfactorily complete the student teaching component of full day experiences for one academic quarter, or its equivalent, which includes both elementary and secondary education levels with students of limited English proficiency.

Requirements in lieu of valid Minnesota teaching license, K-12, 7-12, or 1-6: Complete the MSU professional core of education courses for elementary or secondary licensure plus additional Minnesota licensure requirements.

**Specific ESL Licensure Requirements (36 credits)**

These courses are offered over a two-year cycle.

- Engl 361(g) Introduction to Descriptive Linguistics (4)
- Engl 364(g) American English (4)
- Anth 370 Anthropology/Linguistics (4)
- SLHS 401(g) Psycholinguistics (4)
- Anth 110 Introduction to Culture/Symbols (4)
- Anth 375 Language in Culture (4)
- EIEC 480(g) Reading in ESL (3)
- EIEC 481(g) Teaching English to ESL (3)
- Electives approved by program advisor (6)

**Additional Requirements (16 credits)**

- EIEC 450E Student Teaching Elementary:LEP (8)
- EIEC 451S Student Teaching Secondary:LEP (8)

**ENGLISH COURSES****Engl 101-102-103 Composition and Literature I-II-III (4 each) (FWS)**

101: Numerous written assignments and readings in essays and/or short fiction; general introduction to the use of the library. 102: Composition and literature (drama and novels); emphasis on expository and argumentative writing. 103: Composition and literature (poetry). 101 is prerequisite to 102 and 103.

**Engl 111-112-113 Composition and Literature for Non-Native Speakers I-II-III (4 each) (FWS)**

Reading and writing of expository prose; introduction to American culture through literature; review of English grammar, vocabulary study, English for academic uses. Restricted to non-native speakers, who must take the course unless exempted by the department upon recommendation of the instructor; if exempted, students may enter 101-103. 111-112-113 fulfill Freshman English requirement.

**Engl 192-193 Literature and Critical Writing II-III (4 each) (WS)**

Close reading of literary masterpieces. Enrollment in 192 restricted to those who have excelled in 101; enrollment in 193 restricted to those who have completed 192 or who have excelled in 102. 192 satisfies Freshman English requirement.

***Courses marked with an asterisk may be repeated, with consent of instructor, when authors and topics vary.***

**Engl 211 Major British Writers I (4) (F)**

Selected major writers through Donne. Some attention to literary criticism and research techniques.

**Engl 212 Major British Writers II (4) (W)**

Selected major writers, Milton through Romantics. Some attention to literary criticism and research techniques.

**Engl 213 Major British Writers III (4) (S)**

Selected major writers, Victorians and Moderns. Some attention to literary criticism and research techniques.

**Engl 214 Introduction to Shakespeare (4)**

A study of representative plays and poems.

**Engl 230\* Individual Authors (4)**

Study of one or two major or influential authors.

**Engl 232 Film and Novel (4)**

Comparative analysis of major novels and their screen adaptations. Focus on aesthetic and interpretative similarities and differences. (Same as Spch 282)

**Engl 234 Mythology (4)**

Introduction to the great myths of Greece and Rome and their influence upon later literature.

**Engl 240\* Masterworks (4)**

Extensive reading in a particular literary genre—novel, drama, or poetry.

**Engl 241\* Modern American Literature (4)**

Selected major figures of 20th-century American Literature.

**Engl 246 Women in Literature (4)**

A study of the various ways women are depicted in imaginative literature and expository prose. Readings vary.

**Engl 248 Introduction to American Ethnic Literature (4)**

Significant writers and selected works representing several minority ethnic backgrounds, including African, Asian, Hispanic, and Native American.

**Engl 280 World Literature: East and West (4) (W)**

Selected writers or literary traditions in world literature with at least one-half of the course focusing on non-Western literature.

**Engl 281 World Literature (4)**

Selected writers or literary traditions in Western world literature.

**Engl 285 Writing for Film and TV (4)**

Techniques and approaches to writing scripts for film and television: dramatic stories, factual and thematic documentaries, adaptations from other sources, animation and advertising. Students will analyze scripts and write short scripts to be analyzed and evaluated. Prerequisite: Engl 101-102 or equivalent.

**Engl 286 Practical Writing (4) (FWS)**

Study and practice in writing non-literary material linked to the experiences of daily life and to practical career situations.

**Engl 287 Technical Report Writing (4) (FWS)**

Expository writing dealing with scientific subjects and planned for a specialized audience: documenting, writing abstracts, preparing reports of original investigations. Prerequisite: Engl 101-102 or equivalent; strongly recommended for juniors or above.

**Engl 288 Introduction to Creative Writing (4) (FWS)**

Practice in the writing of poetry, short fiction, or drama.

**Engl 290\* Special Topics (4)**

Study of a particular literary topic: special approaches or procedures related to the study of language or literature.

**Engl 300 Advanced Composition and Literature (4)**

This required course will treat selected literary topics and the reading material will include poetry and expository prose.

**Engl 301\* Medieval British Literature (4)**

Study of selected major authors and works, sometimes in comparison with European counterparts, exclusive of Chaucer.

**Engl 302\* 16th-Century British Literature (4)**

Study of selected major authors from More through the lyricists of the 1590s.

**Engl 303\* 17th-Century British Literature (4)**

Study of selected major authors from Donne and Jonson to Browne.

**Engl 304\* Restoration and 18th-Century British Literature (4)**

Study of selected major authors from Dryden to Dr. Johnson.

**Engl 305\* The Romantic Movement (4)**

Study of selected authors from Burns to Keats.

**Engl 306\* The Victorian Period (4)**

Study of selected major authors from Carlyle to Hardy.

**Engl 307\* 20th-Century British Literature (4)**

Study of selected major British authors from the 1890s to the present.

**Engl 308\* 19th-Century American Literature (4)**

Study of selected major American authors of the 19th century.

**Engl 309\* 20th-Century American Literature (4)**

Study of selected major American authors of the 20th century.

**Engl 314\* Shakespeare (4) (FS)**

Study of selected plays and poems. When the works vary, students may repeat course.

**Engl 330\* Individual Authors (2-4)**

Intensive study of one or two significant authors.

**Engl 340\* Genre Studies (4)**

Extensive reading in a particular literary genre—short story, novel, poetry, drama, or epic.

**Engl 343-344-345 Development of Drama I-II-III (4 each)**

Representative readings in dramatic literature from Greek theatre to the present day.

**343:** Greek and Roman tragic and comic playwrights, Aristotelian criticism, and classical theatre history.

**344:** Early native farce, religious drama, and the drama and theatrical innovations of the Renaissance through the 18th century. **345:** The drama of the modern era, beginning with the 19th century

Romantics, viewed as a revolutionary, cultural, political and artistic force. (Same as Spch 322-324-326)

**Engl 350 Practical Criticism (4)**

Practice in critical evaluation of literary works.

**Engl 354\* Non-Fiction Writing (3)**

Writing of non-fiction prose; partly a dialogue on the form and theory of non-fiction, but mainly a workshop centered on the practice of non-fiction writing.

**Engl 355 Advanced Technical Report Writing (4)**

Process-oriented writing class focuses toward a formal feasibility study and/or formal grant proposal, requiring a consultant in the student's major discipline; emphasizes work in communication theory, documentation style, abstracts, business ethics, case studies, and annotated bibliographies.

**Engl 361(g) Introduction to Descriptive Linguistics (4)**

A broad survey of the field of descriptive linguistics.

**Engl 363(g)\* History of the English Language (4)**

A survey of the early history of the English language, its sounds and its grammar, emphasizing Old English and its literature or Middle English and its literature.

**Engl 364 American English (4)**

A survey of American dialects—both regional and social—their characteristics, origins, causes and development, including Chicano and Black English.

**Engl 365 Language and Learning (4) (S)**

An interdisciplinary approach to theories of language development, and language as a mode of learning. Prerequisite: Engl 101-102-103, Engl 394 or consent of instructor.

**Engl 371 Survey of American Literature I (4) (F)**

Historical and critical study of American Puritanism, Nationalism, and Romanticism; may include such authors as Anne Bradstreet, Jonathan Edwards, Benjamin Franklin, Ralph Waldo Emerson, Nathaniel Hawthorne, Edgar Allan Poe, and Herman Melville.

**Engl 372 Survey of American Literature II (4) (W)**

Historical and critical study of American Realism and early Modernism; may include such authors as Walt Whitman, Emily Dickinson, Mark Twain, Henry James, Stephen Crane, Theodore Dreiser, and Sinclair Lewis.

**Engl 373 Survey of American Literature III (4) (S)**

Historical and critical study of the modern American renaissance in poetry and fiction; may include such authors as Robert Frost, T.S. Eliot, Ezra Pound, William Carlos Williams, Wallace Stevens, F. Scott Fitzgerald, Willa Cather, Ernest Hemingway, William Faulkner, and Ralph Ellison.

**Engl 380\* World Literature (4)**

Study of selected world masterpieces grouped by theme or genre.

**Engl 381-382-383 Scandinavian Literature I-II-III (4 each)**

**381:** The older literature of Scandinavia. **382:** Ibsen and Strindberg. **383:** The Modern Scandinavian novel. (Same as Scan 381-382-383)

**Engl 388\* Creative Writing (3)**

The writing of poetry, short fiction, plays, or film. Partly a dialogue on contemporary writing, but mainly workshop. Students may repeat this course once.

**Engl 390\* Special Topics (2-4)**

Study of a particular literary genre, topic, or theme.

**Engl 391(g) Teaching English in Secondary Schools (4)**

Current practices in teaching secondary English; possible observation of secondary classes; discussion of curriculum, approaches, and techniques.

**Engl 392(g) Teaching Adolescent Literature and Reading (4)**

Review of current trends in adolescent and young adult literature. Approaches and techniques for teaching reading and for studying literature in junior and senior high school. May be repeated after five years with consent of instructor.

**Engl 393(g) Grammars of English (4) (W)**

A survey of the history of language study, of the history of the English language, and of the various kinds of grammars: traditional, structural, and transformational.

**Engl 394 Advanced Composition (4) (F)**

Principles of clear and effective writing, elements of the writing process, research and methods in teaching, responding to, and evaluating writing. Prerequisite: Engl 101-102-103 or equivalent.

**Engl 410(g)\* Studies in British Literature (4)**

Study of selected topics, movements, or genres.

**Engl 411 Chaucer (4)**

Study of selected major works and their background.

**Engl 412 Spenser (4)**

Study of selected major works and their background.

**Engl 416 Milton (4)**

Study of selected major works and their background.

**Engl 430(g)\* Individual Authors (4)**

Intensive study of one or two significant authors.

**Engl 450(g)\* Critical Traditions (4)**

Principal works of literary aesthetics and criticism from selected periods in history.

**Engl 469 Internship—Writing (2-16) (FWS)**

Supervised employment requiring substantial writing practice in government or private agency. Repeatable up to a total of 16 credits. All credits apply toward graduation, but only four may count toward a major or minor in English. Eight credits accepted toward the B.A., Writing Emphasis.

**Engl 480(g)\* Advanced World Literature (4)**

Intensive study of selected world masterpieces from one language, in translation.

**Engl 488(g)\* Advanced Creative Writing (1-3)**

Advanced work in writing of poetry, short fiction, plays or film. Prerequisite: Engl 388 and/or consent of the instructor. Students may repeat this course once.

**Engl 492(g) Transformational Grammar (4)**

An introduction to a theory of grammar that describes and explains how sentences are created.

**Engl 495(g) Advanced Study in Language or Literature (3-4)**

Study of selected topics, individual authors, genres or movements in linguistics or in American, British or world literature. The course may be offered as a seminar, as an independent study, or as an adjunct to another class taught by the same instructor.

Repeatable when subject matter varies. Consent of instructor required for graduate credit.

**Engl 498(g) Tutorial (1-3)**

The consideration of various problems in literature or language agreed upon by the instructor and the student.

**Finance**

*See Business Administration for Curricula.*

**FINANCE COURSES****Finc 320 Money and Banking (4)**

Same as Econ 320.

**Finc 321 Banking Policy (4) (Fs)**

Examination of interbank relationships and contemporary developments in banking administration. Prerequisite: Finc 320.

**Finc 340 Corporate Finance (4) (Fws)**

Analysis of methods used to manage assets, liabilities and investments. Prerequisite: Acct 231, Math 273, 274, 275, and junior standing.

**Finc 350 Public Finance (4)**

Same as Econ 350.

**Finc 351 Risk Management (4) (W)**

Survey of risk management principles and the management of property and liability insurance coverage. Prerequisite: Acct 300 or consent of instructor.

**Finc 352 Life and Health Insurance (4) (F)**

A study of insurance policies, pension plans and financial planning tools for individuals and business concerning life and health risk.

**Finc 353 Financial Planning (Seminar) (4) (W)**

A review of current literature concerning personal financial planning with case studies. Prerequisite: Finc 351 and Finc 352.

**Finc 354 Real Estate Investments (4) (Fs)**

Fundamentals of purchasing, managing and financing real estate. Prerequisite: Finc 340.

**Finc 406(g) Small Business Management Consulting (2) (Fws)**

Practicum in providing management assistance to small business. Can be taken two quarters consecutively for a total of 4 credits. Senior or graduate standing and permission of the instructor required.

**Finc 425(g) International Trade and Finance (4)**

Same as Econ 425.

**Finc 440 Intermediate Finance (4) (Fw)**

Designed for non-finance majors to permit study of topics appropriate to business financial decisions. Prerequisite: Finc 340.

**Finc 441 Advanced Corporate Finance (4) (Fs)**

Advanced and current topics in corporate finance for finance majors. Prerequisite: Finc 340.

**Finc 442(g) Finance Seminar (4) (Ws)**

Selected finance topics of contemporary interest. May be repeated with different topics. Prerequisite: Consent of instructor.

**Finc 450(g) International Financial Management (4) (Fw)**

Issues involved in the financial management of a multinational firm are considered. This course evaluates the problems a multinational firm faces and how they can be addressed. Topics concerning the functioning of global financial markets, factors that influence exchange rates, and the ways investment decisions are made are explored. Prerequisite: Econ 206, Finc 340.

**Finc 456(g) Principles of Investment (4) (Fws)**

This course provides a basic understanding of the functioning of securities markets, individual investment alternatives, issues involved in investment theory and practice, and investment analysis and valuation. Emphasis is placed on the understanding of the background terminology and risk/return characteristics of different investment opportunities.

**Finc 457(g) Portfolio Analysis (4) (Fw)**

Analysis of techniques used in combining a portfolio of securities. Examines various classes of securities and investments meeting a proper balance of investor's requirements. Prerequisite: Finc 456.

**Finc 458 Financial Decision Making (4) (Fs)**

This course moves away from textbooks to learning the skills and issues involved in the financial management of a corporation through academic professional articles. Several important concepts of financial management are applied to real-life situations through the use of case problems. These cases provide insights into some of the problems a firm faces and how they can be addressed. Prerequisite: Finc 441 or consent of instructor.

**Finc 469 Student Internship (3-12)**

Prerequisite: Junior standing.

**Finc 498(g) Problems In Finance (1-4)**

Individual inquiry into an aspect of finance not covered in the regular curriculum. Prerequisite: Consent of instructor.

**French**

*See Languages for Curricula and Courses.*

**Geography-Geology Department**

Lommen 90, (218) 236-2241

Chair: Roger L. Richman

Faculty: Russell Colson

**GEOGRAPHY-GEOLOGY CURRICULA**

**AREAS OF STUDY: Geography, Geology**

**Minor in Geography (30-32 credits)**

Geog 110 Introductory Physical Geography (4)

Geog 111 World Regional Geography (4)

Geog 220 Economic Geography (4)

Geog 225 Conservation (4)

Geog 310 United States and Canada (4)

**Electives in Geography (10-12 credits)**

One course in Regional Geography

One course in Systematic Geography

**Minor in Earth Science (Teaching)**

This program is under revision. Please see department chair.

*(This minor can be awarded only in combination with at least one teaching major.)*

**GEOGRAPHY COURSES****Geog 100 Introduction to Geography (4)**

Basic framework for understanding geography through examining various parts of this academic discipline and applied science.

**Geog 110 Introductory Physical Geography (4)**

Basic elements of geography including weather and climate, vegetation, soils and landforms.

**Geog 111 World Regional Geography (4)**

Problems of man's relation to the land and the interrelation of regions. Prerequisite: Geog 110.

**Geog 112 Cultural Geography (4)**

Diffusion of innovation, environmental perceptions, and cultural diversity of people in different parts of the world.

**Geog 130 Introduction to the Field of Planning (2)**

Foundation for understanding the planning process, and the different approaches to planning, and tools of the planner.

**Geog 220 Economic Geography (4)**

The geography of man's economic activities, including agriculture, mining, manufacturing and trade.

**Geog 225 Conservation (4)**

Environmental problems such as food supplies, energy resources, air and water pollution and wildlife habitat.

**Geog 235 Geography of Minnesota and North Dakota (3)**

Survey and analysis of the physical and cultural environments of Minnesota and North Dakota.

**Geog 241 Elementary Meteorology (4)**

The basic elements of weather: temperature, pressure, condensation and precipitation, air masses and fronts, vorticity and jet streams and storms. Prerequisite: Geog 110.

**Geog 300 Geomorphology (4)**

Regional survey of landforms of United States, with attention given to classic problems in geomorphic interpretation. Prerequisite: Geog 110 or consent of instructor.

**Geog 310 United States and Canada (4)**

Regional survey of United States and Canada with emphasis on regional contrasts and interrelationships. Prerequisite: Geog 110, 111, or consent of instructor.

**Geog 485 Earth Science Teaching Methods (1)**

Curriculum review, objectives, methods, materials, and evaluation used in the earth science program. Prerequisite: Sci 440 or concurrent with Sci 440.

**Geog 490(g) Special Problems in Geography (1-4)**

Individualized work for advanced students involving reading in geography and special writing projects utilizing the geographic approach. Prerequisite: Consent of instructor.

**GEOLOGY COURSE****Geol 115 Physical Geology (4)**

A survey of the physical nature and properties composing the earth, distribution of materials, and the processes of earth formation.

**German**

*See Languages for Curricula and Courses.*

## Health-Physical Education Department

Nemzek 106, (218) 236-2445

**Chair:** Lyndon Brown

**Faculty:** Cynthia Booth, Richard Bynum, Deborah Chapman, D. Ellen Cromwell-Cecrle, Mary Curtis, Joe Fisher, Ross Fortier, James Gemar, Steven Grineski, Dan Lind, Ralph Micheli, Donella Palmer, David Schellhase, Randall Smith, John Sterner, William Thomas, Lori Ulferts, Kathryn Wilson

### Major in Health Education K-12 (Teaching)

#### B.S. Degree

#### Major Requirements (72 credits)

##### Core Requirements (41 credits)

Hlth 110 Personal and Community Health (4)  
 Hlth 125 First Aid (2)  
 Hlth 200 Health and Culture (4)  
 Hlth 205 Introduction to Nutrition (4)  
 Hlth 215 Health Agencies and Services (4)  
 Hlth 327 Principles of Safety Education (4)  
 Hlth 330 Introduction to Diseases (4)  
 Hlth 340 Health Methodology (4)  
 Hlth 410 Consumer Health Education (4)  
 Hlth 412 Marriage and Family Life Education (4)  
 Hlth 465 Organization and Administration of School Health Programs (3)

##### Requirements in Related Areas (31 credits)

Selections from the following areas based on prior education and goals of the student: (Suggested courses are listed.)

Biology or Zoology (Biol 103 Hum & Ecosystem)  
 Bacteriology or Microbiology (Biol 236 Intro to Micro)  
 Applied Human Anatomy (PE 220 App Human Anatomy)  
 Physiology (PE 321 Human Physiology)  
 Human Growth and Development (Ed 214 Hum Grwth/Dev)  
 Psychology (Psy 113 General Psych)  
 Sociology (Soc 110 Intro to Soc)

All Teacher Education requirements must be fulfilled to complete this major. (See Teacher Education Requirements in Education Department.)

### Major in Health Education (Community Health)

#### B.S. Degree (90-100 credits)

#### Core Requirements (56-66 credits)

Hlth 110 Personal and Community Health (4)  
 Hlth 112 Introduction to Community Health Education (1)  
 Hlth 125 First Aid (2)  
 Hlth 200 Health and Culture (4)  
 Hlth 205 Introduction to Nutrition (4)  
 Hlth 215 Health Agencies and Services (4)  
 Hlth 326 Epidemiology (4)  
 Hlth 327 Principles of Safety Education (4)  
 Hlth 330 Introduction to Diseases (4)

Hlth 340 Health Methodology (4)  
 Hlth 410 Consumer Health Education (4)  
 Hlth 412 Marriage and Family Life Education (4)  
 Hlth 415 Design and Evaluation of Community Health Education Programs (4)  
 Hlth 465 Organization and Administration of School Health Programs (3)  
 Hlth 469 Internship (6-16)

#### Requirements in Related Areas (26 credits)

Selections from the following requirements based upon licensure rules, prior education and experience, and educational goals of the student:

Biol 103 Humanity and the Ecosystem (4)  
 Biol 236 Introduction to Microbiology (4)  
 Chem 104 Environmental Chemistry (4)  
 Chem 106-107-108 Chemistry for Health Professions (15)  
 Mgmt 360 Principles of Management (4)  
 PE 111 Concepts of Physical Fitness (2)  
 PE 220 Applied Human Anatomy (4)  
 PE 321 Human Physiology (4)  
 (Biol 215-216 may be substituted for PE 220 & 321)  
 Psy 113 General Psychology (4)  
 Soc 110 Introduction to Sociology (4)  
 SpEd 100 Beginning Speech Communication (4)

**Electives in Health Education (8 credits minimum in the areas of human growth and development or communication skills—subject to advisor approval.)**

### Major in Physical Education K-12 (Teaching)

#### B.S. Degree (79 credits)

Hlth 125 First Aid (2)  
 Hlth 220 Prevention and Care of Athletic Injuries (2)  
 One Aquatics Course (1)  
 PE 191 Activity Block I (1-4)  
 PE 192 Activity Block II (1-4)  
 PE 193 Activity Block III (1-4)  
 PE 194 Activity Block IV (2)  
 PE 195 Activity Block V (2)  
 PE 200 Foundations of Physical Education (4)  
 PE 220 Applied Human Anatomy (4)  
 PE 243 General Methods in PE (4)  
 PE 250-252 Sports Officiating (2)  
 PE 310 Sport and Play in the U.S. (3)  
 PE 311 Motor Learning (3)  
 PE 320 Kinesiology (4)  
 PE 321 Human Physiology (4)  
 PE 360 Elementary Methods in PE (4)  
 PE 361 Secondary Methods in PE (4)  
 PE 371-379 Sports Coaching (3)  
 PE 421 Physiology of Exercise (4)  
 PE 452 Adapted Physical Education (4)  
 PE 460 Principles of Coaching (4)  
 PE 474 Tests & Measurements in Physical Education (4)  
 PE 495 Administration of Physical Education (3)  
 Coaching Practicum (0)

All Teacher Education requirements must be fulfilled to complete this major. (See Teacher Education Requirements in Education Department.)



**Major in Physical Education B.A. Degree**

For students who do not plan to qualify for public school teaching. Requirements are the same as for the teaching major excluding Teacher Education Requirements.

**Major in Physical Education (Fitness and Sport Science) B.S. Degree (73 credits)**

For students preparing for entry-level positions in fitness related fields.

**Major Course Requirements (58 credits)**

PE 100 Aerobic Dance (1)  
 PE 102 Weight Training (1)  
 PE 104 Jogging (1)  
 PE 108 Racquetball (1)  
 PE 111 Concepts of Physical Fitness (2)  
 PE 116-7 Tennis (1)  
 PE 220 Applied Human Anatomy (4)  
 PE 240 Elementary PE (2)  
 PE 310 Sport and Play in US (3)  
 PE 311 Motor Learning (3)  
 PE 320 Kinesiology (4)  
 PE 321 Human Physiology (4)  
 PE 421 Physiology of Exercise (4)  
 PE 452 Adapted Physical Education (4)  
 PE 469 Internship (3)  
 PE 474 Tests and Measurements in PE (4)  
 Hlth 110 Personal and Community Health (4)  
 Hlth 125 First Aid (2)  
 Hlth 205 Introduction to Nutrition (4)  
 Hlth 220 Prevention and Care of Athletic Injuries (2)  
 Hlth 330 Intro to Diseases (4)

**Requirements in Related Areas (15 Credits)**

HPER 470 C & C Fitness/Program Impl (NDSU) (3)  
 HPER 467 EKG Monitoring (NDSU) (2)  
 F/N 111 Wellness (NDSU) (3)  
 ED 108 Stress Management (4)  
 Spch 100 Beg Speech Communication (4)  
 Mgmt 360 Prin of Management (4)  
 Chem 106 Chem for Health Prof (5)  
 Chem 107 Chem for Health Prof (5)  
 Chem 108 Chem for Health Prof (5)  
 Hlth 301 Health Aspects of Aging (4)  
 Hlth 410 Consumer Health (4)  
 Hlth 415 Design and Evaluation of Community Health Education (4)  
 PE 435/499 Issues and Trends/Workshops (1-4)

**Coaching Licensure (18 credits)**

Coaching Certification can be awarded only in combination with at least one teaching major.

All applicants for coaching licensure must complete a practicum. MSU Physical Education majors complete necessary course work as part of their major. Non-majors must complete the following courses:

Hlth 125 First Aid (2)  
 Hlth 220 Prevention & Care of Athletic Injuries (2)  
 PE 350 Mechanical Principles of Sport (4)

PE 351 Physiology of Sport (3)  
 PE 371-79 One Coaching Class (3)  
 PE 460 Principles of Coaching (4)  
 Practicum (0)

**Minor in Athletic Training**

The athletic training minor provides a means for students to work toward National Athletic Trainers Association certification in athletic training. The minor is supervised by the Head Athletic Trainer and requires 32 credit hours of course work and 1,500 hours of internship experience.

**Required Courses (32 credits)**

Hlth 110 Personal and Community Health (4)  
 Hlth 125 First Aid (2)  
 Hlth 220 Prevention and Care of Athletic Injuries (2)  
 Hlth 221 Advanced Athletic Training I—Therapeutic Modalities (4)  
 Hlth 321 Advanced Athletic Training II—Orthopedic Assessment (4)  
 PE 220 Applied Human Anatomy (4)  
 PE 320 Kinesiology (4)  
 PE 321 Human Physiology (4)  
 PE 421 Physiology of Exercise (4)

**Internship (1,500 hours)**

Practical experience under the supervision of the Head Athletic Trainer.

**Developmental/Adapted Physical Education Licensure (38 credits)**

This licensure can be awarded only in combination with a Physical Education K-12 major.

SpEd 412(g) Mental Retardation (4)  
 SpEd 461(g) Educating Children and Youth with Specific Learning Disabilities (4)  
 SpEd 471(g) Behavioral and Environmental Management (3)  
 PE 311 Motor Learning (3)  
 PE 419 Adapted Physical Education Curriculum (4)  
 PE 452(g) Adapted Physical Education (4)  
 PE 453(g) Assessment and Programming in D/APE (4)  
 PE 456(g) Assessment and Curriculum Planning for Persons with Severe Handicaps I (4)  
 PE 476 Internship—D/APE (5)  
 PE 409 Adapted Physical Education (NDSU) (3)

The following courses must be taken at MSU in order to be licensed: PE 452, PE 453, PE 476(3), SpEd 461 or SpEd 412.

**Minor in Health Education 7-12 (Teaching) (33 credits)**

This minor can be awarded only in combination with at least one teaching major.

Hlth 110 Personal and Community Health (4)  
 Hlth 125 Standard First Aid/Personal Safety (2)  
 Hlth 205 Nutrition (4)  
 Hlth 327 Principles of Safety Education (4)

Hlth 340 Health Education Methodology (4)  
 Hlth 465 Org/Ad of School Health Prog (3)  
 PE 220 Applied Human Anatomy (4)  
 PE 321 Physiology (4)

**At least one of the following courses**

Hlth 215 Health Agencies and Services (4)  
 Hlth 330 Introduction to Diseases (4)  
 Hlth 410 Consumer Health (4)  
 Hlth 412 Marriage and Family Life Education (4)  
 Hlth 415 Des/Eval of Community Health Education Programs (4)

**Minor in Health (Community) (34-35 credits)**

Hlth 110 Personal and Community Health (4)  
 Hlth 112 Introduction to Community Health Education (1)  
 Hlth 125 Standard First Aid and Personal Safety (2)  
 Hlth 205 Introduction to Nutrition (4)  
 Hlth 215 Health Agencies and Services (4)  
 Hlth 410 Consumer Health (4)  
 Hlth 415 Des/Eval of Community Health Education Programs (4)

**At least three of the following courses**

Biol 104 Human Biology (4)  
 Hlth 200 Health and Culture (4)  
 Hlth 301 Health Aspects of Aging (4)  
 Hlth 306 Cross-Cultural Illness and Care (4)  
 Hlth 326 Epidemiology (4)  
 Hlth 327 Principles of Safety Education (4)  
 Hlth 330 Introduction to Diseases (4)  
 Hlth 340 Health Methodology (4)  
 Hlth 412 Marriage and Family Life Education (4)  
 Hlth 465 Organization and Administration of School Health Programs (3)

**Minor in Physical Education K-12 (Teaching) (40 credits)**

This minor can be awarded only in combination with at least one teaching major and is not recognized for teacher certification in the State of Minnesota.

Hlth 125 First Aid (2)  
 PE 192 and 194 Activities Course (6)  
 PE 191 or 193 or 195 Activities Course (4)  
 PE 200 Foundations of Physical Education (4)  
 PE 220 Applied Human Anatomy (4)  
 PE 243 General Methods in PE (4)  
 PE 321 Human Physiology (4)  
 PE 360 Elementary Methods in PE (4)  
 PE 361 Secondary Methods in PE (4)  
 PE 452 Adapted Physical Education (4)

**HEALTH EDUCATION COURSES**

**Hlth 110 Personal and Community Health (4) (FWS)**

An overview of health-related topics emphasizing education for the prevention of illness. Required for teacher certification in Minnesota.

**Hlth 112 Introduction to Community Health Education (1) (F)**

Designed to introduce students to the field of Health Promotion and Health Education, and to facilitate student understanding of the relationships of community health education job requirements and the courses for the major. Lab hours required.

**Hlth 124 First Aid-Elementary Education (1) (FS)**

Preparation relative to injury/illness as encountered by the elementary teacher.

**Hlth 125 First Aid (2) (FWS)**

This course is designed to prepare the student to deal effectively with situations in which emergency care is required and medical assistance is not readily available.

**Hlth 200 Health and Culture (4) (S)**

Introduction to health-related disciplines. Interrelationships among behavior, beliefs and health as they relate to medical problems.

**Hlth 205 Introduction to Nutrition (4) (FWS)**

Topics that deal with nutrition requirements and energy needs of people will be covered, such as utilization of food components, weight control and food additives.

**Hlth 215 Health Agencies and Services (4) (F)**

A survey of community agencies and programs at the national, state and local levels from historical and contemporary perspectives.

**Hlth 220 Prevention and Care of Athletic Injuries (2) (FWS)**

This course introduces students to the basic principles of athletic training essential to prevention, recognition and treatment of athletic injuries and organization and administration of athletic training programs. Prerequisite: Hlth 125 or PE 220.

**Hlth 221 Advanced Athletic Training I: Therapeutic Modalities (4) (S)**

This course will investigate tissue repair, physiology of hot and cold treatments, therapeutic modalities, and therapeutic exercise relevant to athletic injury management. Prerequisite: Hlth 125 and Hlth 220.

**Hlth 301 Health Aspects of Aging (4) (F)**

Models and theories of aging; environmental factors that affect physiological changes with age; life-style and aging processes.

**Hlth 302 Cultural Aspects of Aging (4)**

Attributes, concerns and function of elders in Western and non-Western societies. Prerequisite: Hlth/Soc/Anth 200 or consent of instructor.

**Hlth 306 Cross-Cultural Illness and Care (4)**

An ethnomedical approach to perceptions and definitions of illness and disease; treatment employed; function of practitioners. Prerequisite: Anth 100 or Hlth 200 or consent of instructor.

**Hlth 321 Advanced Athletic Training II: Orthopedic Assessment (4) (S)**

Study of advanced athletic training techniques (orthopedic assessment; therapeutic modalities, emergency management and rehabilitation principles). Prerequisite: Hlth 220, PE 220.

**Hlth 326 Epidemiology (4) (W)**

A study of the distribution of disease with an emphasis upon interrelationships among culture, social organizations, environment and population changes.

**Hlth 327 Principles of Safety Education (4) (Ws)**

Study and evaluation of factors in safety awareness and accident prevention.

**Hlth 330 Introduction to Disease (4) (W)**

Introduction to common degenerative and developmental disorders. Emphasis on the relationship of these disorders to health education programs.

**Hlth 340 Health Methodology (4) (F)**

A student-involvement approach to procedures and materials used to facilitate learning experiences in a school or community setting.

**Hlth 350 Cross-Cultural Mental Health (4)**

The relationship between culture and mental health; specific illness and causes; problems in identifying a cross cultural typology. Prerequisite: Anth 110, Anth 111, or consent of instructor.

**Hlth 410 Consumer Health (4) (S)**

Investigation of the impact on the consumer of various health-related products and services: provides an opportunity to analyze and evaluate in order to select more intelligently.

**Hlth 412 Marriage and Family Life Education (4) (FWS)**

An in-depth study of pre-marital and family relations. Group and valuing processes are involved.

**Hlth 415 Design and Evaluation of Community Health Education Programs (4) (S)**

Study of a process and the technique to organize, implement and evaluate community health education programs. Prerequisite: Hlth 215, Hlth 326, Hlth 340, or consent of instructor.

**Hlth 465 Organization and Administration of School Health Programs (3) (S)**

A study of the philosophy of the three phases of the school health program, and the policies and procedures used in coordinating such programs.

**Hlth 469 Internship (6-16) (FWS)**

Designed for Community Health Education majors. Involvement in field work by placement in health related governmental, volunteer or commercial agencies. Prerequisite: Consent of instructor.

**Hlth 474(g) Workshop in Health Education (2)**

Designed to meet special needs for current and evolving information in specific health areas. Prerequisite: Consent of instructor.

**Hlth 475(g) Issues and Trends in Health Education (1-4)**

Issues or trends of major concern in the discipline of Health/Health Education. The course may be repeated as content varies. Prerequisite: Senior standing or consent of instructor.

**Hlth 560 Studies in Athletic Training (3)**

Directed readings and discussions with emphasis on research in athletics.

**History Department**

MacLean 302, (218) 236-2812

Chair: William Eagan

Faculty: Dieter Berninger, Henry Chan, Robert Davies, Dianne Farrell, Paul Harris, Lysle Meyer, I. Kenneth Smemo.

**Major in History B.A. Degree (62 Credits)**

This program will govern all students declaring a History Major after Spring 1990.

**Major Course Requirements:****Basic Surveys**

History 101-102-103 Western Civilization

OR History 104-105-106 World History (12 credits)

History 121-122-123 History of the United States (12 credits)

**Specialized Western History**

Work at the 200 level or above in the following areas:

Europe (3 courses)

North America (3 courses)

**Non-Western History**

Work at the 200 level or above in **at least two** of the following areas:

Africa

Asia

Latin America

Modern Middle East (3 courses)

**Seminar**

At least one seminar in history (Hist. 402, 403, 404, 405) (4 credits)

**One year of a foreign language****Minor in History B.A. Degree 39 Credits**

History 101-102-103 History of Western Civilization

OR History 104-105-106 World History (12 credits)

History 121-122-123 History of the United States (12 credits)

**Electives in North American and European History at the 200 level or above: (at least 9 credits)**

United States

Canada

Europe

**Electives in Non-Western History at the 200 level or above: (at least 6 credits )**

Africa  
Asia  
Latin America  
Modern Middle East

**Major in History B.S. Degree Social Studies (95 Credits)**

Only the approved Social Studies major can be accepted for secondary teaching certification. See Social Studies.

**HISTORY COURSES****Hist 100 Studies in History (3-4)**

Selected topics and regions in historical perspective. Designed especially for the liberal arts student, the course may be repeated for credit under a different subtitle as the subject matter changes. Only 4 credits may be applied toward a History Major.

**Hist 101-102-103 Western Civilization I-II-III (4 each) (FWS)**

**101:** Ancient and medieval periods. Human beginnings, the ancient civilizations of the Mediterranean basin, and medieval Europe.

**102:** Renaissance to 1815. Europe transformed: the Renaissance, the Reformation, the rise of the nation state, and competition for empires. **103:** 1815 to present. The age of modern industrialism, liberalism, nationalism, the new imperialism and 20th century problems into the atomic age.

**Hist 104-105-106 World History I-II-III (4 each) (FWS)**

**104:** Cultures of the world in the ancient period: the agricultural revolution, the rise of the first civilizations. **105:** From the end of Classical civilizations to the beginning of global dominance by the West in the late 18th century in world perspective. **106:** World civilizations in the modern period, from the late 18th century to the present.

**Hist 121-122-123 History of the United States I-II-III (4 each) (FWS)**

**121:** Colonial and Early National America: The development of a new society and the creation of a new political system. **122:** The Nineteenth Century: Westward expansion, sectional conflict and industrialization. **123:** The Twentieth Century: conflict at home and abroad from the Progressive era to the present.

**Hist 215 Minnesota and the Upper Midwest (4)**

Historical development of the Upper Midwest region with particular focus on the State of Minnesota in the modern period.

**Hist 221-222-223 History of England I-II-III (3 each) (FWS)**

**221:** Roman Britain to Norman England. Emphasis on Medieval life and institutions. **222:** Tudor, Stuart and early Hanoverian periods. Topics include English Reformation, Puritan revolt, Glorious Revolution. **223:** Industrialization, the Victorian period, Britain and Ireland in the 20th century.

**Hist 240 History of Mass Communications (3)**

Development of journalism in the U.S. from the time of the American colonies to the present.

**Hist 241 History of Social Welfare (4) (FW)**

Examines the history of public and private responses to poverty and need in America; offers insights into the lives of both providers and recipients of welfare services in American history.

**Hist 251-252-253 East Asian History I-II-III (3 each) (FWS)**

The cultural, economic and political growth of East Asia. **251:** China. **252:** Japan. **253:** Southeast Asia.

**Hist 261-262-263 History of Africa I-II-III (3 each) (FWS)**

**261:** Northern African and sub-Saharan civilizations up to the 15th century. **262:** European intrusion, the slave trade; black state-building. **263:** Colonial partition and black resistance; colonial rule and the growth of African nationalism; problems of independence.

**Hist 271-272 History of Latin America I-II (4 each) (FWS)**

**271:** Iberian heritage, pre-Columbian Indian cultures, the era of conquest, the colonial period and Wars of Independence. **272:** Major trends in Latin America in the 19th and 20th centuries.

**Hist 305(g) Modern Middle East (4)**

The Middle East since 1914. European imperialism and the background to the Arab-Israel struggle, nationalism, revolution, Islamic resurgence and contemporary problems.

**Hist 307(g) Topics in Asian History (3-4)**

Selected topics in Asian history.

**Hist 308(g) Topics in African History (3-4)**

Selected topics in African History.

**Hist 309(g) Topics in Latin American History (3-4)**

Selected topics in Latin American history.

**Hist 310(g) Topics in European History (3-4)**

Selected topics in European history.

**Hist 311(g) Topics in North American History (3-4)**

Selected topics in North American history.

**Hist 312-313-314(g) Ancient History I-II-III****(4 each) (FWS)**

**312:** Ancient Near East: political, social and cultural history from the dawn of civilization through the formation of the great empires. **313:** Ancient Greece: social, political, economic and cultural development. **314:** Ancient Rome: political, social, economic and cultural development.

**Hist 315(g) Medieval Europe (3)**

European history from the decline of the Roman Empire to the Renaissance.

**Hist 316(g) The Renaissance (3)**

The political, religious, cultural, economic and social evolution of Europe from the 14th to the 16th century.

**Hist 317(g) The Reformation (3)**

16th century Europe during the Protestant and Catholic Reformation period; the development of the modern state system.

**Hist 318-319(g) History of Germany I-II (4 each)**

**318:** Germany from earliest times to the late 19th century. **319:** Political, social and economic developments from the late 19th century to the present.

**Hist 325(g) French Revolution and Napoleon (4)**

A survey of the French Revolutionary and Napoleonic periods in European history examining the causes and consequences of the Revolution in social, political and military terms.

**Hist 331-332-333(g) Russian History I-II-III  
(4 each) (FWS)**

**331:** Russia from earliest times to the end of the 18th century; **332:** Imperial Russia in the 19th century to the end of the Romanovs (1917); **333:** Russian Revolution and history, government, society and foreign policies of Soviet Union to the present.

**Hist 338-339(g) Intellectual History of Western Civilization I-II (4 each)**

**338:** Reflections on fundamental social, political, and religious concerns from the Renaissance to the 18th century Enlightenment. **339:** Intellectual response to the special problems of modern society in the 19th and 20th centuries. Prerequisite: Hist 102-103 or consent of instructor.

**Hist 340-341(g) History of Scandinavia I-II (4 each)**

**340:** Survey of the social, cultural, political and economic development of the peoples of the five Scandinavian countries from pre-historic times to the mid-18th century. **341:** Mid-18th century to the present.

**Hist 350 Women in European History (4)**

The historical experience of European women as a force in politics, in economic and familial roles, in organized religion and in cultural life, and with special emphasis on the "woman question".

**Hist 355(g) The Scandinavian Heritage in America (4)**

An examination of the conditions in the Scandinavian countries in the 19th century which prompted mass migration to the U.S., the regions and nature of early Scandinavian settlements, adjustment and assimilation, and the nature and degree of ethnic retention among the descendants of these immigrants.

**Hist 357-358(g) United States Foreign Relations I-II (4 each)**

**357:** Diplomacy in the era of the American revolution, continental expansion, the Civil War, and the Gilded Age. **358:** American expansion into the Caribbean and to the Far East, World Wars I and II; the various forces that affected American foreign relations in the 20th century.

**Hist 366-367(g) Constitutional History of the United States I-II (4 each)**

**366:** The origins and development of the American Constitution from Colonial times to the beginning of the industrial age. **367:** The American constitutional system in its historic setting from early industrial times to the present.

**Hist 368-369 (g) American Life and Thought I-II  
(4 each)**

Topical approach to social changes that have affected the lifestyles, values, and ways of thinking of diverse groups in American history. **368:** To the mid-19th century. **369:** Late 19th century to the present.

**Hist 370(g) The American West (4)**

The frontier movement as a factor responsible for North American character and institutions.

**Hist 375(g) Women in United States History (3)**

Women's experiences in the family, work, religion, reform, and the women's rights and feminist movements; seeks to understand women's issues in historical perspective.

**Hist 377(g) Afro-American History (4)**

The historical experience of Afro-Americans from slavery to the present; how American society has oppressed Afro-Americans and how they have struggled against that oppression, with particular emphasis on organized resistance in the era of the Civil Rights movement.

**Hist 381-382(g) History of Canada I-II (3 each)**

**381:** Pre-Confederation Canada: exploration and French settlement through the conquest, British rule, achievement of responsible government and the development of Canadian nationality. **382:** Post-Confederation Canada: the consolidation and expansion of Canada from Confederation to the present, emphasis on Canada's internal growth and multinational character.

**Hist 402(g) Seminar in African History (3-4)**

Problems in African history for advanced students.

**Hist 403(g) Seminar in Latin American History (3-4)**

Problems in Latin American history for advanced students.

**Hist 404(g) Seminar in European History (3-4)**

Problems in European history for advanced students.

**Hist 405(g) Seminar in North American History (3-4)**

Problems in North American History for advanced students.

**Hist 410 Tutorial in History: Undergraduate (1-3)**

Directed readings and discussion on particular topics agreed upon by instructor and student. Consent of instructor must be obtained before registration. May be repeated for credit.

**Home Economics****Cooperative Degree Program**

Although no courses in this field are offered at MSU, a cooperative agreement with North Dakota State University permits a student to take three years of courses as an MSU student, concurrently pursuing courses in this specialty at NDSU. The student need only transfer for the fourth year to NDSU, pay tuition under a reciprocity agreement, and will receive the degree from that institution.

**Honors Program**

**Director:** Michael W. Hughey

The Honors Program exists to reward and encourage superior academic achievement. It is designed to create a community of learning in which students can pursue ideas collectively and learn with and from each other as well as from instructors. Students with a 3.5 GPA or better are invited into the program at the end of their freshman year. course work usually begins in the sophomore year. Those who complete the Honors Program will have their achievement noted on their transcript.

**Program Requirements**

Honors 200 and any three of the following:  
Honors 300, 301, 303, 304.

**HONORS COURSES****Hon 100 Honors Colloquium (1)**

Small group discussions of selected topics. Offered on a Pass/Fail basis. May be repeated for credit.

**Hon 200 Honors Colloquium (4)**

The Honors Colloquium will constitute a 4-credit course required of all Honors students upon admission to the Honors program. Colloquia will emphasize small group discussions of significant issues or problems. Meetings will encourage informal exchange of ideas and viewpoints between instructors and students. Reading materials will be chosen at the discretion of the instructors. Brief papers will be required.

**Hon 300 Multidisciplinary Seminar (4)**

Examines some of the major political, economic and cultural developments in American life during roughly the past century. Possible topics include concentration of political and economic power, bureaucratization and its effects, revolutions in class structures, race and ethnicity in politics, and the consequences of the decline of American empire. Social Science credit.

**Hon 301 Masterpieces of Literature (4)**

Consists of careful reading of selected masterpieces of world literature combined with intense discussion and exchange of ideas. Possible works to be covered include selections from Homer, Dante, Shakespeare, Dostoevsky, Yeats, Camus and others. Humanities credit.

**Hon 303 Nature of Physical Reality (4)**

A study and comparison of models of physical reality constructed by two major figures of 20th century physics, Albert Einstein and Niels Bohr. Natural Sciences credit.

**Hon 304 Great Works in Social Thought (4)**

A critical examination of classics in social thought, including such works as Plato's Republic, Augustine's City of God, Machiavelli's The Prince, Locke's Second Treatise and Marx's The Communist Manifesto. Humanities credit.

## Hotel-Motel-Restaurant Management

See *Business Administration for Curricula*.

### HOTEL-MOTEL-RESTAURANT MANAGEMENT COURSES

#### HMR 242, 243, 244 Work Experience I-II-III (1 each) (Fws)

Supervised work experience of at least 30 hours. Written report. Open only to students majoring in HMR. One credit per quarter, up to a maximum of 3 credits.

#### HMR 300 Introduction to Food Service (2) (s)

Principles and standards involved in food preparation and cooking methods for restaurants. Understanding of physical changes in food during cooking and heat transfer.

#### HMR 310 Food Administration Practicum (2-4) (Fws)

Supervised on-the-job experience in food administration.

#### HMR 312 Beverage Administration Practicum (2-4) (Fws)

Supervised on-the-job experience in beverage administration.

#### HMR 314 Motel Administration Practicum (2-4) (Fws)

Supervised on-the-job experience in motel administration.

#### HMR 316 Hotel Administration Practicum (2-4) (Fws)

Supervised on-the-job experience in hotel administration.

#### HMR 349 Food Service Laboratory (2) (Fws)

Planning, production, and service of food at Centennial House. Students rotate as managers and supervise the operation. Prerequisite: F&N 346 Quantity Food Production and HMR 300.

#### HMR 350 HMR Maintenance Management (4) (W)

Examines the organization and management of the Hotel-Motel-Restaurant maintenance department and provides technical information needed to establish effective preventative maintenance procedures. Emphasis will be given to energy conservation in the operation of lodging and food services.

#### HMR 352 Front Office Management (4) (F)

Front office systems, organization, functions and dynamics. Preparation of the night audit.

#### HMR 355 Innkeeper's Liability (4) (S)

Legal environment of hotels, motels and restaurants. Includes HMR investment and finance.

#### HMR 442 Hotel-Motel-Restaurant Organization & Management (4) (W)

The scope, organization and operation of lodging and food service departments. Topics to be covered will include Hotel-Restaurant organization and

management, work authority and delegation, work policies, staffing, safety, job responsibilities and supervision in lodging and food service systems. Prerequisite: Management 360.

#### HMR 443 Beverage Management (4)

Management of a bar operation and an understanding of how beverages are made. Emphasis is on responsible beverage service, costing and controls with certification available.

#### HMR 446 Hospitality Marketing and Sales Promotion (4) (F)

An analysis of aspects of the hospitality services market with emphasis on marketing and sales promotion. Internal and external stimulation of sales in competitive markets; experimental techniques in industry-sponsored, sales blitz activities. Examination of the touristic areas and current developments worldwide which attract individuals, pleasure groups or business conventions. Prerequisite: Mktg 310, HMR 442.

#### HMR 456 Convention Sales and Services (4) (F)

Explanation of the convention market and its services. Planning, organizing, executing and evaluating conventions from the client and hotel convention service staff perspective.

#### HMR 460 Hotel-Motel-Restaurant Design and Aesthetics (4) (S)

The condensed survey of the aesthetic and current trends in the development of public accommodations and food services. Includes the interrelationships of planning, construction, equipment, maintenance, personnel and service. Emphasis will be on design and layout, equipment selection and budget estimation. Prerequisite: HMR 300 and consent of the instructor. Offered in alternate years.

#### HMR 466 Current Trends in HMR Management (1-4) (S)

Current trends in lodging and food services. Emphasis will be on review of current literature and information in the area of lodging and food service. In-depth examination of special topics and/or problems by the students will be included. (May be offered as Sanitation and Safety (2))

#### HMR 498 Problems in Hotel-Motel-Restaurant (1-4) (Fws)

Individual inquiry into an aspect of hotels, motels or restaurants not covered in the regular curriculum. Prerequisite: Consent of instructor.

## Humanities and Multicultural Studies Department

MacLean 326, (218) 236-2196

Chair: Dieter Berninger

Faculty: D.C. Cole, Konrad Czynski, Phyllis May-Machunda, Santos Martinez, Robert McGahey, Sylvia Morgan, Donna Rosh, Joyce Torgerson

### DEPARTMENT CURRICULA

The Humanities and Multicultural Studies Department is the core of a variety of interdisciplinary majors and programs: a B.A. in American Studies; an individualized major in Humanities; a Fine Arts minor; a Humanities minor; an African American Humanities minor; an American Indian Studies minor; a Chicano Studies minor; and a Multicultural Studies minor.

### AMERICAN STUDIES PROGRAM

Coordinator: D.C. Cole

Faculty: Joyce Torgerson

The American Studies degree is designed for those who plan to engage in professions such as public relations, journalism, government service, teaching, social service, editing and publishing, library and museum work, law and the ministry. The major is also appropriate as a liberal arts major and as a second major in any number of fields (Business, Mass Communications, Social Services) where a broad knowledge of American society is desirable.

### AMERICAN STUDIES CURRICULA

Major in American Studies B.A. Degree (69 credits)

Core Requirements in American Studies (12 credits)

AmSt 217 Introduction to the American Culture (4)

AmSt 317 The Midwest (4)

AmSt 417 Seminar in American Culture (4)

OR AmSt 419 Seminar: Success and Failure in American Society (4)

*Two courses in each of the following areas (24-32)*

Social Sciences

Fine Arts or Mass Communications

American Literature

American History

### Requirements in Related Fields (26-34)

In addition to the major course requirements, the student will choose electives from a wide selection of courses in various departments to satisfy professional goals and individual interests. Those who choose American Studies as a second major and who plan their program with care may fulfill some of the requirements in related fields with courses which also fulfill requirements in liberal arts and the first major.

### AMERICAN STUDIES COURSES

**AmSt 201 American Cultural Origins (4) (F)**

An introduction to the interdisciplinary study of multicultural America. Course materials are drawn from disciplines such as humanities, social sciences, literature, philosophy, and the arts. Recommended only for sophomores and juniors.

**AmSt 202 Multicultural America Comes of Age (4) (W)**

An interdisciplinary study of the development of multicultural America. Emphasis is on thematic study of maturing multicultural America. Materials are drawn from humanities, social sciences, literature, and the arts. Recommended to follow AmSt 201.

**AmSt 203 Modern Multicultural America (4) (S)**

An interdisciplinary study of contemporary multicultural America. Course is analysis and issue oriented.

Materials are drawn from disciplines of humanities, social science, literature, and the arts. Recommended to follow AmSt 202.

**AmSt 217 Introduction to the American Culture (4) (Fws)**

An introduction to the interdisciplinary study of the American culture. Course materials are drawn from disciplines such as history, social sciences, literature, philosophy and the arts.

**AmSt 221-222-223 20th Century I-II-III (4,4,4) (FWS)**

**221:** A study of representative works of literature, art, architecture and music as they reflect central themes of the 20th century through World War I. **222:** From 1920 through World War II. **223:** From 1945 to the present.

**AmSt 317(g) The Midwest (4) (W)**

An interdisciplinary approach to the study of the Midwest to examine regional values, beliefs and patterns of behavior. Course materials are selected from history, geography, literature, social sciences and the arts.

**AmSt 340 Topics in American Culture (4)**

An interdisciplinary approach to a selected issue or era in American life. Topics vary. Prerequisite: AmSt 217 or consent of instructor.

**AmSt 417(g) Seminar in American Culture (4)**

Selected problems in American culture, employing the objectives and approach of interdisciplinary studies. Emphasis upon student research and writing. Prerequisite: AmSt 217 and 317, or consent of instructor.



**AmSt 419(g) Seminar: Success and Failure in American Society (4) (S)**

An examination of the dominant beliefs about success and failure in American society: their origin, impact, and current influence. Materials are drawn from literature, history, journalism, interdisciplinary studies, film. Prerequisite: AmSt 217 and 317, or consent of instructor.

**AmSt 420 Directed Reading in American Studies (2-4)**

Tutorial in American Studies. Prerequisite: Senior standing, AmSt 217 and 317, consent of instructor.

**AmSt 469 Student Internship (4-16)****HUMANITIES CURRICULA****Individualized Major (70 credits)**

With the guidance of a faculty advisor from the department, the student selects a minimum of 30 credits in Humanities, 30-40 credits in appropriate courses from disciplines such as English, Philosophy, Art, Theatre, Languages.

All courses selected for an individualized major in Humanities must be clearly and directly related to the title.

*See Academic Information and Individualized Major for guidelines on the development of this major.*

**Minor in Fine Arts (36-40)****Core Requirements (4 credits)**

Hum 201 Humanities Through the Arts

**Electives (32-36 credits)**

Three courses from three of the following areas. Two to four credits must be in a studio, applied or performing course.

Hum 214-215-216 Classical, Renaissance, Modern (4 credits each)

The visual arts and their history and appreciation  
Theatre, film and literature

Music

**Minor in Humanities: Western Culture (35)****Core Requirement (12 credits)**

Hum 211-212-213 Perspectives on Society, Ultimate Reality, Self (4 each)

**Electives (23 credits)**

Two courses from the sequence of Hum 214-215-216 Classical, Medieval, Modern (4 each)

In consultation with an advisor from the department, the student will choose electives from humanistic disciplines that best serve individual interests, such as history, philosophy, political science, literature, history or appreciation of the arts.

**HUMANITIES COURSES****Hum 104 Scandinavian Origins (4)**

Early Scandinavian culture with emphasis on mythology and Icelandic saga.

**Hum 105 Modern Scandinavian Culture (4)**

Modern Scandinavian culture and its 19th century antecedents.

**Hum 106 The Scandinavian Self (4)**

The Scandinavian self as seen in the arts and ideas of the Scandinavian societies.

**Hum 201 Humanities Through The Arts (4) (F)**

An exploratory and chronological approach to the arts which acquaints students with the basic elements of representative art forms as well as with historical and literary developments.

**Hum 211-212-213 Perspectives on Society, Perspectives on Ultimate Reality, Perspectives on the Self (4 each) (FWS)**

Basic ideas and art forms of western civilization studied within a thematic context.

**Hum 214-215-216 Classical and Medieval Worlds, Renaissance through 18th Century, Romanticism and the Modern World (4 each) (FWS)**

A chronological approach to the basic ideas and art forms of western civilization. May be repeated for credit as course material and emphasis change.

**Hum 217 Latin American Humanities (4) (F)**

An introduction to the culture of Latin America through works selected for the insights they provide into the social and historical reality of the area as well as for their artistic merit.

**Hum 218 (Same as MCS 218)****Hum 227 Russian Humanities (4) (S)**

An introduction to the culture of Russia through works selected for the insights they provide into the social and historical reality of the Soviet Union as well as for their artistic merit with concentration in the society of the last decades before the Revolution.

**Hum 237 Canadian Humanities (4) (S)**

An introduction to Canadian social and cultural life through works selected for the insights they provide into the distinctively Canadian features of North American experience as well as for their artistic merit.

**Hum 310(g) Women's Studies (4) (Fws)**

Interdisciplinary perspectives on women from biology, humanities, the arts and the social sciences. Core class for Women's Studies Minor Program.

**Hum 311(g) Topics in Women's Studies (3-4)**

May be repeated for credit as topics vary. Prerequisite: Hum 310 or consent of instructor.

**Hum 312(g) Women and the Humanities (4) (W)**

An examination of painting, sculpture, novels, songs and instrumental music by women, as well as creative work from the traditional world of women.

**Hum 314 European Humanities (16) (S)**

A study of European social and cultural life, including a general lecture series and related classes in special subjects at the Centre for Medieval and Renaissance Studies at Oxford, England, followed by a study tour of continental locations, chosen for their artistic, cultural and historical importance.

**Hum 321 Independent Study (1-8)**

Prerequisite: Humanities Liberal Studies requirement completed, and consent of instructor. May be repeated twice to a maximum of 8 credits.

**Hum 331(g) Topics in Humanities (4)**

Topics appropriate to upper-division students, developed around the interests of students and instructors.

**Hum 333 Love in the West (4)**

Examines love in the West, following Plato's Eros through his metamorphoses in medieval courtly and mystical love and later variants in the Metaphysical, Romantic and Modern poetic traditions. About one-third of the course will be devoted to lyric poetry. Prerequisite: Course in classical literature or thought; e.g. Hum 214, Eng 234, Phil 250, or consent of instructor.

**Hum 410(g) Directed Readings in Women's Studies (1-8)**

Projects designed by students and instructor. Prerequisite: Hum 310 or consent of instructor. May be repeated for credit.

**Hum 412(g) Seminar in Women's Studies**

Study of selected problems in Women's Studies through the Humanities, employing the objectives of interdisciplinary humanities and multicultural studies. Specific topics will be announced in class schedule. Students may register more than once when content varies. Recommended for Women's Studies Minors as substitute for Humanities 410(g), Directed Readings in Women's Studies. Prerequisite: Hum 310 or one other class in Women's Studies or consent of instructor.

**MULTICULTURAL STUDIES CURRICULA****Minor in African American Humanities (28 credits)**

**Coordinator:** Phyllis May-Machunda

**Required Courses (12 credits)**

MCS 209 African American Humanities: Roots (4)  
MCS 210 20th Century African American Humanities (4)  
MCS 211 Contemporary African American Community (4)

**16 Credits of the following (with approval of MCS department)**

MCS 301 African American Music (4)  
MCS 311 African American Art (3)  
MCS 461 Readings in African American Culture (1-3)  
MCS 300 Special Topics in African American Cultures  
AmSt 201, 202 or 203 Multicultural America (4 each)  
Hist 377(g) African American History (3-4)  
Anth 230 Cultures of Africa (4)

Econ 310 Economics of Poverty and Discrimination (4)

Mus 215 History of Jazz (4)

OR Mus 315 Jazz History and Lab (4)

**Minor in American Indian Studies (24 credits)**

**Coordinator:** Donna Rosh

**Faculty:** D.C. Cole

**Required courses (12 credits)**

MCS 102 The Contemporary American Indian (4)

MCS 202 Traditional American Indian Cultures (4)

MCS/Hum 218 American Indian Belief Systems (4)

**Electives may be chosen from the following courses (12 credits)**

AmSt 201 American Cultural Origins (4)

MCS/Anth 219 Plains Indian Cultures (4)

MCS 270 Indian Education/North Dakota (3)

MCS 332 Indians of the Southwest (3)

MCS 462 Readings on the American Indian (1-3)

Anth 210 Minnesota Prehistoric People (4)

Anth 225 Indians of North America (4)

Anth 315 North American Archaeology (4)

MCS 225 Ojibwe Culture (4)

Engl 248 Introduction to American Ethnic Literature (4)\*

Hist 309 Studies in Latin American History: Aztecs & Incas (4)\*

Hist 311 Studies in North American History (4)\*

\* With prior approval of MCS Department.

**Minor in Chicano Studies (24 credits)**

**Coordinator:** Dieter Berninger

MCS 103 The Contemporary Chicano (4)

MCS 203 Chicano Culture (4)

Anth 220 Indians of Middle America (4)

Elective Courses (12), subject to departmental approval.

**Minor in Multicultural Studies (31 credits)**

**Coordinator:** Dieter Berninger

**Any five of the following**

MCS 102 The Contemporary American Indian (4)

MCS 103 The Contemporary Chicano (4)

MCS 202 Traditional American Indian Culture (4)

MCS 203 Chicano Culture (4)

EITHER MCS 209 African American Humanities:

Roots (4)

OR MCS 210 20th Century African American Humanities (4)

MCS 211 Contemporary African American Community (4)

**Elective Courses (11 credits)**

Subject to the approval of the Humanities/Multicultural Studies Department, elective courses may be taken in the following departments or programs: American Studies, Anthropology, Criminal Justice, Economics, History, Multicultural Studies, and Women's Studies. In some cases, courses from other departments or programs may be approved as electives.

Proposals for minors should be reviewed and approved by the Humanities/Multicultural Studies Department.

**MULTICULTURAL STUDIES COURSES****MCS 102 The Contemporary American Indian (4) (fw)**

The experience of the indigenous peoples of North America, focusing on the past decade of both reservation and urban Indians.

**MCS 103 The Contemporary Chicano (4) (Fws)**

Political, economic and social developments within the Chicano community.

**MCS 202 Traditional American Indian Cultures (4) (FWS)**

A historical perspective on living, traditional cultures of American Indian groups. Topics include tribal entities, religion, arts, life-styles and ecological adaptations.

**MCS 203 Chicano Culture (4) (Fws)**

Key aspects of Chicano culture with an emphasis on literature, history and philosophy.

**MCS 209 African American Humanities: Roots (4) (Fws)**

A multidisciplinary survey of the arts and humanities of African Americans from cultural resources of African traditional roots and American slave experiences to beginning of 20th century.

**MCS 210 20th Century African American Humanities (4) (fws)**

A multidisciplinary survey of the forces shaping the arts and humanities of African Americans in the 20th century.

**MCS 211 Contemporary African American Community (4) (fws)**

Political, economic, and social issues of contemporary African Americans within the United States.

**MCS 218 American Indian Belief Systems (4) (fW)**  
(Same as Hum 218)

American Indian Belief Systems focuses on common thematic elements found throughout diverse North American Indian communities. It introduces the students to the sacred ways of the Indians through oral tradition, songs, prayers, interviews, speeches and contemporary literature. There will be a critical examination of the relationships between world view, spiritualism, technologies and the human and non-human communities. No prerequisites.

**MCS 219 Plains Indian Cultures (4) (ws)**

This course focuses on past and present cultures of Plains Indians. Individual tribal traditions are compared and contrasted. The interdependence of techno-environment, socio-political organization and ideology is stressed, with emphasis on culture change. Present day adaptations to reservation and urban life are examined.

**MCS 225 Ojibwe Culture (4) (f)**

Examines Ojibwe Culture from a holistic perspective. The people, their land, their way of life, their world view and religious beliefs will be studied. Emphasis will be placed on traditional material and primary sources.

**MCS 270 Indian Education: North Dakota (3) (fs)**

An overview of the nature, purpose, history, philosophy and programs of traditional and contemporary American Indian education. Designed especially, but not exclusively, to assist students who plan to work in some area of education where an understanding and appreciation of Indian culture is essential.

(Requirement for teaching in North Dakota)

**MCS 300 Topics in Multicultural Studies (3-4)**

Exploration of a specific topic. May be repeated for credit as topics vary.

**MCS 301 African American Music (4)**

A survey of the contributions in music by African Americans.

**MCS 311 African American Art (3)**

An appreciation and understanding of the art and artists of Black America from the beginning of their folk art expression to the present.

**MCS 332 Indians of the Southwest (4) (f)**

Indians of the Southwest is a course which focuses on the cultures of American Indian Peoples of Arizona, New Mexico and adjacent areas. It introduces students to the ways of life of selected communities through oral tradition, beliefs, intercultural contacts and arts.

**MCS 461 Readings: African American (1-3)**

Independent reading and research on the Afro-American. May be repeated for credit.

**MCS 462 Readings: American Indian (1-3)**

Independent reading and research on the American Indian. May be repeated for credit.

**MCS 463 Readings: Chicano (1-3)**

Independent readings and research on the Chicano. May be repeated for credit.

**MCS 469 Internship (3-16 credits)****Individualized Major**

For requirements of the Individualized Major, see the *Academic Programs* section of this *Bulletin*.

## Industrial Studies Department

Hagen 103, (218) 236-2104

Chair: Wade T. Swenson

Faculty: Clyde O. Kale, Reza A. Maleki,  
Michael L. Ruth, Howard R. Schmidt, Scott C. Seltveit.

Understanding and managing technology is the focus of all the programs in this department. The wide array of program offerings and outstanding faculty provide the student many opportunities for career studies. A student can study Graphic Communications, Industrial Management, Construction Management, Industrial Distribution, and Industrial Education/Technology Education.

Graphic Communications degree offers a core of courses with a specialization in either visual and graphics or printing management. Students who have an artistic interest would select the first option, while students who want to work in customer service and production management would select the second option.

Industrial Management, Construction Management, and Industrial Distribution (one of 20 in the U.S.) programs offer the student career options with great potential. Students who are investigating engineering or business programs may find the mix of technology and business offered in these programs a good match for their interests and goals.

Industrial Education degree is changing to a Technology Education degree. With this change comes more technology, robots, CNC machining, and technological interaction with society. The program is exciting, and teaching positions are available to students who are willing to relocate.

The Industrial Studies Department offers a wide variety of programs for students who want to select a major with opportunities. All department majors require students to complete a group of selected courses from the liberal arts to complement the major and to broaden and strengthen the program. All department majors have been developed with input from business and industry.

### INDUSTRIAL STUDIES CURRICULA

#### Major in Graphic Communications B.S. Degree

Employment opportunities are both varied and abundant in the graphic communications field. The graphic arts industry projects a shortage of good, quality labor and management employees in the near future. Graduates of MSU's Graphic Communications program work in large and small printing companies, inplant shops, advertising agencies, newspapers, educational institutions and health, banking, and insurance companies.

Students who select Graphic Communications select courses from several related departments. Exposure to faculty in a variety of disciplines contributes to the

strength of this program. In addition, the student is exposed to the use of computers in a variety of applications. The extensive experience with computers provide our graduates with an edge in the job market.

All Graphic Communications majors complete the core requirements and then select one of two concentrations. The graphic concentration is visually oriented with an emphasis on computers, while the production concentration is management oriented. Students would select the concentration that most closely matches their interests, abilities, and career goals.

#### Core Requirements (43 credits)

Art 100 Elements of Art (3)  
Art 101 Basic Drawing I (4)  
Engl 287 Technical Report Writing (4)  
IndS 113 Engineering Graphics (4)  
IndS 116 Computer-Aided Drafting/Design (4)  
IndS 252 Desktop Publishing I (4)  
IndS 254 Desktop Publishing II (4)  
IndS 256 Layout & Design for Printing (4)  
IndS 259 Offset Printing I (4)  
Mgmt 360 Principles of Management (4)  
Mktg 310 Principles of Marketing (4)

#### Graphics Concentration (Visual) (32-33 credits)

Art 152 Introduction to Pictorial Illustration (4)  
Art 154 Introduction to Graphic Design (4)  
IndS 257 Presentation Graphics (4)  
IndS 318 Technical Illustration (4)  
IndS 356 Screen Printing (4)  
IndS 412 Senior Project (2)  
MC 230 Communications Photography I (3)  
OR Art 130 Introduction to Photography (4)  
MC 330 Communications Photography II (3)  
OR Art 200F Photography II (3)  
MC 345 Multi-Media Communications (4)

#### Production Concentration (Management) (32 credits)

IndS 380 Time and Motion Study (4)  
IndS 450 Printing Production/Operations (4)  
IndS 452 Printing Estimating (4)  
IndS 469 Student Internship (4)  
IndS 482 Quality Planning & Implementation (4)  
IndS 493 Industrial Safety & Accident Prevention (4)  
Mgmt 440 Personnel Management (4)  
Mgmt 450 Production/Operations Management (4)

#### Required Related Courses for both concentrations (8 credits)

Econ 202 Principles of Economics I (4)  
Econ 204 Principles of Economics II (4)

#### Additional Required Courses for Production Concentration (32 credits)

Acct 229 Principles of Accounting I (4)  
Acct 230 Principles of Accounting II (4)  
Acct 231 Managerial Accounting (4)

Chem 102 Basic Principles of Chemistry (4)  
 Psy 113 General Psychology (4)  
 OR Soc 110 Intro to Sociology (4)  
 Psy 119 Social Behavior (4)  
 OR Soc 205 Social Psychology (4)  
 Math 131 College Algebra (4)  
 Math 274 Introduction to Statistics I (4)

#### Major in Industrial Education B.S. Degree

The Industrial Education major provides the necessary background to teach Technology Education at the middle school, junior high, and high school level. Technical areas covered include construction, communications, electronics/energy, manufacturing, and transportation. Technology courses and curriculum provide students with a knowledge and experience base to teach in existing programs or implement new technology education programs. Students must complete the professional secondary education course sequence and human relations components to meet graduation and licensure requirements (See Secondary Education.)

#### Core Requirements (42 credits)

##### Communications Area

Eng 113 Engineering Graphics (4)  
 IndS 116 Computer-Aided Drafting/Design (4)  
 IndS 250 Explorations in Graphic Communications (4)

##### Construction Area

IndS 120 Wood Technology I (4)  
 IndS 201 Construction Materials and Processes (4)

##### Electronics/Energy Area

IndS 273 Electrical Circuits (5)  
 IndS 274 Electronic Circuits (5)

##### Manufacturing Area

IndS 231 Welding Processes (4)  
 IndS 232 Machine Technology I (4)

##### Transportation Area

IndS 295 Automechanics (4)

#### General Requirements (20 credits)

IndS 334 Materials Science (4)  
 IndS 439 Industrial Education Teaching Methods (4)  
 IndS 493 Industrial Safety & Accident Prevention (4)  
 IndS 495 Foundations of Industrial Education (4)  
 IndS 497 Industrial Education Curriculum Design (4)

#### Industrial Education Concentrations—(one required)

##### Communications (16)

IndS 215 Architectural Planning & Codes (4)  
 IndS 256 Layout and Design for Printing (4)  
 IndS 259 Offset Printing I (4)  
 IndS 318 Technical Illustration (4)  
 OR IndS 352 Offset Printing II (4)

##### Construction (16)

IndS 215 Architectural Planning & Codes (4)  
 IndS 220 Wood Technology II (4)  
 IndS 325 Construction Estimating & Specifications (4)  
 IndS 326 Mechanical/Electrical Systems (4)

##### Electro-Mechanical (18)

IndS 275 Digital Circuits (5)  
 IndS 290 Fluid Power Mechanics (4)  
 IndS 373 Industrial Circuits (5)  
 IndS 382 Manufacturing Automation (4)

##### Electronics (20)

IndS 273 Electrical Circuits (5)  
 IndS 274 Electronic Circuits (5)  
 IndS 275 Digital Circuits (5)  
 IndS 373 Industrial Circuits (5)

##### Manufacturing (16)

IndS 232 Machine Technology I (4)  
 IndS 332 NC/CNC Part Programming (4)  
 IndS 382 Manufacturing Automation (4)  
 IndS Manufacturing Elective (4)

#### Required Related Electives (16 credits)

Phy 111 Elementary Physics I (4)  
 Engl 287 Technical Report Writing (4)  
 Math 131 College Algebra (4)  
 Math 133 Trigonometry (4)

#### Major in Construction Management Program

The Construction Management program was awarded candidate status by the American Council for Construction Education. The Construction Management (CM) program, a component of Industrial Technology B.S. Degree, prepares students for employment at a professional level. Construction is the nation's largest single industry and its largest employer, and industry professionals enjoy a wealth of opportunities and challenges. MSU's Construction Management graduates are estimators, field engineers, job superintendents, project inspectors, purchasing agents, safety engineers, and building engineers. To meet the changing needs of a growing industry, Construction Management students take a balanced series of courses in accounting, construction, engineering, management, economics, mathematics, and computer science. Students select from state-of-the-art program offerings, and work on the leading estimating and scheduling software used in the construction industry. There is a great demand for top quality Construction Management graduates. The CM graduate will be able to estimate, plan, and schedule construction work for effective management of personnel, materials, and equipment at the lowest cost and shortest time while assuring successful project completion.

#### Program Requirements (105 credits)

Acct 200 Introduction to Legal System (2)  
 Acct 229 Principles of Accounting I (4)  
 Acct 230 Principles of Accounting II (4)  
 Acct 306 Business Law II (4)  
 Eng 200 Surveying (4)  
 Eng 223 Statics for Technologists (4)  
 Eng 225 Strengths of Materials for Technologists (4)  
 IndS 113 Engineering Graphics (4)  
 IndS 116 Computer-Aided Drafting/Design (4)  
 IndS 128 Introduction to Construction Management (2)

IndS 173 Survey of Electronics Technology (5)  
 IndS 201 Construction Materials & Processes (4)  
 IndS 215 Architectural Planning & Codes (4)  
 IndS 228 Computer Applications for Engr. & Tech. (4)  
 IndS 325 Construction Estimating & Specifications (4)  
 IndS 326 Mechanical/Electrical Systems (4)  
 IndS 328 Construction Planning & Scheduling (4)  
 IndS 329 Construction Equipment & Methods (4)  
 IndS 423 Construction Estimating II (4)  
 IndS 424 Soil Mechanics (4)  
 IndS 428 Construction Management & Contracts (4)  
 IndS 429 Concrete & Formwork Design (4)  
 IndS 469 Student Internship (4)  
 IndS 493 Industrial Safety & Accident Prevention (4)  
 Mgmt 360 Principles of Management (4)  
 Mgmt 440 Personnel Management (4)  
 Mgmt 420 Organizational Theory (4)  
 OR Mgmt 451 Organizational Behavior (4)

**Required Related Courses (55 credits)**

Chem 111 General Chemistry I (4)  
 Chem 111L General Chemistry I Laboratory (1)  
 Econ 202 Principles I: Micro (4)  
 Econ 204 Principles II: Macro (4)  
 Engl 286 Practical Writing (4)  
 OR Engl 287 Tech Report Writing (4)  
 Math 131 College Algebra (4)  
 Math 133 Trigonometry (4)  
 Math 273 Linear Algebra/Applied Calculus I (4)  
 Phys 111 Elementary Physics I (4)  
 Psy 113 General Psychology (4)  
 OR Soc 110 Intro to Sociology (4)  
 Psy 119 Social Behavior (4)  
 OR Soc 205 Social Psychology (4)

**14 additional credits selected from the following**

Chem 112 General Chemistry II (4)  
 Chem 112L General Chemistry Laboratory II (1)  
 Chem 113 General Chemistry III (4)  
 Chem 113L General Chemistry Laboratory III (1)  
 Phys 112 Elementary Physics II (4)  
 Phys 113 Elementary Physics III (4)  
 Math 274 Introduction to Statistics I (4)  
 Math 275 Introduction to Statistics II (4)  
 Geog 110 Introductory Physical Geography (4)  
 CIS 145 Business Data Processing (4)

**Major in Industrial Distribution Program**

Industrial Distribution (ID) concentrates on wholesale distribution of products. MSU offers one of less than 20 ID programs in the United States. The program has an industrial marketing orientation with a strong blend of technology and engineering courses.

Graduates are qualified for a wide range of positions including inside and outside sales, inventory management, logistics, purchasing and operations. Placement of ID graduates has been excellent, and beginning salaries have been much above average for college graduates.

Regional and national distribution organizations provide support with scholarships and invitations to conventions. The ID curriculum was developed with an active input from distributors and manufacturers. With the support of the distribution industry for MSU's ID program, our graduates can expect good opportunities and a rewarding career in one of the most challenging and rapidly expanding areas of business during the 1990s and beyond.

**Program Requirements (91 credits)**

Acct 200 Introduction to Legal System (2)  
 Acct 229 Principles of Accounting I (4)  
 Acct 230 Principles of Accounting II (4)  
 Acct 231 Managerial Accounting (4)  
 IndS 113 Engineering Graphics (4)  
 IndS 201 Construction Materials & Processes (4)  
 IndS 228 Computer Applications Engr. & Tech. (4)  
 IndS 230 Manufacturing Processes (4)  
 IndS 245 Introduction to Industrial Distribution (2)  
 IndS 273 Electrical Circuits (5)  
 IndS 274 Electronic Circuits (5)  
 IndS 290 Fluid Power Mechanics (4)  
 IndS 326 Mechanical/Electrical Systems (4)  
 IndS 334 Materials Science (4)  
 IndS 346 Industrial Distribution Operations (2)  
 IndS 373 Industrial Circuits (5)  
 IndS 382 Manufacturing Automation (4)  
 IndS 446 TQM Industrial Distributors (2)  
 IndS 482 Quality Planning & Implementation (4)  
 IndS 493 Industrial Safety & Accident Prevention (4)  
 Mgmt 360 Principles of Management (4)  
 Mktg 310 Principles of Marketing (4)  
 Mktg 315 Industrial Marketing (4)  
 Mktg 320 Introduction to Logistics (4)

**Required Related Courses (41 credits)**

Chem 111 General Chemistry I (4)  
 Chem 111L General Chemistry Laboratory I (1)  
 Econ 202 Principles I: Micro (4)  
 Econ 204 Principles II: Macro (4)  
 Engl 286 Practical Writing (4)  
 OR Engl 287 Technical Report Writing (4)  
 Math 273 Linear Algebra/Applied Calculus I (4)  
 Math 274 Introduction to Statistics I (4)  
 Phys 111 Elementary Physics I (4)  
 Psy 113 General Psychology (4)  
 OR Soc 110 Introduction to Sociology (4)  
 Psy 119 Social Behavior (4)  
 OR Soc 205 Social Psychology (4)  
 CIS 145 Business Data Processing (4)

**Major in Industrial Management Program**

This program is designed to prepare entry-level management oriented technical professionals for the economic enterprise system. This degree provides the students with a valuable tool to effectively interact with people at different levels within an organization. By analyzing production systems, they develop methods which contribute to the efficient and economical production of goods and services.

The titles held by some MSU Industrial Management graduates include, but are not limited to, industrial engineer, manufacturing engineer, methods engineer, production manager, quality control manager, facility engineer, sales engineer, plant manager, materials manager, and operations manager.

**Program Requirements (87 credits)**

IndS 111 Introduction to Industry & Technology (2)  
 IndS 113 Engineering Graphics (4)  
 IndS 116 Computer-Aided Drafting/Design (4)  
 IndS 230 Manufacturing Processes (4)  
 IndS 273 Electrical Circuits (5)  
 IndS 274 Electronic Circuits (5)  
 IndS 275 Digital Circuits (5)  
 IndS 290 Fluid Power Mechanics (4)  
 IndS 332 NC/CNC Part Programming (4)  
 IndS 334 Materials Science (4)  
 IndS 373 Industrial Circuits (5)  
 IndS 374 Automation Systems (5)  
 IndS 380 Time & Motion Study (4)  
 IndS 382 Manufacturing Automation (4)  
 IndS 383 Manufacturing Cost Analysis (4)  
 IndS 482 Quality Planning & Implementation (4)  
 IndS 483 Facility Design (4)  
 IndS 485 Manufacturing Resource Planning (4)  
 IndS 493 Industrial Safety & Accident Prevention (4)  
 Mgmt 360 Principles of Management (4)  
 Mgmt 440 Personnel Management (4)

**Required Related Courses (49 credits)**

Chem 111 General Chemistry I (4)  
 Chem 111L General Chemistry Laboratory I (1)  
 Phys 111 Elementary Physics I (4)  
 Phys 112 Elementary Physics II (4)  
 Econ 202 Principles I: Micro (4)  
 Econ 204 Principles II: Macro (4)  
 Psy 113 General Psychology (4)  
   **OR** Soc 110 Introduction to Sociology (4)  
 Psy 119 Social Behavior (4)  
   **OR** Soc 205 Social Psychology (4)  
 Engl 287 Technical Report Writing (4)  
 Math 131 College Algebra (4)  
 Math 133 Trigonometry (4)  
 Math 273 Linear Algebra/Applied Calculus I (4)  
 Math 274 Introduction to Statistics I (4)

**Minors in Industrial Technology**

Students select minors to make themselves more employable or to broaden themselves in a discipline that is of interest to them. For a student in business, accounting or a related area, selection of either the Industrial Management or Construction Management minor would provide a valuable edge in today's tight job market. A liberal arts major would find either minor would open doors of opportunity in management positions and make that student aware of career choices that may be far removed from their other studies.

**Construction Management Minor (35 credits)**

Eng 113 Engineering Graphics (4)  
 Eng 200 Surveying I (3)  
 IndS 201 Construction Materials & Processes (4)  
 IndS 215 Architectural Planning & Codes (4)  
 IndS 325 Construction Estimating & Specifications (4)  
 IndS 326 Mechanical/Electrical Systems (4)  
 IndS 328 Construction Planning & Scheduling (4)  
 IndS 428 Construction Management & Contracts (4)  
 IndS 493 Industrial Safety & Accident Prevention (4)

**Industrial Management Minor (36 credits minimum)**

Student, with advisor consent, selects 16 credits of technology related courses, plus 16 credits of industry management oriented courses.

**Technology Courses (16 credits minimum)**

IndS 111 Introduction to Industry & Technology (2)  
 IndS 113 Engineering Graphics (4)  
 IndS 116 Computer-Aided Drafting/Design (4)  
 IndS 230 Manufacturing Processes (4)  
 IndS 173 Survey of Electronics Technology (5)  
 IndS 273 Electrical Circuits (5)  
 IndS 274 Electronic Circuits (5)  
 IndS 275 Digital Circuits (5)  
 IndS 290 Fluid Power Mechanics (4)  
 IndS 332 NC/CNC Part Programming (4)

**Industrial Management Courses (16 credits minimum)**

IndS 380 Time & Motion Study (4)  
 IndS 382 Manufacturing Automation (4)  
 IndS 482 Quality Planning & Implementation (4)  
 IndS 483 Facility Design (4)  
 IndS 485 Manufacturing Resource Planning (4)  
 IndS 493 Industrial Safety & Accident Prevention (4)

**INDUSTRIAL STUDIES COURSES**

**IndS 111 Introduction to Industry & Technology (2) (F)**

An introduction to the field of industry and technology. Content includes a study of the communications, manufacturing, transportation, and construction industries.

**IndS 113 Engineering Graphics (4) (FWS)**

Principles and applications of graphical communication and analysis. Content includes sketching geometric construction, multiview drawings, dimensioning, auxiliary views and computer-aided drafting. (Same as Engr 113)

**IndS 116 Computer-Aided Drafting/Design (4) (FWS)**

An introductory course in computer-aided design emphasizing applications in manufacturing and architecture. Course content includes drawing creation utilizing cartesian and polar coordinates, grids, dimensioning, and editing use of trim, move, mirror and layering.

**IndS 117 CAD-MECHANICAL (4) (S)**

An introduction to mechanical computer-aided drafting/design (CAD). Instruction utilizes CADKEY, a fully integrated 2D/3D CAD program which creates part geometry with a menu structure. Both 2D/3D construction techniques are covered and solid geometry is introduced.

**IndS 118 CAD-ARCHITECTURAL (4) (W)**

An introduction to architectural computer-aided drafting/design (CAD). The course incorporates DataCAD software which is an architectural-oriented CAD package. The software fully integrates 2D and 3D images, as well as 3D modeling and rendering options.

**IndS 120 Wood Technology I (4) (F)**

Basic processes, safety, proper tool and machine usage. Laboratory design and fabrication of wood products of choice.

**IndS 128 Introduction to Construction Management (2)**

An overview of the construction industry which introduces the student to the duties and responsibilities of the professional construction manager. Lectures, field trips, and speakers will expose students to the fundamentals of construction techniques and methods employed by professionals in the industry with an emphasis on career opportunities.

**IndS 173 Survey of Electronics Technology (5) (F)**

This is a course surveying the major areas of electronics technology, with an emphasis on digital technology. Content includes a study of electrical circuits, electronic circuits, and digital devices, circuits, and systems.

**IndS 201 Construction Materials & Processes (4) (F)**

A study of basic theories and principles of construction materials and methods. The course will follow the construction specification index format, emphasizing divisions pertaining to concrete, site work, wood and steel.

**IndS 214 Descriptive Geometry (4) (S)**

Fundamental principles of orthogonal projection, true length lines, angles between planes, development of surfaces and intersection of solids.

**IndS 215 Architectural Planning & Codes (4) (S)**

A study of architectural drawing which stresses lettering, conventional symbols, graphic techniques of construction drawing and building codes. An analytical study of contemporary architecture, building materials and construction techniques are important phases of the course.

**IndS 220 Wood Technology II (4) (W)**

Production techniques, operation, maintenance, jigs and fixtures for fabrication of wood products. Use of machines for maximum labor saving and quality production. Prerequisite: IndS 120.

**IndS 228 Computer Applications for Engineers and Technologists (4) (W)**

The stand alone and integrated application of computer software tools such as spreadsheets, word processors, database management systems, graphics and other productivity software to problem solving contexts specific to the disciplines of Engineering and Technology. Prerequisites: CIS 145 or equivalent.

**IndS 230 Manufacturing Processes (4) (F)**

Study of traditional and non-traditional industrial processes and equipment. Hands-on experience in laboratories will provide the students with an understanding of basic skills in machining, welding and wood technology.

**IndS 231 Welding Processes (4) (S)**

An introduction to welding processes, safety, energy sources for welding, metallurgy, materials, equipment study, weld inspection and testing, weld symbols and blueprint reading.

**IndS 232 Machine Technology I (4) (W)**

This is the first of two courses dealing with metal machining operations. Content includes basic lathe, milling machine, surface grinder, and punch press.

**IndS 237 Machine Technology II (4) (S)**

Course content includes advanced metal machine tool operation especially as they are used in mass production operations. Prerequisite: IndS 232.

**IndS 245 Introduction to Industrial Distribution (2) (S)**

Industrial Distribution including definition, history, types of distribution, range of products, line of distribution, functions of and services provided by distributors, employment and professional advancement opportunities with industrial distributors and suppliers.

**IndS 250 Explorations in Graphic Communications (4) (F)**

Information and experiences in various graphic communication processes including offset, lithography, screen, process printing and photography. Examination of the graphic communications industry and career potential in the field.

**IndS 252 Desktop Publishing I (4) (FWS)**

Desktop publishing to include production of graphics, illustrations, typesetting, camera-ready art by using various personal computers and software. Main emphasis is on how and why this equipment is used in the graphic communications industry. Not open to students having completed MC 215.

**IndS 254 Desktop Publishing II (4) (W)**

This course will build on the student's basic knowledge of desktop publishing. A major emphasis will be on the use and application of color in the printing industry. Students will work with Macintosh and PC platforms. Prerequisites: IndS 252 or MC 175.



**IndS 256 Layout and Design for Printing (4) (Fs)**

Principles of design and basic skills in layout. Instruction in paste-up, color, communication with camera, press and bindery personnel.

**IndS 257 Presentation Graphics (4) (S)**

This course will involve the application of various software and hardware used in the preparation of materials for visual presentation. Included will be animation and presentation programs using the Macintosh and PC platforms. Prerequisites: IndS 252 or MC 175.

**IndS 259 Offset Printing I (4) (Fw)**

Basic offset reproduction fundamentals. High contrast line and half tone photography specifically utilized in the graphic reproduction processes. Graphic arts darkroom procedures and offset press operations, basic bindery operations.

**IndS 273 Electrical Circuits (5) (F)**

A study of basic electrical variables and circuit analysis. Topics include an introduction to charge, voltage, current, resistance, power, energy, capacitance, and inductance and the analysis of resistive, reactive, and complex loads. Prerequisite: Math 131.

**IndS 274 Electronic Circuits (5) (W)**

A study of semiconductor bipolar junction diodes, bipolar junction transistors, field effect transistors, rectifier power supplies, linear amplifiers, and oscillators. Prerequisite: IndS 273.

**IndS 275 Digital Circuits (5) (S)**

Course content includes binary mathematics, gates, digital logic IC families, sequential logic circuits, combinational logic circuits, memory computer CPUs/microprocessors, and I/O peripherals/interfaces. Prerequisite: IndS 274.

**IndS 290 Fluid Power Mechanics (4) (F)**

This course includes the theory and application of hydraulic and pneumatic components and systems, from basic fluid power symbols and components to calculation and design of simple industrial machines.

**IndS 295 Automechanics (4) (S)**

Engine tuneup, tires, brakes and auto repair tools and equipment. Lectures, demonstrations and actual practice work on students' automobiles.

**IndS 318 Technical Illustration (4) (S)**

Camera-ready illustration: pictorials, orthographics, schematics and graphs for operations, maintenance, parts identification, marketing publications. Prerequisite: IndS 113.

**IndS 325 Construction Estimating & Specifications (4) (W)**

A study of basic principles and theories of estimating including quantity take-off, work classifications, specifications and blueprint reading.

**IndS 326 Mechanical/Electrical Systems (4) (F)**

A study of mechanical construction including heating, cooling, ventilation, water supply, waste disposal and electrical distribution. Temporary services and code requirements are analyzed. Lab activities cover basic applications and overview of product.

**IndS 328 Construction Planning & Scheduling (4) (W)**

A study of the Critical Path Method (CPM) and Program Evaluation and Review Techniques (PERT) as techniques of monitoring residential, commercial and heavy-highway construction projects. Job cost data and reporting are analyzed.

**IndS 329 Construction Equipment & Methods (4) (S)**

A study of planning, estimating and managing construction equipment in a manner which will attain the most efficient result.

**IndS 332 NC/CNC Part Programming (4) (W)**

This course is designed to familiarize students with NC/CNC equipment and the languages used to program them, as well as provide experiences in practical parts programs. Prerequisite: IndS 230.

**IndS 334 Materials Science (4) (F)**

A study of bonding structures; mechanical and thermal properties; and the electrical/chemical characteristics of materials used in the production of manufactured products.

**IndS 346 Industrial Distribution Operations (2) (F)**

Basic functions involved in buying and selling goods and services are covered. The procedure for calculating and rationale for selecting percentages, percent profit, and various discounts common to the wholesale business. Concepts of value added, profit bases, inventory control, and purchasing requirements. Prerequisite: Mktg 310.

**IndS 352 Offset Printing II (4) (S)**

Halftone, duo-tone, color separation and special effects techniques as related specifically to graphic reproduction processes. Advanced darkroom procedures and offset press is emphasized. Prerequisite: IndS 256 and IndS 259.

**IndS 356 Screen Printing (4) (W)**

A study of basic theories and practices in commercial screen printing applications. Focus is on multiple color and multiple substrate processes.

**IndS 373 Industrial Circuits (5) (W)**

Content in this course includes a study of motors, generators, motor controllers, manual and mechanical control devices, electronic control devices and circuits, and measurement transducers. Prerequisite: IndS 274.

**IndS 374 Automation Systems (5) (S)**

This course is devoted to the technology used to implement industrial automation. Course content includes a study of electronic control systems, types of controllers, robotics, automated materials handling, machine-vision systems, bar-code scanners, and automation techniques. Prerequisite: IndS 373.

**IndS 380 Time & Motion Study (4) (F)**

Study and analysis of productive and non-productive work elements for the purpose of productivity improvements and establishing time standards.

**IndS 382 Manufacturing Automation (4) (W)**

Study and analysis of automated manufacturing systems including components, planning, control, and economic justification. The course also offers the opportunity for hands-on experience in applications of robotics and NC/CNC equipment.

**IndS 383 Manufacturing Cost Analysis (4) (fW)**

Cost analysis to predict the expenses that incur to manufacture a product. Prerequisite: IndS 380 and IndS 382 or concurrent enrollment in IndS 382.

**IndS 412 Senior Project (2) (W)**

Planning a portfolio, resumes, investigating the illustrator's image and the types of companies that employ graphic communicators. Prerequisite: Consent of instructor.

**IndS 423 Construction Estimating II (4) (F)**

A study of computer estimating applied to pricing of materials, labor, equipment and overhead in commercial construction projects. Job cost accounting procedures are emphasized. Prerequisite: IndS 325.

**IndS 424 Soil Mechanics (4) (F)**

A study of soils, soil behavior, compaction applications, foundation techniques and concepts of soil mechanics.

**IndS 428 Construction Management & Contracts (4) (S)**

A study of commercial construction managerial principles, supervision and contract administration as applied to middle management. An investigation of construction business practices, involving government regulations, change order administration and bond company procedures.

**IndS 429 Concrete and Formwork Design (4) (S)**

The course emphasizes the fundamentals and use of concrete as a construction material. The many types of formwork (wood, steel, ply, metal, gang, etc.) and their associated costs are discussed. Quality control, mix designs, finishes, and formwork design are also addressed.

**IndS 439 Industrial Education Teaching Methods (4) (S)**

Presentation and application of concepts and principles that apply to teaching industrial technology education courses. Includes organization and management of facilities, teaching techniques and media for laboratory oriented curriculum.

**IndS 446 Industrial Distribution Quality Programs (2) (S)**

The course will cover the application of global standards (ISO9000) for quality and quality management including concepts and quality tools. Emphasis will be on ISO9003 and advanced quality practices applied to distributors.

**IndS 450 Printing Production/Operations (4) (S)**

Advanced study of graphic arts, historical backgrounds, organization of the industry, production methods, new research, experimentation, future trends. Prerequisite: Consent of instructor.

**IndS 452 Printing Estimating (4) (S)**

A study of basic principles and theories of printing estimating. Computer based estimating programs and traditional estimating methods are studied. Prerequisite: IndS 250, 252, 256, and Math 131 and Math 274, or consent of instructor.

**IndS 469 Student Internship (3-16) (FWS)**

Available to all majors enrolled in the Department of Industrial Studies. Approved practical work experience. Supervised by departmental faculty.

**IndS 480(g) Special Problems (Topical) (1-6) (FWS)**

Individual study not offered in depth in the regular curriculum. Prerequisite: Upper-class standing, consent of the instructor and department chairperson.

**IndS 482 Quality Planning and Implementation (4) (Fw)**

Focusing on expanded managerial philosophies and techniques of quality control including the comprehensive treatment of quality management and control issues. This course provides practical applications of management theory by balancing managerial and technical material. Prerequisite: Math 274.

**IndS 483 Facility Design (4) (S)**

A study of facilities, locations, structure and planning for efficient layout and material handling systems. Prerequisite: Senior standing, IndS 380.

**IndS 485 Manufacturing Resource Planning (MRPII) (4) (S)**

Study and analysis of systems and methods for planning and control of manufacturing resources. The framework of this course is based on the guidelines provided by the American Production and Inventory Control Society. Main topics include master planning, inventory management, material and capacity requirements planning, production activity control, and Just-In-Time. Integral with this course is the use of different software for planning and control of manufacturing resources.

**IndS 491 Industrial Education Equipment Maintenance (4)**

Includes repair and maintenance of industrial and vocational education lab equipment. Student will repair, lubricate and make machine adjustments in the lab activity.

**IndS 493(g) Industrial Safety & Accident Prevention (4) (S)**

A study of occupational hazards, OSHA regulations and fundamentals of accident prevention will be emphasized. Students will study safety procedures for schools, plants, factories and construction sites.

**IndS 495 Foundations of Industrial Education (4) (W)**

A study of the philosophy of technology education, from a historical perspective, present events and an analysis of future trends.

**IndS 497 Industrial Education Curriculum Design (4) (S)**

Design and development of a comprehensive technology education curriculum.

**International Business**

*See Business Administration for Curricula.*

**Department of Languages**

MacLean 271, (218) 236-2912

Chair: Cheri Brown

**Faculty:** Roman Alvarez, Paula Brekke (on leave 1993-94), Maria Delgado, John Hall, Hi-Sook Hwang, Mary G. Johnson, James Kaplan, Edith Krause, Jenny Lin, Donna McGiboney, G. Theodore Schaum

**AREAS OF STUDY:** Chinese, French, German, Japanese, Norwegian, Spanish

The department offers B.A. and B.S. major and minor degree programs in French, German and Spanish, and two-year programs in Norwegian, Chinese and Japanese. The department also participates in the Scandinavian Studies programs described elsewhere in this section of the catalog.

Students will find it advisable to begin the study of a foreign language or to continue with a language they have studied previously by beginning in the fall quarter of their freshman year.

Several departments—including Biology, Chemistry, English, History, Philosophy, Political Science, Psychology and Sociology—either require or strongly recommend that their majors study at least one foreign language, especially if they intend to pursue graduate degrees. International Business requires two years of a foreign language.

**Teaching Foreign Languages**

Students who plan to teach foreign languages in elementary or secondary public schools will ordinarily elect the B.S. major or minor.

All students, including transfer students, who apply for the B.S. degree with a language major must have completed a minimum of 15 credits of upper-level course work in the department, including Languages 340, Methods of Teaching Foreign Languages. Candidates for teaching licensure must be evaluated by the department to assure that their preparation meets the standards of the State Department of Education before the application for teaching licensure is approved. ***All students seeking a B.S. major or minor in the department should establish and maintain close contact with a departmental advisor to be certain that satisfactory progress is being made toward the degree.*** Consult with the department chair concerning an advisor.

**Graduate Study in Foreign Languages**

A reading knowledge of a second foreign language is essential to graduate study in languages. The student who expects to seek a graduate degree is advised to plan an undergraduate curriculum with a minor in a second language or with a double major.

**Previous Instruction**

Students who have had NO previous instruction in a foreign language should enroll in a beginning language course (101). Students with one or two years of high school language study should NOT ordinarily enroll in 101 courses; they may enroll in 102 or 103 language courses upon consultation with the department.

Students with two or three years of high school language should enroll in an intermediate course (201). Without written permission of the department chairperson, they cannot enroll in first-year courses for credit.

Those students who successfully completed three or more years in a high school language should register for an advanced course, usually 301 (Conversation and Composition).

Consult with the department chair if you have questions concerning placement. In addition, instructors in the department will undertake placement evaluations in their classes during the first week of fall quarter.

**LANGUAGES CURRICULA****Major in Languages B.A. Degree**

The program is designed as a "secondary" complementary major for students whose primary major may lie in one of the academic fields listed below and for those whose career plans require proficiency in foreign languages and familiarity with

their ethnic, cultural and social background: Anthropology-Sociology, Art, Business, English, Health Services, History, Mass Communications, Music, Philosophy, Political Science, Social Services, Speech-Theatre.

#### **Corequisite**

Students who wish to pursue the Major in Languages must simultaneously declare a "primary" major in another academic program.

#### **Major Course Requirements (60 credits)**

Intermediate and advanced language and culture/civilization courses in Language I (36 credits), e.g., (French: 36/German: 36/Spanish: 36).

Beginning and intermediate language courses in Language II (24 credits), e.g., (French: 24/German: 24/Norwegian: 24/Spanish: 24).

#### **Prerequisites to Language Majors**

In each language major, the beginning level (101-102-103) is considered to be a prerequisite and is not applicable to the major. However, the sequence or any quarter thereof may be applied to the Liberal Studies Requirement.

#### **Major in French B.A. Degree (56 credits)**

##### **Core Requirements (36 credits)**

French 201-202-203 Intermediate French I-II-III (12)

French 301-302-303 French Conversation and Composition I-II-III (12)

French 311-312-313 French Literature I-II-III (12)

##### **Electives in French (20 credits)**

At least 8 credits in advanced language courses (from French 401, 402, 403)

At least 12 credits in literature and culture/civilization courses

In addition to the courses in French required for the major, selections from the following courses in related fields are strongly recommended as electives:

Art 233-234-235 History of Art in the Western World I-II-III

Art 430-431-432 Modern Art I-II-III

Engl 380 World Literature

Hist 315-316-317 Medieval Europe, Renaissance, Reformation

Hist 325 French Revolution and Napoleon

Hist 338-339 Intellectual History of Western Civilization I-II

Pol 250 Comparative Governments of Western Europe

Pol 410 Topics in Western Political Thought

Spch 322-324-326 Development of Drama I-II-III

Electives in related fields should be chosen in consultation with one's advisor.

#### **Major in French B.S. Degree (Teaching) (59 credits)**

Same as requirements for B.A. major (56 credits), plus Languages 340, Methods and Materials in Teaching Foreign Languages (3 credits).

##### **Electives in Related Fields**

See B.A. Major for recommended electives in related fields.

**Note:** All Teacher Education Requirements must be fulfilled to complete this major. See Teacher Education Requirements in Education Department. In addition, a language proficiency test in French by the Department of Languages is required.

#### **Minor in French (36 credits)**

Same as Core Requirements for B.A. Major

##### **Electives in Related Fields**

See B.A. Major.

#### **Minor in French (Teaching) 39 credits**

Same as Core Requirements for B.A. major (36 credits), plus

Languages 340, Methods and Materials in Teaching Foreign Languages (3 credits)

##### **Electives in Related Fields**

See B.A. major for Electives

**Note:** This minor can be awarded only in combination with at least one teaching major.

#### **Major in German B.A. Degree (56 credits)**

##### **Core Requirements (24 credits)**

German 201-202-203 Intermediate German I-II-III (12)

German 301-302-303 Conversation and Composition I-II-III (12)

##### **Electives in German (32 credits)**

At least 8 credits in advanced language courses (from German 401, 402, 403)

At least 8 credits in culture and civilization courses

At least 16 credits in literature courses.

In addition to the courses in German required for the major, selections from the following courses in related fields are strongly recommended as electives:

Art 233-234-235 History of Art I-I I-III

Engl 380 World Literature

Hist 318-319 History of Germany I-II

Phil 250 Modern Philosophy

Phil 265 19th Century Philosophy

Pol 250 Comparative Government of Western Europe

Electives should be chosen in consultation with one's advisor.

**Major in German B.S. Degree (Teaching) (59 credits)**

Same as requirements for the B.A. major (56 credits), plus Languages 340, Methods and Materials in Teaching Foreign Languages (3 credits).

**Electives in Related Fields**

See B.A. Major for electives.

**Note:** All Teacher Education Requirements must be fulfilled to complete this major. See Teacher Education Requirements in Education Department. In addition, a language proficiency test in German by the Department of Languages is required.

**Minor in German (36 credits)**

Same as Core Requirements for B.A. Major (24 credits) plus:

At least 4 credits in culture and civilization courses.

At least 8 credits in literature courses.

**Electives in Related Fields**

See B.A. Major for recommended electives.

**Minor in German (Teaching) (39 credits)**

Same as for Minor in German, plus Languages 340, Methods and Materials in Teaching Foreign Languages.

**Electives in Related Fields**

See B.A. Major for recommended electives.

**Note:** This minor can be awarded only in combination with at least one teaching major.

**SCANDINAVIAN STUDIES CURRICULA**

See *Scandinavian Studies*.

**Major in Spanish B.A. Degree (56 credits)****Core Requirements (36 credits)**

Span 201-202-203 Intermediate Spanish I-II-III (12)

Span 301-302-303 Conversation and Composition I-II-III (12)

Span 311-312-313 Hispanic Literature I-II-III (12)

**Electives in Spanish (20 credits)**

At least 8 credits in advanced language courses (from Spanish 401, 402, 403)

At least 12 credits in literature and culture/civilization courses.

In addition to the courses in Spanish required for the major, selections from the following courses in related fields are strongly recommended as electives:

Art 233-234-235 History of Art in the Western World I-II-III

Anth 215 Indians of South America

Anth 220 Indians of Middle America

Engl 380 World Literature

Hist 101-102-103 Western Civilization I-II-III

Hist 104-105-106 World History I-II-III

Hist 309 Studies in Latin American History

Hum 201 Humanities through the Arts

Hum 214-215-216 Classical and Medieval Worlds, Renaissance through 18th Century, Romanticism and the Modern World

Electives should be chosen in consultation with one's advisor.

**Major in Spanish B.S. Degree (Teaching) (59 credits)**

Same as Requirements for B.A. Major (56 credits), plus Languages 340, Methods and Materials in Teaching Foreign Languages (3 credits).

**Electives in Related Fields**

See B.A. Major for recommended electives in related fields.

**Note:** All Teacher Education Requirements must be fulfilled to complete this major. See Teacher Education Requirements in the Education Department. In addition, a language proficiency test in Spanish by the Department of Languages is required.

**Minor in Spanish (36 credits)**

Same as Core Requirements for B.A. Major.

**Electives in Related Fields**

See B.A. Major for electives.

**Minor in Spanish (Teaching) (39 credits)**

Same as Core Requirements for the B.A. Major, plus Languages 340, Methods and Materials in Teaching Foreign Languages (3 credits).

**Electives in Related Fields**

See B.A. Major for recommended electives in related fields.

**CHINESE LANGUAGE COURSES****Chin 101 Beginning Chinese I (4) (F)**

An introduction to the basic sounds and sentence patterns of Mandarin Chinese. Listening and speaking skills are developed through intensive aural-oral practice of daily conversation. About 120 most commonly used characters will be introduced.

**Chin 102 Beginning Chinese II (4) (W)**

Intensive aural-oral practice of daily conversation. More sentence patterns are introduced through dialogues and stories. About 130 more characters will be taught. Prerequisite: Chin 101 or equivalent.

**Chin 103 Beginning Chinese III (4) (S)**

More complex sentence patterns are introduced through dialogues, stories and passages. Continued emphasis on listening and speaking. Development of reading and writing skills. About 150 more characters will be taught. Prerequisite: Chin 101, 102 or equivalent.

**Chin 132 Introduction to Chinese Culture (4)**  
(on demand)

An introduction to the major aspects of Chinese culture from ancient times to the present. Topics include, language, folklore, festivals, philosophy, religion, family, education, literature and daily life. Lecture, discussion, readings and films in English.

**Chin 201 Intermediate Chinese I (4) (F)**

Complex sentence patterns introduced through dialogues and reading passages and with abundant aural-oral practice. The skills of understanding, speaking, reading and writing are equally emphasized. About 150 characters taught. Prerequisite: Chin 101-102-103 or equivalent.

**Chin 202 Intermediate Chinese II (4) (W)**

Further improvement of understanding, speaking, reading and writing. About 150 characters taught. Prerequisite: Chin 201 or equivalent.

**Chin 203 Intermediate Chinese III (4) (S)**

More vocabulary, phrases and sentence patterns are introduced through aural-oral drills as well as reading and writing practice. About 150 more characters taught. Prerequisite: Chin 202 or equivalent.

**Chin 297 Independent Study in Chinese-Intermediate Level (1-4)**

Selected project as agreed upon by student and instructor. May be repeated up to a total of 8 credits. Prerequisite: Chin 103 or consent of instructor.

**Chin 380 Special Topics in Chinese Literature and/or Culture (4) (on demand)**

In-depth study of selected topics in Chinese Literature and/or Culture. May be repeated for credit.

**Chin 397 Independent Study in Chinese-Advanced Level (1-4)**

Selected project of advanced studies in Chinese language, literature, or culture as agreed upon by student and instructor. Taught in Chinese. Prerequisite: Completion of Chinese 203 or consent of instructor; approval of department chair upon presentation of proposal. May be repeated for a total of 8 credits.

**FRENCH LANGUAGE AND LITERATURE COURSES****Fren 101-102-103 Beginning French I-II-III (4 each) (Fw-Ws-S)**

Basic skills in understanding, speaking, reading and writing French. Language laboratory required for oral practice. Not applicable toward the major or minor program in French.

**Fren 101A-102A Accelerated Beginning French (6-6)**  
(on demand)

Basic language skills in understanding, speaking, reading and writing French as in Fren 101-102-103. Fren 101A and 102A meet six hours per week. Students who complete both courses have finished the equivalent of one year of college-level French.

**Fren 201-202-203 Intermediate French I-II-III (4 each) (FWS)**

Rapid and intensive review of grammar and further improvement of language skills in understanding, speaking, reading and writing. Prerequisite: One year college French or two years of high school study.

**Fren 297 Independent Reading in French—Intermediate Level (1-4)**

Selected project as agreed upon by student and instructor. Prerequisite: Completion of Fren 201-202-203 or consent of instructor; approval by department chair upon presentation of proposal. May be repeated for a total of 8 credits.

**Fren 301-302-303 French Conversation and Composition I-II-III (4 each) (FWS)**

Development of oral fluency and proficiency in French composition. Individual practice in language laboratory for pronunciation, vocabulary building and conversational skills. Prerequisite: Fren 203 or equivalent.

**Fren 311-312-313 French Literature I-II-III (4 each) (Fws)**

Readings in major works of the earlier periods of French literature. **311:** Introduction to French literature; **312:** Survey of 19th century literature; **313:** Survey of 20th century literature. Prerequisite: Fren 203 or equivalent.

**Fren 397 Independent Study in French—Advanced Level I (1-4)**

Selected project as agreed upon by student and instructor. Prerequisite: Completion of Fren 301-302-303. Consent of instructor; approval by department chair upon presentation of proposal. May be repeated for a total of 8 credits.

**Fren 401-402 Advanced French Composition and Conversation I-II (4 each) (FW)**

Achievement of a high level of oral and written fluency. Emphasis on phonetics, syntax and stylistics. Prerequisite: Completion of Fren 303 or consent of instructor.

**Fren 403 Applied French (4) (S)**

Advanced French for vocational uses. Vocabulary building in designated technical areas. Independent project in consecutive interpreting, translating, film dubbing, tour guiding, etc. Prerequisite: Fren 402.

**Fren 413 Survey of 18th Century Literature (4)**

Readings in the major works of the Rococo and the Enlightenment. Prerequisite: Completion of French 311 or consent of instructor. May be repeated for credit.

**Fren 480(g) Special topics in French Literature and/or Culture (2-4) (wS)**

In-depth study of a selected topic in French. May be repeated for credit. Counts toward the French major or minor. Prerequisite: Fren 311 or consent of instructor.

**Fren 487(g) Studies in the French Language (3)**

In-depth study of a selected topic in French linguistics (history of the language, structure of modern French). Prerequisite: Fren 403 or consent of instructor. May be repeated for credit.

**Fren 497 Independent Study in French—Advanced Level II (1-4)**

Selected project as agreed upon by student and instructor. Prerequisite: Completion of Fren 301-302-303. Consent of instructor; approval by department chair upon presentation of proposal.

**GERMAN LANGUAGE AND LITERATURE COURSES****Ger 101-102-103 Beginning German I-II-III (4 each) (Fw-Ws-S)**

Emphasis on the spoken language. Language laboratory: regular periods as required by the instructor. Not applicable toward the major or minor program in German.

**Ger 101A-102A Intensive Beginning German (6-6) (on demand)**

Basic language skills in understanding, speaking, reading and writing German as in Ger 101-102-103. Ger 101A and 102A meet six hours per week. Students who complete both courses have finished the equivalent of one year of college-level German.

**Ger 201-202-203 Intermediate German I-II-III (4 each) (FWS)**

Review and expansion of language skills. Readings selected from short literary works. Language laboratory as required by instructor. Prerequisite: One year of college German or two years of high school study.

**Ger 297 Independent Reading in German—Intermediate Level (1-4)**

Selected project as agreed upon by student and instructor. Prerequisite: Completion of or concurrent enrollment in Ger 201-202-203; or consent of instructor; approval by department chair upon presentation of proposal. May be repeated up to a total of 8 credits. Applicable toward the major or minor programs in German.

**Ger 301-302-303 German Composition and Conversation I-II-III (4 each) (FWS)**

Achievement of oral fluency and practical experience in writing. Prerequisite: Completion of second year German or consent of instructor.

**Ger 311-312-313 Masterpieces of German Literature I-II-III (4 each) (Fws)**

Critical reading, discussion and literary analysis of representative works. Conducted in German. **311:** 20th Century. **312:** Realism and Naturalism. **313:** The Age of Enlightenment and the Age of Idealism. Prerequisite: Ger 201-202-203 or consent of instructor.

**Ger 397 Independent Reading in German—Advanced Level I (1-4)**

Selected project as agreed upon by student and instructor; approval by department chair upon presentation of proposal. Prerequisite: Ger 301-302-303. May be repeated up to a total of 8 credits. Applicable toward the major or minor in German.

**Ger 401-402-403 Advanced German Composition and Conversation (4 each) (FWS)**

Advanced composition and achievement of a high level of fluency. Prerequisite: Completion of German 301-302-303 or consent of instructor.

**Ger 432(g)-433(g) German Culture and Civilization I-II (4 each)**

Lectures, readings and discussions on German art, architecture, education, history, music, philosophy, religion, science. Prerequisite for either course: Completion of Ger 301 or consent of instructor. One course in this sequence is offered each year.

**Ger 480(g) Special Topics in German Literature and Culture (2-4)**

In-depth study of a selected topic in German. May be repeated for credit. Prerequisite: Ger 311-312-313 or consent of instructor. Offered every other year.

**Ger 497 Independent Reading in German—Advanced Level II (1-4)**

Selected project as agreed upon by student and instructor; approval by department chair upon presentation of proposal. Prerequisite: 301-302-303. May be repeated up to a total of 8 credits. Applicable toward the major or minor in German.

**LANGUAGE COURSE****Lang 340 Methods and Materials in Teaching Foreign Languages (3) (W)**

Analysis of objective and current techniques. Prerequisite: Completion of an intermediate course in any foreign language.

**JAPANESE COURSES****Japanese 101-102-103 Beginning Japanese I-II-III (12) (FWS)**

Introduction to Japanese language and culture. Emphasis placed on the spoken language and reading the Japanese alphabet.

**Japanese 201-202-203 Intermediate Japanese I-II-III (FWS)**

The development of academic learning skills of writing and reading, in addition to the sophistication of personal communication skills is expected. In principle, instruction is done in Japanese. English written articles as well as video programs are in use for the enrichment of cultural understanding. One year of Japanese (Japanese 101-102-103) or the equivalent is required.

**Japanese 297 Independent Study in Japanese—  
Intermediate Level (1-4)**

Selected project agreed upon by student and instructor. Prerequisite: Japanese 101-102-103 and/or consent of instructor. May be repeated up to a total of 8 credits.

**NORWEGIAN**

See *Scandinavian Studies*.

**SPANISH LANGUAGE AND LITERATURE COURSES****Span 100 Selected Emphasis in Spanish—  
Beginning Level (2-4) (on demand)**

Introductory course that focuses on specific objectives, applications, interests or the acquisition of certain language skills, e.g., listening comprehension, reading, speaking, writing. Credits vary according to specific course offered. May be repeated. No prerequisites. Not applicable toward the major or minor program in Spanish.

**Span 101-102-103 Beginning Spanish I-II-III  
(4 each) (Fw-Ws-S)**

Introductory course. Emphasis on spoken language. Reading and inductive study of grammar. Language laboratory required by instructor. Not applicable toward the major or minor program in Spanish.

**Span 101A-102A Beginning Spanish (6-6)  
(on demand)**

Basic language skills in understanding, speaking, reading and writing Spanish as in Span 101-102-103. Span 101A and 102A meet six hours per week. Students who complete both courses have finished the equivalent of one year of college-level Spanish.

**Span 201-202-203 Intermediate Spanish I-II-III  
(4 each) (FWS)**

Emphasis on spoken language. Rapid, intensive review of grammar; selected prose readings. Language laboratory as required by the instructor. Prerequisite: Span 101-102-103 or two years of high school Spanish.

**Span 297 Independent Reading in Spanish—  
Intermediate Level (1-4)**

Selected project as agreed upon by student and instructor. Prerequisite: Completion of Spanish 201-202-203 or consent of instructor; approval by department chairperson upon presentation of proposal. May be repeated up to a total of 8 credits.

**Span 301-302-303 Conversation and Composition  
I-II-III (4 each) (FWS)**

Practical experience in writing and speaking Spanish. Recommended as a prerequisite for advanced literature courses, and for freshmen with three or more years of high school Spanish. Prerequisite: Span 203 or equivalent.

**Span 311-312-313 Introduction to Hispanic Literature  
I-II-III (4 each) (FWS)**

**311:** Analysis and discussion of major works of Hispanic literature from 1800 to 1936. **312:** Analysis and discussion of major works of Hispanic literature from 1936 to the present. **313:** Analysis and discussion of major works of Hispanic literature from their origins to 1800.

**Span 397 Independent Reading in Spanish—  
Advanced Level I (1-4)**

Selected project as agreed by student and instructor. Prerequisite: Completion of Span 301-302-303 or consent of instructor; approval by department chair upon presentation of proposal. May be repeated up to a total of 8 credits.

**Span 401-402-403 Advanced Spanish Composition  
and Conversation I-II-III (4 each) (FWS)**

Advanced composition with emphasis on syntax and stylistics. Achievement of a high level of oral and written fluency. Prerequisite: Span 303 or consent of instructor.

**Span 480(g) Special Topics in Spanish Literature  
and Culture (2-4) (WS)**

In-depth study of a selected topic in Spanish. Focus may be historical or a theme, motif, genre, movement, period or a single major author. May be repeated for credit. Prerequisite: Span 301 or consent of instructor.

**Span 497 Independent Reading in Spanish—  
Advanced Level II (1-4)**

Selected project as agreed by student and instructor. Prerequisite: Completion of Span 301-302-303 or consent of the instructor; approval by department chair upon presentation of proposal. May be repeated up to a total of 8 credits.

**Legal Assistant**

**Bridges 160, (218) 236-2587**

**Coordinator:** Larry Nordick

**Faculty:** Judy Streich

The Legal Assistant Program is a professional four-year major resulting in a Bachelor of Science degree. The program is guided by a Legal Assistant Committee composed of university and community members and is administratively located with the Accounting Department.

The following curriculum will be in effect for the 1993-1994 academic year. Students enrolling in the program for the 1994-95 academic year should check with the coordinator regarding curriculum revisions.



**Major Requirements****Core Requirements (66 credits)****Part A (all required)**

LegA 125 Intro to Legal Assistant (2)  
 Acct 200 Intro to the Legal System (2)  
 Acct 305 Business Law I (4)  
 LegA 250 Legal Research & Communication I (4)  
 LegA 251 Legal Research & Communication II (4)  
 LegA 252 Legal Research & Communication III (4)  
 LegA 325 Interviewing (4)  
 LegA 360 Law Office Systems (4)  
 LegA 375 Legal Ethics (4)  
 LegA 469 Internship (6-16)

**Part B (Seven of the ten following courses required)**

LegA 310 Civil Procedure (4)  
 LegA 320 Domestic Relations (4)  
 LegA 330 Bankruptcy (4)  
 LegA 335 Personal Injury (4)  
 LegA 340 Evidence (4)  
 LegA 420 Debtor-Creditor Law (4)  
 LegA 450 Real Property Law (4)  
 Acct 229 Prin I: Financial (4)  
 Acct 230 Prin II: Financial (4)  
 Acct 306 Business Law II (4)

**Major Tracks**—each Legal Assistant Major must complete at least 12 credits in one of the five alternate major tracks.

Estate and Tax  
 Civil Litigation  
 Criminal Litigation  
 Public Interest  
 Real Estate

**Estate and Tax (12 credits)**

LegA 301 Methods & Materials in Estate & Tax (4)—Required  
 Acct 441 Individual Income Taxes (4)—Required  
 LegA 446 Estate Gift and Trust Taxation (4)—Required

**Civil Litigation (12 credits)**

LegA 302 Methods and Materials in Litigation (4)—Required  
 LegA 340 Evidence\* (4)—Required  
 LegA 420 Debtor-Creditor Law\* (4)  
 LegA 443 Public Benefits III (4)  
 LegA 335 Personal Injury\* (4)

**Criminal Litigation (12 credits)**

LegA 302 Methods and Materials in Litigation (4)—Required  
 LegA 340 Evidence\* (4)—Required  
 CJ 430 Minnesota Criminal Law and Procedure (4)—Required

**Public Interest (12 credits)**

LegA 303 Methods & Materials in Public Law (4)—Required  
 LegA 430 Administrative Advocacy (4)  
 LegA 441 Public Benefits I (4)  
 LegA 442 Public Benefits II (4)  
 LegA 443 Public Benefits III (4)

**Real Estate (12 credits)**

LegA 304 Methods & Materials of Real Estate Law (4)—Required  
 LegA 450 Real Property Law\* (4)—Required  
 LegA 460 Housing Law (4)—Required

\* These courses would not count toward Part B of the core requirements if counted as part of the track requirement.

All of the above courses which are used to satisfy the Legal Assistant major must be completed with a grade of "C" or better.

**LEGAL ASSISTANT COURSES****LegA 125 Introduction to Legal Assistant (2) (FS)**

Provides an overview of the legal assistant profession to assist students in their career decision-making process.

**LegA 250 Legal Research & Communication I (4) (F)**

A general introduction to recorded sources of the law and where and how it is to be found. Specific sources will be discussed and facilitated through practical exercises. Fundamentals of grammar, style and letter writing will be discussed and practiced. Prerequisite: Completion of or concurrent enrollment in Acct 200 Introduction to the Legal System.

**LegA 251 Legal Research & Communication II (4) (W)**

Continuation of Legal Research and Communication sequence. Students will begin to identify and analyze legal issues through exercises and case studies. Students will draft legal instruments, pleadings and be introduced to the writing requirements for legal memoranda. Prerequisite: LegA 250.

**LegA 252 Legal Research & Communication III (4) (S)**

Continuation of Legal Research and Communication sequence. Students will further develop skills in legal issue identification, analysis and research through progressively more complex exercises including the preparation of legal memoranda and briefs. Students will also receive an introduction to automated legal research sources and word processing techniques for production of legal documents. Prerequisite: LegA 250 and 251.

**LegA 301 Methods & Materials in Estate and Tax (4) (S)**

A study of the procedures, documents and other techniques used in the planning for transfer of property after death, administration of estates and the preparation of federal and state gift, estate and income tax returns. Prerequisite: LegA 252 or consent of program director.

**LegA 302 Methods & Materials in Litigation (4) (S)**

A study of the procedures, documents and other techniques used in a legal setting emphasizing trial practice. Topics included will be case intake, discovery, negotiations, trial preparation, trial practice and post judgment relief. Prerequisite: LegA 252 and LegA 310, or consent of program director.

**LegA 303 Methods and Materials in Public Law (4) (W)**

A study of the procedures, documents and other techniques used in a legal aid or poverty law setting, including client intake, eligibility determinations, and routine case handling. Prerequisite: LegA 252 and LegA 441, or consent of program director.

**LegA 304 Methods & Materials in Real Estate Law (4) (W)**

A study of the procedures, documents and other techniques used in a legal setting emphasizing real estate practice, including title examination, sale or transfer, lease, zoning, and mineral interests in real property. Prerequisite: LegA 252 and LegA 450, or consent of program director.

**LegA 310 Civil Procedure (4) (W)**

The substantive and procedural law of civil litigation in both state and federal court systems. Prerequisite: LegA 252 or consent of program director.

**LegA 315 Medical Terms & Records (4)**

An introduction to medical vocabulary, types and systems of human medical records, their use and importance in legal proceedings, and methods of acquiring such records for litigation. Prerequisite: LegA 252 or consent of program director.

**LegA 320 Domestic Relations (4) (S)**

Law of Domestic Relations including marriage, separation, divorce, annulment, adoption and custody. Prerequisite: LegA 252 or consent of program director.

**LegA 325 Interviewing (4) (FS)**

Development of the skills necessary to elicit comprehensive factual information about legal issues and to assist the client in understanding the process and procedures of the legal system. Prerequisite: LegA 252 or consent of program director.

**LegA 330 Bankruptcy (4) (S)**

A study of the substantive and procedural law of bankruptcy, including liquidation, business reorganizations and adjustment of debts of individuals. Prerequisite: LegA 252 or consent of program director.

**LegA 335 Personal Injury Law (4) (F)**

A study of the procedural and substantive law of personal injury, including negligence, products liability, strict liability, and insurance. Prerequisite: LegA 252 or consent of program director.

**LegA 340 Evidence (4) (W)**

A study of the substantive and procedural law of evidence in civil and criminal litigation. Prerequisite: LegA 252 or consent of program director.

**LegA 360 Law Office Systems (4) (W)**

An introduction to the unique characteristics of law office organization and management with an emphasis on computer applications in the law, including computerized time records and billing, docket control and file management, pleading organization, document preparation, and other computer uses. Prerequisite: LegA 252 or consent of program director.

**LegA 375 Legal Ethics (4) (F)**

A study of the laws governing the professional ethics of attorneys with emphasis on the Rules of Professional Conduct and their implications for legal assistants. Prerequisite: LegA 252 or consent of program director.

**LegA 420 Debtor-Creditor Law (4) (W)**

A study of the substantive and procedural law relating to the extension of credit, pre-judgment and post-judgment collection of debts. Prerequisite: LegA 252 or consent of program director.

**LegA 430 Administrative Advocacy (4) (S)**

Techniques and procedural rules involved in the non-lawyer representation of clients before administrative hearing bodies. Prerequisite: LegA 252 and LegA 443, or consent of program director.

**LegA 441 Public Benefits I (4) (F)**

An overview of public benefits programs providing economic maintenance and financing of health care. A study of the substantive and procedural law of governmental entitlement programs, including food stamps, Aid to Families with Dependent Children, general assistance, energy assistance and Hill-Burton. Prerequisite: LegA 252 or consent of program director.

**LegA 442 Public Benefits II (4) (W)**

A study of the substantive and procedural law of government benefit programs, including Medical Assistance, Medicare, Supplemental Security Income and Veterans' Benefits. Prerequisite: LegA 252 or consent of program director.

**LegA 443 Public Benefits III (4) (S)**

A study of the substantive and procedural law of governmental benefits programs, including workers compensation, unemployment compensation and Social Security Retirement and Disability insurance. Prerequisite: LegA 252 or consent of program director.

**LegA 446 Estate, Gift, and Trust Taxation (4) (W)**

Federal estate and gift tax; income taxation of estates and trusts; fundamentals of estate planning. Prerequisite: LegA 252 or consent of the program director. (cross-listed as Acct 446 Estate, Gift and Trust Taxation)

**LegA 450 Real Property Law (4) (F)**

The law dealing with interests in, ownership of, and title to real estate. Emphasis is also placed on official descriptions and systems for recording. Prerequisite: LegA 252 or consent of program director.

**LegA 455 Law of Mineral Interests (4)**

An overview of the major concepts in severability of mineral interests in real property including oil, gas, coal and water rights. Prerequisite: LegA 252 or consent of the program director.

**LegA 460 Housing Law (4) (F)**

A study of the major concepts in housing law focusing primarily on the landlord-tenant relationship, but also including government financing programs, anti-discrimination regulations and homestead protections. Prerequisite: LegA 252 or consent of program director.

**LegA 469 Internship (6-16) (FWS)**

Internship experience under supervision of an attorney as approved by program internship coordinator. Student must return to school for at least one quarter after the completion of the internship. Prerequisite: LegA 252, LegA 325 and one methods and materials course.

**LegA 498 Problems in Law (1-4) (on demand)**

Individual research or study under supervision of program director or other approved faculty.

**Life Science (Teaching)**

*Information on the major in Life Science (Teaching) may be found under Biology.*

**Management**

*See Business Administration for Curricula*

**MANAGEMENT COURSES****Mgmt 315 Government and Business (4)**

Same as Econ 315.

**Mgmt 360 Principles of Management (4) (Fws)**

Analyzes functions of management and the forces that shape and define the manager's role. Prerequisite: Junior standing.

**Mgmt 405(g) Small Business Management (4) (Fws)**

Analysis of problems confronting the manager of a small retail, wholesale or manufacturing enterprise. Prerequisite: Mgmt 360.

**Mgmt 406(g) Small Business Management Consulting (2) (Fws)**

Practicum in providing management assistance to small business. Can be taken two quarters consecutively for a total of 4 credits. Senior or graduate standing and permission of the instructor is required.

**Mgmt 415(g) Industrial Organization and Public Policy (4)**

Same as Econ 415

**Mgmt 416(g) Labor Economics (4)**

Same as Econ 416.

**Mgmt 420 Organizational Theory (4) (Fs)**

Behavioral science theory applied to an understanding of the design, structure, performance and environment of business organizations. Prerequisite: Mgmt 360, Psy 119 or Soc 205.

**Mgmt 421(g) Decision Analysis (4) (Fs)**

Structuring and analyzing of decisions under conditions of risk and uncertainty. Prerequisite: Mgmt 360, Math 275.

**Mgmt 424 Management Science I (4) (Fws)**

A study of inventory models, linear programming techniques and network models as they relate to business decisions. Other topics may be covered if time permits. Prerequisite: Mgmt 360, Math 275.

**Mgmt 425 Management Science II (4) (S)**

A study of probability based quantitative decision techniques including queuing theory, replacement decisions, simulation, game theory and Markov chains. Prerequisite: Mgmt 424.

**Mgmt 430(g) Managerial Economics (4)**

Same as Econ 430.

**Mgmt 440(g) Personnel Management (4) (Fw)**

Management of people at work with emphasis on recruiting, selecting, training and evaluating personnel. Prerequisite: Mgmt 360, Psy 119 or Soc 205.

**Mgmt 441(g) Labor Relations (4) (S)**

Historical, legal and managerial aspects of the labor relations function in both private and public sector organizations. Topics include union organization drives, collective bargaining, impasse resolution procedures, contract administration and employee relations policy development. Prerequisite: Mgmt 440 or graduate standing; Acct 300 and Econ 416 strongly recommended.

**Mgmt 450(g) Production/Operations Management (4) (Fws)**

Description and analysis of the production/operations function in an organization. Prerequisite: Mgmt 360 and Math 275.

**Mgmt 451 Organizational Behavior (Ws)**

Studies the interaction of individuals and groups in business organizations. Prerequisite: Mgmt 360, Psy 119 or Soc 205.

**Mgmt 452(g) Organizational Development (4)**

Techniques used to assist in solving problems and dealing more rapidly with change. Prerequisite: Mgmt 360, Mgmt 440 or 451.

**Mgmt 456(g) Management Information Systems (4) (Fws)**

Study of design and use of information systems and communication processes, including recording, transmitting, and revising information as an aid in managerial decision-making. Prerequisite: Mgmt 360, CIS 145 or ComS 201.

**Mgmt 458(g) International Management (4) (Fws)**

An examination of organizational management in the international environment which will focus on private and public management in the exchange of goods and services in a cross cultural context. Prerequisite: Mgmt 360.

**Mgmt 461(g) Management Seminar (4) (W)**

Selected management topics of contemporary interest. May be repeated with different topics. Prerequisite: Mgmt 360.

**Mgmt 469 Student Internship (3-12) (Fws)**

Prerequisite: Junior standing.

**Mgmt 480 Senior Seminar in Management (4) (Fw)**

Examination of ethical and social responsibility issues related to the field of management. Students will prepare and present three moderate length papers. Prerequisite: Mgmt 360, senior standing and consent of instructor.

**Mgmt 490 Business Policy (4) (Fws)**

Integrates material learned in the functional business areas through the solving of business policy cases and the utilization of a sophisticated computer business game. Prerequisite: Senior standing and core courses.

**Mgmt 498 Problems in Management (1-4) (Fws)**

Individual inquiry into an aspect of Business Administration not covered in the regular curriculum. Prerequisite: Consent of instructor.

**Mgmt 598 Research in Management (3)**

Research in a specific problem area in management. Designed to provide training in the use of research techniques. Topic selected through conference with faculty advisor. Prerequisite: Graduate standing.

## Marketing

*See Business Administration for Curricula.*

### MARKETING COURSES

**Mktg 310 Principles of Marketing (4) (Fws)**

Principles of planning the product, price, promotion and distribution strategies of an organization within a competitive environment to meet consumer needs. Prerequisite: Econ 204 and junior standing.

**Mktg 315(g) Industrial Marketing (4) (Fs)**

Methods of marketing goods and services to manufacturers, wholesalers, retailers, institutions and governments. Prerequisite: Mktg 310.

**Mktg 320 Introduction to Logistics (4) (Fws)**

Distribution processes with emphasis placed on marketing channel relationships, the physical movement of goods between channel members and within firms, and the wholesale distribution process. Prerequisite: Mktg 310.

**Mktg 330 Personal Selling (4) (W)**

Investigation of the theory and practice of selling through an examination of the sociological and psychological influences upon the selling and buying process. Prerequisite: Mktg 310, Psy 119 or Soc 205.

**Mktg 335 Retail Management (4) (S)**

Principles and concepts concerned with the management and operation of a viable retail strategy in the rapidly changing marketing environment. Prerequisite: Mktg 310.

**Mktg 406(g) Small Business Management Consulting (2) (Fws)**

Practicum in providing marketing assistance to small business. Can be taken two quarters consecutively for a total of 4 credits. Senior or graduate standing and permission of instructor required.

**Mktg 410(g) Marketing Logistics (4)**

Movement and storage activities associated with the distribution of raw materials and finished goods. Prerequisite: Mktg 310, Mktg 320, Math 275.

**Mktg 421 Consumer Behavior (4) (Fws)**

Behavioral science concepts applied to the study of consumer decision-making. Prerequisite: Mktg 310, Psy 119 or Soc 205.

**Mktg 422 Marketing Research (4) (Fws)**  
 Methods of obtaining and analyzing internal and external marketing information. Research design and analysis are emphasized. Prerequisite: Mktg 310, Math 275.

**Mktg 423 Marketing Communications (4) (Fws)**  
 Applications of interpersonal and mass communications theories to the management of marketing promotions. Prerequisite: Mktg 310, Psy 119 or Soc 205.

**Mktg 441 Business and Society (4) (Fws)**  
 Social responsibility and business ethics are examined in the context of operating within the American and international societal, political, and economic systems. Prerequisite: Mktg 310, senior standing.

**Mktg 442(g) Marketing Seminar (4)**  
 Selected marketing topics of contemporary interest. Recent topics include new product introduction, non-profit marketing, and direct marketing. Prerequisite: Mktg 310. May be repeated with different topics.

**Mktg 444(g) Transnational Marketing (4) (Fws)**  
 Comprehensive study of the cultural, political, and economic factors affecting international marketing strategies. Prerequisite: Mktg 310, senior standing.

**Mktg 455 Marketing Management (4) (Fws)**  
 Marketing decisions made under conditions of uncertainty. Utilize accepted marketing and interdisciplinary methods. Prerequisite: Mktg 310 and senior standing.

**Mktg 469 Student Internship (3-12) (Fws)**  
 Prerequisite: Junior standing.

**Mktg 470(g) Independent Study (1-4) (Fws)**  
 Individual inquiry into theoretical aspects of marketing not covered in the regular curriculum. Prerequisite: Consent of instructor.

**Mktg 498(g) Problems in Marketing (1-4) (Fws)**  
 Individual inquiry into a practical marketing problem. Prerequisite: Consent of instructor.

**Mktg 598 Research in Marketing (3)**  
 Research into a specific problem area in marketing to provide training in the use of research techniques. Topic to be selected with faculty advisor. Prerequisite: Graduate standing.

## Mass Communications Department

MacLean 260, (218) 236-2983

Chair: Martin Grindeland

Faculty: Marvin Bossart, Wayne Gudmundson, Shelton Gunaratne, William B. Hall Jr., C.T. Hanson, Dean Hustuft, Melva Moline, Mark Strand

### Summary of Requirements for a Bachelor of Science Degree in Mass Communications

The major in mass communications is designed to balance the breadth of liberal education with the depth of a professional program. To accomplish these twin goals the department requires majors to complete 96 credits of distributional requirements as well as a minimum of 50 credits and a maximum of 60 credits in mass communications course work as part of the 192 credits required for graduation. Credits earned beyond 192 may be taken in any discipline.

Distributional requirement . . . . .	96
Mass Communications Courses:	
Common Core . . . . .	26
Professional Concentrations . . . . .	24-27
Additional non-communications course work . . . . .	36

**NOTE:** Course work in communications shall **NOT** be used to fulfill this requirement with the exception of those courses in speech communication which are included in the university's published list of liberal studies courses. In addition, practicums and internships of a communications nature shall **NOT** be used to fulfill this requirement, regardless of where such courses originate. Students may double major with another communications program or complete two concentrations within the department provided that all of the above requirements are met.

Total Credits Required for Graduation . . . . . 192

### The Distributional Requirement

The distributional requirement, which will also satisfy the university's minimum requirement of 64 credits of liberal studies, is as follows:

DR1—English 101 & 102 . . . . .	8
DR2—Natural Sciences . . . . .	12
DR3—Economics 202, 204, 206 . . . . .	12
DR4—History . . . . .	10
DR5—Political Science (10 credits including Pol 120) . . . . .	10
DR6—Western Tradition: Humanities and Fine Arts . . . . .	12
DR7—Mathematics 125, 274 & 275 . . . . .	
OR 12 credits in a Foreign Language . . . . .	12
DR8—Cultural Diversity and Non-western Studies* . . . . .	8
DR9—Additional Liberal Studies . . . . .	12
Minimum Total Credits in Liberal Studies . . . . .	96

(\* At least one course must be taken from the cultural diversity category and another must concentrate on a non-western culture.)

**NOTE:** All of the courses in the above distributional requirement must be selected from the university's

published list of approved liberal studies courses. Students who have already earned a bachelor's degree and are working on a second degree are not required to complete the above distributional requirement provided they have completed 96 credits of liberal arts.

#### The Common Core

All students who major in mass communications are required to complete a common core of study including course work emphasizing mass communications theory, history, effects, ethics, issues and law as well as the development of skills in written and visual communications. The following courses comprise the required core:

- MC 100 Introduction to Mass Communications (3)
- MC 175 Desktop Publishing (3)
- MC 205 Media Writing (3)
- MC 230 Communications Photography I (3)
- MC 240 History of Mass Communications (3)
- MC 285 Radio-TV Operations (3)
- MC 435 Mass Media: Ethics and Issues (4)
- MC 440(g) Communications Law (4)

**NOTE:** All courses in the professional concentrations as well as MC 435 Mass Media Ethics and Issues (4) and MC 440 Communications Law (4) must be completed at MSU. Transfer and Tri-College University courses which are applied to the major must be approved in writing at the time of admission or prior to taking the course by the chairperson of the department.

#### The Professional Concentration

In addition to the common core, students who major in mass communications concentrate typically in one of five areas: advertising, broadcast journalism, photojournalism, print journalism and public relations. Those who wish to conduct research or attend graduate school may complete a general program in mass communications. Those who wish to concentrate in writing may complete a dual major with English and Mass Communications.

#### Advertising Concentration

The advertising concentration prepares students who wish to work designing campaigns, buying and selling media, writing copy and producing advertisements for print and broadcast.

The Common Core (26)

#### AND

- MC 260 Advertising Principles (4)
- MC 270 Public Relations Principles (4)
- MC 315 Layout and Typography (3)
- MC 318 Advertising Copywriting (3)
- MC 370 Advertising Campaign Research (2)
- MC 371 Advertising Creative Execution
- MC 372 Advertising Media Execution
- AND/OR MC 373 Advertising Sales Promotions (2)
- MC 384 Television Production (4)
- MC 416 Advertising Media Strategy (3)

Recommended:

- Mktg 310 Principles of Marketing (4)

#### Broadcast Journalism Concentration

The broadcast journalism concentration prepares students for work in the news departments at radio and television stations. The study of writing, reporting, photography, editing, production and producing is emphasized.

The Common Core (26)

#### AND

- MC 210 Broadcast Journalism (4)
- MC 290 Radio/Television Performance
- OR MC 384 Television Production (4)
- MC 305 Reporting (4)
- MC 385 TV News Writing (2)
- MC 386 TV News Reporting
- AND/OR MC 387 TV News Photography (4)
- MC 388 TV News Videotape Editing
- AND/OR MC 389 TV News Producing (2)
- MC 400 Reporting of Public Affairs
- OR MC 465 Investigative Processes (4)

#### Photojournalism Concentration

The photojournalism concentration prepares students for work as photographers in the news and public affairs departments at newspapers and television stations. The study of reporting, photography and visual communications is emphasized.

The Common Core (26)

#### AND

- MC 210 Broadcast Journalism (4)
- MC 305 Reporting (4)
- MC 315 Layout and Typography (3)
- MC 330 Communications Photography II (3)
- MC 387 TV News Photography (3)
- MC 388 TV News Videotape Editing (1)
- MC 430 Communications Photography III (6)

Recommended:

- MC 384 Television Production (Same as Spch 384) (4)

#### Print Journalism Concentration

The print journalism concentration prepares students for work at newspapers or other publications. The study of writing, reporting, copy editing, reporting of public affairs and investigative processes is emphasized.

The Common Core (26)

#### AND

- MC 305 Reporting (4)
- MC 310 Copy Editing (4)
- MC 330 Communications Photography II (3)
- MC 400 Reporting of Public Affairs (4)
- MC 425 Journalism Seminar
- OR MC 460 International Communication (4)
- MC 465(g) Investigative Processes (4)

**Public Relations Concentration**

The public relations concentration prepares students to work in both internal and external communications for organizations and individuals. Theories, skills and strategies of the diverse public relations profession are emphasized.

The Common Core (26)

**AND**

MC 260 Advertising Principles (4)

MC 270 Public Relations Principles (4)

MC 305 Reporting (4)

MC 310 Copy Editing (4)

MC 315 Layout & Typography

OR MC 330 Communications Photography II (3)

MC 345 Multi-Media Communication

OR MC 384 Television Production (4)

MC 410 Public Relations Processes (4)

Recommended:

MC 380 Case Studies in Public Relations (4)

**The General Program**

The general program in mass communications is designed for students preparing to attend graduate school or to conduct research for media-related agencies and institutions.

The Common Core (26)

**AND**

MC 210 Broadcast Journalism

OR MC 305 Reporting (4)

MC 260 Advertising Principles (4)

MC 270 Public Relations Principles (4)

MC 328 Media and Politics

OR MC 460 International Communication (4)

Additional credits in mass communications agreed upon by the student and her/his advisor (8)

**Requirements in Other Areas**

Engl 287 Technical Report Writing (4)

Math 274 Introduction to Statistics I (4)

Math 275 Introduction to Statistics II (4)

Soc 350 Methods of Social Research I (4)

Soc 351 Methods of Social Research II (4)

**Dual Major in English and Mass Communications**

**B.A. Degree (100 credits)**

**Requirements in English (56 credits)**

*Core requirements (28)*

Engl 211-212-213 Major British Writers I-II-III (12)

Engl 371-372-373 American Literature Survey I-II-III (12)

Engl 314 Shakespeare (4)

*Writing requirements (8)*

Engl 285 Writing for Film and Television (4)

Engl 286 Practical Writing (4)

Engl 287 Technical Report Writing (4)

Engl 288 Introduction to Creative Writing (4)

Engl 354 Non-Fiction Writing (3)

Engl 355 Advanced Technical Writing (4)

Engl 388 Creative Writing (3)

**Electives in English (20)**

**NOTE:** At least 12 credits must be taken at the 300 or 400 levels, including one course in American literature and one course in British literature. Electives should be chosen in close consultation with one's English Department advisor.

**Requirements in Mass Communications (44 credits)**

*Core requirements (24)*

MC 100 Introduction to Mass Communications (3)

MC 175 Desktop Publishing (3)

MC 205 Media Writing (3)

MC 230 Communications Photography I (3)

MC 305 Reporting (4)

MC 435 Mass Media: Ethics and Issues (4)

MC 440 Communications Law (4)

**Electives in mass communications (20)**

**NOTE:** Electives in mass communications should be agreed upon by the student and advisor. The dual major does not require completion of the distributional requirements of the mass communications major, however, it does require completion of the university's liberal studies requirement (64 credits), plus 36 credits of English literature.

**Minor in Mass Communications**

The minor in mass communications is designed to introduce students to the study of mass communications without a concentrated sequence of course work in any of the professional areas.

**Required**

MC 100 Introduction to Mass Communications (3)

MC 175 Desktop Publishing (3)

MC 205 Media Writing (3)

MC 230 Communications Photography I (3)

**And two of the following**

MC 240 History of Mass Communications (3)

MC 435 Mass Media: Ethics and Issues (4)

MC 440 Communications Law (4)

**Additional credits in mass communications (8)****MASS COMMUNICATIONS COURSES**

**MC 100 Introduction to Mass Communications (3) (FWS)**

The study of the power and importance of mass media in national and international affairs with emphasis on the nature and functions of newspapers, television, radio, advertising and public relations.

**MC 150 Visual Communications (3) (FWS)**

A survey of the visual components that make up mass communications, including structural elements, psychological implications and effects and general visual literacy.

**MC 175 Desktop Publishing (3) (FWS)**

An introduction to and application of computers and computer programs for information access, word processing, typesetting, graphics and layout appropriate to mass communications.

**MC 205 Media Writing (3) (FWS)**

Evaluation of informative and persuasive media writing, with emphasis on the organization, structure and style demanded by various media. Writing exercises designed to help the student create clear, precise and effective mass media messages. Prerequisite: Grammar test and MC 175.

**MC 210 Broadcast Journalism (4) (FWS)**

The study of radio and television news operations with emphasis upon writing, editing and producing news broadcasts. Prerequisite: MC 205.

**MC 212 University Newspaper Publication (2) (FWS)**

Practicum for students working on the MSU Advocate staff. Repeatable to 6 credits. Prerequisite: Consent of the Advocate publisher.

**MC 230 Communications Photography I (3) (FWS)**

Black and white processing, visual perception and communication. Students without acceptable cameras may rent cameras at \$10 per quarter.

**MC 240 History of Mass Communications (3) (FS)**

The development of American print and electronic mass media from the colonial era to its present global impact.

**MC 260 Advertising Principles (4) (FWS)**

Introduction to the principles of advertising in the print, broadcast and other media.

**MC 270 Public Relations Principles (4) (FWS)**

Introduction to the principles and theories of public relations, its problems, impact and potential.

**MC 285 Radio/Television Operations (3) (Fws)**

Theory of and practical experience with basic radio and television equipment in studio and remote production. Projects include knowledge, application and aesthetics concerning equipment functions, selection and operation. (Same as Spch 285)

**MC 290 Radio/Television Performance (4) (Fw)**

Theory and practice in the professional areas of radio and television. Exercises include news anchoring/announcing, interviewing, hosting and delivering public service announcements. (Same as Spch 290)

**MC 305 Reporting (4) (FWS)**

Discussion and assignments in gathering information and writing all types of local news stories to meet deadlines. Preparing students to conduct journalistic interviews. Prerequisite: MC 175 and MC 205.

**MC 310 Copy Editing (4) (WS)**

Evaluating and preparing news copy for publication. Extensive practice in editing, rewriting, headline and caption writing. Working with desktop publishing and applications to lay out copy and graphics. Prerequisite: MC 175, MC 205 and MC 305.

**MC 315 Layout and Typography (3) (FWS)**

An introduction to terms, concepts, skills and processes involved in design and production of visual material for the print media. Prerequisite: MC 175.

**MC 318 Advertising Copywriting (3) (FW)**

Theory and practice of advertising copywriting for both print and broadcast media. Prerequisite: MC 175, MC 205 and MC 260.

**MC 328 The Media and Politics (4) (Fs)**

Concepts of political communication, socialization and public opinion. The media's role in politics, including relations between the media and government, with special focus on the media's impact on presidential elections. (Same as Pol 328) Prerequisite: Pol 120.

**MC 330 Communications Photography II (3) (FWS)**

Photojournalism. Spot news and feature photographs, with cutlines, for the printed page. Photographing and writing picture stories for the print media. Prerequisites: MC 205 and MC 230.

**MC 345 Multi-Media Communications (4) (FS)**

Introduction to the visual communications process, production methods and effective presentation techniques in business. Culminates in the production of an audio/graphic presentation. Prerequisites: MC 230.

**MC 370: Advertising Campaign Workshop (1-4)**

A practicum whereby students participate in the development of an advertising campaign extending throughout the academic year. Dimensions of the campaign include: 370 Advertising Campaign Research (F), 371 Advertising Creative Execution (W), MC 372 Advertising Media Execution (W), 373 Advertising Sales Promotions (W), 374 Advertising Campaign Management (S). May be repeated for credit. Prerequisite: Consent of instructor.

**MC 380 Case Studies in Public Relations (1-4) (W)**

An advanced course in public relations designed to build on the basic theories studied in Public Relations Principles. It will provide opportunities to apply theory to practical experience through discussion of actual case studies. Students will work in teams to develop public relations plans to solve public relations problems. Repeatable to 8 credits. Prerequisites: MC 270 and consent of instructor.

**MC 384 Television Production (4) (Fws)**

Theory and practice in the production aspects of television. Content includes: message/audience analysis, script preparation, studio and crew management in producing a variety of television formats. Major projects include producing PSA for airing. (Same as Spch 384) Prerequisite: MC 285.



**MC 385-389 Television News Workshop (1-4 each) (FWS)**

A practicum whereby students participate in the development of a weekly television program or project as part of a series of newscasts, public affairs programs or informative programs. Areas as follows: 385 TV News Writing, 386 TV News Reporting, 387 TV News Photography, 388 TV News Videotape Editing, 389 TV News Producing. May be repeated for credit. No credit will be awarded for studio production and performance experiences in this course. Prerequisite: Consent of instructor.

**MC 400 Reporting of Public Affairs (4) (Fs)**

Instruction and practice in reporting municipal, school, county, state and federal administrative and legislative agencies. Learning the use of scientific methods for gathering information. Prerequisite: MC 175, MC 205 and MC 305.

**MC 405 Broadcast Documentary (4)**

History and analysis of non-fiction documentation via radio, film and video. Each student will write a treatment and shooting script for a documentary and participate in the development of a television documentary program. Prerequisite: Consent of instructor.

**MC 410 Public Relation Processes (4) (FS)**

Execution of theories and principles of public relations as related to the creation of public and general information materials. Prerequisites: MC 175, MC 205 and MC 270.

**MC 416 Advertising Media Strategy (3) (FS)**

Principles and practice of evaluating and selecting media for advertising. Emphasis upon developing strategies for using media in advertising as well as media buying and selling at both the local and national level. Prerequisite: MC 260.

**MC 425 Journalism Seminar (4) (S)**

Advanced assignments in researching and writing news, features or editorial material. Topics chosen quarterly. Repeatable to 12 credits. Prerequisite: Consent of instructor.

**MC 430 Communications Photography III (3) (FWS)**

Individual studies agreed upon by the instructor and student. Repeatable to 9 credits. Prerequisite: MC 330 and consent of instructor.

**MC 435 Mass Media: Ethics and Issues (4) (FW)**

Study of ethical considerations in advertising, journalism and public relations as well as major contemporary issues in the mass media. Emphasis will be placed upon research findings regarding mass media effects and the resultant alternatives for policymakers, practitioners and consumers.

**MC 440(g) Communications Law (4) (FWS)**

Consideration of the legal philosophy bearing on the mass media.

**MC 460(g) International Communication (4) (W)**

An examination of comparative media systems and current issues in regional and global communication.

**MC 465(g) Investigative Processes (4) (W)**

Examination of human and library reference sources and their applications to investigative and in-depth news reporting. Prerequisite MC 175, MC 205 and MC 305.

**MC 469 Internship (1-5) (FWS)**

Practical work for an approved media agency. Repeatable to 5 credits.

**MC 480 Problems in Mass Communications (1-6) (FWS)**

Individual problems in areas of specific interest to the student.

**MC 496(g) Journalism Workshop (1-3) (FWS)**

A course designed for workshops in broadcast or print journalism.

**MC 497(g) Advertising, Public Relations Workshop (1-3)**

A course designed for workshops in advertising or public relations.

**MC 499(g) Topical Workshop (1-4)**

A course designed for workshops on current media topics.

**MC 580 Problems in Mass Communications (1-4) (FWS)**

Individual problems in areas of specific interest to the student.

**Mathematics Department**

MacLean 362, (218) 236-2274

Chair: Ronald M. Jeppson

Faculty: Sayel A. Ali, Carl T. Carlson, Wayne Chen, Sidney J. Drouilhet II, Marvel L. Froemming, James P. Hatzenbuehler, P. Mahinda Karunaratne, Milton W. Legg, John A. Matheson, Don A. Mattson, Christine E. McLaren, Timothy S. Peil, Barbara G. Rath, Harley D. Reed, Dennis L. Rhoads, Derald D. Rothmann, Bonita R. Schmidt, C. Jane Schobel, Walter S. Sizer, Jerome W. Stockrahm, James T. Wallen, Ariyaratna M. Wijetunga, Vernon E. Wolff, Peiyi Zhao

**MATHEMATICS CURRICULA**

Major in Mathematics B.A. Degree (56 credits)

Math 231-232-233-234 Calculus I-II-III-IV (16)

Math 327 Introduction to Linear Algebra (4)

Math 391 Foundations of Mathematics (4)

Math 392 Intermediate Analysis I (4)

Math 424 Abstract Algebra I (4)

**Math electives\***

At least 24 credits at the 300 level and above to include at least two of the following combinations:

Math 392-393

Math 424 AND either 425 or 427

Math 450-451

Math 474-475

Math 420-470

**Related Field Requirement**

ComS 201 (4)

(It is recommended that students also take

ComS 202 (4).)

**Major in Mathematics B.S. Degree (Teaching) (60 credits)**

Math 231-232-233-234 Calculus I-II-III-IV (16)

Math 327 Introduction to Linear Algebra (4)

Math 375 Intermediate Probability and Statistics I (4)

Math 391 Foundations of Mathematics (4)

Math 392 Intermediate Analysis I (4)

Math 415 Foundations of Geometry (4)

Math 424 Abstract Algebra I (4)

Math 440 Mathematics in the Secondary School (4)

**Math electives\***

300 level and above (at least 16 credits)

**Related Field Requirement**

ComS 130 (3) OR ComS 140 (4) OR ComS 201 (4)

(The professional education sequence must also be completed. See Teacher Education Requirements in Education Department.)

**Minor in Mathematics B.A. Degree (32 credits)**

Math 231-232-233-234 Calculus I-II-III-IV (16)

Math electives\*—300 level and above (at least 16 credits)

**Minor in Mathematics B.S. Degree (Teaching) (36 credits)**

Math 231-232-233-234 Calculus I-II-III-IV (16)

Math 440 Mathematics in the Secondary School (4 credits)

**Three of the following four courses**

Math 327 Introduction to Linear Algebra (4)

Math 375 Intermediate Probability and Statistics I (4)

Math 391 Foundations of Mathematics (4)

Math 415 Foundations of Geometry (4)

**Math electives\***

300 level and above (at least 4 credits)

**Minor in Mathematics (For Elementary Education Majors) (35 credits)**

Math 100 Intro to Mathematics (4)

Math 203 Foundations of Number systems (4)

Math 231-232-233 Calculus I-II-III (12)

**Three of the following four courses**

Math 327 Introduction to Linear Algebra (4)

Math 375 Intermediate Probability and Statistics I (4)

Math 391 Foundations of Mathematics (4)

Math 415 Foundations of Geometry (4)

Electives in Mathematics (131 level or above)

OR Computer Science (3) credits.\*

**Area of Concentration**

(For Elementary Education Majors) (20 credits)

Math 100 Intro to Mathematics (4)

Math 203 Foundations of Number Systems (4)

Math 231 Calculus I (4)

**Electives in Mathematics\***

131 level and above (8 credits).\*

\* The electives may not include: Math 340, 341, 344, or 440.

**MATHEMATICS COURSES****Math 090 Elementary Algebra (No Credit) (FWS)**

For students with weak backgrounds in algebra. Not for students having more than one year of algebra in secondary school. Signed numbers, radicals, exponents, products and factoring, solution of linear and quadratic equations. Credit not applicable to degree.

**Math 099 Intermediate Algebra (No Credit) (FWS)**

Exponents, algebraic fractions, polynomials, linear and quadratic equations, systems of equations. Prerequisite: At least one year of algebra in secondary school. Credit not applicable to degree.

**Math 100 Introduction to Mathematics (4) (FWS)**

Axiomatic systems, logic, sets and probability. Not intended to prepare students for any subsequent course, except Math 203. Beginning Fall 1994 the prerequisite is two years of secondary school algebra. (During 1993 there is no prerequisite.)

**Math 125 Contemporary Mathematics (4) (FWS)**

Topics selected from various areas of mathematics, showing the scope and power of mathematics and emphasizing the mathematical method. Prerequisite: Two years of secondary school algebra.

**Math 131 College Algebra (4) (FWS)**

Functions, exponents, radicals, inequalities, induction, progressions, binomial series. Prerequisite: Two years of secondary school algebra.

**Math 133 Trigonometry (4) (FWS)**

Trigonometric functions, identities, applications. Prerequisite: Two years of secondary school algebra.

**Math 203 Foundations of Number Systems (4) (FWS)**

Systems of numeration, rational number systems, basic geometric concepts. Open to elementary education and special education majors only. Prerequisite for students entering 1993: Completion of Math 100 with a grade of "C" or better. Prerequisite for students entering 1994: Two years of secondary school algebra.

**Math 204 Informal Geometry (4) (FWS)**

Fundamental geometric concepts, measurement, coordinate geometry, descriptive statistics. Course is particularly appropriate for prospective elementary school teachers. Prerequisite: Completion of Math 203 with grade of "C" or better.

**Math 231-232-233-234 Calculus I-II-III-IV****(4 each) (FWS)**

Calculus I and II: Calculus of one variable. Calculus III: Techniques of integration and infinite series. Calculus IV: Calculus of several variables, multiple integration and partial differentiation. Sequential. Prerequisites: Math 131 and 133 or equivalent high school preparation.

**Math 265 Discrete Structures (4) (S)**

Sets, relations, graphs, functions, boolean algebras, lattices, trees, finite-state machines and their applications to computer science. Prerequisites: ComS 201 and Math 231 or Math 273.

**Math 273 Linear Algebra/Applied Calculus I (4) (FWS)**

Functions, matrices, linear programming and the simplex method, limits, the derivative, maxima and minima and applied problems. Prerequisite: Two years of algebra in secondary school. Not open to mathematics majors.

**Math 274 Introduction to Statistics I (4) (FWS)**

Descriptive statistics, probability distributions, sampling, estimation of mean and proportion, tests of hypotheses, confidence intervals. Prerequisite: Two years of algebra in secondary school. Students who have completed Math 233 are encouraged to take Math 375 rather than Math 274. Not open to majors in mathematics.

**Math 275 Introduction to Statistics II (4) (FWS)**

Hypothesis testing, linear regression, multiple regression, correlation, analysis of variance, time series, non-parametric tests. Prerequisite: Math 274. Not open to mathematics majors.

**Math 327 Introduction to Linear Algebra (4) (FWS)**

Systems of linear equations, Gauss-Jordan elimination, linear programming, matrices, determinants, vector spaces. Prerequisite: Math 232.

**Math 331 Differential Equations (4) (WS)**

Standard methods of solution for elementary ordinary differential equations. Prerequisite: Math 234.

**Math 340 Mathematics in the Elementary School (4) (FWS)**

Materials and methods of teaching elementary school mathematics. Open only to elementary education majors. Usually taught in PFY. Prerequisite: Math 203.

**Math 341(g) Special Methods in Mathematics in the Elementary School (3) (by arrangement)**

Adapted to the needs and experience of those enrolled. Prerequisite: Elementary school teaching experience.

**Math 344 Mathematics for Special Education (4) (WS)**

Development of content and methods for teaching mathematics in special education setting. Open only to majors or minors in special education. Does not substitute for Math 340. No prerequisite. Math 100 and 203 are strongly recommended.

**Math 365 Vectors and Vector Fields (4) (S)**

Vectors, matrices, vector valued functions, line and surface integrals, Green's Theorem, Stokes' Theorem. Prerequisite: Math 234 and Math 327.

**Math 375-376 Intermediate Probability and Statistics I-II (4 each) (FW-WS)**

Probability distributions, sampling distributions, hypothesis testing, regression, analysis of variance, design of experiments. Sequential. Prerequisite: Math 233.

**Math 383(g) Applied Regression Analysis (4) (F 94)**

Regression models, inferences on regression models; multiple regression; correlation; model selection techniques; forecasting. Prerequisite: Math 273 and 275 or 376 or consent of instructor.

**Math 391 Foundations of Mathematics (4) (FW)**

Axiomatic systems; symbolic logic, sets, operations relations, functions, mappings, cardinality, continuum hypothesis. Prerequisite: Math 232.

**Math 392-393 Intermediate Analysis I-II (4 each) (W-S)**

A rigorous treatment of concepts of calculus including real number properties, limit, continuity, derivative, integral, and infinite series. Sequential. Prerequisites: Math 234 and Math 391.

**Math 400(g) History of Mathematics (4) (F 94)**

Topical and chronological survey of the main branches of mathematics. Prerequisite: Math 233 or consent of instructor.

**Math 405 Actuarial Science I (2) (S)**

Applications and synthesis of mathematical concepts included in the first examination administered by the Society of Actuaries. Prerequisites: Math 234 and Math 327.

**Math 410(g) Actuarial Science II (2) (S)**

Analysis and application of mathematical probability and statistical theory included in the second examination administered by the Society of Actuaries. Prerequisite: Math 475 or concurrent registration.

**Math 415(g) Foundations of Geometry (4) (S)**

Euclidean geometry, transformations, cross ratio, geometry of circles, constructions.  
Prerequisite: Math 391.

**Math 420(g) Mathematical Modeling (4) (F 94)**

Techniques of developing and analyzing mathematical descriptions of physical phenomena. Prerequisites: Math 234, Math 327 and Math 375 or consent of instructor.

**Math 424-425(g) Abstract Algebra I-II (4 each) (F-W)**

Groups, rings, and fields studied as abstract mathematical systems. Lagrange's Theorem, factor groups, homomorphisms, polynomial rings, quotient rings, integral domains and algebraic extensions. Sequential. Prerequisites: Math 327 and Math 391.

**Math 427(g) Linear Algebra (4) (S)**

The theory of finite dimensional vector spaces. Linear transformations and their matrix representations, duality and characteristic values.  
Prerequisite: Math 424.

**Math 440 Mathematics in the Secondary School (4) (F)**

Objectives, methods, materials, and evaluation.  
Prerequisite: Math 391.

**Math 450(g) Numerical Analysis I (4) (W 94)**

Numerical solutions to equations, finite differences, interpolation formulas, and numerical calculus.  
Prerequisites: Math 234, ComS 201 or consent of instructor.

**Math 451(g) Numerical Analysis II (4) (S 95)**

Topics related to linear algebra and differential equations. Prerequisites: Math 327 and Math 331 and Math 450.

**Math 467(g) Complex Analysis (4) (W 94)**

Complex numbers and variables, analytic functions, the Cauchy integral formula, infinite series, and conformal mappings. Prerequisite: Math 392.

**Math 469 Student Internship (4-16) (FWS)**

**Math 470(g) Introduction to Operations Research (4) (F 93)**

Linear programming, network analysis, dynamic programming, queueing theory, decision analysis, advanced programming techniques. Prerequisites: Math 327 and Math 375.

**Math 474(g) Probability (4) (W 93)**

Probability, probability distributions, limiting distributions. Prerequisite: Math 375.

**Math 475 Mathematical Statistics (4) (S 94)**

Estimators, order statistics, hypothesis testing, likelihood tests, analysis of variance, linear models.  
Prerequisites: Math 392 and Math 474.

**Math 480(g) General Topology (4) (W 93)**

Metric spaces, topological spaces, continuity, compactness, connectedness, and separation axioms.  
Prerequisite: Math 392.

**Math 490 Special Problems in Mathematics (1-6)**

For advanced students to work on independent problems. May be repeated to a maximum of 6 credits.  
Prerequisite: Consent of instructor.

**Math 491 Seminar—Mathematics (1-2)**

Prerequisites: Senior standing and consent of staff.

**Math 495(g) Theory of Numbers (4) (F 93)**

Topics from elementary number theory such as divisibility, congruences, Diophantine equations, number theoretic functions and continued fractions.  
Prerequisite: Math 391.

**Math 574 Statistical Methods for Business Management (3) (SSII)**

Probability, sampling distributions, estimation of mean and proportion, tests of hypotheses. Prerequisite: Consent of MBA coordinator and instructor.

## Medical Technology

*See Biology for Curricula.*

## Multicultural Studies

*See Humanities and Multicultural Studies Department.*

## Multidisciplinary Studies

**Murray Commons 206, (218) 236-2954**

**Director:** Thomas Tammaro

**Faculty:** Richard Bolton, Yvonne C. Condell, Delmar Corrick, Mary Ann Hanna, Dennis Jacobs, Rupa Mitra, Rae Offutt, Carl L. Schmider, Beverly Wesley

### MULTIDISCIPLINARY STUDIES CURRICULA

Multidisciplinary Studies offers liberal studies courses to meet B.A., B.S., and A.A. graduation requirements.

### MULTIDISCIPLINARY STUDIES COURSES

**MDS 090 Sentence Improvement (1-2) (FWS)**

Effective sentence-writing skills. Underlying structure of the sentence and its basic patterns.

**MDS 092 Reading Development (3) (FWS)**

Vocabulary development, word attack skills, comprehension and concentration skill building and reading rate improvement. Small group and individual activities.

**MDS 093 Mathematics I (2) (FWS)**

Designed to correct mathematics deficiencies in order to ensure success in areas requiring a good basic math background.

**MDS 104 Values, Choices and Behavior (5) (Fws)**

The course is designed to evoke an understanding of human potential from the perspective of Humanistic Psychology. There will be a questioning of human values through ideas concerning the growth of the self. Systems of values will be used as a basis for an understanding of the relationships involved in human growth.

**MDS 105 Group Skills and Democratic Processes (4) (S)**

This class provides students with an introduction to small group theories and processes. Students will have to actively apply their learning to their own and others' behavior in small groups. Through this approach students will develop a more integrated understanding of small group processes and build more effective group membership skills.

**MDS 106 Career Exploration (1-3) (S)**

Development of realistic concepts of work and an understanding of factors that affect career satisfaction and society's work ethic.

**MDS 107 Human Development and Growth in the Modern World (4) (WS)**

Examines the continuous process of human development and growth, the male and female systems in change, the factors involved in producing positive change, and the search for fulfillment of human potential.

**MDS 109 Introduction to Higher Education (2) (WS)**

Devoted to the acquisition of skills and techniques necessary to make the successful transition from secondary school to the university. Required of all MDS students.

**MDS 110 Expressive Writing (4) (Fws)**

The creative expression of personal thought and feeling through the study of the creative process, using such techniques as clustering and modeling. Study and application of such devices as imagery, figurative language, sound, rhythm and recurrences. Also emphasized is the revision process using peer and small group editing.

**MDS 111 Expository Writing (4) (fW)**

Development of the expository theme. Students will examine model essays (of definition, illustration, classification, comparison and analysis) and write expository themes.

**MDS 112 Writing Research Papers (4)**

Writing papers based on library research. Documentation techniques stressed. Prerequisite: MDS 111 or Engl 101.

**MDS 113 Introduction to Critical Reading (3) (WS)**

This course enhances college level reading skills in the area of comprehension and vocabulary and introduces the student to critical reading and the analysis of literature. Prerequisite: Satisfactory score on the reading placement test.

**MDS 114 Topics in Written Communication (1-4)**

A problem or theme focused course to develop breadth or depth in a given topic.

**MDS 115 Interpersonal Communication (4) (FWS)**

Basic elements in everyday and more formal aspects of communication: audience or listener feedback, emotional involvement and organization of ideas.

**MDS 117 College Survival Skills (2) (WS)**

Management of time, notetaking from textbooks and lectures, effective review, preparing for tests, effective listening and analysis of individual learning styles.

**MDS 118 Listening as Communicating (2) (Fws)**

This course is designed to develop critical listening skills.

**MDS 119 Contemporary Mathematics (4) (S)**

Sets and numeration systems. Simple algebraic equations. Statistical topics: mean, median, standard deviation, normal distribution. Geometry concepts, introductory mathematics of finance.

**MDS 120 Mathematics II (2-4) (Fws)**

Basic algebra to college algebra. Prerequisite: MDS 093 or equivalent.

**MDS 121 Business Mathematics (4)**

Includes review of math fundamentals, percentages, mark-up and discounting, payroll, taxes, insurance, inventory, etc.

**MDS 122 Geometry (4)**

Basic Euclidean Geometry, with inductive and deductive reasoning. Prerequisite: MDS 120 or equivalent background determined by math competency test score.

**MDS 124 Topics in Oral Communication/Symbolic Systems (1-4)**

A theme-focused course to develop breadth or depth in a given topic. May be repeated for credit when topic changes.

**MDS 125 Introduction to Computers (2) (Fws)**

What a computer is and how it works. Determines interest and aptitude in this area.

**MDS 130 Exploring Marriage and Family (5) (Fs)**

Examination of the social institutions of marriage and family. Current trends and theoretical constructs.

**MDS 132 Human Sexuality (5) (Fw)**

Sexuality in America: biological and physiological, sex-role stereotypes, how we learn masculine or feminine roles, different forms of sexual behavior.

**MDS 161 Introduction to Dramatic Art (4) (W)**

Acquaints the student with drama as a means of interpretation and commentary on society. Historical emphasis, dramatic criticism and analysis.

**MDS 170 Studies in Popular Culture (1-4) (S)**

Individual topics in contemporary culture, discussing the need for self-expression, the relationship of art and society and man's freedom and fate.

**MDS 171 Comedy—Society's Mirror (4) (Fws)**

Comedy in its various forms. Analyzes how comedy reflects societal values, morals and behavioral expectancies.

**MDS 172 Contemporary Values Through Science Fiction (4) (S)**

Contemporary values reflected in selected readings in science fiction novels and short stories. Fiction as a genre is also studied.

**MDS 173 Life Stages and Literature (4) (W)**

The stages of life as depicted in literature and film. Works include those written for children, adolescents and adults.

**MDS 174 Writings from Where We Are (4) (F)**

A multidisciplinary exploration of the themes found in the literature, both fiction and non-fiction, of the Upper Midwest.

**MDS 175 The Fabulous 50s (4) (S)**

An examination of how literature, art, music and film reflect and offer insight into the popular values of the United States during the decade of the 1950s.

**MDS 176 Voyage of the Hero (4) (F)**

An examination of the "quest motif" in classical, medieval, modern and popular literature, focusing on the "hero's" life from birth through apotheosis; explores the quest motif in relationship to the individual's personal development and quest.

**MDS 178 Reading Multicultural Literature (4) (F)**

This course enhances students' understanding of diverse peoples within the world community through the study of literature. Short stories and poetry from countries around the world as well as works of Native Americans, Hispanic Americans, African Americans, and Asian Americans will be examined to enhance students' ability to analyze literature for plot, point of view, characterization, setting, tone and mood, theme, conflict, symbolism and figurative language.

**MDS 180-181 Plants and Humans I-II (3 each) (Fs)**

The importance of plants to human social and economic development and the human role in the modification and distribution of plants.

**MDS 182 Ethnobotany: Plants, People & Culture (4) (W)**

Study of the human uses of plants with special emphasis on utilizing a broader spectrum of wild and indigenous plants.

**MDS 184 Topics in Natural Sciences (1-4)**

A problem or theme-focused course to develop breadth or depth in a given topic. May be repeated for credit when the topic changes.

**MDS 185 Humans and Their Environment (4) (Fws)**

The study of the mechanisms by which balances and stability are maintained in nature.

**MDS 190 Science of the Human Body (5) (Fws)**

The study of biological processes as illustrated by the structures and functions of the human body.

**MDS 195 Astronomy (4) (Fs)**

Survey lab-based course in constellation identification, use of star chart, history of astronomy, stellar evolution and cosmology.

**MDS 196 Foundation of Physical Science (4) (S)**

Acquaints students with the basic concept of modeling in science to introduce them to the fundamentals of chemistry and physics. The course also examines how science affects our daily life and discusses some of the relevant science topics of the time. Prerequisite: Basic algebra or consent of instructor.

**MDS 197 Natural Phenomena (4) (FWS)**

An introductory course in science, which includes the history of the development of science and the tools of science. Demonstrates the application of the tools in the study of natural phenomena and the development of the models of the atom and light. These models are then applied in the investigation of environmental concerns.

**MDS 220 Social Science Research and Writing (4)**

Sampling techniques and questionnaire design, conducting original research, writing formal research papers and reports.

**MDS 224 Topics in the Behavioral Sciences (1-4)**

Studies integrating concepts from two or more of the behavioral sciences. Topics will focus on themes, issues, problems in the social environment. May be repeated when topic changes.

**MDS 226 Athletics in the United States (4) (W)**

Athletics from a sociological perspective, including such topics as the functions and values of sports, the impact of sports on spectators and communities.

**MDS 227 Corporations: History, Structure and Influence (4) (W)**

Multidisciplinary look at the origins and development of large corporations. Case studies of representative companies.

**MDS 228 The Automobile in America (4) (F)**

The impact of the automobile on American society through the insights of history, economics, sociology, literature and popular culture.

**MDS 229 Perspectives on 1980 (4) (S)**

Examination of a single "landmark year" from the perspectives of anthropology, history, political science, sociology and economics. Introduces the distinctive approaches of these disciplines.

**MDS 232 Women's Roles and Socialization in 19th and 20th Century America (4) (W)**

A socio-historical perspective in developing a critical understanding of women's gender-role socialization in our society in the past two centuries. A basis to develop an overall understanding of women's position in relation to society; the impact of society on women and their impact on society.

**MDS 281 Career Placement (1-8)**

Placement on the job in a position closely related to the student's academic work. For Multidisciplinary Studies students only. Prerequisite: Consent of instructor.

**Music Department**

Center for the Arts 102, (218) 236-2101

Chair: Robert Pattengale

Faculty: Nancy Beach, Michael Coates, Ruth Dahlke, Nathan Davis, Theodore DiSanti, David Eyler, Alice Fasman, Mark Fasman, David Ferreira, Henry Gwiazda, Debora Harris, Nancy Harris, Dwayne Jorgenson, Paul Koonce, Terrie Manno, Alan Rawson, Charles Ruzicka, Andrew Smith, John Tesch, Ricardo Visus

Students entering a major program in Music should show a strong sensitivity to music and have a desire to communicate it to others. Entering students are assumed to have acquired basic music reading ability and performance experience in school groups and/or as soloists. Those lacking such background may have to complete additional preparation which may extend the time for program completion and graduation.

**Transfer Students**

Students transferring from other colleges will be examined upon entrance for advanced placement into the Musicianship program.

**Private Lesson Fees**

There are no private lesson fees for full-time music majors and minors at Moorhead State University. Non-music students may participate when space is available.

**MUSIC CURRICULA**

The Bachelor of Arts, Bachelor of Music and the Bachelor of Science in Education are offered in Music at Moorhead State University. The Bachelor of Music degree includes a program in Music Industry as well as the more traditional performance and composition programs.

**Proficiency Requirements****Principal Performance Medium**

All applied areas indicate levels of proficiency through the course numbers. The course levels do not correspond with the year of enrollment; 100 and 200 levels are lower-division courses. The 300 and 400 levels are upper-division courses and indicate advanced skills and knowledge of repertoire. Enrollment in upper-division levels is achieved following a jury recommendation. The upper-division must be attained prior to presenting a senior recital. The applied instructors have guides suggesting appropriate literature for each level.

Upper-divisional evaluations will take place at specified times each quarter. Further study may be recommended to individual students who then may re-apply for upper-division status. It is suggested that students may apply at the end of Winter Quarter of the sophomore year.

**Piano**

All Bachelor of Science and Bachelor of Music—Performance/Composition majors are required to pass a proficiency exam demonstrating basic keyboard skills.

**Guitar**

All Bachelor of Science students must demonstrate proficiency in basic guitar techniques.

**Recitals**

All students preparing recitals must pass a screening exam before releasing publicity for that recital. The recital screening will be held a minimum of 4 weeks before the scheduled recital date. All Bachelor of Science majors are required to present a half recital in their principal performance area. These are prepared with the help of the applied instructor and normally given during the student's senior year. Students may elect to take MUS 405 for credit for the recital. Bachelor of Music performance majors are required to present two recital programs—a half recital normally given during the junior year and a full recital during the senior year. Bachelor of Music composition majors are required to present a full recital of their works during the senior year. Credit for these is a part of the degree program and is not optional.

**Grade Policy**

Any grade lower than C in any music courses for a music major will not be credited toward graduation.

**Majors in Music****Core courses for all majors (35 credits)**

- Mus 101A Music Materials and Literature (2)  
 Mus 101B Theory Lab I (2)  
 Mus 101E Ear Training I (1)  
 Mus 102A Music Styles and Literature I (2)  
 Mus 102B Theory Lab II (2)  
 Mus 102E Ear Training II (1)  
 Mus 103A Styles and Literature II (2)  
 Mus 103B Theory Lab III (2)  
 Mus 201 Form and Analysis I (3)  
 Mus 201L Instrumentation Lab I (1)  
 Mus 201E Ear Training III (1)  
 Mus 202 Form and Analysis II (3)  
 Mus 202L Instrumentation Lab II (1)  
 Mus 202E Ear Training IV (1)  
 Mus 203 Music of the 20th Century (3)  
 Mus 203L 20th Century Music Lab (1)  
 Mus 205 Elements of Conducting (1)  
 Mus 209 Non-Western Music (2)  
 Mus 302 Classic/Romantic (3)  
 Mus 302L Classic/Romantic Lab (1)

**Bachelor of Arts Major (70 credits)****Core courses in music (35)**

- Applied study in principal performance area (9)  
 (3 credits of this must be at the 200 level)  
 Ensemble (9)  
 Choice of two (8)  
 Mus 301 Baroque Era and Lab (4)  
 Mus 303 Renaissance/Middle Ages and Lab (4)  
 Mus 314 History of Rock/Pop and Lab (4)  
 Mus 315 History of Jazz and Lab (4)  
 Music electives (9)  
 Th/Lit (3-9)  
 Non-Performance (0-6)  
 Perf/Ens (0-3)

**Bachelor of Science Major (Teaching)****Vocal Music (98)****Core courses in music (35)**

- Applied study in voice/keyboard (21)  
 (minimum 3 credits in upper-division)  
 Music ensembles (11) (including a minimum of 3 large  
 and 3 small ensemble credits.)  
 Applied study in keyboard/voice (6)  
 Mus 114 and 115 or 116 Diction for Singers I-II-III (4)  
 (See related requirements.)  
 Mus 207 Choral Conducting (2)  
 Mus 301 Baroque Era (3)  
 Mus 301L Baroque Era Lab (1)  
 Mus 303 Renaissance/Middle Ages (3)  
 Mus 303L Renaissance/Middle Ages Lab (1)  
 Mus 339 Elementary School General Music  
 Methods (3)  
 Mus 348 Middle School General Music Methods (3)  
 Mus 349 Senior High School Vocal Music Methods (2)  
 Music Elective (non-performance) (3)

**Music Related Requirements:**

- Pass Piano Proficiency
- Pass Guitar Proficiency
- Half Recital (30 minutes; can be taken for credit)
- One quarter of the language not studied in Diction (French or German); applies to the Liberal Arts requirement E.

**Bachelor of Science Major (Teaching)****Instrumental Music (97)****Core courses in music (35)**

- Applied study in principal performance area (20)  
 (minimum 3 credits in upper-division)  
 Music Ensembles (11) (including a minimum of 3 large  
 and 3 small ensemble credits)  
 Applied study in secondary instrument (3) (Secondary  
 instrument must be in a different "family" than the  
 principal instrument—families are string, woodwind,  
 brass and percussion.)  
 Applied study in keyboard (3)  
 Class applied music in Strings, Woodwinds, Brass,  
 Percussion (7) (from Mus 270-279)  
 Mus 206 Band Conducting  
 OR Mus 208 Orchestral Conducting (2)  
 Mus 301 Baroque Era (3)  
 Mus 301L Baroque Era Lab (1)  
 Renaissance/Middle Ages and Lab (4)  
 OR History of Rock/Pop and Lab (4)  
 OR History of Jazz and Lab (4)  
 Mus 341 Organization of the Instrumental Program (2)  
 Mus 348 Middle School General Music Methods (3)  
 Music Elective (non-performance) (3)  
 Music Related Requirements:  
 a. Pass Piano Proficiency  
 b. Pass Guitar Proficiency  
 c. Half recital (30 minutes) on principal instrument  
 (can be taken for credit)

**Teacher Licensure in Music for the State of Minnesota**

Licensure areas for teachers of public school music are:

- Band K-12 and classroom music 5-12;
- Orchestra K-12 and classroom music 5-12;
- Vocal and classroom music K-9;
- Vocal and classroom music 5-12.

All candidates for licenses must hold a baccalaureate degree and have completed the prescribed requirements for special areas in education. Vocal music education majors must complete the requirements for both levels of music education.



**Pre-Professional Skills Test**

The Minnesota State Board of Teaching has mandated that beginning April 4, 1988, all candidates for an initial teaching license must pass the Pre-Professional Skills Test. **Although passing this examination is required for teacher licensure, it is not a requirement for graduation.** The examination must be taken prior to being admitted to upper-division course work in the professional education sequence. Students will be examined in reading comprehension, grammar, writing and mathematics.

**Bachelor of Music—Music Industry****Major Area (76)****Core courses in Music (35)**

Applied study in principal performance area (12)

Applied study in secondary performance area (3)

(Piano must be principal or secondary instrument.)

Ensembles (11)

**Choice of two (8)**

Mus 301 Baroque Music and Lab (4)

Mus 303 Renaissance/Middle Ages and Lab (4)

Mus 314 History of Rock/Pop and Lab (4)

Mus 315 History of Jazz and Lab (4)

Music electives (7)

**Music Industry (21)**

Mus 120 Introduction to Music Industry (1)

Mus 321 Music Industry I (3)

Mus 322 Music Industry II (3)

Mus 381 Electronic Music (3)

Mus 425 Current Trends in the Music Industry (3)

Mus 421 Music Merchandising (3)

OR Mus 422 Music Arts Management (3)

OR Mus 423 Commercial Music (3)

OR Mus 481 Audio Production (3)

Mus 424 Practicum (1)

Mus 469 Internship (4)

**Business Courses (24)**

Acct 229 Principles of Accounting I (4)

Acct 230 Principles of Accounting II (4)

Acct 231 Managerial Accounting (4)

Mgmt 360 Principles of Management (4)

Mktg 310 Principles of Marketing (4)

Mgmt 405 Small Business Management (4)

OR Mktg 423 Marketing Communications (4)\*

\* Substitute Mktg 421 for Music Merchandising students

**Related Requirement**

Economics 202 and 204 are required in Business and count also for Liberal Arts in the Social Science Division C.

**Bachelor of Music (Performance/Composition) (125)**

Concentrations: Voice, Keyboard, Instrumental, Composition

**Major Performance Area (59)**

Supportive Courses (66)

**Bachelor of Music—Special Area Requirements****Major Performance Area—Voice**

Concentration (59)

Performance Study: (30)

100-200 level at 2 credits each (12)

300-400 level at 3 credits each (18)

Recitals (2)

Ensemble on Principal Performance Area (12)

Elective Ensemble (5)

Pedagogy/Literature/Repertory

**AND** Independent Study—2-4 credits each (6)

Mus 114 and 115 or 116 Diction I-II-III (4)

(See related requirements)

**Supportive Courses (66)**

Core Courses (35 credits)

Mus 207 Choral Conducting (2)

Piano (6)

Mus 301 Baroque Era (3)

Mus 301L Baroque Era Lab (1)

Mus 303 Renaissance/Middle Ages (3)

Mus 303L Renaissance/Middle Ages Lab (1)

Electives in Literature/Theory (15)

Related Requirements:

a. Pass piano proficiency

b. One year of the language not studied in Diction (French or German); applies to Liberal Arts requirement E.

**Major Performance Area—Keyboard**

Concentration (59)

Performance Study: (30)

100-200 level at 2 credits each (12)

300-400 level at 3 credits each (18)

Recitals (2)

Ensemble **AND** Accompanying—6-9 credits each (15)

Secondary Keyboard (2)

Mus 441 **AND** 442 Piano Pedagogy (4)

Literature/Repertory

**AND** Independent Study—2-4 credits each (6)

**Supportive Courses (66)**

Core Courses (35 credits)

Band/Orchestral/Choral Conducting (2)

Applied study—Secondary Performance Area (6)  
(non-keyboard)

Mus 301 Baroque Era (3)

Mus 301L Baroque Era Lab (1)

Mus 303 Renaissance/Middle Ages and Lab (4)

OR Mus 314 History of Rock/Pop and Lab (4)

OR Mus 315 History of Jazz and Lab (4)

Electives in Literature/Theory (15)

**Major Performance Area—Instrumental**

Concentration (59)

Study on the following instruments will be available upon the consent of the instructor: flute, clarinet, oboe, bassoon, trumpet, French horn, euphonium, trombone, tuba, violin, viola, cello, bass, guitar, electric bass, percussion. See curriculum guides for specifics.

Performance Study: (30)

100-200 level at 2 credits each (12)

300-400 level at 3 credits each (18)

Recitals (2)

Ensemble on Principal Performance Area (12)

Chamber Ensemble on Principal Performance Area (2)

Elective Ensemble (5)

Pedagogy/Literature/Repertory—4-6 credits

**AND** Independent Study—2-4 credits (8)**Supportive Courses (66)**

Core Courses (35 credits)

Band/Orchestral Conducting (2)

Applied Piano (6) (a piano proficiency must be passed.)

Mus 301 Baroque Era (3)

Mus 301L Baroque Era Lab (1)

Renaissance/Middle Ages and Lab (4)

**OR** History of Rock/Pop and Lab (4)**OR** History of Jazz and Lab (4)

Electives in Literature/Theory (15)

**Major Performance Area—Composition**

Concentration (59)

Composition (24) (6 of these at 300 level)

Performance Study—Principal Performance Area\* (12)

Performance Study—Secondary Performance Area\* (6)

\* *One of these performance areas must be piano; a piano proficiency must be passed.*

Recital (1)

Ensemble (10)

Mus 410 Orchestration (3)

Independent Study (3)

**Supportive Courses**

Core Courses (35 credits)

Choice of Band/Orchestral Conducting (2)

Mus 207 Choral Conducting (2)

Mus 301 Baroque Era (3)

Mus 301L Baroque Era Lab (1)

Renaissance/Middle Ages and Lab (4)

**OR** History of Rock/Pop and Lab (4)**OR** History of Jazz and Lab (4)

Mus 381 Electronic Music (3)

Mus 481 Audio Production (3)

Mus 417 Advanced Theory and Analysis (3)

Electives in Literature/Theory and/or Advanced Conducting (10)

**Minor in Music (36 credits)**

Mus 111-112-113 Musicianship for Non-Majors (12)

Class or Private Lessons in Major Performance Area (6)

Music Ensemble (6)

Electives in Music (12)

(Elementary Education majors must include Mus 214

Survey of Music Literature II among the electives.)

**MUSIC COURSES****Mus 090 Basic Music (1) (FW)**

Music notation concepts, basic music reading skills, survey of traditional Western timbre sources. Required of all students judged likely to do poorly in Mus 101L and/or Mus 101. Offered only pass/fail. Students required to enroll in Mus 090 must pass before entering Mus 101L. Can be taken simultaneously with Mus 101. No credit given toward graduation in music major or minor.

**Mus 101A Music Materials and Literature (2) (F)**

Emphasis on listening skills with respect to recognition of basic musical elements, forms, and genres. Attention also given to reading, writing, and talking about music. Exposure to a variety of music repertoires. Concurrent with Mus 101B.

**Mus 101B Theory Lab I (1) (F)**

Theoretical foundations of music and music notation—rhythm, scales, chord structures, and compositional devices. Keyboard oriented lab work. Creative application through composition, improvisation, performance. Concurrent with Mus 101A.

**Mus 101E Ear Training I (1) (WS)**

Competency-based Ear Training Foundations Lab involves recognition, reading dictation of simple rhythm patterns, scale and chord types, chord progressions and melodies.

**Mus 102A Music Styles and Literature I (2) (W)**

Study of style as the composite of elements. Focus primarily on Western music literature from 1600-1900 with a historical and developmental perspective relating to the broad Baroque, Classical, and Romantic style periods. Emphasis on listening skills and rudimentary score reading with respect to recognition of general period style characteristics, piece types, and forms, and to identification of specific repertory pieces. Attention also given to reading, writing, and talking about music. Prerequisite: Mus 101A and Mus 101B or consent of instructor. Concurrent with Mus 102B.

**Mus 102B Theory Lab II (2) (W)**

Principles and techniques of the tonal language system evident in the "functional harmony" of the common practice period. Emphasis on diatonic melody and harmonic functions, and an introduction to decorative chromaticism in melodies and in borrowed chords and secondary dominants. Creative application through composition, improvisation, performance. Prerequisite: Mus 101B and Mus 101A or consent on the instructor. Concurrent with Mus 102A.

**Mus 102E Ear Training II (1) (fS)**

Development of aural/reading skills—Rhythmic concentration. Involves competency evaluation in reading and performing rhythms, aural/visual analysis of rhythmic devices, rhythm dictation and error detection. Some application to major performance medium. Prerequisite: Mus 101E.

**Mus 103A Styles and Literature II (2) (S)**

Continuation of Mus 102A and its study of style as the composite of elements. Focus primarily on Western music literature of the 20th century and some selections from the pre-1600 time frame. Compared to 102A, examination of the literature styles is less broad and more focused on specific pieces, genres and compositional techniques which have striking similarities to or differences from the music of the common practice period (1600-1900). Emphasis on listening skills and rudimentary score reading with respect to recognition of specific techniques, styles, and repertory pieces. Attention also given to reading, writing, and talking about music. Prerequisite: Mus 102A and Mus 102B or consent of the instructor. Concurrent with Mus 103B.

**Mus 103B Theory Lab III (2) (S)**

Continuation of Mus 102B. Examination of modulation, chromatic harmony practices with Neapolitan and augmented sixth chords, extended tertian structures; some theoretical principles and techniques of musical systems outside the traditional tonal language system such as modal, non-functional tonal, atonal, non-tertian. Creative application through composition, improvisation, performance. Prerequisite: Mus 102B and Mus 102A or consent of the instructor. Concurrent with Mus 103A.

**Mus 110 Fundamentals of Music (4) (FWS)**

Basic musicianship for classroom teachers. Knowledge and skills developed through vocal, recorder, piano, creative and listening experiences. Not intended for majors or minors in music.

**Mus 111-112-113 Musicianship for Non-Majors (4 each) (FWS)**

Sequence encompasses music as design in sound. Study of musical elements and emphasis on broad repertory listening. Involves analysis, composition, performance, but designed for non-majors and assumes minimal previous musical experience. Must be taken in sequence.

**Mus 114-115-116 Diction for Singers I-(Italian), II-(German), III-(French) (2 each) (FWS)**

Fundamental diction in international phonetics.

**Mus 120 Introduction to Music Industry (1) (F)**

A general survey to introduce the student to a broad range of topics in the field of music industry. Content will focus on basic vocabulary, concepts and organization of the music industry.

**Mus 150-168 Applied Music Performance—Level I (1-2 each) (FWS)**

Private instruction, pedagogy and master classes. May be repeated for credit. Areas as follows: 150 Piano, 155 Organ, 160 Voice, 165 Brass, 166 Woodwinds, 167 Strings, and 168 Percussion.

**Mus 180 Beginning Class Piano (1) (FWS)**

Beginning instruction in piano; open to any student. No previous musical training necessary. May not count toward fulfillment of applied music requirement for music majors.

**Mus 201 Form and Analysis I (3) (F)**

Visual and aural analysis of musical form with application through composition and performance. Discussion of historical context. Prerequisite: Mus 103B, 103L. To be taken concurrently with Mus 201L.

**Mus 201L Instrumentation Lab I (1) (F)**

Instrumentation Lab: Basic principles of composition and arranging for specific instruments and ensembles. To be taken concurrently with Mus 201. Prerequisite: Mus 103B, 103L.

**Mus 201E Ear Training III (1) (Fw)**

Development of aural/reading skills—Melodic concentration. Involves competency evaluation in sight singing, aural/visual analysis of melodic devices, melodic dictation and error detection. Application to major performance medium. Prerequisite: Mus 101E.

**Mus 202 Form and Analysis II (3) (W)**

Continuation of Mus 201. To be taken concurrently with Mus 202L.

**Mus 202L Instrumentation Lab II (1) (W)**

Continuation of Mus 201L. To be taken concurrently with Mus 202.

**Mus 202E Ear Training IV (1) (Ws)**

Development of aural/reading skills—Harmonic concentration. Involves competency evaluation in aural recognition, dictation, and error detection with various chord structures, progressions, and harmonic devices. Some application to keyboard and major performance medium. Prerequisite: Mus 101E.

**Mus 203 Music of the 20th Century (3) (S)**

Literature and materials of the 20th century music. Further development of musicianship skills. To be taken concurrently with Mus 203L. Prerequisite: Mus 202, 202L.

**Mus 203L 20th Century Music Lab (1) (S)**

Composition, improvisation, performance application of concepts and techniques presented in 203. To be taken concurrently with Mus 203.

**Mus 204 Individual Projects in Music (1-2) (FWS)**

Individualized study in specialized areas in music. May be repeated for credit. Prerequisite: Mus 103.

**Mus 205 Elements of Conducting (1) (F)**  
Baton techniques and score reading.

**Mus 206 Band Conducting (2)**  
Band conducting techniques, rehearsal methods and score reading. Prerequisite: Mus 205.

**Mus 207 Choral Conducting (2) (W)**  
Choral conducting techniques, rehearsal methods and score reading. Prerequisite: Mus 205.

**Mus 208 Orchestral Conducting (2) (S)**  
Orchestral conducting techniques, rehearsal methods and score reading. Prerequisite: Mus 205.

**Mus 209 Non-Western Music Survey (2) (S)**  
An introduction to musics outside of the Western European tradition. Selected reading and listening materials from these areas/cultures are surveyed: African, Indian, the Far East, Indonesian, American Indian, Latin America, Middle East, and Eastern Europe. Study focuses on similarities and differences in musical style and cross influences between the various repertoires. Prerequisite: Mus 103, Mus 113 or consent of instructor.

**Mus 211 Idea of Music (4) (FWS)**  
The nature of musical ideas as exemplified in the literature of various periods and styles. Not intended for majors or minors in music.

**Mus 212 Music Topics (4) (on demand)**  
Studies in music literature. Different repertoires will be chosen for survey studies. The topics will be presented in a non-technical manner appropriate for the general student. Not recommended for majors.

**Mus 213-214 Survey of Musical Literature I-II (4 each) (F-W)**  
A historical approach to musical literature. 213: Through the time of Beethoven. 214: From Schubert through the present. Mus 211: The Idea of Music recommended as a preliminary course. Not intended for majors in music.

**Mus 215 History of Jazz (4) (FWS)**  
A survey of the development of jazz from its roots through the contemporary period. Emphasis will be placed on stylistic changes. Not intended for majors in music.

**Mus 216 World Music Survey (4)**  
An introduction to the varied music repertoires of the world. Selected readings and listening materials will survey as many of the following music culture areas as time permits: North Africa and the Middle East, Sub-Saharan Africa, India, Indonesia and Southeast Asia, Australia and Pacific Islands, Latin America and the Caribbean, Native North America, Eastern Europe and Western Asia. Similarities to and differences from Western musical culture will be noted, as well as cross influences between the repertoires. Connections

between the characteristics of the music and the aspects of human experience related to the cultural context will be explored. No music reading or writing required. Not intended for music majors. Prerequisites: Music 211 and sophomore standing, or consent of the instructor.

**Mus 218 Composition—Beginning (1-3) (FWS)**  
Private and/or seminar instruction. Study includes composition in all musical styles. Prerequisite: Mus 103 or consent of instructor. May be repeated for credit.

**Mus 252 Singing Skills in Musical Theatre (2) (FWS)**  
Principles of body alignment and breathing, vocal exercises, and diction. Designed for theatre students. May be repeated for credit with consent of advisor.

**Mus 250-268 Applied Music Performance—Level II (1-2 each) (FWS)**  
Private instruction, pedagogy and master classes. May be repeated for credit. Areas as follows: 250 Piano, 257 Harpsichord, 259 Organ, 260 Voice, 265 Brass, 266 Woodwinds, 267 Strings, 268 Percussion.

**Mus 270-279 Class Applied Music (1 each) (FWS)**  
Class instruction, including procedures and methods for use in public school classes. Areas as follows: 270 Double Reeds, 271 Single Reeds, 272 Flute, 273 High Brass, 274 Low Brass, 275 Percussion, 276 Percussion, 277 High Strings, 278 Low Strings, and 279 Guitar.

**Mus 280-281 Class Applied Music (1) (FWS)**  
Class instruction. May be repeated for credit. Areas as follows: 280 Piano, 281 Voice.

**Mus 301 Baroque Era (3) (W)**  
Survey of the Baroque period 1600-1750. Further development of musicianship skills. Prerequisite: Mus 203 and 203L. To be taken concurrently with Mus 301 Lab.

**Mus 301L Baroque Era Lab (1) (W)**  
Emphasizes performance, score study, and composition based on historical models. To be taken concurrently with Music 301.

**Mus 302 Classic/Romantic Styles (3) (F)**  
Survey of the Classic and Romantic periods of music (1750-1900). Prerequisite: Mus 202 and 202L. To be taken concurrently with Mus 302 Lab.

**Mus 302L Classic/Romantic Lab (1) (F)**  
Emphasizes performance, score study, and composition based on historical models. To be taken concurrently with Mus 302.

**Mus 303 Middle Ages/Renaissance (3) (S)**  
Historical development of music during the Middle Ages and Renaissance periods. Further development of musicianship skills. Prerequisite: Mus 202 or equivalent. To be taken concurrently with 303L.

**Mus 303L Middle Ages/Renaissance Lab (1) (S)**  
Emphasizes performance, score study, and composition based on historical models. To be taken concurrently with 303.

**Mus 314 History of Rock/Pop (3) (W)**  
Historical and theoretical study of rock music from 1956 to the present. Prerequisite: Mus 202. Concurrent with 314L

**Mus 314L History of Rock/Pop Lab (1) (W)**  
Emphasizes score study and transcribing. Concurrent with Mus 314.

**Mus 315 Jazz History (3) (S)**  
Historical development of American jazz. Further development of musicianship skills. To be taken concurrently with Mus 315L. Prerequisite: Mus 202.

**Mus 315L Jazz History Lab (1) (S)**  
Development of musicianship skills relating to jazz theory and jazz improvisational techniques. To be taken concurrently with Mus 315.

**Mus 318(g) Composition—Intermediate (3) (Fws)**  
Private composition instruction one hour a week including two-hour seminar with all composition students. Study includes composition in all musical styles. Prerequisite: Mus 218 and upper-divisional jury.

**Mus 321 Music Industry I (3) (Fs)**  
In-depth study of music industry including: Music in the marketplace, song writing, publishing, copyright, licensing, merchandising and the record industry.

**Mus 322 Music Industry II (3) (W)**  
Focuses particularly on management, agents, recording, unions and guilds, film, TV and radio, and career development.

**Mus 330(g) Concert Band (1) (Fws)**  
Open to all students. May be repeated for credit.

**Mus 331(g) Symphonic Wind Ensemble (1) (Fws)**  
Membership by audition only. May be repeated for credit.

**Mus 332(g) Jazz Ensemble (1) (Fws)**  
Membership by audition only. May be repeated for credit.

**Mus 333(g) Orchestra (1) (Fws)**  
Membership by audition only. May be repeated for credit.

**Mus 335(g) Concert Choir (1) (Fws)**  
Membership by audition only. May be repeated for credit.

**Mus 336(g) Festival Choir (1) (Fws)**  
Open to all students. May be repeated for credit.

**Mus 337(g) Vocal Jazz Ensemble (1) (Fws)**  
Membership by audition only. May be repeated for credit.

**Mus 338(g) Chamber Singers (1) (Fws)**  
Membership by audition only. May be repeated for credit.

**Mus 339 Elementary School General Music Methods (3) (F)**  
Objectives, teaching methods, and materials in the elementary school vocal music program.

**Mus 340 Music in the Elementary School (2) (Fw)**  
Objectives, methods, materials, and evaluation; required of elementary education majors. Prerequisite: Mus 110 or the equivalent.

**Mus 341 Organization of the Instrumental Program (2) (F)**  
Administration of an instrumental program in public schools.

**Mus 348 Middle School General Music Methods (3) (W)**  
General music in the middle school; teaching methods and materials, evaluation and administration.

**Mus 349 Senior High School Vocal Music Methods (2) (S)**  
Objectives, teaching methods, materials, evaluation, and administration of the high school vocal music program.

**Mus 350-368 Applied Music Performance-Level III (1-3 each) (Fws)**  
Private instruction, pedagogy, and master classes. May be repeated for credit. Areas as follows: 350 Piano, 355 Organ, 360 Voice, 365 Brass, 366 Woodwinds, 367 Strings, and 368 Percussion. Prerequisite: Upper-divisional jury.

**Mus 357(g) Commercial Keyboards (1) (Fws)**  
Study and practice of keyboard usage in popular literature of the last 100 years. Styles will range from early blues and ragtime to various Latin styles and rock. Analysis of chordal structures and idiomatic usage. May be repeated for credit.

**Mus 373(g) American Music (3) (on demand)**  
History of music in the United States to include analysis of stylistic features in the context of historic, cultural, and artistic developments. On request. Prerequisite: Mus 103 or 113.

**Mus 378(g) Collegium Musicum (1) (Fws)**  
A workshop for the music history and musicology courses concerned with the performance of music from the Middle Ages and Renaissance. May be repeated for credit.

**Mus 381(g) Electronic Music (3) (FW)**  
Equipment and techniques of electronic music, including basic synthesis and recording techniques. Prerequisite: Mus 103B.

**Mus 399-404(g) Small Ensemble (1 each) (FWS)**

Preparation and performance of both instrumental and vocal chamber music; accompanying. On request. May be repeated for credit. Areas as follows: 399(g) Percussion, 400(g) Vocal, 401(g) Strings, 402(g) Brass, 403(g) Woodwinds, 404(g) Keyboard.

**Mus 405 Student Recital (1) (FWS)**

On demand. May be repeated for credit.

**Mus 406(g) Opera (2) (FWS)**

Opera performance through small workshop ensembles and full productions. May be repeated for credit.

**Mus 410(g) Orchestration (3) (on demand)**

The basic principles of orchestral writing.

**Mus 411(g) Instrumental Arranging (3) (on demand)**

Arranging for both small and large ensembles.

**Mus 417 Advanced Theory and Analysis (3)**

(on demand)

Continuation of the study of music through the use of advanced theoretical and analytical techniques. The composers and compositions studied may change each quarter. Prerequisite: Mus 302 and consent of instructor. May be repeated for credit.

**Mus 418(g) Composition—Advanced (3) (Fws)**

Private composition instruction one hour a week plus two-hour seminar with all composition students. Study includes composition in all musical styles.

Prerequisite: Mus 318 and upper-divisional jury. May be repeated for credit.

**Mus 421(g) Seminar in Music Merchandising (3) (F)****Mus 422(g) Seminar in Music Management (3) (S)****Mus 423(g) Seminar in Commercial Music (3) (W)****Mus 424 Practicum (1) (Fws)****Mus 425 Current Trends in the Music Industry (3) (S)**

Using current resources such as music and entertainment periodicals, this course covers a broad range of up-to-date topics concerning the music business. Class is structured around a series of lectures, oral presentations and public relations writing exercises. Prerequisites: Mus 120, Mus 321, Mus 322.

**Mus 441(g) Keyboard Pedagogy I (2) (W)**

Fundamentals of keyboard instruction on the elementary, secondary and adult levels. Prerequisite: Private keyboard study and consent of staff.

**Mus 442(g) Keyboard Pedagogy II (2) (S)**

Methods of keyboard instruction. Prerequisite: Mus 441 and consent of instructor.

**Mus 446-447(g) Voice Pedagogy I-II (1 each) (on demand)**

**446:** Fundamental voice teaching techniques;  
**447:** Instruction in repertoire interpretation and supervised teaching instruction. May be repeated for credit. Prerequisite: Consent of instructor.

**Mus 450-468(g) Applied Music Performance—Level IV (1-3 each) (Fws)**

Private instruction, pedagogy, and master classes. May be repeated for credit. Areas as follows: 450(g) Piano, 455(g) Organ, 460(g) Voice, 465(g) Brass, 466(g) Woodwinds, 467(g) Strings, and 468(g) Percussion. Prerequisite: Upper-divisional jury and completion of 300 level.

**Mus 469 Internship (4-16) (Fws)****Mus 470(g) Advanced Conducting (2)**

Advanced conducting. Prerequisite: Mus 206, 207, or 208.

**Mus 481(g) Audio Production (3) (WS)**

Equipment and techniques of electronic audio production, including multi-track recording, microphone techniques, mixing and use of effects devices.

Prerequisite: Mus 381.

**Mus 482(g) Music Synthesis (3) (fS)**

Equipment and techniques of electronic music synthesis, including modular and integrated systems, analog and digital synthesis, MIDI and electronic audio effects. Prerequisite: Mus 381.

**Mus 485(g) Projects in Audio Production (1-3) (FWS)**

Individual projects in audio production. May be repeated for credit. Prerequisite: Mus 481.

**Mus 486(g) Projects in Music Synthesis (1-3) (FWS)**

Individual projects in music synthesis. May be repeated for credit. Prerequisite: Mus 482.

**Mus 491(g) Music Literature: Solo Song (3)**

(Winter every other year)

Study of solo song literature. Intended for majors and minors in music. Prerequisite: Mus 103 or 113.

**Mus 492(g) Music Literature: Orchestral (3)**

(on demand)

Study of orchestral literature. Intended for majors and minors in music. Prerequisite: Mus 103 or 113.

**Mus 493(g) Music Literature: Choral (3)**

(on demand)

Study of choral literature. Intended for majors and minors in music. Prerequisite: Mus 103 or 113.

**Mus 494(g) Music Literature: Chamber Music (3)**

(on demand)

Study of chamber music literature. Intended for majors and minors in music. Prerequisite: Mus 103 or 113.

**Mus 495(g) Music Literature: Keyboard (3) (W)**

Study of keyboard literature. Intended for majors and minors in music. Prerequisite: Mus 103 or 113.

**Mus 496(g) Music Literature: Wind Band (3)**

(on demand)

Study of wind band literature. Intended for majors and minors in music. Prerequisite: Mus 103 or 113.

**Mus 497(g) Music Literature: Opera (3)**

(Spring every other year)

Study of operatic literature. Intended for majors and minors in music. Prerequisite: Mus 103 or consent of instructor.

**Mus 499(g) Workshop in Music Education (1-3)**

(on demand)

Special topics in music. May be repeated for credit if topic varies.

**Mus 502 Research in Music and Music Education (3) (F)**

Research techniques and materials in music education and musicology.

**Mus 505 Graduate Recital (1-2) (on demand)**

On demand. May be repeated for credit.

**Mus 510 Directed Study in Music Theory (3) (F)**

Varied projects in the field of music theory. Course may be repeated for credit.

**Mus 511 Directed Study in Music History (3) (S)**

Varied projects in the field of music history. Course may be repeated for credit.

**Mus 540 Problems in Teaching and Supervising Music (3) (on demand)**

Advanced course in curriculum planning and materials.

**Mus 541 Advanced Studies in Teaching Elementary School General Music (3) (on demand)**

Advanced study of music methods and materials for teaching music in the elementary schools.

**Mus 542 Advanced Studies in Teaching Secondary School General Music (3) (on demand)**

Advanced studies of music methods and materials for teaching music in the junior and senior high schools.

**Mus 550-568 Applied Music Performance—Level V (1-3 each) (Fws)**

Private instruction, pedagogy, and master classes. May be repeated for credit. Areas as follows: 550 Piano, 555 Organ, 560 Voice, 565 Brass, 566 Woodwinds, 567 Strings, and 568 Percussion.

**Mus 572 Music in the Renaissance (3) (on demand)****Mus 573 Music in the Baroque (3)****Mus 574 Music in the Classic Era (3)****Mus 575 Music in the Romantic Era (3) (W)****Mus 576 Music in the 20th Century (3) (S)****Mus 595 Special Problems (1-3) (Fws)****Mus 597 Individual Study (1-3) (Fws)****Mus 599 Thesis in Music (1-6) (Fws)****Nursing Department****Murray Commons, (218) 236-2693****Director:** Rhoda Hooper**Faculty:** Jane Giedt, Donna Heald, Barbara Matthees, Mary Kay Schwandt, Joanna Snyder, Barbara Vellenga**NURSING CURRICULA**

The upper-division nursing program is designed for registered nurses who want to earn the degree, bachelor of science in nursing. The program requires 61 credits in upper-division nursing.

Admission to the nursing program is limited to individuals who are licensed registered nurses or who are graduate nurses with license pending. Applicants must have earned 32 liberal arts credits before entering the program. National League for Nursing Achievement Exam must be taken by all applicants.

Graduation requirements include 61 upper-division nursing credits, 64 liberal arts credits, lower division nursing credits and elective credits for a total of 192 credits.

**Major in Nursing (B.S.N. Degree)****Required Nursing courses:**

Nurs 300 Foundations of Professional Nursing (3)

Nurs 310 Interaction and Change I (3)

Nurs 315 Patient Education in Nursing (4)

Nurs 320 Nursing Assessment: Individual (3)

Nurs 321 Nursing Assessment: Family (3)

Nurs 322 Nursing Assessment: Community (3)

Nurs 343 Well Family Nursing (3)

Nurs 344 Community Health Nursing (5)

Nurs 350 Altered Physiological Systems (4)

Nurs 360 Research in Nursing (3)

Nurs 401 Gerontological Nursing (3)

Nurs 402 Transcultural Nursing (3)

Nurs 410 Interaction and Change II (3)

Nurs 450 Nursing Preceptorship I (1)

Nurs 451 Nursing Preceptorship II (7)

Nurs 460 Nursing Management/Leadership (3)

Nurs 461 Nursing Management/Leadership

Laboratory (2)

Nurs 470 Issues and Trends in Professional Nursing (2)

Nurs 496 Topics in Professional Nursing and Health

Care (3)

**Elective Nursing Courses (3 credits required):**

Nurs 382 Sexuality: A Nursing Perspective (3)

Nurs 496 Topics in Professional Nursing and Health

Care (3)

**NURSING COURSES****Nurs 300 Foundations of Professional Nursing (3) (F)**

Exploration of professional nursing practice within the context of issues related to society and the disciplines.

**Nurs 310 Interaction and Change I (3) (F)**

Development of therapeutic interaction and awareness of self as the "nurse person." Prerequisite: Admitted nursing majors only.

**Nurs 315 Patient Education in Nursing (4) (W)**

Principles of patient education and selected teaching-learning strategies as applied to real and simulated patient education situations.

**Nurs 320 Nursing Assessment: Individual (3) (F)**

Study of psychosocial levels and functioning of individuals; use of developmental nursing practice. Prerequisite: Admitted nursing majors only, Nurs 300 or concurrent registration.

**Nurs 321 Nursing Assessment: Family (3) (W)**

Emphasis on family system, development and crisis theories as they relate to family health and nursing care. Prerequisite: Nurs 320.

**Nurs 322 Nursing Assessment: Community (3) (S)**

Focus on community as client with emphasis on health problems and intervention strategies applied to populations; evaluation methods as a component of the nursing process. Prerequisite: Nurs 321.

**Nurs 343 Well Family Nursing (3) (Sf)**

Application of the nursing process to health promotion of the well family in the home setting. Prerequisites: Nurs 350 and 322 or concurrent registration.

**Nurs 344 Community Health Nursing (5) (Sf)**

Application of nursing process in community health settings with individuals and families with identified health problems; community health agency functions. Prerequisites: Nurs 350 and 322 or concurrent registration.

**Nurs 350 Altered Physiological Systems (4) (W)**

Correlation of pathophysiology with signs and symptoms of body dysfunction; analysis of adaptive mechanisms which maintain homeostasis. Prerequisite: College level anatomy and physiology course.

**Nurs 360 Research in Nursing (3) (S)**

Introduction to nursing research process and its translation to nursing practice.

**Nurs 382 Sexuality: A Nursing Perspective (3) (S)**

A wholistic approach which focuses on fostering healthy sexuality in illness and wellness through effective nursing practice.

**Nurs 401 Gerontological Nursing (3) (F)**

Nursing management of elderly clients and their families. Focuses on normal aging; common health problems; and ethical and sociopolitical issues in health care of the elderly.

**Nurs 402 Transcultural Nursing (3) (W)**

Application of the nursing process with culturally diverse clients.

**Nurs 410 Interaction and Change II (3) (F)**

Planned change, group process, and development of group leadership skills in context of professional nursing. Prerequisite: Nurs 310 and 322.

**Nurs 450 Nursing Preceptorship I (1) (W)**

Selection of preceptorship projects and development of a learning contract. Prerequisite: All major courses except Nurs 451, 470 and nursing elective or concurrent registration.

**Nurs 451 Nursing Preceptorship II (7) (S)**

In-depth exploration of self-selected area of nursing practice utilizing nursing process in promoting high level wellness. Prerequisite: Nurs 450 or concurrent registration.

**Nurs 460 Nursing Management/Leadership (3) (W)**

Theories and functions of management and leadership styles as they relate to professional nursing. Prerequisite: Nurs 410.

**Nurs 461 Nursing Management/Leadership Laboratory (2) (W)**

Application of management theories and functions to nursing roles in health care settings. Prerequisites: Nurs 460 or concurrent registration.

**Nurs 470 Issues and Trends in Professional Nursing (2) (S)**

Analysis and discussion of trends and issues in health care as they relate to and influence the practice of professional nursing. Prerequisite: All major courses or concurrent registration.

**Nurs 496 Topics in Professional Nursing and Health Care (3) (Ws)**

Study of selected practices, issues and/or problems in health care delivery as they impact the consumer and the nursing profession. Topics change quarterly.

**Pharmacy****Cooperative Degree Program**

MSU offers courses which enable students interested in pharmacy as a profession to complete their first two years and then apply for acceptance into the professional curriculum of any accredited School of Pharmacy. Most students normally transfer to NDSU or to the University of Minnesota to complete their pharmacy education but the academic requirements needed to successfully apply to other Pharmacy



Schools can also be completed here. Curriculum requirements and application procedures vary between different universities so it is necessary to maintain close contact with the prepharmacy advisor in the Chemistry Department.

## Philosophy Department

Bridges 359, (218) 236-2478

Chair: Arnold Johanson

Faculty: Sue Cataldi, Mark Chekola, Theodore Gracyk, David Myers.

### PHILOSOPHY CURRICULA

Philosophy courses are designed to encourage critical thinking about and examination of beliefs related to basic aspects of human existence (such as morality, religion, society, the self, and knowledge) as well as to make students aware of what past and present thinkers have said about these issues. The philosophy major is suitable for students planning to enter such professions as law and theology and for those desiring a general liberal arts background, as well as for those planning on graduate study in philosophy. Philosophy is especially suitable as a second major (or as a minor) combined with almost any other major, since it provides a student with an opportunity to explore the philosophical bases of his or her other major.

#### Major in Philosophy B.A. Degree

##### Major Course Requirements (57 credits)

Phil 240 Symbolic Logic (4)  
 Phil 250 Classical Philosophy (4)  
 Phil 300 History of Ethics (4)  
 Phil 305 Modern Philosophy: 17th Century (4)  
 Phil 495 Senior Portfolio (1)

##### At least two of the following (8)

Phil 304 Roman and Medieval Philosophy  
 Phil 306 Modern Philosophy: 18th Century  
 Phil 307 19th Century Philosophy  
 Phil 430 20th Anglo-American Philosophy

##### At least one of the following (4)

Phil 301 Philosophy of Religion  
 Phil 320 Philosophy of the Arts

##### At least one of the following (4)

Phil 365 Philosophy of Science  
 Phil 370 Scepticism and Knowledge

##### Electives in Philosophy (24)

At least 28 credits of the major must be 300 or 400 level courses.

##### Language Recommendation

There is no language requirement for the major in philosophy; however, students planning to do graduate work in philosophy should carefully consider the desirability of intensive work in one or more languages. German, French or Greek are typically most relevant to graduate work. Early consultation with a faculty advisor is recommended.

#### Minor in Philosophy (32 credits)

Phil 110 Practical Reasoning  
 OR Phil 240 Symbolic Logic (4)  
 Phil 115 Contemporary Moral Issues  
 OR Phil 300 History of Ethics (4)

##### At least one of the following (4)

Phil 250 Classical Philosophy  
 Phil 304 Roman and Medieval Philosophy  
 Phil 305 Modern Philosophy: 17th Century  
 Phil 306 Modern Philosophy: 18th Century  
 Phil 307 19th Century Philosophy  
 Phil 430 20th Century Anglo-American Philosophy

##### Electives in Philosophy (20)

At least 12 credits must be in 300 or 400 level courses.

### PHILOSOPHY COURSES

#### Phil 101 Discovering Philosophy (4) (FWS)

An introduction to philosophical thinking and methods through an examination of fundamental philosophical issues drawn from such areas as morality, religion, society, the self and knowledge. No prerequisite.

#### Phil 110 Practical Reasoning (4) (FWS)

Development of critical thinking skills, with emphasis on interpreting and evaluating the reasoning of others and constructing good arguments. No prerequisite.

#### Phil 115 Contemporary Moral Issues (4) (FWS)

Application of ethical theory to some important moral issues, such as: abortion, euthanasia, sexual equality and discrimination, war, world hunger, animal rights, medical ethics, business ethics and capital punishment. No prerequisite.

#### Phil 120 World Religions (4) (annual)

Study of beliefs and practices of the major religions of the world. No prerequisite.

#### Phil 210 Special Topics in Philosophy (1-4)

Topics will be announced in class schedule. Students may register more than once when content varies. No prerequisite.

#### Phil 211 Morals and Medicine (2-4) (annual)

A consideration of some moral problems that arise in medicine, such as truth-telling, experimentation, paternalism, abortion, euthanasia, allocation of sparse resources and health care systems. No prerequisite.

#### Phil 214 Philosophy and Women (4) (annual)

A survey and critical analysis of the major philosophical traditions in feminism, including liberal, Marxist, and radical feminist accounts of the origins and characteristics of women's economic, social and political oppression. The history of philosophical thought about the nature of women and their proper role in society will be discussed. Topics explored include abortion, rape, prostitution, the family, marriage, housework, equal opportunity, women in politics and others. No prerequisite.

**Phil 240 Symbolic Logic (4)** (annual)

Modern symbolic logic including propositional calculus and first-order functional calculus. No prerequisite.

**Phil 250 Classical Philosophy (4)** (F)

A study of the development of philosophical thinking from the Presocratics through Aristotle. No prerequisite.

**Phil 300 History of Ethics (4)** (annual)

Study of major theories and figures in moral philosophy, such as: Aristotle, Kant, utilitarianism, egoism, relativism, emotivism, naturalism. Prerequisite: One Philosophy course approved for Liberal Studies Division D (Western Tradition) or consent of instructor.

**Phil 301 Philosophy of Religion (4)** (annual)

An examination of religions from a philosophical standpoint. The course will include discussion of such issues as the existence and nature of God, religious experience and life after death. Prerequisite: One Philosophy course approved for Liberal Studies Division D (Western Tradition) or consent of instructor.

**Phil 304 Roman and Medieval Philosophy** (alternate years)

Study of the history of Western philosophy after Aristotle, through the medieval period. The course will typically include study of such movements as Stoicism, Epicureanism, and Scepticism, and such philosophers as Sextus Empiricus, Augustine, Anselm, and Aquinas. Prerequisite: One Philosophy course approved for Liberal Studies Division D (Western Tradition), or consent of instructor.

**Phil 305 Modern Philosophy: 17th Century (4)** (annual)

Study of some major philosophers of the 17th century, such as Descartes, Spinoza and Locke. Prerequisite: One Philosophy course approved for Liberal Studies Division D (Western Tradition), or consent of instructor.

**Phil 306 Modern Philosophy: 18th Century (4)** (alternate years)

Study of some major philosophers of the 18th century, such as Leibniz, Berkeley, Hume and Kant. Prerequisite: Philosophy 250, or a 300 or 400 level course in philosophy, or consent of instructor.

**Phil 307 19th Century Philosophy (4)** (alternate years)

Study of selected major philosophers of the 19th century, such as Hegel, Marx, Kierkegaard, Nietzsche, Schopenhauer and Mill. Prerequisite: Philosophy 250, or a 300 or 400 level course in philosophy or consent of instructor.

**Phil 320(g) Philosophy of the Arts (4)** (annual)

A consideration of philosophical questions relating to the fine arts. Representative topics include the nature of art, aesthetic experience, criticism in the arts, representation, symbolism and evaluation. Prerequisite: One Philosophy course approved for Liberal Studies Division D (Western Tradition), or consent of instructor.

**Phil 350 American Philosophy (4)** (alternate years)

Study of the development of American philosophy from Puritanism through Pragmatism. Prerequisite: One Philosophy course approved for Liberal Studies Division D (Western Tradition) or consent of instructor.

**Phil 355 Existentialism (4)** (alternate years)

An examination of the writings—both philosophical and literary—of representative existentialists, such as Nietzsche, Kierkegaard, Heidegger, Sartre and Camus. Prerequisite: One Philosophy course approved for Liberal Studies Division D (Western Tradition), or consent of instructor.

**Phil 360 Marx and Marxism (4)** (alternate years)

An examination of the philosophy of Marxism. The course will deal with the major influences on Marx's thought (Hegel, the Young Hegelians and classical economics), Marx's social philosophy as formulated in philosophical and economic works, and 20th century developments such as the Soviet, Yugoslav and Frankfurt schools of Marxism. Prerequisite: One Philosophy course approved for Liberal Studies Division D (Western Tradition), or consent of instructor.

**Phil 365(g) Philosophy of Science (4)** (alternate years)

An examination of traditional and contemporary views of the nature, function and value of science. Representative topics include the nature of scientific inquiry, the relationship between theory and observation, the idea that science provides an objective picture of reality, "progress" in science, and the differences between science and pseudo-science. Prerequisite: One Philosophy course approved for Liberal Studies Division D (Western Tradition), or consent of instructor.

**Phil 370(g) Skepticism and Knowledge (4)** (alternate years)

Study of some of the major issues in the theory of knowledge, focusing on the question of whether or not knowledge is possible. The course will cover such issues as: the definition of "knowledge"; rationalism and empiricism; truth; perception; self-knowledge and knowledge of others; necessary truth. Prerequisite: One Philosophy course approved for Liberal Studies Division D (Western Tradition) or consent of instructor.

**Phil 380(g) Plato (4)** (alternate years)

A study of several major dialogues of Plato. Prerequisite: One Philosophy course approved for Liberal Studies Division D (Western Tradition) or consent of instructor.

**Phil 430 20th Century Anglo-American Philosophy (4)** (alternate years)

Study of the major figures and movements in 20th century Anglo-American philosophy. Typically, the course will deal with such movements as positivism, analytic philosophy, and philosophy of language. Philosophers considered might include Russell, Wittgenstein, Ayer, Moore and Quine. Prerequisite: One of Phil 250, 304, 305, 306 or consent of instructor.

**Phil 440(g) Seminar in Philosophy (1-4)**

Study of selected philosophical problems, major philosopher, or philosophical movement. Specific topics will be announced in class schedule. Students may register more than once when content varies. Prerequisite: One course in philosophy or consent of instructor.

**Phil 490(g) Independent Study (2-4)**

Intensive independent study of a philosophical problem, major philosopher, philosophical movement, under the direction and supervision of one or more members of the department. May be repeated to a maximum of 9 credits. A maximum of 4 credits may be used to fulfill the requirements of the major in philosophy. Students who desire to undertake independent study will submit a written proposal indicating the problem or philosopher(s) they wish to study, and their tentative procedure for carrying out the study. The proposal must be submitted at least two weeks before the beginning of the quarter. The members of the department will examine the proposal to determine the feasibility of the plan and, if the proposal is approved by the department, the amount of credit to be given for it. Prerequisite: Approval of independent study proposal by the department of philosophy.

**Phil 495 Senior Portfolio (1)**

As a capstone requirement for the major, students will submit a portfolio containing (1) four or five papers they have written for philosophy courses; and (2) a philosophical self-assessment. See Department Chair for details.

**Physical Education**

See Health-Physical Education for Curricula.

**PHYSICAL EDUCATION COURSES**

PE 100-163 may not be repeated for credit.

**PE 100 Fundamental Activities (1)** (FWS)

Topical physical education activities (e.g., aerobic dance, tae kwon do, and personal defense)

**PE 102 Weight Training (1)** (FWS)**PE 103 Exercise and Body Development (1)****PE 104 Jogging (1)** (FS)**PE 105 Junior Varsity Athletics (1)** (FWS)

Season long participation in an intercollegiate sport. Must be taken prior to PE 107. Prerequisite: Consent of athletic coach. May not be repeated for credit.

**PE 107 Varsity Athletics (1)** (FWS)

Season long participation in an intercollegiate sport. Prerequisite: PE 105, consent of athletic coach. May not be repeated for credit.

**PE 108 Racquetball (1)** (FWS)

**PE 111 Concepts of Physical Education (2)** (FS)  
Examines basic concepts and principles of physical fitness and evaluates personal fitness level. Designs a personal physical fitness program to meet individual needs.

**PE 112 Beginning Bowling (1)** (FWS)**PE 113 Intermediate Bowling (1)** (S)**PE 114 Beginning Golf (1)** (FS)**PE 115 Intermediate Golf (1)****PE 116 Beginning Tennis (1)** (FS)**PE 117 Intermediate Tennis (1)** (FS)**PE 118 Gymnastics I (1)****PE 119 Gymnastics II (1)****PE 120 Wrestling (1)****PE 121 Handball (1)****PE 122 Track and Field (1)****PE 124 Badminton (1)** (W)**PE 127 Beginning Archery (1)** (W)**PE 128 Intermediate Archery (1)** (W)**PE 130 Basketball (1)** (FW)**PE 131 Volleyball I (1)** (FW)**PE 132 Volleyball II (1)****PE 133 Softball (1)** (Fs)**PE 134 Soccer (1)** (Fs)**PE 135 Football (1)****PE 140 American Round and Square Dancing (1)** (Fs)**PE 141 Intermediate Square Dance (1)****PE 142 Advanced Square Dance (1)****PE 143 Folk Dancing (1)** (Fws)**PE 145 Beginning Modern Dance (1)****PE 148 Ballroom Dancing I (1)** (Fws)**PE 149 Ballroom Dancing II (1)** (Ws)

**PE 150 Beginning Jazz (1)****PE 152 Beginning Ballet (1)****PE 153 Beginning Tap (1)****PE 160 Beginning Swimming (1) (F)**

This course is designed for the student to learn basic water safety skills and knowledge in order to make him/her safe in the aquatic environment.

**PE 161 Intermediate Swimming (1) (F)**

This course is designed to increase the watermanship of the student by adding to skills learned in the beginning course and to improve coordination and stamina.

**PE 162 Swimmers (1) (W)**

This course is designed to increase the student's endurance and versatility in the water by adding additional strokes, longer practice periods and placing greater emphasis on the techniques of each stroke.

**PE 163 Advanced Swimmers (1) (W)**

This course is designed to provide advanced swimming students with additional technique information on basic strokes and to introduce students to hybrid and other strokes. The students will also gain a high proficiency level in turns, dives and aquatic survival techniques. Prerequisite: PE 162.

**PE 166 Life Guard Training (2) (Ws)**

This course is designed to teach the student safety education in and around the aquatic environment and to teach basic rescue and resuscitation skills for emergency situations. Prerequisite: PE 161 or PE 162, Hlth 125.

**PE 191 Activities Course—Block I (1-4) (F)**

Designed for the physical education major, this course provides for skill development and knowledge of rules, terminology and strategies in soccer, softball, volleyball and basketball; non-traditional activities such as orienteering, games, bicycling; and introduces the student to principles involved in developing a personal physical fitness program.

**PE 192 Activities Course—Block II (1-4) (W)**

Designed for the physical education major, this course provides for skill development, knowledge of rules, terminology in gymnastics; and terminology and skill development in folk, square and social ballroom dance.

**PE 193 Activities Course—Block III (1-4) (S)**

Designed for the physical education major, this course provides for skill development, knowledge of rules, terminology and strategies in badminton, track and field, tennis and golf.

**PE 194 Activities Course—Block IV (2) (Fws)**

Designed for the physical education major, this course introduces the student to fundamental elementary school activities; and provides for skill development, knowledge of rules, terminology and strategies in team handball.

**PE 195 Activities Course—Block V (2) (W)**

Designed for the physical education major, this course provides for skill development, knowledge of rules and terminology in winter games; such as, nordic skiing, water polo, ice skating and broomball.

**PE 200 Foundations of Physical Education (4) (Fs)**

This course investigates the nature and scope of physical education including philosophy, objectives and the role of movement and fitness. It involves the application of historical and scientific foundations as they apply to physical education and sport and considers career and professional opportunities in physical education and sport.

**PE 220 Applied Human Anatomy (4) (WS)**

A study of the applied human anatomy with a focus on the musculoskeletal systems. The student will learn basic skeletal structure, make-up and functional capabilities at the various joints, the role of the musculature in human movement and a systematic means of establishing a conditioning program.

**PE 223 Water Safety Instructor's Course (3) (S)**

American Red Cross certification.

Prerequisite: PE 162, PE 163.

**PE 240 Physical Education in the Elementary School (2) (FWS)**

Games, rhythms and other activities recommended for the physical education program in the elementary school.

**PE 243 General Methods in PE (4) (FW)**

This course is designed to teach the basic knowledge and skills to allow the student to understand the importance of effective teaching, learn a theoretical base for effective teaching, and develop performance skills necessary for effective teaching in physical education. Prerequisite: PE 200 and 8 credits of activity courses.

**PE 250 Officiating Football (2) (F)**

This course introduces the student to the role and function of the state high school leagues and local officiating associations. The student will learn the high school code of football rules and demonstrate a knowledge of the mechanics of administering a high school football contest.

**PE 251 Officiating Basketball (2) (W)**

This course familiarizes the student with state high school leagues and local official's associations. The student will learn the national federation basketball rules and will have on-the-court practical experience in learning the mechanics of administering a high school basketball game.

**PE 252 Officiating Volleyball (2) (F)**

This course is designed to teach students the officials' roles in intercollegiate and interscholastic matches, and to provide an opportunity for students to develop appropriate skills and knowledge to assume officiating responsibilities.

**PE 294 Women and Sport (4) (FW)**

A study of women and sport. Historical, sociological and psychological factors are examined. Legislation affecting participation, present status of women and sport, and future outlook are considered.

Prerequisites: Junior standing or consent of instructor.

**PE 310 Sport and Play in the United States (3) (FWS)**

This course investigates the role of sport and play in American society. It involves the application of concepts from various disciplines to sport and play and the development of an understanding of the functions that sport and play serve in the United States.

**PE 311 Motor Learning (3) (FS)**

A study of theoretical and practical knowledge of the individual, instructional and environmental variables relevant to teaching, learning and performing motor skills.

**PE 312 Social/Psychological Aspects of Sport and Exercise (3) (S)**

This course will focus on the theoretical and applied knowledge of the social psychological aspects of sport and exercise. How social psychological variables influence participation in sport and exercise and how sport and exercise participation affects the psychological make-up of the individual will be explored.

**PE 320 Kinesiology (4) (WS)**

This course is designed to develop an understanding of the mechanical principles that govern the effectiveness with which physical education and sport skills are performed. Prerequisite: PE 220.

**PE 321 Human Physiology (4) (FW)**

This course is designed to develop an understanding of the many physiological systems of the human body. Laboratory experiences include the application of physiological principles to health-related fitness.

**PE 333 Pool and Waterfront Management (4) (S)**

This course is designed to provide students with the knowledge and skills necessary to administer, operate, maintain and design safe pool and waterfront programs. National Pool Operators Certification Test will be provided at the completion of the course. Prerequisite: PE 166 or consent of instructor.

**PE 348 Dance History (2)**

A study of dance from primitive societies to present forms in art and education.

**PE 350 Mechanical Principles of Sport (4) (FWS)**

A study of applied anatomy of the human musculoskeletal systems and the analysis of the mechanical principles applied to human motion. Credit not applicable to a Health or Physical Education major or minor.

**PE 351 Physiology of Sport (3) (FWS)**

Application of physiological principles to athletic performance and physical conditioning programs. Credit not applicable to a Health or Physical Education major or minor.

**PE 360 Elementary Methods in PE (4) (WS)**

This course is designed to prepare students to effectively teach physical education to children in grades K-6. Course content reflects the idea that teaching is goal directed and a skill that requires practice. Students are required to observe, participate, teach and evaluate elementary school physical education. Prerequisite: PE 194, PE 243.

**PE 361 Secondary Methods in PE (4) (FS)**

This course is designed to prepare students to effectively teach physical education activities to students in grades 7 through 12. Prerequisite: PE 191, PE 192, PE 193, PE 243.

**PE 371 Coaching Football (3) (F)**

This course is intended to help prepare students for coaching football up to high school. Emphasis is placed on students developing a philosophy concerning all aspects of coaching football.

**PE 372 Coaching Basketball (3) (FW)**

This course is designed for students to acquire the knowledge and skills necessary to successfully coach basketball at the junior and senior high school levels.

**PE 373 Coaching Baseball (3) (S)**

This course is designed to provide the student with the necessary background to coach baseball at the high school, American Legion or youth league levels.

**PE 374 Coaching Track and Field (3) (S)**

This course is designed to prepare students to effectively coach track and field to junior and senior high school students. It involves the application of strategies, placement of personnel and meet management. Students will learn about equipment, safety precautions and be able to perform basic track and field skills.

**PE 375 Coaching Wrestling (3) (W)**

This course is designed to prepare students to coach wrestling at the junior and senior high school levels.

**PE 376 Coaching Golf/Tennis (3)**

This course is designed to prepare the student to coach competitive tennis at the junior and senior high school level.

**PE 377 Coaching Softball (3) (FS)**

This course is designed to teach the skills and knowledge necessary to coach fast or slow pitch softball. The course will also cover expectations of umpiring and score keeping.

**PE 378 Coaching Swimming and Diving (3)**

This course is designed to teach the skills and knowledge necessary to coach swimming and diving. The course will also cover expectations of officiating score keeping for swimming meets.

**PE 379 Coaching Volleyball (3) (F)**

This course prepares students to effectively coach volleyball at the elementary or secondary school level. Students learn about season and practice management, principles of physical training, development and analysis of skills, offensive and defensive team play, game management and evaluative procedures.

**PE 384 Outdoor Leadership I (4) (S)**

An introduction to essential components needed for successful outdoor leadership. Emphasis is on the development of competencies deemed necessary for responsible outdoor leadership. Prerequisite: Hlth 125, Rec 140, or consent of instructor.

**PE 421(g) Physiology of Exercise (4) (FW)**

A study of the function of those body systems most directly affected by and involved in exercise. Physiological considerations in human movement such as thermal regulations, performance at altitude and underwater, drugs and other ergogenic aids, and designing of specialized training programs will be pursued. Prerequisite: PE 321.

**PE 435 Issues & Trends in Physical Education/Athletics (1-4)**

Issues or trends of major concern in the discipline of Physical Education and athletics. The course may be repeated as content varies. Prerequisite: Senior standing or consent of instructor.

**PE 452(g) Adapted Physical Education (4) (Fw)**

This course provides the student with an introductory study to adapted physical education and includes strategies for meeting the needs of students with impairments in the least restrictive environment.

**PE 453(g) Assessment and Programming in D/APE (4) (S)**

A study of instructional/administrative methods and activities for the physical education program as it relates to the needs, interests and abilities of persons with physical and/or mental handicaps. Prerequisite: Consent of instructor.

**PE 454(g) Curriculum in Developmental/Adapted Physical Education (4) (SS)**

Prepare Developmental/Adapted specialists to provide direct service to handicapped students, serve as consultants to other physical education teachers, assess motor and physical fitness levels, write individual programs, read and understand research in adapted physical education. Prerequisite: PE 452

**PE 456(g) Curriculum and Assessment for Severely Handicapped (4) (F)**

Examines program philosophy in teaching students with severe handicaps. Topics include curriculum approaches, methods of assessment, instructional techniques and team approaches.

**PE 460 Principles of Coaching (4) (FWS)**

This course is designed to introduce students to the nature of the coaching profession and to the principles necessary for effective coaching. Psychological and sociological aspects of coaching are explored and psychological techniques that can be applied to sport to enhance performance as well as personal growth are presented. Prerequisite: One coaching class.

**PE 469 Internship (3-16) (FWS)**

Designed to give students an opportunity to gain supervised clinical experiences working with a variety of state and local agencies. Prerequisite: Consent of instructor.

**PE 474 Tests and Measurements in Physical Education (4) (FS)**

This course deals with the theory of measurement in physical education, the selection and administration of appropriate tests, and the interpretation of results by fundamental statistical procedures.

**PE 475(g) Administration of Athletics (3) (S)**

This course is designed to be a culminating experience for the physical education major, providing an opportunity for the students to draw upon their classroom and practical experiences in formulating their philosophical bases for the variety of concerns related to organizing and administering athletic programs. Prerequisite: Senior standing or consent of instructor.

**PE 476 Internship in Developmental/Adapted Physical Education (5) (FWS)**

Supervised field experience in developmental/adapted physical education. This experience involves the student with persons, ages 3-21 years who exhibit various physical and/or mental handicapping conditions. 100 clock hours required. Prerequisite: Consent of instructor.

**PE 495(g) Administration of Physical Education (3) (FS)**

A study of problems, policies and procedures in the administration of physical education. Prerequisite: Senior standing or consent of instructor.

**PE 540 Problems in Physical Education (3)**

This course is designed to promote individual thought and group interactions relative to contemporary problems in physical education. Experiences include leading group discussions, classroom presentations and debating.

**Physical Science**

*Information on the Major in Physical Science (Teaching) may be found under Chemistry or Physics.*

**Physics-Astronomy Department**

Hagen 313, (218) 236-2141

Chair: Walter Wesley

Faculty: Vijendra K. Agarwal, Gerald Hart, Roger Sipson, K. Walter Vollmers, David Weinrich, Walter Worman.

Physicists search for the fundamental principles governing nature, from the microscopic world of the nucleus and the atom to the "big bang": the origin of the universe itself. The jobs that physicists have vary greatly. They might be a theoretician at a university, working at the edge of our understanding of the universe. They might be applied physicists, using their understanding of fundamental principles to help guide the development of important technology in areas involving electronic devices, lasers, medical instrumentation and computers, for examples.

An undergraduate major in physics is also excellent preparation for further study and employment in astronomy, a field which makes extensive use of physical principles. High school students interested in studying physics and astronomy at Moorhead State University should take as much science and math in high school as they can, including physics, chemistry, algebra and trigonometry.

**PHYSICS-ASTRONOMY CURRICULA**

This curriculum is designed to prepare students to enter a number of technical careers in industry and research. The conceptual and problem solving skills developed through the physics program also prepares students for graduate or professional programs in many other areas, such as medicine, engineering, law and computer applications.

**Major in Physics B.S. Degree****Major Requirements in Physics (69 credits)**

Phys 200-201-202 General Physics (5 each)  
 Phys 305-306-307 Experimental Physics I-II-III (2 each)  
 Phys 322 Elementary Modern Physics (4)  
 Phys 322L Elementary Modern Physics Laboratory (1)  
 Phys 330-331 Intermediate Mechanics I-II (4 each)  
 Phys 370-371 Electromagnetic Theory I-II (4 each)  
 Phys 372 Optics (4)

Phys 399 Thermodynamics (4)  
 Phys 405 Advanced Laboratory (2)  
 Phys 430-431 Quantum Mechanics I-II (4 each)  
 Phys 455 Senior Project (4)  
 Electives in Physics (5) 300 level or higher

**Requirements in Related Fields (34 credits)**

Chem 111-112 General Chemistry I-II (4 each)  
 Chem 111L-112L General Chemistry Laboratory I-II (1 each)  
 Math 231-232-233-234 Calculus I-II-III-IV (4 each)  
 Math 331 Differential Equations (4)  
 Engl 287 Technical Report Writing (4)

**Physical Science Teaching Major**

This program requires a physics major with a chemistry minor or a chemistry major with a physics minor. It meets the Minnesota requirements to teach physics, chemistry or physical science.

**Physics Major Requirements (50)**

Phys 101 Introduction to Physics (4)  
 Phys 200-201-202 General Physics I-II-III (5 each)  
 Phys 305-306-307 Experimental Physics I-II-III (2 each)  
 Phys 322 Elementary Modern Physics (4)  
 Phys 322L Elementary Modern Physics Laboratory (1)  
 Phys 330 Intermediate Mechanics I (4)  
 Phys 331 Intermediate Mechanics II (4)  
 OR Phys 371 Electromagnetic Theory II (4)  
 Phys 370 Electromagnetic Theory I (4)  
 Phys 399 Thermodynamics (4)  
 Phys 440 Secondary Science Teaching Methods (4)

**Requirements in Related Fields (16)**

Math 231-232-233 Calculus I-II-III (4 each)  
 Biol 111,111L Cell Biology (4)

**Minor in Physics B.A. Degree (36 credits)**

Phys 200-201-202 General Physics I-II-III (5 each)  
 Phys 305-306-307 Experimental Physics I-II-III (2 each)  
 Phys 322 Elementary Modern Physics (4)  
 Phys 322L Elementary Modern Physics Laboratory (1)  
 Electives in Physics (10) 300 level or higher

**Minor in Physics (Teaching)****Requirements in Physics (30 credits)**

Phys 200-201-202 General Physics I-II-III (5 each)  
 Phys 305-306-307 Experimental Physics I-II-III (2 each)  
 Phys 322 Elementary Modern Physics (4)  
 Phys 322L Elementary Modern Physics Laboratory (1)  
 Phys 440 Secondary Science Teaching Methods (4)  
 (All Teacher Education Requirements shall be fulfilled to complete this minor.)

**Minor in Astronomy B.A. or B.S. Degree**

This minor is not sufficient to qualify a person to do professional work in astronomy, nor in general will it qualify a person for graduate work in astronomy. For those interested in astronomy as a career, a physics and/or mathematics major combined with this minor, is strongly urged.

**Minor Requirements in Astronomy (41 credits)**

Ast 100 Introduction to Astronomy (4)  
 Ast 200 Cosmology (4)  
 OR Ast 260 Planetary Science (4)  
 Ast 380 Celestial Mechanics (3)  
 Ast 410 Astrophysics (3)  
 Ast 499 Astronomy Project (3)  
 Phys 200-201-202 General Physics I-II-III (5 each)  
 Phys 330 Intermediate Mechanics I (4)  
 Phys 322 Elementary Modern Physics (4)  
 Phys 322L Elementary Modern Physics Laboratory (1)

**PHYSICS COURSES****Phys/Chem 090 Science Learning Clinic (1)**

The course will consider techniques for helping students overcome science anxiety and help in the development of better science study skills. Credit not applicable to degree.

**Phys 101 Introduction to Physics (4) (FWS)**

Introduction to topics in a representative area in physics, such as mechanics, chosen to model how scientists develop and test models or theoretical systems. Material is presented in a guided activity-based format with participants working in cooperative learning groups to investigate relevant knowledge. Prerequisite: None.

**Phys 105 Physics of Music (4) (W)**

Physical principles governing the production, transmission and reception of musical sound. A background in music is strongly recommended.

**Phys 106 Energy and Society (3) (on demand)**

Energy concepts and energy conversion processes. Traditional sources and depletion. Alternate sources: solar, nuclear, hydro, wind, fusion. Environmental and ecological considerations. Prerequisite: None.

**Phys 110 Topics in Physics (1-3) (on demand)**

A study of a specific area of physics. See instructor for specific title and prerequisite.

**Phys 111-112-113 Elementary Physics I-II-III (4 each) (FWS)**

Concepts and principles of elementary physics presented in a guided activity-based format which integrates lecture and laboratory using cooperative group learning techniques. Includes mechanics, thermal physics, electromagnetism, waves and optics. Class meets six hours a week. Prerequisite: Math 133. Courses must be taken sequentially.

**Phys 120 Fundamental Physical Science (4) (W)**

This course will cover properties of matter, naked eye astronomy and electric circuits in a laboratory setting. Activity-based conceptual learning, appropriate to the elementary classroom and to the life-long learning of science, will be modeled in the course.

**Phys 200 General Physics I (5) (F)**

Calculus-based study of general physics presented in a guided activity-based format which integrates laboratory and lecture using cooperative learning techniques. Includes Newton's Laws, work, energy and momentum. Class meets seven hours a week. Prerequisite: Math 232.

**Phys 201 General Physics II (5) (W)**

Calculus-based study of general physics presented in a guided activity-based format which integrates laboratory and lecture using cooperative learning techniques. Continuation of Phys 200 including harmonic motion, gravitation, wave motion, electric charges and electric fields. Class meets seven hours a week. Prerequisite: Physics 200 or consent of instructor.

**Phys 202 General Physics III (5) (S)**

Calculus-based study of general physics presented in a guided activity-based format which integrates laboratory and lecture using cooperative learning techniques. Continuation of Phys 201 including capacitance, electric circuits, magnetic fields, electromagnetic induction and an introduction to optics. Class meets seven hours a week. Prerequisite: Phys 201 or consent of instructor.

**Phys 215 Introduction to Sound Measurement (2) (S)**

Designed for anyone who needs to make or interpret sound measurements. Includes laboratory experience with typical equipment. Prerequisite: Math 134 or equivalent.

**Phys 305-306-307 Experimental Physics I-II-III (2 each) (FWS)**

Study of laboratory techniques and measuring instruments. One lecture and one three-hour laboratory per week. Prerequisite or corequisite: Phys 202.

**Phys 310 Introduction to Relativistic Physics (3) (on demand)**

Topics: principles of relativity, Lorentz transformations, space-time diagrams, energy and linear momentum, and equivalence of energy and rest mass. Prerequisite: Phys 202 or permission of instructor.

**Phys 311 Introduction to Circuit Analysis (5) (S)**

Linear electric circuits. Component models, circuit laws, transient and steady state analysis design, numerical methods. Computer simulation methods. Prerequisites: Phys 201 and Math 234.

**Phys 320 Elements of Physical Science (4) (on demand)**

Basic concepts of physical science in the elementary education curriculum. Emphasis on functional approach. Numerous teaching aids demonstrated. Restricted to seniors and juniors in elementary education except by permission of instructor.



**Phys 322 Elementary Modern Physics (4) (S)**

Topics: special relativity, wave-particle duality, Bohr atom, quantum mechanics, hydrogen atom, many electron atoms, nuclear properties and nuclear reactions. Prerequisite: Phys 202.

**Physics 322L Elementary Modern Physics Laboratory (1) (S)**

An elementary laboratory in which the student explores a number of the fundamental experiments central to the development of modern physics.

Corequisite: Phys 322.

**Phys 330-331 Intermediate Mechanics I-II (4 each) (FW)**

An advanced unified approach to physical problems: Newton's Laws; particle dynamics in one, two, and three dimensions; systems of particles, gravitation, moving reference frames; Lagrange's equations, dynamics of rigid bodies; Hamilton's equations. Prerequisites: Math 331 and Phys 202.

**Phys 360 Theoretical Acoustics (4) (on demand)**

Topics: vibrating systems, wave propagation, acoustical filters, architectural acoustics, microphones, loudspeakers, sound radiation. Prerequisites: Math 331 and Phys 202.

**Phys 361 Advanced Acoustical Measurements (2) (on demand)**

Experimental study of sound radiation, acoustic filters, nonlinear systems, etc. Detailed discussion of instrumentation characteristics. Prerequisites: Phys 215 and 360 or consent of instructor.

**Phys 370-371(g) Electromagnetic Theory I-II (4 each) (FW)**

Advanced study of electromagnetism including algebra and calculus of vectors, electrostatics in a vacuum and in dielectric materials, magnetostatics in nonmagnetic and magnetic materials, Maxwell's Equations and electromagnetic waves. Prerequisites: Phys 202 and Math 331.

**Phys 372(g) Optics (4) (S)**

Geometrical optics, interference, diffraction, polarization and optical instruments. Prerequisite: Phys 371.

**Phys 373 Optics Laboratory (1) (on demand)**

Laboratory techniques of physical and geometrical optics. Corequisite: Phys 372.

**Phys 380 Celestial Mechanics (3) (on demand)**

Principles of celestial mechanics, central force motion, two body problem, n body problem, prediction and determination of orbits, perturbations. Prerequisite: Phys 330.

**Phys 399 Thermodynamics (4) (on demand)**

Elements of classical thermodynamics, kinetic theory and statistical mechanics. Prerequisites: Phys 330 or Chem 341 and Math 234 or consent of instructor.

**Phys 405 Advanced Laboratory (2) (on demand)**

Advanced experimental techniques of data acquisition and analysis to gain a better understanding of principles in condensed matter, nuclear and other branches of physics. Computer-assisted experimentation will also be included.

Prerequisite: Senior standing physics major or consent of instructor.

**Phys 410 Astrophysics (3) (on demand)**

Mathematical consideration of various topics in introductory astrophysics. Topics may vary slightly depending on interests of instructor and participants.

Prerequisite: Junior status in physics. May be taken as Ast 410.

**Phys 430(g) Quantum Mechanics I (4) (on demand)**

Application of quantum mechanics to atoms and molecules. Prerequisites: Phys 250 and Math 331 or consent of instructor.

**Phys 431 Quantum Mechanics II (4) (on demand)**

Applications of nonrelativistic quantum mechanics to many-electron atoms, molecules and atomic nuclei. Prerequisite: Phys 430 or consent of instructor.

**Phys 432(g) Introductory Solid State Physics (3) (on demand)**

Crystalline structure of solids. Lattice properties. Electron theory of metals. Prerequisite: Phys 250, 430, or consent of instructor.

**Phys 440 Secondary Science Teaching Methods (4) (W)**

For secondary education students. Materials and methods typical to high school biology. Prerequisite: Junior or senior status in life science (teaching) major.

**Phys 455 Senior Project (4) (on demand)**

A project involving experimental and/or theoretical research on a physics topic with extensive library research as well. A detailed written report and an oral presentation are required. Prerequisite: Senior standing in physics.

**Phys 490 Special Topics in Physics (1-4) (on demand)**

Special intermediate and advanced topics in physics. Area and credit to be specified in transcript.

## Political Science Department

MacLean 362, (218) 236-2942

Chair: James L. Danielson

Faculty: Dean Alger, Philip Baumann, Andrew Conteh, David Flint

### POLITICAL SCIENCE CURRICULA

#### Major in Political Science B.A. Degree

##### Major Requirements in Political Science (52 credits)

Pol 110 Introduction to Political Science (4)  
 Pol 120 American National Government and Politics (4)  
 Pol 160 International Relations (4)  
 Pol 250 Comparative Governments of Western Europe (4)

Pol 310 Scope and Methods of Political Science (4)

Pol 410 Topics in Western Political Thought (4)

At least one quarter of 400-level seminar (Pol 420 or 490) to be selected by the student (3-4).

Sufficient electives in Political Science to bring total Political Science credits to 52.

##### Requirements in Related Areas (36 credits)

Electives in the following areas, including at least two courses each in two of the areas:

American Studies or Multicultural Studies

Anthropology or Sociology

Economics

Geography

History

Mass Communications or Speech

Philosophy

Psychology

##### Orientation Requirement in Research Tools

Depending on particular interests, the student will, in consultation with an advisor, fulfill a one-year orientation program in appropriate research tools, to consist of one of the following sequences of courses listed below:

1. Any three-course sequence in one foreign language.
2. Mathematics 274 and 275 and one of the following: Philosophy 240, 365 or 370.
3. Philosophy 240 and Mathematics 274 and either Philosophy 365 or 370.

#### Major in Political Science—Social Studies (Teaching)

Only the approved Social Studies major can be accepted for secondary teaching certification. See Social Studies.

#### Minor in Political Science (28 credits)

Pol 110 Introduction to Political Science (4)  
 Pol 120 American National Government and Politics (4)  
 Plus 20 credits of electives

### POLITICAL SCIENCE COURSES

#### Pol 110 Introduction to Political Science (4) (FWS)

The relationship of political science to other social and behavioral sciences, the concept of the political system and the variety of political systems throughout the world, the core problems, issues and ideologies common to political systems, and the causes and consequences of individual and group political behavior.

#### Pol 120 American National Government and Politics (4) (FWS)

Fundamentals of American political institutions, structures and processes.

#### Pol 160 International Relations (4) (FW)

Nation-state and sovereignty; the network of economic, political, cultural and technological interdependence of peoples; national interests and motivations; power politics, diplomacy, intelligence and war.

#### Pol 221 State and Local Government (4) (FW)

The structure, operation and politics of municipal, county and regional units of government; legislative, executive and judicial branches of state government.

#### Pol 230 Introduction to the Law (4) (WS)

The philosophy of law; its social context; justice and its implications; evolution of legal concepts.

#### Pol 232 Criminal Law (4) (FWS)

Substantive criminal law, development and meaning of principles of criminal law, current issues.

#### Pol 240 Public Administration (4) (W)

Public bureaucracy in the democratic political system.

#### Pol 250 Comparative Governments of Western Europe (4) (WS)

Examination of the political systems of the U.K., France, the Federal Republic of Germany, and Italy; as well as transnational cooperation between them.

#### Pol 290 Introductory Seminar in Political Science (2-4) (F)

Examination of an issue at an introductory level in seminar setting. May be repeated as topic varies.

#### Pol 310 Scope and Method (4) (F)

Approaches to the study of politics: Methodologies and techniques of political research.

#### Pol 320 The American Congress (3) (s)

Congressional decision-making, organization and relationships with other branches of the federal government.

#### Pol 321 The American Presidency (3-4) (s)

Presidential decision-making and relationships with other branches of the federal government.

#### Pol 324 American Political Parties (3-4) (s)

Parties and interest groups in the American political system.

**Pol 328 The Media and Politics (3-4) (WS)**

Concepts of political communication, socialization and public opinion. The media's role in politics, including relations between the media and government, with special focus on the media's impact on presidential elections. Prerequisite: Pol 120.

**Pol 330 The Judicial System (4) (F)**

The legal institutions, their functions and procedures; the Anglo-American experience; the American judicial system.

**Pol 341(g) Public Policy (3-4) (F)**

The policy processes and issues of the national government.

**Pol 352(g) Political Problems in Developing Countries (3-4) (S)**

Social and economic conditions affecting political institutions in the developing countries. The Third World in international relations.

**Pol 360(g) American Foreign Policy (4) (F)**

U.S. foreign policy: its historical evolution, geographical position, economic, military and political interest.

**Pol 361(g) Topics in International Law (4 each) (W)**

The doctrine of sovereignty; rights and obligations of states; freedom of the high seas; disputes, conflicts and the laws of war. May be repeated.

**Pol 362(g) Topics in International Organizations (3-4 each) (s)**

The 19th century European experience; from the League of Nations to the United Nations; the UN charter and its meaning and interpretation; specialized agencies of the UN. May be repeated.

**Pol 410(g) Topics in Western Political Thought (4 each) (F)**

May be repeated.

**Pol 420(g) Seminar in American Politics (3-4) (WS)**

Research and advanced analysis of selected topics; supervised individual studies. May be repeated as content is changed. Either Pol 420 or Pol 490 is taught once in winter and once in spring.

**Pol 430(g) Topics in Constitutional Law (2-4 each) (WS)**

May be repeated. Interpretation of the Constitution of the United States by federal courts. Prerequisite: Two of the following courses (at least one of which must be in political science): Pol 230, 232 (Same as CJ 201), 330, Soc 307, MC 440, Acct 200 or Acct 305.

**Pol 455(g) Topics in Comparative Government (2-4 each)**

Variable topics such as the British Commonwealth, Europe, Africa, Asia, the Middle East; or comparative government. May be repeated for credit.

**Pol 460(g) International Politics (4)**

Contemporary theories of international conflict, roles of the individual, the state and the international environment in global politics. Either Pol 420 or Pol 490 is taught once in winter and once in spring.

**Pol 461(g) Independent Study in Political Science (1-6) (FWS)**

Readings, research papers, special projects under the close supervision of members of the department. Prerequisite: Pol 110 and 120 or consent of instructor.

**Pol 469 Student Internship (3-16) (FWS)**

A maximum of 6 credits may be used as electives to fulfill the "Major Requirements in Political Science." A maximum of 10 credits may be used to fulfill the "Requirements in Related Areas."

**Pol 490(g) Senior Seminar in Political Science (2-4) (WS)**

Examination of an issue, problem or concept at a senior level in a seminar setting. May be repeated as the topic varies. Prerequisite: Pol 110 and 120 or consent of instructor. Either Pol 490 or Pol 420 is taught once in winter and once in spring.

**Pol 590 Graduate Seminar in Political Science (2-4) (on demand)**

Examination of an issue, problem or concept at a graduate level in a seminar setting. May be repeated as topic varies. Prerequisite: Pol 110 and 120 or consent of instructor.

**Pol 599 Thesis in Political Science (1-6) (on demand)**

Registration only after consultation with major advisor.

**Psychology Department**

Bridges 360, (218) 236-2802

Chair: Bradley Bremer

Faculty: Magdalene Chalikia, A. Derick Dalhouse, Elizabeth Danielson, Ernest Halford, Richard Kolotkin, Dasen Luo, Gary Nickell, Margaret Potter, Donald Preussler, Phillip Rice, Helen Wilson

**PSYCHOLOGY CURRICULA**

Curriculum Requirements for Major in Psychology, B.A. Degree (64 credits)

Psy 113 General Psychology (4)

**Any one of the following three courses (4)**

Psy 115 Developmental Psychology (4)

Psy 117 Personality (4)

Psy 119 Social Behavior (4)

Psy 106-107 Introductory Psychology Laboratory I-II (2)

Psy 231-232 Psychological Statistics and Methodology I-II (10)

Psy 302 Child/Adolescent Psychology (4)

Psy 320 Social Psychology (4)

Psy 342 Learning and Cognition (4)

Psy 345 Physiological Psychology (4)

Psy 361 Theories of Personality (4)

**Any two of the following six courses (8)**

Psy 420 Experimental Social Psychology (4)  
 Psy 442 Experimental Learning (4)  
 Psy 445 Experimental Physiological Psychology (4)  
 Psy 446 Experimental Perception (4)  
 Psy 448 Experimental Cognition (4)  
 Psy 449 Experimental Topics in Psychology (4)

Psy 481 Seminar in Psychology (4)

**Electives from Psychology courses (12)**

Eight of these 12 credits must be at the 300 or 400 level

**Requirement outside of Psychology (4)**

Math 099 Intermediate Algebra (this requirement may be waived if the student has had two years of high school algebra or has passed a mathematics proficiency test administered by the Mathematics Dept.); Math 099 is a prerequisite for Psy 231.

**Curriculum Requirements for Minor in Psychology (38-39 credits)**

Psy 113 General Psychology (4)

**Any one of the following three courses (4)**

Psy 115 Developmental Psychology (4)  
 Psy 117 Personality (4)  
 Psy 119 Social Behavior (4)

Psy 106-107 Introductory Psychology Laboratory I-II (2)  
 Psy 231 Psychological Statistics & Methodology I (5); minors may substitute Math 274 (4) or Soc 350 (4).  
 Psy 342 Learning and Cognition (4)

**Any two of the following courses (8)**

Psy 302 Child/Adolescent Psychology (4)  
 Psy 320 Social Psychology (4)  
 Psy 345 Physiological Psychology (4)  
 Psy 361 Theories of Personality (4)

**Electives from Psychology courses (12)**

Eight of these 12 credits must be at the 300 or 400 level

**Psychology Concentrations (primary and secondary) for Social Studies Major in Secondary Education.\***

\* Currently under review by the University; consult Department for current information.

**Master of Science-School Psychology (46 credits)**

Applies to students admitted to the School Psychology Program Fall, 1992 or later. Consult Director of School Psychology Program for current curriculum requirements and information.

**Specialist in School Psychology (46 credits)**

Applies to students admitted to the School Psychology Program Fall, 1992 or later. Consult Director of School Psychology Program for current curriculum requirements and information.

**PSYCHOLOGY COURSES****Psy 106 Introductory Psychology Laboratory I (1) (FWS)**

Classical experiments in psychology with emphasis on methodology and report writing. Prerequisite: Concurrent or prior enrollment in Psy 113.

**Psy 107 Introductory Psychology Laboratory II (1) (FWS)**

Initiating, conducting and reporting a simple experimental procedure. Investigating research methodology on social issues in psychology. Prerequisite: Psy 106.

**Psy 113 General Psychology (4) (FWS)**

Survey of content and methods of modern psychology.

**Psy 115 Developmental Psychology (4) (FWS)**

Psychological development of the individual from conception to death, including genetic, pre-and post-natal influences; relations with parents and peers; social, emotional and intellectual development. Prerequisite: Psy 113.

**Psy 117 Personality (4) (FWS)**

Introduction to the study/explanation of human behavior, motivation and conflict emphasizing personality as viewed by a variety of theorists. Prerequisite: Psy 113.

**Psy 119 Social Behavior (4) (FWS)**

The influence of other people on the behavior and attitudes of individuals. Topics include attitude change, the effect of being a part of a group, attraction, aggression, sex roles and discrimination. Theory and application. Prerequisite: Psy 113.

**Psy 198 Independent Study for External Studies (1-4)****Psy 210 Contemporary Issues In Psychology (4)**

An in-depth look at topics in psychology and how they relate to the situations and problems of contemporary society. Prerequisite: Psy 113 or the equivalent.

**Psy 217 Alcoholism and Drug Abuse (4)**

Informational survey and study of alcoholism and drug abuse, a major health problem with substantive psychological components. The physiological, psychological, and social impact of drugs and their misuses and abuses will be discussed. Prerequisite: 8 credits of psychology or consent of instructor.

**Psy 220 The Psychology of Women (4) (FWS)**

The interacting effects of biology, physiology, and psychology on female development, providing evidence on sex differences and role differentiation. Prerequisite: 8 credits of psychology or consent of instructor.

**Psy 231-232 Psychological Statistics & Methodology I-II (5 each) (Fw-Ws-Sf)**

**Psy 231:** Introduction to research methods in psychology; descriptive and inferential statistics; elementary hypothesis testing. Laboratory included. Prerequisite: Psy 113 or equivalent, Psy 106, Math 099 or equivalent. **Psy 232:** Analysis of variance designs; multiple-comparison tests; nonparametric tests; computer applications to statistics. Laboratory included. Prerequisite: Psy 231 or equivalent.

**Psy 280 Applied Psychology (4) (S)**

Introduction to applied specialties in psychology. Provides an overview of how psychology may be used in applied settings and how students may prepare themselves for professional and paraprofessional positions in business and human service agencies. Prerequisite: 8 credits of psychology or consent of instructor.

**Psy 292 Directed Research (1-4) (FWS)**

Conduct of research under direct supervision of a faculty member. Emphasis is on experience and learning with regard to research design and analysis. No more than 8 credits. Prerequisite: Psy 113.

**Psy 302 Child/Adolescent Psychology (4) (FW)**

A survey of development of the child from the prenatal period through adolescence. Prerequisites: 8 credits of psychology.

**Psy 320 Social Psychology (4) (FS)**

Theories and research involving individual's reactions to others. Topics: social perception, attraction, social influence, aggression, social exchange. Prerequisite: 8 credits of psychology.

**Psy 322 Topics in Social Interaction (4) (S)**

In-depth coverage of selected topics in Social Psychology. Involves discussion and individual research projects. Emphasis on current issues. Prerequisite: Psy 320.

**Psy 323 Industrial/Organizational Psychology (F)**

Understanding the behavior of individuals at work plus psychology's contribution to their selection, training, evaluation and motivation. Prerequisite: 8 credits of psychology or consent of the instructor.

**Psy 324 Environmental Psychology (4) (S)**

An examination of the effects of the social, physical and ecological features of the environment on human behavior. Topics include the effects of crowding, noise, architecture and urban design. Prerequisite: 8 credits of psychology or consent of instructor.

**Psy 342 Learning and Cognition (4) (WS)**

A survey of basic principles of learning (classical, operant, observational learning) and cognition (memory, problem solving, reasoning). Prerequisites: 8 credits of psychology.

**Psy 345 Physiological Psychology (4) (FS)**

Basic biological facts and their relationship to behavior. An analysis of the senses, hormonal systems, brain and peripheral nervous system will be included. Prerequisite: 8 credits of psychology.

**Psy 351 Psychology of Intelligence (4) (F)**

An overview of historical and contemporary theories of intelligence. Theories, research and applications are discussed. Prerequisite: 8 credits of psychology or consent of instructor.

**Psy 352 Psychological Measurement (4) (W)**

An introduction to the theoretical aspects of psychological measurement covering such topics as reliability, validity, psychophysics and item analysis. Prerequisite: 8 credits of psychology or consent of instructor.

**Psy 353(g) Psychology and the Arts (4) (S)**

An understanding of the relationship of the fundamental principles of psychology to the arts is developed from the formal beginning of psychology to the present. Prerequisite: Psy 113 or consent of instructor.

**Psy 361 Theories of Personality (4) (FW)**

A survey of the major theories used in the study of personality assessment and research. Prerequisite: 8 credits of psychology.

**Psy 398 Advanced Independent Study for External Studies (1-4)****Psy 403 Adulthood/Aging (4) (S)**

Discussion of some of the major theoretical approaches and current issues in human development from young adulthood through old age and death. Prerequisite: Consent of instructor.

**Psy 403(g) (3) (S)**

Same as above; for graduate credit only.

**Psy 420 Experimental Social Psychology (4) (W)**

Emphasis is on research methods in social psychology. Methodological issues are covered in readings and discussion. Current research articles are analyzed. Laboratory included. Prerequisites: Psy 232 and Psy 320.

**Psy 442 Experimental Learning (4) (F)**

Laboratory course emphasizing the theories and principles of classical conditioning, operant conditioning, verbal learning and memory. Laboratory included. Prerequisite: Psy 232 and Psy 342.

**Psy 445 Experimental Physiological Psychology (4) (W)**

Study of the biological processes that underlie control and execution of behavior; demonstrated research competencies are required. Laboratory included. Prerequisite: Psy 232 and Psy 345.

**Psy 446 Experimental Perception (4) (S)**

Information-processing approach to sensory and perceptual processes; emphasis on vision and audition. Laboratory included. Prerequisite: Psy 232 and Psy 342.

**Psy 448 Experimental Cognition (4) (W)**

Theoretical and experimental study of human cognitive processes, such as concept formation, problem solving and creativity. Laboratory included. Prerequisite: Psy 232 and Psy 342.

**Psy 449 Experimental Topics in Psychology (4)**

Research topics of special interest to majors and advanced students in other fields. Specific content varies. Laboratory included. Prerequisites: Psy 232 and any two of the following psychology courses: 302, 320, 342, 345, 361.

**Psy 462 Child Psychopathology (4) (S)**

The nature, origins and consequences of behavioral disturbances in childhood. Topics include theoretical perspectives, assessment and classification, treatment and prevention. Prerequisite: 12 psychology credits, including child/adolescent psychology, and upper-division status.

**Psy 462(g) Child Psychopathology (3) (S)**

Same as above; for graduate credit only.

**Psy 463 Abnormal Psychology (4) (W)**

Descriptive and explanatory models are detailed in relation to their relevance to behavior pathology and the prevention of abnormal behavior. Prerequisite: 12 credits of psychology or consent of instructor.

**Psy 463(g) (3) (W)**

Same as above; for graduate credit only.

**Psy 465 Clinical Psychology (4) (S)**

Introduction to techniques of psychotherapy, crisis intervention, interviewing, clinical assessment and prevention of disorder. Emphasis on psychotherapy as a process of understanding. Prerequisite: 12 credits of psychology or consent of instructor.

**Psy 465(g) (3) (S)**

Same as above; for graduate credit only.

**Psy 467 Chemical Dependencies (4)**

A study of the practical, legal and ethical problems in dealing effectively with chemical dependencies. Development and application of skills related to diagnosis, intervention and referral is stressed. Prerequisite: 12 credits of psychology or equivalent and consent of instructor. Psy 217 recommended.

**Psy 467(g) Chemical Dependencies (3)**

Same as above; for graduate credit only.

**Psy 469 Student Internship in Psychology (3-16)**

Placement in a practical setting under appropriate individual or agency and departmental supervision. Prerequisites: Psychology major with at least junior standing and a GPA of 2.5 or better.

**Psy 470 History and Systems of Psychology (4) (F)**

An overview of the development of psychology from associationism to the present. Schools, fields and areas of psychology are emphasized. Prerequisite: Consent of instructor.

**Psy 470(g) History and Systems of Psychology (3) (F)**

Same as above; for graduate credit only.

**Psy 481 Seminar in Psychology (4) (FWS)**

Topics of special interest. For majors and advanced students in other areas. Course may be repeated. Prerequisite: Consent of instructor.

**Psy 481(g) (3) (FWS)**

Same as above; for graduate credit only.

**Psy 491 Independent Study (1-4)**

Individual topical studies of special interest. Course may be repeated. Prerequisite: Consent of instructor.

**Psy 491(g) Independent Study (1-4)**

Same as above; for graduate credit only.

**Psy 494 Independent Research (1-4)**

Student assumes responsibility in the implementation of research related to interests of a faculty supervisor or in the area of their own choosing. Weekly meeting required. Prerequisite: Psy 232 or consent of instructor.

**Psy 494 Independent Research (1-4)**

Same as above; for graduate credit only.

**Psy 495 Field Work in Psychology (2-4)**

Supervised field work, experience in social service agencies or research settings. Prerequisite: Consent of instructor. Students must have obtained prior approval from the instructor for all projects they wish to take for credit.

**Psy 495(g) Field Work in Psychology (2-4)**

Same as above; for graduate credit only.

**Psy 510 Foundations of School Psychology (3)**

An introduction to school psychology as a profession and to education as the primary arena within which school psychologists operate. Historical foundations of education and special education, legal and ethical issues, professional roles, and the relationship of school psychologists to other educational and mental health team members will be addressed. Prerequisite: Consent of instructor.

**Psy 511 Human Learning & Cognition (3)**

Examines current theories of human adaptive behavior and cognitive processes involved in memory, reasoning, problem solving, etc. Prerequisite: Consent of instructor.

**Psy 513 Biopsychology (3)**

A study of brain-behavior relationships emphasizing human clinical applications. Prerequisite: Consent of instructor.

**Psy 515 Developmental Psychology (3)**

This course will provide the graduate student with an in-depth study of normal human development. The course will emphasize the biological, psychological and social development of humans throughout the life span. Particular attention will be paid to child and adolescent development. Prerequisite: Consent of instructor.

**Psy 517 Personality and Psychopathology (3)**

This course will survey the construct of personality from a variety of theoretical perspectives. The course will also examine the concept of personality from the perspectives of psychiatric diagnosis and personal adaptation. Prerequisite: Consent of instructor.

**Psy 519 Social Psychology (3)**

A survey of selected topics in social psychology. Topics include social cognition, influence, attitudes and group processes. Theory and research are emphasized. Prerequisite: Consent of instructor.

**Psy 520 Measurement Theory (3)**

Theory and principles involved in test construction and interpretation. Issues associated with testing practices and various categories of tests are reviewed. Laboratory in administration of educational tests required. Prerequisite: Consent of instructor.

**Psy 521 Assessment/Intervention I: Basic Processes (4)**

Basic theories and processes of school psychological services focusing on nontest-based assessment, such as observation, interviewing, rating scales, curriculum-based assessment; environment factors; cultural issues; and basics of parent/teacher consultation. Concurrent enrollment in Psy 541 Practicum I required. Prerequisites: Psy 520 and consent of instructor.

**Psy 522 Assessment/Intervention II: Special Populations (5)**

Assessment and intervention models and techniques with students with mild to moderate handicaps. Includes intellectual assessment, linking assessment and intervention, and written and oral communication skills. Concurrent enrollment in Psy 542 Practicum II. Prerequisites: Psy 521 and consent of instructor.

**Psy 532 Advanced Psychological Methodology (3)**

Advanced theories and principles of psychological research designs. Emphasis on factorial designs, repeated measures, covariance, path analysis, meta-analysis, and other advanced statistical designs. Development of a thesis research prospectus is required. Prerequisites: Basic statistics, ED 503, and consent of instructor.

**Psy 541, 542, 644 Practicum in School Psychology I, II, III (2 each)**

On-site exposure to the practice of school psychological services and supervised experience in applying principles and techniques learned in Assessment/Intervention I, II, IV. 100 clock hours each. Prerequisite: Concurrent enrollment in Psy 521, 522, 624 and instructor approval.

**Psy 599 Thesis in Psychology (1-6)**

Research and writing of the Master's thesis. Prerequisite: Approval of thesis supervisor.

**Psy 610 Issues in the Practice of School Psychology (2)**

Seminar to discuss relevant issues in the interpretation and application of knowledge of psychological information in schools, including consideration of ethical issues, legal factors impacting on the practice of school psychology, evaluation of self-performance, and obtaining professional supervision. Concurrent enrollment in Psy 660 is required.

**Psy 623 Assessment/Intervention III: Early Childhood Handicaps (4)**

This course focuses on theories and processes of psychological and educational assessment and intervention with infants and young children. Prerequisites: Psy 522 and consent of instructor.

**Psy 624 Assessment/Intervention IV: Psychosocial Problems (5)**

This course will expand on skills and concepts of psychological assessment learned in Assessment/Intervention I/II/III. It will focus on assessment and intervention with students presenting with psychosocial difficulties in a school setting. Concurrent enrollment in Psy 644: Practicum III. Prerequisites: Psy 517, ED 549, Psy 522, SpEd 471g, and consent of instructor.

**Psy 628 Systems Intervention (3)**

A seminar for advanced graduate students in school psychology. Systems level and organizational interventions will be the focus of study. Topics include organizational development, primary intervention, child advocacy, consultation, and intervention for classes of children. Prerequisites: Advanced standing in the school psychology program, concurrent enrollment in Psy 660 and consent of instructor.

**Psy 660 Internship in School Psychology (1-3)**

Supervised experience as a school psychology intern in an approved setting for one year full time (at least 33 hours per week) or two years half time (at least 17 hours per week). A minimum of 1200 hours total. One credit is available for each 133 clock hours of internship. Must be repeated to a total of nine credits for the Specialist degree. Prerequisite: Master's degree, admission to the Specialist degree program, and instructor approval.

## Recreation

### RECREATION COURSES

#### Rec 140 Camping and Outdoor Recreation (3) (S)

Provides a broad perspective of the aims, purposes and values of camping and outdoor recreation, and provides leadership training for counselors.

#### Rec 450 Field Work in Recreation (3) (Fws)

Involves practical experience opportunities in local programs. Prerequisite: Consent of instructor.

#### Rec 469 Internship (3-16) (Fws)

This course is designed to give students an opportunity to gain supervised clinical experiences working with state or local recreation agencies.

Prerequisite: Consent of instructor.

## Scandinavian Studies

Coordinator: Ken Smemo, History Department

### SCANDINAVIAN STUDIES CURRICULA

The Scandinavian Studies program at Moorhead State University is an interdepartmental offering involving primarily the departments of languages and history.

Scandinavian Studies includes counseling and academic work in a cohesive program devoted to the languages, literature, history, culture and society of the Scandinavian peoples of northern Europe as well as their relationship to the American society. It attempts to meet the needs of: those interested in their own cultural heritage or that of a great share of the inhabitants of the Upper Midwest; those wishing an interdisciplinary liberal arts augmentation to an elementary or secondary teaching major; those contemplating careers in foreign service or international business; or those seeking some undergraduate preparation for work at the graduate level in Scandinavian studies at other American or European institutions.

Through an arrangement with the University of Oslo, MSU students may attend classes there for up to a full academic year, while earning on-campus credits. Sophomore standing and at least one year of college-level study of Norwegian language are minimum requirements for admission to the "Oslo Year."

An Individualized Major in Scandinavian Studies may be obtained upon application.

#### Minor in Scandinavian Studies B.A. Degree (36 credits)

*Electives in Scandinavian Studies to complete minor*

- Art 439(g) Scandinavian Art (4)
- Engl 381/Scan 381(g) Older Literature of Scandinavia (4)
- Engl 382/Scan 382(g) Ibsen and Strindberg (4)
- Engl 383/Scan 383(g) Modern Scandinavian Novel (4)
- Hist 317(g) The Reformation (3)

Hist 340(g) History of Scandinavia I-II (4 each)

Hist 355(g) The Scandinavian Heritage in America (4)

Hist 404(g) Seminar in European History—Scandinavia (4)

Scan 100 Selected Emphasis in Scandinavian Language—Beginning Level (2-4)

Scan 200 Selected Emphasis in Scandinavian Languages—Intermediate Level (2-4)

Scan 231 Scandinavian Culture and Civilization (3)

Scan 280 Special Topics in Scandinavian Literature and Culture/Civilization (2-4)

Scan 325 The Novels of Knut Hamsun in Translation (3)

Nor 201-202-203 Intermediate Norwegian I-II-III (12 credits)

Nor 297 Independent Study in Norwegian—Intermediate Level (1-4; max. 8)

Nor 397 Independent Study in Norwegian—Advanced Level I (1-4; max. 8)

It is recommended that students electing this minor also complete the History 101-102-103 Western Civilization I-II-III sequence in addition to the minor.

### SCANDINAVIAN LANGUAGE AND LITERATURE COURSES

#### Scan 100 Selected Emphasis in Scandinavian Language—Beginning Level (2-4) (FWS)

Introductory course focusing on specific linguistic objectives, acquisition of certain language skills; may be repeated when course objectives are different.

#### Nor 101-102-103 Beginning Norwegian I-II-III (4 each) (FWS)

Fundamentals of spoken and written Norwegian (Bokmal).

#### Nor 107-108 Beginning Norwegian A-B (6-6) (WS)

Accelerated acquisition of basic communicative skills in Norwegian. Minimum two hours weekly of language laboratory required. Preparatory for, though not applicable toward, the minor program in Scandinavian Studies.

#### Scan 200 Selected Emphasis in Scandinavian Languages—Intermediate Level (2-4)

Specific linguistic objectives for students with at least two quarters of college-level Norwegian; repeatable when objectives differ.

#### Nor 201-202-203 Intermediate Norwegian I-II-III (4 each) (FWS)

Intermediate conversation and composition with selected readings of progressive difficulty. Prerequisite: Nor 101-102-103 or equivalent.

#### Scan 231 Scandinavian Culture and Civilization (3) (W)

Introduction to the cultural development of the Scandinavian peoples from prehistoric times to the present. Taught in English; no prerequisites.



**Scan 280 Special Topics in Scandinavian Literature and Culture/Civilization (2-4)**

In-depth study of selected topics pertaining to Scandinavian literature, culture or civilization. Taught in English. May be repeated when objectives differ.

**Nor 297 Independent Study in Norwegian—Intermediate Level (1-4; max. 8)**

Supervised reading in selected areas of Norwegian language, literature or related fields. Conferences with instructor; reports. Consent of program director required.

**Scan 325 The Novels of Knut Hamsun in Translation (3)**

In-depth study of selected novels of Knut Hamsun. The course is taught in English; however, the novels may be read either in English translation or the original Norwegian.

**Scan 381(g) The Older Literature of Scandinavia (4)**

Selections from the Eddas, tales and ballads in English translation. Same as Engl 381.

**Scan 382(g) Ibsen and Strindberg (4) (W)**

Major and representative plays of Ibsen and Strindberg in English translation. Same as Engl 382.

**Scan 383(g) The Modern Scandinavian Novel (4)**

Masterpieces by the major Scandinavian novelists of the 20th Century. In English translation. Same as Engl 383.

**Nor 397 Independent Study in Norwegian—Advance Level I (1-4; max. 8)**

Supervised reading in selected areas of Norwegian language, literature or related fields. Conferences with instructor; reports. Consent of program director required.

## Science

Students may obtain a B.S. (Teaching) degree in Biology-Life Science or in Physical Science. Upon completion of the requirements for one of these programs, the student will be licensed in Grades 7-12 by the Minnesota State Department of Education. See Biology for Life Science and Chemistry or Physics for Physical Science.

Descriptions of science courses which are not characteristically offered by a specific department are provided below.

**Sci 302 Analysis of Science (3)**

The analysis of presumptions, structure and contributions of science.

**Sci 340 Science in the Elementary School (2)**

Objectives, methods, materials and evaluation.

**Sci 350 Seminar: Science, Technology, and Society (2)**

A seminar exploring the relationship of science and its applications to society. The question of the social responsibility of scientists—both collectively and individually—will be studied.

**Sci 390(g) Special Methods in Science in the Elementary School (3)**

Adapted to the special needs and experiences of those enrolled.

## Social Studies

**Major for Secondary Education Program Requirements (98 credits)****History Department**

MacLean 302, (218) 236-2812

**Distribution Requirement (44 credits)**

A. Two specified courses in the disciplines of Economics and Political Science; one designated course in each of the following disciplines: Anthropology, Geography, Psychology and Sociology.  
B. Three courses in History: U.S. History I, II, III.

**Primary Concentration (36 credits)**

Thirty-six credits in one principal field of specialization chosen from any of the disciplines listed in A above (except Geography) At least half of these courses must be at the 300 or 400 level.

**Secondary Concentration (15 credits)**

Fifteen additional credits in another social science discipline. At least two courses must be at the 200 level or above.

**Methods Course (3 credits)**

Ed 440 Social Studies in the Secondary School

**Specific Course Requirements**

Each social science department has determined which courses it deems most appropriate for the major. Students are not free to substitute courses for those designated, nor are other departments. Any changes involving required courses must be arranged with the department responsible for such courses. If a substitution is approved, it should be put in writing, signed by the department spokesman and included in the student's file.

**Distribution Requirements**

1. Anthropology  
Anthropology 110 Culture and Symbols (4)
2. Economics  
Economics 202 Principles I (4)  
Economics 204 Principles II (4)
3. Geography  
Geography 310 U.S. and Canada (4)

4. Political Science (Two of the following:)
  - Pol 110 Political Science as a Discipline (4)
  - Pol 120 National Government (4)
  - Pol 160 International Relations (4)
5. Psychology
  - Psy 113 General Psychology (4)
6. Sociology
  - Soc 110 Introduction to Sociology (4)
7. Three courses in History: U.S. History I, II, III

**PRIMARY CONCENTRATIONS****Anthropology**

See department for program

**Economics**

- Econ 206 Principles of Economics III (4)
- Econ 290 Economic Literature and Methodology (3)
- Econ 302 Intermediate Microeconomic Theory (4)
- Econ 304 Intermediate Macroeconomic Theory (4)
- Econ 317 History of Economic Thought (4)
- Econ 411 Economic History of the U.S. (4)
- Approved Electives in Economics (13)
- Total 36 credits

**History**

1. EITHER History 102 and 103: Western Civilization II and III,  
OR History 105 and 106: World History II and III.(8)
  2. Electives at the 200 level or above (half must be 300 or 400 level courses), distributed in the following areas:
    - a. Europe—2 courses
    - b. United States or Canada—3 courses
    - c. Two of these areas: Africa, Asia, Latin America, Modern Middle East—2 courses
  3. One of the electives must be a seminar History 402, 403, 404 OR 405 (which can apply toward the requirements in part 2 above)
- Total 36 credits minimum

**Political Science**

1. One of these: Pol 110 or 120 (4)—which was not chosen for the distribution requirement.
  2. Pol 221 State and Local Government (4)
  3. Electives in upper division courses (to be chosen in consultation with Political Science faculty) (28)
- Total 36 credits

**Psychology**

See department for program

**Sociology**

1. Soc 205 Social Psychology (3-4)
    - Soc 211 Social Theory (3-4)
    - Soc 310 Dominant/Subordinate Group Relations (3-4)
    - Soc 411 Current Sociology (3-4)
    - Soc 412 Complex Organization (3-4)
    - 19 credits minimum
  2. Electives, at least half of which must be at the 300 level or above. Highly recommended is Soc 418 Sociology of Education
    - 17 credits minimum
- Total 36 credits

**SECONDARY CONCENTRATIONS****Anthropology**

See department for program

**Economics**

- Econ 206 Principles of Economics III (4)
- Econ 290 Economic Literature and Methodology (3)
- Approved electives (8)
- Total 15 credits

**Geography**

See department for program

**History**

1. EITHER Hist 102 and 103 Western Civilization II and III  
OR Hist 105 and 106 World History II and III (8)
  2. Electives at the 200 level or above to be distributed in these areas:
    - a. Europe or North America (4)
    - b. Africa, Asia, Latin America Modern Middle East (3)
- Total 15 credits

**Political Science**

1. Pol 221 State and Local Government (4)
2. Electives in upper division courses (11)  
(to be chosen in consultation with Political Science faculty) Total 15 credits

**Psychology**

See department for program

**Sociology**

1. Soc 205 Social Psychology (34)
  2. Soc 211 Sociological Theory (3-4)
  3. Electives (Soc 418 Sociology of Education—recommended) (7-9)
- Total 15 credits

**Social Work Department**

Lommen 83, (218) 236-2632

Chair: James A. Svobodny

Faculty: Debra DeWitz, Richard A. DuBord, Kandy Harison, Vince Lindgren, Mary T. Schroeder

The Moorhead State Social Work Program is accredited by the Council on Social Work Education. The principle educational objective of the social work major is to prepare students for beginning professional social work practice. The Bachelor of Social Work (BSW) degree is awarded upon completion of all university and major requirements both within the department and in related areas.

**Admission to the Major**

Students who wish to major in social work must complete a formal admissions process, approved by the faculty advisor and submitted to the department the quarter they are enrolled in SW 255—Human Behavior and the Social Environment (exceptions may be made for transfer students). Admission policy and procedure statements are available in the department. See faculty advisor.

Current major requirements are available in the department. You are encouraged to contact the departmental chair for clarification.

### **SOCIAL WORK CURRICULA**

#### **Major in Social Work, B.S.W. Degree**

#### **Requirements in the Department of Social Work (57 credits)**

- SW 101 Orientation to Social Work (1)
- SW 250 Introduction to Social Welfare (4)
- SW 255 Human Behavior and the Social Environment (4)
- (Formal Admissions process for admission to the major occurs at this point in the curriculum. See faculty advisor.)
- SW 360 Research in Social Work (4)
- SW 401g Social Policy (4)
- SW 421 Generalist Practice: Individuals (4)
- SW 422g Generalist Practice: Groups (4)
- SW 423g Generalist Practice: Families (4)
- SW 424g Generalist Practice: Communities and Organizations (4)
- SW 469 Internship (16)
- SW 470 Senior Seminar (4)
- Social Work Electives (4 credits)

#### **Social Work Electives**

- SW 105 Crisis Intervention (1)
- SW 308 Aging in America (4)
- SW 402g Child Welfare Services (4)
- SW 403g Health Care Issues and Services (4)
- SW 404g Rural Social Work (4)
- SW 405g Human Behavior & the Social Environment Through Literature (4)
- SW 409g Social Policies & Services for the Elderly (4)
- SW 411g Chemical Dependency (4)
- SW 425g Topical Seminar in Social Welfare (1-9)
- (May be repeated to 9 credits as a variety of social welfare problems are investigated.)
- SW 431g Readings in Social Welfare (2-4)
- SW 432g Independent Study (2-4)
- SW 499g Social Work Workshops (1-4)
- (Social Work workshops are available and may be used to meet graduation requirements. They may be used to meet major elective requirements only if they grant two credits or more.)

Additional credits for social work majors under SW 369—Field Experience I or SW 479—Field Experience II and SW 499g—Social Work Workshops are available to meet graduation requirements but not as electives in the major with the exception of workshops offered for two credits or more.

#### **Requirements in Related Fields (48 credits)**

- Biology 104 Human Biology (4)
- Economics 100 The American Economy (4)
- History 241 History of Social Welfare (4)
- Human Diversity Courses (8)

The human diversity requirement is an opportunity for students to acquire knowledge about the ways in which people are different because of biological, social and cultural characteristics. At least 4 credits must be from Multicultural Studies. See Departmental requirement worksheets for other options.

- Political Science 120 (4) and Pol 221 (4)
- OR 240 (4)
- Psychology 113 and 115 (8) (General and Developmental)
- Sociology 110 and 205 (8) Intro and Social Psych)
- Sociology 350 (4) (Intro to Research Methods)

#### **Minor in Social Welfare**

**NOTE:** A minor in Social Welfare is not accepted by the Council on Social Work Education as adequate preparation for entry level professional social work practice; neither does a minor in social welfare qualify one to take state licensure examinations. This minor is offered solely for the student's learning in the area of social services.

#### **Required Courses in the Department of Social Work (21 credits)**

- SW 101 Orientation to Social Work (1)
- SW 250 Introduction to Social Welfare (4)
- SW 255 Human Behavior and the Social Environment (4)

#### **Social Work electives: 12 credits**

Social work majors will be given priority for class enrollment. Required courses for a social work major may be taken as electives for a social welfare minor. (An internship in a related major does not meet the elective requirements.)

#### **Required Courses in Related Areas (20 credits)**

20 credits from among the following disciplines other than any course used in meeting the requirements of the major:

Anthropology, Child Development/Family Relations, Criminal Justice, Early Childhood Education, Economics, Gerontology, Health, History, Multicultural Studies, Political Science, Psychology, Recreation, Sociology, Special Education.

In order to obtain recognition for a minor in social welfare the student must have his/her program accepted by the Social Work Department no later than the second quarter of his/her junior year.

#### **Minor in Gerontology**

This minor may be of interest to Social Work majors. Minor requirements are listed under Sociology-Anthropology in this *Bulletin*.

**Minnesota School Social Worker I Licensure**

Persons wishing to be licensed as a School Social Worker I in Minnesota must satisfy BSW degree requirements which will also include the following:

1. SPED 320—Educational Services for Exceptional Individuals
2. SW 411—Chemical Dependency (or equivalent course)
3. Pre-Internship experience (30 hours) in a school setting.
4. SW 469—Internship in a school setting under supervision of a licensed School Social Worker.
5. Verification of satisfying Minnesota Human Relation Requirements. (Completion of BSW requirements will satisfy MSU requirements.)

See Social Work Department Chair for details and process required.

**SOCIAL WORK COURSES****SW 101 Orientation to Social Work (1) (FWS)**

A course for students interested in gaining a better understanding of the field of social work including career exploration.

**SW 105 Crisis Intervention Experience (1) (FWS)**

Credit for successful completion of volunteer training in selected community agencies and for completion of an additional 20 hours of volunteer work in the same agency. Contact the department for details.

**SW 250 Introduction to Social Welfare (4) (FWS)**

Overview of social welfare and the profession and practice of social work. Content includes: social welfare policy and institution, generalist social work practice and the problem solving model. Prerequisites: Soc 110, Psy 113, Pol 120, Hist 241, SW 101 or consent of instructor. (SW 101 and Hist 241 may be taken as corequisites with advisor's approval.)

**SW 255 Human Behavior and the Social Environment (4) (FWS)**

Theories and analysis of individuals, families, groups, communities and society as interacting human systems. Prerequisite: SW 250, Soc 205, Psy 115, Biol 104, 4 credits in Multicultural Studies or consent of instructor. (Multicultural Studies may be taken as corequisite with advisor's approval.)

**SW 308 Aging in America (4) (F)**

Mutual influences of society and the aging process. (See Soc 308.) Prerequisite: Soc 110 or consent of instructor.

**SW 360 Research Methods in Social Work (4) (FWS)**

The study of research methods (designs) and processes including assessing problems, analyzing and presenting data, and monitoring and evaluating intervention and services in social work practice. Prerequisite: SW 250 and Soc 350.

**SW 369 Field Experience I (4-8) (fws)**

A supplemental field learning experience to gain knowledge and understanding of basic social service intervention. Four credits require 10 hours per week in an approved community social service agency to a maximum of 8 credits for 20 hours per week. (Advance planning required) Prerequisite: SW 255 and consent.

**SW 401(g) Social Policy (4) (FWS)**

To develop knowledge and understanding of professional ethics, substantive policy, the policy process, political and economic perspectives and beginning skill analyzing social policy. Prerequisite: SW 255, Econ 100, Pol Sci 221 or 240 and consent of instructor.

**SW 402(g) Child Welfare Services (4)**

Problems in the area of child welfare: prevention, treatment and rehabilitation. Effectiveness of existing programs and possible change. Prerequisite: SW 250 or consent of instructor.

**SW 403(g) Health Care Issues and Services (4)**

Social work roles within the total health delivery system: cost, NHI, prevention, chronic illness, terminal care and the psychosocial aspects of illness. Prerequisite: SW 250 or consent of instructor.

**SW 404(g) Rural Social Work (4)**

Social change in rural societies: problems, needs, programs and role of social workers in rural United States with emphasis on Upper Great Plains region. Prerequisite: SW 250 or consent of instructor.

**SW 405(g) Human Behavior and the Social Environment Through Literature (4)**

Human behavior, social problems, social relationships and environment as seen in classic and contemporary fiction and drama. Prerequisite: SW 250 or consent of instructor.

**SW 409(g) Social Policies and Services for the Elderly (4) (S)**

A critical examination of social policies and services for the elderly. Role of the social worker in direct and indirect service. Prerequisite: SW 308 or consent of instructor.

**SW 411(g) Chemical Dependency (4)**

Exploration of chemical use, abuse, and addiction, with emphasis on alcohol as the drug of choice. Prevention, intervention, special problems of women, youth, elderly, and minority populations examined. Prerequisite: SW 250 or consent of instructor.

**SW 421 Generalist Practice: Individuals (4) (FWS)**

Generalist social work practice utilizing the problem-solving model with focus on the knowledge, values and skills for working with individuals. Prerequisite: SW 255, SW 360 and consent of instructor. (SW 424 and SW 360 may be taken as co-requisite with advisor's approval.)

**SW 422(g) Generalist Practice: Groups (4) (FWS)**  
Generalist social work practice utilizing the problem solving model with focus on the knowledge, values and skills for working with groups. Prerequisite: SW 421 and consent of instructor.

**SW 423(g) Generalist Practice: Families (4) (FWS)**  
Generalist social work practice utilizing the problem solving model with focus on the knowledge, values and skills for working with families. Prerequisite: SW 421 and consent of instructor.

**SW 424(g) Generalist Practice: Communities and Organizations (4) (FWS)**  
Generalist social work practice utilizing the problem solving model with focus on the knowledge, values and skills for working with organizations and communities. Prerequisite: SW 421 and consent of instructor. (SW 421 may be taken as co-requisite with advisor's approval.)

**SW 425(g) Topical Seminar in Social Welfare (1-9)**  
Selected topics of concern to social work students and human service professionals. Prerequisite: SW 250 or consent of instructor. (May be repeated to 9 credits)

**SW 431(g) Readings in Social Welfare (2-4) (fws)**  
Course designed for students interested in reading in-depth in selected areas of social work under faculty supervision. Credits determined by the extent and depth of the readings. Prerequisites: SW 255 and consent of instructor.

**SW 432(g) Independent Study (2-4) (fws)**  
Individual study, project, or research of special interest. Repeatable to 8 credits but only 4 credits may apply to the social work elective requirements for the major. Prerequisites: SW 360 and consent of instructor.

**SW 469 Internship (16) (FWS)**  
Placement in the field of practice under agency and departmental supervision. Prerequisites: SW 360, SW 401, SW 421, SW 422, SW 423, SW 424, a GPA of 2.3, volunteer experience of 60 hours and consent of instructor. Application must be made at least two quarters prior to internship.

**SW 470 Senior Seminar (4) (FWS)**  
Seminar following internship to promote integration of academic and field learning. Focus on professional and ethical issues. Prerequisite: SW 469 and consent of instructor.

**SW 475 Area Study in Human Services (1-8)**  
Specifically for External Studies students to fulfill the requirements for the area study in human services. May be repeated up to 16 credits. Prerequisite: Consent of three instructors.

**SW 479 Field Experience II (4-15) (fws)**  
A supplemental field learning experience used to enhance knowledge and skills acquired in SW 469 Internship. Prerequisites: SW 469 and consent of instructor. (Advanced planning required)

**SW 499(g) Social Work Workshops(1-4)**  
Workshops in the Department of Social Work to meet specific needs of students and agency personnel in the community.

## Sociology-Anthropology Department

Lommen 102, (218) 236-2045

**Chair:** Joel Charon

**Faculty:** Brenda Baker, Anne Brunton, Joel Dahlquist, Jan Fiola, Nancy Gilliland, Mark Hansel, Michael Hughey, Ray Kawaguchi, Michael Michlovic, David Olday, Denis Stead

### SOCIOLOGY-ANTHROPOLOGY CURRICULA

#### Major in Sociology B.A. Degree

The sociology major offers a student a broad liberal arts education. Students may use a degree in this major to pursue graduate study. However, those students who have career plans after graduation may consider developing a concentration in areas such as family, deviance/criminology, social research and health medicine. In either case, to plan one's course of study, regular visits with one's advisor are strongly recommended.

#### Major Requirements in Sociology (68 credits)

Requirements for the Major: Students majoring in sociology will take all classes listed under Foundations of Sociology. Students may take classes from any or all of the remaining categories to total 68 credits for the major.

#### Foundations of Sociology

Soc 110 Introduction to Sociology (4)  
Soc 205 Social Psychology (4)  
Soc 211 Introduction to Sociological Theory (3-4)  
Soc 310 Dominant/Subordinate Group Relations (3-4)  
Soc 350 Methods of Social Research I (4)  
Soc 351 Methods of Social Research II (4)  
Soc 411 Issues in Sociology (3-4)  
Soc 412 Sociology of Complex Organizations (3-4)

#### Social and Cultural Process

Soc 111 Social Problems (4)  
Soc 212 Deviance (4)  
Soc 215 Population (3-4)  
Soc 219 Sociology of Sexual Behavior (3-4)  
Soc 300 Criminology (3-4)  
Soc 301 Delinquent Behavior (3-4)  
Soc 322 Urban Sociology (3-4)  
Soc 323 Sociology of Community (3-4)  
Soc 333 Sociology of Sex Roles (3-4)

Soc 335 Sociology of Women and Medicine (3-4)  
 Soc 355 Society and the Ecosystem (3-4)  
 Soc 409 Social Policies and Services for the Elderly  
 Soc 414 Seminar: Symbolic Interactionism  
 Soc 416 Violence in the Family (3-4)  
 Soc 425 Seminar in Sociology (3-4)

**Social and Institutional Structure**

Soc 235 Sociology of Health and Medicine (3-4)  
 Soc 303 Penology and Corrections (3-4)  
 Soc 307 Sociology of the Criminal Court (3-4)  
 Soc 308 Introduction to Gerontology (3-4)  
 Soc 309 Law and Society (3-4)  
 Soc 311 Sociology of Law Enforcement (3-4)  
 Soc 314 White Collar Crime (3-4)  
 Soc 320 Sociology of the Family (3-4)  
 Soc 330 Sociology of Religion (3-4)  
 Soc 404 Social Power (3-4)  
 Soc 405 Probation and Parole (3-4)  
 Soc 418 Sociology of Education  
 Soc 420 Trends in American Society (3-4)  
 Soc 449 Topics in Social Stratification (3-4)

**Methods of Social and Cultural Analysis**

Soc 353 Qualitative Sociology (4)  
 Soc 452 Topics in Advanced Research Techniques (3-4)  
 Soc 461 Readings in Sociology (1-6)  
 Soc 469 Internship (3-16)

**Language Requirement**

The department has no foreign language requirement for sociology majors applying for the Bachelor of Arts degree, but those planning graduate work in sociology are urged to take a suitable foreign language at college level.

**Major in Sociology Social Studies (Teaching)**

Only the approved Social Studies major can be accepted for secondary teaching certification. See Social Studies.

**Major in Anthropology B.A. Degree**

**Major Course Requirements (60 credits)**

Anth 110 Culture and Symbols (4)  
 Anth 111 Human Evolution and Prehistory (4)

**Any two of the following area courses (8)\*\***

Anth 210 Minnesota Prehistoric Peoples (4)  
 Anth 215 Indians of South America (4)  
 Anth 220 Indians of Middle America (4)  
 Anth 225 Indians of North America (4)  
 Anth 230 Cultures of Africa (4)  
 Anth 235 Topics in Anthropology (4)

**One of the following (4)**

Anth 305 Primate Behavior (4)  
 Anth 310 Human Evolution (4)

**One of the following (4)**

Anth 216 Prehistoric Cultures (4)  
 Anth 217 Social Evolution (4)  
 Anth 315 North American Archeology (4)

**One of the following (4)**

Anth 370 Anthropological Linguistics (4)  
 Anth 375 Language in Culture (4)

**One of the following (4)**

Anth 306 Cross Cultural Illness and Care  
 Anth 323 Community  
 Anth 340 Social and Cultural Change  
 Anth 360 Economic Anthropology  
 Anth 380 Traditional Cultures

Anth 400 Development of Anthropological Theory (4)  
 Anth 445 Seminar (4)

**Electives in Anthropology and Sociology**

20 credits of electives including a maximum of 6 credits in sociology)

\* No prerequisite required

\*\* See coordinator about possible course substitutes in these areas from the curriculum at North Dakota State University.

**Recommended Electives**

Majors are expected to study in as many fields as possible, particularly in the social and natural sciences. Further, it is highly recommended that the methods of social research course offered in the Sociology Department be included in the program.

**Anthropology Major: Concentration in Archaeology (60 credits)\*\***

Anth 110 Culture and Symbols (4)  
 Anth 111 Evolution and Prehistory (4)  
 Anth 216 Prehistoric Cultures (4)  
 Anth 217 Social Evolution (4)  
 Anth 219/230/MCS 202 One Culture Area Course  
 Anth 300 Archaeology (4)  
 Anth 310 Human Evolution (4)  
 Anth 335 Humans, Culture and Environment (4)  
 Anth 380 Traditional Cultures  
 Anth 445 Seminar (4)

**Electives (20 credits)**

Anth 210 Prehistoric Peoples of Minnesota (4)  
 Anth 219/230/MCS 202/218 May apply any of these not used as a required course  
 Anth 235 Topics in Anthropology (4)  
 Anth 250 Cross Culture Gender Roles  
 Anth 315 North American Archaeology (4)  
 Anth 342 Peoples of Southeast Asia\*  
 Anth 344 Peoples of the Pacific\*  
 Anth 375 Language and Culture (4)  
 Anth 450 Field Work in Archaeology (1-8)  
 Anth 460 Internship  
 Anth 461 Readings (1-8)  
 Anth 462 Cultural Ecology\*

A maximum of two courses out of the following set may be counted as electives in the archaeology concentration:

History 104 World History I  
History 105 World History II  
History 309 Aztecs and Incas

Biology 103 Humanity and the Ecosystem  
Geog 300 Geomorphology (Geology 340\*)  
Soils 201 Introduction to Soils\*  
Soils 400 Soil Genesis Survey\*

\* Courses offered at NDSU

\*\* Subject to approval by the Minnesota State University System, anticipated Fall 1993.

#### **Major in Anthropology-Social Studies (Teaching)**

Only the approved Social Studies major can be accepted for secondary teaching certification. See Social Studies.

#### **Criminal Justice Major B.A. Degree (68 credits)**

Criminal Justice majors examine social scientific perspectives on the criminal justice system and complete an in-depth study of at least one of its components. At least three courses must be completed in one of these areas: Criminal Court, Corrections, or Law Enforcement. All students receive a broad analysis of criminal law and of relationships between law and society within a program that is grounded in social and behavioral sciences.

#### **Major requirements in Criminal Justice (16 credits)**

Sophomore standing and 2.00 GPA are required to declare the major.

CJ 200 Introduction to Criminal Justice (4)  
CJ 201 Criminal Law (4)  
CJ 309 Law and Society (4)  
CJ 400 Seminar in Criminal Justice (4)

#### **Requirements in Related Fields (52 credits)**

Concentration in one of the following areas:  
Political Science, Psychology, Social Work,  
Sociology (28)

Two courses in each of two additional areas to be chosen from the following fields: Anthropology, Economics, History, Political Science, Psychology, Social Work, Sociology (16)

These related requirements must be from fields other than the concentration.

Methods requirement consistent with the concentration. (8)

At least 36 credits of the 68 credit major must be at the 300 and 400 level. The flexibility of this major makes careful planning important. Students should consult with an advisor to complete a plan of study at least four quarters before the anticipated date of graduation.

#### **Law Enforcement Education**

Students who intend to become licensed peace officers in Minnesota must complete certain courses within the Criminal Justice Major before attending a state police academy. Students should meet with the Coordinator of Criminal Justice to discuss this option.

#### **Law Enforcement Requirements**

Psychology 117 Personality (4)  
Psychology 463 Abnormal Psychology (4)  
Soc 311 Sociology of Law Enforcement (4)  
CJ 430 Minnesota Criminal Law and Procedure (4)  
CJ 433 Police Report Writing (2)  
Law Enforcement students must also become certified in EMT, First Responder, or Red Cross Advanced First Aid.

#### **Minor in Sociology (36 credits)**

Soc 110 Introduction to Sociology  
Soc 111 Introduction to Social Problems  
Soc 211 Sociological Theory  
Soc 310 Dominant/Subordinate Group Relations  
Soc 350 Methods of Social Research  
Electives in Sociology (at least 16 credits)

#### **Minor in Anthropology (40 credits)**

Anth 110 Culture and Symbols (4)  
Anth 111 Human Evolution/Prehistory\* (4)

#### **One of the following (4)\*\***

Anth 210 Minnesota Prehistoric Peoples  
Anth 215 Indians of South America  
Anth 220 Indians of Middle America  
Anth 225 Indians of North America  
Anth 230 Cultures of Africa  
Anth 235 Ethnology of Selected Areas

#### **One of the following (4)\*\***

Anth 305 Primate Behavior  
Anth 310 Human Evolution

#### **One of the following (4)\*\***

Anth 216 Prehistoric Cultures  
Anth 217 Social Evolution  
Anth 315 North American Archaeology

#### **One of the following (4)\*\***

Anth 370 Anthropological Linguistics  
Anth 375 Language in Culture

#### **Electives in Anthropology (at least 16)**

\* No prerequisite required.

\*\* See coordinator about possible course substitutes in these areas from the curriculum at North Dakota State University.

**Gerontology**

The Gerontology Minor is a multi-departmental program designed to complement majors in fields where professional responsibilities involve, directly or indirectly, older people. Individual flexibility and a liberal arts foundation are the basis for the selection of courses in the program. Some courses from NDSU and Concordia are included to provide a greater number of options. Consult Department of Sociology for Advising.

**Minor in Gerontology (31 credits)****Required Courses (19 credits)**

Soc/SW 308\* Introduction to Gerontology (4)  
 Psy 403 Adulthood and Aging (4)  
 Nurs 401 Gerontological Nursing (3)  
 Anth 302 Cultural Aspects of Aging (4)  
 SW 409 Social Policies and Services for the Elderly (4)

**Electives (12 credits)**

Choose 3 courses:

Phil 211 Morals and Medicine (4)  
 CDFS 478-678 The Economics of Aging (NDSU) (4.5)  
 CDFS 482-682 Family Dynamics of Aging (NDSU) (4.5)  
 Soc 441 Sociology of Death (NDSU) (4.5)  
 SW 387 Mental Health Care of the Aging (CC) (2)  
 SW 388 Social Service Programming (CC) (2)  
 SW 411 Chemical Dependency (4)  
 SW 404 Rural Social Work (4)  
 Soc 469 Internship (4)  
 SW 369 Field Experience Related to Aging (4)  
 SW 479 Field Experience II

(To take SW 369 or 479 the student must be a Social Work major and go through a formal planning process in the Social Work Department the quarter prior to registration)\*\* (4)

Biol 104 Human Biology (4), Biol 236 Introduction to Microbiology (4), or Biol 241 Human Genetics (3). Soc 235 Sociology of Health and Medicine, Hlth 326 Epidemiology, or Soc 442 Current Issues in Medicine (NDSU) (4.5), Soc 426 Sociology of Medicine (NDSU) (4.5)

\* Similar courses at other Tri-College institutions may be substituted with permission.

\*\* Social Work majors who do their internship in an aging services setting may substitute that for one Field Experience.

**SOCIOLOGY COURSES****Soc 110 Introduction to Sociology (4) (Fws)**

Human behavior from the sociological perspective. Emphasis on socialization, organization, institutions; and social change.

**Soc 111 Social Problems (4) (W)**

Social problems such as racism, sexism, poverty, over-population and pollution. Prerequisite: Soc 110.

**Soc 200 Health and Culture (4) (on demand)**  
(See Anth 200)**Soc 205 Social Psychology (4) (Fws)**

A survey of the field of social psychology. An introductory examination of concepts, theories and research. Prerequisite: Soc 110 or Psy 113.

**Soc 211 Introduction to Sociological Theory (3-4) (Fs)**

An examination of the ideas of key theorists in the history of sociology. Prerequisite: Soc 110.

**Soc 212 Social Deviance (4) (S)**

Topics may include crime, delinquency, alienation, mental illness, suicide, prostitution and homosexuality. Prerequisite: Soc 110.

**Soc 215 Population (3-4) (on demand)**

Social and cultural aspects of national and international population change. Prerequisite: Soc 110.

**Soc 219 Sociology of Sexual Behavior (3-4) (on demand)**

Premarital, marital, extra-marital sexual behavior analyzed from sociological perspective. Prerequisite: Soc 110.

**Soc 220 Courtship and Marriage (3-4) (Fs)**

Structural, interactional and historical analysis of dating, mate selection, marriage. Prerequisite: Soc 110.

**Soc 235 Sociology of Health and Medicine (3-4) (F)**

Social factors involved in health, illness and treatment of disease. Prerequisite: Soc 110 or consent of instructor.

**Soc 300 Criminology (3-4) (Fw or s)**

Definition, magnitude, causation, prevention and control of crime. Prerequisite: Soc 110 and 112 or consent of instructor.

**Soc 301 Delinquent Behavior (3-4) (S)**

Delinquent behavior and programs for its prevention, treatment and control. Prerequisites: Soc 110 or 112 or consent of instructor.

**Soc 303 Penology and Corrections (3-4) (on demand)**

Development of the penal system in the U.S. Comparison of alternative penal systems. Rehabilitation programs. Prerequisites: Soc 110 and 112 or consent of instructor.

**Soc 307 Sociology of the Criminal Court (3-4) (W or S)**

The social organization of criminal law decision-making. Prerequisite: Soc 110 or consent of instructor.

**Soc 308 Introduction to Gerontology (3-4) (F)**

Covers aspects of the aging process and changes associated with age that influence attitudes, behavior or position in society. Prerequisite: Soc 110 or consent of instructor.



**Soc 309 Law and Society (3-4) (Fs)**  
(See Criminal Justice 309)

**Soc 310 Dominant/Subordinate Group Relations (3-4) (Fs)**  
Relationships between dominant and subordinate groups. Distribution of social power and privilege. Prerequisite: Soc 110 and 112 or consent of instructor.

**Soc 311 Sociology of Law Enforcement (3-4) (F)**  
Basic descriptive and analytic treatment of structure, operation, history and problems of law enforcement. Some areas covered: socialization, styles of organization, professionalization, corruption/brutality and police discretion.

**Soc 314 White-Collar Crime (3-4) (on demand)**  
An examination of ways in which organizations generate and maintain criminal behaviors; with a focus on white-collar crime, organized crime, corporations and government agencies. Prerequisite: Soc 110 or consent of instructor.

**Soc 320 Sociology of the Family (3-4) (on demand)**  
The social-psychological and institutional sources of family conflict, cohesion and change. Prerequisite: Soc 110 or consent of instructor.

**Soc 322 Urban Sociology (3-4) (on demand)**  
Analysis of social organization, processes and action typical of urban life. Prerequisite: Soc 110 and 111 or consent of instructor.

**Soc 323 Sociology of Community (3-4) (on demand)**  
Investigation of community formations in "primitive" and "modern industrial" contexts. Emphasizes effects of penetration of traditional communities by industrial institutions. Prerequisite: Soc 110 or Anth 110.

**Soc 330 Sociology of Religion (3-4) (W)**  
Emphasizes major theoretical approaches to religion; magic, science and myth; patterns of religious organizations; religion and social change; secularization; new religious movements. Prerequisite: Soc 110.

**Soc 333 Sociology of Sex Roles (3-4) (F)**  
Differences in patterns of behavior by gender. Reasons for and consequences of differences. Prerequisite: Soc 110 or consent of instructor.

**Soc 335 The Sociology of Women and Medicine (3-4) (S)**  
Women as patients, as health care workers, and as participants in the Women's Health Movement, a social movement to alleviate the effects of sexism on women's health. A major theme in the course is medicine as a system of social control. Prerequisite: Soc 110 or consent of instructor.

**Soc 340 Topics in Sociology of Health and Medicine (3-4) (on demand)**  
Studies in selected topics from the sociology of health and medicine. Prerequisite: Soc 110 or consent of instructor.

**Soc 350 Methods of Social Research I (4) (Fws)**  
Data gathering techniques; procedures for analyzing professional reports; descriptive statistical methods and inferential techniques. Prerequisite: Soc 110 or consent of instructor.

**Soc 351 Methods of Social Research II (4) (Ws)**  
Advanced research techniques and statistical analysis; extension of inferential methods presented in Soc 350. Technical reports. Original research project design. Prerequisite: Soc 350.

**Soc 353 Qualitative Methods (4) (S)**  
The purpose of this course is (1) to analyze and examine the major methodological problems encountered in the use of qualitative data; (2) to practice and evaluate the more important techniques employed in the collection and analysis of such data; and (3) to explore the research designs, operational strategies, analytic modes and methods of data presentation used in some of the better known examples of qualitative studies. Prerequisites: Soc 110 and Soc 211 or consent of instructor.

**Soc 355 Society and the Ecosystem (3-4) (F)**  
Social systems and their relation to society's use of space, its distributive systems, and its value systems. Prerequisite: Soc 110 or consent of instructor.

**Soc 404 Social Power (3-4) (W)**  
The meaning of social power, models of social power and social power in America. Prerequisite: Soc 211 or consent of instructor.

**Soc 405 Probation and Parole (3-4) (W)**  
Organization and legal context of juvenile and adult probation and parole. Prerequisite: Upper-division status including Soc 300 or consent of instructor.

**Soc 409 Social Policies and Services for the Elderly (4) (Fws)**  
Examines social policies involving the elderly, including Social Security, Older Americans' Act, Medicare and Medicaid. The extent of need and the continuum of services available are also covered. Prerequisite: Soc 308, SW 308 and consent of instructor.

**Soc 411(g) Issues in Sociology (3-4) (W or S)**  
Current theory and research. Emphasis on theoretical models and research design. Prerequisite: Soc 211 and 351.

**Soc 412 Sociology of Complex Organizations (3-4) (W)**  
Sociological study of organizations; bureaucracy, power and role of government in social change. Prerequisite: Soc 110 and 111 or consent of instructor.

**Soc 414 Seminar: Symbolic Interactionism (4)**

This seminar is an advanced social psychology class. It is a continuation of what is taught in Sociology 205. Current issues in symbolic interactionism as well as application of the perspective to the students' concerns will be emphasized. Prerequisite: Soc 205.

**Soc 416(g) Violence in the Family (3-4)**

Application of the sociological perspective to the following topics: family violence as an emergent social problem; violence by parents; dating, marital and sibling violence; societal-level "solutions." Prerequisite: Soc 220 or consent of instructor.

**Soc 418(g) Sociology of Education (3-4) (on demand)**

Social factors that affect learning in educational institutions. Prerequisite: Soc 110 and 9 credits in sociology or 9 credits in education or consent of instructor.

**Soc 420(g) Trends in American Society (3-4) (on demand)**

Examines larger social and institutional developments in American society since the Civil War: Economics concentration, bureaucratization, class structure, minority politics, societal coordination, decline of empire. Prerequisites: Soc 110, Soc 417 or consent of instructor.

**Soc 425(g) Seminar in Sociology (3-4) (on demand)**

Selected topics. Prerequisite: Upper-division status and consent of the instructor. May be repeated for credit.

**Soc 449(g) Topics in Social Stratification (3-4)**

Studies in the nature and processes of social inequality. Prerequisites: Upper-division status and consent of instructor. May be repeated for credit.

**Soc 452(g) Topics in Advanced Research Techniques (3-4)**

Advanced methodologies and analytic techniques for sociological research. Prerequisite: Upper-division status and consent of instructor. May be repeated for credit.

**Soc 461(g) Readings in Sociology (1-6) (Fws)**

May be repeated to a maximum of 6 credits. Prerequisites: Senior status and consent of instructor.

**Soc 469 Internship In Sociology (3-16) (Fws)****Soc 500-501 Sociological Theory I-II (3 each)**

Prerequisite: Graduate standing and consent of instructor.

**Soc 510 Individual Research (3-6)**

Maximum 3 credits per quarter. May be repeated once for credit. Prerequisite: Graduate standing and consent of instructor.

**Soc 512 Topical Seminar In Sociology (3-6)**

Maximum 3 credits per quarter. May be repeated once for credit. Prerequisite: Graduate standing and consent of instructor.

**Soc 560 Studies in Sociology (3)**

Direct readings and discussion in the field agreed upon by the instructor and the student. Prerequisite: Major in Sociology or consent of instructor.

**Soc 595 Special Problems (1-3)**

Individual research for advanced graduate students. May be repeated to maximum of 6 credits.

**Soc 597 Individual Study (1-3)**

Project study open to candidates for Master's degree under Plan B. Maximum 3 credits. Consent of major advisor.

**Soc 599 Thesis in Sociology (1-6)**

Registration only after consultation with major advisor.

## Spanish

*See Languages for Curricula and Courses.*

## Department of Speech Communication and Theatre Arts

Center for the Arts 116, (218) 236-2126

Chair: Carol Gaede

Faculty: Bryant Alexander, James Bartruff, Marty Birkholt (on leave), Timothy Choy, David Grapes, Virginia Gregg, Roray Hedges, Mary Hoffman, Ted Larson, David Wheeler, Bill Wilson

### AREAS OF STUDY:

Speech Communication and Theatre Arts (see also English curricula for English-Speech teaching combination).

### SPEECH-THEATRE CURRICULA

The Department provides opportunities for the student to pursue academic study in Speech Communication and/or Theatre Arts. Majoring in either of these areas encourages the student to combine career preparation with the breadth and depth of knowledge traditionally associated with the liberal arts. Within each major, a student may select from a variety of career concentrations. Students in the department are trained to develop analytical skills, research approaches, organizational techniques, and performance abilities essential for success in many professional fields.

**Major in Speech Communication B.A. Degree (68 credits)**

This degree is designed for the student who wishes to develop basic understanding and proficiency in the established theories, effective techniques, and useful skills of the speech communication field. Students majoring in Speech Communication are encouraged to take a second major or a minor in a related area of interest. In addition to the core requirements for the major, students will complete one of the career concentrations listed.

**Core Requirements for all majors in Speech Communication (31 credits)**

- Spch 100 Speech Communication (4)
- Spch 101 Voice and Diction (4)
- Spch 105 Beginning Oral Interpretation (4)
- Spch 202 Introduction to Rhetoric (4)
- Spch 219 Introduction to Telecommunication (4)
- Spch 220 Introduction to Theatre (4)
- Spch 490 Senior Seminar in Speech/Theatre\* (4)

**Three credits from at least two of the following areas**

- Spch 010 Collegiate Forensics (1)
- Spch 020 R/TV/Film Practicum (1)
- Spch 150 Theatre Practicum (1)

\* Grade of "C" or better required for graduation

**One of the career concentrations listed below (38 credits)****Professional Communication Concentration**

The student who plans a professional career as a communication consultant, lawyer, salesperson, business manager, minister or public relations consultant should elect the following concentration of courses:

- Spch 204 Argumentation and Debate (4)
  - Spch 209 Parliamentary Procedures (3)
  - Spch 280 History of the Film (4)
  - Spch 290 Radio-Television Performance (4)
  - Spch 308 Small Group Communication (4)
  - Spch 312 Principles of Persuasion (4)
- At least 14 credits of departmental electives at the 300 level or above.

**Film & Telecommunication Arts**

The student interested in a professional career in the production and performance phases of radio, television, and/or film should elect the following concentration of courses. Students interested in the journalism area should consider taking the Broadcast News concentration in the Mass Communications Department.

- Spch 280 History of Film (4)
- Spch 284 Beginning Film Making (4)
- Spch 285 Radio-TV Operations (3)
- Spch 290 Radio-Television Performance (4)

**One course from the following**

- Spch 308 Small Group Communication (4)
- Spch 310 Contemporary Rhetoric (3)
- Spch 312 Principles of Persuasion (4)

**One course from the following**

- Spch 222 Principles of Acting (4)
  - Spch 244 Principles of Play Direction (4)
  - Spch 250 Technical Theatre Methods (4)
- At least 14 credits of departmental electives at the 300 level or above.

**Individualized Speech Communication Concentration**

This program is designed for the student who is not interested in pursuing a career-oriented concentration of courses but whose work involves community leadership programs which deal with a variety of communication activities found in religious, social, civic, and cultural organizations. As a result, some flexibility in the structuring of courses is possible. The following requirements are stipulated for an individualized Speech Communication concentration.

Substitute the requisite number of credits in approved speech communications courses for the area of concentration through consultation with an advisor.

At least 50 percent of credits in this concentration must be at the 300 level or above.

**Minor in Speech Communication B.A. Degree (38-39 credits)****Core requirements except Spch 490 (27 credits)**

As listed under the major in Speech Communication

Four electives from listings in a given career concentration area as listed under the major in Speech Communication (11-12 credits)

**Major in Theatre Arts B.A. Degree (78 credits)**

This degree is designed for the student who wishes to pursue a broadly based humanistic theatre arts background, a career in one phase of professional theatre, or preparation for graduate study. Students majoring in theatre arts are encouraged to develop an additional area of concentration in a related field in consultation with an advisor.

**Core Requirements for all majors in Theatre Arts (30 credits)**

- Spch 100 Speech Communication (4)
- Spch 126 Stage Dance I (4)
- Spch 150 Theatre Practicum (1) (6 credits total)
- Spch 220 Intro to Theatre (4)
- Spch 222 Principles of Acting (4)
- Spch 244 Principles of Directing (4)
- Spch 250 Technical Theatre Methods (4)

The Theatre Arts Core will be required of all undergraduate majors. When students have completed an emphasis, they will have studied the breadth of

theory and practice across the theatre arts discipline and in related speech communication areas. In addition to the core requirements, students will complete one of the following career concentrations.

#### Acting

The student primarily interested in the development of artistic skills as a stage performer should elect the following concentration of courses which will provide a sound background in stage voice, stage movement, dramatic literature, and an understanding of the total theatre production process. An area of concentration in a related field is advised.

Spch 232 Scene Study (4)  
 Spch 254 Intro to Stage Design (4)  
 Spch 322 Development of Drama I (4)  
 Spch 324 Development of Drama II (4)  
 Spch 326 Development of Drama III (4)  
 Spch 332 Movement/Voice for Actors (4)  
 Spch 333 Advanced Movement/Voice for Actors (4)  
 Spch 431 Acting Styles (4)  
 Spch 432 Advanced Scene Study (4)  
 Spch 490 Senior Seminar (4)

Total: 40 credits plus Theatre Core (30 credits) plus two electives at 300 level or above (8 credits).

TOTAL: 78 credits

#### Directing

The student planning a career as a stage director in a community, institutional, or professional theatre setting should elect the following concentration of courses which is designed to provide a knowledge of the entire production process as well as with special emphasis in acting, directing, dramatic literature, and theatre organization.

Spch 232 Scene Study (4)  
 Spch 254 Intro to Stage Design (4)  
 Spch 322 Development of Drama I (4)  
 Spch 324 Development of Drama II (4)  
 Spch 326 Development of Drama III (4)  
 Spch 332 Movement/Voice for Actors (4)  
 Spch 344 Advanced Directing (4)  
 Spch 431 Acting Styles (4)  
 Spch 444 Styles of Directing (4)  
 Spch 490 Senior Seminar (4)

Total: 40 credits plus Theatre Core (30 credits) plus two electives at 300 level or above (8 credits).

TOTAL: 78 credits required for major.

#### Technical Theatre

The student planning a career either as a scene designer, technical director, or lighting technician in a community, institutional, or professional theatre setting should elect the following concentration of courses. An area of concentration in a related field such as Art or Industrial Art is recommended.

Spch 254 Intro to Stage Design (4)  
 Spch 322 Development of Drama I (4)

Spch 324 Development of Drama II (4)  
 Spch 326 Development of Drama III (4)  
 Spch 344 Advanced Directing (4)  
 Spch 350 Advanced Tech Theatre Methods (4)  
 Spch 351 Scene Design I (4)  
 Spch 352 Stage Lighting (4)  
 Spch 451 Scene Design II (4)  
 Spch 490 Senior Seminar (4)

Total: 40 credits plus Theatre Core (30 credits) plus two electives at 300 level or above (8 credits).

TOTAL: 78 credits required for major.

#### Theatre Arts Management

The student planning a career in theatre arts management work, either with governmental arts organizations or with professional and regional theatre companies, should elect the following concentration of courses. Independent study projects and/or an internship should be considered as well as a strong area of concentration in a related field of study such as Business Management.

Spch 228 Theatre Arts Management (3)  
 Spch 254 Introduction to Stage Design (4)  
 Spch 285 Radio-TV Operations (3)  
 Spch 312 Principles of Persuasion (4)  
 Spch 322 Development of Drama I (4)  
 Spch 324 Development of Drama II (4)  
 Spch 326 Development of Drama III (4)  
 Spch 469 Internship (10)  
 Spch 490 Senior Seminar (4)

Total: 40 credits plus Theatre Core (30 credits) plus two electives at 300 level or above (8 credits).

TOTAL: 78 credits required for major.

#### Children's Dramatics

The student planning a career in creative dramatics or children's theatre with church, community, or professional theatre groups should elect the following concentration of courses. Independent study projects and/or an internship should be considered as well as an additional area of related study such as Recreation.

Spch 223 Stage Make-Up (3)  
 Spch 254 Intro to Stage Design (4)  
 Spch 322 Development of Drama I (4)  
 Spch 324 Development of Drama II (4)  
 Spch 326 Development of Drama III (4)  
 Spch 332 Movement/Voice for the Actor (4)  
 Spch 333 Adv. Movement/Voice for the Actor (4)  
 Spch 341 Creative Dramatics (3)  
 Spch 342 Children's Theatre (3)  
 Spch 490 Senior Seminar (4)

Total: 37 credits plus Theatre Core (30 credits) plus electives at 300 level or above (11 credits).

TOTAL: 78 credits

**Individualized Theatre Arts**

This program is designed for the student who is not interested in pursuing a career-oriented concentration of courses but who wishes to pursue the study of theatre through the areas of theatre history, dramatic literature, and dramatic theory and criticism. Additional work in film theory and criticism is recommended as well. The following requirements are stipulated:

Theatre Core (30 credits)

Spch 322 Development of Drama I (4)

Spch 324 Development of Drama II (4)

Spch 326 Development of Drama III (4)

Spch 490 Senior Seminar (4)

TOTAL: 46 credits

The remaining credits required in this area of concentration must be approved through consultation with an advisor. In addition to the 46 credits stipulated above, the student in this concentration must complete an additional 32 speech-theatre credits for a total of 78.

**Minor in Theatre Arts B.A. Degree (35 credits)**

Spch 100 Speech Communication (4)

Spch 126 Stage Dance I (4)

Spch 150 Theatre Practicum (1 credit) (3 credits total)

Spch 220 Intro to Theatre (4)

Spch 222 Principles of Acting (4)

Spch 244 Principles of Directing (4)

Spch 250 Technical Theatre Methods (4)

Two electives at 300 level or above (8 credits)

TOTAL: 35 credits

**Minor in Theatre Arts Dance B.A. Degree (36 credits)**

Spch 126 Dance for the Stage I (4)

Spch 127 Dance for the Stage II (4)

Spch 128 Dance for the Stage III (4)

Spch 332 Movement/Voice for Actors (4)

Spch 335 Principles of Choreography (4)

Spch 433 Dance Production (2)

PE 220 Human Anatomy (4)

PE 348 Dance History (2)

MUS 110 Fundamentals of Music (4)

OR MUS 111 Musicianship for Non-Majors I (4)

Electives at 300 level or above (4)

TOTAL: 36 credits

**Major in Speech Communication and Theatre Arts (Teaching)**

The Bachelor of Science degree in Education with a major in Speech Communication/Theatre Arts is designed for the student who wishes to pursue a career in the teaching profession. This degree will allow the student to receive certification necessary to qualify as a Speech Communication-Theatre Arts instructor in secondary schools.

The student may also wish to consider an additional area of study in order to have greater flexibility for employment in teaching; the fields of English and Mass Communications are particularly recommended.

**Major Course Requirements (64 credits)**

Spch 100 Speech Communication (4)

Spch 101 Voice and Diction (4)

Spch 105 Beginning Oral Interpretation (4)

Spch 202 Introduction to Rhetoric (4)

Spch 204 Argumentation and Debate (4)

Spch 220 Introduction to Theatre (4)

Spch 222 Principles of Acting (4)

Spch 244 Principles of Directing (4)

Spch 250 Technical Theatre Methods (4)

Spch 280 History of Film (4)

Spch 312 Principles of Persuasion (3)

Spch 340 The Teaching of Speech (4)

Spch 490 Senior Seminar in Speech/Theatre (4)

SLHS 101 Introduction to Speech, Language, and Hearing Sciences (3)

Electives in Speech Communication/Theatre Arts at 300 level or above (9)

To satisfy the requirements of the State Board of Education for secondary certification with a major in Speech Communication/Theatre Arts, students must participate in at least two speech activities: forensics, theatre, oral interpretation, or broadcasting.

(All Teacher Education requirements shall be fulfilled to complete this major. See Teacher Education.)

**Minor in Speech Communication (Teaching) (38 credits)**

(This minor can be awarded only in combination with at least one teaching major.)

Spch 100 Speech Communication (4)

Spch 101 Voice and Diction (4)

Spch 202 Introduction to Rhetoric (4)

Spch 204 Argumentation and Debate (4)

Spch 209 Parliamentary Procedures (3)

Spch 308 Small Group Communication (4)

Spch 340 The Teaching of Speech (4)

SLHS 101 Introduction to Speech, Language, and Hearing Sciences (3)

Electives in 300 level or above Speech Communication courses (8)

**Minor in Theatre Arts (Teaching) (34-36 credits)**

(This minor can be awarded only in combination with at least one teaching major.)

Spch 101 Voice and Diction (4)

Spch 105 Beginning Oral Interpretation (4)

Spch 220 Introduction to Theatre (4)

Spch 222 Principles of Acting (4)

Spch 244 Principles of Play Direction (4)

Spch 250 Technical Theatre Methods (4)

Spch 254 Intro to Stage Design (4)

Electives in 300 level or above Theatre Arts courses (8)

**Dual Major in English and Speech Communication/Theatre Arts B.S. Degree (Teaching)**  
**Major Requirements in English (64 credits)**  
**Core Requirements (28 credits)**

Engl 211-212-213 Major British Writers I-II-III (12)  
 Engl 371-372-373 Survey of American Literature I-II-III (12)  
 Engl 314 Shakespeare (4)

**Electives in English (12 credits)**

Elective, any level (4)  
 Electives, 300 or 400-level (8). One course in literature recommended.

**Courses Required for Teaching**

**Certification (24 credits)**

Engl 380 Literature: East and West (4)  
 Engl 365 Language and Learning (4)  
 Engl 391(g) Teaching English in Secondary Schools (4)  
 Engl 392(g) Teaching Adolescent Literature and Reading (4)  
 Engl 393(g) Grammars of English (4)  
 Engl 394 Advanced Composition (4)

**Major Requirements in Speech Communication/Theatre Arts (54-55 credits)**

Spch 100 Speech Communication (4)  
 Spch 101 Voice and Diction (4)  
 Spch 105 Beginning Oral Interpretation (4)  
 Spch 202 Introduction to Rhetoric (4)  
 Spch 204 Argumentation and Debate (4)  
 Spch 220 Introduction to Theatre (4)  
 Spch 222 Principles of Acting (4)  
 Spch 244 Principles of Directing (4)  
 Spch 250 Technical Theatre Methods (4)  
 Spch 280 History of the Film (4)  
 Spch 312 Principles of Persuasion (3)  
 Spch 340 The Teaching of Speech (4)  
 SLHS 101 Introduction to Speech, Language, and Hearing Sciences (3)  
 Electives in Speech Communication/Theatre Arts at 300 level or above (3-4)

To satisfy the requirements of the State Board of Education for secondary certification with a major in Speech Communication/Theatre Arts, students must participate in at least two speech activities: forensics, theatre, oral interpretation, or broadcasting.

All Teacher Education Requirements must be fulfilled to complete this major.

**SPEECH COMMUNICATION COURSES**

**Spch 010 Collegiate Forensics (1) (Fws)**  
 Practical experience in individual and group speaking events and oral interpretation for inter-collegiate tournaments and on-campus activities.

**Spch 020 R/TV/Film Practicum (1) (Fws)**  
 Practical experience in radio/television, or film performance and production activities. (Maximum 4 credits)

**Spch 100 Speech Communication (4) (Fws)**  
 The theory and practice of public and personal speaking, stressing both content and delivery in speech communication.

**Spch 101 Voice and Diction (4) (F)**  
 The study of sound production designed to develop proficiency in voice and articulation. Students will learn the International Phonetic Alphabet.

**Spch 105 Beginning Oral Interpretation (4) (Fws)**  
 The theory and practice of the oral presentation of literature and critical listening; performances include poetry, prose and drama.

**Spch 202 Introduction to Rhetoric (4) (F)**  
 The principles and techniques of speech communication in the light of classical and modern rhetorical theory.

**Spch 204 Argumentation and Debate (4) (F)**  
 The theory and practice of argumentation and debate on questions of fact, value, and policy in public affairs.

**Spch 209 Parliamentary Procedures (3) (on demand)**  
 The theory and practice of parliamentary rules used to conduct business and professional meetings.

**Spch 210 Effective Business Speaking (3) (Fws)**  
 Theory and practice of communications in business and professional meetings.

**Spch 219 Introduction to Telecommunications (4) (alternate years)**  
 An introduction to telecommunications theory, appreciation, and criticism and its impact on the speech communication process. Speech communication is studied through the interrelationships among various functional and aesthetic elements of radio, television, and film.

**Spch 284 Beginning Film Making (4) (alternate years)**  
 Theory and practice for the pre-professional film maker. Students learn to operate basic motion picture equipment. Projects include planning, shooting, and editing short films.

**Spch 285 Radio/Television Operations (3) (Fws)**  
 Theory of and practical experience with basic radio and television equipment in studio and remote production. Projects include knowledge, application and aesthetics concerning equipment function, selection and operation. (Cross-listed as MC 285)

**Spch 290 Radio-Television Performance (4) (F/alternating W)**  
 Theory and practice in the professional areas of radio and television. Exercises include news anchoring/announcing, interviewing, hosting, and delivering public service announcements. (Cross-listed as MC 290)

**Spch 305 Advanced Oral Interpretation (4)**

(S of alternate years)

The analysis and performance of literary forms and styles. Prerequisite: Spch 105 or consent of instructor.

**Spch 308 Small Group Communication (4) (WS)**

The theory and practice of communication in a variety of formal and informal group situations. Prerequisite: Spch 100 or consent of instructor.

**Spch 309 Rhetorical Criticism (4) (W)**

Criteria for evaluating the problems, process, and effects of individual and/or group efforts to communicate.

**Spch 310 Contemporary Rhetoric (3) (S)**

Communication problems, strategies, techniques and issues in the contemporary community.

**Spch 311 Readers' Theatre (4) (on demand)**

Theory and techniques of group interpretation of literature through the readers' and/or chamber theatre format. Prerequisite: Spch 105 or consent of instructor.

**Spch 312 Principles of Persuasion (4) (W)**

Theory and practice of the logical and psychological aspects of persuasive speaking. Prerequisite: Spch 100 or consent of instructor.

**Spch 317 Radio-Television Acting (4) (on demand)**

Theory and practice in acting roles in the professional areas of radio and television. Character portrayal situations such as commercials and dramas are included. Consent of instructor. (Recommended preparation: Spch 222)

**Spch 340 The Teaching of Speech (4) (on demand)**

Methods of conducting high school speech and theatre courses, structuring of curriculum, selecting and developing course materials, and methods of evaluation. Prerequisite: Core courses or equivalent.

**Spch 382 Survey of Film Styles (4) (on demand)**

A genre approach to the styles and types of films which have developed in the cinema. Representative forms such as westerns, comedies, musicals, social dramas, and/or suspense thrillers are examined and evaluated.

**Spch 384 Television Production (4) (Fws)**

Theory and practice in the production aspects of television. Content includes: message/audience analysis, script preparation, studio and crew management in producing a variety of television formats. Major projects include producing PSA for airing. Prerequisite: Spch 285/MC 285. (Cross-listed as MC 384)

**Spch 416(g) Special Projects in Speech Communication (4) (on demand)**

Advanced individualized creative or investigative work in a particular phase of speech communication. May be taken more than once if content is substantially different. Prerequisite: Consent of instructor.

**Spch 453(g) General Semantics (3) (on demand)**

Analysis of the limitations and of the effects of verbal habits; application of general semantics principles and techniques.

**Spch 469(g) Internship in Speech Communication (3-16) (on demand)****Spch 484 Television Directing (4) (alternating W/S)**

Theory and practice in methods of directing TV talent, blocking cameras and sets, and directing TV crews. Exercises include a variety of TV dramas, talk shows, comedy, music, and instructional television productions. Prerequisite: Spch 285/MC 285 and Spch 384/MC 384.

**Spch 486 Techniques of Film Directing (4)**

(on demand)

Theory and practice of developing artistic and technical skills in directing motion pictures. Major film making projects are included in class activities. Prerequisite: Spch 281 and Spch 284, or consent of instructor.

**Spch 490 Senior Seminar in Speech/Theatre (4) (S)**

Capstone course for speech or theatre majors; proposal, completion, and presentation of individualized project; interviewing skills; written exam integrating and applying knowledge from separate courses. Grade "C" or better required for graduation.

**Spch 499(g) Topical Workshop (1-4) (on demand)****Spch 540 Problems in Speech Education (3)**

(on demand)

Problems involved in the development of speech communication programs.

**THEATRE ARTS COURSES****Spch 126 Dance for the Stage I (4) (F)**

A beginning course in dance technique with units in jazz, ballet, tap, and musical theatre forms.

**Spch 127 Dance for the Stage II (4) (W)**

An intermediate course in dance technique. Prerequisite: Spch 126 or consent of instructor.

**Spch 128 Dance for the Stage III (4) (S)**

An advanced course in dance technique. Prerequisite: Spch 127 or consent of instructor.

**Spch 150 Theatre Practicum (1) (Fws)**

Training in the technical phases of theatre production: experience in set construction, painting, properties, backstage organization, light, sound, and costumes. Participation in theatrical production.

**Spch 220 Introduction to Theatre (4) (Fw)**

Critical analysis of great plays and live theatre performances focusing on the basics of dramatic theory, an appreciation of theatrical styles, and a deeper understanding of dramatic themes.

**Spch 221 Theatre in America (4) (S)**

Critical analysis of American plays in performance focusing on American dramatic themes, theatre history, and production styles.

**Spch 222 Principles of Acting (4) (Fws)**

Basic terminology and techniques used by the actor in creating a role for the stage.

**Spch 223 Stage Make-Up (3) (alternate years)**

Techniques and styles of stage make-up used in stage productions.

**Spch 228 Theatre Arts Management (3) (on demand)**

The study of sound fiscal operation, production cost preparation, public relations and promotion, and laws affecting theatre operations.

**Spch 232 Scene Study (4) (W)**

As a follow-up to Principles of Acting, students in Scene Study will rehearse and perform scenes from the dramatic canon of great plays. The scenework will be performed as an actor's lab with regular feedback from the instructor and fellow classmates. Prerequisite: Spch 222.

**Spch 244 Principles of Directing (4) (F)**

The foundation course in stage direction, a core requirement for all majors. The theory and practice of directing: casting, blocking, composition, picturization, movement, rehearsal and performance.

**Spch 250 Technical Theatre Methods (4) (F)**

The theory and practice of working with stage equipment; the methods and procedures of scenery construction, stage rigging, and scene shifting.

**Spch 254 Introduction to Stage Design (4) (W)**

The fundamentals of designing scenery for the stage: process of design, elements of design, and execution procedure. Prerequisite: 250 or consent of instructor.

**Spch 280 History of the Film (4) (F)**

A chronological approach to the artistic and technical development of the American motion picture medium. Influential films are viewed and discussed.

**Spch 281 Film Form and Criticism (4) (S)**

A critical approach to artistically significant motion pictures and motion picture directors. Analysis of film content, structure, and directorial technique is presented through screenings and discussion.

**Spch 282 Film and the Novel (4) (F)**

A comparative analysis of major novels with their screen versions. Emphasis is on the aesthetic and interpretive similarities and differences in the two art forms. (Cross-listed as English 232)

**Spch 283 Film and the Stage (4) (on demand)**

A comparative analysis of major dramas with their screen versions. Emphasis is on the aesthetic and interpretive similarities and differences in the two art forms.

**Spch 322(g) Development of the Drama I (4) (F)**

Greek and Roman tragic and comic playwrights, Aristotelian criticism, and classical theatre history. (Cross-listed as Engl 343)

**Spch 324(g) Development of the Drama II (4) (W)**

Early native farce, religious drama, and the drama and theatrical innovations of the Renaissance through the 18th century. (Cross-listed as Engl 344)

**Spch 326(g) Development of the Drama III (4) (S)**

The drama of the modern era, beginning with the 19th century Romantics, viewed as a revolutionary, cultural, political, and artistic force. (Cross-listed as Engl 345)

**Spch 327 Musical Theatre History (4) (W)**

Musical Theatre productions past and present are examined and critically evaluated. An analysis of the various forms of musicals with an emphasis on the libretto, lyrics, and production elements.

**Spch 330(g) Dramatic Production I (1-6) (summer)**

Play production techniques (acting and directing, technical theatre) through the process of staging weekly productions for summer theatre audiences. May be repeated by undergraduates. Prerequisite: Consent of instructor.

**Spch 331(g) Dramatic Production II (1-6) (summer)**

Play production techniques (acting and directing, technical theatre) through the process of staging weekly productions for summer theatre audiences. May be repeated by undergraduates. Prerequisite: Consent of instructor.

**Spch 332(g) Movement and Voice for the Actor (4) (S)**

Instruction in voice through study of breathing and alignment, IPA and applications of IPA to stage dialects. Movement instruction in Alexander Technique, basic stage combat and circus skills: tumbling, juggling, etc. Prerequisite: Spch 232, or consent of instructor.

**Spch 333(g) Advanced Movement and Voice for the Actor (4) (F)**

Application of voice and movement to scenework. Advanced work in stage dialects. Building upon the foundation of Alexander movement technique, a study of stage movement as it applies to period plays including court dance, bows and curtsies, advanced stage combat forms and pantomime. Prerequisite: Spch 332.

**Spch 335 Principles of Choreography (4) (F)**

Adaptation of choreographic assignments, in-class critiques, and analyses permit students to evolve a personal, original style appropriate to the non-concert dance form. Prerequisite: Consent of instructor.



**Spch 335 Principles of Choreography (4) (F)**

Adaptation of choreographic assignments, in-class critiques, and analyses permit students to evolve a personal, original style appropriate to the non-concert dance form. Prerequisite: Consent of instructor.

**Spch 341(g) Creative Dramatics (3) (on demand)**

The principles and practices of informal drama and storytelling with children; the use of creative dramatics in the elementary classroom.

**Spch 342(g) Children's Theatre (3) (alternate years)**

The principles which govern children's theatre; the analysis of scripts, production problems, and procedures to be used for young audiences.

**Spch 344(g) Advanced Directing (4) (W)**

Advanced study of techniques of direction through the use of movement, picturization, tempo and script analysis. Prerequisite: Spch 244 or consent of instructor.

**Spch 350 Advanced Tech Theatre Methods (4)**

(on demand)

Acquiring the basic artistic and technical skills needed for designing scenery for the theatre; practice in theatrical drafting, perspective drawing, rendering, model building and scenery painting techniques. Prerequisite: Spch 254 or consent of instructor.

**Spch 351 Scene Design I (4) (on demand)**

Explore different types of stage settings: different styles, designing for different types of theatre spaces, and different approaches to the genres of dramatic literature. Prerequisite: Spch 350 or consent of instructor.

**Spch 352(g) Stage Lighting (4) (S alternating years)**

The use and capabilities of light in dramatic productions, lighting instruments, control devices and lighting design. Prerequisite: Spch 250 or two quarters of Spch 150.

**Spch 382 Survey of Film Styles (4) (on demand)**

A genre approach to the styles and types of films which have developed in the cinema. Representative forms such as westerns, comedies, musicals, social dramas, and/or suspense thrillers are examined and evaluated.

**Spch 431(g) Acting Styles (4) (W)**

Principles and problems in the acting of major historical and theatrical styles. Prerequisite: Spch 333 or consent of instructor.

**Spch 432 Advanced Scene Study (4) (S)**

An advanced scene study course drawing upon scenes from the classical and avant garde theatre. Prerequisite: Spch 431 or consent of instructor.

**Spch 433 Dance Production (2) (S)**

The course explores theory and practice in the production aspects of dance. Students in the class will be required to rehearse and perform dances choreographed by faculty or visiting guest artists. Prerequisite: Consent of instructor.

**Spch 434(g) Special Projects in Theatre Arts (4) (on demand)**

Opportunity for the advanced student to do individual creative or investigative work in a particular phase of theatre. May be taken more than once if content is substantially different. Prerequisite: Consent of instructor.

**Spch 438(g) Contemporary Playwrights (4) (alternate years)**

Individual British, American, and continental playwrights; may be elected twice when the reading lists are substantially different.

**Spch 444(g) Styles of Directing (4)**

Principles and problems in the production of major historical and theatre styles. Prerequisite: Spch 344 or consent of instructor.

**Spch 451(g) Scene Design II (4) (on demand)**

Advanced investigation into designing for the stage, includes designing for different types of theatres and theatrical events. Designs presented through the execution of color renderings and scale models. Prerequisite: Spch 351 or consent of instructor.

**Spch 469 Internship in Theatre (3-16) (on demand)****Spch 486 Techniques of Film Directing (4) (on demand)**

Theory and practice to develop artistic and technical skills in directing motion pictures. Major film making projects are included in class activities. Prerequisite: Spch 281 and Spch 284, or consent of instructor.

**Spch 490 Senior Seminar in Speech/Theatre (4) (S)**

Capstone course for speech or theatre majors; proposal, completion, and presentation of individualized project; interviewing skills; written exam integrating and applying knowledge from separate courses. Grade "C" or better required for graduation. Senior standing.

**Spch 499(g) Topical Workshop (1-4) (on demand)****Spch 520 Seminar in Educational Theatre (3) (on demand)**

Problems involved in the development of educational theatre programs. Prerequisite: Consent of instructor.

**Spch 522 Dramatic Theory and Criticism (3) (on demand)**

Principles of dramatic criticism from Aristotle to the present day. Critical standards and methods, and theory application in the evaluation of drama in performance. Prerequisite: Consent of instructor.

## Department of Speech/Language/Hearing Sciences

Grier 100, (218) 236-2286

**Chair:** Arne D. Teigland

**Faculty:** Patrick Coppens, Louis J. DeMaio, K. Dale Gronhovd, Bruce R. Hanson, LaRae A. McGillivray, Marie Swanson

### SPEECH/LANGUAGE/HEARING SCIENCES CURRICULUM

#### Major in Speech/Language/Hearing Sciences B.S. Degree (Non-Teaching)

The academic programs offered in speech, language, and hearing at Moorhead State University are designed for students who are interested in the normal and disordered processes of human communication. A major in this area is part of the preparation for clinical, teaching, research or service careers in speech-language pathology, audiology, and communication science. The major is also appropriate for those who will pursue careers in hearing conservation, education of the hard of hearing or deaf related areas. Individual courses are appropriate as electives for students with majors in speech communication, elementary education, special education, reading, psychology, sociology, anthropology or health.

To practice as a speech-language pathologist or audiologist, the master's degree is a nationwide requirement. Therefore, the undergraduate and graduate degree programs described here should be viewed as a whole. The process begins during the freshman year in the introductory course and culminates with the completion of the final examination for the master's degree. The undergraduate (B.S.) degree is only the first stage in helping students achieve the entry-level qualifications for this profession. The title of the undergraduate major, Speech/Language/Hearing Science, suggests that it is a pre-professional degree designed to qualify students for admission to professional study at the graduate level at this or other universities.

The graduate (M.S.) major is the professional degree. Its title, Speech-Language Pathology, suggests that it is the clinical degree in this field. Students completing the graduate program are qualified for clinical positions in communication disorders throughout the nation. Moorhead State University's program is accredited by the American Speech-Language-Hearing Association's Educational Standards Board.

Admission to any graduate program at Moorhead State University is limited to those who qualify by virtue of their undergraduate grade point average, Graduate Record Examination score and recommendations. In addition, department faculty selects applicants for admission to the graduate program based on the

number of students for whom the minimum practicum experience requirements of the American Speech-Language-Hearing Association can be provided. Additional details about graduate study may be found in the Graduate Bulletin.

Students who plan to seek clinical positions in schools should complete any additional requirements established by the credentialing authority in the states where they would seek employment.

#### *Major requirements in Speech/Language/Hearing Sciences (73 credits minimum)*

SLHS 101 Introduction to  
Speech/Language/Hearing Sciences  
SLHS 201 Phonetics  
SLHS 202 Speech Science  
SLHS 204 Language Development  
SLHS 207 Acoustics of Speech and Hearing  
SLHS 245 Observation of Clinical Practicum  
SLHS 271 Introduction to Audiology  
SLHS 321 Articulation and Phonological Disorders  
SLHS 322 Language Disorders in Preschool Children  
SLHS 341 Clinical Instrumentation  
SLHS 343 Clinical Procedures  
SLHS 346 Preparation for Clinical Practice  
SLHS 347 Introduction to Augmentative and Alternative  
Communication  
SLHS 372 Audiometry  
SLHS 402g Neuroanatomy and Physiology of  
Communication  
SLHS 421 Voice Disorders  
SLHS 424g Fluency Disorders  
SLHS 446 Clinical Practicum: Speech-Language  
SLHS 448 Program Management in Speech-  
Language Pathology  
SLHS 473 Rehabilitation Audiology  
SLHS 490g Research Methods in  
Speech/Language/Hearing Sciences

#### *Required Courses in Related Fields (12 credits minimum)*

Math 274 Introduction to Statistics I  
Spch 100 Beginning Speech Communication  
Eng 286 Practical Writing  
OR Eng 287 Technical Report Writing

### SPEECH, LANGUAGE & HEARING SCIENCES COURSES

#### **SLHS 101 Introduction to Speech/Language/Hearing Sciences (3) (FWS)**

A study of the basic processes of speech, hearing and language, the development of speech and language in children, and the major speech, hearing and language disorders.

#### **SLHS 201 Phonetics (3) (F)**

The production and perception of sounds of English speech; the use of the International Phonetic Alphabet; the application of the principles of phonetic analysis to oral communication.

**SLHS 202 Speech Science (4) (S)**

The basic scientific concepts fundamental to the understanding of speech production and perception with primary emphasis on the anatomy and function of the speech and hearing mechanism.

**SLHS 204 Language Development (4) (F)**

Nature and normal development of cognitive, linguistic and social systems of language in children.

**SLHS 207 Acoustics of Speech and Hearing (3) (S)**

Basic acoustical principles applied to the generation of human speech sounds, the propagation of such sound waves and their measurement.

**SLHS 245 Observation of Clinical Practicum**

**(1) (FWS)**

Supervised observation of evaluation and management procedures of speech, language and hearing disorders.

**SLHS 271 Introduction to Audiology (4) (W)**

The study of hearing and hearing disorders.

**SLHS 321 Articulation and Phonological Disorders**

**(4) (S)**

The nature, etiology, assessment and treatment disorders of articulation and phonological disorders. Prerequisites: SLHS 201 and SLHS 202 or consent of instructor.

**SLHS 322 Language Disorders in Preschool**

**Children (4) (W)**

Nature, etiology, and clinical management of language disorders in preschool children. Prerequisite: SLHS 204 or consent of instructor.

**SLHS 341 Clinical Instrumentation (1) (FS)**

A study of the principles, operation and application of clinical instruments (hardware) used in the management of speech, language and hearing disorders.

**SLHS 343 Clinical Procedures (3) (W)**

Basic defining and recording of communication behavior, development of reporting skills to include lesson plans, report writing and conferring and consulting with clients, parents and related professionals.

**SLHS 346 Preparation for Clinical Practicum (2) (FS)**

A preparation course for the clinical practicum experience. Direct observation or an involvement with one client or client group throughout the academic quarter. This will include the enhancement of the clinical skills and activities essential to the clinical practicum experience. Prerequisites: SLHS 245 and junior standing.

**SLHS 347 Introduction to Augmentative and Alternative Communication (3) (F)**

A discussion of the nature and purposes of augmentative and alternative communication (AAC) for non-speaking persons of all ages. Designed to familiarize students with specific components of AAC systems suitable for clients with either congenital or acquired disorders. Exposure to basic assessment and intervention procedures in the clinical setting and overview of assistive technology. Prerequisite: SLHS 204.

**SLHS 372 Audiometry (4) (F)**

Measurement of hearing; diagnostic variables related to hearing impairment; supervised practice administering hearing tests. Prerequisite: SLHS 271 or consent of instructor.

**SLHS 402(g) Neuroanatomy and Physiology for Communication (4) (W)**

An in-depth study of the anatomy and physiology of the central nervous system as it relates to communication processes. Prerequisites: SLHS 202 or consent of instructor.

**SLHS 421 Voice Disorders (4) (S)**

Study of organic and functional voice disorders; their symptomatology, etiology, assessment, and clinical management. Prerequisite: SLHS 202 or consent of instructor.

**SLHS 424(g) Fluency Disorders (4) (F)**

A study of the nature and management of fluency disorders. Prerequisite: SLHS 202 or consent of instructor.

**SLHS 446 Clinical Practicum: Speech-Language (1) (FWS)**

Supervised clinical experience with children or adults who present speech or language problems; should be repeated once; taken in blocks of 3 credits for a total of 6 quarter hours of credits. Prerequisites: SLHS 245, 321, 322, 341, 343 and consent of the academic advisor.

**SLHS 448 Program Management in Speech-Language Pathology (3) (W)**

The organization, management and administration of speech-language pathology programs in various clinical settings such as public schools, hospitals and clinics.

**SLHS 473 Rehabilitation Audiology (5) (S)**

The principles and procedures of auditory training, speech reading, language and speech training for individuals with hearing impairment. Prerequisites: SLHS 271 and SLHS 372 or consent of instructor.

**SLHS 476 Clinical Practicum: Audiology (1) (FWS)**

Supervised clinical experience in evaluation or management of children or adults with impaired hearing; may be repeated. Prerequisites: SLHS 245, 372, or 373, and consent of the academic advisor.

**SLHS 490 (g) Research Methods in Speech/Language/Hearing Sciences (4) (F)**  
The study and application of research principles and methods in speech-language and hearing sciences. Prerequisites: Math 274 or consent of instructor.

**SLHS 491(g) Independent Study in SLHS (1-3) (FWS)**  
Selected readings or a guided independent research project in some aspect of communication disorders. May be repeated for up to 6 credits. Prerequisite: Consent of academic advisor and project supervisor.

**SLHS 499(g) Topical Workshop (1-4)**

**SLP 501 Research Design in Speech-Language Pathology (3) (W)**  
Basic methodology of descriptive, experimental and single-case designs for research in speech-language pathology and audiology. Emphasis also on the development of research and report writing. Prerequisite: SLHS 490 or equivalent.

**SLP 502 Research Preparation (1) (S)**  
The development of research topics for graduate student research projects or theses. Prerequisites: SLP 501.

**SLP 509 Seminar in Scientific Topics (1-3) (FWS)**  
Examination of a selected aspect of the scientific bases of communication.

**SLP 521 Seminar in Articulation and Phonological Disorders (3) (S)**  
A critical review of research related to the nature, assessment and treatment of articulatory and phonological disorders.

**SLP 523 Seminar in Voice (3) (S)**  
Advanced study of the pathologies and malfunctions that produce voice defects; laryngectomy and other organic disorders emphasized; evaluation of current therapeutic procedures and pertinent findings.

**SLP 524 Seminar in Fluency (3) (F)**  
A critical review of research related to the nature, etiology and treatment of fluency disorders.

**SLP 525 Seminar in Motor Speech Disorders (3) (W)**  
Definitions and etiologies of apraxia of speech and dysarthria. Procedures for both differential diagnosis and treatment. Prerequisites: SLHS 202 and 402 or consent of instructor.

**SLP 526 Language Development and Disorders in Adolescents (3) (W)**  
Investigation of normal language development and language disorder in older children and adolescents. Evaluation and intervention strategies for language deficits with emphasis on service delivery models and multicultural issues. Prerequisites: SLHS 204 and 322.

**SLP 528 Seminar in Aphasia (3) (F)**  
Etiology, diagnosis evaluation, and treatment of the aphasic adult patient. Prerequisite: SLHS 402 or consent of instructor.

**SLP 540 Psychosocial Aspects of Communication Disorders (3) (W)**  
A study of the psychosocial aspects of communication disorders and the techniques for dealing with the attitudes and emotions that affect the long-term maintenance of improved communicative behavior.

**SLP 541 Seminar in Language Intervention (3) (S)**  
A critical review of literature related to various child language intervention methodologies and practices.

**SLP 542 Augmentative and Alternative Communication (3) (S)**  
Advanced appraisal techniques for speech, language and related areas as they apply to determining a need for augmentative communication systems; with additional emphasis on selecting appropriate aids and initial programming. Prerequisite: SLHS 347.

**SLP 543 Agency Practicum: S/L (1) (FWS)**  
Supervised clinical experience with clients who present speech or language problems. Treatment sessions conducted at private practice facilities.

**SLP 544 University Practicum: S/L (1) (FWS)**  
Supervised clinical experience with clients who present speech or language problems. Treatment sessions conducted in the University Speech-Language-Hearing Clinic.

**SLP 545 Hospital Practicum: S/L (1) (FWS)**  
Supervised clinical experience with clients who present speech or language problems. Treatment sessions conducted in a health care facility.

**SLP 546 School Practicum: S/L (1) (FWS)**  
Supervised clinical experience with clients who present speech or language problems. Treatment sessions conducted in a school setting.

**SLP 547 Diagnostic and Appraisal Procedures (4) (F)**  
The evaluation and use of diagnostic tools; participation in evaluations and preparation of clinical reports. Prerequisite: SLHS 490 or its equivalent.

**SLP 548 Internship (6) (FWS)**  
Supervised experience in a public or private agency; goals, nature of experience and criteria for evaluation established beforehand by student, departmental advisor, and a representative of the agency. Prerequisite: Departmental approval of proposal.

**SLP 576 Clinical Practicum: Audiology (1) (FWS)**  
Supervised clinical experience in evaluation or management of children or adults with impaired hearing; may be repeated. Prerequisites: Graduate standing and consent of the academic advisor.

**SLP 591 Topical Seminar in Speech, Language Pathology and Audiology (3)**

The examination of the literature on a selected topic of current interest.

**SLP 593 Readings in Speech, Language Pathology and Audiology (1-3) (FWS)**

Selected readings in speech pathology, language pathology, audiology or speech and hearing science under the direction and supervision of members of the department. Prerequisite: Approval of departmental advisor and the project supervisor.

**SLP 597 Research Project (1-3) (FWS)**

Registration only after consultation with major advisor.

**SLP 599 Thesis (1-6) (FWS)**

Registration only after consultation with major advisor.

**Teacher Education****AREAS OF STUDY:**

Early Childhood Education, Elementary Education, Health, Physical Education, Special Education, Secondary Education. Graduate Education includes Elementary Education, Special Education, Reading, Counseling and Human Development, and Educational Administration in conjunction with Tri-College University.

Teacher Education license programs are offered through the following departments: Elementary & Early Childhood Education; Special Education & Counseling; and Secondary Education & Foundations in conjunction with a major(s) in an academic department.

Specific requirements and course descriptions may be found under the department heading; for example, elementary education under Elementary and Early Childhood Education Department and art education under Art Department and Secondary Education and Foundations Department. Students seeking to become licensed teachers must earn a bachelor's degree with a teaching major and complete all teacher education requirements.

Descriptions of graduate programs and courses may be requested from the Office of Graduate Studies.

**Teacher Education Requirements**

To be eligible for graduation and/or licensure in any teacher education major, the candidate shall fulfill all of the following requirements:

- (A) Admission to teacher education and retention in good standing;
- (B) Completion of a professional education sequence of courses appropriate to the level of teacher preparation;

- (C) Fulfillment of an approved human relations component;
- (D) Completion of one or more courses in health education, including instruction in the effects of narcotics and alcohol; and
- (E) Student teaching.

**Selective Admission and Retention in Teacher Education (SARTE)**

Formal application for admission to teacher education is begun during the student's first education course.

To be admitted to a program in teacher education, students must:

- (1) complete Ed/SpEd 200, Ed 213, Ed 214, and SpEd 220/320 with no grade lower than "C";
- (2) take the Pre-Professional Skills Test (PPST);
- (3) complete a writing sample;
- (4) have a cumulative GPA of 2.5; and
- (5) submit a completed Application for Admission form to the Office of the Dean of Education.

Students who fail to maintain an overall GPA of 2.5 will be suspended from the program. Appeal processes are handled by the Teacher Education Admission and Retention Committee (TEARC).

**NOTE:** Departments may have additional requirements for admission to programs, admission to field experiences, graduation, or licensure. See your advisor for those requirements.

**Dismissal from Teacher Education**

A faculty member, supervising teacher, or administrator of a school to which a student is assigned may request the TEARC to review the fitness of any student enrolled in a teacher education curriculum.

**Professional Education Sequence**

Any curriculum leading to graduation and/or licensure with a teaching major shall include courses in the professional preparation of teachers designated by the appropriate MSU Teacher Education Department to comply with requirements of the Minnesota State Board of Teaching.

**Human Relations Component**

All applicants for teaching licenses in Minnesota are required by Minnesota regulation EDU 521 to have completed a training program to develop competency in human relations.

Inservice teachers or holders of a bachelor's degree, either teaching or non-teaching, must attain 6 quarter credits in human relations, including 3 credits at the cognitive level and 3 credits at the affective level. Courses must be approved by the Human Relations Committee at Moorhead State University subject to approval by the Minnesota State Department of Education.

The undergraduate teaching candidate has several options to satisfy the human relations requirement. A brochure detailing the various MSU programs is available from faculty advisors or from the Human Relations office in the Office of Field Experiences in Lommen Hall.

Forms to be used for certifying completion of the human relations component are also available at the Human Relations Office.

### Student Teaching

**Director of Field Experience:** Mary Worner

**Director of Student Teaching Abroad:** Joseph Di Cola

Student teaching should be completed during the 9th, 10th or 11th quarter in order to provide time for placement interviews during the final quarter.

Students are to apply for admission to student teaching at least two full quarters in advance of their assignment; deadlines for each quarter are posted in the Field Experiences Office. Application forms are available from the Field Experiences Office, Lommen 212.

The requirements for admission to student teaching include:

- (A) admission and retention in teacher education, including a cumulative GPA of 2.5 (see SARTE requirements);
- (B) a GPA of 2.25 or higher in liberal studies courses;
- (C) a GPA of 2.5 or higher in the major;
- (D) a GPA of 2.5 or higher in professional education courses;
- (E) completion of an application form along with autobiography; and
- (F) the recommendation of the student's faculty advisor.

**NOTE:** Departments may have additional requirements for admission to field experiences. See your advisor for those requirements.

Student teaching placements will be based on available classroom teachers; travel may be necessary. Transportation, food, lodging and liability insurance are arranged and paid for by the student.

Student teaching extends from the first day of the quarter to the first day of finals. During the quarter, student teachers will follow the calendar of the school in which they are assigned.

### License Programs and Applications

Completion of a degree including a teaching major and teacher education requirements will normally qualify for licensure. However, several majors (e.g., music, early childhood education, special education) include different concentrations or options leading to one or more specialized licenses in the major field. Special licenses in such areas as coaching or

kindergarten may be added through appropriate minors or course selections.

Completion of secondary education curricula will fulfill license requirements for grades 7-12, except that students with teaching majors in art, foreign languages, health, music or physical education may qualify for grades K-6 also by completing

- (A) part of their student teaching at the elementary level; and
- (B) any stipulated elementary teaching method courses.

Students who plan teaching careers are advised to examine all license options and contact the coordinator of such programs as early as possible.

A Curriculum Worksheet for Teaching License must be completed and signed by all license program coordinators and submitted to the Registrar before any license application may be processed. The applicant should secure such a worksheet from the Admissions and Records Office (Owens 104) or one of the Teacher Preparation Departments (Lommen Hall) early in the senior year and return it to the Admissions and Records Office as soon as possible after securing all signatures to prevent any delay in processing the license application.

Application forms for Minnesota licenses are available at the Admissions and Records Office. Forms for other states should be requested from the appropriate state agencies.

Completed applications and checks or money orders for state license fees are submitted to the Admissions and Records Office where they will be processed and forwarded after verification.

Moorhead State University is authorized to endorse license applications to other states only for students who have fulfilled all requirements for approved license programs in Minnesota.

### Educational Administration

In the field of educational administration, the staff is an integral part of the Tri-College University, a consortium composed of MSU, North Dakota State University, and Concordia College, which awards the Master of Science and Educational Specialist degrees. Programs meet certification requirements in the various areas appropriate to elementary and secondary administration. Professional titles, levels and specialties available include the following: superintendent, assistant superintendent, senior high school principal, junior high school principal, and elementary school principal. Applications forms and information regarding TCU educational administration and the other offerings can be secured from the MSU graduate dean. (See Elementary and Early Childhood education or Secondary Education and Foundations departments for course listings.

## Elementary and Early Childhood Education Department

Lommen 214V, (218) 236-2216

Chair: Sandra L. Gordon

Faculty: Beth Anderson, Solveig Bartz, Karen Danbom, John Gustafson, Charlotte Iiams, Roberta Shreve, Sarah Smedman, Cherlyn Sunflower, Kris Valan, Erma Vizenor, Doris Walker-Dalhouse

### AREAS OF STUDY:

Early Childhood Education, Elementary Education, Graduate Education which includes Elementary, Reading and Educational Administration in conjunction with Tri-College University.

Descriptions of graduate programs and courses may be requested from the Office of Graduate Studies.

### Elementary and Early Childhood Admissions Requirements

To be admitted to the Elementary and Early Childhood Department (EIEC), students shall complete the following requirements:

1. Admission to Teacher Education (see Teacher Education Requirements)
2. Completion of 80 credits
3. GPA minimum of 2.75 overall and GPA of 2.25 in liberal arts
4. Verification from supervisor of experience with children/adolescents in a teaching/learning setting
5. Evidence of basic computer skills
6. A passing score on an essay
7. Preparation of the beginning phase of a learning/teaching portfolio
8. Interview with faculty committee

The above criteria will be scored using a point system rating scale. To be eligible for admission, students must demonstrate competency reflected in a minimum required score. If there are more students who are eligible for admission than can be accommodated, preference will be given to those with the highest number of points.

Informational meetings for admission requirements to EIEC will be held quarterly. All students considering an elementary or early childhood major or minor shall attend this meeting during their freshman year. Transfer students shall attend the first quarter on campus.

### ELEMENTARY EDUCATION CURRICULA Major in Elementary Education (Includes Professional Fourth Year—PFY)

The Elementary and Early Childhood Education Department offers one teacher education preparation program which culminates in the Professional Fourth Year or PFY.

Students interested in an elementary major spend their first years completing Liberal Arts, two concentrations and prerequisites. Only grades of "C" or higher are accepted in the concentrations, all prerequisites and the elementary education major course work. Students are expected to attend a handbook advising session as soon as they have identified elementary education as their major. Students are urged to begin their professional work in the sophomore year by enrolling in Ed 200, Careers in Education. Completion of the PPST is required before students can enroll in 300 and 400 level courses. Passing the PPST is mandatory before students will receive Minnesota licensure. Continued adherence to the EIEC admissions requirement is mandatory for acceptance into PFY. Repeating any PFY course requires the approval of the department chair.

Students must apply for admission into elementary education and again into the PFY program. Notices about obtaining and submitting applications are posted in Lommen Hall and are listed in *The Advocate*. Students unable to participate in, or not needing a full-year, full-time program should contact the department. Few alternatives are available.

### Major in Elementary Education

Ed 305 Educational Psychology (3)  
 EIEC 306 Measurement and Evaluation (2)  
 EIEC 345 Orientation to Teaching Reading (3)  
 EIEC 441 Children's Literature (4)  
 PE 240 Physical Education in Elementary Schools (2)  
 Art 340 Art in Elementary Schools (2)  
 Mus 340 Music in Elementary Schools (2)  
 EIEC 420C Child Growth (2)  
 EIEC 421B Language Arts in Elementary Schools (3)  
 EIEC 421C Reading in Elementary Schools (4)  
 EIEC 421F Audiovisual: Elementary School (1)  
 EIEC 467 Practicum I (2)  
 Math 340 Mathematics in Elementary Schools (4)  
 EIEC 420B Professional Teacher (4)  
 EIEC 421E Science Health in Elementary Schools (3)  
 EIEC 421S Social Studies in Elementary Schools (3)  
 EIEC 467 Practicum II (2)  
 EIEC 451E Student Teaching (16)

**The following must be completed before enrolling in the PFY Program**

Ed 200 Career Explorations in Education (3)  
 Ed 213 Interpersonal Communications (3)  
 Ed 214 Human Growth and Development (3)  
 SpEd 220 Education of the Exceptional Child (3)  
 Art 100 Elements of Art (or equivalent) (3)  
 Mus 110 Fundamentals of Music (or equivalent) (3)  
 Math 100 Introduction to Mathematics (4)  
 Math 203 Foundations of Number Systems (4)  
 Hlth 110 Personal and Community Health (4)  
 Hlth 124 First Aid-Elementary Education (1)  
 Completion of Human Relations Program  
 PE 240 Physical Education in the Elementary School (2)  
 Ed 305 Educational Psychology (3)  
 EIEC 306 Measurement and Evaluation: Elementary Schools (2)  
 EIEC 345 Orientation to Teaching Reading (3)  
 EIEC 441 Children's Literature: Content and Methods (4)

**These courses are taken during the PFY Program**

Art 340 Art in Elementary Schools (2)  
 Mus 340 Music in Elementary Schools (2)  
 EIEC 420C Child Growth and Development of Elementary School Children (2)  
 EIEC 421B Language Arts in Elementary Schools (3)  
 Math 340 Mathematics in Elementary Schools (4)  
 EIEC 421F Audiovisual: Elementary School (1)  
 EIEC 467 Practicum I (2) and II (2)  
 EIEC 421C Reading in Elementary Schools (4)  
 EIEC 420B Professional Teacher (4)  
 EIEC 421E Science/Health in Elementary Schools (3)  
 EIEC 421S Social Studies in Elementary Schools (3)  
 EIEC 451E Student Teaching (16)

**Minor in Elementary Education**

The purpose of the Elementary Education minor is to supplement other teaching majors whose graduates need some knowledge of the 6-12 year old's education. Students who may be interested are those with majors such as School Psychology, Mathematics, Physical Education, Music, Art and others. The minor does not qualify for a teaching licensure. Permission of the EIEC chair is required to enroll in PFY courses to complete the minor. Work in addition to this minor is required for licensure to teach in grades 1-6. Prerequisite: Ed 214 Human Growth and Development (3)

**Required**

EIEC 345 Orientation to Teaching Reading (3)  
 EIEC 420C Child Growth and Development (2)  
 EIEC 421B Language Arts (3)  
 EIEC 421C Reading: Elementary School (4)  
 EIEC 421E Science/Health (3)  
 EIEC 421S Social Studies (3)  
 EIEC 441 Children's Literature (4)  
 SpEd 220 or SpEd 411 (3-4)  
 Math 203 Foundations of Number Systems (4)

**Select 6-8 electives from the following courses to complete the 36 required in the minor.** Substitutes for electives may be made by your advisor.

EIEC 346(g) Linguistic Foundations for Reading (3)  
 EIEC 448 Reading Study Skills in the Content Area (Lab required) (4)  
 EIEC Field Experience (can be taken only after completion of #1, required, as listed above) (1-3)  
 Math 100 Introduction to Mathematics (4)  
 Math 340 Mathematics in the Elementary School\* (4)  
 Psy 401 Child Psychology (4)  
 SpEd 421 Gifted Child (3)  
 SpEd 445 Remedial and Corrective Reading (3)  
 SpEd 465 Special Education Reading (3)  
 SpEd 471 Behavior and Environmental Management (3)  
 CDFR classes from NDSU—Advisor approval  
 \* Prerequisites: Math 100 and Math 203

**Minor in Language and Literacy**

This minor offers appropriate background courses for students wishing to develop a reading licensure foundation. The Literacy Concentration is one alternative for developing the content. Contact the Elementary and Early Childhood Education Department for listings of these programs and advising help in planning. Courses within the sequence are offered every quarter.

Students seeking to qualify as elementary or secondary remedial reading teachers may elect the reading minor and plan a curriculum with an advisor leading to the appropriate license program. However, a reading license cannot be issued until after two years of teaching experience.

An elementary or secondary teaching major is required for the developmental reading license. Remedial reading will be licensed at the level of the student's teaching major preparation.

**Prerequisites are**

Ed 200 Careers Explorations in Education (3)  
 Ed 214 Human Growth and Development (3)

**Core Requirements**

EIEC 345 Orientation to Teaching Reading (3)  
 EIEC 346(g) Language Foundations for Reading Instruction (3)  
 EIEC 441 Children's Literature (4)  
 EIEC 425(g) Improvement of Instruction in Reading and Language Arts (3)  
 SpEd 445(g) Remedial and Corrective Reading (4)  
 EIEC 448 Reading Study Skills in the Content Areas (3)  
 EIEC 474(g) Language Arts in Early Childhood (3)

**Two Courses from the following**

EIEC 342 Comprehension Strategies (3)  
 EIEC 480(g) Teaching Reading: Second Language (3)  
 Spch 341 Creative Dramatics (4)  
 Engl 365 Language and Learning (4)



**Additional Electives**

Ed 417 Counseling Skills I (3)  
 EIEC 431(g) Gifted Child (3)  
 Anth 110 Introduction to Cultural Symbols (4)  
 Anth 370 Anthropological Linguistics (4)  
 Anth 375 Language in Culture (4)  
 SLHS 101 Introduction to Speech, Language, Hearing  
 Science (3)  
 Engl 429(g) Transformational Grammar (4)

**Major in Early Childhood Education**

The major in Early Childhood Education includes licensure in prekindergarten teaching.

All majors complete teacher education requirements listed below:

**General**

Liberal Studies (64)  
 Health 110 (4)  
 Human Relations (10)

**Professional Requisites**

HLTH 124 First Aid (1)  
 Ed 200 Career Explorations in Education (2)  
 Ed 200L Laboratory (1)  
 Ed 213 Interpersonal Communications (3)  
 Ed 214 Human Growth and Development (3)  
 Ed 305 Educational Psychology (3)  
 SpEd 320 Education of Exceptional Child (3)

**Major Courses**

EIEC 370 Growth and Development of the Young  
 Child (3)  
 EIEC 371 Observing and Recording Young Children's  
 Behavior (1)  
 EIEC 372 Art, Music & Literature for Young  
 Children (3)  
 EIEC 373 Foundations of Early Childhood  
 Education (4)  
 EIEC 375 Theories of Instruction with Young  
 Children (3)  
 EIEC 424g Infant/Toddler Programs and Practices (4)  
 EIEC 430g Administration of Early Childhood  
 Education Programs (4)  
 EIEC 435g Parent-School Relations (4)  
 EIEC 441 Children's Literature (4)  
 EIEC 455C Student Teaching (Infant/Toddler) (8)  
 EIEC 455C Student Teaching (Preschool) (8)  
 EIEC 469 Internship (3)  
 EIEC 474g Language Arts in Early Childhood (3)  
 EIEC 475g Curriculum Development for Young  
 Children (4)  
 EIEC 477 Senior Seminar (3)  
 EIEC 478g Play and Development (3)  
 EIEC 488g Issues in Early Childhood  
 SpEd 364 Consultation in Special Education (3)  
 SpEd 424 Assessment of Infants/Young Children (4)  
 SpEd 425 Teaching Young Children with Special  
 Needs (4)  
 SpEd 471 Behavior & Environmental Management (3)

**Minor in Early Childhood Education**

A minor in Early Childhood Education is available for students with teaching majors who seek additional licensure as prekindergarten teachers.

In addition to the following courses, at least six credits of student teaching must be at the prekindergarten level.

EIEC 370 Growth and Development of the Young  
 Child (3)  
 EIEC 371 Observing and Recording Behavior (1)  
 EIEC 372 Art, Music and Literature for Young  
 Children (3)  
 EIEC 373 Foundations of Early Education (4)  
 EIEC 375 Theories of Instruction in Early Childhood (3)  
 EIEC 424g Infant/Toddler Programs and Practices (4)  
 EIEC 455C Student Teaching (6)  
 EIEC 475g Curriculum Development for Young  
 Children (4)  
 EIEC 478g Play and Development (3)  
 SpEd 425g Young Children with Special Needs (4)

**Kindergarten Licensure**

Licensed elementary education teachers may also qualify as a kindergarten teacher by completing the following courses and at least 8 credits of student teaching at the kindergarten level. Kindergarten student teaching must be done after PFY.

**Option A: Preferred**

EIEC 372 Art, Music, Literature for Young Children (3)  
 EIEC 471g Curriculum and Instruction in Kindergarten  
 Education (4)  
 EIEC 474g Language Arts in Early Childhood (3)  
 EIEC 478g Play and Development (3)  
 SpEd 425 Teaching Young Children with Special  
 Needs (4)  
 EIEC 455K Student Teaching: Kindergarten (8)

Option A may be used as a related field concentration with an elementary education major.

**Option B:**

EIEC 471 Curriculum and Instruction in Kindergarten  
 Education (4)  
 EIEC 474 Language Arts in Early Childhood (3)  
 EIEC 455K Student Teaching: Kindergarten (8)

**ELEMENTARY AND EARLY CHILDHOOD COURSES****EIEC 306 Measurement and Evaluation: Elementary (2) (FWS)**

Construction and use of questioning techniques, teacher-made tests, and interpretations of standardized evaluation instruments. Prerequisites: Ed 200 and Ed 213, 214, SpEd 220, Ed 305 or concurrent with Ed 305.

**EIEC 342(g) Comprehension Strategies (1-3)**

Analysis of juvenile books emphasizing the development of comprehension strategies for cognitive and affective understanding.

**EIEC 345 Orientation to Teaching of Reading (3) (FWS)**

General introduction and overview of reading-learning process and essential components of developmental reading program. Prerequisites: Ed 200, Ed 213, Ed 214, SpEd 220

**EIEC 346(g) Linguistic Foundations for Reading Instruction (3) (F)**

Establishes a foundation of linguistic principles and language processing as basis for understanding reading as a communication process. Prerequisite: Ed 200, Ed 213, Ed 214, SpEd 220, EIEC 441 and EIEC 345.

**EIEC 370 Growth and Development of the Young Child (3) (FW)**

Growth and development of children from conception to age six with emphasis on children in group settings. Prerequisite: Ed 214.

**EIEC 371 Observing and Recording Young Children's Behavior (1) (FW)**

Observation, data collection and discussion of selected facets of young children's growth and development. Prerequisite: EIEC 370 taken concurrently.

**EIEC 372 Art, Music and Literature for Young Children (3) (FWS)**

Exploration of children's developmental stages in the areas of art and music. Curricular applications of art, music and literature are explored.

**EIEC 373 Foundations of Early Childhood Education (4) (F)**

Examination of programs for young children from sociological, psychological, and historical contents. Models, types of programs and legislation are also examined. Prerequisites: EIEC 370, 371 or concurrent registration.

**EIEC 375(g) Theories of Instruction with Young Children (3) (F)**

Examination of major theoretical positions on the interrelated positions of how children learn and how these assumptions are translated into instructional practices. Prerequisites: EIEC 370, 371 or concurrent registration.

**EIEC 400 Independent Study in Education (1-4)**

Extends study beyond regular course work. May substitute for courses in major with consent of advisor, instructor, and department chairperson. (Repeated up to 8 credits).

**EIEC 420B Professional Teacher (4) (FWS)**

Focuses on the study of education and the rights and responsibilities of the individual teacher within the school setting. Prerequisites: All PFY prerequisites and acceptance into PFY.

**EIEC 420C Child Growth and Development of Elementary School Children (2) (FWS)**

Focuses on the developmental aspects of the elementary school age child as those aspects influence or affect the teaching of elementary school subject matter. Prerequisites: All PFY prerequisites and acceptance into PFY.

**EIEC 421B Methods in Language Arts in Elementary Schools (3) (FWS)**

Provides instructional methods that will help the preservice teacher become an effective teacher of language arts. Prerequisites: All PFY prerequisites and acceptance into PFY.

**EIEC 421C Methods in Reading in Elementary Schools (4) (FWS)**

Examines the basic skills of teaching reading grades 1-6. Includes plans for instruction, readiness, teaching phonics, work recognition skills, comprehension, and assessing reading strengths and weaknesses. Prerequisites: All PFY prerequisites and acceptance into PFY.

**EIEC 421E Methods in Teaching Elementary Science and Health (3) (FWS)**

Content, philosophy, and organization of science/health program; methods of instruction and curricular issues. Prerequisites: All PFY prerequisites and acceptance into PFY.

**EIEC 421F Audiovisual: Elementary School (1) (FWS)**

Introduction to audiovisual education with emphasis on the use of audiovisual media and technology in the classroom with an opportunity for limited experiences in the production of instructional materials and equipment operation. Prerequisites: All PFY prerequisites and acceptance into PFY.

**EIEC 421S Methods in Teaching Elementary Social Studies (3) (FWS)**

Content, philosophy, and organization of social studies program; methods of instruction and curricular issues. Prerequisites: All PFY prerequisites and acceptance into PFY.

**EIEC 423(g) Current Trends in Elementary Social Studies (3)**

Examines social studies as a process approach. Emphasis on skill development in inquiry teaching as social science study technique. Prerequisite: Teaching experience.

**ED 424(g) Infant/Toddler Programs and Practices (4) (W)**

An orientation to planning and implementing programs for children ages zero to three years and their families. Guidelines for supporting development and for providing quality physical care will be examined. Includes a 24-hour practicum in an infant program. Prerequisites: Ed 370, 371, 375 or consent of instructor.

**EIEC 425(g) Improvement of Instruction in Reading and Language Arts (3)**

Designed to meet needs of teachers enrolled. All phases of reading and language arts process or evaluation are appropriate. Prerequisite: EIEC 345.

**EIEC 430(g) Administration of Early Childhood Education Programs (W)**

Focuses on the competencies entailed in administering both small- and large-scale programs for children from birth to age 8. Concentrates on all facets of staffing, budgeting and operating early childhood programs within appropriate legal parameters. Prerequisites: EIEC 370, 371, 372, 373, 375, 475.

**EIEC 431(g) The Gifted Child (3)**

Definition, identification and current school program for the mentally superior or specially talented child. Prerequisites: None.

**EIEC 432(g) Curriculum and Methods for the Gifted (3)**

Exploration of ways to construct a curriculum suitable for the education of gifted students at elementary and secondary levels. Prerequisite: SpEd 421g

**EIEC 435(g) Parent-School Relations (4) (S)**

This course will focus on the relationships between teachers and parents in early childhood settings and in elementary classrooms. Family systems, group dynamics, effective communication, adult learning methods and resources will be examined. Underlying this course is the philosophy that parents are crucial to the successful care and education of children of all ages. Prerequisites: Junior or senior status.

**EIEC 441 Children's Literature: Content and Methods (4) (FWS)**

Systematic study of trade books available for use with students preschool through adolescence. Includes overview of current trends, selection criteria and strategies for making literature an integral part of the curriculum. Prerequisites: Ed 200, Ed 213, Ed 214, SpEd 220.

**EIEC 442(g) Curriculum Foundations (4) (FW)**

Curriculum foundations and overview primarily of Language Arts, Science, and Social Studies. Designed for Special Education Teaching majors.

**EIEC 445(g) Remedial and Corrective Reading (3) (FS)**

Presentation of special methods and materials in teaching reading to disabled readers at the primary, intermediate and secondary level. Prerequisites: EIEC 345 or teaching experience. (Same as SpEd 445(g)).

**EIEC 447(g) Reading Workshop (2)**

Designed for reading teachers to update theories and practices in teaching reading. Topics will vary as offered.

**EIEC 448 Reading Study Skills in the Content Areas (3) (W)**

Teaching techniques to improve reading ability in content materials; vocabulary, comprehension, study skills and provisions for individual learning differences. Prerequisite: EIEC 345.

**EIEC 450E Student Teaching: Elementary (8) (FWS)**

Supervised student teaching experience in an elementary school. Prerequisites: Admission to TEC, Ed 200, 213, 214, 305, EIEC 306, SpEd 220, all elementary methods (grade of C or better) and curriculum classes. Applications required two quarters prior to the field experience. Departmental approval needed.

**EIEC 451E Student Teaching: Elementary (16) (FWS)**

Supervised student teaching experience in an elementary school. Prerequisites: Admission to TEC, Ed 200, 213, 214, 305, EIEC 306, SpEd 220, all elementary methods (grade of C or better) and curriculum classes. Applications required two quarters prior to the field experience. Departmental approval needed.

**EIEC 455C Student Teaching: Early Childhood (1-16)**

Student teaching experience in an early childhood education center. Prerequisite: Completed early childhood major course work.

**EIEC 455E Student Teaching (8-16) (FWS)**

Student teaching experience to qualify for additional licensure or supplemental student teaching experience. Advisor and consent required.

**EIEC 455K Student Teaching: Kindergarten (8)**

Student teaching experience with 5 year olds. Prerequisites: EIEC 471, 474 and a completed elementary major.

**EIEC 467 Practicum/Elementary Teaching (1-6)**

Observation of children in a classroom setting assisting classroom teacher; teaching selected lessons under supervision. May include seminar. Can be repeated.

**EIEC 469 Student Internship Program (3-16)**

Opportunities for on-the-job experience. Appropriate for students with individualized majors. Prerequisites: Permission of chairperson, junior/senior status.

**EIEC 471(g) Curriculum and Instruction in Kindergarten Education (4) (FWS)**

Overview of kindergarten education, including issues, environments, curriculum, and assessment. Required for kindergarten licensure. Prerequisites: Ed 200, 213, and junior status.

**EIEC 473(g) Practicum In Early Childhood Education (3-16) (W)**

Supervised practicum experience with prekindergarten children. Analysis and evaluation of classroom procedures and development of young children. Prerequisites: EIEC 372, 475, or concurrent registration with EIEC 475.

**EIEC 474(g) Language Arts in Early Childhood (3) (FWS)**

In-depth study of early language and literacy development and beginning language literacy curriculum. Required for kindergarten licensure. Prerequisites: Ed 200, Ed 214, and junior status.

**EIEC 475(g) Curriculum Development for Young Children (4) (WS)**

Provides knowledge of curriculum approaches and instructional methods in the content areas of mathematics, science, social studies, language, reading readiness and health. Includes a 24 hour practicum. Prerequisites: EIEC 372, EIEC 375. or consent of instructor.

**EIEC 476(g) Early Childhood Education Workshop (1-3)**

Workshop for experienced nursery school and kindergarten teachers in improvement of teaching skills. Topics vary.

**EIEC 477 Seminar in Early Childhood Education (1)**

Seminar for Early Childhood student teachers. Taken concurrently with EIEC 455C.

**EIEC 478(g) Play and Development (3) (FWS)**

Examination of the central role of play to learning and development of young children. Content, functions, outcomes, environments and teacher responsibility are explored. Prerequisites: EIEC 370, 371 or consent of instructor.

**EIEC 480(g) Educational Alternatives for Learning**

Construction of both established and innovative educational programs. Prerequisites: Consent of instructor.

**EIEC 481(g) Issues in Education (1-3)**

Seminar to examine current issues and trends in specific areas of education. Prerequisites: Consent of instructor.

**EIEC 488(g) Issues in Early Childhood**

A capstone course to be taken near the end of student's course work in the early childhood major, this course comprises independent scholarship, extensive library research, writing and oral presentation skills, and the syntheses of major ideas in the field. To be taken the last year of study, preferably after student teaching. Prerequisites: EIEC 370, 371, 373, 375, 478, and senior status.

**EIEC 491(g) Topics in the Socio-Cultural Foundations of Education (1-5)**

In-depth examinations of historical, philosophical, and cultural aspects of educational theory and practice. Prerequisites: Junior/Senior or consent of instructor. (Same as Ed 491(g))

**EIEC 492(g) Impact of Education on Women (3)**

Exploring the literature on sex-role stereotyping in public education. (Same as Ed 492(g))

**EIEC 493(g) Education for International Understanding (3)**

Objectives, techniques, and materials suitable to develop and extend intercultural empathy. Study of educational ideas and practices from other countries. (Same as Ed 493(g))

**EIEC 495(g) Comparative Education (3)**

Foreign education systems, international understanding through education. Introduction to UN education agencies. (Same as Ed 495(g))

**EIEC 497(g) Readings in Education (3)**

Readings and supervised study of topics in depth. On demand only. May be repeated up to 6 credits.

**EIEC 504 The School and Society (3)**

History and development of social structures in America; relationship between social structures and the school. (Same as Ed 504(g))

**EIEC 513 Analysis of Development Reading (3)**

Literacy learning theories are studied and analyzed as basis for examining current instructional programs and practices. Prerequisite: EIEC 345 or 421C and classroom teaching experience.

**EIEC 514 Reading & Language Arts in the Content Area (3)**

Development of functional literacy competencies, K-12. Emphasizes strategies for improving and increasing literacy in content area subjects. Prerequisite: EIEC 513 and teaching experience.

**EIEC 515 Literature for Young Readers (3)**

Close reading of texts from selected genres of literature for young readers (folktales, mythology, fantasy, realism, historical fiction, picture books, poetry). Informed by and emphasis upon theories of literary criticism that provide a basis for integrating the literature curriculum, K-12. Prerequisite: EIEC 441 or equivalent.

**EIEC 518 Teacher-Arranged Environment (3)**

Designed for teachers to learn how to use their classroom setting as an additional instructional strategy. Participants will study and apply environmental principles to their own classrooms. Prerequisite: Teaching experience.

**EIEC 522 Perception, Language & Reading (3)**

Research and scholarly opinion regarding language acquisition and perception in relation to reading, learning and teaching. Examine beginning reading and current practices. Prerequisites: Teaching experience and/or consent of instructor.

**EIEC 523 Special Topics in Literature for Young Readers (3)**

Seminar for study of a selected topic in literature for young readers. Focus may be a genre, theme, motif, period, or specific authors or illustrators. May be repeated for a maximum of 6 credits as topics vary. Prerequisite: EIEC 441 or consent of instructor.

**EIEC 524 Seminar in Reading (3)**

Study of research and descriptive literature in reading. Prerequisites: Ed 502, 503, or 505 recommended.

**EIEC 530 Intro to Education Administration (3) (F)**

Theory, principles, issues and problems involved in the execution of the school management function. (Same as Ed 530)

**EIEC 531 Teacher/Student Rights (3) (S)**

Examination of the legislative and judicial actions affecting teachers and students, including due process relating to exceptional children. (Same as Ed 531)

**EIEC 532 Strategies for Solving School Organizational Problems (3) (W)**

Examination of procedures and theories which increase skills in problem solving in school organizations. Prerequisite or concurrent: EIEC 530 (Same as Ed 532)

**EIEC 533 Computer Utilization in Classrooms (3) (F)**

Exploration of computer equipment, operation, means of communication with computers, instructional use and impact of computers in society. Prerequisite: EIEC 530. (Same as Ed 532)

**EIEC 534 School Finance (3) (F)**

Study of local, state and federal revenue systems to support public education. Tax theory, budgetry and accounting procedures. Prerequisites: EIEC 530 or concurrent with EIEC 530. (Same as Ed 534)

**EIEC 535 The Process of Supervision (6) (S)**

Specific techniques and systems to supervise instruction. Interpersonal communication and group process skills are applied to administrative supervision. Prerequisite: EIEC 530. (Same as Ed 535)

**EIEC 536 Supervisory Theories (3)**

A study of management models and techniques for supervisors to systematically improve instruction in a variety of organizational climates. Prerequisites: EIEC 530 and EIEC 535. (Same as Ed 536)

**EIEC 537 Curriculum Theory and Principles (3) (W)**

Examination of principles, contemporary theories and change process alternatives as they impact on the school education program. (Same as Ed 537)

**EIEC 540 Elementary Children and Learning (3)**

Recent trends and research in educational foundations and effect upon elementary curriculum and/or practice. Topics vary each quarter.

**EIEC 541 Developments in Elementary Education (3)**

Deals with a particular problem or recent program developments in elementary education. Topics vary each quarter.

**EIEC 542 Elementary School Curriculum (3)**

History, development and evaluation of curriculum. Analysis of recent trends and development of curriculum sequence at elementary level. EIEC 537 recommended.

**EIEC 543 Administration of the Elementary School (3) (S)**

An investigation into an administration's responsibilities, practices and problems in all aspects of leadership in elementary school. Prerequisites: EIEC 530 and 542.

**EIEC 544 Middle School/Junior High School Administration (3)**

Organization and administration of educational programs for young adolescents. Prerequisites: EIEC 530 and 542 or Ed 538. (Same as Ed 544)

**EIEC 545 Diagnosis and Correction of Reading Difficulties (3)**

Advanced study of reading difficulties. Prerequisites: EIEC/SpEd 445.

**EIEC 546 Reading Clinic: Diagnosis (2)**

Individual case studies or supervision of individual case studies. Prerequisite: EIEC 545.

**EIEC 550 Science: Elementary School**

Research, current issues, and assessment in elementary school science. Hands-on experience with a variety of physical science activities. Prerequisites: Teaching license or consent of instructor.

**EIEC 581 Legal Aspects of Education (3) (F)**

Study of legal authority of the public school; legal problems facing school personnel. Prerequisites: EIEC 531 and Master's degree or equivalent. (Same as Ed 581)

**EIEC 582 School Management and Decision-making (3) (W)**

Examination of needs assessment, goal setting, planning and evaluation systems, management systems, management by objective plans and decision-making procedures. Prerequisites: EIEC 532 and Master's degree. (Same as Ed 582)

**EIEC 583 Computer Data Management and Decision-making (3)**

Effective computer applications, the computer as a decision-making planning tool, opportunities and problems presented by a computer. Prerequisites: EIEC 533 and Master's degree. (Same as Ed 583)

**EIEC 584 School Personnel Administration (3) (W)**

Study of personnel administration. Examination of the purposes, policies, plans, procedures and processes of personnel administration. Prerequisites: EIEC 536 and Master's degree. (Same as Ed 584)

**EIEC 586 School Plant Planning and Maintenance (3) (S)**

Principles in planning, construction and maintenance of school buildings, visitation and appraisal of buildings. Prerequisites: EIEC 543 and Master's degree. (Same as Ed 586)

**EIEC 588 School Business Management (3) (W)**

School business administration of insurance, transportation, food services, purchasing, inventory control, budgeting procedures, state and federal accounting and personnel. Prerequisites: EIEC 534 and Master's degree. (Same as Ed 588)

**EIEC 589 School Community Relations (3) (F)**

Purposes, organization, agencies and criteria of good school-community relationships; knowledge and techniques of public relations. Prerequisites: EIEC 543 and Master's degree. (Same as Ed 589)

**EIEC 594 Practicum in Administration (1-9)**

Supervised field experiences in various areas in education administration. Seminar and projects required; Master's degree and courses in related areas required.

**EIEC 595 Special Problems (1-3)**

Individual exploration of topical area through field placement, reading or research.

**EIEC 597 Individual Study in Education (1-3)**

Independent research for advanced graduate students. Repeated to a maximum of 6 credits. Prerequisites: Consent of instructor and advisor.

**EIEC 598 Seminar in School Administration and Supervision (1-6)**

Special topics seminars for practicing or potential administrators and supervisors. Consent of instructor. May be repeated. (Same as Ed 598)

**EIEC 599 Thesis or Field Research (1-6)**

Major study in chosen area. Available for candidates for the master's or specialist degree. Project approval required from advisor committee.

**Secondary Education and Foundations Department**

Lommen 214, (218) 236-2148

Chair: Richard Bowman

Faculty: Johnson Afolayan, Helene Anthony, Lawrence Anderson, Barbara Boseker, Andrea Boyea, Jacob Neufeld, Cheryl Youngs

**SECONDARY EDUCATION AND FOUNDATIONS CURRICULA**

Professional education courses for all secondary teaching curricula are:

Ed 200 Career Explorations in Education (2)

ED 200L Lab (1)

Ed 213 Interpersonal Communications (3)

Ed 214 Human Growth and Development (3)

Ed 305 Educational Psychology (3)

Ed 307 Measurement and Evaluation (3)

Ed 390 Foundations of Education (3)

SpEd 220 Education of Students with Exceptionalities (3)

Substitutions for these courses must be approved by the Chair of Secondary Education and Foundations in a written memorandum filed with the Registrar.

Course requirements in each major are determined by the academic department; for example, art majors refer to Art Department.

All teacher education requirements must be fulfilled to complete a major. (See Teacher Education)

**EDUCATION COURSES****Ed 100 Personal Career Planning (1)**

Designed to assist students in seeking and defining career goals. Career positions are explored by class. Pass/Fail.

**Ed 101 Assertiveness Training (2)**

Designed to enable students to learn their interpersonal rights and responsibilities, to discriminate between assertive, aggressive and submissive behavior and to acquire a set of assertive skills that, by definition, maintain the dignity of the parties involved.

**Ed 102 Advanced Assertiveness Training (2)**

This class examines advanced techniques and theories related to assertive behavior. Prerequisite: Ed 101.

**Ed 103 Career Development and Career/Life Planning (2) (FWS)**

Enables students to learn more about self and the world of work, and to develop career decision-making skills.

**Ed 104 Decision-making (2)**

The purpose of this course is to enable the students to understand their own decision-making process and the elements of successful decision-making.

**Ed 105 Marital/Premarital Enrichment (2)**

This class is designed to enhance the communication process in a marital/premarital relationship.

**Ed 106 Personal Growth Issues of Women and Men (2)**

This class examines issues related to women's and men's self-concept identity, value and communication skills.

**Ed 107 Topics in Personal Growth and Development (2)**

This course is designed to be a special topics experience. Subjects selected on current topical trends, i.e., death and dying, divorce adjustment, human potential, etc.

**Ed 108 Stress Management (2)**

Study of the causes and effects of stress plus a survey of specific skills for reducing or preventing its negative effects. Application for university students will be emphasized.

**ED 111 College Academic Success Strategies (2) (FWS)**

Both beginning and already established students will learn successful methods to take better notes, manage time, combat test anxiety, improve memory, and read more efficiently in this course that increases self-confidence as it betters study techniques.

**Ed 142 College Reading Development (2)**

Instruction in study skills. Practice use of study resources to improve vocabulary and reading.

**Ed 189 Personal Development (2)**

Exploration and work on personal development goals in small group, i.e., self-understanding, communication skills, values, goals, etc.

**Ed 200 Career Explorations in Education (3) (FWS)**

Introduction to current concepts/issues in professional education including orientation to professional education journals to educational professional periodicals. Practicum experience included for underclassmen. Lab: 20 hours teacher aiding required.

**Ed 213 Interpersonal Communications (3) (FWS)**

The "affective" course in Human Relations. Simulation, participation focus on nonverbal communication, conflict resolution, trust development, paraphrasing. Lab: 20 hours tutoring required for majors in secondary and special fields only.

**Ed 214 Human Growth and Development (3) (FWS)**

Study of stages and principles of human development and their educational implications. Theories from behavioristic, developmental, Gestalt, cognitive theorists. Prerequisite: Ed 200.

**Ed 300(g) Audiovisual Materials and Methods (3)**

Introduction to media education with emphasis upon the use of audiovisual media and technology in the classroom. With lab.

**Ed 305 Educational Psychology (3) (FWS)**

A systems approach to learning, learning environments, readiness, individual differences, student-teacher relationships. Prerequisites: Ed 200 and Ed 214 or concurrent with Ed 213, Ed 214, SpEd 220.

**Ed 307 Measurement and Evaluation: Secondary (3) (FWS)**

Emphasizes assessment and evaluation of instruction with objective development as basis for current techniques. Normative/criterion reference testing principles and concepts. Prerequisites: Ed 213, Ed 214, Ed 305 or concurrent with 305, SpEd 220.

**Ed 310 Basic Photography for Educators (3)**

Introduction to still photography including panchromatic, ortho and color positive films with an emphasis on educational application.

**Ed 320 Production of Audiovisual Materials (3)**

Basic methods and techniques for the production of graphic, audio and photographic instructional media. With lab.

**Ed 388(g) Cultural Pluralism (3) (FWS)**

Social/economic backgrounds and lifestyles of culturally different students. Analysis of appropriate teaching strategies. Prerequisites: Ed 200 or SpEd 200 and Ed 305.

**Ed 390 Foundations of Education (3) (FWS)**

Historical, philosophical, social, and professional foundations of American education. Prerequisites: Ed 200 or SpEd 200, 213, 214, and 305. Should be taken prior to Ed 450-451S.

**Ed 400 Independent Study in Education (1-4)**

Extends study beyond regular course work. May substitute for courses in major with consent of advisor, instructor, and department chairperson. (Repeated up to 8 credits).

**Ed 408(g) Foundations of Oppression (3) (F)**

Nature, experiences and disadvantages of oppression; diagnosis and classification of structure of oppression. Prerequisite: Teaching experience.

**Ed 409(g) Self and Oppression (3) (F)**

Conflict-confrontation, interpersonal communications, understanding differences in value systems of others.

**Ed 411(g) Introduction to Counseling (3) (F)**

Basic concepts and principles of counseling.

**Ed 417 Basic Counseling Skills (3) (S)**

Basic skills in the one-to-one counseling interview. Improve interpersonal communication skills in listening and responding.

**Ed 418(g) Sociology of Education (3)**  
(Same as Soc 418(g))**Ed 440 Social Studies in the Secondary School (3) (F)**

Objectives, teaching strategies, curriculum materials, and evaluation at the secondary level (7-12).

Prerequisite: Near completion of social science major/minor and Ed 200, 213, 214 and 305.

**Ed 450S Student Teaching: Secondary (8) (FWS)**

Supervised student teaching experience in a secondary school (7-12). Prerequisite: Admission to Teacher Education, Ed 200, 213, 214, 305, 307, and SpEd 220, special methods course(s), and departmental approval. Applications required two quarters prior to the field experience.

**Ed 451S Student Teaching: Secondary (16) (FWS)**

Supervised student teaching experience in a secondary school (7-12). Prerequisite: Admission to Teacher Education, Ed 200, 213, 214, 305, 307, and SpEd 220, special methods course(s), and departmental approval. Applications required two quarters prior to the field experience.

**Ed 455S Student Teaching (8-16) (FWS)**

Student teaching experience to qualify for additional licensure or supplemental student teaching experience. Advisor and consent of instructor required.

**Ed 469 Student Internship Program (3-16)**

Opportunities for on-the-job experience. Appropriate for students with individualized majors. Prerequisite: Consent of chairperson, Junior/Senior status.

**Ed 480(g) Educational Alternatives for Learning**

Construction of both established and innovative educational programs. Prerequisite: Consent of instructor.

**Ed 481(g) Issues in Education (1-3)**

Seminar to examine current issues and trends in specific areas of education. Prerequisite: Consent of instructor.

**Ed 491(g) Topics in the Socio-Cultural Foundations of Education (1-5)**

In-depth examinations of historical, philosophical, and cultural aspects of educational theory and practice. Prerequisite: Junior/Senior or consent of instructor. (Same as EIEC 491)

**Ed 492(g) Impact of Education on Women (3)**

Exploring the literature on sex-role stereotyping in public education. (Same as EIEC 492)

**Ed 493(g) Education for International Understanding (3)**

Objectives, techniques, and materials suitable to develop and extend intercultural empathy. Study of educational ideas and practices from other countries. (Same as EIEC 493)

**Ed 495(g) Comparative Education (3)**

Foreign education systems, international understanding through education. Introduction to UN education agencies. (Same as EIEC 495(g))

**Ed 496(g) Study Tour in Comparative and International Education (6)**

Field study in selected countries through conferences with educators, schools, universities, ministry visitation and conferences. Open to non-majors.

**Ed 497(g) Readings in Education (3) (on demand)**

Readings and supervised study of topics in depth. May be repeated up to 6 credits.

**Ed 501 Psychological Foundations of Education (3)**

A systems approach to schools and systems of psychology. Principles affecting learning and instruction.

**Ed 502 Statistics in Educational Research (3) (W)**

Basic theory, techniques for using descriptive and inferential statistics and application in educational research designs.

**Ed 503 Methods of Research (3) (F)**

Methodology of design of research studies; preparation of effective technical reports. Ed 502 recommended.

**Ed 504 The School and Society (3)**

History and development of social structures in America; relationship between social structures and the school. (Same as EIEC 504)

**Ed 505 Single Subject and Small Group Research Designs (3) (S)**

Introduction to research on simple subjects and small groups, with application to problems in education and related areas. Prerequisite: Ed 502 or equivalent. (Same as SpEd 505)

**Ed 506-509 Adult Education Sequence (3)**

For administrators, teachers, graduate students in adult education. Incorporates nature of learner, special curricular aspects, educational theory and sociological implication.

**Ed 510 Philosophy of Education (3)**

Major philosophical concepts and principles as they apply to education from Plato to the present.

**Ed 512 Study of the Individual (3)**

Case study methods, laboratory experience and practicum where applicable.



**Ed 530 Intro to Education Administration (3) (F)**

Theory, principles, issues and problems involved in the execution of the school management function. (Same as EIEC 530)

**Ed 531 Teacher/Student Rights (3) (S)**

Examination of the legislative and judicial actions affecting teachers and students, including due process relating to exceptional children. (Same as EIEC 531)

**Ed 532 Strategies for Solving School Organizational Problems (3) (W)**

Examination of procedures and theories which increase skills in problem solving in school organizations. Prerequisite or Concurrent: Ed 530. (Same as EIEC 532)

**Ed 533 Computer Utilization in Classrooms (3) (F)**

Exploration of computer equipment, operation, means of communication with computers, instructional use and impact of computers in society. Prerequisite: Ed 530. (Same as EIEC 533)

**Ed 534 School Finance (3) (F)**

Study of local, state and federal revenue systems to support public education. Tax theory, budgetary and accounting procedures. Prerequisite: Ed 530 or concurrent with Ed 530. (Same as EIEC 534)

**Ed 535 The Process of Supervision (6) (S)**

Specific techniques and systems to supervise instruction. Interpersonal communication and group process skills are applied to administrative supervision. Prerequisite: Ed 530. (Same as EIEC 535)

**Ed 536 Supervisory Theories (3)**

A study of management models and techniques for supervisors to systematically improve instruction in a variety of organizational climates. Prerequisite: Ed 530 and Ed 535. (Same as EIEC 536)

**Ed 537 Curriculum Theory and Principles (3) (W)**

Examination of principles, contemporary theories and change process alternatives as they impact on the school education program. (Same as EIEC 537)

**Ed 538 Secondary School Curriculum (3) (W)**

History, development, and evaluation of curricular patterns in the secondary schools. Analysis of current curricular practice and trends.

**Ed 539 Administration of the Secondary School (3) (W)**

Intended for those preparing to become school administrators. Investigates all phases of the administrator's duties and responsibilities for educational leadership. Prerequisites or concurrent: Ed 530 and 538.

**Ed 544 Middle School/Junior High School Administration (3)**

Organization and administration of educational programs for young adolescents. Prerequisites: Ed 530 and 538 or 542. (Same as EIEC 544)

**Ed 548 Foundations of Counseling (3) (F)**

Introduction to the profession of counseling. Emphasis on introductory concepts in the profession including developmental theories; aspects of counseling role, relationship and theories; professional organizations and code of ethics. Basic professional skills, such as word processing, library research, development of APA writing style are included.

**Ed 549 Counseling Skills I (3) (F)**

Development of attending skills in interviewing. Emphasis is placed on students becoming able to get into client's world and label client's feelings accurately. Introduction to several approaches to helping others including behavioral insight, micro counseling, and decision-making.

**Ed 550 Counseling Theories (3) (W)**

Students will study and examine current counseling principles and theories in order to utilize counselor techniques associated with those theories. Prerequisite: 411(g) or consent of instructor.

**Ed 551 Counseling Skills II (3) (W)**

Course is designed to assist students in examining and applying counseling techniques appropriate for crisis, facilitative, preventive and developmental counseling. Prerequisite: Ed 549, 550, or consent of instructor.

**Ed 552 Group Counseling (3) (S)**

Group dynamics in theory and practice. Prerequisite: Ed 550, Psych 476, or consent of instructor.

**Ed 552L Group Counseling Laboratory (1-3) (S)**

Participation in groups provides opportunities to practice and experience theory and concepts learned in Ed 552. Must be taken concurrently with Ed 552.

**Ed 553 Individual Appraisal (3) (F)**

Study of various types of tests, testing programs, and appraisal techniques and tools for individuals.

**Ed 554 Career Development (3) (W)**

Theories of career development, vocational guidance programs. Guidance strategies to promote career development sources of occupational/educational information.

**Ed 555 Organization and Administration of Guidance Services (3) (F)**

Examination of principles or organization and administration of guidance and counseling programs. Development of skills to administer program.

**Ed 556 Special Problems for Counselors (3)**

Seminar designed to focus on topics of special concern in the field. Topics and content will vary.

**Ed 558 Counseling the Gifted (3)**

A variety of theoretical and practical issues related to counseling and teaching the gifted student.

Prerequisites: SpEd 421(g)/Ed 431(g) or equivalent, and SpEd 422(g)/Ed 432(g) or equivalent, or consent of instructor.

**Ed 563 Human Resources Development (4) (W)**

Exploration of the training and development needs of employees and volunteers. Covers ways adults learn, motivation of volunteers, interviewing skills and the needs analysis, design, implementation, evaluation, administration and cost effectiveness of training programs.

**Ed 564 Theory and Process of Consultation (3)**

Exploration of theory and process of various consultation models, consultant roles, research and evaluation across community, mental health and school settings. (Same as SpEd 564)

**Ed 565 Counseling Skills III (3) (S)**

Designed to provide students with skills for conducting growth-producing interviews or one-to-one counseling sessions with client. Emphasis is on skillfully entering the client's world and facilitating positive change. Prerequisite: Ed 551.

**Ed 570 Seminar, Current Trends in Counseling (1-3) (S)**

Emphasizes current issues and developments in the broad field of counseling and human development-study of current periodic literature, federal and state legislation, professional practices and leading research. Prerequisite: After completion of core courses or after 36 credits and with instructor approval. May be repeated.

**Ed 571 Professional Contribution Seminar (1) (FWS)**

Designed to assist advanced level Counseling and Human Development graduate students in making a professional contribution to the field. Students define an area of investigation, develop a plan of implementation and means of presenting the results of the investigation. Prerequisite: Ed 500, 502, 503 and 30 course credits in Counseling and Human Development (and by consent of instructor.)

**Ed 581 Legal Aspects of Education (3) (F)**

Study of legal authority of the public school; legal problems facing school personnel. Prerequisite: Ed 531 and Master's degree or equivalent. (Same as EIEC 581)

**Ed 582 School Management and Decision-making (3) (W)**

Examination of needs assessment, goal setting, planning and evaluation systems, management systems, management by objective plans and decision-making procedures. Prerequisite: Ed 532 and Master's degree. (Same as EIEC 582)

**Ed 583 Computer Data Management and Decision-making (3)**

Effective computer applications, the computer as a decision-making planning tool, opportunities and problems presented by a computer. Prerequisite: Ed 533 and Master's degree. (Same as EIEC 583)

**Ed 584 School Personnel Administration (3) (W)**

Study of personnel administration. Examination of the purposes, policies, plans, procedures and processes of personnel administration. Prerequisites: Ed 536 and Master's degree. (Same as EIEC 584)

**Ed 586 School Plant Planning and Maintenance (3) (S)**

Principles in planning, construction and maintenance of school buildings, visitation and appraisal of buildings. Prerequisites: Ed 539 or Ed 543 and Master's degree. (Same as EIEC 586)

**Ed 588 School Business Management (3) (W)**

School business administration of insurance, transportation, food services, purchasing, inventory control, budgeting procedures, state and federal accounting and personnel. Prerequisites: Ed 534 and Master's degree. (Same as EIEC 588)

**Ed 589 School Community Relations (3) (F)**

Purposes, organization, agencies and criteria of good school-community relationships; knowledge and techniques of public relations. Prerequisite: Ed 539 or 543 and Master's degree. (Same as EIEC 589)

**Ed 591 Practicum in School Counseling (1-6) (FWS)**

A practical field experience in counseling and guidance for majors. Individualized for each student. Prerequisite: Consent of instructor.

**Ed 594 Practicum in Administration (1-9) (FWS)**

Supervised field experiences in various areas in education administration. Seminar and projects required; Master's Degree and courses in related areas required.

**Ed 595 Special Problems (1-3)**

Individual exploration of topical area through field placement, reading or research.

**Ed 597 Individual Study in Education (1-3) (FWS)**

Independent research for advanced graduate students. Repeated to a maximum of 6 credits. Prerequisite: Consent of instructor and advisor.

**Ed 598 Seminar in School Administration and Supervision (1-6)**

Special topics seminars for practicing or potential administrators and supervisors. Consent of instructor. May be repeated.

**Ed 599 Thesis or Field Research (1-6) (FWS)**

Major study in chosen area. Available for candidates for the master's or specialist degree. Project approval required from advisor committee.

## Special Education and Counseling Department

Lommen 203, (218) 236-2297

**Chair:** Paul Beare (E/BD Coordinator)

**Faculty:** Evelyn Lynch (ECSE Coordinator),

Mark Mostert (SLD Coordinator),

William Packwood (Director, Counseling & Human Development),

John Patrick,

Susan Severson (MSMH Coordinator),

Linda Svobodny (MMMh Coordinator),

Barbara Wasson (Mildly Handicapped Masters Coordinator),

John Wasson

**See Secondary Education and Foundations Department for Counseling courses.**

### Major in Special Education

To be awarded a major in Special Education, a student must complete at least one licensure area, as a teacher of early childhood special education (ECSE), emotional/behavioral disorders (E/BD), mild to moderate mentally handicapped (MMMh), moderate to severe mentally handicapped (MSMH), or specific learning disabilities (SLD). By combining components a student may meet the requirements for multiple licensures.

To complete the major in Special Education, all students must complete at least one quarter of full time student teaching. Students receiving multiple licensure, either across general and special education or within special education, may complete half time field experiences for subsequent licenses. Students pursuing a license in ECSE and/or MSMH must complete a full quarter student teaching experience in each licensure area. All student teaching or practicum field experience in special education requires a minimum GPA of 3.0 in SpEd prefix course work.

All special education majors must complete the Professional Education requirements, Special Education Core and at least one set of licensure requirements. Psychology 113, General Psychology and Speech 100, Speech Communication are related requirements which may be completed as part of general studies.

### Professional Education Requirements

SpEd 200 Orientation to Special Education (2)

Ed 213 Interpersonal Communications (3)

Ed 214 Human Growth and Development (3)

Ed 305 Educational Psychology (3)

Ed 388 Cultural Pluralism (3)

### Special Education Core

SpEd 320 Educational Services for Individuals with Exceptionalities (4)

SpEd 363 Assessment in Special Education (3)

SpEd 364 Consultation in Special Education (3)

SpEd 466 Practicum (3)

SpEd 471g Behavior and Environmental Management (3)

SpEd 494g Legal/Social Foundations of Special Education (3)

Special Education majors pursuing E/BD, MMMh or SLD must hold an elementary or secondary teaching license and have completed equivalent courses to those listed below or complete the classroom teaching exemption courses listed below; students in MSMH must complete the starred (\*) courses.

### Classroom Teaching Exemption

Math 344 Mathematics for Special Education (4)

EIEC 345 Foundations for Teaching Language & Reading (3)

EIEC 442 Curriculum Foundations\* (4)

EIEC467g Practicum-Elementary Teaching\* (3)

SpEd 445g Remedial and Corrective Reading (4)

### Early Childhood Special Education

EIEC 370 Growth and Development of the Young Child (3)

EIEC 371 Observing and Recording Young Children's Behavior (1)

EIEC 372 Art, Music & Literature for Young Children (3)

EIEC 475g Curriculum Development for Young Children (3)

EIEC 478g Play & Development (3)

EIEC 455C Early Childhood Student Teaching (3)

SpEd 412g Mental Retardation (4)

SpEd 417g Educating Students with Multiple Disabilities (4)

SpEd 423g Theory and Practice in Early Childhood Special Education (3)

SpEd 424g Assessment Strategies for Young Children with Disabilities (4)

SpEd 426g Instructional Strategies for Infants with Disabilities (4)

SpEd 427g Instructional Strategies: Preschool (4)

SpEd 428g Family Ecology (3)

SpEd 459g Communication Programming for Persons with Severe Disabilities (3)

SpEd 468E Infant/Interagency Practicum (3)

SpEd 451E Student Teaching in Early Childhood Special Education 316)

### Emotional/Behavioral Disorders

SpEd 413g Instructional Strategies: Elementary (4)

SpEd 463g Assessment Strategies: Mild Disabilities (3)

SpEd 464g Educational Planning and Adaptation (2)

SpEd 467A Secondary Practicum: Students with Mild Disabilities (6)

SpEd 470g Transition Planning (3)

SpEd 473g Educating Children with Behavior Disorders (4)

SpEd 478g Educational Interventions for Students with Emotional/Behavioral Disorders (3)

SpEd 479g Children and Adolescents in Crisis (3)

SpEd 451C Student Teaching: Emotional/Behavioral Disorders (16)

**Mild to Moderate Mentally Handicapped**

- SpEd 412g Mental Retardation (4)  
 SpEd 413g Instructional Strategies: Elementary (4)  
 SpEd 414g Instructional Strategies: Secondary (4)  
 SpEd 463g Assessment Strategies: Mild Disabilities (3)  
 SpEd 464g Educational Planning and Adaptation (2)  
 SpEd 467A Secondary Practicum: Students with Mild Disabilities (6)  
 SpEd 470g Transition Planning (3)  
 SpEd 451M Student Teaching: Mild to Moderate Mentally Handicapped (16)

**Moderate/Severe Mentally Handicapped**

- SpEd 412g Mental Retardation (4)  
 SpEd 417g Educating Students with Multiple Disabilities (4)  
 SpEd 428g Family Ecology (3)  
 SpEd 456g Curriculum and Assessment for Students with Severe Disabilities (3)  
 SpEd 457g Instructional Strategies for Persons with Severe Disabilities (3)  
 SpEd 459g Communication Programming for Persons with Severe Disabilities (3)  
 SpEd 470g Transitional Planning (3)  
 SpEd 474g Management of Challenging Behaviors (3)  
 SpEd 451S Student Teaching: Moderate to Severe Mentally Handicapped (16)

**Specific Learning Disabilities**

- SpEd 413 Instructional Strategies: Elementary (4)  
 SpEd 461g Educating Children & Youth with Specific Learning Disabilities (4)  
 SpEd 463g Assessment Strategies: Mild Disabilities (3)  
 SpEd 464g Educational Planning and Adaptation (2)  
 SpEd 470g Transitional Planning (3)  
 SpEd 475g Teacher Communication/Consultation: Specific Learning Disabilities (4)  
 SpEd 467A Secondary Practicum: Students with Mild Disabilities (6)  
 SpEd 451B Student Teaching: Specific Learning Disabilities (16)

**Licensure in Special Education**

Programs leading to license by the State of Minnesota as teachers of E/BD, MMMH, MSMH, or SLD, without completing an entire major are offered through the Special Education & Counseling Department. Such licensure requires completion of a bachelor's degree with an elementary or secondary teaching major and a program of designated courses in special education or completion of any undergraduate major, completion of the classroom teaching exemption, and completion of the designated courses in Special Education.

Licensure in the area of Mildly Handicapped is available to those who already possess a valid special education license and complete a prescribed master's degree program in Mildly Handicapped.

**SPECIAL EDUCATION COURSES****SpEd 200 Orientation to Special Education (2) (FWS)**

Introduction to the field of education focusing on special education. Course includes a number of field experiences involving service settings for children and adults with exceptionalities. Prerequisite: None.

**SpEd 220 Education of Students with Exceptionalities (3) (FWS)**

Introduction to recognition, incidence and educational needs of exceptional children. Prerequisite: None.

**SpEd 320 Educational Services for Individuals with Exceptionalities (4) (FS)**

Introduction to the recognition, incidence and educational needs of children with exceptionalities. A wide range of educational services are studied with emphasis on the shared responsibility of all education professionals. Prerequisite: None.

**SpEd 363 Assessment In Special Education (3) (FWS)**

An introduction to assessment in special education including basic statistical and measurement concepts, use of standardized and nonstandardized assessment procedures, and interpretation of assessment results. Prerequisite: None.

**SpEd 364 Consultation In Special Education (3) (FWS)**

Through exposure to related literature and simulation exercises, develop an understanding of the process and practice of consulting with teachers, parents and children. Prerequisite: None.

**SpEd 412(g) Mental Retardation (4) (F)**

Overview of the definitions, characteristics, associated disabilities and medical aspects of persons with cognitive disabilities. Prerequisite: SpEd 320.

**SpEd 413g Instructional Strategies: Elementary (4) (FWS)**

Curriculum planning and classroom teaching techniques for elementary level students with mild to moderate disabilities will be examined. Topics will include adaptation of instruction, assessment and designing individualized educational plans, as well as various content and learning problems. Prerequisite: SpEd 200, 320, and 363.

**SpEd 414(g) Instructional Strategies: Secondary (4) (W)**

Curriculum planning and classroom techniques for secondary level students with mild to moderate disabilities will be examined. Special emphasis is placed on interpersonal, social and community problems which appear to be at a high prevalence in the adolescent years. Strategies for teaching basic skills will be explored as well as teaching school survival skills. The focus will be on looking at lifelong needs of these special learners. Prerequisite: SpEd 200, 320, 363, and 413.

**SpEd 417(g) Educating Students with Multiple Disabilities (4) (W)**

An introduction to the definitions, characteristics, instructional methods/techniques, and educational programming for learners with profound/multiple disabilities. Prerequisite: SpEd 200, 320, 412g and 456g or consent of instructor.

**SpEd 421(g) The Gifted Child (3)**

Definition, identification, and current school program for the child with superior ability or special talents.

**SpEd 422(g) Curriculum and Methods for the Gifted (3)**

Exploration of ways to construct a curriculum suitable for the education of gifted students at elementary and secondary levels. Prerequisite: SpEd 421g

**SpEd 423(g) Theory and Practice in Early Childhood Special Education (3) (S)**

Examination of the research related to early intervention and overview of program models for services to young children with disabilities. Prerequisite: SpEd 200, 320, 363, or consent of instructor.

**SpEd 424(g) Assessment Strategies for Young Children with Disabilities (4) (F)**

Examines assessment instruments and procedures with infants, toddlers, preschoolers with disabilities. Approaches to identification, screening, assessment selection and programming are explored. Prerequisite: SpEd 320 or 363 or consent of instructor.

**SpEd 425(g) Teaching Young Children with Special Needs (4) (W)**

Provides the early childhood educator and kindergarten teacher with skills in assessment, child study procedures and curricular adaptations for young children with disabilities in integrated settings. Prerequisite: SpEd 220 or consent of instructor.

**SpEd 426(g) Instructional Strategies for Infants with Disabilities (4) (F)**

Investigation of goals and decision-making process to develop objectives and methods to facilitate development of children with disabilities from birth to 3 years. Prerequisite: SpEd 320, 363, 423g, 424g, Ed 370, 371 or consent of instructor.

**SpEd 427(g) Instructional Strategies: Preschoolers (4) (W)**

Investigation of methods to design and implement individual and group instructional and behavioral programs for children with disabilities from 3-6 years. Prerequisite: SpEd 320, 363, 423g, 424g Ed 370, 371 or consent of instructor.

**SpEd 428(g) Family Ecology (3) (W)**

Inquiry into historical and ecological/transactional perspective, and functions of the family of children with special-needs; school/family relationships. Prerequisite: SpEd 320g or consent of instructor.

**SpEd 435(g) Topics in Mental Retardation (3)**

Advanced treatment of selected topics on research and practice in mental retardation. Prerequisite: SpEd 320.

**SpEd 436(g) Problems in Special Education (1-3)**

Directed field experience, reading, or research in special education. Prerequisite: SpEd 320. May be repeated up to 6 credits.

**SpEd 442(g) Creative Activities for Children with Disabilities (3)**

Creative activities for children with disabilities; practical experiences in the areas of art, crafts, music, drama and their interrelationships. Prerequisite: SpEd 320.

**SpEd 444(g) Language and Learning Problems in Children (4) (W)**

A detailed coverage of the impact of language processes and language development on school learning problems, including the development of basic academic skills. The course will provide knowledge and basic skills in understanding the significance of language development on special educational interventions with school aged children. Prerequisite: Ed 214 and SpEd 320.

**SpEd 445(g) Remedial and Corrective Reading (4) (FWS)**

Presentation of causes, diagnosis, and informal assessment of reading difficulties. Methods of correcting reading difficulties are studied. Prerequisite: EIEC 345

**SpEd 446(g) Remedial and Corrective Reading Clinic (2)**

Supervised practice in remediating children with reading disabilities at the primary, intermediate, and secondary level. Prerequisite: EIEC 345 or teaching experience, SpEd 445.

**SpEd 451B Student Teaching: SLD (16) (FWS)**

Student teaching in public school elementary level setting for pupils with Specific Learning Disabilities. Prerequisite: SpEd 461g, 413g, 463g, 494g, 364, 475g, with GPA of 3.0 in major.

**SpEd 451C Student Teaching: E/BD (16) (FWS)**

Student teaching in public school self-contained setting for pupils with Emotional/Behavioral Disorders. Prerequisite: SpEd 473g, 478g, 479g, 463g, 413g, 494g, with GPA of 3.0 in major.

**SpEd 451E Student Teaching: ECSE (16) (FWS)**

Student teaching in public school setting for young children with disabilities. Prerequisite: SpEd 364, 412g, 494g, 423g, 424g, 426g, 427g, 428g, (or concurrently), 459g, (or concurrently), Ed 455, SpEd 467E, and 3.0 GPA in major.

**SpEd 451D Student Teaching: MMMH (16) (FWS)**

Student teaching in resource or self-contained setting for pupils with Mild to Moderate Mental Retardation. Prerequisite: SpEd 364g, 412g, 413g, 414g, 444g (or concurrently), 463g, 466g, 494g (or concurrently) with GPA of 3.0 in major.

**SpEd 451S Student Teaching: MSMH (16) (FWS)**

Student teaching in an elementary or secondary setting for pupils with Moderate to Severe Mental Retardation. Prerequisite: SpEd 364, 417g, 457g, 467H, 470g, 471g, and 474g with GPA of 3.0 in major.

**SpEd 456(g) Curriculum and Assessment for Students with Severe Disabilities (3) (F)**

Examines program philosophy in teaching students with severe disabilities. Topics include curriculum approaches, methods of assessment, instructional techniques, and team approaches. Prerequisite: SpEd 412g.

**SpEd 457(g) Instructional Strategies for Persons with Severe Disabilities (3) (W)**

Classroom techniques for teaching students with severe disabilities. Topics include classroom environment, scheduling, planning, record keeping, and instructional strategies using both a functional and inclusionary program approach. Prerequisite: SpEd 412g and 456g.

**SpEd 459(g) Communication Programming for Persons with Severe Disabilities (3) (W)**

This course covers issues related to communication program and decision-making models for communication programming for individuals with severe disabilities. The emphasis is on assessing an individual's communication skills, selecting appropriate components for the communication system and planning intervention strategies. Prerequisite: SpEd 412g.

**SpEd 461(g) Educating Children and Youth with Specific Learning Disabilities (4) (FW)**

An introduction to definition, assessment, characteristics, and educational strategies for children and youth with Specific Learning Disabilities. Prerequisite: SpEd 320.

**SpEd 463(g) Assessment Strategies: Mild Disabilities (3) (FW)**

Assessment of scholastic achievement and aptitude, social and adaptive behavior, and instructional effectiveness through the use of norm referenced individual test instruments and informal instructor designed procedures. Report writing, establishment of objectives, and participation with parents and teachers in the development of individual educational programs included. Prerequisite: SpEd 320, 363, 445g, and 471g, with a 2.5 GPA and concurrent registration in SpEd 466g.

**SpEd 464(g) Educational Planning and Adaptation (2) (FWS)**

Educational and transitional adaptations for students with learning disabilities or emotional/behavioral disorders based on individual cognitive, affective and behavioral characteristics. Prerequisite: SpEd 463, 466, and 412, 461g, or 473g, and concurrent registration in SpEd 467A.

**SpEd 466A Practicum: Mild Disabilities (3) (FW)**

Field experience in assessment and remediation of the academic and behavioral skills of students with mild disabilities. Prerequisite: Concurrent registration in SpEd 463g.

**SpEd 466E Practicum: Preschool (3) (FWS)**

Directed practicum with children with disabilities (4-6 years) in public school classroom. Prerequisite: SpEd 423g, 2.5 GPA in major and consent of instructor.

**SpEd 466H Practicum: Severe Disabilities (3) (FWS)**

Directed practicum experience in an elementary or secondary classroom for students with moderate to severe mental disabilities. Prerequisite: SpEd 457g (or concurrently), 459g, 470g, and 474g, and 2.5 GPA in major.

**SpEd 467A Secondary Practicum: Mild Disabilities (6) (FWS)**

Directed practicum experience in secondary level special education resource room setting. Prerequisite: Concurrent registration in SpEd 464g, 3.0 GPA in major, and consent of instructor.

**SpEd 468B Practicum: SLD (6) (FWS)**

Directed practicum experience in specific learning disabilities teaching with emphasis on advanced assessment techniques and consultative strategies. Prerequisite: SpEd 475g and 3.0 GPA in major, and consent of instructor.

**SpEd 468C Practicum: E/BD (6) (FWS)**

Directed practicum experience in a self-contained setting for children and/or youth with emotional behavioral problems. Prerequisite: SpEd 364, 413g, 463g, 473g, 478g, 479g, 494g, and 3.0 GPA in major, and consent of instructor.

**SpEd 468D Practicum: MMMH (6) (FWS)**

Directed practicum experience in an elementary or secondary classroom serving students with mild/moderate disabilities. Prerequisite: Consent of instructor and 3.0 GPA in major.

**SpEd 468E Infant/Interagency Practicum (3-6) (FWS)**

Directed practicum with infants and toddlers with disabilities from education, health, and social services perspectives in home and clinical settings. Prerequisite: SpEd 423g and consent of instructor. This practicum may be taken prior to SpEd 467E, concurrently with SpEd 426g or after successful completion of SpEd 467E, and 3.0 GPA in major.

**SpEd 468H Practicum: MSMH (6) (FWS)**

Directed practicum experience in an elementary or secondary classroom serving students with moderate/severe disabilities. Prerequisite: Consent of instructor and 3.0 GPA in major.

**SpEd 470(g) Transitional Planning (3) (WS)**

Transitional planning for secondary students with disabilities including transitional assessment, programming and planning. Knowledge of post secondary service options and funding sources. Prerequisite: SpEd 412, 461 or 473.

**SpEd 471(g) Behavior and Environmental Management (3) (FW)**

Analysis and programming of behavior and environmental variables as they relate to children with disabilities in the classroom, community, and home. Prerequisite: SpEd 320 or consent of instructor.

**SpEd 472(g) Educational Diagnosis and Programming (3)**

Principles and practices of diagnostic-prescriptive programming for children with disabilities. Prerequisite: SpEd 220 or 320.

**SpEd 473(g) Educating Children with Behavior Disorders (4) (F)**

Knowledge, rationale, program components, operation of various program models for students with emotional/behavioral disorders. Prerequisite: SpEd 320 and 471 or consent of instructor.

**SpEd 474(g) Management of Challenging Behavior (3) (W)**

Advanced instruction in definition, identification, measurement, and programmatic remediation of challenging behaviors in persons with moderate to severe disabilities, infant through adult. Prerequisite: SpEd 471g and 412g or SpEd 473g or equivalent coursework approved by the instructor.

**SpEd 475(g) Teacher Communication/Consultation: Specific Learning Disabilities (3) (WS)**

Theory and practice for special learning disabilities resource consultant including direct services, assessment and report writing, consultation with regular classroom teachers and working with parents of learners with handicaps. Prerequisite: SpEd 364, 461g, 494g (or taken concurrently), and 463g, SpEd 466g.

**SpEd 478(g) Educational Interventions for Students with Emotional/Behavioral Disorders (3) (W)**

Program design, intervention techniques, and management strategies for school age students with emotional/behavioral disorders. Prerequisite: SpEd 413g, 471g, and 473g.

**SpEd 479(g) Children and Adolescents in Crisis (3) (FS)**

Overview of life crises effective children's behavior with special emphasis on disturbed adolescents. Topics include chemical dependency, suicide, eating disorders, delinquency, alternative school programs, and special education intervention models. Prerequisite: SpEd 473.

**SpEd 494(g) Legal/Social Foundations of Special Education (3) (FS)**

An overview of the sociological, historical, legal, and educational basis for special education within public school systems. Includes research on efficacy of special education, controversies surrounding least restrictive environments, integration and mainstreaming. Emphasis on teacher roles, professional responsibilities, and best practices. Stresses knowledge and skills related to components of individualized educational plans. Prerequisite: SpEd 320

**SpEd 505 Single Subject and Small Group Research Designs (3) (S)**

Introduction to research on single subjects and small groups, with application to problems in education and related areas.

**SpEd 511 Understanding Persons with Mild Disabilities (3)**

Advanced coverage of definitions, assessment, characteristics, and educational interventions for learners with mild to moderate mental retardation, learning disabilities, or behavioral disabilities. Prerequisite: Graduate standing.

**SpEd 524 Advanced Assessment in Early Childhood (3)**

Advanced instruction in measurement, assessment and interpretation of developmental status of infants, toddlers and preschoolers with mild to severe disabilities. Emphasis on family-focused assessment and individual child and family goal setting. Prerequisite: SpEd 424 or equivalent, graduate standing, or consent of instructor.

**SpEd 528 Family Focused Intervention in ECSE (3)**

Advanced instruction on the application of family systems literature to research and intervention with families of infants, toddlers and preschoolers with disabilities or at-risk for disabilities. This course is designed for professionals who are responsible for the coordination of interagency services (hospital, health, social services, educational and community) to families. Prerequisite: Graduate standing and consent of instructor.

**SpEd 545 Diagnosis and Correction of Reading Difficulties (3)**

Advanced study of reading difficulties: Prerequisite: SpEd 445g.

**SpEd 546 Reading Clinic: Diagnosis (2)**

Individual case studies or supervision of individual case studies. Prerequisite: SpEd 545

**SpEd 562 Seminar: Special Education (3)**

Seminar in selected SpEd topics. Prerequisite: Consent of instructor.

**SpEd 563 Advanced Measurement/Assessment (3)**

Advanced coverage of measurement and assessment in special education as applied to learners with mild disabilities, including measurement concepts; use of standardized and nonstandardized assessment procedures; rating scales and observational techniques; and interpretation of assessment results. Prerequisite: Graduate standing and SpEd 463.

**SpEd 564 Theory and Process of Consultation (3) (S)**

Exploration of theory and process of various consultation models, consultant roles, research and evaluation across community, mental health, and school settings. (Same as Ed 564)

**SpEd 565 Educational Program Development: Mild Disabilities (3)**

Selected topics in SpEd program development. Prerequisite: Consent of instructor.

**SpEd 567A Secondary Practicum: Mild Disabilities (6) (FWS)**

Directed practicum experience in secondary level special education resource room setting. Prerequisite: Consent of instructor and 3.0 GPA in major.

**SpEd 567E Preschool Practicum (3-6) (FWS)**

Advanced practicum with children with disabilities (4-6 years) in public school classroom. Prerequisite: Consent of instructor and 3.0 GPA in major.

**SpEd 567H Practicum: Severe Disabilities (3)**

Advanced practicum experience in an elementary or secondary classroom for students with moderate to severe mental disabilities. Prerequisite: SpEd 457g (or concurrently), 459g, 470g, and 474g, consent of instructor and 3.0 GPA in major.

**SpEd 567M Educational Planning Practicum (3)**

Practice managing assessment, program planning, and consultation for students with SLD, E/BD, or MMMH. Practicum experiences at both the elementary and secondary level. Prerequisite: SpEd 563, 571, and 572, consent of instructor and 3.0 GPA in major.

**SpEd 568B Practicum: SLD (6) (FWS)**

Directed practicum experience in specific learning disabilities teaching with emphasis on advanced assessment techniques and consultative strategies. Prerequisite: SpEd 463g, 466, 461S, 413g, 475, or consent of instructor and 3.0 GPA in major.

**SpEd 568C Practicum: E/BD (6) (FWS)**

Directed practicum experience in a self-contained setting for children and/or youth with emotional behavioral problems. Prerequisite: SpEd 413g, 463g, 473g, 478g, 479g (or concurrently), and 494g, consent of instructor and 3.0 GPA in major.

**SpEd 568D Practicum: MMMH (6)**

Advanced practicum experience in an elementary or secondary classroom serving students with mild/moderate disabilities. Prerequisite: Consent of instructor and 3.0 GPA in major.

**SpEd 568E Infant/Interagency Practicum (3-6)**

Advanced practicum with infants and toddlers with disabilities from education, health, and social services perspectives in home and clinical settings. Prerequisite: Consent of instructor and 3.0 GPA in major.

**SpEd 568H Practicum: MSMH (6)**

Advanced practicum experience in an elementary or secondary classroom serving students with moderate/severe disabilities. Prerequisite: Consent of instructor and 3.0 GPA in major.

**SpEd 568M Consultative Practicum (3)**

One academic quarter or the equivalent of experience with a multidisciplinary team planning and implementing instructional programming for students with disabilities at the elementary and secondary level. Prerequisite: SpEd 564, 565, and 570, consent of instructor and 3.0 GPA in major.

**SpEd 569 Advanced Practicum in Special Education (3)**

Advanced practicum experience in indicated area of special education, includes assessment, formulation of treatment program, and supervision of others. Prerequisite: Graduate standing, SpEd 568, and consent of instructor.

**SpEd 570 Transitional Planning: Individuals with Mild Disabilities (3)**

Transitional planning for students with mild disabilities. Current requirements and available resources will be examined. Procedures will be studied for developing cooperative programming between school and community agencies so that students will be prepared for transition into the community and adult life.

**SpEd 571 Advanced Planning Strategies: Mild Disabilities (3)**

Advanced instruction in observation, assessment, and interpretation of student performance including ability to observe, record, and analyze the learning environment and learning style of students and then involve students, parents and mainstream professionals in meeting instructional goals.



**SpEd 572 Educational Diagnosis and Programming (3)**

Critical analysis for selected applications of behavioral science to education of children and youth with disabilities, including implications for use in education. Prerequisite: Graduate standing. SpEd 320, 463 and consent of instructor.

**SpEd 590 Seminar: Current Trends in Special Education (1-3)**

Exploration of current practices, relevant literature, professional practices, legal issues, research, and funding patterns. Prerequisite: Graduate status.

**SpEd 595 Special Problems (1-6)**

Advanced work in a special area. Prerequisite: Consent of graduate advisor.

**SpEd 597 Individual Study (3) (FWS)**

Plan B project in special education. Prerequisite: Consent of graduate advisor.

**SpEd 599 Thesis (6) (FWS)**

Thesis in special education. Prerequisite: Consent of graduate advisor.

**Women's Studies**

**Coordinator:** Mary Ellen Schmitter

**WOMEN'S STUDIES CURRICULUM**

The minor in Women's Studies provides students an opportunity for interdisciplinary learning related to women in society. Students are expected to interrelate various kinds of knowledge and perspectives from the natural and social sciences, humanities, and education.

The minor is particularly appropriate for students preparing for careers in education, law, the ministry, medicine, social service, mass communications, or the pursuit of advanced degrees in Women's Studies at other institutions.

**Minor in Women's Studies (24-26 credits required)****Core Courses (14-16 credits)**

Hum 310(g) Women's Studies (4)

Phil 445(g) Topics in Feminist Theory (4)

Psy 220 Psychology of Women (4)

OR Soc 340 Women and Health (4)

Hist 350 Women in European History (4)

OR Hist 375 Women in U.S. History (3)

OR Engl 246 Women in Literature (4)

Hum 410(g) Directed Readings in Women's Studies (2)  
(recommended at end of student's program)

Hum 412 Seminar in Women's Studies (4)

**Electives (10-12 credits)**

Art 489 Women and Art (4)

Biol 304 Biology of Women (4)

CRJS 400 Sociology of Rape (4)

Econ 310 Race and Gender (4)

Engl 246 Women in Literature (4)

Engl 248 American Ethnic Literature\* (4)

Hist 310 Women and European History (4)

Hist 375 Women in U.S. History (3)

MC 425 Women and Media (4)

MDS 232 Women's Roles in the 19th Century (4)

Phil 210 Women in Philosophy (4)

Phil 214 Philosophy and Women (4)

PE 294 Women and Sports (4)

Pol 430(g) Sex-Based Discrimination (4)

Psy 481 Women and Work (4)

Soc/Anth 250 Cross Cultural Gender Roles (4)

Soc 201 Topical Term (4)

Soc 219 Sociology of Sexual Behavior (4)

Soc 220 Courtship and Marriage (4)

Soc 308 Aging in America (4)

Soc 333 Sociology of Gender (4)

Soc 340 Women and Health (4)

Soc 416 Violence in the Family (4)

Total Credits: 24-26 credits required

Other appropriate courses or seminars are often available as topic listings in cooperating departments.

\* When topic applies to women.

# Administration

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**Mark Rice** Principal Accounting Manager  
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Executive Director Comstock Union  
**Kathy Scott** Associate Director of Student  
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**Karen Mehnert-Meland** Director of Student Union  
and Activities  
**Mark Geller** Associate Director of Student Union  
Programming and Facilities  
**Jean Hollaar** Business Manager of Comstock Union  
**Abner Arauza** Coordinator of Hispanic Programs  
**Gus Claymore** Coordinator of American Indian  
Programs  
**Trancey Williams** Coordinator of African American  
Programs  
**Claire Cardwell** Acting International Student Advisor  
**Jean Lange** Director of Admissions  
**Gina Johnson** Assistant Director of Admissions  
**Charles Claymore** Assistant Director of Admissions  
**Cliff Schuette** Director of Counseling  
**David Anderson** Director of Financial Aid  
**Karen Knighton** Associate Director of Financial Aid  
**Carolyn Zehren** Assistant Director of Financial Aid  
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**Lynne Ebner** Director of Health Services  
**Michael Pehler** Director of Housing and Security  
**Mary Geller** Associate Director of Housing and  
Security/Programs  
**Kim Brosdahl** Associate Director of Housing and  
Security/Operations  
**Gerald Jacobs** Acting Director of Career and  
Placement Services  
**Sonja Rue** Associate Director of Career and  
Placement Services  
**Paula Ahles** Coordinator of Disabled Student  
Services  
**Katy Wilson** Athletic Director

### PUBLIC AFFAIRS

**Ron Matthies** Vice President for Public Affairs  
and Executive Vice President of MSU Foundation  
**Jude Poseley** Director of Communications/Marketing  
**Dave Wallace** Director of Graphic Design  
**Glenn Tornell** News Director  
**Jan Guida** Printing Manager  
**Dennis Aune** Director of Development  
**Betty Gunderson** Director of Annual Giving  
**James Shipp** Alumni Director  
**Jill Holsen** Assistant Director of International Programs  
**Diane Schoenecker** Director of Scholarships

# Faculty

## FACULTY

**Roland Dille, 1963.** President and Professor of English. B.A., Ph.D., University of Minnesota.

**James Aasness, 1970.** Bookstore Manager. B.A., Moorhead State University.

**Kerri L. Acheson, 1989.** Associate Professor of Business Administration. A.A.S., University of Minnesota-Crookston; B.S.Ed., University of North Dakota; M.S., Utah State University; Ph.D., University of Southern California.

**Johnson Afolayan, 1991.** Assistant Professor of Secondary Education and Foundations. B.A., M.S., Ed.S., University of Wisconsin, Stout; Ph.D., Iowa State University.

**Vijendra K. Agarwal, 1987.** Professor of Physics. B.S., Agra University; M.S., Meerut University; Ph.D., Roorkee University.

**Paula Ahles, 1990.** Disabled Student Services Coordinator. B.S., University of North Dakota; M.S., North Dakota State University.

**Earl Alberts, 1985.** Professor of Business Administration. B.S., Morningside College; M.A., University of Nebraska; D.B.A., University of Colorado. (Sabbatical Leave Winter Quarter 1993-94)

**Bryant K. Alexander, 1990.** Instructor of Speech Communication and Theatre Arts and Director of Forensics. B.A., M.S., University of Southwestern Louisiana.

**M. Wayne Alexander, 1977.** Professor of Business Administration. B.S., M.B.A., Fresno State College; Ph.D., University of Illinois at Urbana-Champaign. (Sabbatical Leave 1993-94)

**Sayel A. Ali, 1988.** Assistant Professor of Mathematics. B.Sc., University of Jordan; M.Sc., University of Dundee; Ph.D., Ohio State University.

**Roman Alvarez, 1985.** Associate Professor of Languages. B.A., University of Santiago; M.A., Temple University; Ph.D., University of Pennsylvania. (Sabbatical Leave Spring Quarter 1993-94)

**Shahrzad Amirsoleymani, 1993.** Assistant Professor of Computer Science and Information Systems. B.S., Sharif University of Technology; M.S., Middle East Technical University.

**Beth C. Anderson, 1969.** Professor of Elementary and Early Childhood Education. B.A., Jamestown College; M.A., Washington State University; Ed.D. University of North Dakota.

**David H. Anderson, 1965.** Director of Financial Aids and Assistant Professor. B.S., M.A., University of Minnesota; Specialist, Boston University.

**James Anderson, 1988.** Admissions/Financial Aid Counselor. B.S., Moorhead State University.

**Lawrence R. Anderson, 1966.** Professor of Secondary Education and Foundations. B.S., Valley City State College; M.S. in Ed., North Dakota State University; Ph.D., George Peabody College for Teachers.

**Otis Anderson, 1992.** Associate Vice President for Administrative Affairs. B.S., Prairie View A & M University.

**Helene Anthony, 1990.** Assistant Professor of Secondary Education and Foundations. B.A., University of Delaware; M.A., University of Massachusetts, Amherst.

**Abner Arauza, 1989.** Director of Minority Student Affairs. B.S., Moorhead State University.

**Dennis Aune, 1989.** Director of Development. B.S., Moorhead State University; M.A., Mankato State University.

**Robert S. Badal, 1971.** Dean of Arts and Humanities and Associate Professor of Speech. B.A., University of Illinois; M.A., Ph.D., Northwestern University.

**Mary Bader, 1986.** Assistant Professor of Accounting. B.S., B.A., University of North Dakota; J.D., Marquette University. L.L.M., William Mitchell College of Law. CPA.

**Brenda J. Baker, 1993.** Assistant Professor of Anthropology. B.A., Northwestern University; M.A., Ph.D., University of Massachusetts.

**Lester Bakke, 1972.** Director, Computer Center and Data Privacy Officer. B.A., M.S., Moorhead State University.

**Marilyn Bakke, 1984.** Associate Professor of Accounting and Head Coach, Women's Golf. B.A., M.S., Moorhead State University; D.B.A., Mississippi State University. CPA.

**Roland Barden, 1989.** Vice President for Academic Affairs. B.S., University of North Dakota; M.S., Ph.D., University of Wisconsin-Madison.

**Monroe H. Bartel, 1963.** Professor of Biology. A.B., Tabor College; M.S., Ph.D., Kansas State University.

**Mary A. Barton, 1981.** Instruction and Reference Librarian and Associate Professor. B.A., Wartburg College; M.A.L.S., Rosary College; M.L.A., Moorhead State University.

**James Bartruff, 1990.** Associate Professor of Speech Communication and Theatre Arts. B.A., Kearney State College; M.S., University of Oregon; M.F.A., University of Montana.

**Solveig Bartz, 1991.** Assistant Professor of Elementary and Early Childhood Education. B.A., Concordia College; M.Ed., University of Arizona; Ed.D., University of North Dakota.

**Abdel Fatah Bashir, 1989.** Associate Professor of Computer Science & Information Systems. B.S., University of Khartoum; M.S., Ph.D., University of Wisconsin-Milwaukee.

**Ron Batstone-Cunningham, 1993.** Assistant Professor of Chemistry. B.S., University of Puget Sound; Ph.D., University of California, Berkeley.

**Philip R. Baumann, 1989.** Assistant Professor of Political Science. B.A., M.A., Iowa State University; M.A., Ph.D., Michigan State University.

**Nancy J. Beach, 1992.** Assistant Professor of Music and Coordinator of Music Industry Studies. B.A., University of Southern California.

**Paul Beare, 1979.** Chair and Professor, Department of Special Education & Counseling. B.A., M.Ed., Ph.D., University of Missouri.

**Kenneth I. Bennett, 1991.** Assistant Professor of English. B.S., Moorhead State University; M.A., University of North Dakota; Ph.D., Kent State University.

**Charles Bense, 1990.** Assistant Professor of English. B.A., M.A., California State University; M.A., Ph.D., University of California, Davis.

**Claudia J. Berguson, 1993.** Instructor of Languages. B.A., Concordia College; M.A., University of Minnesota; M.A., Lesley College.

**Dieter G. Berninger, 1970.** Chair and Professor, Department of Humanities and Multicultural Studies and Director of Master of Liberal Arts Program. B.A., M.A., Ph.D., University of Wisconsin.

**Marty Birkholt, 1986.** Instructor of Speech Communication and Theatre Arts. B.S., M.A., South Dakota State University. (Leave of Absence 1993-94)

**Ben Blair, 1982.** Director of Personnel. B.S., Lincoln University; M.Ed., University of Illinois.

**Richard Bolton, 1979.** Professor of Multidisciplinary Studies. B.A., Stanford University; M.A., California State University, Los Angeles; Ph.D., Washington State University.

**Cynthia "Sam" Booth, 1987.** Assistant Professor of Health and Physical Education and Head Trainer. B.S., West Virginia University; M.S., University of Kansas.

**Anthony Bormann, 1990.** Public Service Specialist, Regional Science Center. B.U.S., North Dakota State University; B.S., University of Minnesota, Morris.

**Barbara J. Boseker, 1980.** Professor of Secondary Education and Foundations. B.S., University of Wisconsin-Milwaukee; M.A., Ph.D., University of Wisconsin-Madison.

**Marvin D. Bossart, 1967.** Assistant Professor of Mass Communications. B.A., University of North Dakota; M.S., Northwestern University.

**Richard F. Bowman, 1978.** Chair and Professor, Department of Secondary Education and Foundations. B.S., M.S., Ohio University; Ph.D., University of Toledo.

**Andrea Boyea, 1991.** Assistant Professor of Secondary Education and Foundations. B.S., Alverno College; M.A., University of South Dakota; M.A., Ph.D., Stanford University.

**Shirley A. Brattland, 1963.** Catalog Librarian and Associate Professor. B.A., B.S., Moorhead State University; M.S. in L.S., University of Illinois; Specialist Certificate in Library Science Education, University of Minnesota.

**Daniel Brekke, 1985.** Assistant Professor of Computer Science and Information Systems. B.A., Concordia College; M.S., Moorhead State University.

**Paula Brekke, 1986.** Instructor of Languages. B.A., Luther College; B.S., Moorhead State University; M.A., University of Wisconsin-Madison. (Leave of Absence 1993-94)

**Bradley A. Bremer, 1968.** Chair and Professor, Department of Psychology. B.A., Moorhead State University; M.A., Ph.D., Michigan State University.

**John Bremer, 1987.** Instructor of English. B.A., St. Cloud State University; M.A., North Dakota State University.

**Curtis Bring, 1973.** Professor of Computer Science and Information Systems. B.S., M.S., North Dakota State University; Ed.D., University of Northern Colorado.

**Deborah Mae Broad, 1981.** Associate Professor of Art. B.A., Hollins College; M.F.A., University of Tennessee.

**Kimetha Brosdahl, 1989.** Associate Director of Housing and Security Operations. B.A., Concordia College; M.S., Moorhead State University.

**Cherl Brown, 1986.** Chair and Associate Professor, Department of Languages. B.A., Creighton University; M.A., Ph.D., University of Nebraska-Lincoln.

**Lyndon E. Brown, 1979.** Chair and Associate Professor, Department of Health and Physical Education and Head Coach, Men's Tennis. B.A., University of North Carolina; M.S., Ph.D., University of New Mexico.

**M. Anne Brunton, 1969.** Associate Professor of Sociology and Anthropology. B.A., M.A., Ph.D., Washington State University.

**Richard F. Bynum, 1979.** Associate Professor of Health and Physical Education. B.S., M.S., Florida State University; Ed.D., University of Tennessee.

**Claire Cardwell, 1992.** International Student Advisor. B.S., University of North Texas; M.S., Moorhead State University.

- Carl T. Carlson, 1968.** Associate Professor of Mathematics. B.A., Concordia College; M.A., Boston College.
- Sue Cataldi, 1991.** Assistant Professor of Philosophy. B.A., George Mason University; M. Phil, Ph.D., Rutgers University.
- Magdalene Chalikia, 1991.** Assistant Professor of Psychology. B.A., American College of Greece; M.A., Ph.D., McGill University.
- Henry Y. Chan, 1989.** Assistant Professor of History. B.A., University of Hong Kong; M.A., Ph.D., Indiana University.
- Kam Chan, 1990.** Assistant Professor of Business Administration. B.S., Chinese University of Hong Kong; M.A., Ph.D., University of Alabama.
- Deborah J. Chapman, 1993.** Instructor of Health & Physical Education. B.S., M.S., Southern Illinois University at Carbondale.
- Joel M. Charon, 1972.** Chair and Professor, Department of Sociology and Anthropology. B.S., M.A., Ph.D., University of Minnesota.
- Mark G. Chekola, 1969.** Professor of Philosophy. B.A., Concordia College; M.A., Ph.D., University of Michigan.
- Wanxi Chen, 1988.** Assistant Professor of Mathematics. B.S., University of Science & Technology (China); Ph.D., University of Notre Dame.
- Timothy Y. C. Choy, 1969.** Professor of Speech Communication and Theatre Arts. B.A., Pacific University; M.A., Ph.D., Pennsylvania State University.
- D. Benjamin Clapp, 1990.** Assistant Professor of Business Administration. B.A., Moorhead State University; M.B.A., American University. (Leave of Absence 1993-94)
- Charles Claymore, 1992.** Assistant Director of Admissions. B.S., University of North Dakota.
- Gernell Claymore, 1990.** Assistant Coordinator of Minority Student Affairs. B.S., Valley City State University.
- Michael Coates, 1989.** Assistant Professor of Music. B.A., Moorhead State University.
- Sheila Coghill, 1983.** Interim Chair and Assistant Professor, Department of English. B.A., Mankato State University; M.A. Pittsburg State University; Ph.D., Ball State University.
- Donald C. Cole, 1987.** Professor of Humanities and Multicultural Studies and Coordinator of American Studies. A.B., Peru State College; M.A., University of Northern Iowa; Ph.D., University of New Mexico.
- Thomas W. Collins, 1962.** Professor of Biology. B.S., Southern Illinois University; Ph.D., University of Minnesota.
- Russell O. Colson, 1993.** Assistant Professor of Geography/Geology. B.S., University of Kansas; Ph.D., University of Tennessee.
- Yvonne C. Condell, 1965.** Professor of Multidisciplinary Studies and Biology. B.S., Florida A & M; M.A., Ph.D., University of Connecticut.
- Andrew Conteh, 1985.** Professor of Political Science. L.L.M., Ph.D., Kiev State University. (Sabbatical Leave 1993-94)
- John M. Cooper, 1972.** Chair and Assistant Professor, Department of Economics. A.B., Sacramento State College.
- Patrick Coppens, 1991.** Assistant Professor of Speech/Language/Hearing Sciences. B.A., Universite Libre de Bruxelles; M.A., Vrije Universiteit, Brussels; Ph.D., Southern Illinois University.
- Marjorie K. Corner, 1966.** Professor of English. B.A., Hamline University; M.A., Ph.D., Washington State University.
- Delmar G. Corrick, 1976.** Professor of Multidisciplinary Studies. B.A., M.A., University of New Hampshire; Ph.D., Washington State University.
- David J. Crockett, 1993.** Dean of Business, Industry and Applied Programs. B.B.A., M.A., Ph.D., University of Iowa.
- D. Ellen Cromwell-Cecrle, 1968.** Assistant Professor of Health, and Physical Education. B.S., Slippery Rock State College; M.Ed., University of Oklahoma. (Sabbatical Leave Winter Quarter 1993-94)
- Mary Curtis, 1983.** Assistant Professor of Health and Physical Education and Head Volleyball Coach. B.S., Western Montana College; M.A., University of Iowa. (Leave of Absence 1993-94)
- Konrad Czynski, 1991.** Assistant Professor of Humanities and Multicultural Studies. B.A., Fordham University; D.E.A., Universite de Paris; M.A., M. Phil., Ph.D., Columbia University.
- Ruth N. Dahlke, 1976.** Professor of Music. B.M., Lawrence University; M.M., D.M.A., Eastman School of Music, University of Rochester.
- A. Derick Dalhouse, 1987.** Professor of Psychology. B.A., Wilmington College; M.A., University of Nebraska; Ph.D., Ohio State University.
- Karen Danbom, 1992.** Instructor of Elementary and Early Childhood Education. B.S., Colorado State University; M.A., University of Northern Colorado.
- Elizabeth Bull Danielson, 1982.** Professor of Psychology and Director of School Psychology Program. B.A., Baylor University; M.A., Ph.D., University of Colorado.
- Harley Danielson, 1991.** Instructor of Business Administration. B.S., Minot State University; M.S., North Dakota State University.

- James Danielson, 1987.** Chair and Professor, Department of Political Science. B.A., Concordia College; M.A., Ph.D., University of Minnesota.
- Robert B. Davies, 1966.** Professor of History. B.A., College of Wooster; M.A., Rutgers University; Ph.D., University of Wisconsin.
- Alan Davis, 1985.** Chair and Associate Professor, Department of English. B.A., M.A., University of Southwestern Louisiana; Ph.D., University of Denver. (Sabbatical Leave 1993-94)
- George Davis, 1989.** Director of Regional Science Center. B.A., M.A., University of Northern Iowa; Ed.D., University of Northern Colorado.
- Nathan Davis, 1990.** Assistant Professor of Music. B.A., New York University; M.A., Montclair State College; Ph.D., New York University.
- Maria Jose Delgado, 1993.** Assistant Professor of Languages. B.A., University of California-Los Angeles; M.A., California State University-Los Angeles; Ph.D., University of Arizona.
- Louis J. DeMaio, 1980.** Professor of Speech/Language/Hearing Sciences. B.S., Brescia College; M.A., Montclair State College; Ph.D., Southern Illinois University.
- Debra DeWitz, 1992.** Assistant Professor of Social Work. B.S.W., University of North Dakota; M.S.W., University of Nebraska, Omaha.
- Frances Dexter, 1987.** Instructor of Business Education. B.S., M.A., University of Nebraska.
- Lee C. Dexter, 1988.** Professor of Accounting. B.A., Concordia College; M.B.A., Ph.D., University of Nebraska. CPA, CMA.
- Joseph M. DiCola, 1973.** Professor of Elementary and Early Childhood Education and Director of the Student Teaching Abroad program. B.A., Shimer College; M.S.Ed., Ed.D., Northern Illinois University.
- Theodore A. DiSanti, 1989.** Instructor of Music. B.M., M.M., Youngstown State University.
- Vernon J. Dobis, 1981.** Assistant Professor of Economics. B.A., St. John's University; M.S., North Dakota State University.
- Carol Dobitz, 1978.** Chair and Associate Professor, Department of Accounting. B.A., Moorhead State University; M.S., Ph.D., University of North Dakota. CPA.
- Aaron C. Donat, 1992.** Coordinator of Computer Sales. B.S., Moorhead State University.
- Sidney J. Droullhet, 1981.** Professor of Mathematics. B.A., M.A., Ph.D., Rice University.
- Richard A. DuBord, 1973.** Professor of Social Work. A.B., St. Francis College; M.S.W., St. Louis University; D.S.W., University of Utah.
- Shawn Dunkirk, 1991.** Assistant Professor of Chemistry. B.S., Ph.D., North Dakota State University.
- DeLane L. Duval, 1991.** Residence Hall Director. B.S., University of North Dakota; M.S., Moorhead State University.
- William E. Eagan, 1967.** Chair and Professor, Department of History. B.A., St. Michael's College; M.A., University of Vermont; Ph.D., University of Western Ontario.
- John Early, 1987.** Instructor of English. B.A., Sioux Falls College; M.A., Western Illinois University.
- Lynne Ebner, 1985.** Director of Health Services. B.S., University of North Dakota; M.S., Moorhead State University.
- Gary M. Edvenson, 1989.** Assistant Professor of Chemistry. B.S., University of Iowa; Ph.D., University of Wisconsin-Madison.
- Kathy B. Enger, 1993.** Instructor and Reference/Instruction Librarian. B.A., College of Saint Catherine; M.L.S., University of Iowa.
- Lin J. Enger, 1993.** Assistant Professor of English. B.S., Moorhead State University; B.S., University of Minnesota; M.F.A., University of Iowa.
- Kathleen Enz Finken, 1993.** Assistant Professor of Art. B.A., M.A., Rutgers University.
- Rodney O. J. Erickson, 1966.** Acquisition Librarian and Professor. B.A., Augsburg College; M.A., Specialist Certificate in Library Science, University of Minnesota.
- Sheri L. Erickson, 1987.** Assistant Professor of Accounting. B.S., M.B.A., Moorhead State University. CPA.
- Golam M. Farooque, 1991.** Assistant Professor of Economics. B.S., M.S., Jahangirnagar University (Bangladesh); M.S., Ph.D., Northeastern University.
- Dianne E. Farrell, 1986.** Associate Professor of History. B.A., M.A., Ph.D., University of Wisconsin-Madison.
- Laura Fasick, 1990.** Assistant Professor of English. B.A., University of Toronto; M.A., Ph.D., Indiana University.
- Alice Fasman, 1980.** Assistant Professor of Music. B.M.E., M.M., Indiana University.
- Mark J. Fasman, 1979.** Associate Professor of Music. B.A., Cornell University; M.M., D.M., Indiana University.
- Julie M. Favors, 1992.** Residence Hall Director. B.A., Central Michigan University.

**John M. Ferguson, 1993.** Assistant Professor of Chemistry. B.S., University of Kansas; Ph.D., Iowa State University.

**David C. Ferreira, 1974.** Professor of Music. B.M., Illinois Wesleyan University; M.M., Ph.D., University of Cincinnati.

**Sharon Ferris, 1965.** Assistant to the Vice President for Academic Affairs. B.S., Moorhead State University; M.S., Tri-College University.

**Rhonda K. Ficek, 1987.** Assistant Professor of Computer Science and Information Systems. B.S., Dickinson State College; M.S., North Dakota State University.

**Janice A. Fiola, 1993.** Assistant Professor of Sociology. B.A., College of St. Catherine; B.S., Mankato State University; Ph.D., University of Minnesota.

**Wilbert B. Fischer, 1971.** Professor of Accounting. B.S., in Ed., State University of North Dakota at Ellendale; M.S., Ph.D., University of North Dakota. CPA.

**Lois Fisher, 1977.** Director of Continuing Education and External Studies and Assistant Professor. B.S., University of Minnesota; M.S., Moorhead State University; Ph.D., University of North Dakota.

**Joe Fisher, 1992.** Assistant Professor of Health and Physical Education and Head Men's Track Coach. BS/Ed., MS/Ed., Emporia State University.

**Janet Flagel, 1985.** Assistant Director of External Studies. B.A., Wartburg College; B.B.A., University of Wisconsin, Madison; M.B.A., Moorhead State University.

**David P. Flint, 1971.** Professor of Political Science. B.S., University of North Dakota; M.A., Ph.D., Washington State University.

**Oscar Flores, 1989.** Associate Professor of Economics. B.A., University of Nuevo Leon (Mexico); M.A., Ph.D., University of Cincinnati.

**Ross S. Fortier, 1970.** Associate Professor of Health and Physical Education. B.S., North Dakota State University; M.S.Ed., Moorhead State University; Ed.D., University of North Dakota.

**Jill A. Frederick, 1992.** Assistant Professor of English. A.B., M.A., Miami University; Ph.D., State University of New York-Stony Brook.

**Kathy M. Freise, 1992.** Assistant to Dean of Arts and Humanities and University Communications Officer. B.A., Moorhead State University; M.A., North Dakota State University.

**Marvel L. Froemming, 1963.** Associate Professor of Mathematics. B.S., Moorhead State University; M.S., University of Oregon.

**Carol Gaede, 1975.** Chair and Professor, Department of Speech Communication and Theatre Arts. B.A., Concordia Teachers College; M.S., Ph.D., Southern Illinois University.

**John C. Gaffrey, 1988.** Chair and Assistant Professor, Department of Computer Science and Information Systems and Director of the Computer Science Graduate Program. B.A., St. John's University; M.A., University of Arizona; M.D., University of North Dakota; M.S., North Dakota State University.

**Michael Gallo, 1982.** MSU Preschool Teacher. B.S., Mankato State University. (Sabbatical Leave Winter and Spring Quarter 1993-94)

**Peter Geib, 1982.** Professor of Business Administration. B.A., University of Minnesota; M.A., Ph.D., University of Michigan.

**Mark Geller, 1988.** Student Activities Adviser. B.A., Moorhead State University.

**Mary Geller, 1987.** Director of Housing and Security Staff. B.A., College of St. Catherine; M.A., Bowling Green State University.

**James Gemar, 1983.** Associate Professor of Health and Physical Education. B.S.Ed., University of South Dakota; M.A., University of Iowa; Ed.D., Brigham Young University. (Sabbatical Leave Winter Quarter 1993-94)

**Jane Giedt, 1983.** Assistant Professor of Nursing. B.S.N., Mary College; M.S.N., University of North Dakota.

**Iris Gill, 1989.** Research Specialist. B.S., North Dakota State University.

**Nancy Gilliland, 1977.** Associate Professor of Sociology and Anthropology. B.A., Nebraska Wesleyan University; M.A., University of Nebraska, Omaha; Ph.D., University of Nebraska, Lincoln.

**Sandra L. Gordon, 1980.** Chair and Professor, Department of Elementary and Early Childhood Education. B.S., St. Louis University; M.A., Ph.D., University of New Mexico.

**Theodore A. Gracyk, 1986.** Associate Professor of Philosophy. B.A., Saint Mary's College; M.A., Ph.D., University of California-Davis. (Sabbatical Leave Winter Quarter 1993-94)

**David Grapes, 1990.** Associate Professor of Speech Communication and Theatre Arts. B.A., Glenville State College; M.A., West Virginia University; M.F.A., University of North Carolina, Greensboro.

**Douglas A. Greenley, 1978.** Professor of Economics. B.A., M.A., North Dakota State University; Ph.D., Colorado State University.

**Virginia Gregg, 1981.** Associate Professor of Speech Communication and Theatre Arts. B.A., Southwest State University; M.A., Murray State University; Ph.D., University of Missouri, Columbia.

**Martin A. Grindelnd, 1981.** Chair and Professor, Department of Mass Communications. B.S., Mayville State College; M.A., University of North Dakota; Ph.D., University of Wisconsin-Madison.

**Steven Grineski, 1984.** Associate Professor of Health and Physical Education. B.S., Bemidji State University; M.A., Mankato State University; Ed.D., University of North Dakota. (Sabbatical Leave Spring Quarter 1993-94)

**K. Dale Gronhovd, 1974.** Professor of Speech/Language/Hearing Sciences. B.S., M.A., University of North Dakota; Ph.D., University of Oregon. (Sabbatical Leave Winter and Spring Quarter 1993-94)

**Wayne M. Gudmundson, 1989.** Assistant Professor of Mass Communications. B.A., B.S., Moorhead State University; M.S., Tri-College University; M.F.A., University of Minnesota.

**Glen Guida, 1971.** Associate Director of Computer Center. B.A., Moorhead State University.

**Sheila A. Gullickson, 1964.** Associate Professor of English. B.S., M.S. in Ed., Moorhead State University.

**Shelton Gunaratne, 1985.** Professor of Mass Communications. B.A., University of Ceylon; M.A. University of Oregon; Ph.D., University of Minnesota. (Sabbatical Leave Winter and Spring Quarters 1993-94 and Fall Quarter 1994)

**Betty Gunderson, 1989.** Director of Annual Giving. B.S., Moorhead State University.

**John Gustafson, 1992.** Assistant Professor of Elementary and Early Childhood Education. B.A., Bemidji State University; M.A., California State University-Los Angeles; Ed.D., University of South Dakota.

**Henry Gwiazda, 1981.** Professor of Music. B.M., Eastman School of Music; M.M., Hartt College of Music; D.M.A., University of Cincinnati.

**John Hall, 1990.** Assistant Professor of Languages. B.A., M.A., Brigham Young University; Ph.D., University of Minnesota.

**William Hall, 1975.** Assistant Professor of Mass Communications. B.S., M.A., Central Missouri State University.

**Ernest Hallford, 1984.** Associate Professor of Psychology. B.A., University of Alabama; B.A., University of New Orleans; M.A., Ph.D., Ohio State University.

**Mary Ann Hanna, 1979.** Associate Professor of Multidisciplinary Studies. B.A., B.S., M.S., Moorhead State University; Specialist Certificate, University of Minnesota.

**Mark Hansel, 1974.** Professor of Sociology and Anthropology. B.A., Nyack Missionary College; M.A., Ph.D., University of Iowa.

**Bruce R. Hanson, 1979.** Assistant Professor of Speech/Language/Hearing Sciences. B.S., M.S., Moorhead State University.

**Colan T. Hanson, 1991.** Professor of Mass Communications. B.S., Mayville State University; M.A., North Dakota State University; Ph.D., Wayne State University.

**Wilbert J. Harri, 1971.** Periodicals and Reference Librarian and Associate Professor. B.A., Carleton College; M.A., M.B.A., University of Minnesota; CPA.

**Julius Harrington, 1985.** Associate Professor of Social Work. B.A., LeMoyne-Owen College; M.A., University of Chicago; M.P.A., D.S.W., University of Utah. (Leave of Absence 1993-94)

**Debora Harris, 1990.** Instructor of Music. B.M.E., Bradley University; M.M., Florida State University.

**Nancy J. Harris, 1966.** Associate Professor of Music. B.M., M.M., Juilliard School of Music.

**Paul Harris, 1986.** Associate Professor of History. B.A., State University of New York at Binghamton; M.A., Ph.D., University of Michigan.

**Gerald P. Hart, 1965.** Professor of Physics and Astronomy. B.S., Creighton University; M.S., Kansas State University; Ph.D., University of Idaho.

**Kandy Hartson, 1993.** Assistant Professor of Social Work. B.A., University of North Dakota; M.S.S.W., University of Missouri.

**James P. Hatzenbuehler, 1973.** Professor of Mathematics. B.S., Dickinson State College; M.S., Ph.D., Kansas State University. (Sabbatical Leave 1993-94)

**Donna R. Heald, 1986.** Assistant Professor of Nursing. B.S.N., Jamestown College; M.A., University of Iowa.

**Mary F. Hoffman, 1993.** Instructor of Speech Communication and Assistant Director of Forensics. B.A., Winona State University.

**John B. Holland, 1966.** Professor of Art. B.F.A., Texas Christian University; M.A., Harvard University; Ph.D., University of Minnesota. (Retiring November, 1993)

**Jill Holsen, 1979.** Assistant Director of International Programs. B.A., Moorhead State University.

**Rhoda Hooper, 1976.** Director and Professor, Department of Nursing. B.S.N., Hamline University; M.S., Moorhead State University.



**Rosalinda L. Hoops, 1980.** Professor of Business Administration. B.S., University of Philippines; M.S., Oklahoma State University; Ed.D., State University of New York, Buffalo. (Leave of Absence 1993-94)

**Adam S. Huarng, 1992.** Assistant Professor of Computer Science and Information Systems. B.A., Tunghai University; M.S., U.S. International University; Ph.D., Memphis State University.

**Michael W. Hughey, 1979.** Professor of Sociology and Anthropology; Director of Honors Program. B.A., University of North Carolina; M.A., Ph.D., Graduate Faculty of the New School for Social Research.

**Dale A. Hustedt, 1990.** Coordinator of Student Health Promotion Program. B.S., University of Wisconsin; M.A., University of Northern Iowa.

**Dean Hustuft, 1984.** Professor in Audio-Visual Services. B.A., Gustavus Adolphus College; M.S., Ed.D., Indiana University.

**Hi Sook Hwang, 1969.** Professor of Languages. B.A., Seoul National University; B.A., University of Tampa; M.A.T., Emory University; Ph.D., State University of New York, Buffalo.

**Charlotte Iiams, 1980.** Professor of Elementary and Early Childhood Education. B.A., University of California, Berkeley; M.A., Ph.D., University of Idaho.

**Gordon Jackson, 1985.** Associate Professor of English. B.A., M.A., Eastern Michigan University; M.A., University of Chicago; M.F.A., University of Iowa; Ph.D., University of Utah. (Sabbatical Leave 1993-94)

**Dennis A. Jacobs, 1986.** Assistant Professor of Multidisciplinary Studies. B.S., University of Minnesota; M.S., Moorhead State University; Ed.D., University of North Dakota.

**Gerald Jacobs, 1980.** Interim Director of Career Counseling and Placement. B.A., M.A., University of Iowa.

**Barb Ann Janssen, 1992.** Residence Hall Director. B.A., University of Northern Iowa.

**Ronald M. Jeppson, 1981.** Chair and Professor, Department of Mathematics. B.S., University of Utah; M.S., Ph.D., Montana State University.

**Arnold E. Johanson, 1966.** Chair and Professor, Department of Philosophy; B.A., University of Minnesota; M.A., Ph.D., Yale University.

**Judy Johnson, 1972.** Co-Director, MSU Preschool. B.S., M.S., Moorhead State University.

**Mary Greenwood Johnson, 1990.** Associate Professor of Languages. B.A., Mt. Holyoke College; M.A., Middlebury College (France); Ph.D., University of Wisconsin-Madison. (Leave of Absence Winter Quarter 1993-94)

**Regina L. Johnson, 1992.** Assistant Director of Admissions. B.A., University of South Dakota; M.S., Mankato State University.

**Yvonne Johnson, 1981.** Assistant to the Dean of Business, Industry and Applied Programs. B.S., Moorhead State University; M.B.A., North Dakota State University.

**Dwayne L. Jorgenson, 1989.** Professor of Music. B.A., Dickinson State University; B.A., Concordia College; M.S., University of Wisconsin; Ph.D., University of Minnesota.

**Margaret Jorgenson, 1985.** Assistant Professor of Accounting. B.S., Moorhead State College; M.ACC., University of North Dakota. CPA.

**Clyde Kale, 1977.** Professor of Industrial Studies. B.S., University of Southern Colorado; M.Ed., Colorado State University; Ed.D., University of Northern Colorado.

**Rajiv Kalra, 1989.** Associate Professor of Business Administration. B.S., M.S., Agra University (India); M.B.A., Loyola University of Chicago; Ph.D., University of Cincinnati.

**James Kaplan, 1975.** Professor of Languages. B.A., University of Massachusetts; M.A., Ph.D., University of California, Berkeley.

**P. Mahinda Karunaratne, 1993.** Assistant Professor of Mathematics. B.S., University of Colombo; M.S. Southern Methodist University; Ph.D., Texas A & M University.

**Ray M. Kawaguchi, 1979.** Assistant Professor of Sociology and Anthropology. B.A., University of California, Los Angeles; M.A., California State University, Los Angeles; M.A., Ph.D., University of California, Riverside.

**William Kenz, 1984.** Government Documents and Reference Librarian and Assistant Professor. B.S., M.L.S., Western Michigan University; M.L.A., Moorhead State University.

**Myrna Kiser, 1993.** Instructor of Elementary and Early Childhood Education. B.S., Minot State University; M.Ed., University of North Dakota.

**Helen M. Klassen, 1989.** Counselor and Instructor. B.S., Moorhead State University; M.A., North Dakota State University. (Leave of Absence 1993-94)

**Daniel R. Knighton, 1970.** Professor of Economics. B.A., Franklin and Marshall College; Ph.D., University of North Carolina.

**Karen P. Knighton, 1985.** Associate Director of Financial Aid. B.A., University of North Carolina-Greensboro.

**Richard Kolotkin, 1977.** Professor of Psychology. B.A., Wesleyan University; Ph.D., University of Minnesota. (Sabbatical Leave Fall and Spring Quarter 1993-94)

**Paul C. Koonce, 1988.** Assistant Professor of Music. B.M., M.M., University of Illinois; Ph.D., University of California, San Diego.

- Nicholas Kowanko, 1968.** Professor of Chemistry. B.S., Ph.D., University of Adelaide. (Sabbatical Leave 1993-94)
- Kemal Koymen, 1988.** Professor of Computer Science & Information Systems. B.Sc., Istanbul University; M.Sc., Glasgow University; Ph.D., University of Pennsylvania.
- Sandra Krantz, 1993.** Counselor. B.A., M.S., Moorhead State University.
- Edith H. Krause, 1988.** Associate Professor of Languages. Staats-examen, University of Heidelberg-W. Germany; M.A., University of Waterloo, Canada; Ph.D., New York University.
- Marilyn Labrenz, 1981.** MSU Preschool Teacher. B.S., Moorhead State University.
- Judy Lacher, 1987.** Learning Consultant, External Studies. B.S., Macalester College; M.A., University of Minnesota.
- Jean R. Lange, 1993.** Director of Admissions. B.S./ED, Illinois State University; M.A., Northeastern Illinois University.
- Daniel LaRock, 1993.** Admissions Counselor. B.S., Moorhead State University.
- Theodore M. Larson, 1968.** Assistant Professor of Speech Communication and Theatre Arts. B.S., Moorhead State University; M.A., University of Kansas.
- Lyle F. Laske, 1965.** Professor of Art. B.S., Wisconsin State University, Platteville; M.S., M.F.A., University of Wisconsin.
- Milton W. Legg, 1970.** Professor of Mathematics. B.S., M.A., University of Minnesota; Ph.D., New Mexico State University.
- Benjamin Lin, 1973.** Professor of Computer Science and Information Systems. Diploma, Taipei Institute of Technology; M.S., University of Wyoming; Ph.D., University of Iowa.
- Jenny J. Lin, 1989.** Instructor of Languages. B.A., National Taiwan Normal University; M.A., Southern Illinois University.
- Daniel Lind, 1991.** Instructor of Health and Physical Education. B.S., St. Cloud State University; M.Ed., Montana State University.
- Sara Lindberg, 1990.** Sales Coordinator, Bookstore. B.S., Minot State University.
- Vincent F. Lindgren, 1992.** Assistant Professor of Social Work. B.A., St. John's University; M.S.W., University of Washington.
- Gary L. Litt, 1969.** Professor of English. B.A., Jamestown College; M.A., University of Denver; Ph.D., University of Washington.
- Dasen Luo, 1992.** Assistant Professor of Psychology. B.A., M.A., Nanjing Normal University; M.A., Case Western Reserve University.
- Evelyn C. Lynch, 1980.** Professor of Special Education and Counseling. B.S., University of Tennessee; M.S., Ed.D., Indiana University.
- Gail Maahs, 1984.** MSU Preschool Teacher. B.S., Moorhead State University. (Leave of Absence 1993-94)
- Alan MacDonald, 1983.** Professor of Business Administration. B.S.B., University of Minnesota; M.B.A., University of South Carolina; Ph.D., University of Oregon.
- Reza Maleki, 1984.** Assistant Professor of Industrial Studies. B.S., M.S., Ph.D., North Dakota State University.
- Terrie L. Manno, 1989.** Assistant Professor of Music. B.A., M.A., California State University; A.M.D., University of Arizona.
- Piyasiri A.B. Marasinghe, 1992.** Assistant Professor of Chemistry. B.Sc., University of Ceylon; Ph.D., North Dakota State University.
- Santos G. Martinez, Jr., 1992.** Assistant Professor of Humanities and Multicultural Studies. B.A., Trinity University; M.F.A., University of Michigan.
- David J. Mason, 1989.** Associate Professor of English. B.A., The Colorado College; M.A., Ph.D., University of Rochester.
- Dennis R. Mathiason, 1966.** Chair and Professor, Department of Chemistry. B.S., Mankato State University; Ph.D., University of South Dakota.
- Sarah L. Mathies, 1993.** Preschool Teacher. B.S., Moorhead State University.
- Barbara J. Matthees, 1989.** Assistant Professor of Nursing. B.A., College of St. Catherine; M.P.H., University of Minnesota.
- Ronald E. Matthes, 1970.** Interim Vice President for Public Affairs. B.A., St. Olaf College; M.A., Moorhead State University.
- Don A. Mattson, 1973.** Professor of Mathematics. B.A., Wesleyan University; M.S., Ph.D., University of Wisconsin-Madison. (Sabbatical Leave 1993-94)
- Fran Mattson, 1978.** Co-Director, MSU Preschool. B.S., Moorhead State University.
- Phyllis M. May-Machunda, 1989.** Assistant Professor of Humanities and Multicultural Studies. B.M., University of Iowa; A.M., Ph.D., Indiana University.
- John McCune, 1987.** Vice President for Administrative Affairs. B.A., California Lutheran College; M.S., Tri-College University.
- Robert G. McGahey III, 1989.** Associate Professor of Humanities and Multicultural Studies. B.A., Ed.M., Harvard College; Ph.D., Emory University.

**Donna J. McGiboney, 1993.** Assistant Professor of Languages. B.A., M.A., Temple University; Ph.D., State University of New York-Stony Brook.

**LaRae McGillivray, 1978.** Assistant Professor of Speech/Language/Hearing Sciences, B.S., M.S., Minot State College.

**Christine E. McLaren, 1986.** Professor of Mathematics. B.S., California State University; M.A., Stanford University; M.S., Ph.D., Case Western Reserve University.

**Judy McLean, 1982.** Assistant Professor of Accounting. B.S., M.S., University of North Dakota. CPA.

**Donald B. McRaven, Jr., 1972.** Professor of Art. B.A., M.F.A., University of Minnesota.

**Carol D. Meehan, 1993.** Instructor of Business Administration. B.A., University of Tampa; M.B.A., Moorhead State University.

**Karen B. Mehnert-Meland, 1978.** Associate Director, Student Development Union. B.A., M.S., Moorhead State University.

**Katherine T. Melners, 1993.** Assistant Professor of English. B.A., Michigan State University; M.A., Ph.D., Emory University.

**Eugene R. Mesco, 1992.** Assistant Professor of Biology. B.S., University of South Carolina; Ph.D., University of California-Berkeley.

**Lysle E. Meyer, Jr., 1966.** Professor of History. B.A., Western Reserve University; M.A., Ph.D., Ohio State University.

**Ralph P. Micheli, 1992.** Associate Professor of Health and Physical Education and Head Football Coach. B.A., Macalester College; M.S., Indiana University, Ed.D., University of Arkansas.

**Michael Michlovic, 1975.** Professor of Sociology and Anthropology. B.A., University of Pittsburgh; A.M., Ph.D., University of Illinois.

**Bette G. Midgarden, 1979.** Associate Vice President for Academic Affairs and Professor of Mathematics. B.A., Concordia College; M.A., Ph.D., University of Nebraska, Lincoln.

**Rupa C. Mitra, 1986.** Associate Professor of Multidisciplinary Studies. B.S., University of Calcutta; M.S., Jadavpur University; Ph.D., North Dakota State University. (Leave of Absence Fall Quarter 1993)

**Melva Moline, 1975.** Associate Professor of Mass Communications. B.A., Metropolitan State University; M.A., University of Minnesota.

**Molly Moore, 1975.** Professor of Business Administration. B.S., University of Kansas; M.S., Moorhead State University; Ph.D., University of North Dakota.

**Elizabeth Moraghan, 1975.** Assistant Professor of English. B.A., Barat College; M.A., University of Chicago.

**Sylvia A. Morgan, 1962.** Associate Professor of Humanities. B.S., M.A., Northwestern University.

**Mark P. Mostert, 1992.** Assistant Professor of Special Education. B.A., Johannesburg College; M.Ed., University of Southern Alabama; Ph.D., University of Virginia.

**Phillip J. Mousseau, 1968.** Professor of Art. B.F.A., Minneapolis School of Art; M.F.A., Indiana University.

**David Myers, 1972.** Professor of Philosophy. B.A., University of Houston; Ph.D., University of Texas.

**David A. Nelson, 1988.** Associate Registrar. B.A., M.S., North Dakota State University; Ph.D., University of Northern Colorado.

**Jack Neufeld, 1967.** Professor of Secondary Education and Foundations. B.A., Goshen College; M.A., Ph.D., University of North Dakota. (Retiring May 1995)

**Patricia A. Neuman, 1972.** Counselor and Professor. B.A., University of Minnesota; M.S.Ed., Chicago State University; Ed.S., University of Minnesota.

**Hameed Nezhad, 1984.** Director and Professor of Energy Management. B.S., Teachers Training College; M.S., East Tennessee State University; Ph.D., University of Pennsylvania.

**Gary Nickell, 1982.** Professor of Psychology. B.S., University of Southern Colorado; M.S., Ph.D., Oklahoma State University.

**James W. Noehl, 1969.** Assistant Professor of Business Administration. B.B.A., M.B.A., University of Minnesota. (Retiring February 1994)

**Larry Nordick, 1990.** Assistant Professor of Accounting and Coordinator of Legal Assistant Program. B.A., Moorhead State University; J.D., University of North Dakota.

**Lee M. Nordrum, 1967.** Coordinator of Audio Visual/Television Services and Assistant Professor in Audio Visual Services. B.S., Wisconsin State University, LaCrosse; M.S., University of Wisconsin, Stout.

**Rae Offutt, 1981.** Associate Professor of Multidisciplinary Studies. B.A., Hamline University; M.S., Moorhead State University; Ed.D., University of North Dakota.

**David Olday, 1975.** Professor of Sociology and Anthropology. B.A., Fenn College; M.A., Kent State University; Ph.D., Washington State University.

**Carl Oltvedt, 1983.** Professor of Art. B.F.A., M.F.A., University of Minnesota.

- William Packwood, 1983.** Professor of Special Education and Counseling and Coordinator of Counseling Program. B.A., Yale University; Ph.D., University of Minnesota.
- Donella Palmer, 1966.** Assistant Professor of Health and Physical Education. B.S., Oklahoma State University; M.S., Kansas State Teachers College.
- Larry Papenfuss, 1991.** Assistant Professor of Health and Physical Education. B.S., M.S., University of Wisconsin, LaCrosse; Ph.D., University of New Mexico.
- John Patrick, 1991.** Assistant Professor of Special Education and Counseling. B.A., Bloomsburg University; M.S., University of Scranton; D.Ed., Penn State University.
- Robert R. Pattengale, 1968.** Chair and Professor, Department of Music. B.M., Western Michigan University; M.M., Ph.D., University of Michigan.
- Sandra Pearce, 1988.** Associate Professor of English. B.A., Colby College; M.S.Ed., University of Southern Maine; M.S., University of Alaska; Ph.D., Oklahoma State University.
- Thomas Pearce, 1988.** Associate Professor of Business Administration. B.A., B.S., University of Michigan; M.B.A., M. Ed., University of Alaska; Ph.D., University of Washington.
- Gina Pederson, 1993.** CMU Operations Manager. B.S., Moorhead State University.
- Michael Pehler, 1970.** Director of Housing and Security Services. B.A., B.S., M.S., Moorhead State University.
- Timothy Peil, 1990.** Assistant Professor of Mathematics. B.A., Augustana College; M.S.Ed., Kearney State College; M.A., Ph.D., University of Nebraska.
- Richard H. Pemble, 1969.** Chair and Professor, Department of Biology. A.B., Simpson College; M.A., University of Montana; Ph.D., University of California, Davis.
- Robert L. Pender, 1966.** Professor of English and Interim Coordinator of the ESL Program. B.S., M.A., Memphis State University; Ph.D., University of Indiana.
- Richard E. Peschke, 1993.** Assistant Professor of Business Administration. B.A., Concordia College; M.S.A., Georgia College; M.S., Air Force Institute of Technology; Ph.D., University of Houston.
- Francisca E. Peterson, 1987.** Counselor and International Student Advisor/Counselor. B.A., M.S., Moorhead State University; M.S., University of Minnesota. (Leave of absence 1993-94.)
- Abbas Pezeshk, 1987.** Professor of Chemistry. B.S., M.S., Shiraz University; Ph.D., Syracuse University.
- Cynthia Phillips, 1979.** Associate Professor of Accounting. B.S.P.A., M.A., J.D., University of North Dakota.
- David J. Pink, 1993.** Assistant Professor of English. B.A., Moorhead State University; M.A., University of Minnesota.
- Jude Poseley, 1988.** Assistant to the President and Director of University Communications. B.S., M.A., Moorhead State University.
- Margaret L. Potter, 1987.** Associate Professor of Psychology. B.A., University of North Dakota; M.A., Ph.D., University of Minnesota.
- Joel O. Powell, 1987.** Assistant Professor of Sociology and Anthropology. B.A., Wichita State University; M.A., Ph.D., University of Iowa.
- Robert Pratt, 1982.** Associate Professor of Counseling. B.S., University of Minnesota; M.A., Arizona State University; Ph.D., University of Connecticut.
- Donald Preussler, 1991.** Assistant Professor of Psychology. B.A., Pillsbury College; B.A., University of Minnesota; M.S., University of Texas; Ph.D., University of North Dakota.
- Barbara Rath, 1986.** Instructor of Mathematics. B.S., Moorhead State University; M.S., North Dakota State University.
- Alan Rawson, 1988.** Associate Professor of Music. B.M., M.A., San Francisco State University; D.M.A., University of Colorado.
- Timothy L. Ray, 1970.** Chair and Professor, Department of Art. B.F.A., University of Manitoba; M.F.A., University of Arkansas.
- Harley Reed, 1984.** Instructor of Mathematics. B.S., Mayville State University; M.S., North Dakota State University.
- Lawrence L. Reed, 1968.** Interim Dean of Instructional Resources and Reference and Instruction Librarian and Associate Professor. B.A., M.A., University of Minnesota; Ph.D., University of Wisconsin, Madison.
- Laura J. Reinholz, 1993.** Preschool Teacher. B.S., North Dakota State University.
- Robert A. Reschke, Jr., 1993.** Instructor of Political Science. B.A., University of Rochester; M.A., State University of New York-Buffalo.
- Hazel Retzlaff, 1987.** Instructor of English. B.A., Concordia College; M.A., North Dakota State University.
- Dennis L. Rhoads, 1981.** Professor of Mathematics. B.S., Bradley University; M.S., Ph.D., University of Illinois.
- Phillip Rice, 1974.** Professor of Psychology. B.A., Fort Wayne Bible College; M.A., St. Francis College; Ph.D., Colorado State University.

**Roger Richman, 1967.** Chair and Associate Professor, Department of Geography and Geology. B.S., Wisconsin State College; M.A., Michigan State University.

**Coleen R. Roller, 1992.** Preschool Teacher. B.S., Moorhead State University.

**Donna Rosh, 1986.** Professor of Humanities and Multicultural Studies. B.A., M.A., Ph.D., University of Pittsburgh.

**Susan Rostvedt, 1987.** Assistant Director of Financial Aid. B.S., M.Ed., North Dakota State University.

**Derald D. Rothmann, 1962.** Professor of Mathematics. B.S., University of North Dakota; M.A., University of Kansas; Ph.D., University of Missouri.

**Kathryn Rowberg, 1990.** Assistant Professor of Chemistry. B.A., Pacific Lutheran University; M.S., Ph.D., University of Illinois, Chicago. (Leave of Absence 1993-94)

**Sam Roy, 1978.** Associate Professor of Business Administration and Coordinator of MBA Program. B.S., M.B.A., Louisiana State University.

**Sonja Rue, 1985.** Associate Director of Career Counseling and Placement. B.S., M.S., North Dakota State University.

**Michael Ruth, 1986.** Assistant Professor of Industrial Studies. B.A., Ohio State University; M.Ed., University of Wisconsin-Stout.

**Charles E. Ruzicka, 1993.** Assistant Professor of Music. B.S., Mayville State College; M.A., University of North Dakota; D.M.A., University of Iowa.

**Donald Samelson, 1978.** Associate Professor of Accounting. B.A., Macalester College; M.S., University of Wisconsin, Madison; Ph.D., Virginia Polytechnic Institute & State University. CPA.

**George Sanderson, 1976.** Professor of Accounting. B.S., M.S., University of North Dakota; Ph.D., University of Nebraska. CPA.

**Marlane Sanderson, 1983.** Assistant Professor of Accounting. B.A., M.B.A., Moorhead State University. CPA, CMA. (Sabbatical leave 1993-94)

**G. Theodore Schaum, 1969.** Professor of Languages. B.A., Princeton University; A.M., Ph.D., Indiana University.

**David G. Schellhase, 1987.** Assistant Professor of Health and Physical Education, Assistant Men's and Women's Athletic Director and Head Coach, Men's Basketball. B.S., M.S., Purdue University.

**Carl Schmider 1985.** Assistant Professor of Multidisciplinary Studies. B.A., M.A., Emerson College; Ph.D., University of Denver.

**Mary Ellen Schmider, 1977.** Dean of Graduate Studies and Coordinator of Grants. B.A., St. Olaf College; M.A., University of Southern California; Ph.D., University of Minnesota.

**Bonita Schmidt, 1982.** Assistant Professor of Mathematics. B.S., Dickinson State College; M.S., Wichita State University.

**Carole Schmidt, 1990.** Circulation and Reference Librarian and Instructor. B.S., University of Minnesota; M.L.S., University of Texas.

**Howard R. Schmidt, 1989.** Professor of Industrial Studies. B.S., M.S., Mankato State University; Ed.D., University of Northern Colorado.

**Melvin Schmitz, 1975.** Interim Vice President for Student Affairs. B.S., M.S., Moorhead State University.

**Kay Schneider, 1990.** Assistant to Associate Academic Vice President. B.S., Moorhead State University.

**Cynthia J. Schobel, 1980.** Assistant Professor of Mathematics. B.S., M.Ed., Ohio University-Athens.

**Diane Schoenecker, 1990.** Coordinator of Scholarship Programs and Foundation Finances. B.A., University of Minnesota; B.S., Moorhead State University.

**Mary M. Schroeder, 1993.** Assistant Professor of Social Work. B.A., College of St. Benedict; M.S.W., St. Louis University.

**Clifford Schuette, 1989.** Director of Counseling Center. A.A., Del Mar College; B.S., University of Texas; M.S., Ed.D., East Texas State University.

**Becky L. Schulze, 1990.** Head Volleyball Coach and Head Softball Coach. B.A., North Dakota State University.

**Mary Kay Schwandt, 1992.** Assistant Professor of Nursing. M.S., North Dakota State University; MSN, University of Mary.

**Kathy Scott, 1989.** Coordinator of Orientation and Student Organizations. B.S., M.S., Moorhead State University.

**Larry Scott, 1969.** Sports Information Officer. B.S., Moorhead State University.

**Deborah J. Seaburg, 1992.** Assistant Professor of Psychology. B.A., Concordia College; Ph.D., University of Minnesota.

**Barbara Seiler, 1989.** Affirmative Action Officer. B.A., M.A., M.S., North Dakota State University.

**Scott Seltveit, 1989.** Instructor of Industrial Studies. B.S., North Dakota State University; M.B.A., Geneva College.

**Susan Severson, 1988.** Instructor of Special Education and Counseling. B.S., M.S., Moorhead State University.

**SuEllen Shaw, 1985.** Assistant Professor of English and Director of the Write Site. B.S., University of North Dakota; M.Ed., M.A., Ball State University.

**Allen F. Sheets, 1987.** Associate Professor of Art. B.F.A., Montana State University; M.F.A., California Institute for the Arts.

**John S. Sherman, 1969.** Professor of English. B.A., M.A., University of Denver; Ph.D., University of Washington.

**Mary A. Shimabukuro, 1966.** Professor of Biology. B.S., University of Wisconsin; M.S., Ph.D., University of Minnesota.

**Jim Shipp, 1988.** Alumni Director. B.A., Moorhead State University; M.A., North Dakota State University.

**Terry L. Shoptaugh, 1986.** Archivist and Reference Librarian and Assistant Professor. B.A., Central Methodist College; M.L.S., University of Wisconsin; M.A., Ph.D., University of New Hampshire. (Sabbatical Leave 1993-94)

**Donald A. Short, 1969.** Professor of English. B.S., M.S., Moorhead State University; M.A., Ph.D., University of Pittsburgh. (Sabbatical Leave 1993-94)

**Roberta Shreve, 1986.** Instructor of Elementary and Early Childhood Education. B.S., Moorhead State University; M.S., North Dakota State University; Ed.D., University of North Dakota.

**Carol H. Sibley, 1981.** Curriculum Librarian and Associate Professor. B.A., University of Wisconsin, Eau Claire; M.A., University of Wisconsin, Madison; M.A., Eastern Michigan University.

**Roger Sipson, 1968.** Professor of Physics and Astronomy. B.S., Union College; Ph.D., Syracuse University.

**Walter Sizer, 1980.** Professor of Mathematics. A.B., Dartmouth College; M.A., University of Massachusetts; Ph.D., University of London.

**Kenneth R. Skjogstad, 1966.** Professor of Biology. B.S., Moorhead State University; Ph.D., University of California.

**Leonard Sliwoski, 1982.** Director of Small Business Center and Professor of Accounting. B.S., University of Illinois; M.S.A., DePaul University; Ph.D., University of North Dakota.

**M. Sarah Smedman, 1990.** Professor of Elementary and Early Childhood Education. B.A., College of St. Scholastica; M.A., University of Minnesota; Ph.D., Indiana University.

**I. Kenneth Smemo, 1961.** Professor of History. B.S., Wisconsin State University; M.A., Ph.D., University of Minnesota.

**Andrew W. Smith, 1968.** Professor of Music. B.S., Indiana State College; M.M., Ph.D., University of Michigan. (Sabbatical Leave Winter Quarter 1993-94)

**Randall L. Smith, 1979.** Assistant Professor of Health and Physical Education and Head Coach, Women's Track and Cross Country. B.S., University of Kansas; M.S., Pittsburg State University.

**Rosemary L. Smith, 1968.** Professor of English. B.A., M.A., Ph.D., University of Washington. (Sabbatical Leave 1993-94)

**Joanna Snyder, 1976.** Assistant Professor of Nursing. B.S.N., University of Connecticut; M.P.H., Johns Hopkins University.

**C. Lee Snyder-Grineski, 1985.** MSU Preschool Teacher. B.S., Bemidji State University.

**Carol Spillum, 1993.** Assistant Registrar. B.S., M.B.A., Moorhead State University.

**Denis G. Stead, 1992.** Assistant Professor of Sociology and Anthropology. B.A., B.S., University of Regina; Ph.D., University of Denver.

**John M. Sterner, 1988.** Instructor of Health and Physical Education and Head Coach, Wrestling. B.S., M.S., South Dakota State University.

**Donna M. Bruns Stockrahm, 1989.** Associate Professor of Biology. B.S., Marian College; M.S., University of North Dakota; Ph.D., Ohio State University.

**Jerome W. Stockrahm, 1989.** Instructor of Mathematics. B.S., Marian College; M.A.S., Ohio State University.

**Mary F. Stone, 1993.** Assistant Professor of Accounting. B.S., B.A., University of Tulsa; MACCT, Ph.D., Virginia Polytechnic Institute and State University.

**C. Mark Strand, 1989.** Assistant Professor of Mass Communications. B.A., Concordia College; M.S., Massachusetts Institute of Technology.

**Judy Streich, 1989.** Assistant Professor of Accounting. B.S., Valley City State College, J.D., University of North Dakota.

**Judith A. Strong, 1969.** Dean of Social and Natural Sciences and Professor of Chemistry. B.S., State University of New York, Albany; M.A., Ph.D., Brandeis University.

**Dorothy Sumola, 1991.** Tri-College University Clinical Practicum Specialist. B.A., Hamline University; M.A., Moorhead State University; Ph.D., University of Minnesota.

**Li-teh Sun, 1982.** Professor of Economics. B.A., National Chung Hsing University; M.S., Ph.D., Oklahoma State University.

**Cherlyn Sunflower, 1983.** Associate Professor of Elementary and Early Childhood Education. B.A., M.Ed., University of Texas; Ph.D., University of Oklahoma.

**James A. Svobodny, 1974.** Chair and Associate Professor, Department of Social Work. B.A., North Dakota State University; M.S.W., University of Nebraska.

**Linda A. Svobodny, 1972.** Professor of Special Education and Counseling. B.S., North Dakota State University; M.Ed., University of Nebraska; M.S.Ed., Moorhead State University; Ed.D., University of North Dakota.

**Marie E. Swanson, 1970.** Assistant Professor of Speech/Language/Hearing Sciences. B.S., M.S., Minot State College.

**James K. Swenson, 1972.** Professor of Business Administration. B.S., B.A., M.S., Ph.D., University of North Dakota.

**Wade T. Swenson, 1974.** Chair and Professor, Department of Industrial Studies. B.S., Moorhead State University; M.A., Ball State University; Ed.D., Indiana University.

**P. Richard Szeitz, 1966.** Professor, Department of Art. B.F.A., Layton School of Art; M.S., M.F.A., University of Wisconsin, Madison.

**Thomas M. Tamaro, 1983.** Director and Professor, New Center for Multidisciplinary Studies. B.S., Edinboro State College; M.A., Pittsburg State University; Ph.D., Ball State University.

**John Tandberg, 1975.** Registrar. B.A., M.L.A., Moorhead State University.

**Keith Tandy, 1976.** Professor of English. A.B., Morningside College; A.M., Columbia University; Ph.D., University of California, Berkeley.

**Marie Tarsitano, 1975.** Professor of English. B.A., M.A., Penn State University; Ph.D., State University of New York, Binghamton.

**Arne D. Teigland, 1968.** Chair and Professor, Department of Speech/Language/Hearing Sciences. B.A., Moorhead State University; M.A., Ph.D., University of Washington.

**John Tesch, 1976.** Professor of Music. B.A., University of Northern Colorado; M.M., Indiana University; D.M.A., University of Northern Colorado.

**Verlee Thies, 1975.** College Management Officer. B.S., North Dakota State University. CPA.

**William L. Thomas, 1966.** Professor of Health and Physical Education. B.S., Valley City State College; M.A., Ed.D., University of Northern Colorado.

**Iris M. Tiedt, 1989.** Dean of Education and Regional Services. B.S., Northwestern University; M.A., University of Oregon; Ph.D., Stanford University.

**Robert Tom, 1990.** Assistant Professor of Art. B.F.A., University of Hawaii; M.F.A., Tyler School of Art, Temple University.

**Joyce Torgerson, 1971.** Professor of Humanities and Multicultural Studies. B.A., University of North Dakota; M.A., Ph.D., Washington State University.

**Glenn Tornell, 1978.** Director of News Service. B.A., University of Minnesota; M.A., The Citadel.

**Lori Ulferts, 1989.** Assistant Professor of Health and Physical Education and Head Coach, Women's Basketball. B.S., Ed.D., University of North Dakota; M.Ed., Frostburg State University.

**Kris Valan, 1991.** Instructor of Elementary and Early Childhood Education. B.S., M.S., Moorhead State University.

**Beena Varghese, 1993.** Instructor of Economics. M.S., North Dakota State University.

**Barbara Vellenga, 1978.** Associate Professor of Nursing and Coordinator of Continuing Education in Nursing. B.S.N., Jamestown College; M.A., University of Iowa. R.N. in North Dakota; Ph.D., University of Texas.

**Mark L. Vinz, 1968.** Professor of English. B.A., M.A., University of Kansas.

**William Violet, 1982.** Assistant Professor of Accounting. B.A., University of Minnesota; M.B.A., M.A.C.C.; University of North Dakota. CPA, CMA.

**Ricardo Visus, 1972.** Professor of Music. Certificate, Royal Conservatory of Music, Madrid, Spain. (Retiring February 1994)

**Erma Vizenor, 1992.** Assistant Professor of Education. B.S., Ed.M., Moorhead State University; Ed.Sp., Tri-College University; Ed.M., Harvard University.

**Jolynn Vizenor, 1992.** Coordinator of White Earth/MSU Program. B.S., Moorhead State University.

**A. Clyde Vollmers, 1988.** Professor of Business Administration. B.S., M.S., North Dakota State University; Ph.D., Michigan State University.

**K. Walter Vollmers, 1968.** Professor of Physics/Astronomy. B.S., Hofstra College; Ph.D., University of Pittsburgh.

**Jim L. Walker, 1989.** Chair and Associate Professor, Department of Business Administration. B.B.A., University of Oklahoma; M.S., Trinity University; Ph.D., University of North Texas.

**Richard S. Walker, 1988.** Assistant Professor of Computer Science and Information Systems. B.S., M.S., University of North Dakota; M.S., North Dakota State University.

**Doris J. Walker-Dalhouse, 1987.** Professor of Elementary and Early Childhood Education. B.A., Kentucky State University; M.A., Ph.D., Ohio State University.

**David Wallace, 1990.** Graphic Arts Director. B.A., B.S., Moorhead State University.

**James T. Wallen, 1967.** Assistant Professor of Mathematics. B.A., Wartburg College; M.A., University of Nebraska.

**Mark Wallert, 1990.** Assistant Professor of Biology. B.A., Southwest State University; Ph.D., Emory University.

**Barbara M. Wasson, 1972.** Professor of Special Education and Counseling. B.A., M.A., Ph.D., University of Minnesota.

**John B. Wasson, 1971.** Professor of Special Education and Counseling. B.S., M.A., Ph.D., University of Minnesota.

**Marsha Weber, 1989.** Instructor of Business Administration. B.S., Valley City State University; M.B.A., Moorhead State University.

**Robert S. Weibust, 1970.** Professor of Biology. A.B., Colby College; M.S., Ph.D., University of Maine.

**David Weinrich, 1983.** Coordinator of Planetarium. B.A., Luther College.

**Beverly A. Wesley, 1974.** Professor of Multidisciplinary Studies. B.A., Moorhead State University; M.A., North Dakota State University; Ph.D., University of Minnesota.

**Walter G. Wesley, 1966.** Chair and Professor, Department of Physics and Astronomy. B.A., Texas Christian University; Ph.D., University of North Carolina.

**David M. Wheeler, 1986.** Associate Professor of Speech Communication and Theatre Arts. B.A., M.A., California State University-Los Angeles; Ph.D., University of Oregon.

**Warren K. Wiese, 1980.** Director of Comstock Memorial Union. B.A., Southwest State University; M.S., Central Connecticut State College.

**Ariyaratna M. Wijetunga, 1981.** Professor of Mathematics. B.S., University of Sri Lanka; M.S., University of Denver; Ph.D., Colorado State University.

**Jacqueline M. Williams, 1993.** Assistant Athletic Trainer and Instructor of Health and Physical Education. B.S., Mankato State University; M.S., Central Washington University.

**Jacqueline M. Williams, 1993.** Assistant Athletic Trainer and Instructor of Health and Physical Education. B.S., Mankato State University; M.S., Central Washington University.

**Ron Williams, 1990.** Chair and Assistant Professor, Department of Pre-Engineering. B.S., M.S., Ph.D., North Dakota State University.

**Sandra R. Williams, 1988.** Instructor of Business Administration. B.S., University of Minnesota; M.B.A., Moorhead State University.

**Thomas D. Williams, 1968.** Assistant Director, Counseling Center and Professor of Counseling. B.A., M.A., University of Wisconsin; Ph.D., Washington State University.

**Trancey B. Williams, 1991.** Coordinator of Minority Opportunities. B.A., B.S., Mankato State University.

**Carol M. Wilson, 1988.** Associate Professor of Business Administration. B.S., University of Minnesota; M.S.Ed., Central Missouri State University; Ph.D., University of Missouri, Columbia.

**Helen K. Wilson, 1972.** Professor of Psychology. A.B., San Diego State College; M.A., Ph.D., University of Minnesota.

**Kathryn F. Wilson, 1985.** Assistant Professor of Health and Physical Education and Director of Men's and Women's Athletics. B.S., Salem College; M.S., Ed.D., West Virginia University.

**William Wilson, 1993.** Assistant Professor of Speech Communication and Theatre Arts. B.F.A., Western Michigan University; M.F.A., Wayne State University.

**Donald A. Wirries, 1966.** Associate Professor of Accounting. B.S., M.B.A., University of Detroit; J.D., University of North Dakota.

**Kathryn M. Wise, 1981.** Professor of Biology and Coordinator of the Cytotechnology Program and the Medical Technology Program. B.S., University of Dayton; M.S., Ph.D., University of Wisconsin-Madison.

**Vernon E. Wolff, 1986.** Professor of Mathematics. B.S., Valley City State College; M.A.T., Stanford University; Ph.D., University of Minnesota.

**Walter Worman, 1975.** Professor of Physics and Astronomy. B.A., Carleton College; M.S., Ph.D., Case Western Reserve University.

**Mary K. Worner, 1986.** Director of Field Experience and Assistant Professor of Elementary and Early Childhood Education. B.S., M.S., Moorhead State University.

**Fike A. Zahroon, 1966.** Professor of Mathematics. B.S., Baghdad University; M.S., Ph.D., Ohio State University. (Retiring November 1993)

**Mary Ann Zarrett, 1984.** Counselor and Assistant Professor. B.S., University of Kentucky; M.S., Central Missouri State University.

**Carolyn Zehren, 1990.** Assistant Director of Financial Aid. B.S., North Dakota State University.

**Peiyi Zhao, 1990.** Assistant Professor of Mathematics. B.S., Beijing Normal University; M.S., Beijing Teacher's College; Ph.D., University of Iowa.

**Richard Zinober, 1985.** Associate Professor of English. B.A., Pomona College; M.S., Boston University; M.A., Windsor University; M.F.A., Columbia University.



## Professors Emeriti

**Donald Anderson** Associate Professor Emeritus  
**Jack Baratto** Associate Professor Emeritus  
**Virginia Barsch** Professor Emerita  
**Alice Bartels** Associate Professor Emerita  
**Rufus Bellamy** Associate Professor Emeritus  
**Betty Bergford** Assistant Professor Emerita  
**Leonard Bergquist** Professor Emeritus  
**Virgil Black** Associate Professor Emerita  
**Kenneth Bladow** Assistant Professor Emeritus  
**Arlo Brown** Assistant Professor Emeritus  
**Floyd Brown** Admissions Director Emeritus  
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**Norman Buktenica** Professor Emeritus  
**Allen Carter** Professor Emeritus  
**Edward Clark** Associate Professor Emeritus  
**David Cole** Professor Emeritus  
**James Condell** Professor Emeritus  
**Daniel Deneau** Professor Emeritus  
**Dorothy Dodds** Associate Professor Emerita  
**Monica DuCharme** Assistant Professor Emerita  
**Martin Eia** Financial Aid Officer Emeritus  
**Don Engberg** Registrar Emeritus  
**Verle Flood** Professor Emeritus  
**Loel Frederickson** Associate Professor Emeritus  
**Howard Freeberg** Professor Emeritus  
**Bill Garland** Assistant Professor Emeritus  
**Virginia Gassner** Assistant Professor Emerita  
**Marvin Gerhardson** Associate Dean Emeritus  
**Bernard Gill** Head Librarian Emeritus  
**Clarence Glasrud** Professor Emeritus  
**Grace Gregerson** Associate Professor Emerita  
**Evelyn Grove** Associate Professor Emerita  
**Roger Hamilton** Professor Emeritus  
**Allan Hanna** Associate Professor Emeritus  
**Delmar Hansen** Professor Emeritus  
**Patricia Hansen** Associate Professor Emerita  
**Ruth Hanson** Associate Professor Emerita  
**Phyllis Harber** Professor Emerita  
**Gerhard Haukebo** Vice President Emeritus  
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**Martin Holoiien** Professor Emeritus  
**Christopher Hong** Professor Emeritus  
**Eileen Hume** Associate Professor Emerita  
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**John Jenkins** Professor Emeritus  
**Lester Johnson** Assistant Professor Emeritus  
**Nels Johnson** Professor Emeritus  
**Oscar Johnson** Professor Emeritus  
**Audrey Jones** Director of External Studies Emerita  
**William Jones** Vice President Emeritus  
**Anoush Khoshkish** Professor Emeritus  
**Karen Kivi** Professor Emerita  
**Emil Kochis** Associate Professor Emeritus  
**Bella Kranz** Associate Professor Emerita  
**Murray Kranz** Associate Professor Emeritus  
**Elsie Lee** Assistant Professor Emerita  
**Ralph Lee** Associate Professor Emeritus

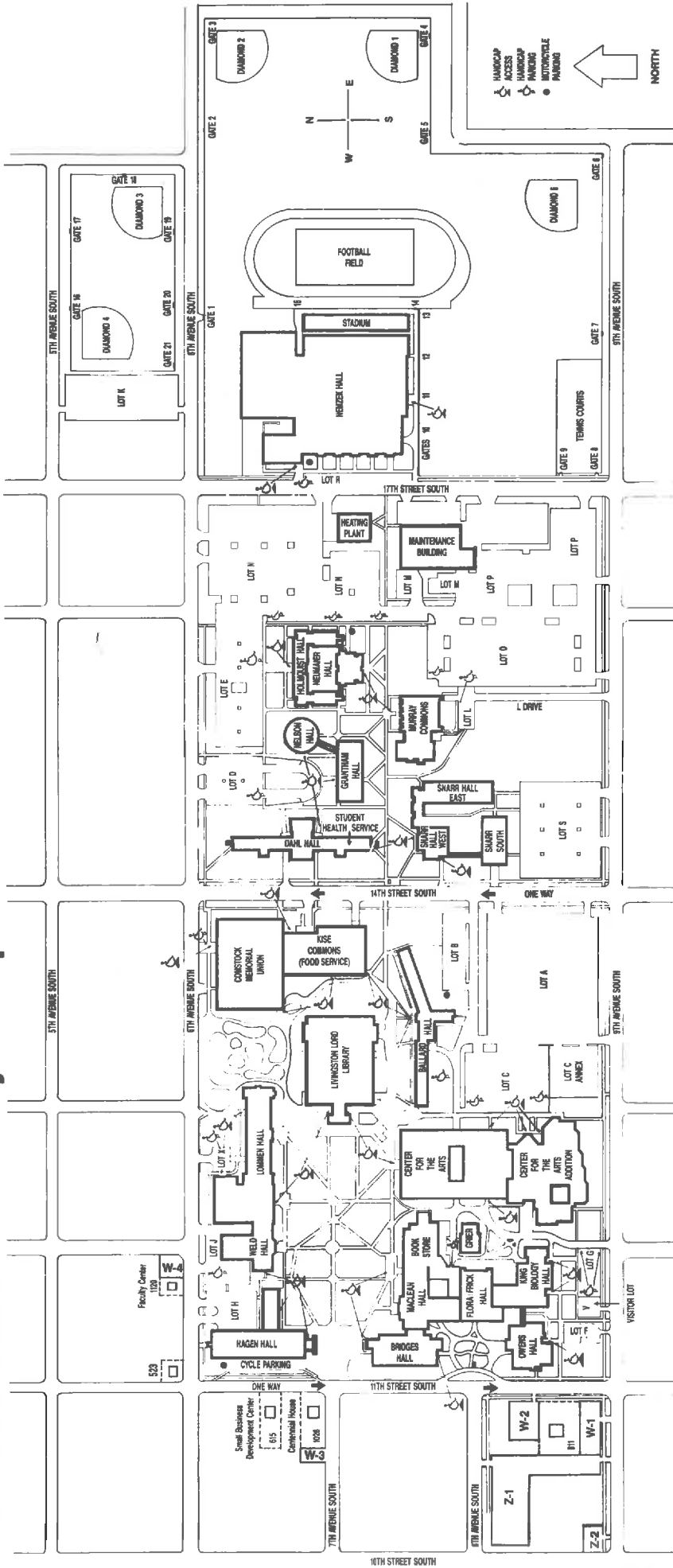
**Howard Lysne** Professor Emeritus  
**Larry MacLeod** Assistant Professor Emeritus  
**Robert MacLeod** Vice President Emeritus  
**Charles Magel** Professor Emeritus  
**Charles Martin** Associate Professor Emeritus  
**Ronald Masanz** Associate Professor Emeritus  
**Benjamin McCashland** Dean Emeritus  
**B. Spencer Meeks** Professor Emeritus  
**Darrel Meinke** Dean Emeritus  
**Joseph Miller** Professor Emeritus  
**Mary Montgomery** Associate Professor Emerita  
**Margaret Moore** Assistant Professor Emerita  
**Albert Mudgett** Associate Professor Emeritus  
**David Nelson** Dean Emeritus  
**Johanna Neuer** Professor Emerita  
**Arthur Nix** Assistant Professor Emeritus  
**Gisela Nobel** Associate Professor Emerita  
**Orlow Nokken** Associate Professor Emeritus  
**Albert Noice** Professor Emeritus  
**Dorian Olson** Professor Emeritus  
**Mary King Osterfield** Associate Professor Emerita  
**Jesse Parsons** Professor Emeritus  
**Janet Paulsen** Professor Emerita  
**Victor Peters** Professor Emeritus  
**Eugene Phillips** Professor Emeritus  
**Viola Powell** Assistant Professor Emerita  
**Harriet Powers** Assistant Registra Emerita  
**Mary Pryor** Professor Emerita  
**Margaret Reed** Professor Emerita  
**Richard Reed** Professor Emeritus  
**Glenn Ringstad** Associate Professor Emeritus  
**Swaran Sandhu** Professor Emeritus  
**Laura Scherfenberg** Associate Professor Emerita  
**Davis Scott** Professor Emeritus  
**Hazel Scott** Associate Professor Emerita  
**Lois Selberg** Assistant to Academic Vice  
 President Emerita  
**Marion Smith** Professor Emerita  
**T. Edison Smith** Professor Emeritus  
**James Stevens** Professor Emeritus  
**Marcel Stratton** Associate Professor Emeritus  
**Evelyn Swenson** Professor Emerita  
**Warren Thomsen** Professor Emeritus  
**Joseph Thorman** Professor Emeritus  
**Robert Tolbert** Professor Emeritus  
**Martin Tonn** Associate Professor Emeritus  
**John Trainor** Associate Professor Emeritus  
**Mildred Treumann** Associate Professor Emerita  
**William B. Treumann** Dean Emeritus  
**Otto Ursin** Professor Emeritus  
**Ronald Walker** Assistant Professor Emeritus  
**Shelda Warren** Associate Professor Emerita  
**Marlowe Wegner** Professor Emeritus  
**Leland White** Professor Emeritus  
**Marvel Wooldrik** Associate Professor Emerita  
**William Woolwine** Assistant Professor Emeritus

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# Moorhead State University Campus



## Facility

- BALLARD HALL**—Residence Hall, Housing Office, Night Watch
- BRIDGES HALL**—Accounting, Business Administration, Business Education, Legal Assistant, Philosophy, Planetarium, Psychology
- CENTENNIAL HOUSE**—1026 7th Ave. So., Hotel-Motel-Restaurant Lab
- CENTER FOR THE ARTS**—Art, Music, Speech and Theatre
- COMSTOCK MEMORIAL UNION**—Advocate, Career and Placement Services, Disability Services, Et Cetera Shop, Exchange, Job Shop, KMISC, Snack Bar, Outing Center, Recreation Center, Student Orientation, Student Senate, CAB, Office of Minority Student Affairs, International Student Office
- DAHL HALL**—Residence Hall, Student Health Center, Woman's Center, SOTA Lounge
- FRICK HALL**—Computer, Science, Counseling, Printing and Duplicating, Student Advisors' Office, Publications, News Service, International Programs
- GRANTHAM HALL**—Residence Hall
- GRIER HALL**—Speech/Language/Hearing Sciences

- HAGEN HALL**—Physics/Astronomy, Chemistry, Energy Management, Industrial Studies, Pre-Engineering, Regional Science Center Offices
- HEATING PLANT**
- HOLMQUIST HALL**—Residence Hall
- KING BIOLOGY HALL**—Biology
- KISE COMMONS**—Food Service
- LIVINGSTON LORD LIBRARY**—Library Services, Audio-Visual Center, Computer, Scheduling Services
- LOMMEN HALL & ADDITION**—Education & Regional Services, Clinical & Field Experience, Elementary & Early Childhood, Human Relations, Secondary Ed & Foundations, Special Ed & Counseling, Geography/Geology, MSU Pre-School, Sociology/Anthropology, Criminal Justice, Social Work
- MACLEAN HALL**—Bookstore, Custodial Services, Economics, History, Languages, Mass Communications, Mathematics, Political Science, Multicultural Studies, Humanities
- MAINTENANCE BUILDING**—Buildings and Grounds, Motor Pool, Recycling, Shops

- MURRAY COMMONS**—The New Center/Multidisciplinary Studies, Nursing
- NELSON HALL**—Residence Hall
- NEWMARK HALL**—Health, Physical Education, Recreation
- NEUMAIER HALL**—Residence Hall
- OWENS HALL**—Administration Building, President's Office, Academic Affairs, Administrative Affairs, Admissions, Alumni Assn., Business Office, Development, Financial Aid, Foundation, Graduate Studies, Information Center, Personnel, Post Office, Public Affairs, Purchasing, Registrar, Student Affairs, University Relations
- SNARR HALL COMPLEX**—Residence Hall
- WELD HALL**—English, Television Center
- 811 11th St. So.—External Studies, Continuing Education
- 615 11th St. So.—Small Business Development Center
- 523 11th St. So.—University House
- 1120 6th Ave. So.—Faculty Center

## Parking Lots

- A.** Commuters and Ballard
- B.** Residents as per signage
- C.** Residents
- D.** Faculty and Staff Zone Permits
- E.** Residents
- F.** Faculty and Staff Reserved Parking
- G.** Faculty and Staff Zone Permits
- H.** Faculty and Staff Zone Permits
- I.** Faculty and Staff Zone Permits
- J.** All University Permits
- K.** Faculty and Staff Zone Permits
- L.** Drive, Commuters
- M.** Faculty and Staff Zone Permits
- N.** All Permits
- O.** All Permits
- P.** Faculty and Staff Zone Permits & Commuters as per signage
- S.** Residents
- V.** Visitors—Metered Parking

- W-1** Faculty/Staff Reserved Parking
- W-2** Faculty/Staff Reserved and Admissions
- W-3** Visitors Parking
- W-4** Faculty/Staff/Student Reserved Parking
- W-4** Faculty/Staff Reserved and Faculty Center Visitor Parking
- X.** Assigned CCCPP and X Permits only
- Z-1** Student Reserved Parking
- Z-2** Student Reserved Parking

