



Minnesota State University Moorhead
RED: a Repository of Digital Collections

Registrar's Office Newsletters

Registrar's Office

2-2017

Bossy Beats, February, 2017

Minnesota State University Moorhead, Registrar's Office

Follow this and additional works at: <https://red.mnstate.edu/registrarnews>

Researchers wishing to request an accessible version of this PDF may [complete this form](#).

Recommended Citation

Minnesota State University Moorhead, Registrar's Office, "Bossy Beats, February, 2017" (2017). *Registrar's Office Newsletters*. 14.

<https://red.mnstate.edu/registrarnews/14>

This Newsletter is brought to you for free and open access by the Registrar's Office at RED: a Repository of Digital Collections. It has been accepted for inclusion in Registrar's Office Newsletters by an authorized administrator of RED: a Repository of Digital Collections. For more information, please contact RED@mnstate.edu.

bossy BEATS

Vol. 1, No. 7
FEBRUARY 2017

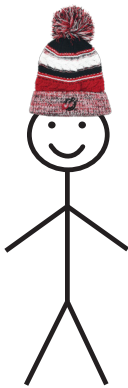


This is Bill.

Bill met with his advisor, registered on time and gets all the courses he wants.

Bill is smart.

Be like Bill.



It's the Most Wonderful Time of the Year

You guessed it! Advising and registration for summer and fall 2017 begins in March. The following is helpful information and tips to guide you through the process. Let us know if you have any questions...our office is here to help!

- 1 Access Codes** – access codes will be loaded into the system the end of February. All degree seeking students need an access code to register for fall semester. Non-degree seeking students, graduate students and students with previously earned baccalaureate degrees do not need an access code. Access codes are **NOT** needed for summer course registration. The Registrar's Office does **NOT** release access codes to students.
- 2 Advising** – advising for summer and fall begins on March 13th. ALL degree-seeking students are required to meet with their advisor to obtain their access codes and plan their course schedule. The Academic Support Center website is a great resource for advising: mnstate.edu/asc/advising101.aspx
- 3 Registration** – registration times are set according to the number of credits a student has earned. In progress credits do not count. Watch for future email with registration window information.
- 4 Summer 2017** – information on summer courses and registration can be found on the summer session page at mnstate.edu/summer/. Summer session calendar, add/drop deadlines, and grading deadlines can also be found on this site.
- 5 Schedule** – the summer and fall schedule will be published online on March 1st. If you need to make a schedule change, please contact Joanne Strandlien in the Registrar's Office.
- 6 Overrides and Edit Codes** – the following are the most common edit codes used for overriding a student into a course.

Registration Time

Registration time, come on!

Registration time, come on!

Registration goin' on real soon

Let's get advising, hope students don't wait til June

So bring your access codes, and your overrides too

We gonna celebrate registration with you

Come on now

Registration!

Let's all celebrate no computer crashes right now

Registration!

Get students registered then have a good time.

It's time to come together

Want your access code? It's my pleasure

Everyone at MSUM come on!

Registration time, come on!

It's a celebration

Registration time, come on!

Let's celebrate

FEATURED BOSSY MEME:



Common Overrides and Edit Codes

- 12** Course requires special permission
- 13** Requested course is full
- 17** Co-requisite courses must be taken concurrently
- 19** Major check (*only defined majors may register for the course*)
- 20** Class restriction (*must be certain student classification FR, SO, JR, SR, to register for course*)
- 24** Program required (*student must be admitted to certain program/major*)
- 25** Minimum GPA (*min GPA required to enroll in course*)
- 28** Minimum Credits (*minimum earned credits required to enroll in course*)
- 38** Wait list – Closed (*course is full, waitlist active*)
- 42** Course Group Full (*cross listed course that has reached the group maximum allowed*)
- 51** Only defined minors may register for this course
- 68** Test or Pre-Requisite needed (*Student must take/pass test or satisfy course pre-requisites*)

Registration Override Tips:

- ▶ Some courses have more than one restriction (*ex Special permission and course is full*). In this instance, both **12 AND 13 edit codes** will need to be entered into the system to allow the student to register.
- ▶ Remember to enter the edit code on the correct course section.
- ▶ If you are doing an override for a full course but the course is waitlisted, you must enter **edit code 13 AND 38** for the student to add the course.

Staff Person of the Quarter

We know the anticipation has been killing you, but we are happy to announce our second Staff Person of the Quarter is **Shireen Alemadi**! Along with her grit, humility, heart and overflowing Dragon Pride, providing treats to our office pretty much sealed the deal.



Shireen Alemadi

SJ: So Shireen, how does it feel to be the staff person of the quarter for the Bossy Beats?

SA: It is a dream come true – is there really any higher honor?
#DragonPride #nothereisnot

SJ: Our very first staff person of the quarter left MSUM and had his reward revoked. He is dead to us. You don't plan on leaving MSUM now do you?

SA: NO! Who would ever want to leave – Dragon till I die! But, who knows maybe I will work my way up to being the next MSUM President (*After Heather of course – President Anne is going to leave some big shoes to fill!*)

SJ: As the Community Outreach Coordinator, tell us about what you do?

SA: Anything and everything that involves connecting MSUM, the local community and school children (*and more!*)! Follow us on Twitter **@MSUMOutreach**

SJ: How did you get the “College for Kids and Teens” program to be the bomb dot com?

SA: Blood, Sweat and Tears – and Expanding offerings and times. Also, utilizing great MSUM students, faculty and alums to teach most classes.

SJ: So being nominated for YWCA Woman of the Year or Staff Person of the Quarter? Which one means more to you?

SA: That is a toss up – (*what will you give me to say SPQ?*) **#nothing**

SJ: If you wanted to steal the registrar's highly coveted “Life Transformed” coin, how would you do it? (*we won't tell*)

SA: I don't need to steal her coin – I received one of my own from President Blackhurst with a hand written note months ago. **#ohsnap #registrarainthatspecial**

Curriculum Corner

New courses or revisions must be approved by the Feb. 16th Meet and Confer in order to be effective for Fall 2017. Courses approved after this date cannot be effective until Spring 2018.

Programs (new or revised) must be approved by the last Meet and Confer date of the semester (April 13th) in order to be effective for Fall 2017.

LASC and Writing Intensive Updates Effective 2017...

ANTH 110 Intro to Cultural Anthropology moved from Goal 7 to Goal 8

ANTH 202 American Indian Culture now Goal 7 course

ANTH 312 Anthropology of Tourism **NEW** Goal 9 course

BIOL 341 Genetics is no longer WI

BIOL 348 Evolutionary Biology is now WI

BIOL 365 Developmental Biology is now WI

FINC 345 Personal Finance NEW WI course

HIST 372 Natural Disasters **NEW** Goals 5, 10 and WI course

SOC 325 Social Movements now Goal 9 course

MUS 240 American Music now Goal 6 course in addition to Goal 7

REGISTRAR'S OFFICE

104 Owens Hall

Phone: 218.477.2565

Fax: 218.477.2941

✉ registrar@mnstate.edu

🐦 @MSUMRegistrar

