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Academic Policy Advisory Committee meeting minutes, February 10, 1981

Moorhead State University

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Minutes of the Academic Policy Advisory Council
Tuesday, February 10, 1981, 4:00 p.m., Owens A

Members Present: W. Jones, Chair; C. Brainard, R. Chang-Yit, D. Corrick,
R. Dahlke, L. Grugel, M. Holoien, R. Jones, B. Midgarden
M. Moore, A. Mudgett, S. Roy

Minor Curriculum Revisions

The following minor curriculum revisions were approved:

Change in title for PE 34 from Soccer and Volleyball
to Soccer.

Change in title for Health 326, Community Health and
Epidemiology to Epidemiology.

Health 215, 400(g), 410(g), 415(g)

M. Moore moved, B. Midgarden seconded, to table the four new course proposals;
the department would examine the comments made today, make some corrections and
be first on the agenda at the next meeting. Motion carried.

Long Range Planning Subcommittee

A. Mudgett moved, R. Chang-Yit seconded, that we adopt the report from the ad hoc
subcommittee as a general charge with the expectation that the present Long Range
Planning Subcommittee would concentrate on #1. Motion carried. The charge will
be as follows:

1. The Long Range Planning Committee should continue to monitor the annual
Departmental Reviews but with the following modification in procedure:
 - a. Departments should clearly identify the most significant
problems and needs and summarize them.
 - b. The Committee should give special attention to the "Emerging
Missions" section of the reviews in which departments iden-
tify future trends, enrollment patterns, etc.
 - c. The Committee may consider preparing a list of the major
needs and concerns expressed by the departments and assign
them to broad (H-M-L) priority categories.

Although the Committee should give its attention to these special features
of the Departmental Reviews, the complete reviews should also be available
to it.

2. The Committee should monitor both the process and effectiveness of adminis-
tration planning and decision making, paying special attention to the part
played in the process by Departmental Reviews. The Committee should deter-
mine to what extent the administration addresses the issues, problems and
needs raised in the Departmental Reviews. Although this activity will
necessarily involve an examination of resource distribution, allocation
and reallocation, the committee shall not be obliged to make any specific
recommendations in any given year to the administration. However, the
committee may wish to comment on resource distribution in the light of
long range development.
3. The Committee should be informed by the administration of any proposed pro-
grammatic changes for its evaluation and reaction in order to assess the
relationship of changes to the general mission of the university and the

impact on faculty and departments. Furthermore the committee should consider the adequacy of the rationale for programmatic changes. The precise timing for the involvement of the committee in programmatic development, modification or reduction, is difficult to determine for both practical and contractual reasons. However the early involvement of this committee will certainly contribute to intelligent decision making.

4. The Committee should both initiate and react to proposed changes, suggested either by the administration or the faculty, in the Mission and Scope Statements of the University.
5. The Committee should effectively publicize itself as the university's "clearing house" for planning information. Any relevant data affecting departments should be given wide circulation. In some cases the lines of communication between the Long Range Planning Committee and the Academic Council should be direct, in the case of major new program proposals for example. In other cases there may be little need for direct communication with the Academic Council. Although formal authority for the Committee does come from the Council, unofficial lines of communication with various components of the university may emerge which contribute to the effectiveness of curricular and program development.

Meeting adjourned.

S. Ferris, Secretary